

SCHOOL CALENDAR

The Superintendent or designee shall recommend to the Board of Trustees a calendar for each school that will meet the requirements of law as well as the needs of the community, students, and the work year as negotiated for all personnel.

Each school calendar shall show the beginning and ending school dates, legal and local holidays, minimum days, vacation periods, and other pertinent dates.

As required by law, the District shall certify to the Superintendent of Public Instruction that the District offers 180 days or more of instruction per school year.

Notifications of the schedule of minimum days shall be sent to all parents/guardians at the beginning of the school year. If any minimum days are added to the schedule, the District shall notify the parents/guardians of the affected students as soon as possible and at least one month before the scheduled minimum day (Education Code §48980). With the exception of emergency situations, all changes shall be approved by the Board.

SCHOOL DAY

1. Opening and closing hours of the school day shall be approved annually by the Board of Trustees upon consideration of recommendations of the Superintendent.
2. Minimum days, including elementary/middle school ACE days and secondary late start/early out days, shall be approved annually by the Board of Trustees upon submission of individual school site bell schedules.
3. The duration of the school day shall not be less than that required as a minimum day for apportionment purposes by the California Department of Education.
4. The annual number of instructional minutes in the District shall in all cases exceed the minimum number required by the state. As required in Education Code §46201, the minimum number of instructional minutes offered at the grade level annually are as follows:

Kindergarten	36,000 min.
Grades 1-3	50,400 min.
Grades 4-8	54,000 min.
Grades 9-12	64,800 min.

With Board approval, instructional minutes may be adjusted to accommodate furlough days as allowed by the state.

Students in Grades 9 and 10 shall be required to take a minimum of six classes each semester. Students in Grades 11 and 12 shall be required to take a minimum of five classes each semester. Additional classes may be taken upon student and parent request and with the approval of the school principal in accordance with District policy.

Students in Grades 11 and 12 who will attain the age of 16 during the first semester of such enrollment may take one of the minimum five classes each semester in a Regional Occupational course, excluding paid work experience, on or off campus.

5. No less than a total of 17 minutes daily shall be devoted to recesses in any grade in the elementary schools.

Policy
adopted: February 8, 1999
Revised: May 25, 2011

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California