



AGENDA
REGULAR MEETING GOVERNING BOARD
ED TECH JPA

1:00 P.M. May 30, 2019

Ed Tech JPA will hold a Board meeting on May 30, 2019, 2019 at 1:00PM at 5050 Barranca Parkway, Irvine, CA 92604; 33122 Valle Road, San Juan Capistrano, CA 92675.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	John Morgan
Secretary	Jeremy Davis
Treasurer	Michael Johnston

Board of Directors Founding Members

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	John Morgan/alternate Stephanie Avera
Clovis Unified	Founding Member	Michael Johnston/alternate Susan Rutledge
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam

Other

Francie Heim, Consultant
Mark Williams, Fagen Friedman & Fulfrost LLC
Meg Keaney, Fagen Friedman Fulfrost LLC

Agenda

1. Determination of a quorum and call to order.
2. Approval of minutes of the previous regular meeting and the previous special meeting.
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.



4. Approval of the Agenda

5. Treasurer Report

Michael Johnston will provide an update to the board.

6. Consent Agenda

No consent agenda at this time.

7. Unfinished and old business

A. RFP Process

- a. Update on RFPs issued or in progress
- b. Board members and staff will provide updates

B. Vendor and Member outreach and education process

- a. Board members and staff will provide updates

C. Federal purchasing Requirements

- a. F3 will provide information on federal purchasing requirements, specifically as they relate to the JPA.

New Business (Action Items)

8. Public Hearing: Ed Tech JPA 2019-20 Budget

Background information: The California Education Code requires the Board to conduct a Public Hearing on its fiscal year budget prior to its adoption of said budget. On May 30, 2019, the Board has scheduled a Public Hearing for the 2019-20 Adopted Budget at 1:15 p.m. The Public Hearing will be held at the Irvine Unified School District Office, 5050 Barranca Parkway, Irvine, California, 92604. The Budget Adoption is scheduled to be brought to the Board for consideration at the next regularly scheduled Board meeting.

Recommendation: Hold a public hearing and consider all comments regarding the 2018-19 Budget.

9. Approve Award of RFP No. 18/19-04 Electronic Document Routing Solution

9.a. Background information:

RFP No. 18/19-04 Electronic Document Routing Solution was conducted pursuant to Board approval at the February 7, 2019 Board meeting. Companion Data Services, LLC dba docfinity submitted a Proposal that meets the minimum qualifications.

Recommendation: Approve the award of RFP No. 18/19-04 Electronic Document Routing Solution to Companion Data Services, LLC dba docfinity, and other qualifying vendors, as approved by the board.

9.b. Background information:

RFP No. 18/19-04 Electronic Document Routing Solution was conducted pursuant to Board approval at the February 7, 2019 Board meeting. Emics, Inc dba Informed K12 submitted a Proposal that meets the minimum qualifications.



Recommendation: Approve the award of RFP No. 18/19-04 Electronic Document Routing Solution to Emics, Inc dba Informed K12, and other qualifying vendors, as approved by the board.

10. Approve issuance of RFP

10.a. Background information: Irvine USD has volunteered to run a Request for Proposal (RFP) for: Media Repository Solution

Recommendation: Approve the RFP with scoring criteria and administrative fee as presented.

Motion:

10.b. Background information: Irvine USD has volunteered to run a Request for Proposal (RFP) for: Help Desk System

Recommendation: Approve the RFP with scoring criteria and administrative fee as presented.

Motion:

10.c. Background information: Irvine USD has volunteered to run a Request for Proposal (RFP) for: Absence Tracking and Substitute Placement System

Recommendation: Approve the RFP with scoring criteria and administrative fee as presented.

Motion:

10.d. Background information: Irvine USD has volunteered to run a Request for Proposal (RFP) for: College and Career Planning Platform

Recommendation: Approve the RFP with scoring criteria and administrative fee as presented.

Motion:

11. Establish a Subcommittee of the Board to Review Associate Member Applications

Background Information: The JPA requires a membership committee to review Associate Member Applications and recommend Associate Member approval to the Board.

Recommendation: Approve the Membership Committee.

Motion:

12. New Business (Non Action Items)



Closing Items

13. Personnel Items
14. Reports of the Executive Director and any special committees or advisory councils
15. Presentation of written communications
16. Scheduling of next regular meeting Thursday, June 27, 2019 at 1:00pm at Irvine USD
17. Adjournment.



**PUBLIC NOTICE OF PUBLIC HEARING ON THE 2019-20 ADOPTED BUDGET
FOR THE EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY**

Notice is hereby given that the Education Technology Joint Powers Authority (JPA) has prepared the 2019-20 Adopted Budget in accordance with California Education Code requirements, and documentation has been prepared to show that the JPA has reserves above the State recommended minimum.

The California Education Code requires the Board to conduct a Public Hearing on its fiscal year budget prior to its adoption of said budget. On May 30, 2019, the Board has scheduled a Public Hearing for the 2019-20 Adopted Budget at 1:15 p.m. The Public Hearing will be held at the Irvine Unified School District Office, 5050 Barranca Parkway, Irvine, California, 92604.

Any person wishing to comment on the budget may attend the Public Hearing and be heard and may also submit such comments in writing to the JPA on or before May 29, 2019.