

CAPISTRANO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MINUTES – REGULAR MEETING
JULY 11, 2011
EDUCATION CENTER – BOARD ROOM

President Brick called the meeting to order at 5:30 p.m. Prior to recessing to closed session, President Brick announced agenda item 3 A2, Public Employee Appointment/Employment was being pulled. The Board recessed to closed session to: discuss Public Employee Appointment/Employment; confer with Real Property Negotiators; discuss CSEA/CUEA/CUMA/Teamsters negotiations; discuss a Liability Claim; and discuss Student Expulsions (8 cases).

Closed session ended at 6:25 p.m.

The regular meeting of the Board reconvened to open session and was called to order by President Brick at 7:00 p.m.

The Pledge of Allegiance was led by President Brick.

Present: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
Absent: Trustee Palazzo

A CD of the Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's Office as a matter of the permanent record. An audio recording of the meeting is available on the District website: www.capousd.org Permanent Record

It was moved by Trustee Alpay, seconded by Trustee Bryson, and carried by a 6-0 vote to adopt the Board agenda. Adoption of the Board Agenda

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo

President Brick asked Vice President Pritchard to facilitate the meeting. President's Announcement

Trustee Pritchard reported the following action taken during closed session: President's Report From Closed Session Meeting

Agenda Item #3 A1 – Public Employee Appointment/Employment:

The Board voted by a 6-0 vote to approve the appointment of Allison Jacobs, Program Specialist.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo

Agenda Item #3 A2 – Public Employee Appointment/Employment: Director IV, Early Childhood Programs

This item was pulled prior to the Board recessing to closed session

Agenda Item #3 B – Conference with Real Property Negotiators: No action was taken

Agenda Item #3 C – CSEA/CUEA/CUMA/Teamsters Negotiations: No action was taken.

Agenda Item #3 D – Liability Claim:

The Board voted by a 6-0 vote to deny Liability Claim No. 11-91964.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo

Agenda Item #3 E1-E8 – Student Expulsion by Stipulated Expulsion:

The Board voted by a 6-0 vote to expel the following students by stipulated agreement: Case #2011-083, #2011-87, #2011-100, #2011-106, #2011-107, #2011-108, #2011-109, and #2011-110.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo

Steve Concialdi was recognized as the founder of Friends Against Drinking and Driving and providing mock DUI crash assemblies at high schools to educate teens on the effects and consequences of drinking and driving or riding with someone who is drinking and driving.

**Special
Recognitions**

Dr. Farley introduced Sara Jocham as the new Assistant Superintendent, SELPA, Special Education.

**Board and
Superintendent
Comments**

Trustee Hatton stated she attended one of the mock DUI crash assemblies this year and it was one of the most moving events she has attended in a school. Trustee Hatton stated the assemblies are so beneficial for the entire community and as a parent and Board member she thanked Mr. Concialdi for what he does for our students.

Trustee Bryson thanked Mr. Concialdi for his worthy endeavor and commented she wants to attend one of the assemblies next year.

As specified in Board Bylaw 9323 for Oral Communications, each speaker was allowed three (3) minutes to speak.

**Oral
Communications**

There were no speakers.

DISCUSSION/ACTION

Assistant Superintendent Julie Hatchel stated this item brings forth a detailed calendar for the 2011-2012 school year. The certificated contract indicates that development of school calendars is the subject of consultation with CUEA. This is done through a calendar committee, composed of administrators, teachers, and parents. The committee recommended the addition of 2 minimum days (one in the fall, one in the spring) in 2011-2012 to provide adequate elementary parent conferences. With the implementation of furlough days in 2010-2011, elementary sites lost one full day of parent conferences in the fall. Coupled with increased class size due to the elimination of the 20:1 ratio, this presented a challenge in providing adequate time for parent conferences. In the past, teachers had approximately 1,020 minutes to conduct conferences. This year, teachers had approximately 660 minutes, shortening each parent’s conference to approximately 15 minutes. Both parents and teachers voiced concern that this did not provide an adequate amount of time to conduct a meaningful conference. Mrs. Hatchel stated while the addition of these minimum days results in a total loss of approximately 3 hours of instructional time across the 2011-2012 school year, the District continues to operate above the mandated number of instructional minutes per Education Code. The calendar committee believes the benefit of increased time spent conferencing with parents will provide immeasurable educational and relational benefits in building a learning partnership between teachers and parents.

**2011-2012 Detailed
School Calendar
Agenda Item 7**

The following people addressed the Board:

- *Vicki Soderberg and Sally White spoke on the importance of parent conferences for both the teacher and the parent to build trust and hold meaningful discussions and requested Trustees approve the calendar.*

Trustee Addonizio stated she could not support the calendar with the addition of two more minimum days and the loss of instructional time. Trustee Alpay requested staff ask the Calendar Committee to consider possibly consolidating the number of minimum days when allocating time for parent teacher conferences at the elementary school level when constructing the school calendar for the 2012-2013 school year.

Following discussion, it was moved by Trustee Alpay, seconded by Trustee Bryson, and motion carried by a 5-1 vote to approve the detailed 2011-2012 School Calendar.

AYES: Trustees Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: Trustee Addonizio
ABSENT: Trustee Palazzo
ABSTAIN: None

Trustee Pritchard introduced the second reading of Ordinance No. 1112-1, Ordinance of Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills) Authorizing the Levy of a Special Tax within Community Facilities District No. 2005-1, by announcing the Board is now acting as the Legislative Body of Community Facilities District No. 2005-1.

**Ordinance #1112-1
CFD 2005-1
Agenda Item 8**

Trustee Pritchard asked for a motion to present the second reading of Ordinance No. 1112-1 by reading of the title only.

It was moved by Trustee Alpay, seconded by Trustee Addonizio, and motion carried by a 6-0 vote to approve reading the Ordinance by title only.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

Trustee Alpay read the following: Ordinance of Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills) Authorizing the Levy of a Special Tax within Community Facilities District No. 2005-1.

Trustee Pritchard stated copies of the proposed Ordinance were posted and published in accordance with the law and copies of the proposed Ordinance are available at the District office for inspection by any interested member of the public.

It was moved by Trustee Addonizio, seconded by Trustee Alpay, and motion carried by a 6-0 vote to approve Ordinance No. 1112-1, Ordinance of Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills) Authorizing the Levy of a Special Tax within Community Facilities District No. 2005-1.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

Trustee Pritchard announced matters related to CFD No. 2005-1 are complete and the Board will no longer be acting as the Legislative Body of CFD No. 2005-1.

Deputy Superintendent Ron Lebs explained this item is a request for a joint use and funding agreement between the City of Aliso Viejo and the District for the installation of light fixtures at Aliso Niguel High School batting cages.

**Joint Use/Funding Agreement with Aliso Viejo
Agenda Item 9**

It was moved by Trustee Bryson, seconded by Trustee Addonizio, and motion carried by a 6-0 vote to approve a joint use agreement between the District and the City of Aliso Viejo for funding, installation, and use of lights at the existing batting cages at Aliso Niguel High School.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

Jodee Brentlinger, Assistant Superintendent, Personnel Services, presented for first reading the revisions to Board Policy 1312.4, *Williams Uniform Complaint Procedures*. Mrs. Brentlinger stated as laws change, revisions to existing Board policies and administrative regulations are necessary. Mrs. Brentlinger explained the new ACLU settlement requirements are the reason for the revision to this policy.

**Board Policy Revisions
Agenda Item 10**

Trustee Alpay requested staff to replace the reference *Governing Board* with *Board of Trustees* and change all references to the District so they begin with a capital "D" for consistency.

Jodee Brentlinger, Assistant Superintendent, Personnel Services, presented for first reading the revisions to Board Policy 4031, *Complaints Concerning Discrimination in Employment*. Mrs. Brentlinger stated this item had not been changed since 2005 and the revisions are to clarify the process to file a complaint concerning discrimination and streamline the policy so it is more easily understood.

**Board Policy Revisions
Agenda Item 11**

Trustee Addonizio asked staff to explain (item number six, page 41) what the difference was between a separate and unique District file and why the wording is being changed. Mrs. Brentlinger explained the change is being made to clarify that the complaint information is not kept as part of anyone's personnel file or anything that would be contained and accessible in a personnel file. Trustee Alpay requested staff research if the materials in the unique files are subject to Public Records Requests.

Jodee Brentlinger, Assistant Superintendent, Personnel Services, presented for first reading the revisions to Board Policy 4161.8/4261.8/4361.8, *Family Care and Medical Leave*. Mrs. Brentlinger stated this item had not been revised since 1999 and the intent of the revisions is to clarify and streamline the policy.

**Board Policy Revisions
Agenda Item 12**

Deputy Superintendent Ron Lebs stated there are no changes from last month.

**Division of State Architect
Agenda Item 13**

Trustee Addonizio asked for the status of the La Pata lighting project. Executive Director Randy Rowles stated the project has been completed by SDG&E. Trustee Pritchard asked staff to provide Trustees with the fee charge for reopening a DSA closed application.

Trustee Pritchard asked Trustees for items they wished to pull from the Consent Calendar. Items #14 and #18 were pulled.

Items Pulled from the Consent Calendar

CONSENT CALENDAR

It was moved by Trustee Alpay, seconded by Trustee Bryson, and motion carried by a 6-0 vote to approve the following Consent Calendar items:

Expunging of expulsion record: Case #2010-073.	Expunging of Expulsion Records Agenda Item 15
Readmission of students from expulsion: Case #2010-015 and #2011-017.	Expulsion Readmissions Agenda Item 16
2011-2012 Consolidated Application for Funding Categorical Aid Programs, Part I, to fund supplemental programs.	Funding Categorical Aid Programs, Part I Agenda Item 17
2011-2012 Back-to-School Nights schedule.	Back-to-School Night Times/Dates Agenda Item 19
Work Experience Education Plan and application to provide a Work Experience Education course for secondary students in special education.	Special Ed Work Experience Ed Program Agenda Item 20
Memorandum of Understanding for Mission Hospital Asthma and Obesity Education and Treatment Programs.	Memorandum of Understanding Agenda Item 21
Purchase orders, warrants, and previously Board approved bids and contracts as listed.	Purchase Orders/Warrants Agenda Item 22
Authorization to utilize Los Alamitos Unified School District Bid No. 2010-0002 for the purchase or lease of relocatable buildings, as needed by the District, under the same terms and conditions of the public agency's contract.	Relocatable Buildings Agenda Item 23
Authorization to utilize the State of Utah, Division of Purchasing and General Services, and Western States Contracting Alliance Contract No. AR-233 awarded to Cisco Systems, Inc., and approved for usage in the State of California pursuant to the California Participating Addendum No. 7-08-70-13, for the purchase of Cisco hardware, software, voice/VOIP equipment and services, support, maintenance, training services, and cabling through its Fulfillment Partner, AMS Net, Inc.	Cisco Systems Agenda Item 24
Staff development training, Quantum Learning Network.	Independent Contractor Agenda Item 25
Tutoring services, Professional Tutors of America.	Independent Contractor Agenda Item 26
Juvenile court work program services agreement to be provided by the County of Orange Probation Department.	Agreement Extension Agenda Item 27

Advertise Bid No. 1112-08, Concrete Maintenance and Repair.

**Advertise for Bid
Agenda Item 28**

Resignations, retirements, and employment of classified personnel.

**Resignations/
Retirements/
Employment
(Classified
Personnel)
Agenda Item 29**

Resignations, retirements, and employment of certificated personnel.

**Resignations/
Retirements/
Employment
(Certificated
Personnel)
Agenda Item 30**

Fourth Quarter Williams Settlement Legislation Inspection Report.

**Williams
Settlement
Agenda Item 31**

Declaration of Need for Fully Qualified Educators.

**Declaration of
Need
Agenda Item 32**

ROLL CALL: AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

Trustee Hatton stated she pulled the item so she could abstain.

**Minutes
Agenda Item 14**

It was moved by Trustee Addonizio, seconded by Trustee Alpay, and motion carried by a 5-0-1 vote to approve minutes of the June 13, 2011, regular Board meeting and the June 15, 2011, special Board meeting.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, and Pritchard
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: Trustee Hatton

Trustee Addonizio asked why the time change for Title I schools, wasn't there a change done last year, and is the time being changed back. Assistant Superintendent Julie Hatchel responded the time was changed and approved last year but there were some questions as to the DRC process and staff wanted to bring it forward again to make sure everything is covered this year. Staff will officially bring the DRC proposal to the next meeting in July. Trustee Alpay asked why there are different start times. Mrs. Hatchel explained some start times are aligned for K-8 schools to accommodate the middle school students later start times and also due to busing issues.

**Proposed
Start/Dismissal
Times
Agenda Item 18**


It was moved by Trustee Addonizio, seconded by Trustee Alpay, and motion carried by a 6-0 vote to approve the 2011-2012 school start and dismissal times.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None


It was moved by Trustee Alpay, seconded by Trustee Bryson, and motion carried by a 6-0 **Adjournment** vote to adjourn the meeting.

AYES: Trustees Addonizio, Alpay, Brick, Bryson, Hatton, and Pritchard
NOES: None
ABSENT: Trustee Palazzo
ABSTAIN: None

Vice President Pritchard announced the meeting adjourned at 7:45 p.m.



Board Clerk



Secretary, Board of Trustees

Minutes submitted by Jane Boos, Manager, Board Office Operations