

CAPISTRANO UNIFIED SCHOOL DISTRICT
33122 Valle Road
San Juan Capistrano, CA 92675
BOARD OF TRUSTEES
Special Meeting

September 9, 2019

Open Session 6:00 p.m.

AGENDA

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.

CALL TO ORDER – ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

DISCUSSION/ACTION ITEMS

1. PROCESS TO INTERVIEW CANDIDATE(S) FOR VACANCY WITHIN TRUSTEE AREA 5: INFORMATION/ DISCUSSION

Area 5 Trustee Gary Pritchard resigned his seat, as of August 9, 2019, on the Board of Capistrano Unified School District. Pursuant to Education Code § 5090-5095, the resignation necessitates action be taken by the Board of Trustees within 60 days of the vacancy to make a provisional appointment or call for a special election. During the August 14, 2019 Special Board meeting, Trustees voted to make a provisional appointment. The District notified the public and made an application available to individuals interested in filling the vacancy. The deadline for application submissions was Wednesday, August 28, 2019 by 12:00 p.m. Supporting documentation is located in Exhibit 1.

Page 1
EXHIBIT 1

*CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.
Contact: Kirsten M. Vital, Superintendent*

Staff Recommendation

It is recommended the Board President recognize Kirsten M. Vital, Superintendent, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

2. SELECTION OF APPOINTEE FOR TRUSTEE AREA 5: DISCUSSION/ ACTION

Area 5 Trustee Gary Pritchard resigned his seat, as of August 9, 2019, on the Board of Capistrano Unified School District. Pursuant to Education Code § 5090-5095, the resignation necessitates action be taken by the Board of Trustees within 60 days of the vacancy to make a provisional appointment or call for a special election. During the August 14, 2019 Special Board meeting, Trustees voted to make a provisional appointment. The District notified the public and made an application available to individuals interested in filling the vacancy. The Board has interviewed the potential candidates and will take action to appoint a Board member for Trustee Area 5.

Page 65
EXHIBIT 2

*CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.
Contact: Kirsten M. Vital, Superintendent*

Staff Recommendation

It is recommended the Board President recognize Kirsten M. Vital, Superintendent to present this item.

Following discussion, it is recommended the Board of Trustees take action to nominate and appoint a provisional Board member for Trustee Area 5.

Motion by _____ Seconded by _____

3. EXTENSION OF CANDIDATE APPLICATION DEADLINE TO FILL TRUSTEE AREA 5: DISCUSSION/ ACTION

Area 5 Trustee Gary Pritchard resigned his seat, as of August 9, 2019, on the Board of Capistrano Unified School District. Pursuant to Education Code § 5090-5095, the resignation necessitates action be taken by the Board of Trustees within 60 days of the vacancy to make a provisional appointment or call for a special election. During the August 14, 2019 Special Board meeting, Trustees voted to make a provisional appointment. The District notified the public and made an application available to individuals interested in filling the vacancy. The deadline for application submissions was Wednesday, August 28, 2019 by 12:00p.m. The Board will discuss and take action to extend the candidate application deadline to Wednesday, September 18, 2019 by 12:00 p.m. The date to complete the process in this situation is October 8, 2019. This item is placed on the agenda in the event the Board does not find a suitable candidate for appointment on September 9, 2019.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions. Contact: Kirsten M. Vital, Superintendent

Staff Recommendation

It is recommended the Board President recognize Kirsten M. Vital, Superintendent, to present information on this item and answer any questions Trustees may have.

Following discussion, it is recommended the Board of Trustees take action to extend the candidate application deadline to Wednesday, September 18, 2019 by 12:00 p.m.

Motion by _____ Seconded by _____

4. RESOLUTION NO. 1920-19, TO ORDER AN ELECTION TO FILL BOARD VACANCY FOR TRUSTEE AREA 5: DISCUSSION/ ACTION

Area 5 Trustee, Gary Pritchard has resigned his seat, as of August 9, 2019, on the Board of Capistrano Unified School District. Per Board Bylaw, 9223 *Filling Vacancies* and pursuant to Education Code § 5090-5095, the resignation necessitates action be taken by the Board of Trustees within 60 days of the vacancy to make a provisional appointment or call for a special election. This item is placed on the agenda in the event the Board does not find a suitable candidate for appointment on September 9, 2019.

Previously, the estimated fiscal implications were provided by the Orange County Registrar of Voters who notified the Orange County Department of Education that the estimated cost to the District of an election to fill the vacancy would range between \$165,000 and \$185,000. The actual cost will be verified by the OCDE if the Board takes action to call for an election.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions. Contact: Kirsten M. Vital, Superintendent

Page 69
EXHIBIT 4

Staff Recommendation

It is recommended the Board President recognize Kirsten M. Vital, Superintendent, to present information on this item.

Following discussion, it is recommended the Board of Trustees, adopt Resolution No. 1920-19, *To Order an Election to Call for a Special Election to Fill Board Vacancy For Trustee Area 5.*

Motion by _____ Seconded by _____

ADJOURNMENT

Motion by _____ Seconded by _____

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS
WEDNESDAY, SEPTEMBER 18, 2019, 7:00 P.M.
AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM
33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

www.capousd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

CLOSED SESSION: In accordance with Education Code § 35146 and Government Code § 54957, the Board may recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting.

Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic.

ORAL COMMUNICATIONS (Non-Agenda Items): Regular, scheduled meetings of the Board shall have a portion of each meeting devoted to Oral Communications. Oral Communications, will take place following Special Recognitions. The total time for the Oral Communications portion of regular meetings shall be twenty minutes. Individual presentations are limited to a maximum of three minutes per individual but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. The Board may, however, at its discretion, refer items to the administration for follow-up or place topics on a future Board agenda.

ORAL COMMUNICATIONS (Agenda Items): Members of the public shall also have an opportunity to address the Board on Open Session agenda items before their consideration by the Board. Individual presentations for the Consent Calendar are limited to a maximum of five minutes for all Consent Calendar items. Individual presentations for Discussion/Action agenda items are limited to a maximum of three minutes however; the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers, who wish to address a specific agenda topic. The total time for presentations shall be limited to twenty minutes per agenda topic, unless the Board grants additional time. The Board shall hear all presentations after any staff comments but prior to the formal discussion by Board members of the agenda topic under consideration.

Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic unless otherwise approved by the Board. When addressing a specific item on the agenda, the Board may vote to allow additional public speaker time for an individual Discussion/Action item.

PUBLIC HEARINGS: Any time the Board schedules a separate public hearing on a given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the recommended action at the time of the hearing.

REASONABLE ACCOMMODATION

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees
From: Kirsten Vital, Superintendent
Date: September 9, 2019
Board Item: Trustee Process to Fill a Vacancy

HISTORY

Due to the resignation of Area 5 Trustee, Gary Pritchard, on August 9, 2019, it is recommended the Board review the process to fill the vacancy. Trustees have reviewed the process in the past, and staff has updated timelines based on legally mandated guidelines provided by the Orange County Department of Education.

BACKGROUND INFORMATION

Area 5 Trustee Gary Pritchard has served on the Capistrano Unified School District Board of Trustees since 2010. Trustee Pritchard has resigned his seat on the Board of Capistrano Unified School District effective August 9, 2019.

CURRENT CONSIDERATIONS

Per Board Bylaw 9223 *Filling Vacancies* and pursuant to Education Code § 5090-5095, the resignation necessitates action be taken by the Board of Trustees within 60 days of the vacancy to make a provisional appointment or call for a special election. That date is October 8, 2019.

FINANCIAL IMPLICATIONS

There is no financial impact to review the process to fill a vacancy.

STAFF RECOMMENDATION

It is recommended the Board President recognize Kirsten M. Vital, Superintendent, to present a brief overview of the process and timeline for the Board to take action to fill a vacancy.

APPROVED BY: Kirsten Vital, Superintendent

Prepared by: Colleen Hayes, Manager II, Board Operations/Superintendent's Office



Trustee Process to Fill a Vacancy

September 9, 2019

Special Board Meeting

Capistrano Unified School District

Board Bylaw 9223 Filling Vacancies

PROPOSED TIMELINE OF BOARD ACTIONS

Action for Provisional Appointment

- August 14, 2019, Board votes to appoint for Trustee, Area 5
 - 8/15/2019 Website Open to Accept Applications
 - 8/21/2019 Regular Board Meeting
 - 8/28/2019 Deadline for Accepting Applications
 - 9/4/2019 Legal to Vet Applicant Requirements for Candidacy
 - 9/6/2019 Post September 9, Special Board Meeting Agenda with Candidate Materials
 - 9/9/2019 Special Meeting to Interview Candidates and Appoint
 - 9/10-18/2019 Press Release: Notice of Provisional Appointment to the CUSD Governing Board per Ed. Code 5092. Public Notice, Posted & Published within 10 Days of Appointment
 - 9/18/2019 Regular Board Meeting/Swear in Provisional Appointee

Action to Order an Election

- August 14, 2019, Board votes to hold a special election for Trustee, Area 5
 - Staff follows guidelines provided by the Orange County Department of Education to Order an Election.
 - If an election is ordered, it shall be held on a regular election date established pursuant to Election Code Section 1000 not less than 130 days after the occurrence of the vacancy. Ed Code section 5091(b).
 - Election Day March 3, 2020 – Staff coordinate with OC Registrar of Voters to hold election.
 - (*Election Day November 5, 2019 – would be too soon to call for an election. It is 89 days after the occurrence of the vacancy which is less than 130 days after the occurrence, by which the law stipulates.*)

PROPOSED TIMELINE IF BOARD TAKES NO ACTION

- If the Board takes no action September 9, 2019, the Board may call for a special election or extend the deadline to apply at the September 18, 2019 Regular Board meeting.
- Action must be taken to either appoint or call for an election no later than October 8, 2019. If no action is taken, the County Superintendent of Schools must call an election to fill the vacancy.

PROCESS TO INTERVIEW CANDIDATES FOR VACANCY WITHIN TRUSTEE AREA 5

*Per Board Policy 9223 Trustee Interview Candidates in Public. However, public interviews are not required by law. Pursuant to BP 9314, by majority vote, the Board may suspend any policy for any purpose/time.

Proposed process to interview candidates for vacancy on September 9, 2019:

- (1) The public is given an opportunity to address the Board on the process to interview candidates for vacancy via a speaker card.
- (2) The Board may conduct a random “hat” draw to determine the order of the interviews.
- (3) Each candidate will be called to the podium to first give a brief statement.
 - One (1) to three (3) minutes allotted per candidate.
- (4) The President will call for questions:
 - Trustees shall be permitted two questions.
 - Trustees may ask the two questions successively.
 - Trustees may opt to ask one question and pass until other Trustees ask a question.
- (5) Time permitting, the President can ask if any Trustee would like to ask an additional question.
- (6) Each candidate may have up to 20-30 minutes.

SELECTION OF APPOINTEE FOR TRUSTEE AREA 5

Proposed process for selection of appointee on September 9, 2019:

- (1) The public is given an opportunity to address the Board regarding the candidates via a speaker card.
- (2) The President calls for nominations of candidates.
 - The President recognizes each Trustee who wishes to nominate a candidate for appointment.
- (3) Once a nomination is made, the President calls for a second of the nomination.
 - If the nomination is seconded, it is successful.
 - If the nomination does not receive a second, it is unsuccessful.
- (4) The President repeats this process until each Trustee has had the opportunity to nominate a candidate and, thereafter, shall announce nominations are closed.

SELECTION OF APPOINTEE FOR TRUSTEE AREA 5

Proposed Process Continued:

- (5) If there are multiple nominations, the President may determine which nominee to call for a vote first.
 - a) **IF** the first candidate receives four votes, that candidate becomes the appointed Trustee for Area 5.
 - b) **IF** the first candidate does not receive four votes, the President calls for the vote of the next nominee.
 - c) **IF** the second nominee receives four votes, the appointment is made.
 - d) **If** the second nominee does not receive four votes, the President reopens nominations and starts the process anew.
 - e) **This process will continue until all nominees have been voted on.**
 - f) **If** this series of nominations is not successful the Board may choose to begin a subsequent series of nominations during the same meeting.

If no other candidate is successfully nominated, the process is deadlocked.

If deadlocked, the Board will have the following options:

- **September 9, 2019:** Return to an agenda item and vote to extend the candidate application deadline.
- **September 9, 2019:** Vote to order a special election at the Regular Board meeting.

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

September 9, 2019

INTERVIEW OF CANDIDATE(S) FOR VACANCY WITHIN TRUSTEE AREA 5

Candidate Application for Krista Castellanos

**AREA 5 TRUSTEE CANDIDATE APPLICATION
LETTER OF INTEREST TO THE BOARD OF TRUSTEES**

Capistrano Unified School District

Please complete and return by **12:00 p.m. Wednesday, August 28, 2019** to Susie Schmidt,
Clerk of the Board (skschmidt@capousd.org), or leave at the Superintendent's office located at
33122 Valle Road, in San Juan Capistrano.

Date: August 27, 2019

Castellanos, Krista L.
(Last Name) (First Name), (Initial)

Business Address: N/A Phone: _____

Home Address: 26 Parisville, Aliso Viejo, CA 92656 Phone: (949) 633-0868

E-mail: kristaandchris@cox.net

Occupation and Employer: Teacher Santa Ana Unified School District

No. of Years Residing in the District: 29

Do you have children in CUSD schools? Yes No

If yes, what schools? Aliso Niguel High School, Don Juan Avila Middle School

In no more than five pages, please consider including information on any prior experience serving on a governing board, specifically a school district board, any school committees or participation in any school activities as well as role in any community or business activities. Also, please describe why you desire to serve as a school board member, what you view as the basic purpose of public schools, how your work as a Board member would fulfill this purpose and how the role of a Board member is different than the role of the Superintendent. Describe how you define the relationship between Board members and the District's administration in the handling of school concerns, your commitment to public education, what you view as the area(s) needing the most improvement in CUSD and what you believe are the strengths of the Capistrano Unified School District.

August 27, 2019

Superintendent Kirsten Vital
Board of Trustees
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

Dear Superintendent Vital and Board of Trustees:

My name is Krista Castellanos and I write to express my interest in serving as the Capistrano Unified School District (CUSD) Trustee representing Area 5. I would be proud to serve as a governing board member for California's highest performing large school district and wish to be considered as the provisional appointment for this vacancy. My years of professional and volunteer efforts provide me with unique insights which align with the district's vision of providing an unwavering commitment to student success.

Public education is designed to educate our youth to become productive citizens; how we navigate this path is the most important part of education. It is my vision to create successes with all students and discover new ways to reach out to our communities to engage parents, community stakeholders, and city officials. It is important for us to work as a community to empower our students to become lifelong learners.

I wish to serve on the CUSD Board of Trustees because I believe my background uniquely qualifies me to help the district foster student success on a broad level. After working in the classroom for over 20 years and volunteering on PTA boards at our local Aliso Viejo public schools, I am ready for an opportunity to serve more families in our district. My teaching and volunteer background have deepened my understanding of public school processes, and have helped me build relationships with community members, as well as school administrators and members of the community. These experiences will be valuable to my fellow CUSD trustees.

I am interested in participating in discussions and decisions that impact every student in CUSD. My goal as an educator has always been to engage my students and families in a meaningful educational experience. It is important to recognize that all students learn in a variety of ways; I have worked with some of the most vulnerable students imaginable as well as the most advanced. As we navigate through the education process, we must engage families and communities to work together to create student success.

I have spent over 20 years teaching students in Santa Ana public schools. I have been an educator since 1998 and truly love my profession. I am currently an elementary school teacher at John Muir Fundamental Elementary School in the Santa Ana Unified School District where I teach Transitional Kindergarten (TK) and strive to provide a quality education for all my students. Ultimately, my goal is the same as the CUSD's goal: to provide each student with the highest quality education possible!

I have three daughters and all have attended CUSD public schools since 2005. My eldest graduated from Aliso Niguel High School in 2018, my second daughter just entered ANHS as a freshman, and my youngest is a 7th grade student at Don Juan Avila Middle School. As such, I have served in a variety of leadership roles at their schools as well as those in Santa Ana. I have served as Parent Teacher Association President at Don Juan Avila Elementary School as well as Don Juan Avila Middle School. I currently also serve as Parent Faculty Organization President at John Muir Fundamental Elementary School. As I have served as President for all three organizations, I feel my volunteer as well as my classroom experiences show that I am a proven leader in education and look forward to sharing my insights with the board.

You may be aware that, as a parent, I led the effort to renovate the library shared by DJAMS and DJAES. I raised funds, worked with facilities, engaged community members, and organized our volunteers to fundraise for our new Innovation Lab. Through my efforts, I came to recognize a strength of CUSD: it values the learner and how the needs of our students are changing in the 21st century. Our students learn through technology and flexible learning spaces. As we look to the future, we want all of our CUSD schools to have access to flexible learning spaces. These learning centers enable our students to learn in spaces that accommodate all learning styles. Students learn in different modalities and spaces; thus, we need to understand that how they learn is just as important as what they learn. With the support of a potential school bond, local PTA, and school foundations, these learning innovation centers could become a widespread reality in CUSD.

The CUSD board has many fine education professionals to advise them, but I believe my perspective is unique. First, I am not beholden to any principal or staff member with whom I must soften or temper my honest opinions. Other board members will be able to rely on me to provide candid insights into educational practices. Second, as a teacher in a district that is very different from CUSD and also as a very involved parent, I have a unique perspective that allows me to understand and evaluate the strengths and weaknesses of both school districts. I am not interested in tearing down the excellent system that exists in CUSD, but I know I will bring other points of view for consideration.

Within CUSD there are many individuals who work together for a common purpose. This involves the school board, superintendent, district personnel, teachers, parents, students, as well as outside agencies and vendors. It is important for all these groups to work together with a common vision and goal. The superintendent works to oversee the daily activities of the district while the school board guides the process with a common vision, mission, and accountability. As school concerns arise, it is communication that will allow issues to be resolved. This team must work together to ensure student success. Communication, as well as a mutual trust and respect between the superintendent, district staff, school board and the community, is vital to the success of the district and its students.

A strength I have observed in CUSD is the commitment the district has shown to the visual and performing arts. Our local high schools enjoy award winning orchestra, theatre, choir programs, and more. Our PTA Reflections program enjoys broad community support. As all school districts struggle to receive funds from the state and national levels, CUSD is committed to providing its

students with access to the arts at all levels of education. Many districts have had to make extensive cuts to their arts program due to funding; however, even though CUSD has needed to make cuts as well, it has recognized the need to fight for the arts for students as it values the importance that art plays in the learning process. It is very encouraging knowing that a large school district like CUSD has continued playing a vital role in a student's growth and education.

Another of CUSD's strong points is the compatibility of the school board. I know the board members have their own areas of interests and strong points of view, but I have seen them work cooperatively through their differences and I know they consistently act in the best interest of the students. Students are not well served when the school board does not work together and I want to be part of the consensus decision-making that is working successfully on the CUSD board. Our children and our community deserve this, and our schools work best when the leadership functions well.

As the needs of our students constantly evolve and change, so must CUSD. The district has understood this important dynamic and has increased counseling services to all students. The implementation of a multi-tiered system of support allows the district to support students in a variety of ways. Guided instruction is provided throughout the district to all grade levels including assemblies, parent education workshops, and outreach services. I appreciate the fact that CUSD recognizes the importance of adopting curriculum that teaches social-emotional lessons.

As I look at the strengths of CUSD, there are still important needs that must be addressed. The need for local school bonds is essential for our district to modernize and repair its facilities. As a district, we need to engage key stakeholders to educate our families and other elected officials in understanding the district's facilities needs so that they may support local school bonds in 2020. Parents in our local communities need to understand how a school bond works and how a bond can directly affect our local schools. Parents want the best education and facilities for their students. With open communication and strong outreach, the bond will be successful; thus, bringing much needed improvements and modernization to our schools.

I would like for CUSD to develop more mental health outreach programs. Our students are struggling with social-emotional issues that directly affect their academic performance at school. We must educate the whole child and recognize as a school district, the need for more assistance. Our CUSD counseling program has done an outstanding job with this process. We must continue the journey to ensure success among all of our students. With students struggling with many issues at home, school may be the only safe place for them to find someone. The counselor to student ratios within our district are still too large; we need smaller numbers so counselors have time to counsel and support our students. Our student's mental health is a vital link to success.

My experiences within the district as a parent and leader of our parent groups have allowed me to create a broader vision for our students and make me a credible candidate for the vacancy. We must recognize all students and understand the learning process. I look forward to becoming a Trustee for Area 5 so I can continue to work for the students of the CUSD. As we work together with a common vision, success will come for all our students.

Sincerely,

Krista Castellanos

Krista Castellanos

26 Parisville

Aliso Viejo, California 92656

(949) 633-0868

kristaandchris@cox.net

Krista Castellanos
26 Parisville, Aliso Viejo, California 92656
(949) 633-0868
kristaandchris@cox.net

August 27, 2019

Superintendent Kirsten Vital
Board of Trustees
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

Dear Superintendent Vital and Board of Trustees:

I am writing to express my interest in serving as a Capistrano Unified School District (CUSD) Trustee representing Area 5. I would be extremely excited to work for California's highest performing large school district in California and would like to be considered as the provisional appointment for this vacancy.

As my resume indicates, I am an elementary school teacher at John Muir Fundamental Elementary School in the Santa Ana Unified School District. I currently teach Transitional Kindergarten (TK) and strive to provide a quality education for all of my students. I have been a teacher since 1998 and truly love my profession. Throughout the years, I have been afforded the opportunity to work in many inner city schools within my district. In all, what I really enjoy the most is building a nurturing, structured classroom environments to ensure each child utilizes their full potential. Ultimately, my goal is the same as the CUSD's goal; to provide each student with the highest quality education possible! I pride myself on being dedicated to my work and am extremely detailed-oriented.

In addition to my teaching experience, I have also volunteered for the Parent Teacher Associations (PTA) at Don Juan Avila Elementary School in Aliso Viejo, Don Juan Avila Middle School in Aliso Viejo, and John Muir Fundamental Elementary School in Santa Ana. I have served as President for all three PTAs and am currently serving in this capacity at John Muir Fundamental Elementary School. I am also currently serving as Vice President at Don Juan Avila Middle School. I feel that my work with the PTAs has made me a stronger leader and look forward to bringing my ideas to the board. I strongly feel that I am able to communicate with persons from diverse academic, socioeconomic, cultural, and ethnic backgrounds.

My experiences have given me an understanding of the education system and make me a credible candidate for the vacancy. I would welcome the opportunity to discuss this vacancy in detail. Please contact me should you require additional information. Thank you for reviewing my application. I look forward to your response.

Sincerely,



Krista Castellanos

Krista Castellanos

26 Parisville, Aliso Viejo, CA 92656

kristaandchris@cox.net

(949) 633-0868

SUMMARY: Respected educator with over two decades of classroom experience working with at risk youth in the Santa Ana Unified School District. Specializes working with English Language Learners and leading professional learning communities. Extensive education-related volunteer leadership roles in the Capistrano Unified School District.

PROFESSIONAL EXPERIENCE

Transitional Kindergarten Teacher, John Muir Fundamental Elementary, Santa Ana Unified School District, 2011-Present

- Manage the daily operations of a transitional kindergarten classroom.
- Serve as grade level leader for kindergarten team.
- Design and implement lesson plans to accommodate all learners.
- Provide intervention strategies to at risk students.

Kindergarten Teacher, Heroes Elementary, Santa Ana Unified School District, 2008-2011

- Managed the daily operations of a kindergarten classroom.
- Served as grade level leader for kindergarten team.
- Instructional Leadership Team Representative
- Designed and implemented lesson plans to accommodate all learners.
- Provided intervention strategies to at risk students.

Kindergarten Teacher, Roosevelt Elementary, Santa Ana Unified School District 2006-2008

- Managed the daily operations of a kindergarten classroom.
- Participated in team teaching with my kindergarten partner, utilizing formal and informal assessments to guide instruction.
- Conducted parent conferences in order to incorporate parents into the class community.
- Differentiated instruction to accommodate all learners.
- Developed an interactive homework program requiring parents to assist children with activities.
- Organized and prepared materials for GLAD units to assist my English language learners.

Reading Teacher, Roosevelt Elementary, Santa Ana Unified School District, 2004-2006

- Co-Designed and implemented inaugural reading program at Roosevelt Elementary to address literacy needs of high-risk students in first and second grade.
- Assessed students to determine their literacy need.
- Developed reading plans and set literacy goals to help students become successful readers.
- Provided follow-up and ongoing evaluation to determine the program short and long-term benefit.

First Grade Teacher, Roosevelt Elementary, Santa Ana Unified School District, 1998-2004

- Managed the daily operations of a first grade classroom.
- Organized and implemented lesson plans.
- Coordinated all lessons for a bilingual instructional assistant.

- Taught all subject areas utilizing formal and informal assessments to guide instruction.
- Conducted parent conferences in order to incorporate parents into the class community.

EDUCATION AND CREDENTIALS

- California State University, Fullerton, Master of Science, Education, 2005
- California State University, Long Beach, Multiple Subject Credential, 1998
- California State University, Long Beach, CLAD Certificate, 1998
- University of Northern Iowa, Cedar Falls, Bachelor of Arts, Social Work, 1995

SPECIAL SKILLS AND INTERESTS

- Trained in GLAD (Guided Language Acquisition Design) strategies.
- Teacher Mentor in the BTSA program.
- Trained in California Reading and Literature Project assessments and strategies.
- Collaborative Planning
- Differentiate Instruction based on Individual Needs.
- Integrate Thinking Maps into curriculum to develop higher-order thinking skills.
- Trained in intervention strategies including, PALS, SIPPS, and Six Minute Solutions.
- Assisted in developing SAUSD kindergarten writing curriculum.
- Member of the SAUSD Elementary Curriculum Committee.

SCHOOL AND COMMUNITY INVOLVEMENT

- John Muir Fundamental Elementary School Parent Booster President, 2019-Present
Serve as a consultant to assist with parent/community engagement.
Assist with student programs and fundraising campaigns.
- Don Juan Avila Middle School (DJAMS) President, 2017-2019
Developed an acclaimed fundraising campaign to fund an Innovation Lab.
Oversaw community outreach efforts to support fundraising efforts.
Coordinated volunteers to organize/implement DJAMS events.
- Don Juan Avila Elementary School (DJAES) PTA Vice President, 2014-2016
Supervised fundraisers at the site.
Engaged community partners to assist with school programs.
- DJAES PTA President, 2012-2014
Implemented social events to welcome students/parents back to school.
Connected with Community Partners to develop Community Relationships.
Developed & Implemented Soar to the Top Direct Donation Campaign.
Summer Reading Program was implemented to encourage summer reading.
- DJAES PTA Recording Secretary, 2010-2012
Recorded meetings of the board/association.
Managed all correspondence to community partners.
- DJAES PTA Historian, 2006-2008
Recorded events of the school year.
Collected and tracked volunteer hours.
- DJAES PTA Parliamentarian, 2008-2010
Provided the board with nomination and election process.
Reviewed and submitted bylaws for review and approval.
Coordinated and facilitated communication between parent group and administration.
- Girl Scouts of America, Daisies, Juniors & Cadet's Troop Leader, 2011-2016

COVER PAGE

A PUBLIC DOCUMENT

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)
Castellanos Krista Lee

1. Office, Agency, or Court

Agency Name (Do not use acronyms) Capistrano Unified School District Trustee
Division, Board, Department, District, if applicable Your Position Board of Trustees

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: N/A Position:

2. Jurisdiction of Office (Check at least one box)

State Judge or Court Commissioner (Statewide Jurisdiction)
 Multi-County County of
 City of Other Orange County

3. Type of Statement (Check at least one box)

Annual: The period covered is January 1, 2018, through December 31, 2018.
-or- The period covered is / / , through December 31, 2018.
 Assuming Office: Date assumed / /
 Candidate: Date of Election Appointment and office sought, if different than Part 1:
 Leaving Office: Date Left / / (Check one circle.)
 The period covered is January 1, 2018, through the date of leaving office.
-or-
 The period covered is / / , through the date of leaving office.

4. Schedule Summary (must complete) ► Total number of pages including this cover page: 1

Schedules attached

Schedule A-1 - Investments - schedule attached Schedule C - Income, Loans, & Business Positions - schedule attached
 Schedule A-2 - Investments - schedule attached Schedule D - Income - Gifts - schedule attached
 Schedule B - Real Property - schedule attached Schedule E - Income - Gifts - Travel Payments - schedule attached

-or- None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
(Business or Agency Address Recommended - Public Document)
26 Parisville Aliso Viejo CA 92656
DAYTIME TELEPHONE NUMBER EMAIL ADDRESS
(949) 633-0868 kristaandchris@cox.net

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 08/27/19
(month, day, year)

Signature Krista Castellanos
(File this originally signed paper statement with your filing official.)

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

September 9, 2019

INTERVIEW OF CANDIDATE(S) FOR VACANCY WITHIN TRUSTEE AREA 5

Candidate Application for Jeremy Cogan

**AREA 5 TRUSTEE CANDIDATE APPLICATION
LETTER OF INTEREST TO THE BOARD OF TRUSTEES**

Capistrano Unified School District

Please complete and return by **12:00 p.m. Wednesday, August 28, 2019** to Susie Schmidt,
Clerk of the Board (skschmidt@capousd.org), or leave at the Superintendent's office located at
33122 Valle Road, in San Juan Capistrano.

Date: 8/27/19

COGAN, JEREMY D.

(Last Name) (First Name), (Initial)

Business Address: 1601 E. Chestnut Ave Phone: (714) 673-2314
Santa Ana, CA 92701

Home Address: 24252 Rochelle St. Phone: (310) 850-5627
Laguna Niguel 92677

E-mail: jeremycogan@gmail.com

Occupation and Employer: Director of Facilities Planning,
Santa Ana Unified Sch. Dist.

No. of Years Residing in the District: 2018-present (1.5 yrs) + 1991-2001 (part time)

Do you have children in CUSD schools? Yes No

If yes, what schools? Laguna Niguel Elementary School

In no more than five pages, please consider including information on any prior experience serving on a governing board, specifically a school district board, any school committees or participation in any school activities as well as role in any community or business activities. Also, please describe why you desire to serve as a school board member, what you view as the basic purpose of public schools, how your work as a Board member would fulfill this purpose and how the role of a Board member is different than the role of the Superintendent. Describe how you define the relationship between Board members and the District's administration in the handling of school concerns, your commitment to public education, what you view as the area(s) needing the most improvement in CUSD and what you believe are the strengths of the Capistrano Unified School District.

JEREMY DAVID COGAN, AICP

August 27, 2019

Susie Schmidt
Clerk of the Board
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

Re: LETTER OF INTEREST TO THE BOARD OF TRUSTEES

Dear Ms. Schmidt,

It is with great respect for the responsibility and deep connection to the needs of our children, teachers, and staff that I humbly submit my name for consideration as a Board Member for Capistrano Unified School District (CUSD) Trustee Area 5. Please accept this letter, along with my attached application and resume, as a notice of my application to the Board of Trustees and staff.

I'd like to start by sharing why I desire to serve as a Board Member, then share my experience and background, and conclude by sharing my thoughts on the needs and strengths of CUSD.

First, why?

Quite simply, I wish to serve because I care, deeply, about the educational outcomes of all students. It is easy to think back on our own education and remember the key moments that shaped us. For everyone it is a different story. But nearly every story has the same setting: a teacher or staff member who made a difference, a school that was more than a building, or a lesson that stuck deep in our minds.

What is this story for the kids we serve? What resource does a teacher need to become the next inspiration? How is the next classroom designed to inspire creativity? What puts a child on a path to becoming a successful adult and community member? How can a staff member be the next person to save a life by noticing a student in need?

Answering these questions is at the heart of why I wish to be considered. I can't help but think of them in the context of my son, a student at Laguna Niguel Elementary School. Yet, I'm certain they

JEREMY DAVID COGAN, AICP

are among the questions that any parent or community member would find important for the Board to consider. I don't have all the answers and no one person does. But the many people who make up our diverse community, collectively, do. I am one who can appreciate listening and educating myself based on the knowledge of the best among us. My role as a Board Member is primarily concerned with ensuring that CUSD is responsive to the values, beliefs, and priorities of our community. To me, our work as a Board member is fulfilled as we listen to many, reflect, engage, contemplate, and ultimately refine various ideas into a coherent vision in support of our kids.

The board has a responsibility to find creative ways to expand services and improve education for every student, while balancing the needs of teachers and staff and members of the many communities we serve. We are fortunate to have a Superintendent and administrative team that is consistently focused on this. The Board's role is to provide consistent and clear priorities to our Superintendent, and then provide the trust necessary to see that the Superintendent executes on these priorities. Micromanagement by the Board usually hinders the effectiveness of those working to deliver on the Board's vision. The same can be said for the handling of various school concerns. The District's administration needs to be trusted to handle day-to-day issues that arise. The Board's role in this is to expect greatness and to support staff in operating at their best. The bar should be set high and extraordinary contributions should be validated and celebrated. To me, this is a key tenet of "Servant Leadership" wherein an individual puts the needs of others first and helps people to perform as highly as possible.

To me, there are few things more motivating than being surrounded by a group of talented, smart, and dedicated individuals, both as a Board Member and among the many staff I would have the pleasure of meeting. Some seek power; I seek this inspiration.

Second, what experience can I bring to the Board?

For most of my career and life, I have in one way or another been developing the knowledge to serve in such a role, yet I had never planned on it, nor was I aware that the path I took would bring together so many relevant experiences to prepare me for this moment.

First, I grew up in a family of teachers. My dad taught math and computers to mostly 6th and 7th grade middle school students throughout his career. His computer curriculum was ahead of its time in the early 1980's and gave me glimpse of how technology and learning could be integrated before many of my own teachers had discovered this. My mom taught elementary school at first, before receiving her Special Education credential. She taught at the high school level, and on my many visits to her school and classroom over the years, I learned firsthand the level of compassion and dedication that teachers can have for their students. My parents retired in 2007, but that was not the end of my family's connection to education. My brother began teaching high school science at Capistrano Valley High School, and then later transferred to Tesoro High School as one of its opening

JEREMY DAVID COGAN, AICP

teachers. My cousin is a high school English teacher, my Uncle was an Industrial Arts (metal shop) teacher, and one of my closest friends is a teacher at Chaparral Elementary School.

Yet despite the family ties to education, I sought a different career path. I majored in Political Science and Urban Studies at UC San Diego, where I also ran for and was elected to several positions within the student government, as well as being appointed as a member of the Planning Commission and to a prestigious committee of the UC Regents.

The political experience served me well, and upon graduation I was fortunate to be picked for a staff position by a Member of the House of Representatives in Washington D.C. There, I spent several years working on a variety of Federal policy issues. However, the most relevant today is the work I was asked to do in producing the Mental Health in Schools Act of 2007, a bill to authorize \$200,000,000 in grants for mental health care in K-12 schools. My work led to 100 bipartisan cosponsors in the House of Representatives and introduction of a companion bill in the Senate, also with bipartisan support and 12 Senate cosponsors. Though the bill did not have the political traction to become law, the time I spent collaborating with leaders from dozens of advocacy organizations became life changing. I heard stories of the trauma that kids endured, with little resources to turn to, and yet our education policy offered little to differentiate their learning needs. I saw how meaningful investments in school-based mental health had a profound impact on children and educational attainment. I spoke with Board Members throughout the Congressional District who taught me of not only the academic programs needed for our kids, but of the corresponding social-emotional supports that would provide all children a healthy learning environment.

Ultimately, I returned to California for a Master's Degree at UCLA in Urban Planning. While in school, I again found myself lured back to education, working as a consultant to the City of Santa Monica. There, I authored a successful grant for the Safe Routes to Schools program, which provided funding to improve the safety of walking and bicycling conditions to and from public schools. After brief stints working abroad in China and India, I took an opportunity with one of the State's leading consulting firms for school planning and financing. As Vice President of the Planning Division, I led a number of school districts through the facilities master planning process. Where asked by Board Members and district administrators, this work included strategic planning, launch of General Obligation bond elections, and implementation of many innovative 21st century improvements to schools. This work also brought me to the California School Boards Association Annual Education Conference for seven years in a row.

I have worked as the Director of Facilities Planning for the Santa Ana Unified School District since early 2018, an opportunity which allowed me to relocate to Orange County. This felt like a return home. As a child I spent most of my weekends in Dana Point, with plenty of time spent in nearby south county cities. With my several family members and closest friends living here, and our own frequent visits, my wife and I felt like we were already part of the community when we bought our

JEREMY DAVID COGAN, AICP

home in Laguna Niguel. Since then, we've been active in supporting our son's education and love taking part in community events.

My experiences and background have grounded in me a strong sense of what teachers need to be successful, yet an equally balanced idea for the challenges faced by school district administrators. I have a perspective on the responsibilities of elected office and constituent representation as well as the perspective as a parent, one of the key constituencies that the Board represents. I wish I could say I've lived here my entire life or went to CUSD schools myself. I can't, and this might otherwise lead me to watch and wait for "someone else to step up." Nevertheless, I have unique value. Reminding me of this, my family, friends, and colleagues have encouraged me to step forward.

Finally, what does CUSD need and where is it strong?

There is no shame in aiming for superlatives. Capistrano Unified can and should be the preeminent example of public education at its finest. Our programs should be an example cited across the country. Our students should have global opportunity.

This is not easy. Budgets are constrained and California's per pupil spending lags far behind other parts of the country. Our teachers are often asked to do more, but with fewer resources and limited time. State requirements mandate incredible services from our staff, yet often provide insufficient flexibility to fit the diverse needs of our kids. I believe what our District needs from the Board is advocacy in Sacramento and in the community committed to public education. At the State level, this means fighting for new policy that expands financial support, reduces waste, improves flexibility, and supports meaningful partnerships. Locally, this means having additional leverage to garner State grants for the modernization and construction of 21st century schools, upgrades to our community that maintain and grow our property values, expanded partnerships for career and college readiness, and strategic decision-making that maximizes limited resources.

In writing this letter, I am reminded of the late 1990's television series *The West Wing*. In one of the early episodes two characters debate the role of public education and the level of investment required to support it. One makes the following pitch:

Education is everything. We don't need little changes, we need gigantic, monumental changes. Schools should be palaces. The competition for the best teachers should be fierce. They should be making six-figure salaries. Schools should be incredibly expensive for government and absolutely free of charge to its citizens, just like national defense. That's my position. I just haven't figured out how to do it yet.

The purpose of public schools, in my view, is to enrich every child. Our kids should be provided educational resources that help them reach their potential and live a full life. I believe our district is

JEREMY DAVID COGAN, AICP

already strong in providing a quality education, excellent schools, and a dedicated staff. I've spoken to many teachers and observed their contributions above and beyond what's expected. Thousands of staff enter our schools each day, all sharing a common purpose: the betterment of our kids. Large, successful companies find ways to allow the best ideas to percolate through the entire organization. If we continue to motivate this workforce, what is the next challenge we can undertake? Moreover, the strength of CUSD lies in its families. As I meet neighbors and community members, I'm continually impressed by the background, work experience, and contributions they have made. If we continue to tap into this pool of talent and partnership, what else can we accomplish?

My vision for public education puts it atop a pedestal of public institutions. I would be honored to have a role in contributing to the future of our community and the success of our children. I appreciate your time and consideration of this letter and look forward to the opportunity for any future introductions to Board Members and staff.

Sincerely,

Jeremy D. Cogan

JEREMY DAVID COGAN, AICP

PROFESSIONAL EXPERIENCE

<p>Santa Ana Unified School District Santa Ana, California</p>	<p>Director of Facilities Planning (1.5 Years: 2018 - Present)</p> <ul style="list-style-type: none"> ▶ Oversee district’s planning division and regularly report to management team and Board ▶ Collaborate with staff, architects, engineers, contractors, consultants, and legal counsel ▶ Oversee CEQA compliance and work with State agencies, including CDE, DTSC, OPSC, SAB, DIR, as well as County and local governments ▶ Manage project design to ensure projects are delivered on time, on budget, and per specification
<p>CFW, Inc. Emeryville & Los Angeles, California</p>	<p>Vice President: Planning Services Division (7+ Years: 2010 – 2017)</p> <ul style="list-style-type: none"> ▶ Focus on planning and implementing K-12 bond programs at various districts across California; worked on successful bond campaigns, authored comprehensive facilities implementation plans, and implemented \$300+ million in planned improvements. ▶ Established capital programs, authored policies, reports, and planning studies, and guided State grant applications for projects that included general consulting, community development, environmental protection, redevelopment, urban design, and transportation.
<p>Office of Congresswoman Grace F. Napolitano Washington, District of Columbia</p>	<p>Legislative Assistant / Press Secretary (2.5 Years: 2005 – 2007)</p> <ul style="list-style-type: none"> ▶ Drafted memos, talking points, letters, position papers, and legislation; prepared press releases, statements, media responses, and fact sheets ▶ Interfaced with planners and city management from San Gabriel Valley cities, COGs, METRO, Metropolitan Water District, on federal legislative affairs ▶ Managed introduction of H.R. 3430, the Mental Health in Schools Act, and mediated negotiations between House/Senate staff to secure 100+ cosponsors and endorsements.

ADDITIONAL EXPERIENCE

<p>City of Santa Monica Santa Monica, California</p>	<p>Transportation Planning Consultant (1.5 Years: 2009 –2010)</p> <ul style="list-style-type: none"> ▶ Provided consulting services contributing to the City’s 2011 Bicycle Plan Update, including data collection, interpretation, and report writing; authored “Safe Routes to Schools” grant
<p>WRI Center for Sustainable Transport (EMBARQ) Mumbai, India</p>	<p>Mobility Planning Intern (3 months: June – August 2010)</p> <ul style="list-style-type: none"> ▶ Edited guidebook for implementing successful Bus Rapid Transit (BRT) systems. Relied on prior research and data from LA Metro’s Orange Line BRT to add commentary to analysis.
<p>Chinese Academy of Urban Planning & Design Beijing, China</p>	<p>International Planning Affiliate (3 months: June – August 2009)</p> <ul style="list-style-type: none"> ▶ Researched planning practices and reported on measurements of “livability” of major cities. ▶ Surveyed public needs in remote Chinese villages to plan future urban growth.

EDUCATION

<p>UCLA Luskin School of Public Affairs</p>	<p>Master of Arts in Urban Planning – 2010</p> <table border="0"> <tr> <td>Awards & Honors</td> <td>Activities</td> </tr> <tr> <td>* Departmental Fellowship</td> <td>Chairman: ASUCLA Communications Board</td> </tr> <tr> <td>* Commencement Speaker</td> <td>Vice President & Treasurer: UCLA Social Sciences Council</td> </tr> </table>	Awards & Honors	Activities	* Departmental Fellowship	Chairman: ASUCLA Communications Board	* Commencement Speaker	Vice President & Treasurer: UCLA Social Sciences Council		
Awards & Honors	Activities								
* Departmental Fellowship	Chairman: ASUCLA Communications Board								
* Commencement Speaker	Vice President & Treasurer: UCLA Social Sciences Council								
<p>UC San Diego Muir College</p>	<p>Bachelor of Arts with Dual Majors in Urban Studies & Political Science – 2005</p> <table border="0"> <tr> <td>Awards & Honors</td> <td>Activities</td> </tr> <tr> <td>* Provost’s Honors List</td> <td>Member: Academic Planning Council, UC Board of Regents</td> </tr> <tr> <td>* Dean’s Leadership Award</td> <td>Trustee: Board of the UC San Diego Student Foundation</td> </tr> <tr> <td></td> <td>Elected Commissioner & Senator: Associated Student Council</td> </tr> </table>	Awards & Honors	Activities	* Provost’s Honors List	Member: Academic Planning Council, UC Board of Regents	* Dean’s Leadership Award	Trustee: Board of the UC San Diego Student Foundation		Elected Commissioner & Senator: Associated Student Council
Awards & Honors	Activities								
* Provost’s Honors List	Member: Academic Planning Council, UC Board of Regents								
* Dean’s Leadership Award	Trustee: Board of the UC San Diego Student Foundation								
	Elected Commissioner & Senator: Associated Student Council								

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

September 9, 2019

INTERVIEW OF CANDIDATE(S) FOR VACANCY WITHIN TRUSTEE AREA 5

Candidate Application for Anita Narayana

**AREA 5 TRUSTEE CANDIDATE APPLICATION
LETTER OF INTEREST TO THE BOARD OF TRUSTEES**

Capistrano Unified School District

Please complete and return by 12:00 p.m. Wednesday, August 28, 2019 to Susie Schmidt,
Clerk of the Board (skschmidt@capousd.org), or leave at the Superintendent's office located at
33122 Valle Road, in San Juan Capistrano.

Date: 8/27/2019

Narayana, Anita
(Last Name) (First Name), (Initial)

Business Address: _____ Phone: _____

Home Address: 3 Beechwood, Aliso Viejo, CA 92656 Phone: 949-232-8672

E-mail: anita.narayana86@gmail.com

Occupation and Employer: Madison Alexander PR, consultant

No. of Years Residing in the District: ~20

Do you have children in CUSD schools? Yes ___ No - I attended ~~two~~ schools in the district

If yes, what schools? Capistrano Valley High School, class of 2004

In no more than five pages, please consider including information on any prior experience serving on a governing board, specifically a school district board, any school committees or participation in any school activities as well as role in any community or business activities. Also, please describe why you desire to serve as a school board member, what you view as the basic purpose of public schools, how your work as a Board member would fulfill this purpose and how the role of a Board member is different than the role of the Superintendent. Describe how you define the relationship between Board members and the District's administration in the handling of school concerns, your commitment to public education, what you view as the area(s) needing the most improvement in CUSD and what you believe are the strengths of the Capistrano Unified School District.

Anita Narayana

3 Beechwood ♦ Aliso Viejo, CA 92656 ♦ 949-232-8672 ♦ anita.narayana86@gmail.com

Dear Board of Trustees & To Whom It Concerns,

From a young age, I learned the importance of a good education. My dad came to the United States from India with a student visa and almost no money to get his Ph.D. in Electrical Engineering. He had to apply for fee waivers and scholarships. He also left my mom and older sister behind in India while he established himself in the United States. My family then moved to a small town in Minnesota where my dad became a professor of Electrical Engineering at St. Cloud State University. My mom, who had the equivalent of a middle school education, worked minimum wage jobs and saved every penny so my sister and I could go to college. This is my family's story, but it is also the story of so many kids from immigrant families who struggle and sacrifice to come to the Capistrano Unified School District (CUSD) to make sure their children have access to quality schools and economic security.

Before moving to CUSD, I attended public schools where I was the only kid who was not Caucasian, and this created a lot of problems. I was harassed and bullied. My schools did absolutely nothing to reprimand the offenders, even when racial slurs or physical contact was used. My parents sought help for me from the school, which provided no help. They pursued legal remedies and I ended up changing schools, but the problems continued. I became very aware that the system can ignore, forget and leave behind kids who do not fit the norm: kids who are racially diverse, underprivileged, or otherwise marginalized.

Then we moved to Orange County and I started ninth grade at Capistrano Valley High School (CVHS). I was so excited to see the diversity in the student body on my first day. I felt like I could fit in, and I quickly joined clubs like the Junior Statesmen of America (JSA) and the Key Club. I made friends and was thriving in school. I became the JSA Chapter President and organized several educational events at the school: I brought several local politicians to speak at JSA meetings, including then Assemblywoman Pat Bates and then State Senator Bill Morrow. The goal was to teach students the importance of local government decisions and to stay engaged in the political process. I am thankful to CUSD for providing this experience and opportunity.

There were many changes and much growth during my time at CVHS, both for the school and the District. High schools were impacted by overcrowding and new schools were built to accommodate this demand. My class (of 2004) was the first who had the option to move to the new school Tesoro to help with the crowding at CVHS. It proved to be a difficult transition to students at both schools; the Capo campus remained impacted, and the Tesoro students were taking classes while the school was still under construction, dusty and noisy. Kids did not have lockers and textbooks were in limited supply.

Another important change was that my class was also the first to be required to take the California High School Exit Exam (CAHSEE). The pass rate was significantly less than what was expected for a school of CVHS's caliber. The exam was implemented poorly and did not account for Spanish speakers or English as a Second Language (ESL) kids from immigrant families. This exam is no longer in use, but it certainly did some damage.

Anita Narayana

3 Beechwood ♦ Aliso Viejo, CA 92656 ♦ 949-232-8672 ♦ anita.narayana86@gmail.com

Lucky for me, I had teachers who enthusiastically pushed me to think independently and creatively. My classmates and I were often frustrated with the standardized testing system. There was a greater emphasis on memorizing some key information and taking a test - actually several tests. For students like me, who had that curiosity and want to be engaged and learn something new, dedicating half of the year or more to prepare for the CAHSEE, Advanced Placement exams, Scholastic Aptitude Tests, American College Tests was frustrating. As an adult, having gone through the college application process, having a career and paying taxes, I understand the need for some performance metrics but believe we should emphasize mastery of material rather than mastery of an exam.

After graduation, I maintained friendships with my teachers who mentored and encouraged me to take an interest in government and community service. I know that CUSD teachers are deeply committed to students. Their work is not done when students leave the classroom at the end of the day or even when students graduate. I am submitting this letter because more than a decade after my high school graduation, my former teachers and principals are encouraging and supporting me in my decision to take this step and run for this CUSD School Board seat.

I continued with my public school education, and graduated from the University of California, Irvine (UCI) with a Dual Bachelors degree in Economics and Political Science and with honors. I work as a consultant to a technology public relations firm and several political campaigns on policy research and communications. I have worked with unions, including Capistrano Unified Education Association (CUEA), California School Employees Association (CSEA), and Teamsters, which represent CUSD employees, elected officials, venture capitalists and other community stakeholders, on outreach programs for important issues. I have presented information to groups of 20 to 200 people. My experience includes working on policy advocacy, on the record with broadcast/print/digital media, rapid response strategy, and preparing candidates for interviews and debates. As part of my political work, I am on the Executive Board of the California Democratic Party and the Orange County Democratic Party. As the Democratic Party's Secretary for over eight years, I have presided over meetings, served as Parliamentarian, edited resolutions, budgets, taken minutes for six-hour meetings, distributed agendas for meetings of 150+ attendees. As a result, I have become very well-versed in Robert's Rules and parliamentary procedures. Among the candidates and elected officials I have worked with is Fiona Ma, the State Treasurer who oversees all bonds in California. These experiences allow me to advocate on CUSD's behalf with legislators and constitutional officers in Sacramento.

As a Girl Scout alum, it was important for me to serve and support the Girl Scout program. After realizing how many kids in my community wanted to participate in scouts, and that there was a lack of available leaders, I stepped up. As a Girl Scout Troop Leader for several years, I have had the opportunity to mentor girls in different troops in my community. I worked to organize several community service projects and educational trips. It has been an incredibly meaningful and rewarding experience to be on the other side as a troop leader and watching the kids grow and think about the environment around them.

Anita Narayana

3 Beechwood ♦ Aliso Viejo, CA 92656 ♦ 949-232-8672 ♦ anita.narayana86@gmail.com

I was saddened to learn of the suicide of a young student at Don Juan Avila Middle School earlier this year in Aliso Viejo. This tragedy emphasizes a great need in our community to more diligently address the needs of all students not only in terms of academics, but also students' social needs. I will do everything in my capacity to help. Because I am a millennial, I am the only person of the current CUSD Board members who has grown up in the Digital Age. Kids today are focused on their devices rather than engage with people in front of them. Their focus is on a cyber lifestyle; to get more followers, likes and shares on social media. There is so much peer pressure kids face these days through social media, I have gone through much of that myself placing me in a position to be sympathetic and seek solutions.

CUSD has a legacy of excellence in education with many commendations and successes. Today, CUSD's innovative teachers, diverse student body, youth are our most valuable resource. We are called to prepare our children to thrive and grow into productive citizens. Learning in a culturally diverse environment is essential to preparing for success in the real world. While the Superintendent works with the principals on administration, I know I will thrive in a community-driven role as a CUSD Trustee supporting students, parents, and teachers. Part of my vision for kids in our community includes incorporating racial justice and cultural awareness education. Public schools have a unique call to action to provide information and clarity in addressing these sensitive issues.

CUSD would benefit from my perspective. Once given the opportunity to serve as interim trustee, I will work hard, commit to this 100% and run for a full term in 2020. I care very deeply about kids in our schools and so appreciate our teachers. I have first-hand experience of how decisions at the state and district level impact schools, because I lived through it as a student and had subsequent experiences. My unique background and experience is the basis for my strength and fortifies the dedication that I now offer in service to the CUSD Board and community.

Anita Narayana

3 Beechwood ♦ Aliso Viejo, CA 92656 ♦ 949-232-8672 ♦ anita.narayana86@gmail.com

Education:

Capistrano Valley High School
Mission Viejo, CA
Diploma, 2004

Glion Institute of Higher Education
Glion, Switzerland
Political Economy and International Business, 2007

University of California, Irvine
Irvine, CA
Dual Bachelor's Degree: Political Science & Economics, 2010

Skills and Abilities:

- Working knowledge of legislative/organizational systems and processes, including committee structure.
- Effective communicator experience working on the record, on rapid response, preparing candidates for interviews & debates
- Experienced with public speaking and writing.
- Self-starter, team player, thrive in a fast-paced, ever-changing work environment

Work Experience:

Government Relations/Communications Consultant

Madison Alexander Public Relations

2012-current

Responsibilities: Track relevant legislative policies locally and at the state level as it pertains to technology and cyber-security. Create plans for clients and the firm on communications strategies. Advise clients on policy and make recommendations. Requires knowledge and working experience of committee and legislative process in Sacramento. Also, responsible for communications (with clients, media contacts, and others), press/media releases, monitoring blogs, and news sources. This includes mainstream news media, business press, online media, and social media. Managed press rooms at conferences.

Campaign Deputy

Fiona Ma for State Treasurer

2018

Responsibilities: Worked on all areas of the campaign in California for a statewide race. Staffed candidate for interviews, and other events. Managed lot of communications; writing speeches, press releases. Responded to media requests. Also worked on social media, generating content. Required ability to think and respond, and adapt quickly to new developments. Facilitated connections with unions and other political leaders. Required frequent travel throughout CA, knowledge of regional politics.

Political/Communications Director

Hans Keirstead For Congress

2017-2018

Responsibilities: Developed a communication plan that addressed press, digital, paid and earned media. Worked on press releases, media requests, social media content, manage relationships with labor, elected officials, stakeholders, other key officials. Worked on very competitive endorsements from state party, unions and organizations. Prepared the candidate for all interviews. Crafted timely responses to new developments. Helped develop strategy for observing counting and challenging ballots and served as the contact with the government offices such as the Registrar of Voters and CA Secretary of State.

Anita Narayana

3 Beechwood ♦ Aliso Viejo, CA 92656 ♦ 949-232-8672 ♦ anita.narayana86@gmail.com

Secretary

Democratic Party

2010-2018

Responsibilities: Served in a leadership role during a time of a lot of political changes and demographic shifts in Orange County. Reviewed resolutions, worked on press releases, worked on social media. Represented the organization at events in the county and at state functions. Managed agenda and minutes for meetings. Spoke on behalf of organization's interests at multiple events, media, government bodies (City Council, Board of Supervisors meetings).

Communications Director

Loretta Sanchez for U.S. Senate

2015-2016

Responsibilities: Develop communications plan, worked on earned and paid media strategy. Worked on press releases, research, policy briefings/outlines, communicate with reporters and media officials, prepared for and staffed meetings with editorial boards for newspapers (such as the LA Times, Fresno Bee). Also worked on televised debate and interview preparation. Also created a strategy plan to reach out to CDP delegates and voters. Required significant travel. Regularly communicated with consultant team on rapid response.

Political/Communications Director

Re-Elect Congresswoman Loretta Sanchez

2010-2014

Responsibilities: Worked on press releases and social media. Managed the communications with unions, community associations and other community and professional organizations. Also worked on the endorsement process; questionnaires, interviews. Also worked on designing literature/mail pieces.

Communications Director

Phil Angelides for California Governor

2005-2006

Responsibilities: Created plan for digital, worked on social media, created content. Worked on earned media plan. Facilitated connections to the labor community endorsements, contributions and support. Worked with progressive leaning organizations to recruit volunteers. Assisted with outreach to students, young professional networks, and delegates.

Communications/Outreach Liaison

State Senator Joe Dunn

2004-2005

Responsibilities: Served as the first line of communication with constituents of Senator Dunn. Staffed community events. Required knowledge of how federal and state legislative issues differ. Assisted with constituent requests, and town hall events.

Organizations/memberships:

California Democratic Party (CDP) – Executive Board

Executive Board Member

2013-present.

Responsibilities: Serve on the Executive Board for largest CDP Caucus (Women's) and the influential Rules Standing Committee. Responsible for the editing and compiling the newsletter for the Women's Caucus which is read by more than 2,000 activists all over California. I work with the Christine Pelosi to collect guest columns from elected officials. Communication programs/tools used include Mail Chimp, Google Groups, Facebook and other social media platforms. Rules Committee requires a solid understanding of the state party's operating procedures, bylaws and Robert's Rules of Order. On the Rules Committee, I work to ensure that endorsement

Anita Narayana

3 Beechwood ♦ Aliso Viejo, CA 92656 ♦ 949-232-8672 ♦ anita.narayana86@gmail.com

processes, officer elections, bylaws and ADEM elections are fair and encourage participation. Regularly attend and speak at State Conventions and Executive Board meetings to audiences of 300+ people.

Girl Scout Council of Orange County

E-board Delegate
2000-2014.

Responsibilities: I serve as a representative to the Executive Board, attend meetings and vote on rules, budget, program changes.

Awards:

Outstanding Leader, 2012

Received by the Girl Scout Council of Orange County for my work in mentoring girls for over ten years as a troop leader, with multiple troops.

Social Media:

<https://www.linkedin.com/pub/anita-narayana/2b/a45/b38>

<https://www.facebook.com/anita.narayana>

Supporters/References (Phone numbers/emails available upon request)*:

Tiffany Ackley
City of Aliso Viejo, Councilwoman
Known for ~6 years

Jean Billyou
Girl Scout Council of Orange County, Co-Leader Troop #2165
Known for ~10 years

Florice Hoffman
Attorney
Known for ~20 years

Fiona Ma
California State Treasurer
Known for ~15 years

Ken and Melisa Sayles
CUSD teachers, retired.
Known for ~17 years

Sherine Smith
Capistrano Valley High School, Principal, Retired.
Known for ~17 years

Assemblywoman Sharon Quirk-Silva, AD65
CA State Assembly, public school teacher
Known for ~10 years

*I can provide additional references from CUSD teachers, students, parents, and administrators, if desired.

Schmidt, Susie K.

From: Jean D. Billyou <jbillyou@gmail.com>
Sent: Tuesday, August 27, 2019 8:55 PM
To: Schmidt, Susie K.
Cc: Anita Narayana
Subject: Area 5 Interim Trustee CUSD: Letter of Recommendation Anita Narayana

August 27, 2019

Capistrano Unified School District
Board of Trustees
c/o Susie Schmidt
Administrative Assistant, Board Operations
33122 Valle Road, in San Juan Capistrano 92675

Via Email: skschmidt@capousd.org

Dear Board of Trustees & To Whom It Concerns:

I am writing to you with my personal support of the application of Anita Narayana for Area 5 Interim Trustee.

I have had the honor and pleasure to serve with Anita as a Girl Scout Troop co-leader for the past 9 years. She originally volunteered in 2010 as a youth-leader through Girl Scouts Orange County Council and was assigned to our new troop. At the time, our girls were in 1st grade and have since grown up to high schoolers, benefiting from Anita's thoughtful supervision and guidance during the past decade. Over this time I have had the pleasure to observe Anita's affinity with young people and her caring nature. She listens closely to the needs of children and they can tell how attuned she is to their hopes, dreams and fears. Anita has led the girls through skills learning, emotional well-being workshops, community service activities and many more developmental and leadership activities.

One of the outstanding activities she helped organize for our Troop was to establish a friendship with young patients at the Newport Beach Specialty Hospital. Our troop made social and service visits to the young people who were permanent care patients at the facility, and provided cheerful artwork, songs and friendship during a service year project. It was a welcomed relationship; the hospital staff praised the maturity of our middle school-aged kids in pursuing. The young patients did not otherwise get social visits from kids beyond their own immediate families due to the severity of their conditions. It was an opportunity that stretched our girls' comfort zone and gave them appreciation of how important a community support system is for families with children who have chronic illness. It was an opportunity for mutual benefit that would not have been discovered but for Anita's inspiration and motivation.

Anita was presented with the Outstanding Leader Award for our Service Unit in May 2012 in recognition of her exemplary leadership and has been a delegate to the E-Board for the Girl Scouts Orange County Council.

Anita is able to establish a close and easy rapport with children of every age, and provides reassuring guidance. She has made a unique role for herself in our Service Unit (which includes Girl Scouts beyond those who live in Laguna Beach, and includes those who reside in Aliso Viejo, Newport Beach, Laguna Beach, and Aliso Niguel). She is youthful enough to lend a "closer-to-peer" ear; and old enough to be wise and insightful to translate kids' needs to communications their parents can understand. Her passion is for education and to instill self-reliance and a spirit of community service in our troop members.

I believe Anita would share a diverse viewpoint to the responsibilities and deliberations of the Board of Trustees of Capistrano Unified School District. I would be happy to answer any questions you may have for Anita as an applicant and the application procedure.

Sincerely,

/s/

Jean D. Billyou, Esq.

--

Jean D. Billyou, Esq.

jbillyou@gmail.com

(949) 300-2903

This message (including any attachments) is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please (i) do not read or disclose to others, (ii) notify the sender by reply email, and (iii) delete this message (including any attachments) and any copies thereof. Failure to follow this process may be unlawful.

To: Capistrano Unified School District Board of Trustees
From: Kenneth L Sayles
Re: application of Anita Narayana for Interim Trustee

It is with great pleasure that I write in support of the application of Anita Narayana for the position of Interim Trustee. I have known Anita for many years now since she was a student of mine taking AP Government at Capistrano Valley High School. I believe she would make an outstanding member of the Board of Trustees bringing a unique perspective on behalf of the students , parents and community.

As a high school student Anita was very hard working. She always gave her best efforts in completing work and meeting her responsibilities to the class. More importantly however for this application, she was very intellectually curious. She always wanted to probe deeper, and understand and analyze a problem in depth until she grasped it completely. This characteristic would be an outstanding one in a Trustee. With often complicated matters presented to Board members for consideration, a Trustee needs to be curious, hardworking, probing and dedicated to understanding the problem presented and the solutions offered and my experience of Anita as a student and in the intervening years is that she would definitely bring that dedication and skill set to the Board. Anita has continued this curiosity and passion for understanding as a college student and as a professional.

Perhaps the most outstanding quality Anita would bring to the Board is a great sense of care and concern for the world around her. She is deeply committed to making the world a better place for each and every one of us. Her extensive work in political campaigns is not rooted in seeking a place of power but in furthering causes she believes in. Anita seeks social and economic justice and the promotion of cultural diversity and tolerance . As someone who was “different” in skin color and background when she was in school, she understands at a personal level the challenges that many students face and she would be an advocate for them and for programs that would help the entire school community make the Capistrano Unified School District a beacon of tolerance and diversity.

Finally, no one would work harder and be more dedicated than Anita Narayana. She is the embodiment of commitment and hardwork. No task would go unfulfilled and no challenge would go unmet.

I urge the strongest consideration in support of her application

Respectfully submitted

Kenneth L Sayles
Retired Capistrano Valley High School AP Government and IB History teacher
1999 CUSD Secondary “Teacher of the Year”
kensayles@outlook.com
949 290-1267

To the Capistrano Unified School District Board of Trustees:

This letter is in strong support of Anita Narayana as the most worthy candidate for Interim Trustee of the Capistrano Unified School District Board of Trustees. I am certain that once given the opportunity, Anita will be a genuine asset to the Capistrano Board and its students, parents, and community. Her activism is propelled by her desire to make the world better. Anita is always willing to work hard and dedicate her loyal and humble efforts to that which she holds deep in her heart: children.

Although she was not in one of my classes, I met Anita during her time as a student at Capistrano Valley High School. She suddenly lost her mother in a tragic way and we spent time together at lunch, and before and after school. Eventually she came to my home, attended many holiday celebrations with my family and friends. We continue to enjoy a wonderful friendship.

I observed the way Anita bravely faced her grief and made positive choices in spite of it. This life changing process has well equipped her with special compassion for herself and others. She is able to see all sides of complex situations, and is able to respectfully communicate her point of view to others. She has a passion for a life of service and a unique sensibility due to her own experiences. She is a single young woman of color who has first hand knowledge of some of today's most compelling issues that our students face such as intolerance and bullying. Anita is an advocate. Her work is a natural extension of her personality and demonstrates her follow through and call to action. She is intelligent, interested, empathetic, and creative.

Anita's resume illustrates her wide variety of interests. The positions she has held have enhanced her inter personal skills so that she gets along well with others no matter their beliefs. She is able to understand and synthesize complex issues and therefore able to create and inspire innovative solutions.

Please know that Anita Narayana is the deserving candidate for Interim Trustee. The Board, students, parents, and community will never find a better servant. Her intentions are true and noble. Her work ethic and ability to direct her energies and motivate others will bring positive changes that meet the needs of the children of Capistrano Unified, for the highest good of all.

Sincerely,

Melisa Gebler Sayles
Teacher 1985-2018
miamiga@cox.net

Schmidt, Susie K.

From: David Andersson <rkdandersson@gmail.com>
Sent: Tuesday, September 3, 2019 3:30 PM
To: Schmidt, Susie K.
Subject: Anita for Area 5 CUSD Board of Trustees

Mrs. Susie Schmidt,

We're urging you to support Anita Narayana for the vacant Area 5 position on the CUSD Board of Trustees.

As long-time residents of Mission Viejo and parents to two young children about to enter the CUSD public schools (Bathgate Elementary), we know that Anita is an exceptional candidate for this position. We've known her for more than 15 years, since high school (CVHS) / college (UCI), and have always known her to be diligent, motivated, and community oriented. Her work as a troop leader for Girl Scouts of Orange County for the past ten years stands out as a perfect example of her commitment to the youth of our community. She mentors these girls and is committed to encouraging them to step up and serve their community. She leads by example, which is a testament to her strength of character.

We've always been impressed by her and her family's strong work ethic and perseverance. Anita's experience is a perfect example of the American Dream. Her family understood that education is the great equalizer in our society. Their struggles to come to the U.S. and provide their kids with a good public school education, reminds me of my own family and many families in our growing, diverse community. She will bring insightful perspective to our community through her upbringing, education, and career.

As CUSD students and parents of CUSD students, we know that Anita's perspective, passion and dedication to mentoring future leaders and productive citizens will serve the board's leadership and CUSD's students well.

Please do not hesitate to contact us regarding her merits.

Regards,
David and Marisa Andersson.
rkdandersson@gmail.com
olsonm08@gmail.com

Suzi Schmidt
Communications
Capistrano Unified School District
San Juan Capistrano, CA.

Dear Ms. Schmidt:

An ex-student of mine, Anita Narayana, who graduated with my daughter from Capistrano Valley with my daughter, Quinn, is applying for the interim seat on the Board of Trustees.

I have maintained contact with Anita for many years. I'm writing to support her application. She is a detail-oriented young woman who will prepare herself carefully for Trustee meetings. A graduate of UCI (and several of my AP classes), Anita has the brains, energy, and interest to serve the District well.

My wife (Kate-CUSD retired teacher), my daughter and myself all strongly support Anita's application. We hope you give her every consideration.

James Corbett, Ph.D.

Kate Corbett, BSEE

Quinn Corbett, BA, MA

19 SEP-03 PM04:43

Kristy Branham
28 Parkwood
Aliso Viejo, CA 92656

September 3, 2019

Dear Capistrano Unified School District Trustees,

I am writing this letter to express my support of Anita Narayana and her application to serve as the Interim Trustee for Area 5 in CUSD. I am a parent of two students in CUSD, a PTA member, and an active member of our schools and community of Aliso Viejo. In my role as an Autism Specialist for Saddleback Unified School District, as well as my over 20 years of experience in education both here and in Massachusetts, I have had the opportunity to observe the many ways that trustees and school board members can provide support, leadership, and direction for public schools. I am a lifelong supporter of public school education and am proud to say that the schools in Aliso Viejo are one of the reasons that we chose to move our family to Orange County, and plan to remain.

I met Ms. Narayana in our neighborhood and soon realized that not only was she a wonderful and interesting conversationalist, but a woman who was committed to advocacy, policy, and local government. She was a student in CUSD and is committed to connecting students to community service, as evidenced by her time as a Girl Scout Troop Leader.

Since expressing her interest to serve as Interim Trustee, Ms. Narayana has made it her goal to seek out and listen to the concerns and interests of the parents in this area and has connected with city officials and Union members as well. Most of all, in conversations with Ms. Narayana, she has demonstrated that she understands deeply the importance of public education. Her commitment to our schools is not one driven by desiring good education for her own children, but by an understanding of the truth that education is important for everyone's children because it is important for our community and our society. This abiding interest in education has been lifelong for Ms. Narayana and I can, without hesitation, recommend her to serve as the Interim Trustee for Area 5.

If you have any questions, please feel free to contact me at (617) 270-7030 or at kristybranham@gmail.com.

Sincerely,

Kristy Branham

Parent, Educator, and Aliso Viejo Resident

CAPISTRANO UNIFIED SCHOOL DISTRICT
San Juan Capistrano, California

September 9, 2019

INTERVIEW OF CANDIDATE(S) FOR VACANCY WITHIN TRUSTEE AREA 5

Candidate Application for Jake Vollebregt

Jacobus "Jake" Vollebregt
39 Mayfair
Aliso Viejo, CA 92656

August 28, 2019

Capistrano Unified School District
Board of Trustees
Courtesy of Susie Schmidt, Clerk of the Board
3122 Valle Road
San Juan Capistrano, CA 92675

Re: Candidate Letter of Interest (Trustee for Area 5)

Dear President Jones and Honorable Trustees,

I respectfully request your consideration for provisional appointment to the current vacancy on the Board of Trustees for Area 5. I am seeking the opportunity to serve on the Board because I believe our public schools are essential to serving the needs of our community. Our campuses and classrooms need renewal—achieving this will require significant investment by our community's residents and business. This longterm endeavor will require engagement with and oversight by civic leaders throughout our region, and it is something I would like to be a part of.

I would be a capable representative of the Aliso Viejo and Laguna Niguel residents of Area 5. I have been engaged with the community on important issues facing the District and our region for several years. I was grateful to receive 48.1% of the vote in Area 5 when I ran for Trustee in 2016.

In support of my application, I have attached responses to the candidate information sheet, my resume summarizing my professional background and community involvement, letters of support from various community leaders, and my Form 700. Thank you.

Sincerely,


Jake Vollebregt

Enclosures:

- 1) Candidate Information Sheet
- 2) Resume
- 3) Letters of Support
- 4) Form 700



First Day of School - 2019

August 28, 2019

Name: Vollebregt, Jacobus M (“Jake”)

Business Address:

Moulton Niguel Water District, 26880 Aliso Viejo Parkway, Aliso Viejo, CA 92656

Business Phone: 949-448-4072

Home Address: 39 Mayfair, Aliso Viejo, CA 92656

Home Phone: 949-339-0402

Occupation and Employer: Director of Regional & Legal Affairs, Moulton Niguel Water District

No. of years residing in the District: 30

Do you have children in CUSD schools? Yes

If yes, what schools? Community Roots Academy

1. Do you have prior experience serving on a governing board, specifically a school district board? Please list such prior experience.

I do not have any experience serving on a governing board of a public agency. However, I have advised several legislative bodies and public agency officials in public meetings, and I have served on multiple boards for private civic and non-profit organizations.

2. Have you worked on any school committees or participated in any school activities recently? Please list them.

I have not worked on any school committees. However, I have had some involvement at Aliso Viejo Middle School, where I had the privilege of serving as “Principal for a Day” in October 2017. In the months that followed, I worked with Principal Steinert, Moulton Niguel Water District, and Orange County Coastkeeper to develop a program for class instruction on conditions in the Aliso Creek watershed, the water cycle, and water efficiency. We organized field trips for the students with Moulton Niguel staff and Coastkeeper specialists to demonstrate water quality testing in Aliso Creek. Students brought home knowledge to their families about how water efficiency and runoff affect our watersheds, and how these conditions affect the water quality of the ocean and our region’s coastline.



AVMS/MNWD Watershed Visit: Water quality testing with OC Coastkeeper - March 2018

3. Describe any other community or business activities in which you have participated. Describe your role, and whether your work was volunteer or employment-related.

I serve on the Board of Directors for the South Orange County Economic Coalition. In this role, I work with local leaders to advocate for policies to support economic development in our region. I also serve on the Board of Directors for the Boys & Girls Club of the South Coast Area. I was born in San Clemente and was raised within walking distance of the Club, where my siblings and I frequented for sports and other community activities. The Boys & Girls Club has an essential role in serving children and families, and the Board has many great partnerships with local leaders and businesses, including the City of San Clemente. I serve on the Board's Development Committee and focus on spurring investment in the Club and garnering community support for its programs.

4. Why do you want to be a school board member?

I want to be school board member because I believe our public schools are critical to serving the needs of our community. Our campuses and classrooms need renewal—achieving this will require significant investment by all of the leaders, residents, and businesses in our region.

5. What do you see as the basic purpose of the public schools?

Public schools shape our future by forming the minds, habits, and capabilities of our community's youth. Through the collaboration and efforts of our teachers and staff, we rely on public schools to instruct necessary skills and instill critical thinking so that children can become successful, healthy, and fulfilled members of a civil society.

6. What is the role of the Board of Trustees in the fulfillment of that purpose?

The Board of Trustees is a deliberative body that sets policy and oversees the management and operation of schools on behalf of the public. Board members also have dialogue with residents, businesses, and leaders in the community, in order to keep the public apprised of the District's programs and activities, as well as emerging risks and opportunities.

7. How does the Board's role differ from that of the Superintendent?

The Board sets broad policy goals and makes major decisions regarding planning, resource management, and personnel on behalf of the public. The Board delegates the day-to-day executive management and operation of the District to the Superintendent.

8. What should be the relationship between the Board members and the administration in the handling of school concerns?

Board members collaborate with the District administration in identifying broad challenges, opportunities, and recurring problems facing the District. Board members seek out advice and input from the administration in framing policy solutions and allocating resources. Ultimately, the Board is responsible for delivering clear policy guidance to the Superintendent and other District leaders, and for making key decisions in the management of the District's funds, real estate, and other property.

9. Briefly describe your commitment to public education and CUSD?

Public education and CUSD schools have had a tremendous and positive impact on my life. My parents, siblings, and I attended and graduated from San Clemente High School. I have nephews and a niece, as well as two sisters who are attending CUSD schools. I also have an aunt and a sister who are employed in CUSD schools. These longstanding bonds give me a firsthand account of the central role public schools have in our lives and aspirations, both as individuals and as a community.

10. What do you see as the strengths of CUSD?

CUSD serves a large and diverse community in an economically vibrant region. CUSD's teachers and staff work tirelessly for the welfare and success of our students. The broader community has a great sense of pride for the quality of life we enjoy in South Orange County, and is reflected in the way so many parents and local leaders support our schools.

11. What do you see as the area(s) most needing improvement in CUSD?

The greatest challenge CUSD faces is the critical need to renew our schools' campuses and classrooms. Meeting this challenge will require significant investment by our community's stakeholders and leadership. I would like to meet this challenge by ensuring the public's money is spent prudently and strategically. Fostering community dialogue on this critical issue will help ensure that the teachers and students in our community have world class learning environments for generations to come.



Principal for a Day - October 27, 2017

Letters of Support

- 1) Mayor John Mark Jennings, City of Laguna Niguel
- 2) Mayor Pro Tem Laurie Davies, City of Laguna Niguel
- 3) Councilmember Elaine Gennawey, City of Laguna Niguel
- 4) Stephanie Winstead, Chair, Laguna Niguel Chamber of Commerce
- 5) John Ulrich, President, Laguna Niguel Lions Club
- 6) Mayor Pro Tem Dan Bane, City of San Clemente
- 7) Steven LaMotte, Chair, South Orange County Economic Coalition
- 8) President Brian Probolsky, Moulton Niguel Water District
- 9) Vice President Duane Cave, Moulton Niguel Water District
- 10) Mayor Pro Tem Mike Munzing, City of Aliso Viejo
- 11) Councilmember Bill Phillips, City of Aliso Viejo
- 12) Councilmember David Harrington, City of Aliso Viejo
- 13) Heidi Stoops, Past President, Aliso Viejo Chamber of Commerce
- 14) Terence Hughes, Chief Executive Officer, Boys & Girls Club of the South Coast Area

References

- 1) Sandy Rains, Councilmember, City of Laguna Niguel, (951) 972-0719
- 2) Dyana Pena, Education Director, Orange County Coastkeeper, (714) 850-1965, ext. 1004
- 3) Scott Smith, City Attorney, City of San Clemente, (949) 263-6561

Jacobus "Jake" M. Vollebregt

39 Mayfair • Aliso Viejo, CA 92656 • (949) 339-0402 • jake.vollebregt@gmail.com

EXPERIENCE

MOULTON NIGUEL WATER DISTRICT

SEPTEMBER 2016-PRESENT

Director of Regional and Legal Affairs (*Laguna Niguel, CA*)

- Reports to the General Manager and represents the District in interagency matters for shared infrastructure.
- Advises the Board of Directors, General Manager, and Principal Staff on interagency agreements, government relations, legislative affairs, infrastructure financing, and organizational management.

BEST BEST & KRIEGER LLP

MAY 2013-SEPTEMBER 2016

Associate, Municipal Practice Group (*Irvine, CA*)

- Deputy General Counsel for cities and other public agencies throughout Southern California.
- Law firm of 200 attorneys specializing in land use, water, infrastructure, and economic development.

UNITED STATES MARINE CORPS RESERVE COMPONENT

APRIL 2015-PRESENT

Intelligence Officer, Headquarters, Marine Corps

- Supports integration with the broader joint and interagency intelligence community.
- Policy and strategy research in support of National Security.

Battalion Intelligence Officer, 2d Battalion, 23d Marines (*Pasadena, CA*), October 2016-July 2019

- Officer-in-charge of intelligence section consisting of eleven intelligence specialists and four officers.
- Leads the intelligence collection, synthesis, and production in support of command's planning and operations.

Regimental Assistant Intelligence Officer, 23d Marine Regiment (*San Bruno, CA*), October 2015-November 2016

- All-source analyst overseeing collection, synthesis, and production of intelligence for operational planning.
- IPB process using geospatial reporting and threat analysis from all intelligence disciplines.

Operational Law Attorney, 1st Marine Division SJA (*Camp Pendleton, California*), April 2015-October 2015

- Legal adviser to Commanding General, General Staff principals, and subordinate units for court-martial and administrative dispositions, investigations, sexual assault investigations, line of duty determinations, and ethics.

UNITED STATES MARINE CORPS ACTIVE COMPONENT

AUGUST 2008 -MAY 2013

Executive Officer/Aide-De-Camp (*Kabul, Afghanistan*), August 2012-March 2013

- Supervise cultural advisors and security personnel for Director of Operations (J-3) for ISAF Joint Command.
- Support operations across seven staff sections, five task forces, and six Regional Commands throughout Afghanistan, Pakistan, and Qatar.

Government Contracting & Fiscal Law Attorney (*Helmand Province, Afghanistan*), January 2012-August 2012

- Oversaw more than 375 transactions for the procurement of goods, services, and base real estate for U.S. and coalition forces. Investigated, adjudicated, and assessed foreign claims and potential litigation against the U.S. Government.
- Oversaw environmental and regulatory compliance for the closure and transfer of 150 bases.

Legal Assistance Attorney (*Camp Pendleton, CA*), February 2011-January 2012

- Advised DOD personnel in civil litigation, estate planning, consumer law, and family law.
- Mediated child custody, child support, and distribution of marital assets for six families going through divorce.

Trial Counsel (*Camp Pendleton, CA*), Aug 2008-June 2009 (interrupted by initial training); Apr 2010-Feb 2011

- Prosecuted 38 courts-martial, including 4 contested jury trials, involving negligent homicide, sexual assault, child molestation, sexual harassment, fraternization, adultery, fraud, mishandling of classified information, DUI, drug use, and drug distribution. Evidence custodian for Haditha and Hamdaniya trials.

EDUCATION

CHAPMAN UNIVERSITY FOWLER SCHOOL OF LAW, Orange, CA

Juris Doctor, Certificate in Taxation, 2008

Faculty's Class of 2008 Professionalism Award; William D. Stallworth Endowed Scholarship Award; Ellis Stern Tax Law Honor Scholarship Award; Moot Court Honor Board; Dean's Fellow; Academic Fellow

GONZAGA UNIVERSITY, Spokane, WA

Bachelor of Arts, Journalism, 2005

Community

Boys & Girls Club of the South Coast Area (Board of Directors)
South Orange County Economic Coalition (Board of Directors)
Urban Land Institute
Laguna Niguel Lions Club

Awards

Navy & Marine Corps Achievement Medal, 2019
Urban Land Institute Emergent Leaders Award, 2015
Navy & Marine Corps Commendation Medal, 2013
Navy & Marine Corps Achievement Medal, 2009



CITY of LAGUNA NIGUEL

30111 Crown Valley Parkway Laguna Niguel, CA 92677
949-362-4300

OFFICE OF THE
CITY COUNCIL
Mayor John Mark Jennings

August 26, 2019

Board of Trustees
Capistrano Unified School District
3122 Valle Road
San Juan Capistrano, CA 92675

Re: Letter of Recommendation for Jake Vollebregt

Dear Friends,

Thank you for all you do for the City of Laguna Niguel and its most precious constituents. As you embark on your new school year I wish you every success with all that is to come and offer my assistance in ensuring that our students are supported by their community. Laguna Niguel is a strong advocate for its children and I am committed to helping in any way needed.

I have recently come to learn that you will soon be faced with the difficult decision of replacing Trustee Pritchard following his resignation. This decision will of course be an important one and I will be thinking of you as you go through that process. Toward that end, I was encouraged to learn that Jake Vollebregt has applied for that position and I wanted you to know what an excellent community leader you have for your consideration.

Through his roles at Moulton Niguel Water District, the South Orange County Economic Coalition, and numerous other community groups, Jake would bring a wealth of regional experience to CUSD. As a public law attorney and judge advocate in the United States Marine Corps, Jake has a proven commitment to public service that would serve CUSD for years to come.

We need young leaders like Jake to be involved in important decisions facing our community. He is a calm and collegial leader. In addition to being well qualified and attuned to the needs of families raising school-age children in CUSD, Jake has the professionalism and presence of mind to maintain trust and dialogue with your Board, the public, and your CUSD staff. In situations where public attention and controversy create high-pressure situations, Jake exhibits dignity and promotes mutual respect.

I have every confidence that he will serve your Board and CUSD with humility, dedication, and distinction

Sincerely,

A handwritten signature in blue ink, appearing to read 'John Mark Jennings', written over a blue horizontal line.

John Mark Jennings
Mayor, City of Laguna Niguel

August 25th, 2019

Board of Trustees
Capistrano Unified School District
3122 Valle Road
San Juan Capistrano, CA 92675

Re: Letter of Recommendation in support of Jake Vollebregt

Dear President Jones and Honorable Board Members,

I am writing in support of Jake Vollebregt's application to serve as Trustee for Area 5, which includes Aliso Viejo and portions of Laguna Niguel. I have worked with Jake in a variety of organizations, including the League of California Cities, the Laguna Niguel Chamber of Commerce, the South Orange County Economic Coalition, Moulton Niguel Water District, and the Laguna Niguel Lion's Club. Jake is an outstanding public servant and he would be an excellent Trustee.

If you choose to appoint him, I believe you will quickly find him to be a loyal and effective advocate for the District, the students, and your Board. He is deeply committed to helping public schools succeed. In addition to having an ideal mix of professional qualifications, he also has a strong personal connection to CUSD. As someone who has attended CUSD schools and has three children who will attend CUSD schools, Jake could not have a stronger connection to CUSD and its mission of ensuring every student receives a quality education.

Sincerely,

A handwritten signature in cursive script that reads "Laurie Davies".

Laurie Davies
Mayor Pro Tem
City of Laguna Niguel

Elaine A. Gennawey

August 25, 2019

Board of Trustees
Capistrano Unified School District
3122 Valle Road
San Juan Capistrano, CA 92675

RE: Support Letter for Jake Vollebregt's Appointment as CUSD Trustee

Dear President Jones and Honorable Trustees,

Jake Vollebregt is the type of leader you want seated at the dais with you as a Trustee colleague. Public service requires teamwork, and in all the different capacities I have observed Jake I can say with confidence that teamwork is one of his core values. He understands how important working together achieves the best outcome for those he is serving. He is thoughtful, humble, trustworthy, intelligent, and generous, and he is committed to public service.

I was absolutely delighted to learn Jake is applying to serve as a Trustee. I have known Jake for his work on a number of initiatives and programs with the City of Laguna Niguel. I have also observed his leadership and communication skills as a South Orange County Economic Coalition Executive Committee member. Our families attend the same church, where I see firsthand his interaction with families of school-age children. For as long as I've known him, he has always demonstrated a keen interest in improving our community, and he has the skills and aptitude to have a positive impact in the District and our public schools.

Both Jake and his wife are working professionals who care deeply about their children's future. Jake has a solid understanding of the challenges facing the District, particularly regarding financing future improvements to our campuses and classrooms. He cares deeply for students and teachers, and will be an advocate for them. Jake has the perfect blend of knowledge, professional experience, and genuine motivation to make a positive difference for students and teachers at CUSD.

As a 35 year homeowner in CUSD, the parent of three CUSD graduates, and an elected local City Councilmember, I personally fully support and endorse Jake Vollebregt's appointment to the CUSD Board of Trustees. His integrity, values, and commitment to serve will greatly benefit the district.

I respectfully request that Jake Vollebregt be appointed to fill the CUSD Trustee vacancy. If I can provide any other information, please feel free to call me at 949-636-3841.

Sincerely,



Elaine Gennawey
Councilmember
City of Laguna Niguel

28572 Shrike Drive Laguna Niguel, CA 92677



August 27, 2019

Board President Gila Jones
Capistrano Unified School District Board of Trustees
3122 Valle Road
San Juan Capistrano, CA 92675

Re: Letter of Recommendation in Support of Jake Vollebregt

Dear President Jones and Honorable Board Members,

I am writing to recommend Jake Vollebregt for appointment for the remainder of Dr. Pritchard's term on the Capistrano Unified School District Board of Trustees. I have known Jake for several years, through our mutual law school alma mater, from his involvement in the Laguna Niguel Chamber of Commerce and other civic groups in South Orange County, and through his representation of Moulton Niguel Water District. During this time, I have gotten to know Jake and his family, personally, and professionally, and I believe that his ethics, integrity, and desire to serve will make him an excellent addition to your Board.

Jake has earned the trust and confidence of the business community in South Orange County as an advocate for good governance and transparency. He has also earned my family's trust, in part because he and Jessica, like us, are working parents who want the very best for their children. We share his values of community service and putting children first. Most importantly, as a fellow parent in CUSD, Jake is also deeply vested in the welfare of our public schools. I encourage you to select Jake as your appointee to the Board of Trustees.

Respectfully,

WINSTEAD LAW GROUP
A PROFESSIONAL CORPORATION

A handwritten signature in blue ink that reads 'S. Winstead'.

Stephanie D. Winstead
Attorney at Law

Chair, Board of Directors
Laguna Niguel Chamber of Commerce

JOHN ULRICH

30412 North Hampton Road
Laguna Niguel, CA 92677
(303) 726-0067
johnulrich@cox.net

August 23, 2019

Board of Trustees
Capistrano Unified School District
3122 Valle Road
San Juan Capistrano, CA 92675

Dear Honorable Trustees,

I am writing in support of Jake Vollebregt's application to serve as Trustee on the Capistrano Unified School Board. Jake is an active member of the Laguna Niguel Lions Club and a respected leader in Laguna Niguel and the broader South Orange County community. He would be an outstanding addition to your Board.

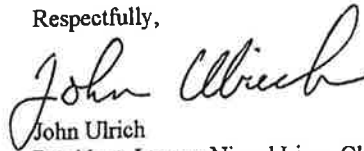
Like all Lions, Jake has an innate commitment to serving others and the common good. He is also a veteran Marine officer who has served our country with distinction. In my frequent interactions with Jake in the Laguna Niguel Chamber of Commerce, the Moulton Niguel Citizens Advisory Committee, the City of Laguna Niguel, and various other meetings, Jake has exhibited an uncanny ability to connect with and bring together people of a variety of different backgrounds and values.

Jake would be a diligent and professional representative of CUSD. He has a positive and collegial demeanor that puts people at ease. He is experienced in working through controversial public issues with a voice of reason and calm.

I've also observed Jake with his family in public settings around the community. He and his wife are affectionate and patient parents of three young children. They have many years of schooling ahead, and CUSD's success is important to them.

If you choose to appoint Jake, I have no doubt that his intellectual drive, compassion for others, and professional experience will serve your Board and our community well.

Respectfully,



John Ulrich
President, Laguna Niguel Lions Club
City of Laguna Niguel "Citizen of the Year for
2018"

August 27, 2019

Board of Trustees
Capistrano Unified School District
3122 Valle Road
San Juan Capistrano, CA 92675

Dear Honorable Trustees,

Thank you for all your hard work and for all you do for the City of San Clemente and its residents/students. The City of San Clemente is strongly committed to ensuring that our students are supported in their community.

I know that you are faced with a difficult decision in finding a suitable replacement for Trustee Pritchard following his resignation. Toward that end, I am writing in support of Jake Vollebregt's application to serve as Trustee on the Capistrano Unified School Board. Jake is an active and trusted leader of the South Orange County community. He would be an outstanding addition to your Board.

I first met Jake when he was a deputy city attorney for San Clemente and an associate at Best Best & Krieger. Jake is a highly motivated public servant and brings a wealth of experience from his practice as a public lawyer. He is comfortable navigating complex policy issues and working with leaders on sensitive issues in multiple levels of government. Most importantly, Jake shares an unwavering commitment to the health and vibrancy of our community. This is evident in his commitment to the Boys & Girls Club of the South Coast Area, where my wife is honored to serve with Jake on the Board.

If you choose to appoint Jake, his intellect, professional experience, and commitment to our community's students will serve the District well.

Thank you and regards,



Dan Bane
Mayor Pro Tem of San Clemente



August 23, 2019

Board President Gila Jones
Capistrano Unified School District Board of Trustees
3122 Valle Road
San Juan Capistrano, CA 92675

Subject: Letter of Recommendation in support of Jake Vollebregt

Dear President Jones,

I am writing to recommend Jake Vollebregt for provisional appointment for the remainder of Dr. Pritchard's term on the Capistrano Unified School District Board of Trustees. Jake was endorsed by the Economic Coalition Political Action Committee when he campaigned as a candidate for this seat in 2016 and he remains a trusted member of the Economic Coalition Board of Directors. Jake currently serves as chair-elect of the Coalition and is an active member of its Executive Committee.

Since joining the Board, Jake has helped the Economic Coalition grow from a regional chamber of commerce to a trusted advocacy and education organization respected throughout Orange County. Specific to CUSD, the Economic Coalition is eager to continue our dialogue on financing critical improvements to CUSD's facilities. Jake would be an ideal representative for the Aliso Viejo community, and a trusted and resourceful member of the CUSD Board. The Economic Coalition and the business community recognize Jake as an engaged leader who seeks consensus from multiple stakeholders. He is recognized as an effective advocate of sound decision making and responsible community engagement.

Most importantly, as a father of 3 and longtime resident of the District, Jake is deeply invested in the success of public schools in South Orange County.

Sincerely,

Steven C. LaMotte
Chair, Board of Directors
South Orange County Economic Coalition

August 27, 2019

President Gila Jones
Board of Trustees
Capistrano Unified School District
3122 Valle Road
San Juan Capistrano, CA 92675

Subject: Trustee Appointment: Letter of Support for Jake Vollebregt

Dear President Jones:

I am writing in support of Mr. Jake Vollebregt's application for appointment to serve on the Capistrano Unified School District Board of Trustees.

Mr. Vollebregt's extensive public service experience, strong leadership qualities and outstanding character make him an excellent choice to serve the students, parents, teachers and faculty at Capistrano Unified.

As President of the Moulton Niguel Water District, I am directly acquainted with Mr. Vollebregt's public policy expertise. A former associate attorney at Best, Best & Krieger, Mr. Vollebregt assists Moulton Niguel with our regional and legal affairs. He has excelled in finding new opportunities to collaborate with our neighboring agencies, developed innovative outreach programs, and meticulously tracked legislative proposals in Washington, D.C. and Sacramento.

In my capacity as chairman of the Orange Countywide Oversight Board, I know how important it is to have colleagues who bring constructive dialogue and studied reasoning to Board deliberations on important public policy issues. In this regard, Mr. Vollebregt would be an immediate asset to your Board.

Mr. Vollebregt is committed to improve the learning environments and quality of education for our students and teachers. I am confident that Mr. Vollebregt will always put our students first.

I am honored to support Mr. Vollebregt, a qualified and trusted member of our community, to serve as an appointed member of the Capistrano Unified School District Board of Trustees.

Sincerely,



Brian Probolsky
President, Moulton Niguel Water District

August 21, 2019

Honorable Gila Jones
President, Board of Trustees
Capistrano Unified School District
3122 Valle Road
San Juan Capistrano, CA 92675

Re: Letter of Recommendation

Dear President Jones,

I enthusiastically recommend Jake Vollebregt for appointment as Trustee for CUSD Area 5. I have lived in Aliso Viejo for more than 18 years and have the privilege of representing this community as its elected representative to the Moulton Niguel Water District Board of Directors. I'm also a past board member of the Laguna Niguel Chamber of Commerce and currently serve as chair of their Government Affairs Committee.

Jake would be an outstanding addition to your Board and a trusted representative of the Aliso Viejo and Laguna Niguel communities. I've personally known Jake since 2013 when he was invited to join the South Orange County Economic Coalition Board of Directors. At the time, he was a deputy city attorney for Aliso Viejo and other cities in Southern California. Most recently, I've had the pleasure of working with Jake in his role as Director of Regional & Legal Affairs at Moulton Niguel Water District. In each of these roles, he has helped navigate many important legal and public policy issues and has been a trusted and energetic member of the team.

Jake is a dynamic and engaged leader. He is also a devoted husband and father who is eager to give back to his community to help future generations. I wholeheartedly recommend him for this important role and look forward to supporting him and CUSD in your important mission.

Sincerely,



Duane D. Cave
Vice President, Board of Directors
Moulton Niguel Water District

Mike Munzing

August 24, 2019

Board of Trustees
Capistrano Unified School District
3122 Valle Road
San Juan Capistrano, CA 92675

Re: Letter of Recommendation for Jake Vollebregt

Dear President Jones and Honorable Trustees of CUSD,

I am pleased to recommend Jake Vollebregt in his application to serve as Trustee for CUSD Area 5. I have had the pleasure of knowing Jake since he was an active duty Marine stationed at Camp Pendleton. As a longtime resident of Aliso Viejo with professional experience as a lawyer, and as a father of three, he is an ideal candidate to join your Board. He has faithfully served Aliso Viejo as a deputy city attorney and continues to serve the community in a variety of ways. He knows the community well and he is widely known and respected.

I hope that you will seriously consider selecting Jake as your replacement for the vacated Area 5 Trustee seat. He has the right background, motivation, temperament, and work ethic. His strong character combined with the support he has in the community will help him make a positive contribution at CUSD.

Sincerely,

A handwritten signature in black ink that reads "Mike Munzing". The signature is written in a cursive, flowing style.

Mike Munzing
Mayor Pro Tem
City of Aliso Viejo

August 27,2019

Board of Trustees
c/o Susie Schmidt, Clerk of the Board
Capistrano Unified School District
33122 Valle Road
San Juan Capistrano, CA 92675

RE: Support Letter for Jake Vollebregt's Appointment as CUSD Trustee

Dear President Jones and Honorable Trustees,

It is an honor to write this letter of recommendation for Jake Vollebregt for consideration as a School Board member for CUSD. I have known Jake in a number of different capacities (Ass't City Attorney, ULI Member, and Church member) over the last ten years. I believe Jake will make a tremendous School Board Member based on his communication skills, his analytical skills, and his knowledge of the Aliso Viejo/Laguna Niguel community.

Jake has very solid communication skills and really enjoys listening and understanding people's concerns. I have seen this first hand when he was out campaigning with me. He is a natural communicator and makes people comfortable to express their issues. I have seen him demonstrate these skills in one on one conversations, small working groups and at large public meetings.

The confidence Jake has in his communication skills stem from his ability to analyze issues very thoroughly. It is Jake's nature to always step back, receive as much information as possible and fully understands it before he makes a decision. I am sure that this is a byproduct of his legal and military career. I know that when we discuss various City issues he always wants to know in depth what all the factors are before he gives me his input. I have learned over 20 years in public office that analyzing the issues is one of the most important skills to have when you are making long-term decisions for any entity.

The final quality that will make Jake a great School Board Member is his present perspective. First, Jake is a Dad of three young kids (in the beginning of their school years). Secondly, He works for a public agency that also deals with the same geographical area, thus he really knows the issues and concerns of the residents. Third, his time as an Officer in the USMC Reserve gives him a viewpoint of how young people are thinking and what skill sets are truly valuable for the younger generation. Jake has the ability to look at any issue through these various perspectives and will give great insight to the discussion and decision making process.

In closing with Jake's strong characteristics – communication skills, analytical skills, and various perspective - Jake Vollebregt will bring a lot of talent,

knowledge, and community input to the CUSD. Having served on the Aliso Viejo City Council for over 20 years I truly believe that Jake will make an outstanding School Board Member and that he will benefit CUSD and the cities that the CUSD serve.

Sincerely,

A handwritten signature in blue ink, appearing to read 'W. A. Phillips', with a long horizontal flourish extending to the right.

William A. Phillips
Councilmember
City of Aliso Viejo

August 27, 2019

Re: Letter of Recommendation for Jake Vollebregt to CUSD

Board of Trustees
Capistrano Unified School District
3122 Valle Road
San Juan Capistrano, CA 92675

Dear Honorable Trustees,

My name is Dave Harrington, I currently sit on the City Council for the City of Aliso Viejo. I have served two terms as the Mayor of Aliso Viejo. I also, more importantly, have three children who have grown up in CUSD schools, specifically Don Juan Avila Elementary and Middle School and Aliso Niguel High School. One of my children graduated in 2019 and my other two children are seniors at the high school.

I enthusiastically recommend Jake Vollebregt for appointment to the vacancy on the Board of Trustees. He would represent the City's students and families well. Jake is a longtime resident and has three children who will attend CUSD schools. He also has a strong background advising and representing public agencies, which will give him the tools he needs to address the challenging issues and decisions before your Board and the District. Jake is a member of the United States Marine Corps and understands the importance of service above self. He would make an excellent representative of the people of Aliso Viejo.

Please select Jake to represent our community on the CUSD School Board. He is an energetic man of character. I am confident that you will enjoy working with him as much as I have.

Sincerely,



Dave Harrington
Councilmember
City of Aliso Viejo

August 27, 2019

Re: Letter of Recommendation for Jake Vollebregt to CUSD

Board of Trustees
Capistrano Unified School District
3122 Valle Road
San Juan Capistrano, CA 92675

Dear Honorable Trustees,

I highly recommend Jake Vollebregt for appointment to the vacancy on the Board of Trustees. He would represent the City's students and families well. Jake is a longtime resident and has three children who will attend CUSD schools. He also has a strong background advising and representing public agencies, which will give him the tools he needs to address the challenging issues and decisions before your Board and the District.

I am very involved in the community in Aliso Viejo and have had the opportunity to work with Jake on various events in our city. His enthusiasm and dedication has always been so impressive to me.

Please select Jake to represent our community on the CUSD School Board. He is an energetic man of character. I am confident that you will enjoy working with him as much as I have.

Sincerely,

Heidi Stoops
20+ Year Resident of Aliso Viejo
Aliso Viejo Chamber of Commerce Past President
Aliso Viejo Community Association Events Chair
City of Aliso Viejo 2015 Citizen of the Year
15+ years as a volunteer for the City of Aliso Viejo



August 27, 2019

To whom it may concern:

Mr. Jake Vollebregt has been involved with our organization for the past five years. During this time he has demonstrated a keen acumen for the interest and development of children. As a volunteer he has served on our Board of Directors admirably and taken a leadership role in committee work.

I would consider Mr. Vollebregt as one who has brought a level headed, consistent, fiscally responsible approach to discussions and decisions which required our stake holders to take a position and help guide the organization's future. Our local Boys & Club has been in transition the past several years under new leadership. Having a stable base and people like Jake to rely on has allowed us to continue to grow and prosper.

Our core principle to keep children safe while guiding children towards academic success, teaching healthy lifestyles and building character and leadership skills in youth are in line with Jake's core values and make him a nice fit for our organization. I am proud to serve with a fine gentleman like Mr. Vollebregt and support his efforts to become to more involved in his community.

Please feel free to contact me if you have any questions or concerns.

Sincerely,

Terence Hughes
Chief Executive Officer

1304 Calle Valle
San Clemente, CA 92672
949-492-0376
www.bgcsca.org

COVER PAGE

A PUBLIC DOCUMENT

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)
VOLLEBREGT JACOBUS MICHAEL FRANCISCUS

1. Office, Agency, or Court

Agency Name (Do not use acronyms)

CAPISTRANO UNIFIED SCHOOL DISTRICT

Division, Board, Department, District, if applicable

Your Position

CANDIDATE FOR TRUSTEE AREA 5

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: MOULTON NIGUEL WATER DISTRICT

Position: DIR OF REGIONAL & LEGAL AFFAIRS

2. Jurisdiction of Office (Check at least one box)

State

Judge or Court Commissioner (Statewide Jurisdiction)

Multi-County _____

County of ORANGE

City of _____

Other _____

3. Type of Statement (Check at least one box)

Annual: The period covered is January 1, 2018, through December 31, 2018.

Leaving Office: Date Left ____/____/____
(Check one circle.)

-or-

The period covered is ____/____/____, through December 31, 2018.

The period covered is January 1, 2018, through the date of leaving office.

-or-

Assuming Office: Date assumed 08 / 28 / 2019

The period covered is ____/____/____, through the date of leaving office.

Candidate: Date of Election 9/9/2019 and office sought, if different than Part 1: _____

4. Schedule Summary (must complete) ► Total number of pages including this cover page: 2

Schedules attached

Schedule A-1 - Investments - schedule attached

Schedule C - Income, Loans, & Business Positions - schedule attached

Schedule A-2 - Investments - schedule attached

Schedule D - Income - Gifts - schedule attached

Schedule B - Real Property - schedule attached

Schedule E - Income - Gifts - Travel Payments - schedule attached

-or- None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
(Business or Agency Address Recommended - Public Document)

33122 VALLE ROAD

SAN JUAN CAPISTRANO

CA

92675

DAYTIME TELEPHONE NUMBER

EMAIL ADDRESS

(949) 339-0402

JAKE.VOLLEBREGT@GMAIL.COM

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed AUGUST 28, 2019
(month, day, year)

Signature _____
(File the originally signed paper statement with your filing official.)

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Kirsten Vital, Superintendent

Date: September 9, 2019

Board Item: Selection of Appointee for Trustee Area 5

HISTORY

Area 5 Trustee Gary Pritchard resigned his seat, as of August 9, 2019, on the Board of Capistrano Unified School District. Pursuant to Education Code § 5090-5095, the resignation necessitates action be taken by the Board of Trustees within 60 days of the vacancy to make a provisional appointment or call for a special election. During the August 14, 2019 Special Board meeting, Trustees voted to make a provisional appointment. The District notified the public and made an application available to individuals interested in filling the vacancy. The Board has interviewed the potential candidates and will take action to appoint a Board member for Trustee Area 5.

BACKGROUND INFORMATION

Area 5 Trustee Gary Pritchard has served on the Capistrano Unified School District Board of Trustees since 2010. Trustee Pritchard has resigned his seat on the Board of Capistrano Unified School District effective August 9, 2019.

CURRENT CONSIDERATIONS

Per Board Bylaw 9223 *Filling Vacancies* and pursuant to Education Code § 5090-5095, the resignation necessitates action be taken by the Board of Trustees within 60 days of the vacancy to make a provisional appointment or call for a special election. That date is October 8, 2019.

FINANCIAL IMPLICATIONS

There is no financial impact to make a provisional appointment.

STAFF RECOMMENDATION

It is recommended the Board President recognize Kirsten M. Vital, Superintendent, to present a brief overview on the process of selecting an appointee for Trustee Area 5.

APPROVED BY: Kirsten Vital, Superintendent

Prepared by: Colleen Hayes, Manager II, Board Operations/Superintendent's Office



Selection of Appointee for Trustee Area 5

September 9, 2019

Special Board Meeting

Capistrano Unified School District

Board Bylaw 9223 Filling Vacancies

SELECTION OF APPOINTEE FOR TRUSTEE AREA 5

Proposed process for selection of appointee on September 9, 2019:

- (1) The public is given an opportunity to address the Board regarding the candidates via a speaker card.
- (2) The President calls for nominations of candidates.
 - The President recognizes each Trustee who wishes to nominate a candidate for appointment.
- (3) Once a nomination is made, the President calls for a second of the nomination.
 - If the nomination is seconded, it is successful.
 - If the nomination does not receive a second, it is unsuccessful.
- (4) The President repeats this process until each Trustee has had the opportunity to nominate a candidate and, thereafter, shall announce nominations are closed.

SELECTION OF APPOINTEE FOR TRUSTEE AREA 5

Proposed Process Continued:

- (5) If there are multiple nominations, the President may determine which nominee to call for a vote first.
- a) **IF** the first candidate receives four votes, that candidate becomes the appointed Trustee for Area 5.
 - b) **IF** the first candidate does not receive four votes, the President calls for the vote of the next nominee.
 - c) **IF** the second nominee receives four votes, the appointment is made.
 - d) **If** the second nominee does not receive four votes, the President reopens nominations and starts the process anew.
 - e) **This process will continue until all nominees have been voted on.**
 - f) **If** this series of nominations is not successful the Board may choose to begin a subsequent series of nominations during the same meeting.

If no other candidate is successfully nominated, the process is deadlocked.

If deadlocked, the Board will have the following options:

- **September 9, 2019:** Return to an agenda item and vote to extend the candidate application deadline.
- **September 9, 2019:** Vote to order a special election at the Regular Board meeting.

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD REPORT

To: Board of Trustees

From: Kirsten Vital, Superintendent

Date: September 9, 2019

Board Item: Resolution No. 1920-19, Resolution to Order an Election to Fill Vacancy for Trustee Area 5

HISTORY

Area 5 Trustee, Gary Pritchard has served on the Capistrano Unified School District Board of Trustees since 2010. On July 25, 2019, Trustee Gary Pritchard formally notified the Superintendent of his intent to resign his position from the Board of Trustees effective Friday, August 9, 2019.

BACKGROUND INFORMATION

Trustee Gary Pritchard submitted his resignation to the Orange County Department of Education and in response their staff provided guidelines to the District to fill the vacancy. The Board may take action for a provisional appointment or they may take action to call for an election. If they fail to take action on either of the options, the Orange County Superintendent of Schools must call an election to fill the vacancy.

CURRENT CONSIDERATIONS

Per Board Policy 9223 *Filling Vacancies* and pursuant to Education Code § 5090-5095, the resignation necessitates action be taken by the Board of Trustees within 60 days of the vacancy to make a provisional appointment or call for a special election. The date to complete the process in this situation is October 8, 2019.

FINANCIAL IMPLICATIONS

If the Board takes action to call for a special election the cost to the District is estimated to range from \$165,000 and \$185,000. The actual cost will be verified by the OCDE if the Board takes action to call for an election.

STAFF RECOMMENDATION

It is recommended the Board President recognize Kirsten M. Vital, Superintendent, to present information on this item.

APPROVED BY: Kirsten Vital, Superintendent

Prepared by: Colleen Hayes, Manager II Board Operations, Superintendent's Office

**BEFORE THE BOARD OF TRUSTEES OF THE
CAPISTRANO UNIFIED SCHOOL DISTRICT
COUNTY OF ORANGE, STATE OF CALIFORNIA**

RESOLUTION NO. 1920-19

**RESOLUTION TO ORDER AN ELECTION TO FILL BOARD VACANCY FOR
TRUSTEE AREA 5**

(Education Code § 5090 *et seq.*)

WHEREAS, a vacancy on the Board of Trustees is created when, among other things, a Trustee files with the County Superintendent of Schools a written resignation (Education Code section 5090);

WHEREAS, Gary Pritchard, a Trustee of the Capistrano Unified School District representing Trustee Area 5, filed a written resignation with the County Superintendent of Schools on July 24, 2019, with a deferred resignation date of August 9, 2019 (Education Code sections 5090, 5091(a));

WHEREAS, Education Code section 5091 and Board Policy BB 9223 provide that when a vacancy occurs on the Board of Trustees, the Board of Trustees may order an election to fill the vacancy;

WHEREAS, the Board of Trustees has determined that it is in the best interests of the District and the communities of the District to order an election to fill the vacancy;

WHEREAS, Education Code section 5091 requires that when an election is ordered, the election will be held on the next established election date provided it is not less than 130 days after the order of election; and,

WHEREAS, pursuant to Elections Code section 1000, the next established election date occurring more than 130 days after the order of election is March 3, 2020.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Board of Trustees of the Capistrano Unified School District does hereby order an election for the vacant seat of Trustee Area 5 be held on March 3, 2020.

ADOPTED by the Board of Trustees of the Capistrano Unified School District 9th day of September, 2019.

AYES: _____

NOES: _____

ABSENT:

ABSTENTION:

Gila Jones
President, Board of Trustees

I, Kirsten M. Vital, Secretary of the Board of Trustees of the Capistrano Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Trustees at its meeting held on the 9th day of September, 2019.

Kirsten M. Vital
Secretary, Board of Trustees of the
Capistrano Unified School District