



**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
**Amendment No. 1**  
**Posted July 12, 2024**  
**Request for Proposal RFP#6-2324 Baked Goods**

To: ALL PROSPECTIVE BIDDERS

This is to inform all prospective bidders that the Capistrano Unified School District is issuing Bid Amendment No. 1 to the RFP, as previously defined.

Each bidder must ensure to submit a signed and completed copy of this Bid Amendment No. 1 along with their bid proposal by the specified bid date and time. Failure to do so may result in the bidder's proposal being deemed non-responsive.

Please be advised that the information contained in this bid amendment supersedes any conflicting information previously provided. Any other information in the original RFP not amended remains unchanged.

Please note that there are several items on this amendment.

If you have any questions, please contact the District for clarification.

1. See page 23

Amended From: "13. No overnight "dark" drops. Deliveries must be signed for, and all products must be delivered directly to each kitchen. There is no delivery

during school holidays and delivery on Saturday or Sunday. (Upon award Food and Nutrition Services will provide the vendor with school vacation and holiday schedules).”

Amended To: “13. Overnight “Dark” drops are acceptable upon approval by the District. Invoices/Bills of Lading for completed deliveries must be left with the delivery for approval by designated District staff upon opening. There is no delivery during school holidays and delivery on Saturdays with the exception of pre-approved Dark Drops. (Upon award Food and Nutrition Services will provide the vendor with school vacation and holiday schedules).”

2. See page 28

Amended From: “5. All deliveries are to be placed, dropped/stored in the designated storage area at each school location during staff working hours- no overnight “dark” drops.”

Amended To: “5. All deliveries are to be placed, dropped/stored in the designated storage area at each school location during staff working hours- overnight “dark” drops are acceptable upon approval by the District.”

3. See page 28

Amended From: “Capistrano Unified School District requests RFPs for Dairy Products. The District comprises 22 schools with an average enrollment of 6,500 students.”

Amended To: ““Capistrano Unified School District requests RFPs for Dairy Products. The District comprises 58 delivery sites with an average enrollment of 41,000 students.”

**CONTRACT/BIDDER ACKNOWLEDGEMENT OF RECEIPT AND AGREEMENT:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Print Company Name

Sincerely,  
**Kristin Hilleman, Director**  
**Office: 949.234.9501**  
**khilleman@capousd.org**  
**32972 Calle Perfecto**  
**San Juan Capistrano, CA 92675**