

CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675
BOARD OF TRUSTEES
Special Meeting

December 8, 2021

Open Session 4:00 p.m.

*Members of the public may attend the meeting in person. As a K-12 Public School District, we must follow the guidelines established by the California Department of Public Health specifically for schools. These guidelines act as our standard of care. Per CDPH and Cal/OSHA guidelines, masks are optional for fully COVID-19 vaccinated staff and members of the public when indoors at the District Office. Any individual who is not fully vaccinated (defined as two weeks after the last vaccination shot) will be required to wear a mask while indoors. By entering these premises without a mask, you are attesting that you are fully vaccinated with a COVID-19 vaccine. As of July 28, 2021, CDPH is recommending universal masking indoors statewide. If participants choose to not attend the Board meeting in person the District has provided the following option for the public to address the Board telephonically. Please submit a request to address the Board telephonically by clicking [here](#), **register only if you are not attending in person**. Those who have registered to comment will receive an email prior to the meeting with information on how to join and comment via a Zoom link. If you are attending in person, a speaker card will need to be submitted prior to the agenda item per Bylaws of the Board 9323, Meeting Conduct. Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three (3) minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic. Detailed guidelines and information on what to do if you wish to address the Board of Trustees is provided at the end of this agenda.*

AGENDA

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

OPEN SESSION 4:00

CALL TO ORDER – ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

DISCUSSION/ACTION ITEMS

1. EDUCATOR EFFECTIVENESS EXPENDITURE PLAN:

This is a new item. The District will receive \$9,222,006 in one-time state funding to improve educator effectiveness of its teachers, administrators, paraprofessionals, and Classified staff that interact with students. The Educator Effectiveness funding is to be used specifically for professional development, collaboration, coaching and mentoring, and must be expended by June 30, 2026. Proposed expenditures will be provided for comment and public input. In order to qualify for the grant, which has a deadline of December 30, 2021, the Board is required to hear a presentation of the proposed grant materials and then take action at a subsequent meeting. The Educator Effectiveness Plan will come forward at the December 15, 2021 Board meeting for approval.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

**INFORMATION/
DISCUSSION
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EXHIBIT 1**

Contact: Gregory Merwin, Associate Superintendent, Education and Support Services

Staff Recommendation

It is recommended the Board President recognize Gregory Merwin, Associate Superintendent, Education and Support Services, to present this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

ADJOURNMENT

Motion by _____ Seconded by _____

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS
WEDNESDAY, DECEMBER 15, 2021, 7:00 P.M.
AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM
33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

If you wish to register to be a public speaker, please register by clicking [here](#).

CLOSED SESSION: In accordance with Education Code § 35146 and Government Code § 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic.

ORAL COMMUNICATIONS (Non-Agenda Items): Regular, scheduled meetings of the Board shall have a portion of each meeting devoted to Oral Communications. Oral Communications, will take place following Special Recognitions. The total time for the Oral Communications portion of regular meetings shall be twenty minutes. Individual presentations are limited to a maximum of three minutes per individual but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. The Board may, however, at its discretion, refer items to the administration for follow-up or place topics on a future Board agenda.

ORAL COMMUNICATIONS (Agenda Items): Members of the public shall also have an opportunity to address the Board on Open Session agenda items before their consideration by the Board. Individual presentations for the Consent Calendar are limited to a maximum of five minutes for all Consent Calendar items. Individual presentations for Discussion/Action agenda items are limited to a maximum of three minutes however; the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers, who wish to address a specific agenda topic. The total time for presentations shall be limited to twenty minutes per agenda topic, unless the Board grants additional time. The Board shall hear all presentations after any staff comments but prior to the formal discussion by Board members of the agenda topic under consideration.

Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic unless otherwise approved by the Board. When addressing a specific item on the agenda, the Board may vote to allow additional public speaker time for an individual Discussion/Action item.

PUBLIC HEARINGS: Any time the Board schedules a separate public hearing on a given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the recommended action at the time of the hearing.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services

Prepared by: Dave Stewart, Assistant Superintendent, School Leadership and Instruction,
Elementary
Brad Shearer, Assistant Superintendent, School Leadership and Instruction,
Elementary
Jennifer Smalley, Assistant Superintendent, School Leadership and Instruction,
Secondary

Date: December 8, 2021

Board Item: Educator Effectiveness Block Grant

HISTORY

This is a new item. The District received Educator Effectiveness one-time grant funding in 2015-2018 but it has not been available again until now.

BACKGROUND INFORMATION

The purpose of the Educator Effectiveness Block Grant is to support professional learning for teachers, administrators, and classified staff that interact with students. This funding is being made available by the California Department of Education (CDE) to all districts in California.

Per CDE's guidelines, allowable uses include:

1. Coaching and mentoring
2. Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas
3. Practices and strategies that reengage pupils and lead to accelerated learning
4. Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being
5. Practices to create a proactive school climate
6. Strategies to improve inclusive practices
7. Instruction, education, and strategies to incorporate ethnic studies

8. Instruction and education to support implementing effective language acquisition programs for English learners
9. Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development

Funding can be expended beginning in the 2021-2022 school year and through the 2025-2026 school year, a five year span. Districts that receive funding are required to develop and adopt a plan by December 30, 2021, that delineates the expenditure of funds apportioned. The plan shall be presented in a public meeting of the Governing Board before its adoption in a subsequent meeting.

Districts were provided training and information regarding these funds at a County meeting on October 21, 2021.

CURRENT CONSIDERATIONS

Staff collaborated with principals, District staff, and labor leadership to gather feedback on proposed priorities for this one time funding. The feedback emphasized the value of **maintaining current Multi-tiered System of Supports (MTSS) plans** for addressing learning recovery beyond the 2022-2023 school year. Included in the proposal are:

- Continue Elementary Multi-Tiered System of Support (MTSS) Specialist positions for one more year (2023-2024)
- Continue Elementary PE program for two more years (2023-2024, 2024-2025)
- Continue full-time Secondary PLC Coaches for one more year (2023-2024),
- Continue the MTSS Behavior Plan for one more year (2023-2024)
- Access and Equity Training/Resources for certificated and classified staff (2022-2023)
- Support continued professional learning for certificated and classified staff to include:
 - Training for Elementary Leadership Teams (through Solution Tree)
 - Training for Secondary Math instruction (Irvine Math Project)
 - Training, coaching, and support for elementary implementation of MTSS Intervention structures (Leverage Learning)
 - Training on explicit foundational reading instruction for MTSS Specialists, Education Specialists, and primary teachers (Orton-Gillingham Training)
 - Voluntary Summer PLC days for Secondary content teams
 - One hour per month of training for paraprofessionals
 - Classified summer professional training
 - Training for Physical Education instructors
 - Cultural Proficiency

Feedback also included **new strategies and expenditures that continue to support current MTSS plans**, including the following:

- Support K-12 ELA/History instruction by creating a K-12 Humanities Coordinator position that would be funded for the next 3.5 years (2022 to 2024-2025)
- Support Early Childhood professional development needs with an Early Learning Coach that can provide support and training for preschool and transitional kindergarten teachers for next three years (2022-23 to 2024-25)

- Classified preservice and collaboration day for paraprofessionals to work directly with their Education Specialists prior to the start of the year (2022-23 to 2024-25)
- Provide content expert presenters on Professional Growth Days for Elementary and Secondary (2022-23 to 2024-25) for teachers, nurses, counselors, etc.
- Provide training for the following:
 - to counselors in Aeries and Master Calendar for middle and high schools
 - on SEL Practices for staff and students
 - on Positive Behavior Intervention Supports (PBIS)
 - on MTSS for Student and Campus Supervisors, and other classified employees

The Educator Effectiveness Grant can be used on activities supporting the professional learning of teachers and other staff. Therefore, staff is recommending that some currently planned professional learning be moved to the Educator Effectiveness Grant, which will free up other one-time funding from the Elementary and Secondary School Emergency Relief (ESSER) funds and Expanded Learning Opportunity (ELO) funds to extend other current supports, such as the Elementary MTSS Specialist position for an additional year (2023-24), the MTSS Behavior Support plan for an additional year (2023-24), and funding the Elementary PE program in 2023-24.

Training to support educator effectiveness in the following topics is anticipated but do not have financial implications to the Educator Effectiveness Grant:

- Counselor Training in Aeries and Master Schedule for middle and high schools
- SEL Practices
- English Language Learner support
- Physical Education Training
- Cultural Proficiency
- PBIS and Restorative Practices
- MTSS training for Student and Campus Supervisors, and other classified employees

Additionally, data will be analyzed in collaboration with staff and leadership to determine specific adjustments and outcomes aligned to the proposed plan. After receiving feedback from Trustees, staff will bring this item back to the Board for approval at the December 15, 2021, Board meeting.

FINANCIAL IMPLICATIONS

It is anticipated that the District will receive an allocation of \$9,222,006. Allocations were based on the amount of full-time certificated and classified staff in the 2020-2021 school year submitted through the California Longitudinal Pupil Achievement Data System (CALPADS) and California Basic Educational Data System (CBEDS).

	Implementation	Educator Effectiveness funding
Classified Professional Learning one hour per month	2021-2022, 2022-2023	\$360,000
Classified Summer Professional Learning	2021-2022	\$17,000
Classified Preservice and Collaboration Day	2022-2023, 2023-2024,	\$300,000

(Student Supervisors and Paras)	2024-2025	
PK-12 Training and Coaching Elementary (Leverage Learning)	2021-2022, 2022-2023	\$560,000
PK-12 Training and Coaching Secondary (Nick Stever)	2021-2022, 2022-2023	\$15,428
Elementary Foundational Reading (Orton-Gillingham)	2021-2022, 2022-2023	\$328,050
Secondary Irvine Math Project	2021-2022, 2022-2023, 2023-2024	\$447,916
Solution Tree Elementary Consultants	2021-2022, 2022-2023	\$128,000
Days 1 and 2 Professional Learning Elementary Leadership Team August (Solution Tree) Teacher Additional Assignment	2021-2022, 2022-2023	\$245,000
Sub Release Day for Days 3 and 4 (Solution Tree)	2021-2022, 2022-2023	\$67,824
Secondary 2 PLC Days for Content Teams	2021-2022, 2022-2023, 2023-2024	\$1,133,226
Secondary voluntary summer hours for PLC work	2021-2022, 2022-2023	\$240,000
Access and Equity Certification of Trainers	2021-2022, 2022-2023, 2023-2024, 2024-2025	\$114,000
Resource Books	2021-2022, 2022-2023	\$12,800
Secondary Coaches, Full Time	2023-2024	\$1,800,000
Early Learning Coach	2022-2023, 2023-2024, 2024-2025	\$400,000
K-12 Humanities Coordinator	2021-2022, 2022-2023, 2023-2024, 2024-2025	\$490,000
Elementary PE - Teacher PLC Release	2024-2025	\$2,025,000
Elementary and Secondary Professional Growth Day Content Expert Speakers (teachers, nurses, counselors, itinerant staff, etc.)	2022-2023, 2023-2024, 2024-2025	\$98,504

Indirect Costs (estimated)		\$439,258
Total		\$9,222,006

STAFF RECOMMENDATION

This is an informational item and no action is required.

PREPARED BY: Dave Stewart, Assistant Superintendent, School Leadership and Instruction, Elementary
Brad Shearer, Assistant Superintendent, School Leadership and Instruction, Elementary
Jennifer Smalley, Assistant Superintendent, School Leadership and Instruction, Secondary

APPROVED BY: Gregory Merwin, Associate Superintendent, Education and Support Services