

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD REPORT

To: Board of Trustees  
From: Gregory Merwin, Associate Superintendent, Education and Support Services  
Prepared by: Stacy Yogi, Executive Director, State and Federal Programs  
Date: August 18, 2021  
Board Item: Memorandum of Understanding with Parent Institute for Quality Education 2021-2022

**HISTORY**

This is an annual item. Parent Institute for Quality Education (PIQE) is an organization whose mission is to provide families with the knowledge and skills to partner with schools and communities to ensure their children achieve their full potential. It began as a partnership between 2 community leaders and a school district in San Diego in 1987. A 9-week series of workshops designed for parents of K-12 students make up the parent engagement program.

**BACKGROUND INFORMATION**

The District has been partnering with PIQE to offer the parent education workshops since at least 2014-2015. Examples of topics include:

- Orientation, program expectations and commitments
- Collaboration between home, school and community
- Fostering self-esteem and academic achievement
- Relating positive discipline with academic achievement
- Reviewing Common Core standards and preparing for the parent-teacher conference
- Gaining a better understanding of the school system
- Becoming familiar with college requirements
- Social emotional learning
- Dialogue with the Principal
- PIQE graduation ceremony

**CURRENT CONSIDERATIONS**

This item seeks approval of the Memorandum of Understanding with PIQE for 2021-2022.

<u>Elementary</u>	<u>Middle</u>	<u>High</u>
Hidden Hills	Bernice Ayer	Capistrano Valley
Kinoshita	Carl Hankey (K-8)	Dana Hills
Las Palmas	Marco Forster	San Clemente (pending PIQE availability)
San Juan	Shorecliffs	San Juan Hills
Viejo		

Each year, this program is offered at various schools across the District. Based on parent interest and participation, schools may opt to provide the program some years and not others if parents have been trained already. Classes will be offered at various times (eg. morning and evenings), and in English and Spanish.

**FINANCIAL IMPLICATIONS**

The total cost for 2021-2022 is estimated at \$88,000 funded by Title III and Local Control Funding Formula Supplemental funding.

**STAFF RECOMMENDATION**

Approval of Memorandum of Understanding with Parent Institute for Quality Education 2021-2022.

**PREPARED BY:** Stacy Yogi, Executive Director, State and Federal Programs

**APPROVED BY:** Gregory Merwin, Associate Superintendent, Education and Support Services



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## SERVICES ACCEPTANCE MEMORANDUM OF UNDERSTANDING

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NOW, THEREFORE, in consideration of the recitals and mutual obligations of the parties herein expressed, The Parent Institute for Quality Education (PIQE) and Capistrano Unified School District agree as follows:

### RECITALS

- A. Scope of Services: PIQE will provide its Signature Parent Engagement Program for the parents/guardians of the students enrolled in the school district above mentioned. PIQE will recruit parents by phone, provide an Orientation session, a series of five weekly training sessions, organize and conduct a Q&A forum with the school's leadership team, culminating in a graduation ceremony with certificates provided to parents who attend four or more sessions. The program is designed to develop skills and techniques which will empower parents to address the educational needs of their school-aged children.
- B. Virtual Services: Contingent on COVID-19 safety measures, should it be deemed necessary, PIQE is prepared to provide on-line services. For virtual services, PIQE's Signature program will be provided in eight sessions of seventy five minutes each, in which PIQE will support families with online connectivity and navigation, bridge families to resources, and support families to re-engage and transition to distance learning via a virtual platform (Zoom).
- C. PIQE will offer a Hybrid Model: Orientation and Grad. at school sites, 5 Core Weekly classes and Principal's Dialogue online utilizing the platform zoom.
- D. Programs to be delivered: Signature Parent Engagement Program or Social Emotional Learning Program.
- E. Schools Locations: Bernice Ayer MS, Capistrano Valley HS, Dana Hills HS, Hidden Hills Elem, Kinoshita Elem, Las Palmas Elem, Marco Foster MS, San Juan Elem, San Juan Hills HS, Shorecliffs MS and Viejo MS.
- F. Proposed Dates: Period of School Year of 2021-2022

**Compensation per school site**: A flat fee of \$6,000 for one class up to 25 graduated parents. The cost covers one session during a single time frame and materials.  
A flat fee of \$2,000 for any other class that opens in any other language. Up to 15 parents.

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\*\*Any additional parent that graduates will be \$125 each. Initials \_\_\_\_\_

Funding: Title III and LCFF Supplemental

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I accept these services at: Capistrano Unified School District

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Gregory Merwin, Associate Superintendent, Educ. and Support Services      Date: Aug. 18, 2021

Parent Institute Representative: \_\_\_\_\_  
Ms. Lilian Esther Hernandez, Executive Director PIQE

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