

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

San Juan Capistrano, California

**“SICK LEAVE BANK REQUEST FOR WITHDRAWAL”  
FOR CATASTROPHIC ILLNESS/INJURY**

EMPLOYEE ASSOCIATION: CSEA \_\_\_ CUEA \_\_\_ TEAMSTERS \_\_\_ CUMA \_\_\_

Name: \_\_\_\_\_  
          First                                    Middle                                    Last

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Work Telephone: \_\_\_\_\_

Job Title: \_\_\_\_\_ Site/Location: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Date of Onset of Illness/Injury: \_\_\_\_\_ Last Date Worked: \_\_\_\_\_

Briefly Describe Nature of Illness/Injury: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Days Requested \_\_\_\_\_ (not to exceed 90 days)

Physician’s Name: \_\_\_\_\_

Physician’s Telephone Number: \_\_\_\_\_

Physician’s Address: \_\_\_\_\_

**I hereby authorize my physician to release medical information to Personnel Services, Capistrano Unified School District. I also authorize Personnel Services to contact my physician for eligibility determination purposes and to keep this information in confidence. I certify that the above information is true and correct to the best of my knowledge.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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Distribution:    Personnel Services                                    Employee Association  
                         Payroll    Employee  
                         Insurance