

CAPISTRANO UNIFIED SCHOOL DISTRICT  
33122 Valle Road  
San Juan Capistrano, CA 92675  
BOARD OF TRUSTEES  
Regular Meeting

**REVISED**

September 15, 2021

Closed Session 4:00 p.m.  
Open Session 7:00 p.m.

**AGENDA**

*Due to the nature of the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20, issued on March 17, 2020, the Board members will have the option to attend the meeting and take action on any item telephonically. Members of the public may live stream the meeting from our District website at [CAPOUSD.org](http://CAPOUSD.org).*

*Members of the public may attend the meeting in person. As a K-12 Public School District, we must follow the guidelines established by the California Department of Public Health specifically for schools. These guidelines act as our standard of care. Per CDPH and Cal/OSHA guidelines, masks are optional for fully COVID-19 vaccinated staff and members of the public when indoors at the District Office. Any individual who is not fully vaccinated (defined as two weeks after the last vaccination shot) will be required to wear a mask while indoors. By entering these premises without a mask, you are attesting that you are fully vaccinated with a COVID-19 vaccine. As of July 28, 2021, CDPH is recommending universal masking indoors statewide. If participants choose to not attend the Board meeting in person the District has provided the following option for the public to address the Board telephonically. Please submit a request to address the Board telephonically by clicking [here](#), **register only if you are not attending in person**. Those who have registered to comment will receive an email prior to the meeting with information on how to join and comment via a Zoom link. If you are attending in person, a speaker card will need to be submitted prior to the agenda item per Bylaws of the Board 9323, Meeting Conduct. Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three (3) minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic. Detailed guidelines and information on what to do if you wish to address the Board of Trustees is provided at the end of this agenda.*

**CLOSED SESSION AT 4:00 P.M.**

- 1. CALL TO ORDER**
- 2. CLOSED SESSION COMMENTS**
- 3. CLOSED SESSION** (as authorized by law)

**A. PUBLIC HEALTH EMERGENCY**

Kirsten Vital Brulte/Gregory Merwin  
Attorney – Anthony De Marco  
Consultation with Agency Counsel  
(Pursuant to Government Code § 54957(a))

**B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

District Negotiators: Kirsten Vital Brulte/Clark Hampton  
Attorney: Andreas Chialtas  
Property: Pacifica San Juan property, a 7.292 acre property located at the north east corner of Camino Las Ramblas and Avenida California.  
Negotiating Parties: Capistrano Unified School District and 1) New Home Company Southern California, LLC who may purchase the District's option to purchase the Property from Pacific Point Development Partners/Taylor Morrison of California LLC pursuant to an existing Purchase and Sale Agreement between the District and New

**EXHIBIT B-2**

Home Company Southern California, LLC, which may be further amended by the parties; or 2) one or more potential other buyers for the Property who may purchase the District's option to purchase the Property through the District's prior request for proposals process.

Under Negotiation: Price and Terms of Payment  
(Pursuant to Government Code § 54956.8)

**C. CONFERENCE WITH LABOR NEGOTIATORS**

District Negotiators: Kirsten Vital Brulte/Tim Brooks/Clark Hampton  
Employee Organizations:

- 1) Capistrano Unified Education Association (CUEA)
- 2) California School Employees Association (CSEA)
- 3) Teamsters
- 4) Capistrano Unified Management Association (CUMA)
- 5) Unrepresented Employees

(Pursuant to Government Code § 54957.6)

**EXHIBIT C-2**

**F. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Gregory Merwin/Kathy Purcell  
Attorney – Justin Shinnfield  
Significant Exposure to Litigation – Seven Cases  
ADR Case Number 20200717M  
ADR Case Number 20201208M  
ADR Case Number 20210305M  
ADR Case Number 20210324M  
ADR Case Number 20210729  
ADR Case Number 20210809  
ADR Case Number 20210813

(Pursuant to Government Code § 54956.9(d)(2))

**EXHIBIT F-1**  
**EXHIBIT F-2**  
**EXHIBIT F-3**  
**EXHIBIT F-4**  
**EXHIBIT F-5**  
**EXHIBIT F-6**  
**EXHIBIT F-7**

Clark Hampton/John Forney  
Attorney – Terry Tao  
Significant Exposure to Litigation – One Case  
(Pursuant to Government Code § 54956.9 (d)(2) or (3))

**EXHIBIT F-8**

Kirsten Vital Brulte/ Clark Hampton  
Attorney – Anthony De Marco  
Significant Exposure to Litigation – One Case  
(Pursuant to Government Code § 54956.9 (d)(2) or (3))

**EXHIBIT F-9**

**G. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Gregory Merwin/Kathy Purcell  
Attorney – Justin Shinnfield  
Significant Exposure to Litigation – Four Cases  
OAH Case Number 2021040148  
OAH Case Number 2021050085  
OAH Case Number 2021050269  
OAH Case Number 2021060521

(Pursuant to Government Code § 54956.9(d)(1))

**EXHIBIT G-1**  
**EXHIBIT G-2**  
**EXHIBIT G-3**  
**EXHIBIT G-4**

**H. STUDENT READMISSION**

Mike Beekman  
One Case  
Case # 2020-031

**EXHIBIT H-1**

**I. PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT**

Tim Brooks

Executive Director, Cultural Proficiency, Equity, Access, and Social Emotional Learning

*(Pursuant to Government Code § 54957)*

**EXHIBIT I-1**

**RECORDING OF SCHOOL BOARD MEETINGS**

**In accordance with Board Policy 9324, Board Minutes, all Regular School Board Meetings will be audio recorded.**

**OPEN SESSION AT 7:00 P.M.**

**CALL TO ORDER – ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADOPTION OF THE AGENDA**

**REPORT ON CLOSED SESSION ACTION**

**BOARD AND SUPERINTENDENT COMMENTS**

**STUDENT BOARD MEMBER REPORT**

**ORAL COMMUNICATIONS (Non-Agenda Items)**

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual presentations are limited to a maximum of three (3) minutes per individual.

**PUBLIC HEARING**

**1. PUBLIC HEARING: RESOLUTION NO. 2122-15, DETERMINING STEPS TO ENSURE AVAILABILITY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS, FISCAL YEAR 2021-2022:** Page 1  
**EXHIBIT 1**

This is an annual item. The Board will conduct a public hearing on Resolution No. 2122-15, Determining Steps to Ensure Availability of Textbooks and Instructional Materials, Fiscal Year 2021-2022. Supporting documentation is located in Exhibit 32.

***CUSD WIG 2: Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.***

***Contact: Gregory Merwin, Associate Superintendent, Education and Support Services***

**Staff Recommendation**

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

**CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

**BUSINESS AND SUPPORT SERVICES**

2. **DONATION OF FUNDS AND EQUIPMENT:** Page 5  
EXHIBIT 2  
This is a monthly item. Approval of donations of funds and equipment. A number of gifts have been donated to the District, including \$42,087.85 in cash. These funds will be deposited in the appropriate school accounts. Items other than cash have no financial impact on the budget. The District does not guarantee maintenance of items or the expenditure of any District funds for continued use.  
*Contact: Clark Hampton, Deputy Superintendent, Business and Support Services*
3. **PURCHASE ORDERS, COMMERCIAL WARRANTS AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS:** Page 7  
EXHIBIT 3  
This is a monthly item. Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District’s budget approval process. The purchase orders total \$27,926,309.72 and the commercial warrants total \$21,614,169.88. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings. Attachment 4 is a list of previously Board-approved warrants, by vendor, exceeding \$250,000.  
*Contact: Clark Hampton, Deputy Superintendent, Business and Support Services*
4. **INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE, AND MASTER CONTRACT AGREEMENTS:** Page 99  
EXHIBIT 4  
This is a monthly item. Approval of the District standardized Independent Contractor, Professional Services, Field Service and Master Contract agreements. The expenditures related to the listed agreements were previously authorized as part of the District’s budget approval process. The exhibit shows 21 new agreements totaling \$1,195,326 and 3 amendments to existing agreements totaling \$150,244. Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District’s Board Agendas and Supporting Documentation page [here](#).  
*Contact: Clark Hampton, Deputy Superintendent, Business and Support Services*
5. **RESOLUTION NO. 2122-12, ADOPTING THE 2020-2021 ACTUAL GANN LIMIT AND THE 2021-2022 ESTIMATED GANN LIMIT:** Page 227  
EXHIBIT 5  
This is an annual item. Approval of Resolution No. 2122-12, Adopting the 2020-2021 Actual Gann Limit and the 2021-2022 Estimated Gann Limit. Resolution No. 2122-12 establishes the actual Gann Limit for 2020-2021 at \$382,809,175 and the estimated Gann Limit for 2021-2022 at \$394,827,909. Adoption of this Resolution will have no financial implications on either the 2020-2021 or 2021-2022 budgets.  
*Contact: Clark Hampton, Deputy Superintendent, Business and Support Services*
6. **SERVICES AGREEMENT EAT REAL CERTIFICATION – UNITED STATES HEALTHFUL FOOD COUNCIL, INC.:** Page 234  
EXHIBIT 6  
This is a new item. Approval of the Services Agreement through United States Healthful Food Council, Inc. doing business as Eat REAL for Food and Nutrition Services (FNS) Eat REAL Certification. Eat REAL will begin the initial, in-depth, comprehensive assessment process of all FNS menus during the 2021-2022 school year, initiate the final assessment process during the 2022-2023 school year, and the official “certification” term will be for the 2023-2024 and 2024-2025 school years. The voluntary assessment and certification process goes above and beyond the School Breakfast Program and National School Lunch Program federal regulations and is made up of 10 standards measuring 34 key performance indicators including use of minimally processed foods, sustainable sourcing and seasonality, animal welfare, antibiotic use sustainability, fresh produce, transparency, waste reduction and management, and more. The agreement is effective July 26, 2021 through July 26, 2023. There is no financial impact.  
*Contact: Clark Hampton, Deputy Superintendent, Business and Support Services*

7. **RESOLUTION NO. 2122-14, RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT APPROVING AND AUTHORIZING EXECUTION OF A JOINT COMMUNITY FACILITIES AGREEMENT, AND DELEGATING AUTHORITY RELATED THERETO:** Page 257  
**EXHIBIT 7**

This is a new item. Approval of Resolution No. 2122-14 approving and authorizing the execution of a Joint Community Facilities Agreement (JCFA) with the County of Orange (County) and RMV PA 3 Development, LLC (RMV PA), a Delaware limited liability company relating to Community Facilities District No. 2021-1 of the County of Orange. RMV PA is a master developer of land located in the unincorporated area of the County being developed into the master-planned community known as “Rienda” (project). RMV PA intends to construct approximately 950 residential units and approximately 10.577 acres of commercial development as part of the project. RMV PA requested the County form a community facilities district (CFD) pursuant to the Mello-Roos Community Facilities Act of 1982 and Government Code § 53316.2 which authorizes a CFD to finance facilities pursuant to a JCFA. Accordingly, RMV PA, the County, and the District have negotiated the terms of the JCFA for consideration by the Board. The JCFA relates to the financing of the acquisition or construction of school facilities through CFD bond proceeds. The agreement is effective upon full execution.

*Contact: Clark Hampton, Deputy Superintendent, Business and Support Services*

8. **DONATED SPACE TEMPORARY RIGHT-OF-ENTRY AGREEMENT FOR USE OF CERTAIN SITES TO BE DETERMINED BY THE DISTRICT FOR COVID-19 VACCINE CENTER(S) – COUNTY OF ORANGE – FOR VOLUNTARY VACCINES:** Page 276  
**EXHIBIT 8**

This is a new item. Approval of the Donated Space Temporary Right-of-Entry Agreement with County of Orange for rent-free use of certain sites to be determined by the District. The area will be used for the purpose of providing COVID-19 vaccinations, administered by employees of the County, State of California and/or their vendors or service providers. The COVID-19 vaccines will occur on selected weekdays excluding County and national holidays and will take place after school hours. The County agrees to set aside time for exclusive use for District employees as needed. The agreement will be effective upon execution and will continue indefinitely on a month-to-month basis. Families and employees will use this service as a convenient option for voluntary vaccines. The agreement may be terminated by either party at any time with a 30 day written notice. The District will provide custodial support to open the site(s) and disinfect restrooms after use.

*Contact: Clark Hampton, Deputy Superintendent, Business and Support Services*

## **CURRICULUM AND INSTRUCTION**

9. **MEMORANDUM OF UNDERSTANDING WITH LAGUNA BEACH UNIFIED SCHOOL DISTRICT:** Page 277  
**EXHIBIT 9**

This is an annual item. Approval of the ratification of the Memorandum of Understanding (MOU) with Laguna Beach Unified School District (LBUSD) for the purpose of implementing special education services and programs to students referred by their Individual Education Program team. This agreement will allow the District to provide Adult Transition Program services to students whose current residence is within LBUSD boundaries for the term of July 1, 2021 - June 30, 2022. Services will include access to local community supports and independent living. The District will provide oversight of the program and collaborate in decisions related to educational services. The annual rate paid by LBUSD to the District is approximately \$70,000 deposited into the general fund. There is no financial impact to the District.

*Contact: Gregory Merwin, Associate Superintendent, Education and Support Services*

10. **AGREEMENT WITH THE ART MASTERS LEGACY INSTRUCTIONAL ART PROGRAM FOR 2021-2022:** Page 285  
**EXHIBIT 10**  
 This is an annual item. Approval of Agreement with the Art Masters Legacy Instructional Art Program at Truman Benedict, Chaparral, Ladera Ranch, Marblehead, Oso Grande, and Wood Canyon Elementary Schools, September 9, 2021 through June 2, 2022. Art Masters Legacy provides services that include art assemblies and hands-on studio art activities for students. Art Masters Legacy teacher-lecturers conduct and present multimedia presentation assemblies using art visuals, images and stories covering each artist and/or art subject. Later, students get an opportunity to engage in art activities to create their own individual works of art in the manner of the master artist or art subject, using the same styles, techniques, media and disciplines. The total expenditures for these agreements is \$47,228 funded by gift funds from each participating school site.  
*Contact: Gregory Merwin, Associate Superintendent, Education and Support Services*
11. **CONTRACT FOR PROFESSIONAL DEVELOPMENT WEBINAR WITH LITERACY RESOURCES, LLC:** Page 310  
**EXHIBIT 11**  
 This is a new item. Approval of the Contract for Professional Development Webinar with Literacy Resources, LLC, on September 30, 2021, to support improved student outcomes in literacy for Wood Canyon Elementary School. The 1.5 hour webinar will cover information on Heggerty phonemic awareness and intervention for grades 3-5. The intervention is part of Wood Canyon’s Multi-tiered System of Support (MTSS) intervention plan to support Tiers 1 and 2 academic support for students. The contract is \$1,500 funded by school site Title I funds.  
*Contact: Gregory Merwin, Associate Superintendent, Education and Support Services*
12. **AGREEMENT WITH INSTITUTE FOR MULTI-SENSORY EDUCATION:** Page 313  
**EXHIBIT 12**  
 This is a new item. Approval of Agreement with the Institute of Multi-Sensory Education to provide a consultant that will offer comprehensive training and materials for each elementary school’s Multi-Tiered System of Supports (MTSS) Specialist and every elementary Special Education Specialist on Orton-Gillingham. There are a total of 37 MTSS Specialists and 63 Education Specialists who will be trained so that every school’s intervention system is supported by this important training. Training sessions take place October 25-29, 2021 and November 29 - December 3, 2021 and will be held virtually. Orton-Gillingham training will provide the critical literacy strategies and skills to provide support and intervention in the fundamentals of literacy. This training will support implementation of academic intensive Tier III interventions for students who need additional support, including students with dyslexia and students with dyslexic tendencies. The cost is approximately \$120,000 funded by Expanded Learning Opportunities fund.  
*Contact: Gregory Merwin, Associate Superintendent, Education and Support Services*
13. **INCOME AGREEMENT NO. 51925 WITH ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:** Page 321  
**EXHIBIT 13**  
 This is a recurring item as needed. Approval of Income Agreement No. 51925 with Orange County Superintendent of Schools, August 1, 2021 through June 30, 2022, for services with Orange County Department of Education (OCDE) to provide Gifted and Talented Education (GATE) Certification Training. OCDE will provide teachers with a comprehensive 3-day training by which, upon completion, teachers will receive a certification recognized across Orange County districts. One cohort of 30 teachers will participate in 15 hours of seat time, plus lesson development, implementation, and portfolio development. The required certification content includes the characteristics and social-emotional needs of gifted learners including underserved populations, differentiation of instruction, depth and complexity thinking skills, curriculum compacting, and universal themes. The estimated total expenditure for this agreement is \$3,300 funded by Title II.  
*Contact: Gregory Merwin, Associate Superintendent, Education and Support Services*

14. **MASTER SERVICE AGREEMENT AND STATEMENT OF WORK WITH LANGUAGE LINE SERVICES, INC.:** Page 332  
**EXHIBIT 14**  
This is an annual item. Approval of Master Service Agreement and Statement of Work with Language Line Services, Inc., September 16, 2021 through June 30, 2022. The District has bilingual staff who conduct interpretation in Spanish and Farsi for parent meetings; however, there are students and parents who require translation in other languages, including Korean, Mandarin, French, Japanese, Russian, Vietnamese, German, and Italian. Language Line Services will provide on-demand phone interpretation services in over 200 languages, as needed. The per minute usage fee for phone interpreting is \$0.94 per minute. An estimated annual usage cost of \$5,000 will be funded by Title III.  
*Contact: Gregory Merwin, Associate Superintendent, Education and Support Services*
15. **PURCHASE CONTRACT WITH IMAGINE LEARNING:** Page 342  
**EXHIBIT 15**  
This is an annual item. Approval of the purchase contract with Imagine Learning for the 2021-2022 school year, to support improved student outcomes for newly enrolled and Level 1 English learner students, through online English language development activities. The cost per license is \$150. The total purchase contract for 400 licenses and training is \$52,500 funded by Title III.  
*Contact: Gregory Merwin, Associate Superintendent, Education and Support Services*
16. **SALES AND SERVICES AGREEMENT #UCI-2022BC-001:** Page 347  
**EXHIBIT 16**  
This item was previously approved on July 21, 2021. Approval of the ratification of the Sales and Services Agreement #UCI-2022BC-001 with the University of California Irvine (UCI) Science Project. Staff is returning with this item due to staff error. Due to a clerical error, the complete agreement was not included in the exhibit. Trustees received the scope of work as “appendix” in the July 21, 2021 agenda packet. The updated exhibit includes the full agreement from UCI and Appendix A. The term of the agreement is August 1, 2021 through June 30, 2022, and provides training for staff related to the Next Generation Science Standards. The cost would include professional learning facilitation from the UCI Science Project and substitute teachers for two release days. Expenditures under this agreement are \$57,925 funded by Title II funds.  
*Contact: Gregory Merwin, Associate Superintendent, Education and Support Services*
17. **ENGLISH LEARNER MASTER PLAN:** Page 359  
**EXHIBIT 17**  
This is a new item. Approval of the English Learner Master Plan, a District master plan for English learners is a state requirement. The master plan must include policies aligned with the State Board of Education’s English Learner Roadmap. The purpose of the master plan is to provide guidance for consistent implementation of English learner educational programs and services. The English Learner Master Plan includes information on the identification of English proficiency, language acquisition programs, instruction support, English learners with disabilities, reclassification, staffing, professional learning, and English Learner Advisory Committees. It is a state requirement that the District English Learner Advisory Committee (DELAC) shall advise the school district’s governing board on the master plan. The DELAC reviewed and provided input into the development of the District’s English Learner Master Plan on January 28, 2021. All data regarding English learners will be shared with the Board in the English Learner Annual Program Evaluation report which will be presented at the October 20, 2021 Board meeting.  
*Contact: Gregory Merwin, Associate Superintendent, Education and Support Services*

## HUMAN RESOURCE SERVICES

- 18. AGREEMENT NO. 51689 WITH THE ORANGE COUNTY SUPERINTENDENT OF SCHOOLS:** Page 382  
**EXHIBIT 18**
- This is an annual item. Approval of the ratification of the Agreement No. 51689 with the Orange County Superintendent of Schools to allow District educators who choose to enroll in the OCDE Preliminary Administrative Services Credential program to do so as part of Capistrano Unified School District Cohort 2, rather than joining the OCDE group, which requires attendance in Costa Mesa. The agreement is effective April 1, 2021 through April 30, 2022. There is no fiscal impact.
- Contact: Tim Brooks, Associate Superintendent, Human Resource Services*
- 19. AVID COLLEGE READINESS SYSTEM SERVICES AND PRODUCTS AGREEMENT:** Page 389  
**EXHIBIT 19**
- This is an annual item. Approval of the ratification of Advancement Via Individual Determination (AVID) College Readiness System Services and Products Agreement for AVID elementary and secondary membership. This Agreement provides services and products to support 11 secondary AVID sites, as well as 1 elementary AVID site. The contract term is from July 1, 2021 through June 30, 2022. Annual expenditures under this contract for AVID secondary and K-8 memberships and materials are limited to \$45,479 funded by Local Control Funding Formula Supplemental. AVID elementary membership is limited to \$3,099 funded by Title I. Required training is limited to \$8,760 funded by Title II.
- Contact: Tim Brooks, Associate Superintendent, Human Resource Services*
- 20. CONSIDER AND APPROVE REVISED JOB DESCRIPTION:** Page 395  
**EXHIBIT 20**
- This is a revised and upgraded job description. Approval of the job description for the position of Director II, Language Acquisition. After review and consideration of increased responsibilities, staff eliminated the previous position of Coordinator of TK-12 Language Acquisition Instruction Support, and upgraded it to Director II, Language Acquisition, to more accurately reflect the duties performed. This upgrade enables the position to extend the work calendar from 218 work days to 247 work days to support activities that occur over the summer months that include supervision and coordination for initial English Learner Proficiency Assessments for California (ELPAC) testing for new students and incoming kindergartners enrolling for the fall, data and criteria preparation for the reclassification of current English learners (EL), and planning for August teacher training to monitor progress of students who are English learners. The upgraded position also assumes additional responsibilities not included in the Coordinator II position, including support for Mandarin Immersion and State Seal of Biliteracy programs.
- Additional responsibilities added to the Director II that were not included in the Coordinator II position are conducting an annual EL Program Evaluation to monitor and evaluate student achievement to improve student outcomes and close gaps, provide professional development for Bilingual Community Services Liaisons, collaborate with school site staff to implement Achieving Via Individual Determination (AVID) Excel programs to matriculate with AVID programs, and communicating and collaborating with District staff, parents, and students regarding a-g completion requirements related to World Language courses. This position will be placed at Range 59 on the Certificated Management Compensation Schedule, and the anticipated additional cost of \$21,245 will be funded by Local Control Funding Formula Supplemental funds.
- Contact: Tim Brooks, Associate Superintendent, Human Resource Services*
- 21. DIRECTED TEACHING AGREEMENT WITH PEPPERDINE UNIVERSITY:** Page 400  
**EXHIBIT 21**
- This is an annual item. Approval of the Directed Teaching Agreement with Pepperdine University, effective August 18, 2021 and expiring July 31, 2025.



During the school year, teaching credential candidates from the university will be paired with District credentialed employees to fulfill practicum/fieldwork requirements to earn their teaching credential. There is no fiscal impact.

**Contact:** *Tim Brooks, Associate Superintendent, Human Resource Services*

**22. FIRST AMENDMENT TO SUPERVISED FIELDWORK AND STUDENT TEACHING AGREEMENT WITH CHAPMAN UNIVERSITY:** Page 408  
**EXHIBIT 22**

This is an amendment to an annual item. Approval of the First Amendment to Supervised Fieldwork and Student Teaching Agreement with Chapman University, effective August 13, 2021 and expiring August 31, 2023. During the school year, teaching credential candidates from the university will be paired with District credentialed employees to fulfill practicum/fieldwork requirements to earn their teaching credential. Chapman University has amended the amount the university directly pays to the supervising teacher. There is no fiscal impact.

**Contact:** *Tim Brooks, Associate Superintendent, Human Resource Services*

**23. ORANGE COUNTY DEPARTMENT OF EDUCATION FOURTH QUARTER REPORT – WILLIAMS SETTLEMENT LEGISLATION:** Page 418  
**EXHIBIT 23**

This is a quarterly item. Acceptance of Williams Settlement Legislation Orange County Department of Education (OCDE) Fourth Quarter Report. As a result of the Williams Settlement, Education Code § 35186 mandates school districts establish policies and procedures to resolve deficiencies related to textbooks and instructional materials, teacher vacancies or misassignments, and facility conditions posing a threat to student/staff health or safety. Furthermore, Education Code § 1240 requires OCDE to report visits and reviews of District schools conducted by OCDE, if any. Additionally, the law requires the report be provided to the Board of Trustees at a regularly scheduled public meeting each quarter. During the fourth quarter, the District received no complaints.

**Contact:** *Tim Brooks, Associate Superintendent, Human Resource Services*

**24. RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CERTIFICATED EMPLOYEES:** Page 421  
**EXHIBIT 24**

This is a regular business item. Approval of the activity list for employment, separation, and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

**Contact:** *Tim Brooks, Associate Superintendent, Human Resource Services*

**25. RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CLASSIFIED EMPLOYEES:** Page 471  
**EXHIBIT 25**

This is a regular business item. Approval of the activity list for employment, separation, and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

**Contact:** *Tim Brooks, Associate Superintendent, Human Resource Services*

**GENERAL FUNCTIONS**

**26. SCHOOL BOARD MINUTES:** Page 502  
**EXHIBIT 26**

This is a monthly item. Approval of the August 18, 2021 Regular Board meeting minutes.

**Contact:** *Colleen Hayes, Manager II, Board Operations/Superintendent's Office*

**DISCUSSION/ACTION ITEMS**

**27. COMMITTEE FOR NAMING ALISO NIGUEL HIGH SCHOOL STEM BUILDING:** **DISCUSSION/  
ACTION**

This is a new item. As described in Board Policy 7511, *Naming of Facilities*, the Board of Trustees may form a committee of the Board when a school, grounds, facility, or school building is to be named or renamed. The committee can bring a recommendation forward to the full Board for final approval.

Page 516  
**EXHIBIT 27**

The April 21, 2021 Board agenda included an item to determine if the formation of a Board committee for the naming of school buildings was desired. The Board approved a committee, led by Krista Castellanos, Trustee Area 5, to consider the naming of Aliso Niguel High School STEM Building. This item presents for Board approval, the naming of Aliso Niguel High School STEM Building to the Physical Sciences Building, or the "PhySci" building for short. In addition, the committee recommends each of the six classrooms be named for the following scientist. There is no financial implication to naming this building.

Classroom 1: Rosalind Elsie Franklin

Classroom 2: Edith Clarke

Classroom 3: Chien-Shiung Wu

Classroom 4: Mario José Molina-Pasquel Henríquez

Classroom 5: George Washington Carver

Classroom 6: Marie Maynard Daly

***CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.***

***Contact: Krista Castellanos, Trustee Area 5***

#### Staff Recommendation

It is recommended the Board President recognize Krista Castellanos, Trustee Area 5, to present this item.

Following discussion, it is recommended the Board of Trustees approve the committee recommendation for the naming of Aliso Niguel High School STEM building and each of the six classrooms.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

#### **28. CULTURAL PROFICIENCY QUARTERLY REPORT:**

This is a quarterly item. This item provides an update on the progress of the implementation of actions within the Cultural Proficiency Plan Board approved on December 16, 2020. The update includes the following completed actions: College and Career Centers at Aliso Niguel and Dana Hills High Schools opened in spring of 2021, and Capistrano Valley High School's opened in September 2021; hired 26 additional counselors at middle schools and high schools to increase support for students; provided training to school and District staff to promote practices around acceptance and understanding diversity; and the item also provides an overview of the structure of the District and school site teams monitoring and implementing the work.

***CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.***

***CUSD WIG 2: Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.***

***CUSD WIG 3: Optimize facilities and learning environments for all students.***

***Contact: Gregory Merwin, Associate Superintendent, Education and Support Services***

#### Staff Recommendation

It is recommended the Board President recognize Gregory Merwin, Associate Superintendent, Education and Support Services to present information on this item and answer any questions Trustees may have. This is an information item only and no action is required.

**INFORMATION/  
DISCUSSION  
Page 520  
EXHIBIT 28**

**29. SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE ANNUAL REPORT:**

**INFORMATION/  
DISCUSSION  
Page 541  
EXHIBIT 29**

This is a new item that will be presented annually. California Education Code §§ 56190-56194 specifies that each Special Education Local Plan Area must establish a Community Advisory Committee (CAC) with parents of students with special needs forming the majority of membership. Other members include parents of other students in the District, general education and special education teachers, school personnel, representatives of public and private agencies, and persons concerned with individuals with exceptional needs. CAC members are appointed by the Board of Trustees for a period of two years in an advisory capacity. CAC responsibilities include: advising the District on the plan for special education, recommending annual priorities, assisting in parent education, recruiting parents and other volunteers, encouraging community involvement in special education, supporting activities on behalf of individuals with special needs, and assisting in parent awareness of the importance of regular school attendance. This presentation will highlight the 2019-2021 CAC accomplishments as well as an update on the 2021-2022 CAC activities.

***CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.  
Contact: Gregory Merwin, Associate Superintendent, Education and Support Services***

Staff Recommendation

It is recommended the Board President recognize Gregory Merwin, Associate Superintendent, Education and Support Services, to present this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

**30. CHANGES TO BELL SCHEDULES BEGINNING IN THE 2022-2023 SCHOOL YEAR AND BUS PURCHASE AS A RESULT OF SENATE BILL 328 THE ‘LATE START’ BILL:**

**DISCUSSION/  
ACTION  
Page 559  
EXHIBIT 30**

This is a new item to meet the requirements of Senate Bill (SB) 328. SB 328 was signed into law on October 13, 2019 and requires the school day for middle schools to start no earlier than 8:00 a.m. and high schools to start no earlier than 8:30 a.m. This law includes schools operated as charter schools. The law goes into effect on July 1, 2022 or the date in which a district’s collective bargaining agreement that is operative on January 1, 2020, expires, whichever is later. For the District, this law takes effect in 2022-2023. This item includes proposed bell time adjustments and purchasing eight buses and hiring eight drivers. The financial impact to the general fund is approximately \$1.6 million for the one-time bus purchase and \$0.5 million ongoing for drivers, fuel and maintenance.

***CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.  
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services***

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the bell time adjustments to comply with Senate Bill 328 ‘Late Start Bill’ which includes purchasing eight buses and hiring eight bus drivers.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**31. RESOLUTION NO. 2122-13, PRELIMINARY 2020-2021 FINANCIAL STATEMENTS (UNAUDITED ACTUALS):** **DISCUSSION/ ACTION**  
Page 566  
**EXHIBIT 31**

This is an annual item. The Board of Trustees will be provided with a brief update on the 2020-2021 actuals and the revisions to the 2021-2022 budget. Resolution No. 2122-13 will be forwarded to the Orange County Department of Education, reviewed for accuracy and compliance, and subsequently transmitted to the Superintendent of Public Instruction.

***CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.***

***Contact: Clark Hampton, Deputy Superintendent, Business and Support Services***

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 2122-13, Preliminary 2020-2021 Financial Statements (Unaudited Actuals).

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**32. RESOLUTION NO. 2122-15, DETERMINING STEPS TO ENSURE AVAILABILITY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS, FISCAL YEAR 2021-2022:** **DISCUSSION/ ACTION**  
Page 718  
**EXHIBIT 32**

This is an annual item. Education Code § 60119 specifies a public hearing shall be held in order to determine whether the District has sufficient standards-aligned textbooks and instructional materials, and encourages participation by parents, teachers, members of the community and bargaining unit leaders. The Board of Trustees shall make a determination through a resolution as to whether each pupil, in each school, in the District, has sufficient textbooks and/or instructional materials, in each of the following subject areas: English/Language Arts, History Social Science, Health, Mathematics, Science, World Languages, and science laboratory equipment.

***CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.***

***Contact: Gregory Merwin, Associate Superintendent, Education and Support Services***

Staff Recommendation

It is recommended the Board President recognize Gregory Merwin, Associate Superintendent, Education and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 2122-15, Determining Steps to Ensure Availability of Textbooks and Instructional Materials, Fiscal Year 2021-2022.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**33. RESOLUTION NO. 2122-16, AUTHORIZING AGREEMENT TO PURCHASE ELECTRICITY VIA COMPETITIVE REQUEST FOR PROPOSALS:** **DISCUSSION/ ACTION**  
Page 723  
**EXHIBIT 33**

This is a new item. The District won a lottery process to be eligible to purchase electricity via competitive Request for Proposals (RFP) within Southern California Edison territory. The Board is asked to consider a Resolution approving an agreement with the School Project for Utility Rate Reduction (SPURR) and authorizing SPURR to conduct the RFP. SPURR is a Joint Powers Authority (JPA) with member agencies consisting of California school districts, county offices of education, and community college districts. The RFP process may result in benefits such as lower and more stable electricity costs, and more control and customization over electricity rate plans and renewable energy content. The agreement is effective upon full execution.

***CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.  
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services***

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 2122-16, Authorizing Agreement to Purchase Electricity via Competitive Request for Proposals.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**34. FIRST READING - BOARD POLICY 5125, STUDENT RECORDS:**

This is a legal update and aligns Board Policy with legal requirements. Board Policy 5130, *Student Records*, was last revised and approved by the Board in September 2018. In January 2020, Assembly Bill (AB) 711 took effect affirming that former students have the right to update their name and/or gender information on official school records. AB 711 amends Education Code § 49070 and created Education Code § 49062.5 relating to pupil records. Staff has aligned the policy with the California School Boards Association (CSBA) sample language and has updated the policy number to the CSBA number 5125. Staff made significant redactions to this policy. The redacted sections were more appropriately placed in an Administrative Regulation, including the language regarding AB 711 to align with Education Codes. Changes include the following: updating the policy to align with the CSBA policy number and sample language, adding the Student Records from Social Media section, removing all other language from the Board Policy and creating a Student Records Administrative Regulation. All changes have been reviewed by legal counsel. Changes are underlined, deletions are struck through. There is no financial impact.

***CUSD WIG 1: Teaching and Learning - Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.***

***Contact: Gregory Merwin, Associate Superintendent, Education and Support Services***

Staff Recommendation

It is recommended the Board President recognize Gregory Merwin, Associate Superintendent, Education and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve Board Policy 5125, *Student Records*.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS  
WEDNESDAY, OCTOBER 20, 2021, 7:00 P.M.  
AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM  
33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA**

For information regarding Capistrano Unified School District, please visit our website:

[www.capousd.org](http://www.capousd.org)

**DISCUSSION/  
ACTION  
Page 728  
EXHIBIT 34**

## **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING**

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures, which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

### **WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES**

If you wish to register to be a public speaker, please register by clicking [here](#).

**CLOSED SESSION:** In accordance with Education Code § 35146 and Government Code § 54957, the Board may recess to Closed Session to discuss personnel matters, which they consider inadvisable to take up in a public meeting. Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic.

**ORAL COMMUNICATIONS (Non-Agenda Items):** Regular, scheduled meetings of the Board shall have a portion of each meeting devoted to Oral Communications. Oral Communications, will take place following Special Recognitions. The total time for the Oral Communications portion of regular meetings shall be twenty minutes. Individual presentations are limited to a maximum of three minutes per individual but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. The Board may, however, at its discretion, refer items to the administration for follow-up or place topics on a future Board agenda.

**ORAL COMMUNICATIONS (Agenda Items):** Members of the public shall also have an opportunity to address the Board on Open Session agenda items before their consideration by the Board. Individual presentations for the Consent Calendar are limited to a maximum of five minutes for all Consent Calendar items. Individual presentations for Discussion/Action agenda items are limited to a maximum of three minutes however; the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers, who wish to address a specific agenda topic. The total time for presentations shall be limited to twenty minutes per agenda topic, unless the Board grants additional time. The Board shall hear all presentations after any staff comments but prior to the formal discussion by Board members of the agenda topic under consideration.

Once an agenda item has been opened for public comment, no additional "Request to Address the Board of Trustees" cards shall be accepted for that topic unless otherwise approved by the Board. When addressing a specific item on the agenda, the Board may vote to allow additional public speaker time for an individual Discussion/Action item.

**PUBLIC HEARINGS:** Any time the Board schedules a separate public hearing on a given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the recommended action at the time of the hearing.

#### **REASONABLE ACCOMMODATION**

*In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.*

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

September 15, 2021

**PUBLIC HEARING: RESOLUTION NO. 2122-15, DETERMINING STEPS TO ENSURE AVAILABILITY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS, FISCAL YEAR 2021-2022:**

---

Instructional materials are on display for public inspection at the Capistrano Unified School District, Instructional Materials Center, between the hours of 8:30 a.m. and 3:30 p.m.

# CAPISTRANO UNIFIED SCHOOL DISTRICT

## NOTICE OF PUBLIC HEARING

During the Board meeting of September 15, 2021, the Capistrano Unified School District Board of Trustees will hold a hearing to accept comments from members of the public.

### TOPIC OF HEARING

Resolution for Determining Steps to Ensure Availability of Textbooks and Instructional Materials for 2021-2022.

Copies of the surveys/materials may be inspected at:

Instructional Materials Center

33122 Valle Road, San Juan Capistrano, CA

until September 15, 2021, between the hours of 8:30 a.m. and 3:30 p.m.

After the Public Hearing, the Capistrano Unified School District Board of Trustees will consider the Resolution for Determining Steps to Ensure Availability of Textbooks and Instructional Materials, Fiscal Year 2021-2022.

**HEARING DATE:** September 15, 2021

**TIME:** 7:00 p.m.

**LOCATION:** CUSD Education Center  
33122 Valle Road  
San Juan Capistrano, CA  
949-234-9200



RESOLUTION OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT SCHOOL DISTRICT GOVERNING  
BOARD DETERMINING STEPS TO ENSURE AVAILABILITY OF TEXTBOOKS  
AND INSTRUCTIONAL MATERIALS FOR 2021-22

WHEREAS, Education Code Section 60119 establishes steps and procedures to ensure the availability of textbooks and instructional materials in order to be eligible to receive funds for that purpose, and;

WHEREAS, the procedures require that school districts take appropriate action to ensure the availability of textbooks and instructional materials on a yearly basis, and;

WHEREAS, pursuant to Education Code Sections 60119, the Board is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and;

WHEREAS, the Board is required to provide 10 days' notice of the public hearing or hearings, and;

WHEREAS, the notice shall contain the time, place, and purpose of the hearing and be posted in three public places within the school district, and;

WHEREAS, the hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of pupils who attend the schools in the district and shall not take place during or immediately following school hours, and;

WHEREAS, the governing Board of a school district, as part of the required hearing, shall also make a written determination as to whether each pupil enrolled in a world language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects, and;

WHEREAS, the governing Board shall also determine the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 to 12, inclusive, and;

WHEREAS, a public hearing was held on September 15, 2021 at seven o'clock, which is on or before the eighth week of school and;

WHEREAS, the Board is required to make a determination, through a resolution, as to whether each pupil in each school in the district has, sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code 33126 in each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the State Board:

- (i) Mathematics,
- (ii) Science,

- (iii) History-social science,
- (iv) English/language arts, including the English language development component of an adopted program,
- (v) Visual and performing arts. (Not listed in 60605 or 33126)

NOW, THEREFORE BE IT RESOLVED, that the governing Board makes the determination that each pupil of the district, has available sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each subject listed above, consistent with the content and cycles of the curriculum framework adopted by the State Board and adopted by this Board in accordance with the procedures as established.

BE IT FURTHER RESOLVED, that for the 2021-22 school year, the Capistrano Unified School District, has provided each pupil with sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each subject listed above, consistent with the content and consistent with the cycles and content of the curriculum framework adopted by the State Board for those subjects.

BE IT FURTHER RESOLVED, that for the 2021-22 school year, the School District has provided sufficient textbooks or instructional materials, or both, that are consistent with the content and cycles of the curriculum frameworks adopted by the state board, to each pupil enrolled in a world language or health course, and that sufficient laboratory science equipment applicable to science laboratory courses offered in grades 9 to 12, inclusive, is available to pupils.

AYES:                      Members:

NOES:                      Members:

ABSENT:                      Members:

STATE OF CALIFORNIA    )

COUNTY OF ORANGE       )

I hereby certify that the foregoing Resolution was duly and regularly adopted by the Board of Trustees at a regular meeting of the said Board held at San Juan Capistrano, California on the 15<sup>th</sup> day of September, 2021.

ATTEST:

\_\_\_\_\_    \_\_\_\_\_  
 Judy Bullockus, President                      Kirsten M. Vital Brulte, Secretary

Resolution #2122-15

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services  
Prepared by: Philippa Townsend, Assistant Superintendent, Fiscal Services

Date: September 15, 2021

Board Item: Donation of Funds and Equipment

---

**HISTORY**

This is a monthly item. Historically the District has allowed parents, businesses and community members to make monetary or non-monetary donations to the school or department of their choice. These donations may be designated by the donor for specific purposes or can be donated for school/department use as needed. The District retains discretion over whether or not to accept any gifts. The District makes no commitment to repairing and maintaining donated items.

**BACKGROUND INFORMATION**

Donations are typically received at school sites where the office staff fills out a ‘Donation of Funds’ form and sends it to the Fiscal Services Department. Fiscal Services Staff review the donation form to determine if there are any issues of safety or other reasons why the gift(s) should not be accepted. The donation information is submitted to the Board of Trustees for approval at the next Board Meeting. After Board approval a thank you letter is sent to the donor.

**CURRENT CONSIDERATIONS**

This agenda item requests Board approval of the attached list of donations.

**FINANCIAL IMPLICATIONS**

The financial Implications of this agenda item are presented in the attached documents.

**DATA or OTHER INFORMATION**

In an average year monetary donations total around \$3.5 million to \$4 million.

**STAFF RECOMMENDATION**

It is recommended the Board of Trustees approve the attached Donation of Funds listing.

**PREPARED BY:** Philippa Townsend, Assistant Superintendent, Fiscal Services

**APPROVED BY:** Clark Hampton, Deputy Superintendent, Business and Support Services

Donation of Funds  
September 15, 2021

<b>DONATED BY</b>	<b>AMOUNT</b>	<b>PURPOSE</b>	<b>SCHOOL</b>
City of Laguna Niguel	\$1,500.00	Homework Club	Aliso Niguel High School
Bathgate Elementary School PTA	\$2,327.89	Classroom Materials and Supplies	Bathgate Elementary School
Canyon Vista Elementary School PTA	\$500.00	Mural Tile Wall Installation	Canyon Vista Elementary School
Capistrano Valley High School Foundation	\$17,500.00	Library Flooring and Water Bottle Filling Station	Capistrano Valley High School
Capistrano Valley High School Foundation	\$5,737.04	Library Renovations	Capistrano Valley High School
Kroger	\$263.56	STEAM Program	Castille Elementary School
Foundation for Impact on Literacy & Learning, Inc.	\$500.00	Classroom Materials and Supplies	Don Juan Avila Middle School
Laguna Niguel Presbyterian Church	\$188.00	Classroom Materials and Supplies	Hidden Hills Elementary School
Kroger	\$277.38	Classroom Materials and Supplies	John S. Malcom Elementary School
Moulton Elementary School PTA	\$12,243.98	Paraeducator's Salary	Moulton Elementary School
City of Laguna Niguel	\$1,000.00	Student Agendas	Niguel Hills Middle School
The Blackburn Giving Fund	\$50.00	Classroom Materials and Supplies	RH Dana Elementary School
	\$42,087.85		

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Prepared by: Philippa Townsend, Assistant Superintendent, Fiscal Services

Prepared by: Lynh Rust, Executive Director, Contracts and Purchasing

Date: September 15, 2021

Board Item: Purchase Orders, Commercial Warrants and Previously Board-Approved Bids and Contracts

---

**HISTORY**

This is a monthly item. Pursuant to Resolution No. 1112-12 *Delegation of Authority* approved by the Board of Trustees on September 12, 2011, the Board delegated authority to the Deputy Superintendent, Business and Support Services, Assistant Superintendent and Executive Director, Fiscal Services, and Director, Purchasing, the authority to sign and execute all contracts and purchase orders. A previous Board Member requested that staff provide a listing of Board approved warrants for each vendor with a total payment exceeding \$250,000 per fiscal year. That listing is included in this report.

**BACKGROUND INFORMATION**

Requests for issuance of all warrants are submitted to the County Superintendent of Schools, Business Services Division, for review and preparation. Warrants are then returned to the District Fiscal Services Office and submitted to the Board of Trustees for approval.

In May 2017, the District transitioned from Quintessential School Systems (QSS) as the business system for generating purchase orders (PO), commercial warrants and related reports to the OCDE-supported BusinessPlus software system. Beginning in fiscal year 2017-2018, POs are issued in BusinessPlus. The PO report is separated by individual funds, such as the general fund (01), Food and Nutrition fund (13), various capital facilities funds (25, 35, 40, etc.). The PO number indicates the fiscal year, the District ledger number, type of PO and number. POs indicating an “A” are associated with agreements, “P” are standard POs, “X” are purchases made through District-issued Cal-Cards, and “R” are rollover POs, spanning two or more fiscal years. An example of a “R” PO is a facilities project that was started in fiscal year 2020-2021, but will not be completed until fiscal year 2021-2022.

**CURRENT CONSIDERATIONS**

Under Education Code § 17605, all transactions entered into by the officer or employee delegated authority shall be reviewed by the governing board every 60 days. This agenda item

requests Board approval and/or ratification of the attached list of purchase orders and commercial warrants.

**FINANCIAL IMPLICATIONS**

The expenditures related to the listed purchase orders, commercial warrants, and previously approved bids and contracts were previously authorized as part of the District's budget approval process.

**STAFF RECOMMENDATION**

It is recommended the Board of Trustees adopt, approve and ratify the attached purchase order and warrant listing.

**PREPARED BY:** Philippa Townsend, Assistant Superintendent, Fiscal Services

**PREPARED BY:** Lynh Rust, Executive Director, Contracts and Purchasing

**APPROVED BY:** Clark Hampton, Deputy Superintendent, Business and Support Services

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0035	CATHY CUNNINGHAM PHOTOGRAPHY	300.00	300.00	0163880024 5800	General SWF / PROF/CONS SERV & OPER EXPEND
R68A0036	PROJECT DIMENSIONS INC	120,000.00	120,000.00	0181500009 5815	General-RR& Maint-RR:Bldgs / Consulting Services: Non-Inst
R68A0037	PROJECT DIMENSIONS INC	220,000.00	220,000.00	0100000339 5810	General-Undes-FacPlann / Consulting Services
R68A0037	TRIPLE A PUMPING & JETTING INC	19,200.00	860.00	0181500009 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
			2,800.00	0181500020 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
			2,100.00	0181500022 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
			1,050.00	0181500024 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
			840.00	0181500040 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
			1,050.00	0181500042 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
			2,100.00	0181500044 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
			2,450.00	0181500046 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
			1,050.00	0181500048 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
			2,450.00	0181500050 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
			2,450.00	0181500052 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68A0044	WON-DOOR CORPORATION	3,972.00	3,972.00	0181500009 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68A0051	SPORTS FACILITIES GROUP INC	6,575.00	6,575.00	0181500009 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68A0052	SPORTS FACILITIES GROUP INC	10,800.00	10,800.00	0181500009 5800	General-RR& Maint-RR:Bldgs / PROF/CONS SERV & OPER
R68A0054	SPORTS FACILITIES GROUP INC	5,900.00	5,900.00	0181500009 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68A0055	SPORTS FACILITIES GROUP INC	14,500.00	14,500.00	0181500009 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68A0056	VORTEX INDUSTRIES INC	6,951.93	6,951.93	0181500009 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68A0058	FRASCO INC.	50,000.00	50,000.00	0100000291 5820	General-Undes-Prsnl:HR / Legal Services
R68A0059	FRAUD FIGHTERS INC.	50,000.00	50,000.00	0100000291 5820	General-Undes-Prsnl:HR / Legal Services
R68A0060	NICOLE MILLER & ASSOC INC	50,000.00	50,000.00	0100000291 5820	General-Undes-Prsnl:HR / Legal Services
R68A0061	THE SOBEL GROUP INC.	50,000.00	50,000.00	0100000291 5820	General-Undes-Prsnl:HR / Legal Services
R68A0062	ATKINSON ANDELSON LOYA	550,000.00	550,000.00	0165000009 5820	General-Spec Ed-SupvAdmn / Legal Services
R68A0063	TAO ROSSINI A PROFESSIONAL COR	200,000.00	200,000.00	0100000336 5820	General-Undes-FacPlann / Legal Services
R68A0064	CALIFORNIA INDUSTRIAL REFRIGER	24,525.00	24,525.00	0181500009 5605	General-RR& Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68A0085	HARBOTTLE LAW GROUP A	250,000.00	250,000.00	0165000009 5820	General-Spec Ed-SupvAdmn / Legal Services
R68A0090	TITAN DETAIL LLC	60,000.00	30,000.00	0172300008 5800	General-H-S Tms-PuplTran / PROF/CONS SERV & OPER
			30,000.00	0172400005 5800	General-SpEdTran-PuplTran / PROF/CONS SERV & OPER
R68A0094	ASSI SECURITY	14,727.24	10,727.24	0104000203 5605	General-Grfts-RR:Bldgs / Rental, Leases & Repairs:Other

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0094	*** CONTINUED ***		4,000.00	0181500073 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68A0095	ASSI SECURITY	14,931.84	14,931.84	010400868 5605	Gift / Rental, Leases & Repairs:Other
R68A0097	CALIFORNIA INDUSTRIAL REFRIGER	23,400.00	23,400.00	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68A0100	JOHN ROMEO DBA FULL CELL BRAIL	7,500.00	7,500.00	0165000408 5810	SPED General / Consulting Services
R68A0103	BEACON DAY SCHOOL	121,500.00	96,501.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0104	BEACON DAY SCHOOL	124,000.00	99,001.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0105	OCEANVIEW SCHOOL	59,000.00	34,001.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0106	OCEANVIEW SCHOOL	48,000.00	23,001.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0107	OCEANVIEW SCHOOL	66,500.00	41,501.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0108	OCEANVIEW SCHOOL	83,000.00	58,001.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0109	OCEANVIEW SCHOOL	83,750.00	58,751.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0110	OCEANVIEW SCHOOL	87,500.00	62,501.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0111	OCEANVIEW SCHOOL	88,000.00	63,001.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0112	OCEANVIEW SCHOOL	60,000.00	35,001.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0113	OCEANVIEW SCHOOL	61,000.00	36,001.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0114	OCEANVIEW SCHOOL	60,000.00	35,001.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0115	OCEANVIEW SCHOOL	58,500.00	33,501.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0116	OCEANVIEW SCHOOL	78,000.00	53,001.00	0165000411 5102	SPED General / Subagreement NPS



**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

FROM 07/26/2021 TO 08/22/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0116	*** CONTINUED ***		24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0117	OCEANVIEW SCHOOL	70,500.00	45,501.00	0165000411 5102	SPED General / Subagreement NPS
R68A0118	DEL SOL SCHOOL INC	51,250.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
			26,251.00	0165000411 5102	SPED General / Subagreement NPS
R68A0119	OCEANVIEW SCHOOL	58,500.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
			33,501.00	0165000411 5102	SPED General / Subagreement NPS
R68A0120	SPECTRUM CENTER ROSSIER PARK	42,000.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
			17,001.00	0165000411 5102	SPED General / Subagreement NPS
R68A0121	SPECTRUM CENTER ROSSIER PARK	38,542.05	24,999.00	0165000411 5802	SPED General / Non-Public Schools
			13,543.05	0165000411 5102	SPED General / Subagreement NPS
R68A0122	SPECTRUM CENTER ROSSIER PARK	85,000.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
			60,001.00	0165000411 5102	SPED General / Subagreement NPS
R68A0123	SPECTRUM CENTER ROSSIER PARK	40,000.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
			15,001.00	0165000411 5102	SPED General / Subagreement NPS
R68A0124	SPECTRUM CENTER ROSSIER PARK	38,542.05	24,999.00	0165000411 5802	SPED General / Non-Public Schools
			24,999.00	0165000411 5102	SPED General / Subagreement NPS
R68A0125	SPECTRUM CENTER ROSSIER PARK	38,354.04	13,355.04	0165000411 5102	SPED General / Non-Public Schools
			24,999.00	0165000411 5802	SPED General / Subagreement NPS
R68A0126	ECE4AUTISM	39,500.00	14,501.00	0165000411 5102	SPED General / Non-Public Schools
			24,999.00	0165000411 5802	SPED General / Subagreement NPS
R68A0127	ECE4AUTISM	97,500.00	72,501.00	0165000411 5102	SPED General / Non-Public Schools
			24,999.00	0165000411 5802	SPED General / Subagreement NPS
R68A0128	THE CHILDREN'S SCHOOL INC.	40,000.00	15,001.00	0165000411 5102	SPED General / Non-Public Schools
			24,999.00	0165000411 5802	SPED General / Subagreement NPS
R68A0130	SHAWNA GOLDHAMMER	2,500.00	2,500.00	0133150030 5815	General-Fed Prsc-Spch Aud / Consulting Services: Non-Instr
R68A0131	PAMELA MOLDAUER	10,000.00	10,000.00	0165120062 5115	SPED general / Subagreement Non-Instr Consult
R68A0132	THE CHILDREN'S SCHOOL INC.	38,800.00	13,801.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0133	LUGO, JACQUELINE KAY	55,000.00	55,000.00	0165120062 5115	SPED general / Subagreement Non-Instr Consult
R68A0134	CRYSTAL BEJARANO DBA CONNECT4K	40,000.00	15,001.00	0165000029 5115	General-Spec Ed-PsychSer / Subagreement Non-Instr Consult

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0134	*** CONTINUED ***		24,999.00	0165000029 5815	General-Spec Ed-PsychSer / Consulting Services: Non-Inst
R68A0135	IRMA RAMIREZ GARCIA	25,000.00	25,000.00	0165120062 5115	SPED general / Subagreement Non-Inst Consult
R68A0136	RISE INTERPRETING INCORPORATED	100,000.00	74,231.00	0165000415 5110	SPED General / Subagreement Instruc Consult
			24,999.00	0165000415 5810	SPED General / Consulting Services
			770.00	0165000417 5110	SPED General / Subagreement Instruc Consult
R68A0137	THE CHILDREN'S SCHOOL INC.	50,000.00	25,001.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0139	MICHIGAN BRAILLE TRANSCRIBING	125,000.00	125,000.00	0165000408 5810	SPED General / Consulting Services
R68A0140	CLAIRE H. RADICE	40,000.00	15,001.00	0165000428 5100	SPED General / Subagreements for services
			24,999.00	0165000428 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68A0141	ORANGE COUNTY DEPT OF EDUC	58,393.29	58,393.29	0165000436 7142	SPED General / IAA-PAYMENTS TO CTY OFFICES
R68A0142	RIGHT DIRECTION CRISIS INTERVE	35,000.00	10,001.00	0165000414 5103	SPED General / Subagreement RTC
			24,999.00	0165000414 5803	SPED General / Residential Treatment Center
R68A0143	SUMMIT VIEW SCHOOL DBA STEM3 A	45,700.00	20,701.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0144	HOULIHAN, PATRICIA K.	40,000.00	20,000.00	0133150020 5800	General-Fed Prsc-SE0thIns / PROF/CONS SERV & OPER
			20,000.00	0165000415 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68A0145	ORANGE COUNTY THERAPY SERVICE	100,000.00	40,000.00	0133150028 5101	General-Fed Prsc-HlthServ / Subagreement NPA
			35,001.00	0165000428 5101	SPED General / Subagreement NPA
			24,999.00	0165000428 5801	SPED General / Non-Public Agency
			17,501.00	0165000411 5102	SPED General / Subagreement NPS
R68A0146	SUMMIT VIEW SCHOOL DBA STEM3 A	42,500.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0147	GOODWILL INDUSTRIES OF ORANGE	125,000.00	25,000.00	0133150018 5110	General-Fed Prsc-Aid:Inst / Subagreement Instruc Consult
			75,001.00	0165000408 5110	SPED General / Subagreement Instruc Consult
			24,999.00	0165000408 5810	SPED General / Consulting Services
R68A0148	SUMMIT VIEW SCHOOL DBA STEM3 A	48,000.00	23,001.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0149	GROVES, LISA A.	10,000.00	7,500.00	0133860018 5815	General-StErlyIn-PsychSer / Consulting Services: Non-Inst
			2,500.00	0165000029 5815	General-Spec Ed-PsychSer / Consulting Services: Non-Inst
R68A0150	NEW VISTA SCHOOL	59,250.00	34,251.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0151	NEW VISTA SCHOOL	45,000.00	20,001.00	0165000411 5102	SPED General / Subagreement NPS
R68A0152	NEW VISTA SCHOOL	42,500.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0153	NEW VISTA SCHOOL	40,000.00	17,501.00	0165000411 5102	SPED General / Subagreement NPS
R68A0154	NEW VISTA SCHOOL	112,000.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0155	NEW VISTA SCHOOL	38,000.00	15,001.00	0165000411 5102	SPED General / Subagreement NPS
R68A0156	NEW VISTA SCHOOL	37,464.39	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0157	NEW VISTA SCHOOL	61,000.00	87,001.00	0165000411 5102	SPED General / Subagreement NPS
R68A0158	NEW VISTA SCHOOL	43,000.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0159	NEW VISTA SCHOOL	33,550.20	24,999.00	0165000411 5102	SPED General / Subagreement NPS
R68A0160	NEW VISTA SCHOOL	42,500.00	18,001.00	0165000411 5802	SPED General / Non-Public Schools
R68A0161	NEW VISTA SCHOOL	38,023.56	24,999.00	0165000413 5102	SPED General / Subagreement NPS
R68A0162	NEW VISTA SCHOOL	37,837.17	8,551.20	0165000413 5802	SPED General / Non-Public Schools
R68A0163	NEW VISTA SCHOOL	116,500.00	24,999.00	0165000411 5102	SPED General / Subagreement NPS
R68A0165	ATKINSON ANDELSON LOYA	28,350.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0166	ATKINSON ANDELSON LOYA	6,237.00	13,024.56	0165000411 5102	SPED General / Subagreement NPS
R68A0173	CHEROKEE CHEMICAL CO. INC. DBA	13,830.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0175	THE STEPPING STONES GROUP LLC	16,600.00	12,838.17	0165000411 5102	SPED General / Subagreement NPS
R68A0176	LISA J GRAJEWSKI CLINICAL	5,000.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0177	SPEECH & LANGUAGE DEVELOPMENT	83,500.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
			91,501.00	0165000411 5102	General-DW Adjst-Gen Adm / Legal Services
			24,999.00	0165000411 5802	General-DW Adjst-Gen Adm / Legal Services
			28,350.00	0109990016 5820	General-RR&Maint-RR:Bldgs / PROF/CONS SERV & OPER
			6,237.00	0109990016 5820	SPED General / Non-Public Agency
			13,830.00	0181500009 5800	General-Spec Ed-PsychSer / Consulting Services: Non-Inst
			16,600.00	0165000417 5801	SPED General / Subagreement NPS
			5,000.00	0165000029 5815	
			58,501.00	0165000411 5102	

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0177	*** CONTINUED ***		24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0178	SPEECH & LANGUAGE DEVELOPMENT	82,500.00	57,501.00	0165000411 5102	SPED General / Subagreement NPS
R68A0181	MARDAN SCHOOL	40,000.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0182	THE LAUNCHPAD THERAPY FOR KIDS	1,200.00	1,200.00	0165000431 5801	SPED General / Non-Public Agency
R68A0183	OLIVE CREST ACADEMY	55,700.00	30,701.00	0165000411 5102	SPED General / Subagreement NPS
R68A0184	OLIVE CREST ACADEMY	52,100.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0185	OLIVE CREST ACADEMY	57,500.00	27,101.00	0165000411 5102	SPED General / Subagreement NPS
R68A0186	WERTHEIMER-GALE & ASSOCIATES	15,000.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0187	NEW HAVEN YOUTH & FAMILY	44,500.00	15,000.00	0165000428 5801	SPED General / Non-Public Agency
R68A0188	NEW HAVEN YOUTH & FAMILY	40,500.00	19,501.00	0165000411 5102	SPED General / Subagreement NPS
R68A0189	NEW HAVEN YOUTH & FAMILY	44,100.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0190	MARDAN SCHOOL	1,965.80	15,501.00	0165000411 5102	SPED General / Subagreement NPS
R68A0191	MARDAN SCHOOL	41,000.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0192	MARDAN SCHOOL	39,709.16	19,101.00	0165000411 5102	SPED General / Subagreement NPS
R68A0193	MARDAN SCHOOL	47,500.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0194	MARDAN SCHOOL	40,000.00	1,965.80	0165000411 5802	SPED General / Non-Public Schools
R68A0195	MARDAN SCHOOL	45,500.00	16,001.00	0165000411 5102	SPED General / Subagreement NPS
R68A0196	MARDAN SCHOOL	41,750.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
			14,710.16	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
			22,501.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
			15,001.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
			20,501.00	0165000411 5102	SPED General / Subagreement NPS
			24,999.00	0165000411 5802	SPED General / Non-Public Schools
			16,751.00	0165000411 5102	SPED General / Subagreement NPS

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

FROM 07/26/2021 TO 08/22/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0196	*** CONTINUED ***		24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0197	MARDAN SCHOOL	40,750.00	15,751.00	0165000411 5102	SPED General / Subagreement NPS
R68A0198	NEW HAVEN YOUTH & FAMILY	35,300.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0199	MARDAN SCHOOL	39,700.00	10,301.00	0165000411 5102	SPED General / Subagreement NPS
R68A0200	MARDAN SCHOOL	43,250.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0201	MARDAN SCHOOL	45,500.00	24,999.00	0165000411 5102	SPED General / Subagreement NPS
R68A0202	NEW HAVEN YOUTH & FAMILY	46,350.00	20,501.00	0165000411 5102	SPED General / Subagreement NPS
R68A0203	MARDAN SCHOOL	49,850.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0204	MARDAN SCHOOL	39,700.00	24,851.00	0165000411 5102	SPED General / Subagreement NPS
R68A0205	NEW HAVEN YOUTH & FAMILY	46,500.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0208	VORTEX INDUSTRIES INC	8,400.00	24,999.00	0165000411 5802	SPED General / Subagreement NPS
R68A0209	VORTEX INDUSTRIES INC	8,700.00	8,400.00	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68A0210	VORTEX INDUSTRIES INC	9,900.00	8,700.00	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68A0215	AUTISM BEHAVIOR SERVICES INC	5,500.00	9,900.00	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68A0216	THE STEPPING STONES GROUP LLC	1,896.60	5,500.00	0165000029 5815	General-Spec Ed-PsychSer / Consulting Services: Non-Inst
R68A0217	BETH E. BALLINGER OD DBA NEWPO	6,000.00	1,896.60	0165000417 5801	SPED General / Non-Public Agency
R68A0218	HEAR NOW	20,000.00	6,000.00	0165000034 5815	General-Spec Ed-HlthServ / Consulting Services: Non-Inst
R68A0219	NEW VISTA SCHOOL	2,898.00	3,500.00	0133150030 5801	General-Fed Prsc-Spch Aud / Non-Public Agency
R68A0220	THERAPY TRAVELERS LLC	17,250.00	6,500.00	0133860021 5801	General-StErlyIn-Spch Aud / Non-Public Agency
R68A0221	MARDAN SCHOOL	47,500.00	10,000.00	0165000432 5801	SPED General / Non-Public Agency
			2,898.00	0165000425 5102	SPED General / Subagreement NPS
			17,250.00	0165000009 5800	General-Spec Ed-SupvAdmn / PROF/CONS SERV & OPER
			22,501.00	0165000411 5102	SPED General / Subagreement NPS

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0221	*** CONTINUED ***		24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0222	THE CHILDREN'S SCHOOL INC.	58,700.00	33,701.00	0165000411 5102	SPED General / Subagreement NPS
R68A0223	SENECA FAMILY OF AGENCIES	100,000.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68A0224	NEW HAVEN YOUTH & FAMILY	150,000.00	100,000.00	0165120062 5101	SPED general / Subagreement NPA
R68A0225	JENNIFER TONEY SPEECH	40,000.00	150,000.00	0165120062 5101	SPED general / Subagreement NPA
R68A0226	AUTISM SPECTRUM THERAPIES LLC	40,000.00	15,001.00	0165000428 5115	SPED General / Subagreement Non-Instr-Consult
R68A0227	THE PRENTICE SCHOOL	44,250.00	24,999.00	0165000432 5815	SPED General / Consulting Services: Non-Instr
R68A0228	OCEANVIEW SCHOOL	53,900.00	15,001.00	0165000413 5101	SPED General / Subagreement NPA
R68A0229	MARDAN SCHOOL	44,000.00	24,999.00	0165000413 5801	SPED General / Non-Public Agency
R68A0230	OLIVE CREST ACADEMY	52,000.00	19,251.00	0165000411 5102	SPED General / Subagreement NPS
R68P0381	LANDMARK MECHANICAL	15,000.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68P0466	LAWN MOWERS ETC	25,000.00	28,901.00	0165000411 5102	SPED General / Subagreement NPS
R68P0597	BENS ASPHALT	250,000.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68P0598	BENS ASPHALT	500,000.00	19,001.00	0165000411 5102	SPED General / Subagreement NPS
R68P0618	E STEWART AND ASSOCIATES INC	200,000.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68P0705	ORANGE COUNTY DEPT OF EDUCAT	1,350.00	27,001.00	0165000411 5102	SPED General / Subagreement NPS
R68P0731	CHATFIELD-CLARKE CO. INC	3,000.00	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68P0732	EQUIPMENT TRADE SERVICE CO. IN	1,000.00	15,000.00	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P0831	GATEWAY EDUCATION HOLDING LLC	6,475.64	25,000.00	0181500130 5605	General-RR&Maint-RR:Grnds / Rental, Leases & Repairs:Other
R68P0832	GATEWAY EDUCATION HOLDING LLC	16,698.22	250,000.00	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P0833	GATEWAY EDUCATION HOLDING LLC	3,148.20	500,000.00	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P0834	CLEAN DIESEL SPECIALISTS SO	60,000.00	200,000.00	0100000518 5605	General-Undes-Op:Grnds / Rental, Leases & Repairs:Other
R68P0835	CUMMINS INC	80,000.00	1,350.00	0156400043 5216	General-Medi-Cal-HlthServ / Conference : Non-Instructional
R68P0836	RINCON TRUCK PARTS	40,000.00	3,000.00	0181500009 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instructl
			1,000.00	0181500009 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instructl
			6,475.64	0163000018 4150	General-Lott:IM-Instrectn / 9-12 Textbooks
			16,698.22	0163000018 4150	General-Lott:IM-Instrectn / 9-12 Textbooks
			3,148.20	0100020494 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES
			60,000.00	0172300024 5800	General-H-S Tms-PuplTran / PROF/CONS SERV & OPER
			80,000.00	0172300014 5605	General-H-S Tms-PuplTran / Rental, Leases & Repairs:Other
			31,600.00	0172300014 4600	General-H-S Tms-PuplTran / Pupil Transportation

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P0836	*** CONTINUED ***				
R68P0837	RINCON TRUCK PARTS	40,000.00	8,400.00	0172300014 5605	General-H-S Tms-Pupl Tran / Rental, Leases & Repairs:Other
R68P0838	BUSWEST LLC	43,750.00	40,000.00	0172300014 5605	General-H-S Tms-Pupl Tran / Rental, Leases & Repairs:Other
R68P0839	TRUCPARCO	30,000.00	43,750.00	0172300014 4600	General-H-S Tms-Pupl Tran / Pupil Transportation
R68P0840	PEARSON EDUCATION	46.79	30,000.00	0172300014 4600	General-H-S Tms-Pupl Tran / Pupil Transportation
R68P0841	GATEWAY EDUCATION HOLDING LLC	131,489.55	46.79	0142030049 4200	General-TIII LEP-Supv Admn / BOOKS OTHER THAN general / 9-12 Textbooks
R68P0842	SIGNATURE FLOORING INC	407.35	131,489.55	0132100008 4150	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P0843	GATEWAY EDUCATION HOLDING LLC	128,027.85	407.35	0181500071 5605	General-15-16 1x-Instctn / K-8 Textbooks
R68P0844	GATEWAY EDUCATION HOLDING LLC	50,911.66	128,027.85	0105010020 4140	General-15-16 1x-Instctn / K-8 Textbooks
R68P0845	GATEWAY EDUCATION HOLDING LLC	200,765.93	50,911.66	0105010020 4140	General-15-16 1x-Instctn / K-8 Textbooks
R68P0846	GATEWAY EDUCATION HOLDING LLC	131,022.65	200,765.93	0105010020 4140	General-15-16 1x-Instctn / K-8 Textbooks
R68P0847	GATEWAY EDUCATION HOLDING LLC	163,782.91	131,022.65	0105010020 4140	general / 9-12 Textbooks
R68P0848	GATEWAY EDUCATION HOLDING LLC	153,091.52	163,782.91	0132100008 4150	General-15-16 1x-Instctn / K-8 Textbooks
R68P0849	GATEWAY EDUCATION HOLDING LLC	10,360.87	153,091.52	0105010020 4140	General-15-16 1x-Instctn / K-8 Textbooks
R68P0850	GATEWAY EDUCATION HOLDING LLC	176,365.41	10,360.87	0105010020 4140	General-15-16 1x-Instctn / K-8 Textbooks
R68P0851	SCHOOL SPECIALTY INC	1,351.62	176,365.41	0105010020 4140	General-15-16 1x-Instctn / K-8 Textbooks
R68P0852	MCGRAW-HILL SCHOOL EDUCATION H	14,757.87	1,351.62	0163000010 4140	General-Lott:IM-Instctn / K-8 Textbooks
R68P0853	MCGRAW-HILL SCHOOL EDUCATION H	153,571.88	14,757.87	0105010060 4150	General-15-16 1x-Instctn / 9-12 Textbooks
R68P0854	MCGRAW-HILL SCHOOL EDUCATION H	150,691.45	153,571.88	0105010060 4150	General-15-16 1x-Instctn / 9-12 Textbooks
R68P0855	MCGRAW-HILL SCHOOL EDUCATION H	3,689.47	150,691.45	0105010060 4150	General-15-16 1x-Instctn / 9-12 Textbooks
R68P0856	PHOENIX TREE PUBLISHING INC.	1,013.33	3,689.47	0105010060 4150	General-15-16 1x-Instctn / 9-12 Textbooks
R68P0857	MCGRAW-HILL SCHOOL EDUCATION H	110,971.19	1,013.33	0163000018 4150	General-Lott:IM-Instctn / 9-12 Textbooks
R68P0858	MCGRAW-HILL SCHOOL EDUCATION H	100,882.82	110,971.19	0105010060 4150	General-15-16 1x-Instctn / 9-12 Textbooks
R68P0859	MCGRAW-HILL SCHOOL EDUCATION H	151,324.64	100,882.82	0105010060 4150	General-15-16 1x-Instctn / 9-12 Textbooks
R68P0860	MCGRAW-HILL SCHOOL EDUCATION H	158,357.54	151,324.64	0105010060 4150	General-15-16 1x-Instctn / 9-12 Textbooks
R68P0861	GATEWAY EDUCATION HOLDING LLC	155,729.79	158,357.54	0105010060 4150	General-15-16 1x-Instctn / 9-12 Textbooks
R68P0862	GATEWAY EDUCATION HOLDING LLC	104,069.43	155,729.79	0105010020 4140	General-15-16 1x-Instctn / K-8 Textbooks
R68P0863	GATEWAY EDUCATION HOLDING LLC	177,493.55	104,069.43	0105010020 4140	General-15-16 1x-Instctn / K-8 Textbooks
R68P0864	IB SOURCE	517.20	177,493.55	0132100008 4150	general / 9-12 Textbooks
R68P0865	GATEWAY EDUCATION HOLDING LLC	207,390.14	517.20	0163000018 4150	General-Lott:IM-Instctn / 9-12 Textbooks
R68P0866	GATEWAY EDUCATION HOLDING LLC	187,687.12	207,390.14	0105010020 4140	General-15-16 1x-Instctn / K-8 Textbooks

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

FROM 07/26/2021 TO 08/22/2021

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
R68P0867	GATEWAY EDUCATION HOLDING LLC	131,022.65	131,022.65	0105010020 4140	General-15-16 1x-Instrectn / K-8 Textbooks
R68P0868	GATEWAY EDUCATION HOLDING LLC	99,073.05	99,073.05	0105010020 4140	General-15-16 1x-Instrectn / K-8 Textbooks
R68P0869	GATEWAY EDUCATION HOLDING LLC	43,424.66	43,424.66	0105010020 4140	General-15-16 1x-Instrectn / K-8 Textbooks
R68P0870	GOLDEN RULE BINDERY INC	18,322.00	18,322.00	0163000018 4150	General-Lott:IM-Instrectn / 9-12 Textbooks
R68P0871	GATEWAY EDUCATION HOLDING LLC	186,661.68	186,661.68	0132100008 4150	general / 9-12 Textbooks
R68P0872	GATEWAY EDUCATION HOLDING LLC	37,435.04	37,435.04	0105010020 4140	General-15-16 1x-Instrectn / K-8 Textbooks
R68P0873	DAVE BANG ASSOCIATES INC	15,144.39	15,144.39	0181500060 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P0874	TMP SERVICES INC	12,917.11	12,917.11	0181500060 4405	General-RR&Maint-RR:Bldgs / Non-Capitalized Equip: Non-Ir
R68P0875	TMP SERVICES INC	5,592.91	5,592.91	0181500122 4405	General-RR&Maint-RR:Bldgs / Non-Capitalized Equip: Non-Ir
R68P0876	SMART & FINAL **SCHOOL SITES**	1,000.00	1,000.00	0100000271 4500	General-Undes-Supt / Other Supplies : Non-Instrectl
R68P0877	SPICERS PAPER INC	50,359.76	50,359.76	01 9321	General-Undes / STORES-WAREHOUSE
R68P0878	MOBILE COMMUNICATION REPAIR	1,552.60	1,552.60	0100020053 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instrectl
R68P0879	MOBILE COMMUNICATION REPAIR	610.94	610.94	0100020630 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES
R68P0880	MATTHEW MARKSBURY DBA STUDENT	495.00	495.00	0100020768 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES
R68P0881	CDWG Inc	32,471.86	32,471.86	0100000342 4405	General-Undes-TIS / Non-Capitalized Equip: Non-Ins
R68P0882	CDWG Inc	337,370.95	337,370.95	0100000342 4405	General-Undes-TIS / Non-Capitalized Equip: Non-Ins
R68P0883	CDWG Inc	588,831.16	536,057.19	0100000342 4405	General-Undes-TIS / Non-Capitalized Equip: Non-Ins
			52,773.97	0100000342 4500	General-Undes-TIS / Other Supplies : Non-Instrectl
R68P0884	CAPITOL ADVISORS GROUP LLC	48,000.00	48,000.00	0100000271 5815	General-Undes-Supt / Consulting Services: Non-Instnr
R68P0885	CSBA	23,353.00	23,353.00	0100000271 5300	General-Undes-Supt / DUES & MEMBERSHIPS
R68P0886	CSBA	6,250.00	6,250.00	0100000271 5300	General-Undes-Supt / DUES & MEMBERSHIPS
R68P0887	ESGI LLC	24,840.00	24,840.00	0100100063 5800	General-EdBudget-Instrectn / PROF/CONS SERV & OPER
R68P0889	ATKINSON ANDELSON LOYA	998.00	998.00	0100000285 5216	General-Undes-Bus/Fisc / Conference : Non-Instructional
R68P0890	FOLLETT SCHOOL SOLUTIONS INC	954.88	954.88	0163000018 4150	General-Lott:IM-Instrectn / 9-12 Textbooks
R68P0891	GATEWAY EDUCATION HOLDING LLC	3,600.00	3,600.00	0140350029 5800	General-Title II-Instrectn / PROF/CONS SERV & OPER
R68P0892	GATEWAY EDUCATION HOLDING LLC	176,439.45	176,439.45	0163000018 4150	General-Lott:IM-Instrectn / 9-12 Textbooks
R68P0893	CINTAS CORPORATION #640	391.30	391.30	0174220008 4500	IPI / Other Supplies : Non-Instrectl
R68P0894	NCS PEARSON INC.	662.44	662.44	0165000428 4500	SPED General / Other Supplies : Non-Instrectl
R68P0895	SOLUTION TREE INC	20,100.00	20,100.00	0140350012 5800	General-Title II-StDev In / PROF/CONS SERV & OPER
R68P0896	SOLUTION TREE INC	25,550.00	25,550.00	0140350012 5800	General-Title II-StDev In / PROF/CONS SERV & OPER
R68P0897	USA SHADE & FABRIC STRUCTURES	6,035.41	6,035.41	0181500050 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P0898	CULVER-NEWLIN INC	2,471.73	2,471.73	0100000291 4405	General-Undes-Prsnl:HR / Non-Capitalized Equip: Non-Ins



**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

FROM 07/26/2021 TO 08/22/2021

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
R68P0899	SMART & FINAL **SCHOOL SITES**	3,000.00	3,000.00	0104000303 4300	General-Gifts-Instretn / MATERIALS & SUPPLIES
R68P0900	CDWG Inc	41,860.82	41,860.82	0100000342 5800	General-Undes-TTIS / PROF/CONS SERV & OPER EXPEND
R68P0901	UCI REGENTS	84,150.00	84,150.00	013212007 5800	ESSER II / PROF/CONS SERV & OPER EXPEND
R68P0902	LIGHTSPEED TECHNOLOGIES INC	38.79	38.79	0100020350 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0903	DEMCO INC	1,019.76	1,019.76	0100000992 4500	General-Undes-Libr&Med / Other Supplies : Non-Instructl
R68P0904	SILICON VALLEY MATHEMATICS INI	6,300.00	6,300.00	0100100004 5300	General-EdBudget-SupvAdmn / DUES & MEMBERSHIPS
R68P0905	SMART & FINAL **SCHOOL SITES**	2,100.00	2,100.00	0100029409 4300	General / MATERIALS & SUPPLIES
R68P0906	HOPE SQUAD	2,700.00	2,700.00	0104000428 5800	General-Gifts-Instretn / PROF/CONS SERV & OPER EXPENI
R68P0907	SHRED-IT USA LLC	500.00	500.00	0100029411 5800	General / PROF/CONS SERV & OPER EXPEND
R68P0908	OCDE/AP IN THE OC	1,200.00	1,200.00	0100020487 5215	General-SiteAllo-Instretn / Conference : Instructional
R68P0909	CDWG Inc	5,062.75	5,062.75	0100000342 4405	General-Undes-TTIS / Non-Capitalized Equip: Non-Ins
R68P0910	SOUTHWEST SCHOOL & OFFICE SUPP	3,000.00	3,000.00	0100020531 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0911	THOMPSON, REBECCA	611.20	611.20	0165000414 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P0912	APEX LEARNING INC	135,000.00	135,000.00	0163000010 5800	General-Lott:IM-Instretn / PROF/CONS SERV & OPER
R68P0913	R M SYSTEMS INC	11,982.12	11,982.12	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P0914	DENAULT S HARDWARE	3,000.00	3,000.00	0104000303 4300	General-Gifts-Instretn / MATERIALS & SUPPLIES
R68P0915	SOUTHWEST SCHOOL & OFFICE SUPP	400.00	400.00	0100020060 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P0916	CPR1 LLC	106.59	106.59	0100020090 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P0917	BATTERIES PLUS BULBS	7,402.43	7,402.43	0181500009 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instructl
R68P0918	OFFICE DEPOT	2,000.00	1,000.00	0100020068 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
			1,000.00	0100020574 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0919	MATTHEW MARKSBURY DBA STUDENT	210.00	210.00	0100020749 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P0921	CALIFORNIA YOUTH SERVICES	52,500.00	52,500.00	0141270009 5810	General:Title IV:Counselor / Consulting Services
R68P0923	STAPLES BUSINESS ADVANTAGE	86.19	86.19	0100020722 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P0924	SOUTHWEST SCHOOL & OFFICE SUPP	1,000.00	500.00	0100020068 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
			500.00	0100020574 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0925	ATKINSON ANDELSON LOYA	79.00	79.00	0165000009 5216	General-Spec Ed-SupvAdmn / Conference : Non-Instructional
R68P0926	SOUTHWEST SCHOOL & OFFICE SUPP	3,700.00	3,700.00	0100020104 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P0927	WARDS NATURAL SCIENCE	393.93	393.93	0100020458 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0928	OFFICE DEPOT	5,000.00	2,500.00	0100020458 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
			2,500.00	0100020683 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P0929	SOUTHWEST SCHOOL & OFFICE SUPP	1,302.96	1,302.96	0100020036 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P0930	SOUTHWEST SCHOOL & OFFICE SUPP	2,500.00	2,500.00	0100029409 4300	General / MATERIALS & SUPPLIES
R68P0931	WARDS NATURAL SCIENCE	457.69	457.69	0100020458 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0932	SMART & FINAL **SCHOOL SITES**	1,500.00	1,500.00	0104000430 4300	General-Grifts-Instretn / MATERIALS & SUPPLIES
R68P0933	SMARTEST EDU INC. DBA FORMATIV	42,319.00	42,319.00	013212007 5800	ESSER II / PROF/CONS SERV & OPER EXPEND
R68P0935	CDWG Inc	1,813.47	1,813.47	0104000379 4400	General-Grifts-Instretn / NONCAPITALIZATION EQUIPMEN
R68P0936	CDWG Inc	12,550.65	12,550.65	0104000198 5605	General-Grifts-RR:Bldgs / Rental, Leases & Repairs:Other
R68P0938	RAPTOR TECHNOLOGIES HOLDING	595.00	595.00	0100020357 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0940	CDWG Inc	284,256.00	284,256.00	0100000342 5800	General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
R68P0941	ULTIMATE IMAGE PRINTING	3,583.84	3,583.84	0104000140 5605	General-Grifts-Sch Adm / Rental, Leases & Repairs:Other
R68P0942	DBA 1 800 RADIATOR & AC	10,000.00	7,000.00	0172300014 5605	General-H-S Trms-PuplTran / Rental, Leases & Repairs:Other
			3,000.00	0172400010 5605	General-SpEdTran-PuplTran / Rental, Leases & Repairs:Other
R68P0943	SOUTHWEST SCHOOL & OFFICE SUPP	1,000.00	500.00	0100020156 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instruct
			500.00	0100020335 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0944	SOUTHWEST SCHOOL & OFFICE SUPP	20,000.00	5,000.00	0100020019 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instruct
			15,000.00	0100020402 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0945	SOUTHWEST SCHOOL & OFFICE SUPP	5,500.00	5,500.00	0100020663 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0946	SOUTHWEST SCHOOL & OFFICE SUPP	8,000.00	8,000.00	0100020357 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0947	SMART & FINAL **SCHOOL SITES**	500.00	500.00	0100020524 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0948	SOUTHWEST SCHOOL & OFFICE SUPP	8,000.00	1,600.00	0100020749 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instruct
			6,400.00	0100020768 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0949	CDWG Inc	2,022.93	2,022.93	0100020515 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0950	BSN SPORTS	1,118.76	1,118.76	0100020402 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0951	SOUTHWEST SCHOOL & OFFICE SUPP	6,000.00	6,000.00	0100020249 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0952	SO CA GAS CO	85,000.00	85,000.00	0172400009 4600	General-SpEdTran-PuplTran / Pupil Transportation
R68P0954	WESTERN PUMP INC	270.00	270.00	0172300014 5605	General-H-S Trms-PuplTran / Rental, Leases & Repairs:Other
R68P0955	SOUTHWEST SCHOOL & OFFICE SUPP	1,000.00	500.00	0100020058 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instruct
			500.00	0100020515 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P0956	KAESER & BLAIR INC	1,729.18	1,729.18	0130100092 4300	General-Title I-Instretn / MATERIALS & SUPPLIES
R68P0957	ORANGE COUNTY PUMP	15,000.00	15,000.00	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P0958	SEYED FAZELI AND MITRA MALEK	590.24	590.24	0165000414 5802	SPED General / Non-Public Schools
R68P0959	SMART & FINAL **SCHOOL SITES**	2,000.00	2,000.00	0135550010 4300	General-VEA-Instretn / MATERIALS & SUPPLIES
R68P0960	CHEFS TOYS	1,500.00	1,500.00	0135550010 4300	General-VEA-Instretn / MATERIALS & SUPPLIES

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P0961	SMART & FINAL **SCHOOL SITES**	250.00	250.00	0104000115 4500	General-Gifts-Sch Adm / Other Supplies : Non-Instructl
R68P0962	SOUTHWEST SCHOOL & OFFICE SUPP	2,500.00	2,500.00	0100020276 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES
R68P0963	SOUTHWEST SCHOOL & OFFICE SUPP	5,000.00	5,000.00	0130100091 4300	General-Title I-Instrectn / MATERIALS & SUPPLIES
R68P0964	GATEWAY EDUCATION HOLDING LLC	143,695.40	143,695.40	0163000018 4150	General-Lott:IM-Instrectn / 9-12 Textbooks
R68P0965	CENGAGE LEARNING	45,255.00	45,255.00	0163000018 4150	General-Lott:IM-Instrectn / 9-12 Textbooks
R68P0966	PERMA-BOUND	7,415.68	7,415.68	0100040017 4114	General-Lib Abte-Instrectn / Textbooks: K-12 general / 9-12 Textbooks
R68P0967	GATEWAY EDUCATION HOLDING LLC	143,695.40	143,695.40	0132100008 4150	General-Lott:IM-Instrectn / 9-12 Textbooks
R68P0968	GOLDEN RULE BINDERY INC	1,904.97	1,904.97	0163000018 4150	General-Title II-Instrectn / PROF/CONS SERV & OPER
R68P0969	GATEWAY EDUCATION HOLDING LLC	9,600.00	9,600.00	0140350029 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P0970	CHUN, ROSS AND SUZANNE	71,461.20	71,461.20	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P0971	HANDLEY, RHETT	34,300.00	34,300.00	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P0972	FOLLETT SCHOOL SOLUTIONS INC	76.00	76.00	0100040094 4200	General-Lib Abte-Libr&Med / BOOKS OTHER THAN
R68P0973	ART SUPPLY WAREHOUSE	800.00	800.00	0100020458 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES
R68P0974	DICK BLICK WEST	1,200.00	1,200.00	0100020458 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES
R68P0975	MEDCO SUPPLY	4,970.00	4,970.00	0111000166 4300	General-CoCurric-CurAthlt / MATERIALS & SUPPLIES
R68P0976	CLOVIS UNIFIED SCHOOL DISTRICT	2,500.00	2,500.00	010000303 5300	General-Undes-SuppSves / DUES & MEMBERSHIPS
R68P0977	SPICERS PAPER INC	13,431.67	13,431.67	0100000314 4500	General-Undes-Grph Art / Other Supplies : Non-Instructl
R68P0978	SAN DIEGO COUNTY OFFICE OF ED	2,385.00	1,590.00	0141270001 5216	General:Title IV:Support / Conference : Non-Instructional
			795.00	0141270008 5215	General:Title IV: Transp / Conference : Instructional
R68P0979	CAMLOX INDUSTRIES INC DBA WEST	646.50	646.50	0100020095 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P0980	SOUTHWEST SCHOOL & OFFICE SUPP	20,000.00	10,000.00	0100020053 4300	General-SiteAllo-Sch Adm / MATERIALS & SUPPLIES
			10,000.00	0100020053 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P0981	JOSTENS INC.	351.21	351.21	0111000161 4300	General-CoCurric-CurAthlt / MATERIALS & SUPPLIES
R68P0982	SOUTHWEST SCHOOL & OFFICE SUPP	500.00	500.00	0100020056 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P0983	SOUTHWEST SCHOOL & OFFICE SUPP	1,000.00	1,000.00	0100020323 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES
R68P0985	MANAGEBAC INC. DBA FARIA SYSTE	945.02	945.02	0100100118 5800	General-EdBudget-Instrectn / PROF/CONS SERV & OPER
R68P0986	BURN-IN LLC	6,000.00	6,000.00	0100100110 5800	General-EdBudget-Instrectn / PROF/CONS SERV & OPER
R68P0987	MAR VAC ELECTRONICS	4,000.00	4,000.00	0181500009 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instructl
R68P0988	PSYCHEMEDICS CORPORATION	174.00	174.00	0100000291 5800	General-Undes-Prsnl:HR / PROF/CONS SERV & OPER
R68P0989	SMART & FINAL **SCHOOL SITES**	3,000.00	3,000.00	0100020036 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P0990	BRAIN POP LLC	543.92	543.92	0100020549 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES
R68P0991	SCHOLASTIC	260.98	260.98	0130100089 4300	General-Title I-Instrectn / MATERIALS & SUPPLIES

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P0993	ORANGE COUNTY DEPT OF EDUC	65,000.00	65,000.00	0100000368 5500	General-Undes-Opr:Util / OPERATIONS & HOUSEKEEPING
R68P0994	CDWG Inc	1,011.46	1,011.46	0130100089 4400	General-Title I-Instrctn / NONCAPITALIZATION
R68P0995	5-STAR STUDENTS LLC	13,650.00	13,650.00	0107900121 5800	General-LCFFSupp-Instrctn / PROF/CONS SERV & OPER
R68P0997	ESENCIA ASB	5,000.00	5,000.00	0105000079 5800	General-ASB Startup / PROF/CONS SERV & OPER EXPEND
R68P0998	ALISO NIGUEL AUTO CARE	343.47	343.47	0181500202 5605	General-RR&Maint-Dist Veh / Rental, Leases & Repairs:Other
R68P0999	FACTORY MOTOR PARTS	15,000.00	7,500.00	0172400010 4600	General-SpEdTran-PuplTran / Pupil Transportation
			7,500.00	0181500202 4500	General-RR&Maint-Dist Veh / Other Supplies : Non-Instructl
R68P1001	W W GRAINGER INC	1,024.11	1,024.11	0181500009 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instructl
R68P1002	VISTA PAINT & WALLCOVERING	1,500.00	1,500.00	0100000518 4500	General-Undes-Op:Grnds / Other Supplies : Non-Instructl
R68P1003	JOHNSON CONTROLS FIRE PROTECTI	4,000.00	4,000.00	0181500009 4405	General-RR&Maint-RR:Bldgs / Non-Capitalized Equip: Non-Ir
R68P1004	SOUTHWEST SCHOOL & OFFICE SUPP	5,000.00	5,000.00	0100020549 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P1005	SOUTHWEST SCHOOL & OFFICE SUPP	3,000.00	3,000.00	0130100089 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P1006	SOUTHWEST SCHOOL & OFFICE SUPP	2,000.00	2,000.00	0100020353 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P1007	SMOG EXPRESS	10,000.00	5,000.00	0172400010 5800	General-SpEdTran-PuplTran / PROF/CONS SERV & OPER
			5,000.00	0181500202 5800	General-RR&Maint-Dist Veh / PROF/CONS SERV & OPER
R68P1008	ALISO NIGUEL AUTO CARE	80,200.00	33,600.00	0172400010 5605	General-SpEdTran-PuplTran / Rental, Leases & Repairs:Other
			46,600.00	0181500202 5605	General-RR&Maint-Dist Veh / Rental, Leases & Repairs:Other
R68P1009	SAN DIEGO COUNTY	10,000.00	10,000.00	0181500209 5800	General-RR&Maint-Dist Veh / PROF/CONS SERV & OPER
R68P1010	SOUTHWEST SCHOOL & OFFICE SUPP	2,000.00	2,000.00	0130100091 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P1011	SPARKLETT'S	650.00	650.00	0100020094 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P1012	CPRI LLC	106.59	106.59	0100020249 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P1013	LEISURE CARE REFERRAL AGENCY I	2,300.00	2,300.00	0100000197 5800	General-Undes-HlthServ / PROF/CONS SERV & OPER
R68P1014	ZONAR SYSTEMS INC	6,473.15	3,236.57	0172300008 5605	General-H-S Trns-PuplTran / Rental, Leases & Repairs:Other
			3,236.58	0172400005 5605	General-SpEdTran-PuplTran / Rental, Leases & Repairs:Other
R68P1015	SOUTHWEST SCHOOL & OFFICE SUPP	129.89	129.89	0130100091 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P1016	AMERICAN BAND ACCESSORIES LLC	1,212.48	1,212.48	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1017	AMERICAN BAND ACCESSORIES LLC	1,153.84	1,153.84	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1018	AMERICAN BAND ACCESSORIES LLC	1,110.78	1,110.78	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1019	AMERICAN BAND ACCESSORIES LLC	1,372.58	1,372.58	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1020	BEYONDTRUST CORPORATION	9,499.47	9,499.47	0100000342 5800	General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
R68P1021	SOUTHEASTERN APPAREL	738.42	738.42	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1022	SOUTHEASTERN APPAREL	559.41	559.41	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P1023	CAL-STATE AUTO PARTS INC	55,000.00	38,500.00	0172400010 4600	General-SpEdTran-PuplTran / Pupil Transportation
R68P1024	SOUTHEASTERN APPAREL	895.05	16,500.00	0181500202 4500	General-RR&Maint-Dist Veh / Other Supplies : Non-Instructl
R68P1025	PRECISION AUTO COLLISION INC	40,000.00	895.05	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1026	RINCON TRUCK PARTS	40,000.00	20,000.00	0172400016 5605	General-SpEdTran-PuplTran / Rental, Leases & Repairs:Other
R68P1027	BARCODES LLC DBA BARCODES INC	792.67	20,000.00	0181500207 5605	General-RR&Maint-Dist Veh / Rental, Leases & Repairs:Other
R68P1028	GENESEE SCIENTIFIC CORPORATION	23,103.31	40,000.00	0181500202 5605	General-RR&Maint-Dist Veh / Rental, Leases & Repairs:Other
R68P1029	CULVER-NEWLIN INC	9,314.77	792.67	0100020130 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P1030	SOUTHWEST SCHOOL & OFFICE SUPP	689.11	23,103.31	0163880026 4300	General SWF / MATERIALS & SUPPLIES
R68P1031	TURNITIN LLC	39,000.00	9,314.77	010000583 4500	General-Undes-Saf&Trng / Other Supplies : Non-Instructl
R68P1032	BARCODES LLC DBA BARCODES INC	102.88	689.11	0130100094 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P1033	BAGELS & BREW INC.	2,302.86	39,000.00	0100100044 5800	General-EdBudget-Instretn / PROF/CONS SERV & OPER
R68P1035	ZILPRINT PUBLISHING	38.33	102.88	0100020483 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P1036	DEWEYS HOME APPLIANCES	634.12	2,302.86	0104000168 4500	General-Gifts-PuplTran / Other Supplies : Non-Instructl
R68P1037	LITERACY RESOURCES LLC	543.92	15.33	010000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
R68P1038	CARRIER TRANSCOLD OF SO CA	18,000.00	23.00	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
R68P1040	VERNE'S PLUMBING INC.	50,000.00	634.12	0181500016 4405	General-RR&Maint-RR:Bldgs / Non-Capitalized Equip: Non-Ir
R68P1041	PERMA-BOUND	452.12	543.92	0130100094 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
R68P1042	VERNE'S PLUMBING INC.	50,000.00	18,000.00	0181500202 5605	General-RR&Maint-Dist Veh / Rental, Leases & Repairs:Other
R68P1043	FOLLETT SCHOOL SOLUTIONS INC	75.43	50,000.00	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P1044	CORWIN PRESS INC	591.55	452.12	0100020709 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P1045	KVA SERVICES LLC	47,979.57	50,000.00	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P1046	MCGRAW-HILL SCHOOL EDUCATION H	7,508.41	75.43	0100040083 4200	General-Lib Abte-Libr&Med / BOOKS OTHER THAN
R68P1047	GOLDEN RULE BINDERY INC	1,625.68	591.55	0130100007 4500	General-Title I-SupvAdmn / Other Supplies : Non-Instructl
R68P1048	MCGRAW-HILL SCHOOL EDUCATION H	4,545.58	47,979.57	0181500018 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P1049	SCHOOL SPECIALTY INC	149.38	7,508.41	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
R68P1050	SCHOOL SPECIALTY INC	655.57	1,625.68	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
R68P1051	NASCO	1,000.00	4,545.58	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
R68P1052	CAMPKO RECREATION	123,000.00	149.38	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
			655.57	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
			1,000.00	0130100225 4300	General-Title I-Instrctn / MATERIALS & SUPPLIES
			98,001.00	0160100046 5100	General-AftSchLr-Instretn / Subagreements for services
			24,999.00	0160100046 5810	General-AftSchLr-Instretn / Consulting Services

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P1053	ULINE INC	8,000.00	8,000.00	0181500009 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instructl
R68P1054	VERIZON WIRELESS	80,000.00	80,000.00	0190300010 5800	General-MicroVch-TIS / PROF/CONS SERV & OPER EXPEN
R68P1055	NELSON, DR. ERIC	15,250.00	15,250.00	0100100004 5800	General-EdBudget-SupvAdmn / PROF/CONS SERV & OPER
R68P1056	ERVAIS, MEG	375.38	375.38	0100100286 4500	General-EdBudget-Instrectn / Other Supplies : Non-Instructl
R68P1057	VERIZON WIRELESS	1,680.90	1,680.90	0100001051 5900	General-Undes-DW Unrst / COMMUNICATIONS
R68P1058	ANIMAL PEST MANAGEMENT SERVICE	3,920.00	3,920.00	0100000384 5605	General-Undes-Custodil / Rental, Leases & Repairs:Other
R68P1059	SO CALIF SUPERINTENDENTS	150.00	150.00	0100000271 5300	General-Undes-Supt / DUES & MEMBERSHIPS
R68P1060	CAPO BEACH EQUIPMENT RENTAL	20,000.00	20,000.00	0100000518 5605	General-Undes-Op:Grnds / Rental, Leases & Repairs:Other
R68P1061	ALAN'S LAWN & GARDEN CENTER IN	29,565.55	29,565.55	0100000518 4405	General-Undes-Op:Grnds / Non-Capitalized Equip: Non-Ins
R68P1062	ARTESIA SAWDUST	25,000.00	25,000.00	0100000518 4500	General-Undes-Op:Grnds / Other Supplies : Non-Instructl
R68P1063	ORANGE COUNTY PUMP	4,800.00	4,800.00	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P1064	CHEROKEE CHEMICAL CO. INC. DBA	4,000.00	4,000.00	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P1066	HOUGHTON MIFFLIN HARCOURT PUBL	9,144.00	9,144.00	0107900169 5800	General-LCFFSupp-Instrectn / PROF/CONS SERV & OPER
R68P1067	RANCHO SANTA MARGARITA CHAMBER	135.00	135.00	0100000277 5300	General-Undes-Pub Info / DUES & MEMBERSHIPS
R68P1068	OCDE	150.00	150.00	0100020549 5215	General-SiteAllo-Instrectn / Conference : Instructional
R68P1069	CULVER-NEWLIN INC	17,233.10	17,233.10	0181500018 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Other
R68P1070	SOUTHWEST SCHOOL & OFFICE SUPP	3,500.00	3,500.00	0100020271 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES
R68P1071	DENAULT S HARDWARE	1,247.75	1,247.75	0135550028 4300	Substitute Tcher / MATERIALS & SUPPLIES
R68P1072	THE LOCAL DISH INC	1,600.00	1,600.00	0100000277 5800	General-Undes-Pub Info / PROF/CONS SERV & OPER
R68P1073	COMMUNITY PUBLICATIONS NETWORK	900.00	900.00	0100000277 5800	General-Undes-Pub Info / PROF/CONS SERV & OPER
R68P1074	BEN S MUSIC WORKSHOP INC	500.00	500.00	0111020006 5600	General-Music-Instrectn / RENTALSLEASES & REPAIRS
R68P1075	AMERICAN BAND ACCESSORIES LLC	1,347.94	1,347.94	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1076	SOUTHEASTERN APPAREL	887.60	887.60	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1077	AMERICAN BAND ACCESSORIES LLC	992.23	992.23	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1078	SOUTHEASTERN APPAREL	671.29	671.29	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1079	CDWG Inc	256.83	256.83	0100020715 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES
R68P1080	MARNIE C. GINSBERG DBA READING	347.00	347.00	0130100100 5800	General-Title I-Instrectn / PROF/CONS SERV & OPER EXPEN
R68P1081	COMPLETE OFFICE OF CA	155.60	155.60	0100100004 4500	General-EdBudget-SupvAdmn / Other Supplies : Non-Instructl
R68P1082	MEDIDENTA	18,231.00	18,231.00	0174250001 4300	Expanded Learning Opportunity / MATERIALS & SUPPLIES
R68P1083	PRO-ED INC	403.88	161.55	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
			242.33	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
R68P1084	SCHOOL SPECIALTY INC	843.54	843.54	0163000010 4140	General-Lott:IM-Instrectn / K-8 Textbooks

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

FROM 07/26/2021 TO 08/22/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P1085	DAKTRONICS INC	16,426.31	16,426.31	0104000205 6400	General-Gifts-RR:Bldgs / EQUIPMENT
R68P1086	CUSTOM SIGNS INC	6,872.86	6,872.86	0104000205 6400	General-Gifts-RR:Bldgs / EQUIPMENT
R68P1087	ART MASTERS LEGACY	7,719.00	7,719.00	0130100390 5800	General-Title I-SupvAdmn / PROF/CONS SERV & OPER
R68P1088	GRAY STEP SOFTWARE INC	10,164.00	1,694.00	0109860006 5800	General-Bill/Inv-Enterprs / PROF/CONS SERV & OPER
			1,694.00	0109860010 5800	General-Bill/Inv-Enterprs / PROF/CONS SERV & OPER
			1,694.00	0109860015 5800	General-Bill/Inv-Enterprs / PROF/CONS SERV & OPER
			1,694.00	0109860020 5800	General-Bill/Inv-Enterprs / PROF/CONS SERV & OPER
			1,694.00	0109860025 5800	General-Bill/Inv-Enterprs / PROF/CONS SERV & OPER
			1,694.00	0109860030 5800	General-Bill/Inv-Enterprs / PROF/CONS SERV & OPER
R68P1089	BERTRAND MUSIC ENTERPRISE INC	6,658.90	6,658.90	0100020768 4400	General-SiteAllo-Instrectn / NONCAPITALIZATION
R68P1090	INGARDIA BROS. PRODUCE INC.	2,000.00	2,000.00	0135550100 4300	VEA / MATERIALS & SUPPLIES
R68P1091	FOLLETT SCHOOL SOLUTIONS INC	60.00	60.00	0100040115 4200	General-Lib Abte-Libr&Med / BOOKS OTHER THAN
R68P1092	SOUTHEASTERN APPAREL	641.45	641.45	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1093	AMPLIFY EDUCATION INC	870,473.98	863,166.11	0174250005 5800	Expanded Learning Opportunity / PROF/CONS SERV & OPEI
			7,307.87	0174250091 5800	Extended Learning / PROF/CONS SERV & OPER EXPEND
R68P1095	STENHOUSE PUBLISHERS	281.23	281.23	0130100387 4500	General-Title I-HlthServ / Other Supplies : Non-Instructl
R68P1096	CDWG Inc	1,593.78	1,593.78	0104000377 4300	General-Gifts-Instrectn / MATERIALS & SUPPLIES
R68P1098	DOVE PSYCHOLOGICAL AND BEHAVIO	731.25	731.25	0165000031 5815	General-Spec Ed-PsychSer / Consulting Services: Non-Inst
R68P1099	VERIZON WIRELESS	17,136.00	17,136.00	0165000404 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P1100	KENNEY, ROBERT AND MARIE	50,000.00	50,000.00	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P1101	THE PEP BOYS-MANNY MOE JACK OF	9,000.00	3,000.00	0172300019 4600	General-H-S Trns-PuplTran / Pupil Transportation
			3,000.00	0172400017 4600	General-SpEdTran-PuplTran / Pupil Transportation
			3,000.00	0181500208 4500	General-RR&Maint-Dist Veh / Other Supplies : Non-Instructl
R68P1102	GEARY PACIFIC CORP	9,900.00	9,900.00	0181500009 4405	General-RR&Maint-RR:Bldgs / Non-Capitalized Equip: Non-Inst
R68P1103	BARTHOLOMEW, MICHAEL OR KARLA	6,500.00	6,500.00	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P1104	SPARTAN TOOL LLC	2,500.00	2,500.00	0181500009 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instructl
R68P1105	CALIFORNIA SPECIAL NEEDS LAW G	7,500.00	7,500.00	0165000015 5820	General-Spec Ed-SupvAdmn / Legal Services
R68P1106	VANAMAN GERMAN LLP	6,900.00	6,900.00	0165000015 5820	General-Spec Ed-SupvAdmn / Legal Services
R68P1107	AUGUSTIN EGELSEE LLP	11,750.00	11,750.00	0165000015 5820	General-Spec Ed-SupvAdmn / Legal Services
R68P1108	AUGUSTIN EGELSEE LLP	12,500.00	12,500.00	0165000015 5820	General-Spec Ed-SupvAdmn / Legal Services
R68P1109	CALDERON, LUIS	17,000.00	17,000.00	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P1110	FOLLETT SCHOOL SOLUTIONS INC	359.83	359.83	0163000018 4150	General-Lott:IM-Instrectn / 9-12 Textbooks

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P1111	TELL STEEL INC	5,000.00	5,000.00	0181500009 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instructl
R68P1112	SCHOOL SPECIALTY INC	172.19	172.19	0163000010 4140	General-Lott:IM-Instrctn / K-8 Textbooks
R68P1113	A CABRAL ROOFING GROUP	3,500.00	3,500.00	0181500089 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P1114	SPORTS FACILITIES GROUP INC	4,999.29	4,999.29	0181500018 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P1115	NORBERG, JULE AND JONAS	8,900.00	8,900.00	0165000414 5802	SPED General / Non-Public Schools
R68P1116	O REILLY AUTO PARTS	6,000.00	6,000.00	0172200017 4300	General-PrtnrAcad-Instrctn / MATERIALS & SUPPLIES
R68P1117	HUDL	15,877.31	15,877.31	01111000166 4400	General-CoCurric-CurAthlt / NONCAPITALIZATION
R68P1118	DYNAMIC EDUCATION SERVICES INC	15,000.00	15,000.00	0165000419 5801	SPED General / Non-Public Agency
R68P1120	ROSETTA STONE LTD	13,000.00	13,000.00	0142030022 5800	General-TIII LEP-Instrctn / PROF/CONS SERV & OPER
R68P1121	CULVER-NEWLIN INC	10,011.05	10,011.05	0100020749 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P1122	MONTELONGO, MAGGIE	312.18	312.18	0165000414 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P1123	IMAGINE LEARNING INC	11,950.00	11,950.00	0142030022 5800	General-TIII LEP-Instrctn / PROF/CONS SERV & OPER
R68P1127	BENS ASPHALT	45,031.00	45,031.00	0181500071 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P1128	EATON CORPORATION	9,781.00	9,781.00	0100000342 5800	General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
R68P1129	RAM AIR ENGINEERING INC	14,950.43	14,950.43	0181500014 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P1131	SOUTHWEST SCHOOL & OFFICE SUPP	6,000.00	6,000.00	0100020221 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P1132	AMERICAN BAND ACCESSORIES LLC	1,822.01	1,822.01	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1133	AMERICAN BAND ACCESSORIES LLC	1,075.29	1,075.29	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1134	SOUTHEASTERN APPAREL	1,014.39	1,014.39	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1135	SOUTHEASTERN APPAREL	648.92	648.92	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1136	SOUTHWEST SCHOOL & OFFICE SUPP	7,500.00	7,500.00	0100020483 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P1137	SOUTHWEST SCHOOL & OFFICE SUPP	7,500.00	7,500.00	0100020047 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P1138	COLLEGE BOARD	94,732.00	94,732.00	0100020405 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P1139	GOPHER ATHLETIC	5,363.13	5,363.13	0100020768 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P1140	OFFICE DEPOT	10,000.00	2,500.00	0100020009 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
			7,500.00	0100020364 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P1141	JOSTENS INC.	8,706.74	8,706.74	0100029422 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P1142	SOUTHWEST SCHOOL & OFFICE SUPP	7,000.00	7,000.00	0104000329 4300	General-Grfts-Instrctn / MATERIALS & SUPPLIES
R68P1143	SOUTHWEST SCHOOL & OFFICE SUPP	7,000.00	7,000.00	0100020428 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P1144	SOUTHWEST SCHOOL & OFFICE SUPP	5,800.00	5,800.00	0100020323 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P1145	ARIZONA MACHINERY LLC DBA STOT	49,560.84	49,560.84	0100000518 5605	General-Undes-Op:Grnds / Rental, Leases & Repairs:Other
R68P1146	SOUTHWEST SCHOOL & OFFICE SUPP	5,500.00	5,500.00	0100020294 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES



**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P1147	SOUTHWEST SCHOOL & OFFICE SUPP	3,000.00	750.00	0100020153 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P1148	NCS PEARSON INC.	491.40	196.56	0100000193 4500	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P1149	NATIONAL SEATING & MOBILITY IN	4,324.01	294.84	0165000029 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
R68P1150	PSYCHOLOGICAL ASSESSMENT RESOU	1,778.74	4,324.01	0165000601 4405	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl sped / Non-Capitalized Equip: Non-Ins
R68P1151	PSYCHOLOGICAL ASSESSMENT RESOU	1,000.29	711.49	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
R68P1152	GOLDEN RULE BINDERY INC	4,371.92	1,067.25	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
R68P1153	GOLDEN RULE BINDERY INC	6,800.18	400.12	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
R68P1154	PARADIGM HEALTH CARE SERVICES	1,000.00	600.17	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
R68P1155	GOLDEN RULE BINDERY INC	5,911.80	4,371.92	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
R68P1156	QUANTUM EDUCATION DYNAMICS	30,000.00	6,800.18	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
R68P1157	LAKESHORE LEARNING MATERIALS	1,075.35	1,000.00	0156400024 5800	General-Medi-Cal-SupvAdmn / PROF/CONS SERV & OPER
R68P1158	CALIFORNIA YOUTH SERVICES	10,000.00	5,911.80	0163000018 4150	General-Lott:IM-Instrctn / 9-12 Textbooks
R68P1159	BSN SPORTS	2,202.58	30,000.00	0100000291 5800	General-Undes-Prsml:HR / PROF/CONS SERV & OPER
R68P1160	SPORTS FACILITIES GROUP INC	602.32	1,075.35	0100020298 4300	General-SiteAllo-Instrctn / MATERIALS & SUPPLIES
R68P1161	GATEKEY MANUFACTURING INC. DBA	1,200.00	10,000.00	0130100491 5800	Title I / PROF/CONS SERV & OPER EXPEND
R68P1163	SCHOOL HEALTH CORPORATION	1,912.63	2,202.58	0111000171 4300	General-CoCurric-CurAthlt / MATERIALS & SUPPLIES
R68P1164	BSG GRAPHICS INC	1,920.95	602.32	0111000166 4400	General-CoCurric-CurAthlt / NONCAPITALIZATION
R68P1166	ACCREDITING COMMISSION	1,100.00	1,200.00	0111000166 4300	General-CoCurric-CurAthlt / MATERIALS & SUPPLIES
R68P1167	WESTERN ASSOC SCH & COL	1,100.00	1,912.63	0111000161 4300	General-CoCurric-CurAthlt / MATERIALS & SUPPLIES
R68P1168	ACCREDITING COMM F/SCHLS	1,100.00	1,920.95	0104000069 4500	General-Gifts-Sch Adm / Other Supplies : Non-Instructl
R68P1169	SOUTHWEST SCHOOL & OFFICE SUPP	11,852.50	1,100.00	0100000683 5300	General-Undes-SupvAdmn / DUJES & MEMBERSHIPS
R68P1170	AMERICAN BAND ACCESSORIES LLC	319.31	1,100.00	0100000685 5300	General-Undes-SupvAdmn / DUJES & MEMBERSHIPS
R68P1171	SOUTHEASTERN APPAREL	218.11	1,100.00	016230001 5300	General-Undes-SupvAdmn / DUJES & MEMBERSHIPS
R68P1172	SOUTHEASTERN APPAREL	417.69	1,100.00	016230001 5300	General-Undes-SupvAdmn / DUJES & MEMBERSHIPS
R68P1173	SMART & FINAL **SCHOOL SITES**	500.00	11,852.50	0174250001 4300	Expanded Learning Opportunity / MATERIALS & SUPPLIES
R68P1174	SMART & FINAL **SCHOOL SITES**	1,000.00	319.31	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1175	ACCREDITING COMMISSION	1,100.00	218.11	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1176	ULINE INC	817.64	417.69	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
			500.00	0130100490 4500	Title I / Other Supplies : Non-Instructl
			1,000.00	0130100158 4500	General-Title I-PrmtPart / Other Supplies : Non-Instructl
			1,100.00	0100020019 5300	General-SiteAllo-Sch Adm / DUJES & MEMBERSHIPS
			817.64	0100020036 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P1177	LEARNING A-Z	1,624.50	1,624.50	0130100098 4300	General-Title I-Instrectn / MATERIALS & SUPPLIES
R68P1178	CPRI LLC	106.59	106.59	0165000601 4500	sped / Other Supplies : Non-Insttructl
R68P1179	BENS ASPHALT	48,880.00	48,880.00	0181500089 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P1180	GOLDEN RULE BINDERY INC	5,632.83	5,632.83	0163000018 4150	General-Lott:IM-Instrectn / 9-12 Textbooks
R68P1181	PRO-ED INC	144.83	144.83	0165000036 4500	General-Spec Ed-Spch Aud / Other Supplies : Non-Insttructl
R68P1182	PRO-ED INC	694.73	694.73	0165000036 4500	General-Spec Ed-Spch Aud / Other Supplies : Non-Insttructl
R68P1183	JOHNSON CONTROLS FIRE PROTECTI	13,119.06	13,119.06	0181500020 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P1184	BOYCE INDUSTRIES	500.00	500.00	0100000373 4500	General-Undes-Custodil / Other Supplies : Non-Insttructl
R68P1185	SOUTHERN OREGON EDUCATION SERV	114.00	45.60	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Insttructl
			68.40	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Insttructl
R68P1186	GOPHER ATHLETIC	2,398.80	2,398.80	013212006 5800	ESSER II / PROF/CONS SERV & OPER EXPEND
R68P1187	BOYCE INDUSTRIES	3,663.50	3,663.50	0100000373 4500	General-Undes-Custodil / Other Supplies : Non-Insttructl
R68P1188	SIGNATURE FLOORING INC	352.00	352.00	0181500042 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P1189	5M CONTRACTING INC	2,673.21	2,673.21	0181500030 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P1190	GOPHER ATHLETIC	1,049.98	1,049.98	013212006 4300	ESSER II / MATERIALS & SUPPLIES
R68P1191	SIGNATURE FLOORING INC	6,309.95	6,309.95	0181500287 5605	General / Rental, Leases & Repairs:Other
R68P1192	DENAULT S HARDWARE	500.00	500.00	0130100094 4300	General-Title I-Instrectn / MATERIALS & SUPPLIES
R68P1193	GOPHER ATHLETIC	1,049.98	1,049.98	013212006 4300	ESSER II / MATERIALS & SUPPLIES
R68P1194	NATIONAL SEATING & MOBILITY IN	4,449.32	4,449.32	0165000601 4405	sped / Non-Capitalized Equip: Non-Ins
R68P1195	GOPHER ATHLETIC	1,049.98	1,049.98	013212006 4300	ESSER II / MATERIALS & SUPPLIES
R68P1196	GOPHER ATHLETIC	1,049.98	1,049.98	013212006 4300	ESSER II / MATERIALS & SUPPLIES
R68P1197	GOPHER ATHLETIC	1,049.98	1,049.98	013212006 4300	ESSER II / MATERIALS & SUPPLIES
R68P1198	ADAMS, CELESTE	3,900.00	3,900.00	0165000414 5802	SPED General / Non-Public Schools
R68P1199	GOPHER ATHLETIC	1,049.98	1,049.98	013212006 4300	ESSER II / MATERIALS & SUPPLIES
R68P1200	GOPHER ATHLETIC	1,049.98	1,049.98	013212006 4300	ESSER II / MATERIALS & SUPPLIES
R68P1201	GOPHER ATHLETIC	1,049.98	1,049.98	013212006 4300	ESSER II / MATERIALS & SUPPLIES
R68P1202	GOPHER ATHLETIC	1,049.98	1,049.98	013212006 4300	ESSER II / MATERIALS & SUPPLIES
R68P1203	GOPHER ATHLETIC	1,049.98	1,049.98	013212006 4300	ESSER II / MATERIALS & SUPPLIES
R68P1204	GOPHER ATHLETIC	1,049.98	1,049.98	013212006 4300	ESSER II / MATERIALS & SUPPLIES
R68P1205	GOPHER ATHLETIC	1,049.98	1,049.98	013212006 4300	ESSER II / MATERIALS & SUPPLIES
R68P1206	SOUTHWEST SCHOOL & OFFICE SUPP	4,000.00	1,000.00	0100020138 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Insttructl
			3,000.00	0100020306 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P1207	RIVERSIDE ASSESSMENTS LLC	2,140.32	856.13	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
R68P1208	GEARY PACIFIC CORP	86,705.99	1,284.19	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
R68P1209	SMART & FINAL **SCHOOL SITES**	4,000.00	86,705.99	0181500009 4405	General-RR&Maint-RR:Bldgs / Non-Capitalized Equip: Non-Ir
R68P1210	OC AUTO COLLISION	80,000.00	4,000.00	0165200012 4300	SPED General / MATERIALS & SUPPLIES
			30,000.00	0172300014 5605	General-H-S Tms-PuplTran / Rental, Leases & Repairs:Other
			40,000.00	0172400016 5605	General-SpEdTran-PuplTran / Rental, Leases & Repairs:Other
			10,000.00	0181500207 5605	General-RR&Maint-Dist Veh / Rental, Leases & Repairs:Other
R68P1211	STEVEN KRIESEL DBA GREAT MUSIC	323.49	323.49	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1212	SOUTHERN COUNTIES LUBRICANTS L	60,000.00	19,800.00	0172300016 4600	General-H-S Tms-PuplTran / Pupil Transportation
			20,400.00	0172400014 4600	General-SpEdTran-PuplTran / Pupil Transportation
			19,800.00	0181500205 4500	General-RR&Maint-Dist Veh / Other Supplies : Non-Instructl
R68P1213	PARKWAY LAWNMOWER SHOP	15,000.00	15,000.00	0100000518 4405	General-Undes-Op:Grnds / Non-Capitalized Equip: Non-Ins
R68P1214	COLLEGE BOARD	168,656.00	168,656.00	0100020495 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P1216	BENS ASPHALT	123,030.00	123,030.00	0181500068 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P1217	HITT MARKING DEVICE	91.31	91.31	0100020036 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instructl
R68P1218	VERSARE SOLUTIONS LLC	2,462.24	2,462.24	0104000303 4400	General-Gifts-Instretn / NONCAPITALIZATION EQUIPMEN
R68P1219	COLLEGE BOARD	116,665.00	116,665.00	0100020431 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P1222	NATIONAL SEATING & MOBILITY IN	7,389.07	7,389.07	0165000601 4405	sped / Non-Capitalized Equip: Non-Ins
R68P1223	BOYCE INDUSTRIES	1,500.00	1,500.00	0100000373 4405	General-Undes-Custodil / Non-Capitalized Equip: Non-Ins
R68P1224	ULINE INC	651.89	651.89	01 9321	General-Undes / STORES-WAREHOUSE
R68P1225	NATIONAL SEATING & MOBILITY IN	7,001.17	7,001.17	0165000601 4405	sped / Non-Capitalized Equip: Non-Ins
R68P1226	DMV	10.00	10.00	0181500199 5800	General-RR&Maint-Dist Veh / PROF/CONS SERV & OPER
R68P1227	NATIONAL SEATING & MOBILITY IN	1,009.50	1,009.50	0165000601 4500	sped / Other Supplies : Non-Instructl
R68P1228	NATIONAL SEATING & MOBILITY IN	603.26	603.26	0165000601 4405	sped / Non-Capitalized Equip: Non-Ins
R68P1229	DMV	10.00	10.00	0181500199 5800	General-RR&Maint-Dist Veh / PROF/CONS SERV & OPER
R68P1230	HAND2MIND INC	2,284.30	2,284.30	013212006 4300	ESSER II / MATERIALS & SUPPLIES
R68P1231	PARKWAY LAWNMOWER SHOP	15,000.00	15,000.00	0100000518 4500	General-Undes-Op:Grnds / Other Supplies : Non-Instructl
R68P1232	CALIFORNIA WEEKLY EXPLORER INC	824.99	824.99	0104000303 5800	General-Gifts-Instretn / PROF/CONS SERV & OPER EXPENI
R68P1233	NATIONAL SEATING & MOBILITY IN	9,612.05	9,612.05	0165000601 4405	sped / Non-Capitalized Equip: Non-Ins
R68P1234	ULTRASOUND AUDIO INC	8,214.98	8,214.98	0181500024 4405	General-RR&Maint-RR:Bldgs / Non-Capitalized Equip: Non-Ir
R68P1235	COMMUNITY PUBLICATIONS LLC	950.00	950.00	0100000277 5800	General-Undes-Pub Info / PROF/CONS SERV & OPER
R68P1236	IRVINE IMPORTS INC. DBA AUTONA	10,000.00	10,000.00	0172400010 5605	General-SpEdTran-PuplTran / Rental, Leases & Repairs:Other

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P1237	DAVE BANG ASSOCIATES INC	10,613.77	10,613.77	0100020249 4400	General-SiteAllo-Instretn / NONCAPITALIZATION
R68P1238	INGARDIA BROS. PRODUCE INC.	2,000.00	2,000.00	0135550023 4300	Instructional material-LFMS / MATERIALS & SUPPLIES
R68P1239	T-GRAPHICS WEST INC	2,529.65	2,529.65	0100000994 4300	General-Undes-Instretn / MATERIALS & SUPPLIES
R68P1241	COLLEGE AND CAREER ADVANTAGE	972,000.00	972,000.00	0100001030 7283	General-Undes-IntnAgnc / ALL OTHER TRANSFERS TO CO
R68P1242	PERFECT IMPRESSION, THE	897.02	897.02	0100000994 4300	General-Undes-Instretn / MATERIALS & SUPPLIES
R68P1243	WESTERN ASSOC SCH & COL	2,200.00	1,100.00	0100000682 5300	General-Undes-SupvAdmn / DUES & MEMBERSHIPS
			1,100.00	016230002 5300	General-Undes-SupvAdmn / DUES & MEMBERSHIPS
R68P1244	LAGUNA NIGUEL GMC & CADILLAC O	10,000.00	10,000.00	0181500202 4500	General-RR&Maint-Dist Veh / Other Supplies : Non-Instruct
R68P1245	SMART & FINAL **SCHOOL SITES**	2,000.00	2,000.00	0135550006 4300	General-VEA-Instretn / MATERIALS & SUPPLIES
R68P1246	INGARDIA BROS. PRODUCE INC.	2,000.00	2,000.00	0135550006 4300	General-VEA-Instretn / MATERIALS & SUPPLIES
R68P1247	GATEWAY EDUCATION HOLDING LLC	752.26	752.26	0134100014 4300	SPED General / MATERIALS & SUPPLIES
R68P1248	READ NATURALLY INC	770.00	770.00	0130100104 4300	General-Title I-Instretn / MATERIALS & SUPPLIES
R68P1249	SHAMROCK SUPPLY CO INC	1,007.58	1,007.58	01 9321	General-Undes / STORES-WAREHOUSE
R68P1250	AMERICAN BAND ACCESSORIES LLC	1,172.41	1,172.41	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1251	PYRAMID EDUCATIONAL CONSULTANT	66.26	66.26	0100021031 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P1252	SOLUTION TREE INC	4,900.00	4,900.00	0140350006 5800	General-Title II-SupvAdmn / PROF/CONS SERV & OPER
R68P1253	PALFINGER LIFTGATES LLC	10,000.00	10,000.00	0181500202 5605	General-RR&Maint-Dist Veh / Rental, Leases & Repairs:Other
R68P1254	NASCO	1,000.00	1,000.00	0100020656 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P1255	SOUTHEASTERN APPAREL	656.37	656.37	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1256	SUPPLY SOLUTIONS	3,326.25	3,326.25	0174250097 4500	Expanded Learning / Other Supplies : Non-Instruct
R68P1257	STEVEN KRIESEL DBA GREAT MUSIC	61.12	61.12	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1258	STEVEN KRIESEL DBA GREAT MUSIC	295.40	295.40	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1259	STEVEN KRIESEL DBA GREAT MUSIC	321.26	321.26	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1260	EHP SOLUTIONS	203.65	203.65	0100020402 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P1261	THE SKETCH EFFECT LLC	3,702.09	3,702.09	0100100004 5800	General-EdBudget-SupvAdmn / PROF/CONS SERV & OPER
R68P1262	AMERICAN BAND ACCESSORIES LLC	686.07	686.07	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1263	COALITION FOR ADEQUATE SCHOOL	115.00	115.00	0100000336 5216	General-Undes-FacPlann / Conference : Non-Instructional
R68P1264	CDWG Inc	1,416.06	1,416.06	0100000342 4405	General-Undes-TIS / Non-Capitalized Equip: Non-Ins
R68P1265	PERFECT IMPRESSION, THE	322.17	322.17	0104000069 4500	General-Gifts-Sch Adm / Other Supplies : Non-Instruct
R68P1266	BEN S MUSIC WORKSHOP INC	750.00	750.00	0111020006 5600	General-Music-Instretn / RENTALS/LEASES & REPAIRS
R68P1267	STEVEN KRIESEL DBA GREAT MUSIC	321.26	321.26	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1268	SOUTHEASTERN APPAREL	372.94	372.94	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P1270	MHS INC	375.00	150.00	0100000193 4500	General-Undes-PsychSer / Other Supplies : Non-Instructl
			225.00	0165000029 4500	General-Spec Ed-PsychSer / Other Supplies : Non-Instructl
R68P1271	FOLLETT SCHOOL SOLUTIONS INC	162.66	162.66	0163000018 4150	General-Lott:IM-Instrectn / 9-12 Textbooks
R68P1272	PERMA-BOUND	18,497.01	18,497.01	0107900019 4150	General-LCFFSupp-Instrectn / 9-12 Textbooks
R68P1273	A-TECH CONSULTING INC.	1,510.00	1,510.00	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P1274	EDPUZZLE INC.	1,320.00	1,320.00	0104000487 4400	General-Gifts-Instrectn / NONCAPITALIZATION EQUIPMEN
R68P1275	THE PAINT STORE	10,000.00	5,000.00	0172300019 4600	General-H-S Tms-PuplTran / Pupil Transportation
			5,000.00	0172400017 4600	General-SpEdTran-PuplTran / Pupil Transportation
R68P1276	AUTOZONE INC	10,000.00	10,000.00	0172300019 4600	General-H-S Tms-PuplTran / Pupil Transportation
R68P1277	GOSSELIN, ERIC	486.42	486.42	0104000453 4300	General-Gifts-Instrectn / MATERIALS & SUPPLIES
R68P1278	SCREENCASTIFY LLC	40,500.00	40,500.00	0190300010 5800	General-MicroVch-TIS / PROF/CONS SERV & OPER EXPEN
R68P1279	OPEN TEXT INC.	2,400.00	2,400.00	0100000342 5800	General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
R68P1280	ALISO VIEJO TOWING & RECOVERY	35,000.00	25,000.00	0172300014 5800	General-H-S Tms-PuplTran / PROF/CONS SERV & OPER
			10,000.00	0172400010 5800	General-SpEdTran-PuplTran / PROF/CONS SERV & OPER
R68P1281	ATKINSON ANDELSON LOYA	349.00	349.00	0100000342 5216	General-Undes-TIS / Conference : Non-Instructional
R68P1282	CDWG Inc	120,033.50	120,033.50	0174250001 4400	Expanded Learning Opportunity / NONCAPITALIZATION
R68P1283	ASSI SECURITY	1,700.20	1,700.20	0181500014 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P1284	BEACH CITIES GLASS INC	6,000.00	6,000.00	0181500199 5605	General-RR&Maint-Dist Veh / Rental, Leases & Repairs:Other
R68P1285	ASSI SECURITY	1,362.20	1,362.20	0181500280 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P1286	AMERICAN BAND ACCESSORIES LLC	620.30	620.30	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1287	SOUTHEASTERN APPAREL	372.94	372.94	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1288	MYSTERY SCIENCE INC	1,499.00	1,499.00	0100020319 5800	General-SiteAllo-Instrectn / PROF/CONS SERV & OPER
R68P1289	SKL ENTERPRISES DBA CORECOURSE	500.00	500.00	0100020036 5300	General-SiteAllo-Sch Adm / DUJES & MEMBERSHIPS
R68P1290	SOUTHWEST SCHOOL & OFFICE SUPP	1,000.00	1,000.00	0130100104 4300	General-Title I-Instrectn / MATERIALS & SUPPLIES
R68P1291	STAPLES BUSINESS ADVANTAGE	250.00	250.00	0130100225 4300	General-Title I-Instrectn / MATERIALS & SUPPLIES
R68P1292	GATEWAY EDUCATION HOLDING LLC	2,623.50	2,623.50	0163000010 5800	General-Lott:IM-Instrectn / PROF/CONS SERV & OPER
R68P1294	PRIME GLASS	7,000.00	2,100.00	0172300008 5605	General-H-S Tms-PuplTran / Rental, Leases & Repairs:Other
			4,900.00	0172400005 5605	General-SpEdTran-PuplTran / Rental, Leases & Repairs:Other
R68P1295	SCHOOL SPECIALTY INC	3,594.35	3,594.35	0163000010 4300	General-Lott:IM-Instrectn / MATERIALS & SUPPLIES
R68P1296	TEXTBOOK WAREHOUSE	53.88	53.88	0163000018 4150	General-Lott:IM-Instrectn / 9-12 Textbooks
R68P1297	J W PEPPER-LOS ANGELES	3,628.59	3,628.59	0107900164 4300	General-LCFFSupp-Instrectn / MATERIALS & SUPPLIES
R68P1298	A Z BUS SALES INC	87,500.00	87,500.00	0172300014 4600	General-H-S Tms-PuplTran / Pupil Transportation

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P1299	OCDE	150.00	150.00	0100020019 5216	General-SiteAllo-Sch Adm / Conference : Non-Instructional
R68P1300	SAN DIEGO COUNTY OFFICE OF ED	20,625.00	8,750.00	013212002 5215	Elem & Sec Schl Relief / Conference : Instructional
			11,875.00	013212007 5216	ESSER II / Conference : Non-Instructional
R68P1301	AMERICAN BAND ACCESSORIES LLC	2,583.06	2,583.06	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1302	STEVEN KRIESEL DBA GREAT MUSIC	398.84	398.84	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1303	STEVEN KRIESEL DBA GREAT MUSIC	269.82	269.82	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1304	AMERICAN BAND ACCESSORIES LLC	780.46	780.46	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1305	SI HEALTH GROUP LLC	8,620.00	8,620.00	0174250001 4300	Expanded Learning Opportunity / MATERIALS & SUPPLIES
R68P1307	SOLUTION TREE INC	343.30	343.30	0100020611 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P1308	DELL COMPUTER	53.59	53.59	0100100013 4500	General-EdBudget-Sch Adm / Other Supplies : Non-Instretn
R68P1309	MILLER, SABRINA AND SCOTT	5,000.00	5,000.00	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P1310	CHADWICK, CHARLES AND MICHELLE	9,000.00	9,000.00	0165000414 5802	SPED General / Non-Public Schools
R68P1311	HOLDNER, JESSICA	788.88	788.88	0165000414 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P1314	DUENEZ, AARON AND MELANIE	540.93	540.93	0165000414 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P1315	ORANGE COUNTY DEPT OF EDUC	553.21	553.21	0165000428 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P1316	MATTHEW DALE BARKER DBA ACOUST	100.00	100.00	0165000434 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P1318	GATEWAY EDUCATION HOLDING LLC	104.94	104.94	0100020402 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P1319	SPARKLETT'S	4,000.00	4,000.00	0165000322 4500	SPED / Other Supplies : Non-Instretn
R68P1320	JEDIDIAH COLLINS DBA ROOKIE TO	2,500.00	2,500.00	0100020458 5800	General-SiteAllo-Instretn / PROF/CONS SERV & OPER
R68P1322	SOUTHEASTERN APPAREL	745.88	745.88	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1324	CDWG Inc	1,034.68	1,034.68	0100020709 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P1326	AMERICAN BAND ACCESSORIES LLC	434.73	434.73	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1327	STEVEN KRIESEL DBA GREAT MUSIC	372.97	372.97	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1328	BEN S MUSIC WORKSHOP INC	500.00	500.00	0111020006 5600	General-Music-Instretn / RENTALSLEASES & REPAIRS
R68P1329	AMERICAN BAND ACCESSORIES LLC	10,019.64	10,019.64	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1330	SOUTHEASTERN APPAREL	10,798.13	10,798.13	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1331	MOBILE COMMUNICATION REPAIR	610.94	610.94	0100020106 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instretn
R68P1333	CDWG Inc	1,033.36	1,033.36	0100020339 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P1335	CULVER-NEWLIN INC	3,986.76	3,986.76	0165000009 4500	General-Spec Ed-SupvAdmn / Other Supplies : Non-Instretn
R68P1337	HI TECH PROTECTION SYSTEMS INC	991.50	991.50	0181500050 5800	General-RR&Maint-RR:Bldgs / PROF/CONS SERV & OPER
R68P1339	CDWG Inc	14,276.88	14,276.88	0100000342 4500	General-Undes-TTS / Other Supplies : Non-Instretn
R68P1340	MCNAMARA, JAY J.	738.80	738.80	0104000168 4500	General-Gifts-PuplTran / Other Supplies : Non-Instretn

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P1341	RUSSELL SIGLER INC	27,930.00	27,930.00	0181500009 4405	General-RR&Maint-RR:Bldgs / Non-Capitalized Equip: Non-Inst
R68P1342	PERMA-BOUND	4,295.82	4,295.82	0107900019 4200	General-LCFFSupp-Instrectn / BOOKS OTHER THAN
R68P1343	WATERLINES TECHNOLOGIES INC	10,000.00	10,000.00	0181500009 5605	General-RR&Maint-RR:Bldgs / Rental, Leases & Repairs:Othe
R68P1344	P & R PAPER SUPPLY COMPANY INC	763.26	763.26	0174250097 4500	Expanded Learning / Other Supplies : Non-Instrectl
R68P1345	DAVE BANG ASSOCIATES INC	797.35	797.35	0181500055 4500	General-RR&Maint-RR:Bldgs / Other Supplies : Non-Instrectl
R68P1346	PHOENIX TREE PUBLISHING INC.	513.14	513.14	0163000018 4150	General-Lott:IM-Instrectn / 9-12 Textbooks
R68P1347	THOMAS JAY HENDERSON DBA PHYSI	208.00	208.00	0100020458 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES
R68P1348	JEWELL, LAW OFFICES OF MICHAEL	32,500.00	32,500.00	0165000015 5820	General-Spec Ed-SupvAdmn / Legal Services
R68P1349	PELLIZZERI, MARCO AND MICHELLE	56,649.24	56,649.24	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P1351	STRIEGL, KIMBERLY	40,960.65	40,960.65	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P1352	SPURGIN, CHRIS AND KRISTY	31,800.00	31,800.00	0165000419 5800	SPED General / PROF/CONS SERV & OPER EXPEND
R68P1353	MARDAN SCHOOL	46,000.00	21,001.00	0165000411 5102	SPED General / Subagreement NPS
R68P1354	SUPER DUPER INC.	55.21	24,999.00	0165000411 5802	SPED General / Non-Public Schools
R68P1356	GANAHL LUMBER CO	600.00	55.21	0133150030 4500	General-Fed Prsc-Spch Aud / Other Supplies : Non-Instrectl
R68P1358	LEARNING WITHOUT TEARS	937.29	600.00	0100020508 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES
R68P1359	DELTA EDUCATION	3,208.88	937.29	0104000305 4300	General-Gifts-Instrectn / MATERIALS & SUPPLIES
R68P1360	MCGRAW-HILL SCHOOL EDUCATION H	1,859.77	3,208.88	0163000010 4300	General-Lott:IM-Instrectn / MATERIALS & SUPPLIES
R68P1361	GATEWAY EDUCATION HOLDING LLC	2,623.50	1,859.77	0163000010 4140	General-Lott:IM-Instrectn / K-8 Textbooks
R68P1362	PERMA-BOUND	7,381.74	2,623.50	0163000010 5800	General-Lott:IM-Instrectn / PROF/CONS SERV & OPER
R68P1363	TEXTBOOK AGENCY LLC	2,098.65	7,381.74	0107900019 4140	General-LCFFSupp-Instrectn / K-8 Textbooks
R68P1364	ORANGE COUNTY DEPT OF EDUC	3,972,800.00	2,098.65	0163000018 4150	General-Lott:IM-Instrectn / 9-12 Textbooks
R68P1365	GOLDEN RULE BINDERY INC	589.06	3,972,800.00	0165000436 7142	SPED General / IAA-PAYMENTS TO CTY OFFICES
R68P1366	ORANGE COUNTY DEPT OF EDUC	900,000.00	589.06	0163000010 4140	General-Lott:IM-Instrectn / K-8 Textbooks
R68P1367	SOUTHEASTERN APPAREL	456.14	900,000.00	0165000436 7142	SPED General / IAA-PAYMENTS TO CTY OFFICES
R68P1368	MCGRAW-HILL SCHOOL EDUCATION H	3,241.91	456.14	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1369	SOUTHEASTERN APPAREL	447.53	3,241.91	0163000010 4140	General-Lott:IM-Instrectn / K-8 Textbooks
R68P1370	MCGRAW-HILL SCHOOL EDUCATION H	1,040.95	447.53	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1371	ORANGE COUNTY DEPT OF EDUC	900,000.00	1,040.95	0163000010 4140	General-Lott:IM-Instrectn / K-8 Textbooks
R68P1372	NATIONAL SEATING & MOBILITY IN	7,160.21	900,000.00	0165000436 7142	SPED General / IAA-PAYMENTS TO CTY OFFICES
R68P1373	VEX ROBOTICS INC	4,901.55	7,160.21	0165000601 4405	sped / Non-Capitalized Equip: Non-Inst
R68P1374	LEARNING A-Z	324.00	4,901.55	0130100346 4300	title i / MATERIALS & SUPPLIES
			324.00	0100020515 4300	General-SiteAllo-Instrectn / MATERIALS & SUPPLIES

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P1375	US AIR CONDITIONING DIST.	10,000.00	10,000.00	0181500009 4405	General-RR&Maint-RR:Bldgs / Non-Capitalized Equip: Non-Inst
R68P1376	CDWG Inc	174.28	174.28	0100020350 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68P1378	RAPTOR TECHNOLOGIES HOLDING	700.00	700.00	0104000383 5800	General-Gifts-Instretn / PROF/CONS SERV & OPER EXPENI
R68P1380	STEVEN KRIESEL DBA GREAT MUSIC	165.36	165.36	0174220010 4300	In-Person Instruction / MATERIALS & SUPPLIES
R68P1383	CULVER-NEUWLN INC	768.56	768.56	0100020028 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instretn
R68P1384	CDWG Inc	212.00	212.00	0100020722 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instretn
R68P1386	CDWG Inc	466.38	466.38	0130100007 4500	General-Title I-SupvAdmn / Other Supplies : Non-Instretn
R68P1387	DOWNTOWN FORD SALES	71,656.67	71,656.67	0100000309 6400	General-Undes-Warehse / EQUIPMENT
R68P1388	NCS PEARSON INC.	243.28	243.28	0133150030 4500	General-Fed Prsc-Spch Aud / Other Supplies : Non-Instretn
R68X0031	AMAZON	4,426.91	4,426.91	0163880027 4300	General SWF / MATERIALS & SUPPLIES
R68X0036	AMAZON	56.81	56.81	0100020144 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instretn
R68X0038	AMAZON	1,616.25	1,616.25	0130100098 4300	General-Title I-Instretn / MATERIALS & SUPPLIES
R68X0040	AMAZON	228.86	228.86	0100020483 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68X0051	AMAZON	129.29	129.29	0100000285 4500	General-Undes-Bus/Fisc / Other Supplies : Non-Instretn
R68X0052	PANERA BREAD COMPANY	280.88	280.88	0100000262 4500	General-Undes-Board / Other Supplies : Non-Instretn
R68X0053	AMAZON	103.68	103.68	0130100098 4300	General-Title I-Instretn / MATERIALS & SUPPLIES
R68X0054	AMAZON	113.55	113.55	0100020749 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instretn
R68X0055	AMAZON	260.99	260.99	0100020630 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68X0056	AMERICAN REGISTRY FOR INTERNET	150.00	150.00	0100000342 5800	General-Undes-TIS / PROF/CONS SERV & OPER EXPEND
R68X0057	AMAZON	56.00	56.00	0100020019 4300	General-SiteAllo-Sch Adm / MATERIALS & SUPPLIES
R68X0058	WOODWIND AND BRASSWIND INC	418.67	418.67	0100020668 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68X0059	CAPIO	460.00	460.00	0100000277 5216	General-Undes-Pub Info / Conference : Non-Instructional
R68X0060	AMAZON	388.79	388.79	0100020255 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68X0061	AMAZON	109.86	109.86	0100020630 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68X0062	AMAZON	77.13	77.13	0100020028 4300	General-SiteAllo-Sch Adm / MATERIALS & SUPPLIES
R68X0064	AMAZON	2,204.22	2,204.22	0100020591 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68X0065	AMAZON	664.26	664.26	0165000423 4500	SPED General / Other Supplies : Non-Instretn
R68X0066	AMAZON	43.05	43.05	0130100320 4400	General-Title I-Sch Adm / NONCAPITALIZATION
R68X0067	AMAZON	201.21	201.21	0130100098 4300	General-Title I-Instretn / MATERIALS & SUPPLIES
R68X0068	AMAZON	70.27	70.27	0104000303 4300	General-Gifts-Instretn / MATERIALS & SUPPLIES
R68X0069	AMAZON	387.51	387.51	0100020574 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68X0070	AMAZON	227.95	227.95	0100020630 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES



**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

FROM 07/26/2021 TO 08/22/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68X0071	AMAZON	122.75	122.75	0163000018 4150	General-Lott:IM-Instretn / 9-12 Textbooks
R68X0072	AMAZON	438.62	438.62	0163000018 4150	General-Lott:IM-Instretn / 9-12 Textbooks
R68X0073	AMAZON	133.12	133.12	0100020611 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68X0074	AMAZON	68.96	68.96	0100020611 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68X0075	AMAZON	117.44	117.44	0165000429 4500	SPED General / Other Supplies : Non-Instretn
R68X0076	AMAZON	35.55	35.55	0133150028 4500	General-Fed Prsc-HlthServ / Other Supplies : Non-Instretn
R68X0077	AMAZON	27.96	27.96	0165000428 4500	SPED General / Other Supplies : Non-Instretn
R68X0078	AMAZON	26.88	26.88	0165000428 4500	SPED General / Other Supplies : Non-Instretn
R68X0079	AMAZON	23.86	23.86	0104000081 4500	General-Gifts-Sch Adm / Other Supplies : Non-Instretn
R68X0080	AMAZON	53.86	53.86	0165000429 4500	SPED General / Other Supplies : Non-Instretn
R68X0081	AMAZON	215.49	215.49	0165000429 4500	SPED General / Other Supplies : Non-Instretn
R68X0082	AMAZON	121.30	121.30	0165000429 4405	SPED General / Non-Capitalized Equip: Non-Ins
R68X0083	AMAZON	64.61	64.61	0104000072 4500	General-Gifts-Sch Adm / Other Supplies : Non-Instretn
R68X0084	AMAZON	93.76	93.76	0100020574 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68X0085	AMAZON	172.53	172.53	0100100044 4300	General-EdBudget-Instretn / MATERIALS & SUPPLIES
R68X0086	AMAZON	121.40	121.40	0100021031 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68X0087	AMAZON	48.98	48.98	0100020130 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instretn
R68X0088	AMAZON	309.55	309.55	0130100302 4300	General: Title I: Private Sch / MATERIALS & SUPPLIES
R68X0089	AMAZON	181.83	181.83	0104000300 4300	General-Gifts-Instretn / MATERIALS & SUPPLIES
R68X0090	AMAZON	452.40	452.40	0104000341 4300	General-Gifts-Instretn / MATERIALS & SUPPLIES
R68X0091	CSBA	100.00	100.00	0100000262 5216	General-Undes-Board / Conference : Non-Instructional
R68X0092	AMAZON	137.20	137.20	0104000069 4500	General-Gifts-Sch Adm / Other Supplies : Non-Instretn
R68X0093	AMAZON	118.24	118.24	0100020249 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68X0095	AMAZON	173.20	173.20	0141270065 4300	General Title IV / MATERIALS & SUPPLIES
R68X0096	AMAZON	1,036.54	1,036.54	0172200017 4300	General-PtrmAcad-Instretn / MATERIALS & SUPPLIES
R68X0097	GLOBAL INDUSTRIAL	309.78	309.78	0172200017 4300	General-PtrmAcad-Instretn / MATERIALS & SUPPLIES
R68X0098	AMAZON	81.85	81.85	0100020238 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68X0099	AMAZON	159.39	159.39	0104000069 4500	General-Gifts-Sch Adm / Other Supplies : Non-Instretn
R68X0100	AMAZON	774.94	774.94	0100100144 4300	General-EdBudget-Instretn / MATERIALS & SUPPLIES
R68X0101	AMAZON	122.66	122.66	0100029409 4300	General / MATERIALS & SUPPLIES
R68X0102	AMAZON	65.72	65.72	0130100390 4300	General-Title I-SupvAdmn / MATERIALS & SUPPLIES
R68X0103	AMAZON	101.13	101.13	0100020228 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68X0104	AMAZON	42.19	42.19	0104000349 4300	General-Gifts-Instretn / MATERIALS & SUPPLIES
R68X0105	THE LITTLE SIGN COMPANY INC	70.00	70.00	0100020144 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instretn
R68X0106	AMAZON	157.35	157.35	0163000018 4150	General-Lott:IM-Instretn / 9-12 Textbooks
R68X0107	AMAZON	160.82	160.82	0100020418 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68X0108	AMAZON	129.29	129.29	0100020019 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instretn
R68X0109	AMAZON	179.67	179.67	0130100098 4300	General-Title I-Instretn / MATERIALS & SUPPLIES
R68X0110	AMAZON	614.07	614.07	0104000098 4500	General-Gifts-Sch Adm / Other Supplies : Non-Instretn
R68X0111	DOLLARDAYS INTERNATIONAL INC.	9,769.19	9,769.19	0174250001 4300	Expanded Learning Opportunity / MATERIALS & SUPPLIES
R68X0112	AMAZON	404.74	404.74	0163880027 4300	General SWF / MATERIALS & SUPPLIES
R68X0113	AMAZON	734.74	734.74	0100020019 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instretn
R68X0114	THOMAS JAY HENDERSON DBA PHYSI	272.00	272.00	0100020428 5800	General-SiteAllo-Instretn / PROF/CONS SERV & OPER
R68X0115	AMAZON	43.08	43.08	0100020106 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instretn
R68X0116	AMAZON	80.65	80.65	0163880027 4300	General SWF / MATERIALS & SUPPLIES
R68X0117	AMAZON	14.33	14.33	0130100098 4300	General-Title I-Instretn / MATERIALS & SUPPLIES
R68X0118	AMAZON	352.75	352.75	0163880027 4300	General SWF / MATERIALS & SUPPLIES
R68X0119	AMAZON	212.75	212.75	0163880027 4300	General SWF / MATERIALS & SUPPLIES
R68X0120	UC REGENTS	90.00	90.00	0100020166 5216	General-SiteAllo-GuidCnsl / Conference : Non-Instructional
R68X0121	AMAZON	382.76	382.76	0104000341 4300	General-Gifts-Instretn / MATERIALS & SUPPLIES
R68X0122	AMAZON	40.91	40.91	0100000998 4300	General-Undes-Sch Adm / MATERIALS & SUPPLIES
R68X0124	AMAZON	665.25	665.25	0130100225 4200	General-Title I-Instretn / BOOKS OTHER THAN TEXTBOOK
R68X0126	PLANK ROAD PUBLISHING INC	147.45	147.45	0100100144 5800	General-EdBudget-Instretn / PROF/CONS SERV & OPER
R68X0127	AMAZON	448.25	448.25	0163880027 4300	General SWF / MATERIALS & SUPPLIES
R68X0128	AMAZON	248.69	248.69	0163880027 4300	General SWF / MATERIALS & SUPPLIES
R68X0130	AMAZON	18.08	18.08	0100020722 4500	General-SiteAllo-Sch Adm / Other Supplies : Non-Instretn
R68X0131	AMAZON	160.66	160.66	0100020402 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
R68X0133	AMAZON	265.93	265.93	0130100094 4300	General-Title I-Instretn / MATERIALS & SUPPLIES
R68X0134	AMAZON	365.27	365.27	0163000018 4150	General-Lott:IM-Instretn / 9-12 Textbooks
R68X0135	AMAZON	151.86	151.86	0130100387 4500	General-Title I-HlthServ / Other Supplies : Non-Instretn
R68X0137	AMAZON	274.86	274.86	0100020508 4300	General-SiteAllo-Instretn / MATERIALS & SUPPLIES
		<b>Fund 01 Total:</b>	<b>25,699,663.15</b>	<b>25,699,663.15</b>	

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P0934	SOUTHWEST SCHOOL & OFFICE SUPP	10,000.00	10,000.00	1261270003 4300	ChildDev-CDQRISBL-Instrectn / MATERIALS & SUPPLIES
R68P1097	SMART & FINAL **SCHOOL SITES**	1,000.00	1,000.00	1261270003 4300	ChildDev-CDQRISBL-Instrectn / MATERIALS & SUPPLIES
R68P1130	LAKESHORE LEARNING MATERIALS	15,000.00	15,000.00	1261270003 4300	ChildDev-CDQRISBL-Instrectn / MATERIALS & SUPPLIES
R68P1162	SPARKLETTES	2,000.00	2,000.00	1261270005 4500	ChildDev-CDQRISBL-Sch Adm / Other Supplies : Non-Instruc
	<b>Fund 12 Total:</b>	<b>28,000.00</b>	<b>28,000.00</b>		

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0167	HOLLANDIA DAIRY INC.	90,000.00	90,000.00	1353100064 4711	Cafetera-Chld Nut-FoodServ / Food Perishable
R68A0168	GOLD STAR FOODS INC	500,000.00	500,000.00	1353100064 4713	Cafetera-Chld Nut-FoodServ / Food Frozen
R68A0206	HOLLANDIA DAIRY INC.	450,000.00	450,000.00	1353100064 4711	Cafetera-Chld Nut-FoodServ / Food Perishable
R68P1034	SYSCO RIVERSIDE INC.	30,000.00	30,000.00	1353100064 4716	Cafetera-Chld Nut-FoodServ / Food Processed Commodity
R68P1039	J.G. WIRE WORKS LLC	15,116.52	15,116.52	1353100066 4472	Cafetera-Chld Nut-FoodServ / Small Equipment: Food Service
R68P1065	EMS LINQ INC.	6,209.94	6,209.94	1353100064 4470	Cafetera-Chld Nut-FoodServ / Computer Equipment-Food Serv
<b>Fund 13 Total:</b>		<b>1,091,326.46</b>	<b>1,091,326.46</b>		

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0212	PBK-WLC ARCHITECTS	9,150.00	9,150.00	1462050131 6210	DefMaint-DefMntT3-RR:Grnds / Building Impr : Architect Fee
R68A0213	PBK-WLC ARCHITECTS	5,233.00	5,233.00	1462050131 6220	DefMaint-DefMntT3-RR:Grnds / Building Improvement : DSA
R68P1000	BENS ASPHALT	63,945.00	63,945.00	1462050122 6200	DefMaint-DefMntT3-Fac Acq / BUILDINGS & IMPROV OF
R68P1165	CPR1 LLC	3,002.55	3,002.55	1462050070 4500	DefMaint-DefMntT3-Fac Acq / Other Supplies : Non-Instructional
R68P1334	CULVER-NEWLIN INC	13,630.38	13,630.38	1462050073 6400	DefMaint-DefMntT3-Fac Acq / EQUIPMENT
		<b>Fund 14 Total:</b>	<b>94,960.93</b>		

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

FROM 07/26/2021 TO 08/22/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0033	VITAL INSPECTION SERVICES INC.	16,544.00	16,544.00	2598030030 6290	Cap FacI-Dev Fees-Fac Acq / Building Impr : Inspection
R68A0034	NINYO & MOORE GEOTECHNICAL &	13,698.00	13,698.00	2598030030 6290	Cap FacI-Dev Fees-Fac Acq / Building Impr : Inspection
R68A0092	J.M. KING CONSULTING INC.DBA K	3,700.00	3,700.00	2598030005 5800	Cap FacI-Dev Fees-Fac Acq / PROF/CONS SERV & OPER
R68A0172	J.M. KING CONSULTING INC.DBA K	9,250.00	9,250.00	2598030005 5800	Cap FacI-Dev Fees-Fac Acq / PROF/CONS SERV & OPER
R68P0939	IBUILD SPECTRUM INC.	408,000.00	408,000.00	2598030030 6200	Cap FacI-Dev Fees-Fac Acq / BUILDINGS & IMPROV OF
R68P1293	CULVER-NEWLIN INC	27,454.85	27,454.85	2598030030 6400	Cap FacI-Dev Fees-Fac Acq / EQUIPMENT
<b>Fund 25 Total:</b>		<b>478,646.85</b>	<b>478,646.85</b>		

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68A0102	NEW DYNASTY CONSTRUCTION COMPA	35,081.25	35,081.25	4098500006 6270	SpecResv-LandSale-Fac Acq / Building Impr : Construction
R68P0937	SANDERS CONSTRUCTION SERVICES	274,000.00	274,000.00	4098500007 6200	SpecResv-LandSale-Fac Acq / BUILDINGS & IMPROV OF
R68P1350	PAUL C MILLER CONSTRUCTION CO	79,593.08	79,593.08	4098000014 6200	SpecResv-MV Redev-Fac Acq / BUILDINGS & IMPROV OF
<b>Fund 40 Total:</b>		<b>388,674.33</b>	<b>388,674.33</b>		

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68P1220	STROUD, KEITH R	3,612.00	3,612.00	6900000009 5800	Health-Undes-Enterprs / PROF/CONS SERV & OPER EXPEN
<b>Fund 69 Total:</b>		<b>3,612.00</b>	<b>3,612.00</b>		



**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68C0012	PJHM ARCHITECTS INC.	3,700.00	3,700.00	8999860017 6240	CFD 90-2-I.A.2013-Fac Acq / Building Impr : Prelim Tests
R68C0017	VITAL INSPECTION SERVICES INC.	8,272.00	8,272.00	8999860017 6290	CFD 90-2-I.A.2013-Fac Acq / Building Impr : Inspection
R68C0019	NINYO & MOORE GEOTECHNICAL &	9,454.00	9,454.00	8999860017 6290	CFD 90-2-I.A.2013-Fac Acq / Building Impr : Inspection
<b>Fund 89 Total:</b>		<b>21,426.00</b>	<b>21,426.00</b>		

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

FROM 07/26/2021 TO 08/22/2021

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
R68C0003	PROJECT DIMENSIONS INC	120,000.00	120,000.00	9599840020 5815	CFD98-1A-BndRfndg-Fac Acq / Consulting Services: Non-Inst
<b>Fund 95 Total:</b>		<b>120,000.00</b>	<b>120,000.00</b>		

**CAPISTRANO USD**

**PURCHASE ORDER DETAIL REPORT BY FUND  
BOARD OF TRUSTEES MEETING 09/15/2021**

**FROM 07/26/2021 TO 08/22/2021**

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
------------------	---------------	-----------------	-----------------------	-----------------------	------------------------------------

**27,926,309.72**

**Total Account Amount:**

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307458	V68156609 ARAGON, CARLO OR RACHEL	07/27/21		MW	0101-0724-0-5800-5001-3600-000	281.52
68	00307459	V68112996 GOODWILL INDUSTRIES OF ORANGE	07/27/21		MW	0101-0000-0-5800-0000-2495-000	193.75
68	00307460	V68159117 IMASA, MARCELO OR PATRICIA	07/27/21		MW	0101-0724-0-5800-5001-3600-000	442.52
68	00307461	V68153651 MAL, HY &/OR NGUYET LY	07/27/21		MW	0101-0724-0-5800-5001-3600-000	1,709.20
68	00307462	V68123530 ROTH OR KERI HOLMAN, JAY	07/27/21		MW	0101-0724-0-5800-5001-3600-000	478.17
68	00307463	V68078255 SAN DIEGO GAS & ELECTRIC	07/27/21		MW	0101-0000-0-5500-0000-8200-000	57,758.69
68	00307464	V68164044 SHERLOCK, MELISSA	07/27/21		MW	0101-0724-0-5800-5001-3600-000	185.38
68	00307465	V68084100 SO CA GAS CO	07/27/21		MW	0101-0000-0-5500-0000-8200-000	2,518.35
68	00307467	V68156609 ARAGON, CARLO OR RACHEL	07/28/21		MW	0101-0724-0-5800-5001-3600-000	281.52
68	00307468	V68017386 CERTIFIED TRANSPORTATION SERVI	07/28/21		MW	0101-1100-0-5838-1140-4100-004	2,404.56
68	00307469	V68018872 CITY OF SAN JUAN CAPISTRANO	07/28/21		MW	0101-0000-0-5500-0000-8200-000	16,524.59
68	00307470	V68159117 IMASA, MARCELO OR PATRICIA	07/28/21		MW	0101-0724-0-5800-5001-3600-000	442.52
68	00307471	V68153651 MAL, HY &/OR NGUYET LY	07/28/21		MW	0101-0724-0-5800-5001-3600-000	1,709.20
68	00307472	V68165275 McDaniel, Vykje	07/28/21		MW	0101-0730-0-8675-0000-0000-000	560.00
68	00307473	V68055550 MCGRAW-HILL SCHOOL EDUCATION H	07/28/21		MW	0101-6300-0-4140-1110-1000-000	2,937.91
68	00307474	V68144881 MERCURY DISPOSAL SYSTEMS CA IN	07/28/21		MW	0101-0000-0-5800-0000-8310-000	374.00
68	00307475	V68142582 MESA GOLF CARTS	07/28/21		MW	0101-8150-0-5605-0000-8110-000	455.25
68	00307476	V68164596 MIDAS MV INC.DBA MIDAS #1260	07/28/21		MW	0101-0724-0-5605-5001-3600-000	1,003.65
68	00307477	V68040147 MOBILE COMMUNICATION REPAIR	07/28/21		MW	0101-8150-0-5605-0000-8110-000	2,583.66
68	00307478	V68151320 MOBYMAX LLC	07/28/21		MW	0101-0002-0-4300-1130-1000-060	3,495.00
68	00307479	V68061270 MOULTON NIGUEL WATER	07/28/21		MW	0101-0000-0-9510-0000-0000-000	281.54
68	00307479	V68061270 MOULTON NIGUEL WATER	07/28/21		MW	0101-0000-0-5500-0000-8200-000	10,273.51
68	00307480	V68155478 MYSTERY SCIENCE INC	07/28/21		MW	0101-0400-0-4300-1130-1000-087	799.00
68	00307481	V68158933 NEW VISTA SCHOOL	07/28/21		MW	0101-0000-0-9510-0000-0000-000	257.50
68	00307481	V68158933 NEW VISTA SCHOOL	07/28/21		MW	0101-6500-0-5102-5760-1180-000	2,776.62
68	00307482	V68149897 O REILLY AUTO PARTS	07/28/21		MW	0101-8150-0-4500-0000-8230-000	226.04
68	00307483	V68028870 OFFICE DEPOT	07/28/21		MW	0101-0000-0-4500-0000-3140-000	56.92
68	00307483	V68028870 OFFICE DEPOT	07/28/21		MW	0101-0000-0-4500-0000-3900-000	169.31
68	00307483	V68028870 OFFICE DEPOT	07/28/21		MW	0101-6500-0-4500-5001-2100-000	34.43
68	00307484	V68105525 ONE STOP BINDERY	07/28/21		MW	0101-0000-0-5800-0000-7550-000	7,649.50
68	00307485	V68123749 ORANGE COUNTY FIRE AUTHORITY	07/28/21		MW	0101-0000-0-9510-0000-0000-000	100.00
68	00307486	V68072652 RAM AIR ENGINEERING INC	07/28/21		MW	0101-8150-0-5605-0000-8110-000	630.00

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307487	V68026328 RINCON TRUCK PARTS	07/28/21		MW	0101-0724-0-4600-5001-3600-000	894.03
68	00307488	V68123530 ROTH OR KERI HOLMAN, JAY	07/28/21		MW	0101-0724-0-5800-5001-3600-000	478.17
68	00307489	V68145500 RUSSELL SIGLER INC	07/28/21		MW	0101-8150-0-4500-0000-8110-000	1,483.72
68	00307490	V68078255 SAN DIEGO GAS & ELECTRIC	07/28/21		MW	0101-0000-0-5500-0000-8200-000	10,656.71
68	00307491	V68079190 SANTA MARGARITA WATER	07/28/21		MW	0101-0000-0-5500-0000-8200-000	23,120.13
68	00307492	V68148886 SELPA ADMINISTRATORS ASSOC. OF	07/28/21		MW	0101-6500-0-5300-5001-2100-000	1,300.00
68	00307493	V68164044 SHERLOCK, MELISSA	07/28/21		MW	0101-0724-0-5800-5001-3600-000	185.38
68	00307494	V68152674 SITEONE LANDSCAPE SUPPLY LLC	07/28/21		MW	0101-0000-0-4500-0000-8220-000	1,316.76
68	00307495	V68116059 SKYLIGHT PUBLISHING	07/28/21		MW	0101-6300-0-4150-1140-1000-000	779.20
68	00307496	V68112866 SMARDAN SUPPLY COMPANY	07/28/21		MW	0101-8150-0-4500-0000-8110-000	185.01
68	00307497	V68152565 SNAP ON INCORPORATED	07/28/21		MW	0101-0730-0-4600-1110-3600-000	1,301.52
68	00307498	V68084100 SO CA GAS CO	07/28/21		MW	0101-0000-0-5500-0000-8200-000	1,021.94
68	00307499	V68165110 SOUTHERN CALIFORNIA PRECISION	07/28/21		MW	0101-8150-0-5605-0000-8110-004	14,513.82
68	00307500	V68084800 SPARKLETT'S	07/28/21		MW	0101-0000-0-9510-0000-0000-000	18.92
68	00307501	V68050288 SPICERS PAPER INC	07/28/21		MW	0101-0000-0-4500-0000-7550-000	1,845.76
68	00307502	V68161403 SUMMIT VIEW SCHOOL DBA STEM3 A	07/28/21		MW	0101-0000-0-9510-0000-0000-000	4,955.00
68	00307502	V68161403 SUMMIT VIEW SCHOOL DBA STEM3 A	07/28/21		MW	0101-6500-0-5102-5760-1180-000	-127.00
68	00307503	V68104928 TELL STEEL INC	07/28/21		MW	0101-8150-0-4500-0000-8110-000	1,448.73
68	00307504	V68148632 TERPSTRA, TRACI	07/28/21		MW	0101-6500-0-5213-5001-3150-000	5.37
68	00307504	V68148632 TERPSTRA, TRACI	07/28/21		MW	0101-6500-0-5212-5760-1190-000	8.07
68	00307505	V68103847 TIFCO INDUSTRIES INC	07/28/21		MW	0101-0000-0-9510-0000-0000-000	665.33
68	00307506	V68156841 TMP SERVICES INC	07/28/21		MW	0101-8150-0-4400-0000-8110-000	9,925.93
68	00307506	V68156841 TMP SERVICES INC	07/28/21		MW	0101-8150-0-4500-0000-8110-000	12,129.42
68	00307506	V68156841 TMP SERVICES INC	07/28/21		MW	0101-8150-0-4400-0000-8110-060	8,739.60
68	00307506	V68156841 TMP SERVICES INC	07/28/21		MW	0101-8150-0-4405-0000-8110-081	4,515.80
68	00307507	V68164523 VERNE'S PLUMBING INC.	07/28/21		MW	0101-8150-0-5605-0000-8110-067	13,760.00
68	00307508	V68146077 WEST COAST ARBORISTS INC.	07/28/21		MW	0101-0000-0-9510-0000-0000-000	11,066.00
68	00307508	V68146077 WEST COAST ARBORISTS INC.	07/28/21		MW	0101-0000-0-5605-0000-8220-000	8,489.00
68	00307509	V68098018 WESTERN ILLUMINATED PLASTIC IN	07/28/21		MW	0101-8150-0-4500-0000-8110-000	1,934.93
68	00307510	V68161100 WHEELER & GRAY INC.	07/28/21		MW	0101-8150-0-6290-0000-8500-024	600.00
68	00307527	V68122588 1ST JON INC	07/29/21		MW	0101-8150-0-5605-0000-8110-000	221.55
68	00307528	V68001018 A Z BUS SALES INC	07/29/21		MW	0101-0730-0-4600-1110-3600-000	171.03

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Attachment #2  
 Page 3 of 43

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307529	V68120880 A&R FLOOR COVERING ACCESSORIES	07/29/21		MW	0101-8150-0-4500-0000-8110-000	489.01
68	00307530	V68141858 BATTERIES PLUS BULBS	07/29/21		MW	0101-8150-0-4500-0000-8110-000	249.76
68	00307531	V68076299 BEACH CITIES GLASS INC	07/29/21		MW	0101-8150-0-5605-0000-8110-000	1,169.64
68	00307532	V68006981 BEE MAN, THE	07/29/21		MW	0101-8150-0-5605-0000-8110-000	195.00
68	00307533	V68154658 BIG E GROUP, THE	07/29/21		MW	0101-8150-0-4500-0000-8110-000	660.24
68	00307534	V68149889 BOOMERANG PROJECT	07/29/21		MW	0101-0002-0-4200-1140-1000-004	502.99
68	00307535	V68146284 BUSWEST LLC	07/29/21		MW	0101-0730-0-4600-1110-3600-000	733.66
68	00307536	V68103735 CABE	07/29/21		MW	0101-0000-0-9510-0000-0000-000	1,925.00
68	00307537	V68123912 CENGAGE LEARNING	07/29/21		MW	0101-6300-0-4140-1110-1000-000	3,933.56
68	00307538	V68146234 CINTAS CORPORATION #640	07/29/21		MW	0101-0000-0-5800-0000-8210-000	50.27
68	00307538	V68146234 CINTAS CORPORATION #640	07/29/21		MW	0101-0730-0-5800-1110-3600-000	133.79
68	00307538	V68146234 CINTAS CORPORATION #640	07/29/21		MW	0101-0724-0-5800-5001-3600-000	133.79
68	00307538	V68146234 CINTAS CORPORATION #640	07/29/21		MW	0101-8150-0-5605-0000-8110-000	1,347.44
68	00307539	V68019025 CLARK SECURITY PRODUCTS	07/29/21		MW	0101-8150-0-4500-0000-8110-000	9,123.22
68	00307540	V68148960 COALITION FOR ADEQUATE FUNDING	07/29/21		MW	0101-6500-0-5300-5001-2100-000	1,400.00
68	00307541	V68147693 COMPLETE OFFICE OF CA	07/29/21		MW	0101-0000-0-4500-0000-2100-000	141.50
68	00307541	V68147693 COMPLETE OFFICE OF CA	07/29/21		MW	0101-7510-0-4300-1110-1000-000	0.00
68	00307541	V68147693 COMPLETE OFFICE OF CA	07/29/21		MW	0101-8150-0-4500-0000-8110-000	62.19
68	00307542	V68027192 CONSOLIDATED ELECTRICAL DISTR	07/29/21		MW	0101-8150-0-4500-0000-8110-000	1,874.79
68	00307543	V68146378 CR&R INCORPORATED	07/29/21		MW	0101-0000-0-5500-0000-8200-000	42,116.69
68	00307544	V68028500 DUNN-EDWARDS CORP	07/29/21		MW	0101-8150-0-4500-0000-8110-000	744.47
68	00307545	V68156105 ENET Solutions Inc	07/29/21		MW	0101-0000-0-9510-0000-0000-000	1,080.00
68	00307546	V68032535 FEDERAL EXPRESS CORP	07/29/21		MW	0101-0000-0-5900-0000-7540-000	202.07
68	00307547	V68155629 FERGUSON ENTERPRISES INC.	07/29/21		MW	0101-8150-0-4500-0000-8110-000	415.31
68	00307548	V68035735 GOPHER ATHLETIC	07/29/21		MW	0101-0000-0-9510-0000-0000-000	729.94
68	00307549	V68147738 GOVERNMENT FINANCIAL STRATEGIE	07/29/21		MW	0101-0000-0-9510-0000-0000-000	7,560.00
68	00307550	V68151531 HD SUPPLY CONSTRUCTION AND	07/29/21		MW	0101-8150-0-4500-0000-8110-000	42.87
68	00307551	V68147116 HD SUPPLY FACILITIES MAINTENAN	07/29/21		MW	0101-8150-0-4500-0000-8110-000	2.69
68	00307552	V68046445 JOHNSTONE SUPPLY SANTA ANA	07/29/21		MW	0101-8150-0-4500-0000-8110-000	1,526.64
68	00307553	V68052878 LAWNMOWERS ETC	07/29/21		MW	0101-0000-0-4500-0000-8220-000	229.96
68	00307554	V68104580 LAWSON PRODUCTS INC	07/29/21		MW	0101-0730-0-4600-1110-3600-000	59.43
68	00307555	V68115957 MAXIM HEALTHCARE SERVICES INC	07/29/21		MW	0101-0000-0-9510-0000-0000-000	12,660.60

EXHIBIT #3

48 of 743

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307555	V68115957 MAXIM HEALTHCARE SERVICES INC	07/29/21		MW	0101-0000-0-5800-0000-3140-000	-2,155.45
68	00307556	V68140297 PROSURFACE INC	07/29/21		MW	0101-8150-0-5605-0000-8110-001	37,997.00
68	00307557	V68072652 RAM AIR ENGINEERING INC	07/29/21		MW	0101-8150-0-5605-0000-8110-000	6,922.73
68	00307558	V68081580 SEPULVEDA BUILDING MATERIALS	07/29/21		MW	0101-8150-0-4500-0000-8110-000	344.80
68	00307559	V68112866 SMARTAN SUPPLY COMPANY	07/29/21		MW	0101-8150-0-4500-0000-8110-000	178.05
68	00307560	V68084800 SPARKLETT'S	07/29/21		MW	0101-0000-0-9510-0000-0000-000	10.02
68	00307561	V68103847 TIFCO INDUSTRIES INC	07/29/21		MW	0101-8150-0-4500-0000-8110-000	330.81
68	00307562	V68160947 WINZER FRANCHISE COMPANY	07/29/21		MW	0101-8150-0-4500-0000-8110-000	5,822.28
68	00307563	V68120880 A&R FLOOR COVERING ACCESSORIES	07/30/21		MW	0101-8150-0-4500-0000-8110-000	342.65
68	00307564	V68120139 ALC SCHOOLS LLC	07/30/21		MW	0101-0724-0-5800-5001-3600-000	9,735.00
68	00307565	V68164572 ANDERSON, GREG OR TRACY	07/30/21		MW	0101-0724-0-5800-5001-3600-000	330.17
68	00307566	V68038893 ARTESIA SAWDUST	07/30/21		MW	0101-0000-0-4500-0000-8220-000	3,144.95
68	00307567	V68076299 BEACH CITIES GLASS INC	07/30/21		MW	0101-8150-0-4500-0000-8110-000	370.72
68	00307568	V68155692 BUTKUS, LINDA	07/30/21		MW	0101-3410-0-5212-5760-1190-000	21.28
68	00307569	V68106764 CDWG Inc	07/30/21		MW	0101-0000-0-9510-0000-0000-000	15,407.00
68	00307569	V68106764 CDWG Inc	07/30/21		MW	0101-6500-0-4400-5760-1190-000	325.66
68	00307569	V68106764 CDWG Inc	07/30/21		MW	0101-6500-0-4405-5760-2100-012	-12,325.60
68	00307569	V68106764 CDWG Inc	07/30/21		MW	0101-6500-0-4500-5760-2100-012	-3,081.40
68	00307570	V68123912 CENGAGE LEARNING	07/30/21		MW	0101-6300-0-4140-1110-1000-000	1,308.83
68	00307571	V68157551 CENTRAL COMMUNICATIONS	07/30/21		MW	0101-8150-0-5800-0000-8110-000	155.00
68	00307572	V68146234 CINTAS CORPORATION #640	07/30/21		MW	0101-0000-0-5800-0000-8210-000	50.27
68	00307572	V68146234 CINTAS CORPORATION #640	07/30/21		MW	0101-8150-0-4500-0000-8110-000	1,474.58
68	00307572	V68146234 CINTAS CORPORATION #640	07/30/21		MW	0101-8150-0-5605-0000-8110-000	608.85
68	00307573	V68019394 COASTAL BLUE	07/30/21		MW	0101-8150-0-4500-0000-8110-000	51.55
68	00307574	V68154162 CONTINENTAL FLOORING COMPANY	07/30/21		MW	0101-8150-0-4500-0000-8110-000	717.40
68	00307575	V68022310 COUNTY OF ORANGE - WASTE MNGT	07/30/21		MW	0101-0000-0-5500-0000-8200-000	381.29
68	00307576	V68160326 CPRI LLC	07/30/21		MW	0101-0002-0-4500-0000-2700-053	106.59
68	00307576	V68160326 CPRI LLC	07/30/21		MW	0101-0002-0-4500-0000-2700-065	106.59
68	00307576	V68160326 CPRI LLC	07/30/21		MW	0101-0002-0-4500-0000-2700-079	106.59
68	00307577	V68028500 DUNN-EDWARDS CORP	07/30/21		MW	0101-0000-0-9510-0000-0000-000	1,183.36
68	00307577	V68028500 DUNN-EDWARDS CORP	07/30/21		MW	0101-8150-0-4500-0000-8110-000	2,568.40
68	00307578	V68063693 E STEWART AND ASSOCIATES INC	07/30/21		MW	0101-0000-0-9510-0000-0000-000	15,200.70

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307579	V68154409 EWING IRRIGATION PRODUCTS INC	07/30/21		MW	0101-0000-0-9510-0000-0000-000	4,948.47
68	00307579	V68154409 EWING IRRIGATION PRODUCTS INC	07/30/21		MW	0101-0000-0-4500-0000-8220-000	178.14
68	00307580	V68155629 FERGUSON ENTERPRISES INC.	07/30/21		MW	0101-8150-0-4500-0000-8110-000	667.51
68	00307581	V68151713 FLORIDA VIRTUAL SCHOOL	07/30/21		MW	0101-6300-0-5800-1110-1000-000	18,000.00
68	00307582	V68160835 FONT, JOSE OR DIANA	07/30/21		MW	0101-0724-0-5800-5001-3600-000	2,318.34
68	00307583	V68073437 GANAHL LUMBER CO	07/30/21		MW	0101-8150-0-4500-0000-8110-000	957.04
68	00307584	V68052225 HAND2MIND INC	07/30/21		MW	0101-0000-0-9510-0000-0000-000	35,686.80
68	00307585	V68147116 HD SUPPLY FACILITIES MAINTENAN	07/30/21		MW	0101-8150-0-4500-0000-8110-000	87.79
68	00307586	V68145213 INTERNATIONAL BACCALAUREATE OR	07/30/21		MW	0101-0010-0-5800-1140-1000-002	11,650.00
68	00307586	V68145213 INTERNATIONAL BACCALAUREATE OR	07/30/21		MW	0101-0010-0-5800-1140-1000-003	11,650.00
68	00307587	V68115493 KAROLYS, ANDREA	07/30/21		MW	0101-6500-0-5213-5001-3140-000	34.72
68	00307588	V68122790 KELLMAN, KATHLEEN	07/30/21		MW	0101-6500-0-5213-5001-3140-000	24.08
68	00307589	V68144487 KLISTER, PAMELA	07/30/21		MW	0101-3410-0-5212-5760-1190-000	50.40
68	00307590	V68152347 KYA SERVICES LLC	07/30/21		MW	0101-0400-0-6200-0000-8110-002	10,000.00
68	00307590	V68152347 KYA SERVICES LLC	07/30/21		MW	0101-6388-0-6200-3800-2700-002	50,000.00
68	00307591	V68052878 LAWNMOWERS ETC	07/30/21		MW	0101-0000-0-4405-0000-8220-000	1,896.36
68	00307591	V68052878 LAWNMOWERS ETC	07/30/21		MW	0101-0000-0-4500-0000-8220-000	4,216.80
68	00307592	V68155697 LIDDLE, DREW	07/30/21		MW	0101-0724-0-5800-5001-3600-000	39.10
68	00307593	V68118980 LOCAL JANITORIAL & VACUUM	07/30/21		MW	0101-0000-0-4500-0000-8210-000	387.56
68	00307593	V68118980 LOCAL JANITORIAL & VACUUM	07/30/21		MW	0101-0000-0-5605-0000-8210-000	85.00
68	00307594	V68055550 MCGRAW-HILL SCHOOL EDUCATION H	07/30/21		MW	0101-6300-0-4140-1110-1000-000	2,196.71
68	00307595	V68040147 MOBILE COMMUNICATION REPAIR	07/30/21		MW	0101-0002-0-4500-0000-2700-006	1,552.60
68	00307596	V68069310 PERMA-BOUND	07/30/21		MW	0101-0004-0-4200-1180-2420-005	1,529.18
68	00307597	V68123530 ROTH OR KERI HOLMAN, JAY	07/30/21		MW	0101-0724-0-5800-5001-3600-000	124.20
68	00307598	V68161464 SANDOVAL SALINAS, GABRIELA	07/30/21		MW	0101-0724-0-5800-5001-3600-000	281.52
68	00307599	V68146945 SIELING, TARA	07/30/21		MW	0101-0000-0-5213-0000-3120-000	23.29
68	00307599	V68146945 SIELING, TARA	07/30/21		MW	0101-3315-0-5213-5730-3120-000	23.29
68	00307599	V68146945 SIELING, TARA	07/30/21		MW	0101-6510-0-5213-5710-3120-000	11.66
68	00307600	V68152674 SITEONE LANDSCAPE SUPPLY LLC	07/30/21		MW	0101-0000-0-4500-0000-8220-000	190.24
68	00307601	V68156527 SNYDER, DAVID OR CLAUDIA	07/30/21		MW	0101-0724-0-5800-5001-3600-000	156.40
68	00307602	V68116610 SOUTH COAST FAMILY MEDICAL CEN	07/30/21		MW	0101-0000-0-9510-0000-0000-000	425.00
68	00307602	V68116610 SOUTH COAST FAMILY MEDICAL CEN	07/30/21		MW	0101-0730-0-5800-1110-3600-000	-20.00



**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307602	V68116610 SOUTH COAST FAMILY MEDICAL CEN	07/30/21		MW	0101-0724-0-5800-5001-3600-000	-30.00
68	00307607	V68161112 CASAZZA, ANN MARIE	08/02/21		MW	0101-0002-0-5216-0000-3116-001	169.00
68	00307608	V68163792 DEAN, SARAH	08/02/21		MW	0101-0002-0-5216-0000-3116-001	169.00
68	00307609	V68163270 INSTRUCTURE INC.	08/02/21		MW	0101-0000-0-9510-0000-0000-000	1,500.00
68	00307609	V68163270 INSTRUCTURE INC.	08/02/21		MW	0101-0000-0-5800-0000-7700-000	9,000.00
68	00307610	V68159532 THERAPY TRAVELERS LLC	08/02/21		MW	0101-6500-0-5100-5001-2100-000	2,999.00
68	00307610	V68159532 THERAPY TRAVELERS LLC	08/02/21		MW	0101-6500-0-5800-5001-2100-000	89.00
68	00307623	V68120139 ALC SCHOOLS LLC	08/03/21		MW	0101-0724-0-5800-5001-3600-000	15,005.00
68	00307624	V68154134 ALISO VIEJO CHAMBER OF	08/03/21		MW	0101-0000-0-5300-0000-7180-000	195.00
68	00307625	V68111674 APEX LEARNING INC	08/03/21		MW	0101-6300-0-5800-1110-1000-000	135,000.00
68	00307626	V68058875 ATKINSON ANDELSON LOYA	08/03/21		MW	0101-0000-0-9510-0000-0000-000	740.23
68	00307627	V68165008 AUDUSSEAU, LOIC	08/03/21		MW	0101-0724-0-5800-5001-3600-000	430.77
68	00307628	V68141916 BANNERMAN, CARY OR KELLY	08/03/21		MW	0101-0724-0-5800-5001-3600-000	358.23
68	00307629	V68141858 BATTERIES PLUS BULBS	08/03/21		MW	0101-0000-0-4500-0000-8310-000	852.85
68	00307630	V68160565 BELANGER, JAIME	08/03/21		MW	0101-0724-0-5800-5001-3600-000	339.64
68	00307631	V68165211 BERTOLA, SANDRA	08/03/21		MW	0101-3010-0-5800-7110-1000-110	1,610.00
68	00307632	V68143604 BIG TEX WEST TRAILERS SALES	08/03/21		MW	0101-0000-0-9510-0000-0000-000	6,120.34
68	00307633	V68152139 BINDING.COM	08/03/21		MW	0101-0400-0-4300-1130-1000-077	2,369.42
68	00307634	V68123700 BSN SPORTS	08/03/21		MW	0101-0000-0-9510-0000-0000-000	1,882.14
68	00307635	V68119648 CAMPCO RECREATION	08/03/21		MW	0101-0000-0-9510-0000-0000-000	2,670.38
68	00307636	V68144760 CAPAY, PONCIANO OR MARIA	08/03/21		MW	0101-0724-0-5800-5001-3600-000	114.11
68	00307637	V68118161 CAPISTRANO CONNECTIONS ACADEMY	08/03/21		MW	0101-0000-0-8096-0000-0000-205	1,671,326.00
68	00307638	V68108311 CINTAS CORPORATION	08/03/21		MW	0101-0730-0-4500-1110-3600-000	275.62
68	00307638	V68108311 CINTAS CORPORATION	08/03/21		MW	0101-0724-0-4500-5001-3600-000	118.13
68	00307639	V68146265 COMMUNITY ROOTS ACADEMY	08/03/21		MW	0101-0000-0-8096-0000-0000-206	315,684.00
68	00307640	V68147693 COMPLETE OFFICE OF CA	08/03/21		MW	0101-0000-0-4500-0000-2100-000	47.05
68	00307640	V68147693 COMPLETE OFFICE OF CA	08/03/21		MW	0101-0000-0-4500-0000-7690-000	194.64
68	00307641	V68141814 CONDIE, JOSHUA OR CAROL	08/03/21		MW	0101-0724-0-5800-5001-3600-000	86.15
68	00307642	V68160326 CPRI LLC	08/03/21		MW	0101-0000-0-9510-0000-0000-000	106.59
68	00307643	V68108448 CSBA	08/03/21		MW	0101-0000-0-5300-0000-7150-000	29,603.00
68	00307644	V68024000 CULVER-NEWLIN INC	08/03/21		MW	0101-0000-0-9510-0000-0000-000	3,627.40
68	00307645	V68145764 DUDHEKER, SANJAY OR SONALY	08/03/21		MW	0101-0724-0-5800-5001-3600-000	493.69

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307646	V68032964 FLINN SCIENTIFIC INC	08/03/21		MW	0101-0000-0-9510-0000-0000-000	56.56
68	00307647	V68151713 FLORIDA VIRTUAL SCHOOL	08/03/21		MW	0101-6300-0-5800-1110-1000-000	9,647.50
68	00307648	V68161118 GRIMES, ANA OR STEPHEN	08/03/21		MW	0101-0724-0-5800-5001-3600-000	93.20
68	00307649	V68158823 GUZMAN RODRIGUEZ, HIRAM	08/03/21		MW	0101-0724-0-5800-5001-3600-000	385.20
68	00307650	V68119320 HARRELL, PAUL AND DEBBIE	08/03/21		MW	0101-0724-0-5800-5001-3600-000	190.53
68	00307651	V68150213 HAYES, DAVID & KATHLEEN	08/03/21		MW	0101-0724-0-5800-5001-3600-000	195.50
68	00307652	V68165015 HOPE SQUAD	08/03/21		MW	0101-0400-0-5800-1140-1000-001	2,700.00
68	00307653	V68144432 HYLTON, CHRIS AND/OR HERMINIA	08/03/21		MW	0101-0724-0-5800-5001-3600-000	216.42
68	00307654	V68105873 JOURNEY CHARTER SCHOOL	08/03/21		MW	0101-0000-0-8096-0000-0000-201	243,225.00
68	00307655	V68158392 KIRBY, MELISSA	08/03/21		MW	0101-3010-0-5800-7110-1000-110	2,925.00
68	00307656	V68153570 LAVIANO, ROBERT OR HELEN	08/03/21		MW	0101-0724-0-5800-5001-3600-000	116.80
68	00307657	V68155697 LIDDLE, DREW	08/03/21		MW	0101-0724-0-5800-5001-3600-000	298.22
68	00307658	V68149001 MATHIESEN, DAN OR TARA	08/03/21		MW	0101-0724-0-5800-5001-3600-000	356.21
68	00307659	V68112637 MIND RESEARCH INSTITUTE	08/03/21		MW	0101-3010-0-5800-1110-1000-053	3,000.00
68	00307659	V68112637 MIND RESEARCH INSTITUTE	08/03/21		MW	0101-3010-0-5800-1110-1000-072	4,000.00
68	00307660	V68158872 NGUYEN, CALVIN OR TRISHA	08/03/21		MW	0101-0724-0-5800-5001-3600-000	98.37
68	00307661	V68163329 NOVITAS ACADEMY	08/03/21		MW	0101-6500-0-5803-5760-1180-000	4,900.00
68	00307661	V68163329 NOVITAS ACADEMY	08/03/21		MW	0101-6512-0-5104-5760-1180-000	1,050.00
68	00307661	V68163329 NOVITAS ACADEMY	08/03/21		MW	0101-6512-0-5104-5760-3120-000	7,000.00
68	00307662	V68113144 OPPORTUNITY FOR LEARNING	08/03/21		MW	0101-0000-0-8096-0000-0000-203	54,654.00
68	00307663	V68153868 ORANGE COUNTY ACADEMY OF	08/03/21		MW	0101-0000-0-8096-0000-0000-202	150,369.00
68	00307663	V68153868 ORANGE COUNTY ACADEMY OF	08/03/21		MW	0101-0000-0-8096-0000-0000-208	48,795.00
68	00307664	V68146264 OXFORD ACADEMY	08/03/21		MW	0101-0000-0-8096-0000-0000-204	345,372.00
68	00307665	V68160824 PALANIVEL, MURUGANAND	08/03/21		MW	0101-0724-0-5800-5001-3600-000	161.33
68	00307666	V68163313 PEDIA TRIC THERAPY SERVICES LLC	08/03/21		MW	0101-0000-0-9510-0000-0000-000	2,025.00
68	00307667	V68155209 REILLE, WENDI	08/03/21		MW	0101-0724-0-5800-5001-3600-000	301.54
68	00307668	V68145726 ROLING, ROGER AND/OR MIKAIL	08/03/21		MW	0101-0724-0-5800-5001-3600-000	480.47
68	00307669	V68149161 SILICON VALLEY MATHEMATICS INI	08/03/21		MW	0101-0010-0-5300-0000-2100-000	6,300.00
68	00307670	V68108107 SOLUTION TREE INC	08/03/21		MW	0101-4035-0-5800-0000-2100-000	8,300.00
68	00307671	V68149722 SUTHERLAND, GARY OR RACHEL	08/03/21		MW	0101-0724-0-5800-5001-3600-000	377.75
68	00307672	V68151273 TOWNSEND, DERIK OR TAMARA	08/03/21		MW	0101-0724-0-5800-5001-3600-000	200.06
68	00307673	V68164043 WEBB, CHRISTOPHER OR MEGHAN	08/03/21		MW	0101-0724-0-5800-5001-3600-000	331.36

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307674	V68164122 YOVICHIN, DAVID OR SANDY	08/03/21		MW	0101-0724-0-5800-5001-3600-000	350.42
68	00307675	V68120139 ALC.SCHOOLS LLC	08/04/21		MW	0101-0724-0-5800-5001-3600-000	12,685.00
68	00307676	V68999999 CDIFA	08/04/21		MW	0101-0000-0-9510-0000-0000-000	83.70
68	00307676	V68999999 CDIFA	08/04/21		MW	0101-0000-0-4500-0000-7550-000	1.16
68	00307676	V68999999 CDIFA	08/04/21		MW	0101-0002-0-4200-1140-1000-004	-3.06
68	00307676	V68999999 CDIFA	08/04/21		MW	0101-0010-0-4300-3300-1000-014	1.20
68	00307676	V68999999 CDIFA	08/04/21		MW	0101-3315-0-4500-5730-3140-000	4.42
68	00307676	V68999999 CDIFA	08/04/21		MW	0101-6500-0-4500-5001-2700-000	3.94
68	00307676	V68999999 CDIFA	08/04/21		MW	0101-8150-0-5605-0000-8110-000	-0.23
68	00307676	V68999999 CDIFA	08/04/21		MW	0101-8150-0-5605-0000-8110-002	108.66
68	00307677	V68146234 CINTAS CORPORATION #640	08/04/21		MW	0101-7422-0-4500-1110-3600-000	391.30
68	00307678	V68154765 CLOVIS UNIFIED SCHOOL DISTRICT	08/04/21		MW	0101-0000-0-5300-0000-7520-000	2,500.00
68	00307679	V68144962 EDGEWOOD PRESS INC	08/04/21		MW	0101-0400-0-4300-1130-1000-055	1,025.34
68	00307680	V68152906 ELITE SHEET METAL INC	08/04/21		MW	0101-8150-0-5605-0000-8110-075	6,242.00
68	00307681	V68032535 FEDERAL EXPRESS CORP	08/04/21		MW	0101-0000-0-5900-0000-7540-000	85.22
68	00307682	V68160654 HARRIS STEEL FENCE CO INC.	08/04/21		MW	0101-8150-0-5605-0000-8110-000	1,996.50
68	00307682	V68160654 HARRIS STEEL FENCE CO INC.	08/04/21		MW	0101-8150-0-5605-0000-8110-003	2,000.00
68	00307682	V68160654 HARRIS STEEL FENCE CO INC.	08/04/21		MW	0101-8150-0-5605-0000-8110-004	1,996.50
68	00307683	V68062513 KELLY PAPER COMPANY	08/04/21		MW	0101-0000-0-4500-0000-7550-000	160.73
68	00307684	V68111041 LARMAC	08/04/21		MW	0101-8150-0-5800-0000-8120-000	27,000.00
68	00307685	V68158266 LITERACY RESOURCES LLC	08/04/21		MW	0101-3010-0-4300-1110-1000-059	345.56
68	00307685	V68158266 LITERACY RESOURCES LLC	08/04/21		MW	0101-3010-0-4300-1110-1000-059	345.56
68	00307686	V68078255 SAN DIEGO GAS & ELECTRIC	08/04/21		MW	0101-0000-0-5500-0000-8200-000	63,169.22
68	00307687	V68084100 SO CA GAS CO	08/04/21		MW	0101-0000-0-5500-0000-8200-000	5,793.79
68	00307688	V68122718 SOUTHERN CALIFORNIA EDISON	08/04/21		MW	0101-0000-0-5500-0000-8200-000	29,577.54
68	00307716	V68152532 ADVANTAGE WEST INVESTMENT ENTE	08/05/21		MW	0101-0000-0-4500-0000-8210-000	15,659.10
68	00307717	V68153172 BAGGIO, LISA	08/05/21		MW	0101-0000-0-9510-0000-0000-000	105.00
68	00307718	V68106764 CDWG Inc	08/05/21		MW	0101-6500-0-4500-5001-2100-000	111.56
68	00307718	V68106764 CDWG Inc	08/05/21		MW	0101-6500-0-4400-5760-1190-000	1,628.28
68	00307719	V68123912 CENGAGE LEARNING	08/05/21		MW	0101-6300-0-4150-1140-1000-000	234.09
68	00307720	V68147693 COMPLETE OFFICE OF CA	08/05/21		MW	0101-0000-0-4500-0000-7690-000	28.72
68	00307721	V68165282 ESENCIA ASB	08/05/21		MW	0101-0500-0-5800-0000-4900-033	5,000.00

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307722	V68150202 FOLLETT SCHOOL SOLUTIONS INC	08/05/21		MW	0101-6300-0-4150-1140-1000-000	63.03
68	00307723	V68158266 LITERACY RESOURCES LLC	08/05/21		MW	0101-0790-0-4200-0000-2100-000	20,292.23
68	00307724	V68048470 MEISSNER, ANDREA	08/05/21		MW	0101-0000-0-9510-0000-0000-000	105.00
68	00307725	V68149531 MOORE, MICHELLE	08/05/21		MW	0101-0000-0-9510-0000-0000-000	105.00
68	00307726	V68153365 NORMAN, TED	08/05/21		MW	0101-0000-0-9510-0000-0000-000	105.00
68	00307727	V68066570 ORANGE COUNTY DEPT OF EDUC	08/05/21		MW	0101-0000-0-5500-0000-8200-000	5,566.20
68	00307728	V68141497 PIANTA, REBECCA	08/05/21		MW	0101-0000-0-9510-0000-0000-000	210.00
68	00307729	V68152442 POSPICAL, WENDY	08/05/21		MW	0101-0000-0-9510-0000-0000-000	35.00
68	00307730	V68157307 ROZELL, SEAN	08/05/21		MW	0101-0000-0-9510-0000-0000-000	105.00
68	00307731	V68078255 SAN DIEGO GAS & ELECTRIC	08/05/21		MW	0101-0000-0-5500-0000-8200-000	43,231.84
68	00307732	V68084100 SO CA GAS CO	08/05/21		MW	0101-0000-0-5500-0000-8200-000	21.88
68	00307733	V68122718 SOUTHERN CALIFORNIA EDISON	08/05/21		MW	0101-0000-0-5500-0000-8200-000	3,785.48
68	00307735	V68151174 ARIZONA MACHINERY LLC DBA STOT	08/06/21		MW	0101-8150-0-6400-0000-8110-000	36,085.48
68	00307736	V68106070 AT&T	08/06/21		MW	0101-0000-0-9510-0000-0000-000	1,617.28
68	00307736	V68106070 AT&T	08/06/21		MW	0101-0730-0-5605-1110-3600-000	-110.15
68	00307736	V68106070 AT&T	08/06/21		MW	0101-0724-0-5605-5001-3600-000	-110.16
68	00307737	V68165333 BAGELS & BREW INC.	08/06/21		MW	0101-0400-0-4500-0000-3600-000	2,302.86
68	00307738	V68165287 BARRERA, MIREYA	08/06/21		MW	0101-0730-0-8675-0000-0000-000	275.00
68	00307739	V68049767 BENS ASPHALT	08/06/21		MW	0101-8150-0-5605-0000-8110-073	46,750.00
68	00307740	V68146061 BUCKMAN, JENNIFER	08/06/21		MW	0101-3386-0-5212-5710-1110-000	160.16
68	00307741	V68118161 CAPISTRANO CONNECTIONS ACADEMY	08/06/21		MW	0101-0000-0-8699-0000-0000-000	2,102,791.00
68	00307742	V68018872 CITY OF SAN JUAN CAPISTRANO	08/06/21		MW	0101-0000-0-5500-0000-8200-000	1,647.70
68	00307743	V68019394 COASTAL BLUE	08/06/21		MW	0101-8150-0-4500-0000-8110-000	303.81
68	00307744	V68103136 COLLINS COMPANY	08/06/21		MW	0101-0000-0-5605-0000-8220-001	1,584.25
68	00307745	V68027192 CONSOLIDATED ELECTRICAL DISTR	08/06/21		MW	0101-8150-0-4500-0000-8110-000	313.96
68	00307746	V68154162 CONTINENTAL FLOORING COMPANY	08/06/21		MW	0101-8150-0-4500-0000-8110-000	12,271.44
68	00307747	V68026001 DENAULT S HARDWARE	08/06/21		MW	0101-8150-0-4500-0000-8110-000	120.51
68	00307748	V68028500 DUNN-EDWARDS CORP	08/06/21		MW	0101-8150-0-4500-0000-8110-000	1,191.03
68	00307749	V68113985 ENRIQUEZ, MICHELLE L	08/06/21		MW	0101-6500-0-5213-5001-2100-000	13.44
68	00307750	V68155629 FERGUSON ENTERPRISES INC.	08/06/21		MW	0101-8150-0-4500-0000-8110-000	825.58
68	00307751	V68165286 FLORES, YANET	08/06/21		MW	0101-0730-0-8675-0000-0000-000	300.00
68	00307752	V68073437 GANAHL LUMBER CO	08/06/21		MW	0101-0000-0-9510-0000-0000-000	62.40

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307752	V68073437 GANAHL LUMBER CO	08/06/21		MW	0101-8150-0-4500-0000-8110-000	461.61
68	00307753	V68164078 GANDER PUBLISHING INC.	08/06/21		MW	0101-3010-0-4300-1110-1000-054	427.08
68	00307754	V68159276 GONZALEZ, HUGO	08/06/21		MW	0101-8150-0-5213-0000-8110-000	48.16
68	00307755	V68147738 GOVERNMENT FINANCIAL STRATEGIE	08/06/21		MW	0101-0000-0-9510-0000-0000-000	17,923.15
68	00307756	V68152657 GUTHARY, MIRIAM	08/06/21		MW	0101-3386-0-5212-5710-1190-000	109.76
68	00307757	V68059250 HIRSCH PIPE & SUPPLY INC	08/06/21		MW	0101-8150-0-4500-0000-8110-000	969.85
68	00307758	V68046445 JOHNSTONE SUPPLY SANTA ANA	08/06/21		MW	0101-8150-0-4500-0000-8110-000	2,399.54
68	00307759	V68117759 JOSTENs INC.	08/06/21		MW	0101-1100-0-4300-1140-4200-003	351.21
68	00307760	V68047970 KNORR SYSTEMS INC	08/06/21		MW	0101-8150-0-4500-0000-8110-000	1,346.55
68	00307761	V68106534 KROGMAN, DEBRAH	08/06/21		MW	0101-3315-0-5213-5730-3140-000	3.13
68	00307761	V68106534 KROGMAN, DEBRAH	08/06/21		MW	0101-6500-0-5213-5760-3140-000	36.07
68	00307762	V68158364 MANAGEBAC INC. DBA FARIA SYSTE	08/06/21		MW	0101-0010-0-5800-1140-1000-003	945.02
68	00307763	V68061270 MOULTON NIGUEL WATER	08/06/21		MW	0101-0000-0-5500-0000-8200-000	26,912.58
68	00307764	V68156464 NDS	08/06/21		MW	0101-0000-0-5900-0000-7540-000	50.00
68	00307765	V68160324 NEXTGEN ASSOCIATES INC DBA SER	08/06/21		MW	0101-8150-0-5605-0000-8110-085	1,054.18
68	00307766	V68028870 OFFICE DEPOT	08/06/21		MW	0101-6500-0-4500-5001-2100-000	21.86
68	00307767	V68161592 P5 GRAPHICS AND DISPLAYS INC.	08/06/21		MW	0101-0000-0-5800-0000-7550-000	262.91
68	00307768	V68069310 PERMA-BOUND	08/06/21		MW	0101-6300-0-4150-1140-1000-000	96.81
68	00307769	V68071608 PRUDENTIAL OVERALL SUPPLY	08/06/21		MW	0101-0000-0-5800-0000-7550-000	44.32
68	00307770	V68110955 PSYCHEMEDICS CORPORATION	08/06/21		MW	0101-0000-0-5800-0000-7400-000	174.00
68	00307771	V68068049 R M SYSTEMS INC	08/06/21		MW	0101-8150-0-5605-0000-8110-000	11,982.12
68	00307772	V68146103 R&S SOIL PRODUCTS INC	08/06/21		MW	0101-0000-0-4500-0000-8220-000	601.69
68	00307773	V68157069 REC SOLAR COMMERCIAL CORP	08/06/21		MW	0101-9449-0-5605-0000-8110-000	2,408.25
68	00307773	V68157069 REC SOLAR COMMERCIAL CORP	08/06/21		MW	0101-9449-0-5605-0000-8110-001	2,823.00
68	00307773	V68157069 REC SOLAR COMMERCIAL CORP	08/06/21		MW	0101-9449-0-5605-0000-8110-005	3,062.50
68	00307774	V68155758 REFRIGERATION CONTROL COMPANY	08/06/21		MW	0101-8150-0-5605-0000-8110-000	964.48
68	00307775	V68157980 RICOH USA INC.	08/06/21		MW	0101-0000-0-5605-0000-7550-000	10,479.73
68	00307776	V68152278 ROCHESTER 100 INC	08/06/21		MW	0101-3010-0-4300-1110-1000-054	290.00
68	00307777	V68145500 RUSSELL SIGLER INC	08/06/21		MW	0101-8150-0-4500-0000-8110-000	695.27
68	00307778	V68158777 SABET, SHAUNA	08/06/21		MW	0101-3386-0-5212-5710-1110-000	135.52
68	00307779	V68161256 SANCHEZ-MARTINEZ, SANDRA	08/06/21		MW	0101-0790-0-5213-4760-2100-000	24.64
68	00307780	V68079190 SANTA MARGARITA WATER	08/06/21		MW	0101-0000-0-5500-0000-8200-000	11,827.51

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307781	V68063479 SCHOLASTIC	08/06/21		MW	0101-3010-0-4300-1110-1000-021	260.98
68	00307782	V68063354 SCHOOL MATE	08/06/21		MW	0101-3010-0-4300-1110-1000-079	231.00
68	00307783	V68145400 SELECT EQUIPMENT SALES INC	08/06/21		MW	0101-0000-0-5605-0000-7540-000	68.62
68	00307784	V68153105 SIGNATURE FLOORING INC	08/06/21		MW	0101-0000-0-5605-0000-8210-056	696.30
68	00307785	V68112866 SMARDAN SUPPLY COMPANY	08/06/21		MW	0101-8150-0-4500-0000-8110-000	36.61
68	00307786	V68083880 SOUTH COAST DISTRIBUTING CO	08/06/21		MW	0101-0000-0-4500-0000-8210-000	176.39
68	00307787	V68149204 SOUTH COAST FIRE PROTECTION IN	08/06/21		MW	0101-8150-0-4500-0000-8110-000	2,342.49
68	00307788	V68143011 SOUTH COAST WATER DISTRICT	08/06/21		MW	0101-0000-0-5500-0000-8200-000	18,562.82
68	00307789	V68084800 SPARKLETTS	08/06/21		MW	0101-6500-0-4500-5001-2700-012	7.28
68	00307790	V68050288 SPICERS PAPER INC	08/06/21		MW	0101-0000-0-9321-0000-0000-000	21,951.22
68	00307790	V68050288 SPICERS PAPER INC	08/06/21		MW	0101-0000-0-4500-0000-7550-000	4,309.89
68	00307791	V68007162 STAPLES BUSINESS ADVANTAGE	08/06/21		MW	0101-0002-0-4500-3300-2700-014	86.19
68	00307792	V68089320 TARGET SPECIALTY PRODUCTS	08/06/21		MW	0101-0000-0-4500-0000-8220-000	719.17
68	00307793	V68121007 TEXTBOOK WAREHOUSE	08/06/21		MW	0101-6300-0-4150-1140-1000-000	2,543.71
68	00307794	V68160554 TIERNEY PUBLISHING INC DBA PAR	08/06/21		MW	0101-0000-0-5800-0000-7180-000	1,600.00
68	00307795	V68103847 TIFCO INDUSTRIES INC	08/06/21		MW	0101-8150-0-4500-0000-8110-000	316.44
68	00307796	V68159492 TUVA LABS INC.	08/06/21		MW	0101-6300-0-4300-1110-1000-000	600.00
68	00307797	V68100636 ULINE INC	08/06/21		MW	0101-0000-0-4500-0000-7550-000	679.09
68	00307798	V68093334 UNITED RENTALS	08/06/21		MW	0101-0000-0-9510-0000-0000-000	1,314.27
68	00307799	V68118382 US BANK	08/06/21		MW	0101-0000-0-9510-0000-0000-000	2,695.44
68	00307799	V68118382 US BANK	08/06/21		MW	0101-7510-0-4500-0000-2100-000	367.56
68	00307799	V68118382 US BANK	08/06/21		MW	0101-8150-0-4405-0000-8110-000	211.62
68	00307800	V68151316 VERTICAL TRANSPORT INC	08/06/21		MW	0101-8150-0-5605-0000-8110-000	4,689.50
68	00307810	V68145645 ALISO NIGUEL AUTO CARE	08/09/21		MW	0101-8150-0-5605-0000-8230-000	343.47
68	00307811	V68150294 AUTOZONE INC	08/09/21		MW	0101-0000-0-8699-0000-0000-000	1,198.22
68	00307812	V68112155 BARCODES LLC DBA BARCODES INC	08/09/21		MW	0101-0002-0-4500-0000-2700-073	792.67
68	00307813	V68146284 BUSWEST LLC	08/09/21		MW	0101-0730-0-4600-1110-3600-000	1,836.36
68	00307814	V68108311 CINTAS CORPORATION	08/09/21		MW	0101-7422-0-4500-0000-2100-000	13.04
68	00307815	V68146234 CINTAS CORPORATION #640	08/09/21		MW	0101-0730-0-5800-1110-3600-000	133.79
68	00307815	V68146234 CINTAS CORPORATION #640	08/09/21		MW	0101-0724-0-5800-5001-3600-000	133.79
68	00307816	V68147693 COMPLETE OFFICE OF CA	08/09/21		MW	0101-0000-0-4500-0000-2100-000	112.38
68	00307816	V68147693 COMPLETE OFFICE OF CA	08/09/21		MW	0101-0790-0-4500-4760-2100-000	125.65

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307817	V68164941 EYTECH DIGITAL SYSTEMS INC.	08/09/21		MW	0101-6500-0-4300-5760-1190-000	10,729.00
68	00307818	V68118205 FASTENAL COMPANY	08/09/21		MW	0101-0730-0-4600-1110-3600-000	236.06
68	00307819	V68049480 LAKESHORE LEARNING MATERIALS	08/09/21		MW	0101-0400-0-4300-1130-1000-058	1,532.37
68	00307820	V68104580 LAWSON PRODUCTS INC	08/09/21		MW	0101-0730-0-4600-1110-3600-000	174.85
68	00307821	V68154125 RANCHO SANTA MARGARITA CHAMBER	08/09/21		MW	0101-0000-0-5300-0000-7180-000	135.00
68	00307822	V68120469 SO CALIF SUPERINTENDENTS	08/09/21		MW	0101-0000-0-5300-0000-7150-000	150.00
68	00307823	V68118382 US BANK	08/09/21		MW	0101-0000-0-5216-0000-7110-000	1,368.00
68	00307823	V68118382 US BANK	08/09/21		MW	0101-0000-0-5216-0000-7150-000	595.00
68	00307823	V68118382 US BANK	08/09/21		MW	0101-0000-0-4500-0000-8310-000	204.62
68	00307823	V68118382 US BANK	08/09/21		MW	0101-0400-0-4300-1130-1000-087	437.75
68	00307823	V68118382 US BANK	08/09/21		MW	0101-4127-0-5215-1140-1000-000	645.00
68	00307823	V68118382 US BANK	08/09/21		MW	0101-6300-0-4300-1110-1000-000	364.55
68	00307823	V68118382 US BANK	08/09/21		MW	0101-6500-0-4300-5760-1190-000	22.01
68	00307823	V68118382 US BANK	08/09/21		MW	0101-6520-0-4300-5760-1190-000	-286.59
68	00307838	V68145645 ALISO NIGUEL AUTO CARE	08/10/21		MW	0101-8150-0-5605-0000-8230-000	3,515.48
68	00307839	V68146284 BUSWEST LLC	08/10/21		MW	0101-0730-0-4600-1110-3600-000	1,323.69
68	00307840	V68999999 CDTFA	08/10/21		MW	0101-0000-0-5800-0000-8310-000	1,047.54
68	00307841	V68108311 CINTAS CORPORATION	08/10/21		MW	0101-7422-0-4500-0000-2100-000	6.52
68	00307842	V68024000 CULVER-NEWLIN INC	08/10/21		MW	0101-0002-0-4400-1140-1000-028	3,111.55
68	00307843	V68024580 DAKTRONICS INC	08/10/21		MW	0101-0000-0-9510-0000-0000-000	10,775.00
68	00307843	V68024580 DAKTRONICS INC	08/10/21		MW	0101-0400-0-6400-0000-8110-068	-696.86
68	00307844	V68147214 DANIELS TIRE SERVICE INC	08/10/21		MW	0101-0730-0-4600-1110-3600-000	4,113.27
68	00307845	V68026001 DENAULT S HARDWARE	08/10/21		MW	0101-0400-0-4300-1130-1000-055	283.58
68	00307845	V68026001 DENAULT S HARDWARE	08/10/21		MW	0101-0724-0-4600-5001-3600-000	389.28
68	00307846	V68032535 FEDERAL EXPRESS CORP	08/10/21		MW	0101-0000-0-5900-0000-7540-000	29.13
68	00307847	V68150202 FOLLETT SCHOOL SOLUTIONS INC	08/10/21		MW	0101-0004-0-4114-1180-2420-005	349.25
68	00307847	V68150202 FOLLETT SCHOOL SOLUTIONS INC	08/10/21		MW	0101-6300-0-4140-1110-1000-000	570.54
68	00307847	V68150202 FOLLETT SCHOOL SOLUTIONS INC	08/10/21		MW	0101-6300-0-4150-1140-1000-000	6,736.54
68	00307848	V68156698 GOLDEN RULE BINDERY INC	08/10/21		MW	0101-6300-0-4140-1110-1000-000	1,533.64
68	00307848	V68156698 GOLDEN RULE BINDERY INC	08/10/21		MW	0101-6300-0-4150-1140-1000-000	20,413.35
68	00307849	V68062513 KELLY PAPER COMPANY	08/10/21		MW	0101-0000-0-4500-0000-7550-000	1,229.67
68	00307850	V68165112 LEIGH ENTERPRISES DBA CHAMPION	08/10/21		MW	0101-0000-0-4500-0000-7150-000	162.81

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307853	V68120139 ALC SCHOOLS LLC	08/11/21		MW	0101-0724-0-5800-5001-3600-000	6,827.50
68	00307854	V68109931 ARC	08/11/21		MW	0101-0000-0-5800-0000-7690-000	191.02
68	00307855	V68106070 AT&T	08/11/21		MW	0101-8150-0-5800-0000-8110-000	178.46
68	00307856	V68164236 BAKER JR, JOHN	08/11/21		MW	0101-0400-0-4500-0000-2700-004	15.45
68	00307857	V68154658 BIG E GROUP, THE	08/11/21		MW	0101-8150-0-4500-0000-8110-000	60.75
68	00307858	V68010434 BOYCE INDUSTRIES	08/11/21		MW	0101-0000-0-5605-0000-8210-000	232.50
68	00307859	V68145318 BRINKS INC.	08/11/21		MW	0101-0000-0-5800-0000-7300-000	253.68
68	00307860	V68165365 BROUGHAM, KATHLEEN	08/11/21		MW	0101-0004-0-4114-1180-1000-001	75.00
68	00307861	V68159757 CAL BUILDING SYSTEMS	08/11/21		MW	0101-8150-0-5605-0000-8110-000	95,634.00
68	00307862	V68106764 CDWG Inc	08/11/21		MW	0101-8150-0-4500-0000-8110-000	720.53
68	00307863	V68146234 CINTAS CORPORATION #640	08/11/21		MW	0101-0000-0-5800-0000-8210-000	50.27
68	00307863	V68146234 CINTAS CORPORATION #640	08/11/21		MW	0101-8150-0-5605-0000-8110-000	608.85
68	00307864	V68018872 CITY OF SAN JUAN CAPISTRANO	08/11/21		MW	0101-0000-0-5500-0000-8200-000	9,631.72
68	00307865	V68147693 COMPLETE OFFICE OF CA	08/11/21		MW	0101-8150-0-4500-0000-8110-000	55.73
68	00307866	V68026001 DENAULT S HARDWARE	08/11/21		MW	0101-8150-0-4500-0000-8110-000	6.08
68	00307867	V68028500 DUNN-EDWARDS CORP	08/11/21		MW	0101-8150-0-4500-0000-8110-000	695.87
68	00307868	V68155629 FERGUSON ENTERPRISES INC.	08/11/21		MW	0101-8150-0-4500-0000-8110-000	2,381.74
68	00307869	V68073437 GANAHL LUMBER CO	08/11/21		MW	0101-8150-0-4500-0000-8110-000	1,745.94
68	00307870	V68067610 GEARY PACIFIC CORP	08/11/21		MW	0101-8150-0-4500-0000-8110-000	290.32
68	00307871	V68151531 HD SUPPLY CONSTRUCTION AND	08/11/21		MW	0101-8150-0-4500-0000-8110-000	65.92
68	00307872	V68046445 JOHNSTONE SUPPLY SANTA ANA	08/11/21		MW	0101-8150-0-4405-0000-8110-000	4,810.83
68	00307872	V68046445 JOHNSTONE SUPPLY SANTA ANA	08/11/21		MW	0101-8150-0-4500-0000-8110-000	1,623.53
68	00307873	V68165364 KLEINDIENST, ALAN	08/11/21		MW	0101-0004-0-4114-1180-1000-001	75.00
68	00307874	V68047970 KNORR SYSTEMS INC	08/11/21		MW	0101-8150-0-5605-0000-8110-000	2,543.60
68	00307875	V68149466 MEDICALSHOP INC	08/11/21		MW	0101-6500-0-4405-5760-3140-000	3,254.05
68	00307876	V68144881 MERCURY DISPOSAL SYSTEMS CA IN	08/11/21		MW	0101-0000-0-5800-0000-8310-000	1,146.76
68	00307877	V68142582 MESA GOLF CARTS	08/11/21		MW	0101-8150-0-5605-0000-8110-000	637.01
68	00307878	V68164596 MIDAS MV INC.DBA MIDAS #1260	08/11/21		MW	0101-0724-0-5605-5001-3600-000	2,676.28
68	00307879	V68040147 MOBILE COMMUNICATION REPAIR	08/11/21		MW	0101-8150-0-5605-0000-8110-000	896.51
68	00307880	V68157305 MORSCO SUPPLY LLC	08/11/21		MW	0101-8150-0-4500-0000-8110-000	2,411.37
68	00307881	V68061270 MOULTON NIGUEL WATER	08/11/21		MW	0101-0000-0-5500-0000-8200-000	9,547.44
68	00307882	V68150686 MRS NELSONS BOOK COMPANY LLC	08/11/21		MW	0101-0004-0-4114-1180-1000-001	639.23



**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307883	V68149897 O REILLY AUTO PARTS	08/11/21		MW	0101-8150-0-4500-0000-8230-000	266.12
68	00307884	V68143705 ORANGE COUNTY FIRE PROTECTION	08/11/21		MW	0101-0724-0-5800-5001-3600-000	5,659.29
68	00307885	V68153487 PACIFIC COAST ENTERTAINMENT	08/11/21		MW	0101-8150-0-4500-0000-8110-000	1,090.73
68	00307886	V68146103 R&S SOIL PRODUCTS INC	08/11/21		MW	0101-0000-0-4500-0000-8220-000	601.69
68	00307887	V68026328 RINCON TRUCK PARTS	08/11/21		MW	0101-0730-0-4600-1110-3600-000	334.47
68	00307888	V68145500 RUSSELL SIGLER INC	08/11/21		MW	0101-8150-0-4405-0000-8110-000	969.76
68	00307888	V68145500 RUSSELL SIGLER INC	08/11/21		MW	0101-8150-0-4500-0000-8110-000	269.37
68	00307889	V68079190 SANTA MARGARITA WATER	08/11/21		MW	0101-0000-0-5500-0000-8200-000	1,503.11
68	00307890	V68104414 SHRED-IT USA LLC	08/11/21		MW	0101-0000-0-5800-0000-7540-000	1,760.76
68	00307891	V68122583 SMOG EXPRESS	08/11/21		MW	0101-0724-0-5800-5001-3600-000	519.70
68	00307891	V68122583 SMOG EXPRESS	08/11/21		MW	0101-8150-0-5800-0000-8230-000	469.70
68	00307892	V68122718 SOUTHERN CALIFORNIA EDISON	08/11/21		MW	0101-0000-0-5500-0000-8200-000	41,503.95
68	00307893	V68050288 SPICERS PAPER INC	08/11/21		MW	0101-0000-0-4500-0000-7550-000	3,762.93
68	00307894	V68109559 SUPPLY LINE BUILDING MATERIALS	08/11/21		MW	0101-8150-0-4500-0000-8110-000	12.07
68	00307895	V68089320 TARGET SPECIALTY PRODUCTS	08/11/21		MW	0101-0000-0-4500-0000-8220-000	3,686.69
68	00307896	V68112012 TRUCPARCO	08/11/21		MW	0101-0730-0-4600-1110-3600-000	33.88
68	00307897	V68093334 UNITED RENTALS	08/11/21		MW	0101-0000-0-5605-0000-8220-000	1,889.94
68	00307898	V68036075 W W GRAINGER INC	08/11/21		MW	0101-0000-0-9510-0000-0000-000	360.77
68	00307898	V68036075 W W GRAINGER INC	08/11/21		MW	0101-8150-0-4500-0000-8110-000	663.36
68	00307899	V68110273 WATERLINES TECHNOLOGIES INC	08/11/21		MW	0101-8150-0-4500-0000-8110-000	9,426.40
68	00307944	V68155603 5-STAR STUDENTS LLC	08/12/21		MW	0101-0790-0-5800-1140-1000-000	13,650.00
68	00307945	V68151696 ACUITY SPECIALTY PRODUCTS INC	08/12/21		MW	0101-0730-0-4600-1110-3600-000	777.56
68	00307946	V68058875 ATKINSON ANDELSON LOYA	08/12/21		MW	0101-0000-0-9510-0000-0000-000	7,782.77
68	00307946	V68058875 ATKINSON ANDELSON LOYA	08/12/21		MW	0101-0000-0-5820-0000-2100-000	253.53
68	00307946	V68058875 ATKINSON ANDELSON LOYA	08/12/21		MW	0101-0000-0-5820-0000-7150-000	14,126.70
68	00307946	V68058875 ATKINSON ANDELSON LOYA	08/12/21		MW	0101-0000-0-5820-0000-7400-000	12,276.08
68	00307946	V68058875 ATKINSON ANDELSON LOYA	08/12/21		MW	0101-0000-0-5820-0000-7520-000	792.73
68	00307946	V68058875 ATKINSON ANDELSON LOYA	08/12/21		MW	0101-0000-0-5820-0000-7520-000	878.85
68	00307946	V68058875 ATKINSON ANDELSON LOYA	08/12/21		MW	0101-0730-0-5216-1110-3600-000	253.50
68	00307946	V68058875 ATKINSON ANDELSON LOYA	08/12/21		MW	0101-0724-0-5216-5001-3600-000	591.50
68	00307947	V68141818 AUGUSTIN EGELSEE LLP	08/12/21		MW	0101-6500-0-5820-5001-2100-000	8,500.00
68	00307948	V68146851 BERRY, SCOTT AND JAMIE	08/12/21		MW	0101-6500-0-5800-5760-1190-000	340.00

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307949	V68141660 CAL-STATE AUTO PARTS INC	08/12/21		MW	0101-0724-0-4600-5001-3600-000	1,886.52
68	00307950	V68164766 CATHY CUNNINGHAM PHOTOGRAPHY	08/12/21		MW	0101-6388-0-5800-3800-1000-006	300.00
68	00307951	V68106764 CDWG Inc	08/12/21		MW	0101-0000-0-4500-0000-7700-000	15,513.94
68	00307951	V68106764 CDWG Inc	08/12/21		MW	0101-0400-0-4300-1130-1000-076	3,679.99
68	00307952	V68161267 CHUN, ROSS AND SUZANNE	08/12/21		MW	0101-6500-0-5800-5760-1190-000	800.00
68	00307953	V68160375 CLAIRE H. RADICE	08/12/21		MW	0101-6500-0-5800-5760-3140-000	3,520.00
68	00307954	V68101521 COLLEGE BOARD	08/12/21		MW	0101-0000-0-9510-0000-0000-000	103,268.00
68	00307954	V68101521 COLLEGE BOARD	08/12/21		MW	0101-0002-0-4300-1140-1000-002	-8,536.00
68	00307955	V68119807 COPPER HILLS YOUTH CENTER	08/12/21		MW	0101-6500-0-5803-5760-1180-000	2,840.00
68	00307955	V68119807 COPPER HILLS YOUTH CENTER	08/12/21		MW	0101-6512-0-5104-5760-1180-000	6,138.00
68	00307955	V68119807 COPPER HILLS YOUTH CENTER	08/12/21		MW	0101-6512-0-5104-5760-3120-000	4,464.00
68	00307956	V68164002 CROWE, ROBERT	08/12/21		MW	0101-6500-0-5800-5760-1190-000	280.00
68	00307957	V68024000 CULVER-NEWLIN INC	08/12/21		MW	0101-0400-0-4300-1140-1000-002	7,239.72
68	00307958	V68163311 DANESTEHPoor. ALIREZA	08/12/21		MW	0101-6500-0-5800-5760-1190-000	2,039.00
68	00307959	V68163792 DEAN, SARAH	08/12/21		MW	0101-0002-0-5216-0000-3116-001	45.00
68	00307960	V68164003 DEROSA, SALVATORE AND LISA	08/12/21		MW	0101-6500-0-5800-5760-1190-000	10,327.00
68	00307961	V68101731 DEVEREUX TEXAS TREATMENT NETWO	08/12/21		MW	0101-6500-0-5803-5760-1180-000	2,902.20
68	00307961	V68101731 DEVEREUX TEXAS TREATMENT NETWO	08/12/21		MW	0101-6512-0-5104-5760-1180-000	7,652.66
68	00307961	V68101731 DEVEREUX TEXAS TREATMENT NETWO	08/12/21		MW	0101-6512-0-5104-5760-3120-000	4,492.83
68	00307962	V68161519 DEWS, FRANK AND JILL	08/12/21		MW	0101-6500-0-5800-5760-1190-000	15,700.00
68	00307963	V68148036 DOCUMENT TRACKING SERVICES LLC	08/12/21		MW	0101-0790-0-5800-4760-1000-000	1,083.38
68	00307964	V68165178 DONNELLY, CARA JEAN	08/12/21		MW	0101-4035-0-5800-7110-1000-123	1,000.00
68	00307965	V68165174 DOSS, STACEY	08/12/21		MW	0101-6500-0-5800-5760-1190-000	4,800.00
68	00307966	V68165150 DOVE PSYCHOLOGICAL AND BEHA VIO	08/12/21		MW	0101-6500-0-5815-5001-3120-000	3,656.25
68	00307967	V68155142 ECE4AUTISM	08/12/21		MW	0101-6500-0-5802-5760-1180-000	5,855.00
68	00307968	V68152545 GAYLE M PARIDE	08/12/21		MW	0101-0000-0-5800-0000-7180-000	7,450.00
68	00307969	V68112996 GOODWILL INDUSTRIES OF ORANGE	08/12/21		MW	0101-6500-0-5810-5760-1130-000	4,160.00
68	00307970	V68163001 GUERRA-HERSHEY, KATHERINE	08/12/21		MW	0101-6500-0-5800-5760-1190-000	398.80
68	00307971	V68059154 HERITAGE SCHOOLS INC	08/12/21		MW	0101-6500-0-5803-5760-1180-000	12,670.00
68	00307971	V68059154 HERITAGE SCHOOLS INC	08/12/21		MW	0101-6512-0-5104-5760-1180-000	41,075.00
68	00307971	V68059154 HERITAGE SCHOOLS INC	08/12/21		MW	0101-6512-0-5104-5760-3120-000	19,375.00
68	00307972	V68150200 HUDL	08/12/21		MW	0101-1100-0-4400-1140-4200-004	15,877.31

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Attachment 2  
 Page 16 of 43

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307973	V68163464 INTRADO INTERACTIVE SERVICES C	08/12/21		MW	0101-0000-0-5800-0000-7700-000	58,718.40
68	00307974	V68162724 IVY ACADEMY INC DBA DISCOVERY	08/12/21		MW	0101-6500-0-5803-5760-1180-000	2,800.00
68	00307974	V68162724 IVY ACADEMY INC DBA DISCOVERY	08/12/21		MW	0101-6512-0-5104-5760-1180-000	5,900.00
68	00307974	V68162724 IVY ACADEMY INC DBA DISCOVERY	08/12/21		MW	0101-6512-0-5104-5760-3120-000	3,500.00
68	00307975	V68160993 JAKOVICH, ALEXIS T.	08/12/21		MW	0101-0002-0-5216-0000-3116-001	45.00
68	00307976	V68165191 JOHN ROMEO DBA FULL CELL BRAIL	08/12/21		MW	0101-6500-0-5810-5760-1130-000	1,913.00
68	00307977	V68047463 KAPLAN EARLY LEARNING COMPANY	08/12/21		MW	0101-0400-0-4300-1130-1000-089	557.49
68	00307978	V68062513 KELLY PAPER COMPANY	08/12/21		MW	0101-0000-0-4500-0000-7550-000	3,077.87
68	00307979	V68165037 KWIT, TERRY AND ANNA	08/12/21		MW	0101-6500-0-5800-5760-1190-000	3,000.00
68	00307980	V68159676 LA EUROPA ACADEMY	08/12/21		MW	0101-6500-0-5803-5760-1180-000	5,500.00
68	00307980	V68159676 LA EUROPA ACADEMY	08/12/21		MW	0101-6512-0-5104-5760-1180-000	4,650.00
68	00307980	V68159676 LA EUROPA ACADEMY	08/12/21		MW	0101-6512-0-5104-5760-3120-000	4,650.00
68	00307981	V68147372 LEISURE CARE REFERRAL AGENCY I	08/12/21		MW	0101-0000-0-5800-0000-3140-000	3,648.00
68	00307982	V68160108 LINGO TRAIN LLC	08/12/21		MW	0101-3010-0-5810-1110-1000-054	1,980.00
68	00307983	V68164521 MATHIESEN, TARA	08/12/21		MW	0101-6500-0-5800-5760-1190-000	52.75
68	00307984	V68161471 MONTELONGO, MAGGIE	08/12/21		MW	0101-6500-0-5800-5760-1180-000	312.18
68	00307985	V68164252 MOORE, ALICIA AND MICHAEL	08/12/21		MW	0101-6500-0-5800-5760-1190-000	540.00
68	00307986	V68161288 NORBERG, JULE AND JONAS	08/12/21		MW	0101-6500-0-5802-5760-1180-000	436.80
68	00307987	V68100369 OCEANVIEW SCHOOL	08/12/21		MW	0101-6500-0-5802-5760-1180-000	18,296.32
68	00307988	V68066570 ORANGE COUNTY DEPT OF EDUC	08/12/21		MW	0101-0000-0-9510-0000-0000-000	109,481.78
68	00307988	V68066570 ORANGE COUNTY DEPT OF EDUC	08/12/21		MW	0101-6500-0-7142-5760-9200-000	271,307.29
68	00307989	V68158600 RISE INTERPRETING INCORPORATED	08/12/21		MW	0101-6500-0-5810-5760-1190-000	3,240.00
68	00307989	V68158600 RISE INTERPRETING INCORPORATED	08/12/21		MW	0101-6500-0-5110-5760-1190-000	770.00
68	00307990	V68155114 ROD AND COLETTE FOSTER	08/12/21		MW	0101-6500-0-5800-5760-1190-000	450.00
68	00307991	V68164965 RODRIGUEZ, CONRAD AND ANNETTE	08/12/21		MW	0101-6500-0-5800-5760-1190-000	6,591.26
68	00307992	V68161514 RODRIGUEZ, MATTHEW AND MARITES	08/12/21		MW	0101-6500-0-5800-5760-1190-000	5,552.09
68	00307993	V68078255 SAN DIEGO GAS & ELECTRIC	08/12/21		MW	0101-0000-0-5500-0000-8200-000	224,292.87
68	00307994	V68165177 SEYED FAZELI AND MITRA MALEK	08/12/21		MW	0101-6500-0-5802-5760-1180-000	590.24
68	00307995	V68165108 SMITH, ERIC AND ANGELIA	08/12/21		MW	0101-6500-0-5800-5760-1190-000	240.00
68	00307996	V68084100 SO CA GAS CO	08/12/21		MW	0101-0724-0-4600-5001-3600-000	948.76
68	00307997	V68084100 SO CA GAS CO	08/12/21		MW	0101-0000-0-5500-0000-8200-000	1,167.51
68	00307998	V68122718 SOUTHERN CALIFORNIA EDISON	08/12/21		MW	0101-0000-0-5500-0000-8200-000	58,854.00

EXHIBIT #3

61 of 743

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307999	V68164036 SWEENEY, STEPHANIE AND JAMES	08/12/21		MW	0101-6500-0-5800-5760-1190-000	37,206.70
68	00308000	V68165016 TELOS RESIDENTIAL TREATMENT LL	08/12/21		MW	0101-6500-0-5803-5760-1180-000	5,955.10
68	00308000	V68165016 TELOS RESIDENTIAL TREATMENT LL	08/12/21		MW	0101-6512-0-5104-5760-1180-000	5,779.95
68	00308000	V68165016 TELOS RESIDENTIAL TREATMENT LL	08/12/21		MW	0101-6512-0-5104-5760-3120-000	5,779.95
68	00308001	V68155703 THE LAUNCHPAD THERAPY FOR KIDS	08/12/21		MW	0101-6500-0-5801-5760-3140-000	1,200.00
68	00308002	V68160029 THE LOCAL DISH INC	08/12/21		MW	0101-0000-0-5800-0000-7180-000	1,600.00
68	00308003	V68165173 THE STEPPING STONES GROUP LLC	08/12/21		MW	0101-6500-0-5801-5760-1190-000	7,039.00
68	00308004	V68163271 THOMPSON, REBECCA	08/12/21		MW	0101-6500-0-5800-5760-1180-000	611.20
68	00308005	V68146161 TURNITIN LLC	08/12/21		MW	0101-0010-0-5800-1110-1000-000	39,000.00
68	00308006	V68165116 UNIVERSITY OF NORTH CAROLINA A	08/12/21		MW	0101-3010-0-5215-1110-1000-072	540.00
68	00308007	V68118382 US BANK	08/12/21		MW	0101-0000-0-4500-0000-7110-000	283.78
68	00308007	V68118382 US BANK	08/12/21		MW	0101-3212-0-4500-0000-2100-000	1,273.60
68	00308007	V68118382 US BANK	08/12/21		MW	0101-6500-0-4300-5760-1190-000	574.19
68	00308008	V68163596 WILLBANKS, SIMEON AND TERESA	08/12/21		MW	0101-6500-0-5800-5760-1190-000	3,500.00
68	00308009	V68143731 WINGARD, RICHARD AND LORENA	08/12/21		MW	0101-6500-0-5800-5760-1190-000	2,742.50
68	00308010	V68165052 WIREGRASS RANCH HIGH SCHOOL	08/12/21		MW	0101-0002-0-5215-1140-1000-004	650.00
68	00308011	V68164297 WONG, JORGE AND CORIE	08/12/21		MW	0101-6500-0-5800-5760-1190-000	12,150.00
68	00308012	V68160994 YIM, SUMMER J.	08/12/21		MW	0101-0002-0-5216-0000-3116-001	45.00
68	00308013	V68162813 ZHE, MICHAEL AND KIMBERLY	08/12/21		MW	0101-6500-0-5800-5760-1190-000	380.00
68	00308014	V68156303 ZIDES, MICHELLE	08/12/21		MW	0101-0002-0-5216-0000-3110-001	45.00
68	00308017	V68151551 A.C. LANDSCAPE INC.	08/13/21		MW	0101-0000-0-5605-0000-8220-000	849.86
68	00308018	V68159666 ADAMS, CELESTE	08/13/21		MW	0101-6500-0-5802-5760-1180-000	282.30
68	00308019	V68152532 ADVANTAGE WEST INVESTMENT ENTE	08/13/21		MW	0101-0000-0-4500-0000-8210-000	14.48
68	00308020	V68163031 AIDA ALLEN-ROTELL	08/13/21		MW	0101-3010-0-5800-0000-2140-000	3,300.00
68	00308021	V68111606 APPLE INC	08/13/21		MW	0101-6500-0-4400-5760-1190-000	1,401.51
68	00308022	V68058875 ATKINSON ANDELSON LOYA	08/13/21		MW	0101-0000-0-5820-0000-7520-000	5,651.10
68	00308023	V68161421 ATKINSON, GABE SMITH AND CAROL	08/13/21		MW	0101-0724-0-5800-5001-3600-000	451.06
68	00308024	V68141858 BATTERIES PLUS BULBS	08/13/21		MW	0101-8150-0-4500-0000-8110-000	410.37
68	00308025	V68006981 BEE MAN, THE	08/13/21		MW	0101-8150-0-5605-0000-8110-000	180.00
68	00308026	V68155692 BUTKUS, LINDA	08/13/21		MW	0101-3410-0-5212-5760-2100-000	31.36
68	00308027	V68152287 CAPITOL ADVISORS GROUP LLC	08/13/21		MW	0101-0000-0-5815-0000-7150-000	8,000.00
68	00308028	V68106764 CDWVG Inc	08/13/21		MW	0101-0000-0-5800-0000-7700-000	41,860.82

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check #	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00308029	V68108311 CINTAS CORPORATION	08/13/21		MW	0101-7422-0-4500-0000-2100-000	6.52
68	00308030	V68146234 CINTAS CORPORATION #640	08/13/21		MW	0101-0000-0-5800-0000-8210-000	50.27
68	00308031	V68027192 CONSOLIDATED ELECTRICAL DISTR	08/13/21		MW	0101-8150-0-4500-0000-8110-000	9,801.64
68	00308032	V68165372 COON, ERIKA	08/13/21		MW	0101-0724-0-5800-5001-3600-000	89.47
68	00308033	V68112600 COX COMMUNICATIONS	08/13/21		MW	0101-0000-0-5900-0000-7601-000	10,598.73
68	00308034	V68160326 CPRI LLC	08/13/21		MW	0101-0002-0-4500-0000-2700-050	106.59
68	00308035	V68146378 CR&R INCORPORATED	08/13/21		MW	0101-0000-0-5500-0000-8200-000	44,513.83
68	00308036	V68141859 CREATIVE CONTRACTORS CORP	08/13/21		MW	0101-8150-0-5605-0000-8110-000	4,200.00
68	00308036	V68141859 CREATIVE CONTRACTORS CORP	08/13/21		MW	0101-8150-0-5605-0000-8110-078	1,600.00
68	00308037	V68026001 DENAULT S HARDWARE	08/13/21		MW	0101-8150-0-4500-0000-8110-000	17.21
68	00308038	V68152616 DIXON, KAREN	08/13/21		MW	0101-0724-0-5800-5001-3600-000	468.26
68	00308039	V68028500 DUNN-EDWARDS CORP	08/13/21		MW	0101-8150-0-4500-0000-8110-000	820.61
68	00308040	V68101452 ERVAIS, MEG	08/13/21		MW	0101-0010-0-4500-0000-2100-000	375.38
68	00308041	V68154409 EWING IRRIGATION PRODUCTS INC	08/13/21		MW	0101-0000-0-4500-0000-8220-000	499.28
68	00308042	V68155629 FERGUSON ENTERPRISES INC.	08/13/21		MW	0101-8150-0-4500-0000-8110-000	6.96
68	00308043	V68165031 FIGUEREDO, AMIRA OR ALFREDO	08/13/21		MW	0101-0724-0-5800-5001-3600-000	291.18
68	00308044	V68073437 GANAHL LUMBER CO	08/13/21		MW	0101-8150-0-4500-0000-8110-000	438.76
68	00308045	V68156698 GOLDEN RULE BINDERY INC	08/13/21		MW	0101-6300-0-4150-1140-1000-000	17,083.86
68	00308046	V68159276 GONZALEZ, HUGO	08/13/21		MW	0101-8150-0-5213-0000-8110-000	47.04
68	00308047	V68153850 GRAY STEP SOFTWARE INC	08/13/21		MW	0101-0986-0-5800-0000-6000-001	1,694.00
68	00308047	V68153850 GRAY STEP SOFTWARE INC	08/13/21		MW	0101-0986-0-5800-0000-6000-002	1,694.00
68	00308047	V68153850 GRAY STEP SOFTWARE INC	08/13/21		MW	0101-0986-0-5800-0000-6000-003	1,694.00
68	00308047	V68153850 GRAY STEP SOFTWARE INC	08/13/21		MW	0101-0986-0-5800-0000-6000-004	1,694.00
68	00308047	V68153850 GRAY STEP SOFTWARE INC	08/13/21		MW	0101-0986-0-5800-0000-6000-005	1,694.00
68	00308047	V68153850 GRAY STEP SOFTWARE INC	08/13/21		MW	0101-0986-0-5800-0000-6000-006	1,694.00
68	00308048	V68147346 HAMLIN, GARY OR RHONDA	08/13/21		MW	0101-0724-0-5800-5001-3600-000	227.39
68	00308049	V68151531 HD SUPPLY CONSTRUCTION AND	08/13/21		MW	0101-8150-0-4500-0000-8110-000	609.62
68	00308050	V68147116 HD SUPPLY FACILITIES MAINTENAN	08/13/21		MW	0101-8150-0-4500-0000-8110-000	1,741.66
68	00308051	V68164178 HENRIQUEZ, BRIAN	08/13/21		MW	0101-0724-0-5800-5001-3600-000	91.33
68	00308052	V68059250 HIRSCH PIPE & SUPPLY INC	08/13/21		MW	0101-8150-0-4500-0000-8110-000	118.80
68	00308053	V68160844 HISE, CLAIRE OR JUSTIN	08/13/21		MW	0101-0724-0-5800-5001-3600-000	86.98
68	00308054	V68159117 IMASA, MARCELO OR PATRICIA	08/13/21		MW	0101-0724-0-5800-5001-3600-000	120.12

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Attachment #2  
 Page 19 of 43

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00308055	V68152617 JARVIS, ANDREW OR ROSEMARIE	08/13/21		MW	0101-0724-0-5800-5001-3600-000	86.56
68	00308056	V68046445 JOHNSTONE SUPPLY SANTA ANA	08/13/21		MW	0101-8150-0-4500-0000-8110-000	3,278.65
68	00308057	V68047970 KNORR SYSTEMS INC	08/13/21		MW	0101-8150-0-5605-0000-8110-000	875.00
68	00308058	V68052878 LAWNMOWERS ETC	08/13/21		MW	0101-0000-0-4405-0000-8220-000	2,316.54
68	00308059	V68118980 LOCAL JANITORIAL & VACUUM	08/13/21		MW	0101-0000-0-4500-0000-8210-000	488.23
68	00308059	V68118980 LOCAL JANITORIAL & VACUUM	08/13/21		MW	0101-0000-0-5605-0000-8210-000	1,347.82
68	00308060	V68161638 MAIER, BEN AND NICOLE	08/13/21		MW	0101-6500-0-5800-5760-1190-000	460.00
68	00308061	V68157341 MARKARIAN, KEVIN OR ELIN	08/13/21		MW	0101-0724-0-5800-5001-3600-000	96.10
68	00308062	V68154949 MAZZINI, VICTOR	08/13/21		MW	0101-0724-0-5800-5001-3600-000	281.66
68	00308063	V68164596 MIDAS MV INC.DBA MIDAS #1260	08/13/21		MW	0101-0724-0-5605-5001-3600-000	113.31
68	00308064	V68159502 MONTEMAYOR, OSCAR	08/13/21		MW	0101-0724-0-5800-5001-3600-000	290.77
68	00308065	V68160324 NEXTGEN ASSOCIATES INC DBA SER	08/13/21		MW	0101-8150-0-5605-0000-8110-085	4,726.74
68	00308066	V68149897 O REILLY AUTO PARTS	08/13/21		MW	0101-8150-0-4500-0000-8230-000	436.72
68	00308067	V68152050 OCDE/AP IN THE OC	08/13/21		MW	0101-0002-0-5215-1140-1000-005	1,200.00
68	00308068	V68105525 ONE STOP BINDERY	08/13/21		MW	0101-0000-0-5800-0000-7550-000	40.00
68	00308069	V68152554 ORBACH HUFF & HENDERSON LLP	08/13/21		MW	0101-0000-0-5820-0000-7520-000	1,727.99
68	00308069	V68152554 ORBACH HUFF & HENDERSON LLP	08/13/21		MW	0101-0000-0-5820-0000-7520-000	2,145.00
68	00308070	V68161592 P5 GRAPHICS AND DISPLAYS INC.	08/13/21		MW	0101-0000-0-5800-0000-7550-000	525.82
68	00308071	V68160864 PARKS, JOHN	08/13/21		MW	0101-0724-0-5800-5001-3600-000	106.24
68	00308072	V68069310 PERMA-BOUND	08/13/21		MW	0101-0004-0-4114-1180-1000-006	4,534.97
68	00308073	V68159493 PRECISION AUTO COLLISION INC	08/13/21		MW	0101-0724-0-5605-5001-3600-000	1,725.27
68	00308074	V68072652 RAM AIR ENGINEERING INC	08/13/21		MW	0101-8150-0-5605-0000-8110-000	6,523.47
68	00308075	V68145500 RUSSELL SIGLER INC	08/13/21		MW	0101-8150-0-4405-0000-8110-000	738.90
68	00308075	V68145500 RUSSELL SIGLER INC	08/13/21		MW	0101-8150-0-4500-0000-8110-000	314.58
68	00308076	V68151433 SALGADO, DAVID & ALISON	08/13/21		MW	0101-0724-0-5800-5001-3600-000	72.90
68	00308077	V68101222 SANTA MARGARITA FORD	08/13/21		MW	0101-0730-0-4600-1110-3600-000	7,617.48
68	00308078	V68145400 SELECT EQUIPMENT SALES INC	08/13/21		MW	0101-0724-0-5605-5001-3600-000	139.38
68	00308079	V68081580 SEPULVEDA BUILDING MATERIALS	08/13/21		MW	0101-8150-0-4500-0000-8110-000	37.17
68	00308080	V68160951 SEVERIN INTERMEDIATE HOLDINGS	08/13/21		MW	0101-4035-0-5815-0000-2140-000	53,044.70
68	00308081	V68152674 SITEONE LANDSCAPE SUPPLY LLC	08/13/21		MW	0101-0000-0-4500-0000-8220-000	1,006.44
68	00308082	V68112866 SMARDAN SUPPLY COMPANY	08/13/21		MW	0101-8150-0-4500-0000-8110-000	494.07
68	00308083	V68083350 SMART & FINAL **SCHOOL SITES**	08/13/21		MW	0101-0400-0-4500-0000-2700-001	187.41

EXHIBIT #3

64 of 743

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00308084	V68122583 SMOG EXPRESS	08/13/21		MW	0101-0724-0-5800-5001-3600-000	99.95
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0000-0-9321-0000-0000-000	15,859.98
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0000-0-9510-0000-0000-000	-13,357.83
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0000-0-4500-0000-7180-000	190.42
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4500-0000-2700-031	130.16
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4500-0000-2700-071	73.29
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4500-0000-2700-082	338.94
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4500-0000-2700-084	1,895.21
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4500-0000-2700-085	36.61
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-1130-1000-050	663.35
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-1130-1000-052	88.18
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-1130-1000-054	606.59
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-1130-1000-055	194.13
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-1130-1000-056	768.21
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-1130-1000-060	349.78
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-1130-1000-065	490.56
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-1130-1000-071	5.39
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-1130-1000-079	1,001.04
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-1130-1000-080	78.16
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-1130-1000-081	468.08
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-1130-1000-084	1,895.12
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-1140-1000-024	421.77
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-1140-1000-026	229.16
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-1140-1000-031	130.15
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-1140-1000-032	677.53
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-3200-1000-018	62.74
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4500-3200-2700-018	62.75
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0002-0-4300-3300-1000-014	31.99
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0400-0-4500-0000-2700-067	584.31
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0400-0-4300-1130-1000-087	2,994.83
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-3010-0-4300-1110-1000-065	108.82
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-3010-0-4300-1110-1000-073	973.15

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-3410-0-4300-5760-1190-000	737.03
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0730-0-4500-1110-3600-000	107.60
68	00308086	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	0101-0724-0-4500-5001-3600-000	251.08
68	00308087	V68084800 SPARKLETTIS	08/13/21		MW	0101-0002-0-4300-3300-1000-019	34.32
68	00308088	V68050288 SPICERS PAPER INC	08/13/21		MW	0101-0000-0-4500-0000-7550-000	5,005.52
68	00308089	V68154554 STALKER, CLINT OR GINA	08/13/21		MW	0101-0724-0-5800-5001-3600-000	285.18
68	00308090	V68164595 SURPLESS, CRISTINA OR LORIN	08/13/21		MW	0101-0724-0-5800-5001-3600-000	334.47
68	00308091	V68160874 TALMICH, SHALANE OR GABRIEL	08/13/21		MW	0101-0724-0-5800-5001-3600-000	434.91
68	00308092	V68165173 THE STEPPING STONES GROUP LLC	08/13/21		MW	0101-0000-0-9510-0000-0000-000	2,505.00
68	00308092	V68165173 THE STEPPING STONES GROUP LLC	08/13/21		MW	0101-6500-0-5101-5760-1190-000	573.00
68	00308092	V68165173 THE STEPPING STONES GROUP LLC	08/13/21		MW	0101-6500-0-5801-5760-1190-000	9,472.50
68	00308093	V68100636 ULINE INC	08/13/21		MW	0101-8150-0-4500-0000-8110-000	2,804.41
68	00308094	V68090280 UNITED REFRIGERATION INC	08/13/21		MW	0101-8150-0-4500-0000-8110-000	2,941.58
68	00308095	V68093334 UNITED RENTALS	08/13/21		MW	0101-0000-0-5605-0000-8220-000	7.54
68	00308096	V68067850 VERIZON WIRELESS	08/13/21		MW	0101-0000-0-5900-0000-7601-099	102.90
68	00308096	V68067850 VERIZON WIRELESS	08/13/21		MW	0101-6500-0-5800-5760-1110-000	1,903.65
68	00308096	V68067850 VERIZON WIRELESS	08/13/21		MW	0101-8150-0-5900-0000-8110-000	1,690.89
68	00308096	V68067850 VERIZON WIRELESS	08/13/21		MW	0101-9030-0-5800-0000-7700-000	3,801.00
68	00308097	V68151316 VERTICAL TRANSPORT INC	08/13/21		MW	0101-8150-0-5605-0000-8110-000	3,300.00
68	00308098	V68019265 VISTA PAINT & WALLCOVERING	08/13/21		MW	0101-8150-0-4500-0000-8110-000	1,438.17
68	00308099	V68036075 W W GRAINGER INC	08/13/21		MW	0101-8150-0-4500-0000-8110-000	1,077.06
68	00308100	V68040766 WARDS NATURAL SCIENCE	08/13/21		MW	0101-0002-0-4300-1140-1000-004	852.04
68	00308101	V68110273 WATERLINES TECHNOLOGIES INC	08/13/21		MW	0101-8150-0-4500-0000-8110-000	584.87
68	00308102	V68151218 WEATHERPROOFING TECHNOLOGIES I	08/13/21		MW	0101-8150-0-5605-0000-8110-000	10,106.61
68	00308103	V68146230 WESTERN PUMP INC	08/13/21		MW	0101-0730-0-5605-1110-3600-000	270.00
68	00308104	V68164330 WILSON, BRITTANY	08/13/21		MW	0101-0724-0-5800-5001-3600-000	261.15
68	00308105	V68156077 WONDRA, ADAM C	08/13/21		MW	0101-0724-0-5800-5001-3600-000	223.25
68	00308106	V68161214 XANTE CORPORATION	08/13/21		MW	0101-0000-0-4500-0000-7550-000	104.73
68	00308107	V68104710 YMCA OF ORANGE COUNTY	08/13/21		MW	0101-0400-0-5810-1130-1000-079	2,400.00
68	00308107	V68104710 YMCA OF ORANGE COUNTY	08/13/21		MW	0101-3010-0-5810-1130-1000-079	2,400.00
68	00308108	V68150700 ZONAR SYSTEMS INC	08/13/21		MW	0101-0730-0-5605-1110-3600-000	2,502.93
68	00308108	V68150700 ZONAR SYSTEMS INC	08/13/21		MW	0101-0724-0-5605-5001-3600-000	2,502.94



**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00308127	V68140622 ALPINE ACADEMY	08/16/21		MW	0101-0000-0-8699-0000-0000-000	12,451.50
68	00308128	V68165401 BUSSEY, REMEE	08/16/21		MW	0101-0730-0-8675-0000-0000-000	1,150.00
68	00308129	V68148170 CALIFORNIA YOUTH SERVICES	08/16/21		MW	0101-3010-0-5800-3200-3110-018	275.00
68	00308130	V68101521 COLLEGE BOARD	08/16/21		MW	0101-0000-0-9510-0000-0000-000	168,656.00
68	00308131	V68101521 COLLEGE BOARD	08/16/21		MW	0101-0000-0-9510-0000-0000-000	116,665.00
68	00308132	V68165399 CRUZ, ANDRES OR SOFIA	08/16/21		MW	0101-0730-0-8675-0000-0000-000	600.00
68	00308133	V68165395 ESFAHANI, MANSOUREH	08/16/21		MW	0101-0004-0-4114-1180-1000-002	20.00
68	00308134	V68163654 GATEWAY EDUCATION HOLDING LLC	08/16/21		MW	0101-6300-0-4140-1110-1000-000	719.54
68	00308134	V68163654 GATEWAY EDUCATION HOLDING LLC	08/16/21		MW	0101-6300-0-4150-1140-1000-000	1,172.77
68	00308135	V68159473 HERNANDEZ, TELLO	08/16/21		MW	0101-8150-0-5213-0000-8110-000	69.44
68	00308136	V68151406 JOHNSON, HANNAH	08/16/21		MW	0101-6500-0-5212-5760-1190-000	44.80
68	00308137	V68144487 KLISTER, PAMELA	08/16/21		MW	0101-3410-0-5212-5760-1190-000	65.52
68	00308138	V68165402 LANDER, DIEN OR JEFFREY	08/16/21		MW	0101-0730-0-8675-0000-0000-000	575.00
68	00308139	V68165397 MCFADDEN, SHIRELLE	08/16/21		MW	0101-0004-0-4114-1180-1000-002	58.00
68	00308140	V68142582 MESA GOLF CARTS	08/16/21		MW	0101-8150-0-5605-0000-8110-000	1,439.13
68	00308141	V68165398 NAGEL, AUSTIN	08/16/21		MW	0101-0004-0-4114-1180-1000-002	20.00
68	00308142	V68156464 NDS	08/16/21		MW	0101-0000-0-5900-0000-7540-000	235.18
68	00308143	V68163202 NELSON, DR. ERIC	08/16/21		MW	0101-0000-0-8699-0000-0000-000	2,500.00
68	00308144	V68028870 OFFICE DEPOT	08/16/21		MW	0101-0000-0-4500-0000-3900-000	93.26
68	00308144	V68028870 OFFICE DEPOT	08/16/21		MW	0101-0002-0-4500-0000-2700-025	41.10
68	00308144	V68028870 OFFICE DEPOT	08/16/21		MW	0101-0002-0-4300-1140-1000-004	536.33
68	00308144	V68028870 OFFICE DEPOT	08/16/21		MW	0101-0002-0-4300-1140-1000-025	41.11
68	00308144	V68028870 OFFICE DEPOT	08/16/21		MW	0101-0002-0-4500-1140-2700-004	536.37
68	00308144	V68028870 OFFICE DEPOT	08/16/21		MW	0101-6500-0-4500-5760-3140-000	198.48
68	00308145	V68144925 PARADIGM HEALTH CARE SERVICES	08/16/21		MW	0101-5640-0-5800-5001-2100-000	1,000.00
68	00308146	V68071608 PRUDENTIAL OVERALL SUPPLY	08/16/21		MW	0101-0000-0-5800-0000-7550-000	44.32
68	00308147	V68157513 QUANTUM EDUCATION DYNAMICS	08/16/21		MW	0101-0000-0-5800-0000-7400-000	30,000.00
68	00308148	V68078255 SAN DIEGO GAS & ELECTRIC	08/16/21		MW	0101-0000-0-5500-0000-8200-000	62,159.32
68	00308149	V68165396 SEPULVEDA, MARGARET	08/16/21		MW	0101-0004-0-4114-1180-1000-002	75.00
68	00308150	V68084100 SO CA GAS CO	08/16/21		MW	0101-0000-0-5500-0000-8200-000	38.82
68	00308151	V68050288 SPICERS PAPER INC	08/16/21		MW	0101-0000-0-4500-0000-7550-000	13,596.23
68	00308152	V68115461 TALILI, MAILUMAI	08/16/21		MW	0101-3410-0-5212-5760-1190-000	316.40

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00308153	V68056570 THE MASTER TEACHER INC	08/16/21		MW	0101-4035-0-5800-0000-2140-000	13,499.00
68	00308154	V68164523 VERNE'S PLUMBING INC.	08/16/21		MW	0101-8150-0-5605-0000-8110-000	8,377.63
68	00308155	V68113794 WERTHEIMER-GALE & ASSOCIATES	08/16/21		MW	0101-0000-0-8699-0000-0000-000	1,282.50
68	00308159	V68147492 ACCREDITING COMMISSION	08/17/21		MW	0101-0002-0-5300-0000-2700-002	1,100.00
68	00308160	V68165417 AMBROSINO, E.L.	08/17/21		MW	0101-0004-0-4114-1180-1000-006	16.00
68	00308161	V68150006 BEACON DAY SCHOOL	08/17/21		MW	0101-6500-0-5802-5760-1180-000	7,563.75
68	00308162	V68049767 BENS ASPHALT	08/17/21		MW	0101-8150-0-5605-0000-8110-058	45,031.00
68	00308163	V68123700 BSN SPORTS	08/17/21		MW	0101-0002-0-4300-1140-1000-002	1,118.76
68	00308164	V68165414 CAMPOS, MELVIN	08/17/21		MW	0101-0004-0-4114-1180-1000-006	43.00
68	00308165	V68147693 COMPLETE OFFICE OF CA	08/17/21		MW	0101-0000-0-4500-0000-2100-000	139.28
68	00308165	V68147693 COMPLETE OFFICE OF CA	08/17/21		MW	0101-0000-0-4500-0000-7300-000	118.43
68	00308165	V68147693 COMPLETE OFFICE OF CA	08/17/21		MW	0101-0000-0-4500-0000-7690-000	22.64
68	00308166	V68154162 CONTINENTAL FLOORING COMPANY	08/17/21		MW	0101-8150-0-4500-0000-8110-026	1,603.03
68	00308167	V68025900 DEMCO INC	08/17/21		MW	0101-0000-0-4500-1180-2420-000	1,019.79
68	00308168	V68026001 DENAULT S HARDWARE	08/17/21		MW	0101-0400-0-4300-1130-1000-055	160.47
68	00308169	V68032535 FEDERAL EXPRESS CORP	08/17/21		MW	0101-0000-0-5900-0000-7540-000	104.21
68	00308170	V68150202 FOLLETT SCHOOL SOLUTIONS INC	08/17/21		MW	0101-6300-0-4140-1110-1000-000	2,868.84
68	00308170	V68150202 FOLLETT SCHOOL SOLUTIONS INC	08/17/21		MW	0101-6300-0-4150-1140-1000-000	10,070.32
68	00308171	V68165416 FOSTER, LORI	08/17/21		MW	0101-0004-0-4114-1180-1000-006	22.00
68	00308172	V68156698 GOLDEN RULE BINDERY INC	08/17/21		MW	0101-6300-0-4150-1140-1000-000	5,614.59
68	00308173	V68117759 JOSTENs INC.	08/17/21		MW	0101-0000-0-9510-0000-0000-000	2,926.64
68	00308174	V68117759 JOSTENs INC.	08/17/21		MW	0101-0002-0-4500-0000-2700-006	8,706.74
68	00308175	V68062513 KELLY PAPER COMPANY	08/17/21		MW	0101-0000-0-4500-0000-7550-000	1,036.16
68	00308176	V68118408 OCDE	08/17/21		MW	0101-0000-0-9330-0000-0000-000	600.00
68	00308176	V68118408 OCDE	08/17/21		MW	0101-4127-0-5215-1140-1000-000	600.00
68	00308177	V68154232 OCDE	08/17/21		MW	0101-4127-0-5215-1140-1000-000	600.00
68	00308178	V68165418 SCOGGINS, CARRIE	08/17/21		MW	0101-0004-0-4114-1180-1000-006	16.00
68	00308179	V68165415 THOMPSON, ERICA	08/17/21		MW	0101-0004-0-4114-1180-1000-006	92.00
68	00308180	V68164241 THREE POINTS CENTER LLC DBA TH	08/17/21		MW	0101-6500-0-5803-5760-1180-000	1,700.00
68	00308180	V68164241 THREE POINTS CENTER LLC DBA TH	08/17/21		MW	0101-6512-0-5104-5760-1180-000	7,600.00
68	00308180	V68164241 THREE POINTS CENTER LLC DBA TH	08/17/21		MW	0101-6512-0-5104-5760-3120-000	5,000.00
68	00308181	V68165419 VARGAS, ALEXANDRA	08/17/21		MW	0101-0790-0-5216-0000-3110-000	1,340.74

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00308191	V68160820 ABRAHAM, DENIS OR AMY	08/18/21		MW	0101-0724-0-5800-5001-3600-000	144.70
68	00308192	V68110692 ACETEC SECURITY SYSTEMS	08/18/21		MW	0101-8150-0-5800-0000-8110-000	6,843.00
68	00308193	V68146616 ALEXANDER VOGEL	08/18/21		MW	0101-8150-0-5605-0000-8110-000	2,285.00
68	00308194	V68001091 AMBCO ELECTRONICS	08/18/21		MW	0101-6500-0-5605-5001-3140-000	1,865.24
68	00308195	V68165276 AMERICAN BAND ACCESSORIES LLC	08/18/21		MW	0101-7422-0-4300-1160-1000-000	992.23
68	00308196	V68147757 ANIMAL PEST MANAGEMENT SERVICE	08/18/21		MW	0101-0000-0-5800-0000-8220-000	14,620.50
68	00308197	V68155407 ASPHALT FABRIC & ENGINEERING I	08/18/21		MW	0101-8150-0-4500-0000-8110-000	-267.00
68	00308197	V68155407 ASPHALT FABRIC & ENGINEERING I	08/18/21		MW	0101-8150-0-5605-0000-8110-000	20,500.00
68	00308198	V68157889 BARBARO, RICHARD	08/18/21		MW	0101-0724-0-5800-5001-3600-000	126.98
68	00308199	V68157721 CANON FINANCIAL SERVICES INC.	08/18/21		MW	0101-0000-0-5600-1110-1000-099	55,888.16
68	00308200	V68018870 CITY OF SAN CLEMENTE	08/18/21		MW	0101-0000-0-5500-0000-8200-000	36,060.97
68	00308201	V68018872 CITY OF SAN JUAN CAPISTRANO	08/18/21		MW	0101-0000-0-5500-0000-8200-000	5,237.55
68	00308202	V68161331 COMMUNITY PUBLICATIONS LLC	08/18/21		MW	0101-0000-0-5800-0000-7180-000	950.00
68	00308203	V68147693 COMPLETE OFFICE OF CA	08/18/21		MW	0101-0000-0-4500-0000-2100-000	57.67
68	00308203	V68147693 COMPLETE OFFICE OF CA	08/18/21		MW	0101-0000-0-4500-0000-7300-000	42.35
68	00308203	V68147693 COMPLETE OFFICE OF CA	08/18/21		MW	0101-0010-0-4500-0000-2100-000	140.51
68	00308203	V68147693 COMPLETE OFFICE OF CA	08/18/21		MW	0101-3010-0-4500-0000-2100-000	15.02
68	00308204	V68149629 COON, MATTHEW OR ERIKA	08/18/21		MW	0101-0724-0-5800-5001-3600-000	89.47
68	00308205	V68165404 CORNISH, GINA	08/18/21		MW	0101-0000-0-8699-0000-0000-000	468.89
68	00308206	V68165150 DOVE PSYCHOLOGICAL AND BEHA VIO	08/18/21		MW	0101-6500-0-5815-5001-3120-000	731.25
68	00308207	V68113310 EXECUTIVE ENVIRONMENTAL SVCS	08/18/21		MW	0101-8150-0-5605-0000-8110-018	4,200.00
68	00308208	V68164352 FORBUSH, CATHERINE S.	08/18/21		MW	0101-0000-0-8699-0000-0000-000	295.52
68	00308209	V68041995 HOUGHTON MIFFLIN HARCOURT PUBL	08/18/21		MW	0101-0790-0-5800-4760-1000-000	3,036.47
68	00308210	V68117759 JOSTENs INC.	08/18/21		MW	0101-0000-0-9510-0000-0000-000	870.05
68	00308211	V68052878 LAWNMOWERS ETC	08/18/21		MW	0101-0000-0-4500-0000-8220-000	465.48
68	00308212	V68145493 LOUIE, DARRYL OR CATHERINE	08/18/21		MW	0101-0724-0-5800-5001-3600-000	278.14
68	00308213	V68164234 MAJKA, LAUREN M.	08/18/21		MW	0101-0000-0-8699-0000-0000-000	303.14
68	00308214	V68055550 MCGRAW-HILL SCHOOL EDUCATION H	08/18/21		MW	0101-6300-0-4140-1110-1000-000	2,047.95
68	00308215	V68144881 MERCURY DISPOSAL SYSTEMS CA IN	08/18/21		MW	0101-0000-0-5800-0000-8310-000	256.50
68	00308216	V68061270 MOULTON NIGUEL WATER	08/18/21		MW	0101-0000-0-5500-0000-8200-000	4,339.07
68	00308217	V68143655 O'CONNOR, BRENDAN	08/18/21		MW	0101-0724-0-5800-5001-3600-000	397.42
68	00308218	V68164967 OPEN TEXT INC.	08/18/21		MW	0101-0000-0-5800-0000-7700-000	200.00

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Attachment 2  
 Page 25 of 43

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00308219	V68116411 ORANGE COUNTY REGISTER DBA THE	08/18/21		MW	0101-0000-0-5800-0000-7180-000	708.24
68	00308219	V68116411 ORANGE COUNTY REGISTER DBA THE	08/18/21		MW	0101-0000-0-5800-0000-7530-000	6,973.44
68	00308220	V68155943 R & S FLOORING SOLUTIONS	08/18/21		MW	0101-0000-0-5605-0000-8210-001	4,809.60
68	00308220	V68155943 R & S FLOORING SOLUTIONS	08/18/21		MW	0101-0000-0-5605-0000-8210-002	8,856.00
68	00308220	V68155943 R & S FLOORING SOLUTIONS	08/18/21		MW	0101-0000-0-5605-0000-8210-003	3,916.35
68	00308220	V68155943 R & S FLOORING SOLUTIONS	08/18/21		MW	0101-0000-0-5605-0000-8210-004	9,900.00
68	00308220	V68155943 R & S FLOORING SOLUTIONS	08/18/21		MW	0101-0000-0-5605-0000-8210-005	8,774.55
68	00308220	V68155943 R & S FLOORING SOLUTIONS	08/18/21		MW	0101-0000-0-5605-0000-8210-006	8,759.70
68	00308221	V68146103 R&S SOIL PRODUCTS INC	08/18/21		MW	0101-0000-0-4500-0000-8220-000	1,028.38
68	00308222	V68154787 RAPTOR TECHNOLOGIES HOLDING	08/18/21		MW	0101-0000-0-9510-0000-0000-000	1,412.50
68	00308223	V68078255 SAN DIEGO GAS & ELECTRIC	08/18/21		MW	0101-0000-0-5500-0000-8200-000	58,739.05
68	00308224	V68152674 SITEONE LANDSCAPE SUPPLY LLC	08/18/21		MW	0101-0000-0-4500-0000-8220-000	1,659.35
68	00308225	V68083350 SMART & FINAL **SCHOOL SITES**	08/18/21		MW	0101-0400-0-4500-0000-2700-001	120.10
68	00308226	V68084100 SO CA GAS CO	08/18/21		MW	0101-0000-0-5500-0000-8200-000	438.66
68	00308227	V68050288 SPICERS PAPER INC	08/18/21		MW	0101-0000-0-4500-0000-7550-000	7,606.50
68	00308228	V68151899 STANFIELD, SCOTT &/OR ROWENA	08/18/21		MW	0101-0724-0-5800-5001-3600-000	358.07
68	00308229	V68090953 TIME CLOCK SALES SERVICE CO IN	08/18/21		MW	0101-0000-0-5605-0000-7300-000	236.00
68	00308230	V68156841 TMP SERVICES INC	08/18/21		MW	0101-8150-0-4405-0000-8110-052	12,917.11
68	00308230	V68156841 TMP SERVICES INC	08/18/21		MW	0101-8150-0-4405-0000-8110-087	5,592.91
68	00308231	V68151732 TOBII DYNAVOX LLC	08/18/21		MW	0101-0000-0-9510-0000-0000-000	16,368.74
68	00308232	V68100636 ULINE INC	08/18/21		MW	0101-0002-0-4500-0000-2700-004	817.98
68	00308233	V68147868 US BANK	08/18/21		MW	0101-0000-0-9517-0000-0000-000	2,644.88
68	00308234	V68144734 VISTA HIGHER LEARNING INC	08/18/21		MW	0101-6300-0-4150-1140-1000-000	20,991.65
68	00308235	V68146077 WEST COAST ARBORISTS INC.	08/18/21		MW	0101-0000-0-5605-0000-8220-000	6,419.00
68	00308236	V68104710 YMCA OF ORANGE COUNTY	08/18/21		MW	0101-0000-0-8650-0000-0000-202	1,572.48
68	00308256	V68001581 ABLENET INC	08/19/21		MW	0101-6500-0-4300-5760-1190-000	145.47
68	00308257	V68120139 ALC SCHOOLS LLC	08/19/21		MW	0101-0724-0-5800-5001-3600-000	7,047.50
68	00308258	V68145645 ALISO NIGUEL AUTO CARE	08/19/21		MW	0101-0724-0-5605-5001-3600-000	123.19
68	00308259	V68049767 BENS ASPHALT	08/19/21		MW	0101-8150-0-5605-0000-8110-000	26,401.00
68	00308259	V68049767 BENS ASPHALT	08/19/21		MW	0101-8150-0-5605-0000-8110-056	123,030.00
68	00308259	V68049767 BENS ASPHALT	08/19/21		MW	0101-8150-0-5605-0000-8110-068	48,880.00
68	00308260	V68010434 BOYCE INDUSTRIES	08/19/21		MW	0101-0000-0-5605-0000-8210-000	386.58

EXHIBIT #3

70 of 743

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00308261	V68141660 CAL-STATE AUTO PARTS INC	08/19/21		MW	0101-0724-0-4600-5001-3600-000	269.56
68	00308262	V68106764 CDWG Inc	08/19/21		MW	0101-0400-0-4300-1130-1000-085	1,618.97
68	00308263	V68163282 CHEROKEE CHEMICAL CO. INC. DBA	08/19/21		MW	0101-8150-0-5800-0000-8110-000	1,152.50
68	00308264	V68151219 CI SOLUTIONS	08/19/21		MW	0101-0000-0-4500-0000-7550-000	69.19
68	00308265	V68108311 CINTAS CORPORATION	08/19/21		MW	0101-7422-0-4500-0000-2100-000	6.52
68	00308266	V68146234 CINTAS CORPORATION #640	08/19/21		MW	0101-0730-0-5800-1110-3600-000	133.79
68	00308266	V68146234 CINTAS CORPORATION #640	08/19/21		MW	0101-0724-0-5800-5001-3600-000	133.79
68	00308267	V68155541 COLLEGE AND CAREER ADVANTAGE	08/19/21		MW	0101-0000-0-7283-6000-9200-000	972,000.00
68	00308268	V68147693 COMPLETE OFFICE OF CA	08/19/21		MW	0101-0000-0-4500-0000-7300-000	21.17
68	00308268	V68147693 COMPLETE OFFICE OF CA	08/19/21		MW	0101-0000-0-4500-0000-7690-000	5.65
68	00308269	V68027192 CONSOLIDATED ELECTRICAL DISTR	08/19/21		MW	0101-8150-0-4500-0000-8110-000	1,637.80
68	00308270	V68147214 DANIELS TIRE SERVICE INC	08/19/21		MW	0101-0730-0-4600-1110-3600-000	1,183.25
68	00308271	V68147187 DM COLOR EXPRESS	08/19/21		MW	0101-0000-0-4500-0000-8220-000	993.46
68	00308272	V68046440 DON JOHNSTON INC	08/19/21		MW	0101-6500-0-5800-5760-1190-000	4,860.00
68	00308273	V68110312 ENABLING DEVICES	08/19/21		MW	0101-6500-0-4300-5760-1190-000	160.95
68	00308274	V68156455 ENCORE PIANO & ORGAN MOVING LL	08/19/21		MW	0101-8150-0-5605-0000-8110-000	250.00
68	00308275	V68154409 EWING IRRIGATION PRODUCTS INC	08/19/21		MW	0101-0000-0-4500-0000-8220-000	147.15
68	00308276	V68118205 FASTENAL COMPANY	08/19/21		MW	0101-0730-0-4600-1110-3600-000	80.86
68	00308277	V68157168 FLEET SERVICES INC	08/19/21		MW	0101-0730-0-4600-1110-3600-000	2,154.99
68	00308278	V68150677 FPS	08/19/21		MW	0101-8150-0-5605-0000-8110-000	1,036.00
68	00308279	V68073437 GANAHL LUMBER CO	08/19/21		MW	0101-8150-0-4500-0000-8110-000	9,167.24
68	00308280	V68067610 GEARY PACIFIC CORP	08/19/21		MW	0101-8150-0-4405-0000-8110-000	1,336.33
68	00308281	V68035735 GOPHER ATHLETIC	08/19/21		MW	0101-3212-0-4300-1130-1000-000	4,101.98
68	00308281	V68035735 GOPHER ATHLETIC	08/19/21		MW	0101-3212-0-5800-1130-1000-000	2,398.80
68	00308282	V68152883 GORM INC	08/19/21		MW	0101-0000-0-4500-0000-8210-000	688.32
68	00308283	V68147116 HD SUPPLY FACILITIES MAINTENAN	08/19/21		MW	0101-0000-0-4500-0000-8210-000	859.31
68	00308283	V68147116 HD SUPPLY FACILITIES MAINTENAN	08/19/21		MW	0101-8150-0-4500-0000-8110-000	166.82
68	00308284	V68116999 HITT MARKING DEVICE	08/19/21		MW	0101-0002-0-4500-0000-2700-004	64.38
68	00308285	V68115173 IMAGE WORKS	08/19/21		MW	0101-0000-0-5600-1180-2420-000	950.00
68	00308286	V68052878 LAWNMOWERS ETC	08/19/21		MW	0101-8150-0-5605-0000-8120-000	3,697.49
68	00308287	V68078255 SAN DIEGO GAS & ELECTRIC	08/19/21		MW	0101-0000-0-5500-0000-8200-000	48,462.13
68	00308288	V68158461 SCREENCASIFY LLC	08/19/21		MW	0101-9030-0-5800-0000-7700-000	40,500.00

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00308289	V68084100 SO CA GAS CO	08/19/21		MW	0101-0000-0-5500-0000-8200-000	847.64
68	00308290	V68152996 TIMOTHY A ADAMS & ASSOC APLC	08/19/21		MW	0101-6500-0-5820-5001-2100-000	10,000.00
68	00308290	V68152996 TIMOTHY A ADAMS & ASSOC APLC	08/19/21		MW	0101-6500-0-5800-5760-1190-000	51,220.00
68	00308294	V68157339 ARCE, RAMIRO	08/20/21		MW	0101-8150-0-5213-0000-8110-000	42.56
68	00308295	V68106070 AT&T	08/20/21		MW	0101-0730-0-5605-1110-3600-000	698.46
68	00308295	V68106070 AT&T	08/20/21		MW	0101-0724-0-5605-5001-3600-000	698.46
68	00308296	V68123067 CALIFORNIA DEPT OF EDUCATION	08/20/21		MW	0101-0000-0-9510-0000-0000-000	150.00
68	00308296	V68123067 CALIFORNIA DEPT OF EDUCATION	08/20/21		MW	0101-0000-0-8660-0000-0000-000	-14.97
68	00308297	V68148170 CALIFORNIA YOUTH SERVICES	08/20/21		MW	0101-3010-0-5800-3200-3110-018	50.00
68	00308298	V68018872 CITY OF SAN JUAN CAPISTRANO	08/20/21		MW	0101-0000-0-5500-0000-8200-000	14,137.05
68	00308299	V68141556 COALITION FOR ADEQUATE SCHOOL	08/20/21		MW	0101-0000-0-5216-0000-7690-000	115.00
68	00308300	V68155765 COUNTY OF ORANGE	08/20/21		MW	0101-1100-0-5800-1140-4200-000	75.00
68	00308301	V68154768 DIAMOND RANCH ACADEMY INC	08/20/21		MW	0101-6500-0-5803-5760-1180-000	2,648.80
68	00308301	V68154768 DIAMOND RANCH ACADEMY INC	08/20/21		MW	0101-6512-0-5104-5760-1180-000	6,193.80
68	00308301	V68154768 DIAMOND RANCH ACADEMY INC	08/20/21		MW	0101-6512-0-5104-5760-1180-000	4,910.40
68	00308302	V68165210 EDYNAMIC HOLDINGS LP DBA EDYNA	08/20/21		MW	0101-6300-0-5800-1110-1000-000	20,064.00
68	00308303	V68165012 FLORA, FREDERICK	08/20/21		MW	0101-6500-0-5800-5760-1190-000	400.00
68	00308304	V68163654 GATEWAY EDUCATION HOLDING LLC	08/20/21		MW	0101-3210-0-4150-1140-1000-000	163,776.08
68	00308304	V68163654 GATEWAY EDUCATION HOLDING LLC	08/20/21		MW	0101-4035-0-5800-1140-1000-000	13,200.00
68	00308304	V68163654 GATEWAY EDUCATION HOLDING LLC	08/20/21		MW	0101-6300-0-5800-1110-1000-000	8,395.20
68	00308305	V68165329 GOSSELIN, ERIC	08/20/21		MW	0101-0400-0-4300-1140-1000-024	486.42
68	00308306	V68165115 JOHNSON, ANGELA NATALE	08/20/21		MW	0101-4035-0-5800-7110-1000-123	4,000.00
68	00308307	V68157586 LEWITTER, IRA	08/20/21		MW	0101-0400-0-4500-0000-3600-000	34.46
68	00308308	V68146816 MARTINEZ, ROBERTO OR CHRISTINA	08/20/21		MW	0101-0724-0-5800-5001-3600-000	476.12
68	00308309	V68155949 MATTHEW WILLIAMS ENTERPRISES L	08/20/21		MW	0101-6500-0-5810-5760-1130-000	1,757.30
68	00308310	V68040147 MOBILE COMMUNICATION REPAIR	08/20/21		MW	0101-0000-0-4500-0000-8310-000	960.16
68	00308311	V68062160 NASCO	08/20/21		MW	0101-6300-0-4150-1140-1000-000	137.34
68	00308312	V68149897 O REILLY AUTO PARTS	08/20/21		MW	0101-8150-0-4500-0000-8230-000	47.72
68	00308313	V68028870 OFFICE DEPOT	08/20/21		MW	0101-0000-0-4500-0000-3140-000	47.60
68	00308313	V68028870 OFFICE DEPOT	08/20/21		MW	0101-0002-0-4300-1140-1000-004	171.68
68	00308313	V68028870 OFFICE DEPOT	08/20/21		MW	0101-0002-0-4500-1140-2700-004	171.71
68	00308313	V68028870 OFFICE DEPOT	08/20/21		MW	0101-6500-0-4500-5001-2100-000	76.61

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00308314	V68164967 OPEN TEXT INC.	08/20/21		MW	0101-0000-0-5800-0000-7700-000	200.00
68	00308315	V68068227 PARKHOUSE TIRE INC.	08/20/21		MW	0101-0724-0-4600-5001-3600-000	5,487.18
68	00308316	V68151125 PERFECT IMPRESSION, THE	08/20/21		MW	0101-0000-0-4300-3200-1000-018	897.02
68	00308316	V68151125 PERFECT IMPRESSION, THE	08/20/21		MW	0101-0400-0-4500-0000-2700-004	322.17
68	00308317	V68154724 PINNACLE PETROLEUM INC	08/20/21		MW	0101-0724-0-4600-5001-3600-000	25,808.08
68	00308318	V68119220 PRENTKE ROMICH COMPANY	08/20/21		MW	0101-6500-0-4400-5760-1190-000	7,941.19
68	00308319	V68107662 R J COOPER & ASSOC INC	08/20/21		MW	0101-6500-0-4300-5760-1190-000	240.49
68	00308320	V68101830 READ NATURALLY INC	08/20/21		MW	0101-3010-0-5800-1110-1000-059	2,470.00
68	00308321	V68026328 RINCON TRUCK PARTS	08/20/21		MW	0101-0730-0-4600-1110-3600-000	55.11
68	00308322	V68079190 SANTA MARGARITA WATER	08/20/21		MW	0101-0000-0-5500-0000-8200-000	8,356.01
68	00308323	V68164644 SCHULMAN, TAMMIE	08/20/21		MW	0101-0000-0-5212-1140-1000-025	11.09
68	00308323	V68164644 SCHULMAN, TAMMIE	08/20/21		MW	0101-0000-0-5212-3300-1000-014	7.39
68	00308324	V68146945 SIELING, TARA	08/20/21		MW	0101-3315-0-5213-5730-3120-000	35.84
68	00308325	V68153105 SIGNATURE FLOORING INC	08/20/21		MW	0101-8150-0-5605-0000-8110-000	11,587.05
68	00308326	V68152674 SITEONE LANDSCAPE SUPPLY LLC	08/20/21		MW	0101-0000-0-4500-0000-8220-000	397.05
68	00308327	V68083350 SMART & FINAL **SCHOOL SITES**	08/20/21		MW	0101-0000-0-4500-0000-7150-000	262.43
68	00308327	V68083350 SMART & FINAL **SCHOOL SITES**	08/20/21		MW	0101-0400-0-4300-1140-1000-002	102.01
68	00308328	V68122583 SMOG EXPRESS	08/20/21		MW	0101-0724-0-5800-5001-3600-000	99.95
68	00308329	V68108107 SOLUTION TREE INC	08/20/21		MW	0101-4035-0-5800-0000-2140-000	11,950.00
68	00308330	V68143011 SOUTH COAST WATER DISTRICT	08/20/21		MW	0101-0000-0-5500-0000-8200-000	10,302.62
68	00308331	V68150071 SPECTRUM CENTER ROSSIER PARK	08/20/21		MW	0101-6500-0-5802-5760-1180-000	4,431.69
68	00308332	V68050288 SPICERS PAPER INC	08/20/21		MW	0101-0000-0-4500-0000-7550-000	565.56
68	00308333	V68163086 TAO ROSSINI A PROFESSIONAL COR	08/20/21		MW	0101-0000-0-5820-0000-7690-000	12,703.75
68	00308334	V68104928 TELL STEEL INC	08/20/21		MW	0101-8150-0-4500-0000-8110-000	1,987.65
68	00308335	V68163584 THE CHILDREN'S SCHOOL INC.	08/20/21		MW	0101-6500-0-5802-5760-1180-000	8,250.00
68	00308336	V68151732 TOBII DYNAVOX LLC	08/20/21		MW	0101-3315-0-4400-5730-1190-000	16,988.31
68	00308337	V68161376 TRAN, PETER AND TEENA	08/20/21		MW	0101-6500-0-5800-5760-1190-000	1,350.00
68	00308338	V68112012 TRUCPARCO	08/20/21		MW	0101-0730-0-4600-1110-3600-000	171.47
68	00308339	V68118382 US BANK	08/20/21		MW	0101-0000-0-5800-0000-7180-000	154.36
68	00308339	V68118382 US BANK	08/20/21		MW	0101-0000-0-5300-0000-7400-000	239.00
68	00308339	V68118382 US BANK	08/20/21		MW	0101-0000-0-5800-0000-7700-000	89.95
68	00308339	V68118382 US BANK	08/20/21		MW	0101-0000-0-4500-0000-8310-000	4,105.07

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	V68118382	US BANK	08/20/21		MW	0101-0002-0-4300-3300-1000-014	539.89
68	V68118382	US BANK	08/20/21		MW	0101-0010-0-4300-1130-1000-000	-115.59
68	V68118382	US BANK	08/20/21		MW	0101-0400-0-4300-1130-1000-054	237.00
68	V68118382	US BANK	08/20/21		MW	0101-0750-0-5800-0000-7700-000	189.98
68	V68118382	US BANK	08/20/21		MW	0101-1102-0-4300-1160-1000-000	2,271.30
68	V68118382	US BANK	08/20/21		MW	0101-3010-0-4300-1110-1000-000	6,000.00
68	V68118382	US BANK	08/20/21		MW	0101-6300-0-4300-1110-1000-000	-23.60
68	V68118382	US BANK	08/20/21		MW	0101-6500-0-4500-5001-2100-000	347.34
68	V68118382	US BANK	08/20/21		MW	0101-6500-0-4300-5760-1190-000	28.98
68	V68118382	US BANK	08/20/21		MW	0101-6500-0-4300-5760-1190-000	301.48
68	V68118382	US BANK	08/20/21		MW	0101-7510-0-4300-1130-1000-073	3,421.49
68	V68162813	ZHE, MICHAEL AND KIMBERLY	08/20/21		MW	0101-6500-0-5800-5760-1190-000	400.00

**SUBFUND 0101 Total:** 10,920,100.19



**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307824	V68113144 OPPORTUNITY FOR LEARNING	08/09/21		MW	0909-0000-0-8011-0000-0000-203	257,172.61
68	00308182	V68113144 OPPORTUNITY FOR LEARNING	08/17/21		MW	0909-0000-0-8660-0000-0000-203	39.07
<b>SUBFUND 0909 Total:</b>							257,211.68

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68 00307511	V68165272	BREMNER, CRISTIE	07/28/21		MW	1212-9145-0-8673-0000-0000-000	415.00
68 00307512	V68165273	FISHER, SCOTT	07/28/21		MW	1212-9145-0-8673-0000-0000-000	600.00
68 00307513	V68165274	JD CONSULTING	07/28/21		MW	1212-9145-0-8673-0000-0000-000	645.00
68 00307801	V68165320	BUCKELS, VERONICA	08/06/21		MW	1212-9145-0-8673-0000-0000-000	275.00
68 00307802	V68165288	GAINES, JONATHAN	08/06/21		MW	1212-9145-0-8673-0000-0000-000	600.00
68 00307803	V68165285	MAJOR FAMILY TRUST, THE JAMES	08/06/21		MW	1212-9145-0-8673-0000-0000-000	600.00
68 00307804	V68159207	PATTULLO, LAUREN	08/06/21		MW	1212-6127-0-5800-0001-2100-000	173.69
68 00307805	V68163525	POTTER, KAREN	08/06/21		MW	1212-9145-0-8673-0000-0000-000	7,050.00
68 00307900	V68165367	GERBER, RYAN	08/11/21		MW	1212-9145-0-8673-0000-0000-000	415.00
68 00307901	V68165363	HAWKSFORD, RIVER	08/11/21		MW	1212-9145-0-8673-0000-0000-000	800.00
68 00307902	V68152262	KELLER, JENNIFER	08/11/21		MW	1212-9145-0-8673-0000-0000-000	440.00
68 00307903	V68165366	LEE, CAROLINE	08/11/21		MW	1212-9145-0-8673-0000-0000-000	1,600.00
68 00307904	V68165368	PARKHOUSE, LAUREN	08/11/21		MW	1212-9145-0-8673-0000-0000-000	705.00
68 00307905	V68165362	TISCH, DILLON	08/11/21		MW	1212-9145-0-8673-0000-0000-000	975.00
68 00308109	V68159095	GARCIA, PATRICIA	08/13/21		MW	1212-9145-0-8673-0000-0000-000	1,075.00
68 00308183	V68165406	JORDAN, JULIE ANN	08/17/21		MW	1212-9145-0-8673-0000-0000-000	275.00
68 00308184	V68165409	ONG, JARED	08/17/21		MW	1212-9145-0-8673-0000-0000-000	550.00
68 00308185	V68165407	PALETZ, MATTHEW	08/17/21		MW	1212-9145-0-8673-0000-0000-000	645.00
68 00308186	V68162874	RAITH, GREGORY OR ERIN ZUCCOLO	08/17/21		MW	1212-9145-0-8673-0000-0000-000	275.00
68 00308187	V68165405	SIMON, NICHOLAS	08/17/21		MW	1212-9145-0-8673-0000-0000-000	1,290.00
68 00308188	V68163626	STRONK, JASMINE	08/17/21		MW	1212-9145-0-8673-0000-0000-000	1,140.00
68 00308189	V68165408	WILLIAMS, MARIZ	08/17/21		MW	1212-9145-0-8673-0000-0000-000	275.00
<b>SUBFUND 1212 Total:</b>							20,818.69

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Payee Account	Check Date	Cancel Date	Type	Check Amount
68	00307514	V68123067 CALIFORNIA DEPT OF EDUCATION	1313-5310-0-4715-0000-3700-000	07/28/21		MW	1,778.40
68	00307515	V68165280 LEE, SUYEON	1313-9700-0-9653-0000-0000-004	07/28/21		MW	116.00
68	00307515	V68165280 LEE, SUYEON	1313-9700-0-9652-0000-0000-028	07/28/21		MW	127.00
68	00307516	V68165278 LEIBICK, STEPHANIE	1313-9700-0-9653-0000-0000-005	07/28/21		MW	26.50
68	00307517	V68165277 RUGG, BRIAN	1313-9700-0-9653-0000-0000-002	07/28/21		MW	22.75
68	00307518	V68165281 RUSSELL, TARA	1313-9700-0-9653-0000-0000-005	07/28/21		MW	1,060.75
68	00307519	V68160359 STERLING, KERI	1313-9700-0-9653-0000-0000-002	07/28/21		MW	89.35
68	00307519	V68160359 STERLING, KERI	1313-9700-0-9652-0000-0000-024	07/28/21		MW	67.00
68	00307520	V68165279 TAVARIA, NAVSHAD	1313-9700-0-9651-0000-0000-000	07/28/21		MW	7.25
68	00307520	V68165279 TAVARIA, NAVSHAD	1313-9700-0-9653-0000-0000-006	07/28/21		MW	100.00
68	00307521	V68130073 `SMART & FINAL	1313-5310-0-4716-0000-3700-000	07/28/21		MW	288.43
68	00307611	V68165292 BARBIN, JACE	1313-9700-0-9652-0000-0000-026	08/02/21		MW	39.75
68	00307612	V68165293 BAREH, MARIAN	1313-9700-0-9651-0000-0000-000	08/02/21		MW	58.50
68	00307612	V68165293 BAREH, MARIAN	1313-9700-0-9652-0000-0000-029	08/02/21		MW	53.50
68	00307613	V68123067 CALIFORNIA DEPT OF EDUCATION	1313-5310-0-4715-0000-3700-000	08/02/21		MW	114.93
68	00307614	V68165299 CLOSE, JESSICA	1313-9700-0-9651-0000-0000-000	08/02/21		MW	57.25
68	00307614	V68165299 CLOSE, JESSICA	1313-9700-0-9652-0000-0000-033	08/02/21		MW	19.25
68	00307615	V68165298 FOSTER, ANDREW	1313-9700-0-9651-0000-0000-000	08/02/21		MW	20.00
68	00307615	V68165298 FOSTER, ANDREW	1313-9700-0-9653-0000-0000-019	08/02/21		MW	9.75
68	00307616	V68165289 HAFIZ, ANA	1313-9700-0-9653-0000-0000-005	08/02/21		MW	47.75
68	00307616	V68165289 HAFIZ, ANA	1313-9700-0-9652-0000-0000-026	08/02/21		MW	90.00
68	00307617	V68165297 ISLEY, JASON	1313-9700-0-9653-0000-0000-005	08/02/21		MW	89.25
68	00307618	V68165294 MELTVEDT, DIETER	1313-9700-0-9653-0000-0000-004	08/02/21		MW	30.50
68	00307619	V68165295 MELTVEDT, HOLLY	1313-9700-0-9653-0000-0000-004	08/02/21		MW	41.08
68	00307620	V68165296 MUSURLIAN, HELEN	1313-9700-0-9653-0000-0000-002	08/02/21		MW	29.95
68	00307621	V68165290 PAYNE, SUSAN	1313-9700-0-9653-0000-0000-006	08/02/21		MW	14.05
68	00307622	V68165291 RODRIGUEZ, FREDERICO	1313-9700-0-9652-0000-0000-025	08/02/21		MW	53.75
68	00307689	V68165311 ABKE, CATHERINE	1313-9700-0-9653-0000-0000-005	08/04/21		MW	39.25
68	00307690	V68165312 ARAUJO, CECILIA	1313-9700-0-9653-0000-0000-005	08/04/21		MW	100.50
68	00307691	V68165323 BALL, ANDI	1313-9700-0-9652-0000-0000-022	08/04/21		MW	11.25
68	00307692	V68165309 BEARCE, TANIA	1313-9700-0-9651-0000-0000-000	08/04/21		MW	45.00
68	00307692	V68165309 BEARCE, TANIA	1313-9700-0-9652-0000-0000-033	08/04/21		MW	7.75

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307693	V68165314 CHALEUNSOUK, KIM	08/04/21		MW	1313-9700-0-9651-0000-0000-000	75.00
68	00307694	V68165316 CUFFEE-BROWN, KRISTEN	08/04/21		MW	1313-9700-0-9651-0000-0000-000	134.50
68	00307695	V68165326 DUFFY, SEAN	08/04/21		MW	1313-9700-0-9653-0000-0000-003	45.50
68	00307696	V68165310 FRICKS, STACY	08/04/21		MW	1313-9700-0-9652-0000-0000-024	53.50
68	00307697	V68165306 GALE, DEIDRE	08/04/21		MW	1313-9700-0-9653-0000-0000-006	16.00
68	00307698	V68165315 HOLMES, SCOTT	08/04/21		MW	1313-9700-0-9652-0000-0000-023	44.50
68	00307699	V68165317 JOHNSON, ELIZABETH	08/04/21		MW	1313-9700-0-9652-0000-0000-029	20.50
68	00307700	V68165330 KHAN, RAHAT	08/04/21		MW	1313-9700-0-9652-0000-0000-026	24.75
68	00307701	V68165308 LANGE, JENNIFER	08/04/21		MW	1313-9700-0-9652-0000-0000-026	13.75
68	00307702	V68165325 MANCARUSO, JAMES	08/04/21		MW	1313-9700-0-9653-0000-0000-004	41.25
68	00307703	V68165332 MCDANIEL, VYKIE	08/04/21		MW	1313-9700-0-9652-0000-0000-026	100.00
68	00307704	V68165324 MCNALLY, TUNG-YUN	08/04/21		MW	1313-9700-0-9651-0000-0000-000	58.75
68	00307705	V68165322 MELANSON, APRIL	08/04/21		MW	1313-9700-0-9651-0000-0000-000	23.00
68	00307706	V68165318 NADLER, MICHELLE	08/04/21		MW	1313-9700-0-9651-0000-0000-000	16.45
68	00307707	V68165328 PEARCE, BRIAN	08/04/21		MW	1313-9700-0-9651-0000-0000-000	26.25
68	00307707	V68165328 PEARCE, BRIAN	08/04/21		MW	1313-9700-0-9653-0000-0000-005	12.85
68	00307707	V68165328 PEARCE, BRIAN	08/04/21		MW	1313-9700-0-9652-0000-0000-029	27.00
68	00307708	V68165331 PURDY, VIRGINIA	08/04/21		MW	1313-9700-0-9651-0000-0000-000	110.00
68	00307709	V68165313 RASHAD, KAREEM	08/04/21		MW	1313-9700-0-9652-0000-0000-025	68.25
68	00307710	V68165307 REYES, MARISSA	08/04/21		MW	1313-9700-0-9651-0000-0000-000	14.00
68	00307711	V68165327 RIDGEWAY, ROBIN	08/04/21		MW	1313-9700-0-9653-0000-0000-005	39.85
68	00307712	V68165321 ROSSITER, HOLLY	08/04/21		MW	1313-9700-0-9653-0000-0000-019	10.00
68	00307825	V68999999 CDIFA	08/09/21		MW	1313-5310-0-9519-0000-0000-000	858.00
68	00307826	V68165340 COHEN, ANDY	08/09/21		MW	1313-9700-0-9651-0000-0000-000	13.25
68	00307827	V68165342 DECATO, KEVIN	08/09/21		MW	1313-9700-0-9651-0000-0000-000	17.25
68	00307828	V68130403 DOMINOS PIZZA	08/09/21		MW	1313-5310-0-9519-0000-0000-000	271.25
68	00307829	V68114146 GOLD STAR FOODS INC	08/09/21		MW	1313-5310-0-9519-0000-0000-000	5,976.61
68	00307830	V68130111 INDUSTRIAL ELECTRIC	08/09/21		MW	1313-5310-0-9519-0000-0000-000	709.79
68	00307831	V68165339 JACKSON, DOLORES	08/09/21		MW	1313-9700-0-9652-0000-0000-025	17.75
68	00307832	V68160607 KANG, MINJI	08/09/21		MW	1313-9700-0-9651-0000-0000-000	311.25
68	00307833	V68165341 MAHAN, EMILEE	08/09/21		MW	1313-9700-0-9652-0000-0000-023	77.87
68	00307834	V68116688 P & R PAPER SUPPLY COMPANY INC	08/09/21		MW	1313-5310-0-9519-0000-0000-000	6,270.21

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Payee Account	Check Date	Cancel Date	Type	Check Amount
68	V68155758	REFRIGERATION CONTROL COMPANY	1313-5310-0-9519-0000-0000-000	08/09/21		MW	2,862.01
68	V68159580	SAN CLEMENTE TIMES LLC	1313-5310-0-9519-0000-0000-000	08/09/21		MW	1,380.00
68	V68102018	SYSCO RIVERSIDE INC.	1313-5310-0-9519-0000-0000-000	08/09/21		MW	5,164.67
68	V68165354	ALLINSON, MILA	1313-9700-0-9653-0000-0000-004	08/11/21		MW	318.65
68	V68165373	ANTONIO. SHEILA	1313-9700-0-9653-0000-0000-005	08/11/21		MW	17.75
68	V68145318	BRINKS INC.	1313-5310-0-9519-0000-0000-000	08/11/21		MW	224.02
68	V68165350	BRIONES, ROMYLEEN	1313-9700-0-9653-0000-0000-006	08/11/21		MW	158.65
68	V68165370	BUTLER, ANGELA	1313-9700-0-9653-0000-0000-001	08/11/21		MW	28.00
68	V68123067	CALIFORNIA DEPT OF EDUCATION	1313-5310-0-9519-0000-0000-000	08/11/21		MW	199.50
68	V68165372	COON, ERIKA	1313-9700-0-9651-0000-0000-000	08/11/21		MW	2.25
68	V68165372	COON, ERIKA	1313-9700-0-9653-0000-0000-004	08/11/21		MW	27.25
68	V68165353	FOWLER, TINA	1313-9700-0-9651-0000-0000-000	08/11/21		MW	21.50
68	V68165376	GARRISON, PAIGE	1313-9700-0-9651-0000-0000-000	08/11/21		MW	2.85
68	V68165376	GARRISON, PAIGE	1313-9700-0-9652-0000-0000-024	08/11/21		MW	8.50
68	V68165359	HAWLEY, ETHAN	1313-9700-0-9652-0000-0000-024	08/11/21		MW	44.50
68	V68165371	HECHT, GINA	1313-9700-0-9653-0000-0000-001	08/11/21		MW	20.50
68	V68130047	HOLLANDIA DAIRY INC.	1313-5310-0-9519-0000-0000-000	08/11/21		MW	14,193.05
68	V68160435	J.G. WIRE WORKS LLC	1313-5310-0-9519-0000-0000-000	08/11/21		MW	15,116.51
68	V68165356	KIM, KAREN	1313-9700-0-9651-0000-0000-000	08/11/21		MW	41.00
68	V68165379	KUSHNER, MONICA	1313-9700-0-9653-0000-0000-006	08/11/21		MW	85.25
68	V68165379	KUSHNER, MONICA	1313-9700-0-9652-0000-0000-026	08/11/21		MW	33.00
68	V68165374	LAUGHLIN, CHERRI	1313-9700-0-9651-0000-0000-000	08/11/21		MW	13.25
68	V68165374	LAUGHLIN, CHERRI	1313-9700-0-9653-0000-0000-004	08/11/21		MW	18.75
68	V68165352	LUNA, JACKIE	1313-9700-0-9651-0000-0000-000	08/11/21		MW	14.00
68	V68165355	MARCHANT, SEAN	1313-9700-0-9653-0000-0000-001	08/11/21		MW	15.80
68	V68165378	MARCHETTI, MICHELLE	1313-9700-0-9653-0000-0000-005	08/11/21		MW	45.75
68	V68165357	MULLINS, TRACY	1313-9700-0-9651-0000-0000-000	08/11/21		MW	35.25
68	V68165351	PAVLUK, OKSANA	1313-9700-0-9651-0000-0000-000	08/11/21		MW	17.25
68	V68165351	PAVLUK, OKSANA	1313-9700-0-9652-0000-0000-024	08/11/21		MW	23.75
68	V68165349	REYNOSO, MICHELL	1313-9700-0-9652-0000-0000-023	08/11/21		MW	16.50
68	V68165369	SAMUELS, JASON	1313-9700-0-9652-0000-0000-029	08/11/21		MW	206.25
68	V68165358	SEABAUGH, NICOLE	1313-9700-0-9651-0000-0000-000	08/11/21		MW	67.00

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307930	V68165375 SHADAN, JOSEPHINE	08/11/21		MW	1313-9700-0-9653-0000-0000-005	46.40
68	00307931	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/11/21		MW	1313-5310-0-9519-0000-0000-000	153.45
68	00307932	V68165377 VOLPE, NICOLE	08/11/21		MW	1313-9700-0-9652-0000-0000-028	18.75
68	00308110	V68165389 AVILA-ZAMUDIO, NOEMI	08/13/21		MW	1313-9700-0-9653-0000-0000-005	24.50
68	00308111	V68165388 CASANOVER, AMY	08/13/21		MW	1313-9700-0-9653-0000-0000-005	27.00
68	00308112	V68165385 DIERCK, DENNIS	08/13/21		MW	1313-9700-0-9651-0000-0000-000	13.50
68	00308113	V68165384 DURBIN, ANGELA	08/13/21		MW	1313-9700-0-9651-0000-0000-000	29.78
68	00308114	V68165390 HERRERA, SHARLEEN	08/13/21		MW	1313-9700-0-9651-0000-0000-000	50.00
68	00308115	V68165386 LANE, CHRIS	08/13/21		MW	1313-9700-0-9653-0000-0000-006	32.25
68	00308116	V68165382 MAGOON PEARSON, KAREN	08/13/21		MW	1313-9700-0-9651-0000-0000-000	31.25
68	00308117	V68165387 MANGRUM, RYAN	08/13/21		MW	1313-9700-0-9653-0000-0000-003	22.00
68	00308118	V68165381 MARTIN, KASIA	08/13/21		MW	1313-9700-0-9651-0000-0000-000	25.75
68	00308119	V68156481 OLIVER PRODUCTS	08/13/21		MW	1313-5310-0-4717-0000-3700-000	7,925.70
68	00308120	V68155758 REFRIGERATION CONTROL COMPANY	08/13/21		MW	1313-5310-0-5671-0000-3700-000	653.58
68	00308121	V68084770 SOUTHWEST SCHOOL & OFFICE SUPP	08/13/21		MW	1313-5310-0-4570-0000-3700-000	10.12
68	00308122	V68165383 STREAM-SALAS, JENNIFER	08/13/21		MW	1313-9700-0-9652-0000-0000-031	33.25
68	00308123	V68130073 `SMART & FINAL	08/13/21		MW	1313-5310-0-4711-0000-3700-000	70.56
68	00308123	V68130073 `SMART & FINAL	08/13/21		MW	1313-5310-0-4713-0000-3700-000	11.96
68	00308123	V68130073 `SMART & FINAL	08/13/21		MW	1313-5310-0-4714-0000-3700-000	44.97
68	00308123	V68130073 `SMART & FINAL	08/13/21		MW	1313-5310-0-4717-0000-3700-000	12.80
68	00308123	V68130073 `SMART & FINAL	08/13/21		MW	1313-5310-0-4716-0000-3700-000	144.24
68	00308237	V68165427 COX, KARI	08/18/21		MW	1313-9700-0-9651-0000-0000-000	80.50
68	00308238	V68165425 EASTWOOD, JENNIFER	08/18/21		MW	1313-9700-0-9651-0000-0000-000	103.81
68	00308239	V68165424 JENNINGS, VAUNDA	08/18/21		MW	1313-9700-0-9652-0000-0000-025	62.75
68	00308240	V68165420 KONG, TIMOTHY	08/18/21		MW	1313-9700-0-9652-0000-0000-028	53.50
68	00308241	V68165426 LANE, TIFFANY	08/18/21		MW	1313-9700-0-9651-0000-0000-000	13.75
68	00308242	V68165429 LOKKESMOE, MELANIE	08/18/21		MW	1313-9700-0-9653-0000-0000-003	311.50
68	00308243	V68165423 MARTZ, BRIAN	08/18/21		MW	1313-9700-0-9651-0000-0000-000	26.25
68	00308244	V68165422 MCKENNEY, CONNIE	08/18/21		MW	1313-9700-0-9651-0000-0000-000	74.00
68	00308245	V68165421 PARSA, ATUSA	08/18/21		MW	1313-9700-0-9651-0000-0000-000	94.25
68	00308246	V68155758 REFRIGERATION CONTROL COMPANY	08/18/21		MW	1313-5310-0-5671-0000-3700-004	1,028.40
68	00308247	V68165428 SAVAGE, DEBBIE	08/18/21		MW	1313-9700-0-9651-0000-0000-000	27.00

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00308248	V68165430 TATMAN, KELLY	08/18/21		MW	1313-9700-0-9652-0000-0000-028	13.25
68	00308249	V68165431 WISCOMB, CECILIA	08/18/21		MW	1313-9700-0-9652-0000-0000-031	33.00
68	00308341	V68165456 ARSHADI, MEHR	08/20/21		MW	1313-9700-0-9651-0000-0000-000	124.00
68	00308342	V68165460 BALL, JASON AND ANDI	08/20/21		MW	1313-9700-0-9651-0000-0000-000	14.25
68	00308343	V68165438 BECK, SARAH	08/20/21		MW	1313-9700-0-9651-0000-0000-000	22.00
68	00308344	V68165457 BOGOSYAN, ARSEN	08/20/21		MW	1313-9700-0-9653-0000-0000-004	143.00
68	00308345	V68165461 BREITER, KAELIE	08/20/21		MW	1313-9700-0-9653-0000-0000-005	136.30
68	00308346	V68165466 BUSTAMANTE, CARLOS	08/20/21		MW	1313-9700-0-9653-0000-0000-004	40.25
68	00308347	V68123067 CALIFORNIA DEPT OF EDUCATION	08/20/21		MW	1313-5310-0-4715-0000-3700-000	1,140.00
68	00308348	V68165467 CHAPMAN, GABRIEL	08/20/21		MW	1313-9700-0-9653-0000-0000-003	10.00
68	00308348	V68165467 CHAPMAN, GABRIEL	08/20/21		MW	1313-9700-0-9652-0000-0000-022	7.28
68	00308349	V68165443 CHEN, RAY	08/20/21		MW	1313-9700-0-9652-0000-0000-028	94.00
68	00308350	V68165458 DARROUGH, DAVID	08/20/21		MW	1313-9700-0-9652-0000-0000-026	199.75
68	00308351	V68165450 EATON, BRIANA	08/20/21		MW	1313-9700-0-9652-0000-0000-022	18.30
68	00308352	V68165451 GERARD, JOSE	08/20/21		MW	1313-9700-0-9652-0000-0000-028	17.75
68	00308353	V68165464 GUTHRIE, JACKIE	08/20/21		MW	1313-9700-0-9651-0000-0000-000	29.50
68	00308354	V68165462 HAMRE, KRISTY	08/20/21		MW	1313-9700-0-9653-0000-0000-005	19.00
68	00308355	V68165452 HARANDI, NAVID	08/20/21		MW	1313-9700-0-9652-0000-0000-029	137.00
68	00308356	V68165412 HAVERLAND, MAGGEN	08/20/21		MW	1313-9700-0-9651-0000-0000-000	21.50
68	00308357	V68165453 JACKSON, KENDALL	08/20/21		MW	1313-9700-0-9652-0000-0000-029	32.00
68	00308358	V68165435 JAPP, STAR	08/20/21		MW	1313-9700-0-9652-0000-0000-028	23.10
68	00308359	V68165459 KINDER, ANGELICA	08/20/21		MW	1313-9700-0-9651-0000-0000-000	28.00
68	00308360	V68165440 LATIFZADA, HAWA	08/20/21		MW	1313-9700-0-9651-0000-0000-000	36.00
68	00308361	V68165455 LEIGH, JAMES	08/20/21		MW	1313-9700-0-9652-0000-0000-029	17.25
68	00308362	V68165454 MARR, TERRY	08/20/21		MW	1313-9700-0-9653-0000-0000-004	41.15
68	00308363	V68165463 MAYLAND, JEFF	08/20/21		MW	1313-9700-0-9651-0000-0000-000	56.50
68	00308364	V68165436 NATZKE, AMANDA	08/20/21		MW	1313-9700-0-9653-0000-0000-004	19.25
68	00308364	V68165436 NATZKE, AMANDA	08/20/21		MW	1313-9700-0-9652-0000-0000-028	17.50
68	00308365	V68165411 NICHOLSON, KATIE	08/20/21		MW	1313-9700-0-9652-0000-0000-029	34.50
68	00308366	V68165468 PHAM, CHARLENE	08/20/21		MW	1313-9700-0-9651-0000-0000-000	49.00
68	00308367	V68165441 QUDDOS, WAZHMA	08/20/21		MW	1313-9700-0-9651-0000-0000-000	74.25
68	00308368	V68165469 RODRIGUEZ, KIM	08/20/21		MW	1313-9700-0-9651-0000-0000-000	17.25

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00308369	V68165449 ROSEN, STEPHANIE	08/20/21		MW	1313-9700-0-9651-0000-0000-000	10.00
68	00308370	V68165444 SCHANNA, TRICIA	08/20/21		MW	1313-9700-0-9651-0000-0000-000	73.50
68	00308371	V68165433 SHARMA, ALEXIS	08/20/21		MW	1313-9700-0-9651-0000-0000-000	49.00
68	00308372	V68165470 SHMANSKE, CHRISTINE	08/20/21		MW	1313-9700-0-9651-0000-0000-000	3.25
68	00308372	V68165470 SHMANSKE, CHRISTINE	08/20/21		MW	1313-9700-0-9652-0000-0000-025	49.50
68	00308373	V68165437 SUTHERLAND, TRACY	08/20/21		MW	1313-9700-0-9651-0000-0000-000	66.75
68	00308374	V68102018 SYSCO RIVERSIDE INC.	08/20/21		MW	1313-5310-0-4716-0000-3700-000	714.39
68	00308375	V68165465 TAYLOR, JUDY	08/20/21		MW	1313-9700-0-9653-0000-0000-001	102.25
68	00308376	V68161180 THE TRANZONIC COMPANIES DBA	08/20/21		MW	1313-5310-0-4574-0000-3700-000	1,767.10
68	00308377	V68130135 TRANSIL WRAP COMPANY INC.	08/20/21		MW	1313-5310-0-4717-0000-3700-000	3,470.42
68	00308378	V68165410 TROTTER, LAURA	08/20/21		MW	1313-9700-0-9652-0000-0000-026	25.00
68	00308379	V68165434 TURNER, LAUREN	08/20/21		MW	1313-9700-0-9652-0000-0000-028	48.50
68	00308380	V68165445 WENK, TABATHA	08/20/21		MW	1313-9700-0-9651-0000-0000-000	77.75
68	00308381	V68165442 ZHANG, TIAN	08/20/21		MW	1313-9700-0-9652-0000-0000-028	44.50
68	00308382	V68165439 ZHANG, XIAOPING	08/20/21		MW	1313-9700-0-9652-0000-0000-028	10.50
68	00308383	V68130073 `SMART & FINAL	08/20/21		MW	1313-5310-0-4714-0000-3700-000	49.90
68	00308383	V68130073 `SMART & FINAL	08/20/21		MW	1313-5310-0-4716-0000-3700-000	172.19
<b>SUBFUND 1313 Total:</b>							81,236.18



**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307522	V68155207 5M CONTRACTING INC	07/28/21		MW	1414-0000-0-5605-0000-8110-061	11,565.25
68	00307603	V68155207 5M CONTRACTING INC	07/30/21		MW	1414-0000-0-5605-0000-8110-003	4,748.07
68	00307604	V68152347 KYA SERVICES LLC	07/30/21		MW	1414-0000-0-6200-0000-8110-002	48,601.59
68	00307713	V68165011 HORIZONS CONSTRUCTION COMPANY	08/04/21		MW	1414-0000-0-6200-0000-8500-004	295,514.12
68	00307714	V68149729 ULTRASOUND AUDIO INC	08/04/21		MW	1414-0000-0-4400-0000-8500-056	10,706.83
68	00307806	V68158223 GLOBAL AUTOMATION SERVICES INC	08/06/21		MW	1414-0000-0-5605-0000-8110-000	23,036.00
68	00307807	V68078709 P A THOMPSON ENGINEERING CO IN	08/06/21		MW	1414-0000-0-5605-0000-8110-024	32,811.41
68	00307851	V68024580 DAKTRONICS INC	08/10/21		MW	1414-0000-0-9510-0000-0000-000	20,321.11
68	00307851	V68024580 DAKTRONICS INC	08/10/21		MW	1414-0000-0-6400-0000-8110-068	-1,294.16
68	00307852	V68144685 LETNER ROOFING CO	08/10/21		MW	1414-0000-0-5605-0000-8110-006	67,212.50
68	00307933	V68141584 PBK-WLC ARCHITECTS	08/11/21		MW	1414-0000-0-6210-0000-8500-004	15,600.00
68	00307934	V68149729 ULTRASOUND AUDIO INC	08/11/21		MW	1414-0000-0-4400-0000-8500-023	14,486.39
68	00308124	V68158331 TELACU CONSTRUCTION MANAGEMENT	08/13/21		MW	1414-0000-0-6272-0000-8500-004	22,020.00
68	00308250	V68160326 CPRI LLC	08/18/21		MW	1414-0000-0-4500-0000-8500-000	3,002.55
68	00308384	V68152813 ASSI SECURITY	08/20/21		MW	1414-0000-0-5800-0000-8110-053	5,578.04
68	00308385	V68155606 CUSTOM SIGNS INC	08/20/21		MW	1414-0000-0-5605-0000-8110-068	14,320.17
<b>SUBFUND 1414 Total:</b>							588,229.87

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307523	V68066514 NMG GEOTECHNICAL INC	07/28/21		MW	2525-9805-0-6240-0000-8500-034	13,470.17
68	00307935	V68161776 J.M. KING CONSULTING INC.DBA K	08/11/21		MW	2525-9803-0-5800-0000-8500-000	1,572.50
68	00307936	V68141584 PBK-WLC ARCHITECTS	08/11/21		MW	2525-9803-0-6210-0000-8500-000	850.00
68	00307936	V68141584 PBK-WLC ARCHITECTS	08/11/21		MW	2525-9803-0-6210-0000-8500-208	4,375.00
68	00307937	V68160114 VITAL INSPECTION SERVICES INC.	08/11/21		MW	2525-9803-0-6290-0000-8500-208	376.00
68	00308125	V68158331 TELACU CONSTRUCTION MANAGEMENT	08/13/21		MW	2525-9803-0-6272-0000-8500-208	14,520.00
68	00308125	V68158331 TELACU CONSTRUCTION MANAGEMENT	08/13/21		MW	2525-9805-0-6272-0000-8500-034	740.00
68	00308251	V68164229 LPA INC.	08/18/21		MW	2525-9805-0-6210-0000-8500-034	52,552.50
<b>SUBFUND 2525 Total:</b>							88,456.17

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307466	V68159758 TYR INC.	07/27/21		MW	4040-0000-0-9510-0000-0000-000	14,440.00
68	00307524	V68122820 HMC ARCHITECTS	07/28/21		MW	4040-0000-0-9510-0000-0000-000	6,327.30
68	00307734	V68159758 TYR INC.	08/05/21		MW	4040-9871-0-6290-0000-8500-004	14,440.00
68	00307938	V68158105 GREEN DINOSAUR INC	08/11/21		MW	4040-9800-0-5815-0000-8500-024	800.00
68	00307938	V68158105 GREEN DINOSAUR INC	08/11/21		MW	4040-9871-0-5815-0000-8500-004	200.00
68	00307939	V68141584 PBK-WLC ARCHITECTS	08/11/21		MW	4040-9871-0-6210-0000-8500-004	5,521.14
68	00307940	V68161132 SANDY PRINGLE ASSOCIATES INC.	08/11/21		MW	4040-9800-0-6290-0000-8500-024	992.80
68	00308015	V68024000 CULVER-NEWLIN INC	08/12/21		MW	4040-9800-0-6400-0000-8500-024	118,539.12
68	00308126	V68158331 TELACU CONSTRUCTION MANAGEMENT	08/13/21		MW	4040-9800-0-6272-0000-8500-024	18,040.00
68	00308126	V68158331 TELACU CONSTRUCTION MANAGEMENT	08/13/21		MW	4040-9850-0-6272-0000-8500-000	720.00
68	00308126	V68158331 TELACU CONSTRUCTION MANAGEMENT	08/13/21		MW	4040-9871-0-6272-0000-8500-004	12,860.00
68	00308156	V68145940 NINYO & MOORE GEOTECHNICAL &	08/16/21		MW	4040-9871-0-6290-0000-8500-004	9,465.50
68	00308157	V68102879 US BANK	08/16/21		MW	4040-9801-0-5800-0000-8500-000	2,850.00
68	00308252	V68122820 HMC ARCHITECTS	08/18/21		MW	4040-9850-0-6210-0000-8500-000	1,506.50
68	00308291	V68066514 NMG GEOTECHNICAL INC	08/19/21		MW	4040-9800-0-6290-0000-8500-024	1,779.50
68	00308291	V68066514 NMG GEOTECHNICAL INC	08/19/21		MW	4040-9871-0-6290-0000-8500-004	2,219.30
68	00308292	V68142564 PAUL C MILLER CONSTRUCTION CO	08/19/21		MW	4040-9800-0-6200-0000-8500-024	311,157.49
<b>SUBFUND 4040 Total:</b>							<b>521,858.65</b>

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68 00307715	V68122828	CORVEL ENTERPRISE COMP INC	08/04/21		MW	6768-0000-0-9516-0000-0000-000	169,569.54
68 00307715	V68122828	CORVEL ENTERPRISE COMP INC	08/04/21		MW	6768-0000-0-5800-0000-6000-000	530.57
68 00307941	V68007162	STAPLES BUSINESS ADVANTAGE	08/11/21		MW	6768-0000-0-4500-0000-6000-000	527.49
68 00308016	V68141709	IRON MOUNTAIN	08/12/21		MW	6768-0000-0-5800-0000-6000-000	340.93
68 00308293	V68122828	CORVEL ENTERPRISE COMP INC	08/19/21		MW	6768-0000-0-9516-0000-0000-000	154,741.99
68 00308293	V68122828	CORVEL ENTERPRISE COMP INC	08/19/21		MW	6768-0000-0-5800-0000-6000-000	268.57
68 00308386	V68028870	OFFICE DEPOT	08/20/21		MW	6768-0000-0-4500-0000-6000-000	84.01
68 00308387	V68007162	STAPLES BUSINESS ADVANTAGE	08/20/21		MW	6768-0000-0-4500-0000-6000-000	53.86
<b>SUBFUND 6768 Total:</b>							326,116.96

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307525	V68146324 GRANT THORNTON LLP	07/28/21		MW	6769-0000-0-5800-0000-6000-000	5,000.00
68	00307526	V68165262 TAYLOR, JEFFREY	07/28/21		MW	6769-0000-0-8674-0000-0000-000	93.62
68	00307605	V68150703 MEBA C/O	07/30/21		MW	6769-0000-0-5800-0000-6000-000	112,479.57
68	00307606	V68150703 MEBA C/O	07/30/21		MW	6769-0000-0-5800-0000-6000-000	4,786,501.65
68	00307808	V68150703 MEBA C/O	08/06/21		MW	6769-0000-0-5800-0000-6000-000	84,407.43
68	00307809	V68059949 UNUM LIFE INSURANCE CO OF AMER	08/06/21		MW	6769-0000-0-5800-0000-6000-000	16,181.34
68	00307942	V68150703 MEBA C/O	08/11/21		MW	6769-0000-0-5800-0000-6000-000	84,777.03
68	00308158	V68108171 STROUD, KEITH R	08/16/21		MW	6769-0000-0-5800-0000-6000-000	602.00
68	00308190	V68165403 TERAN, SHEILA	08/17/21		MW	6769-0000-0-8674-0000-0000-000	80.14
68	00308253	V68150703 MEBA C/O	08/18/21		MW	6769-0000-0-5800-0000-6000-000	99,435.83
68	00308388	V68028870 OFFICE DEPOT	08/20/21		MW	6769-0000-0-4500-0000-6000-000	84.01

**SUBFUND 6769 Total:** 5,189,642.62

**CAPISTRANO USD**  
**Consolidated Check Register w. Account**  
 from 7/27/2021 to 8/23/2021

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
68	00307943	V68112173 ASCIP	08/11/21		MW	6770-0000-0-5450-0000-6000-000	3,602,660.00
68	00308254	V68151411 CAPISTRANO USD	08/18/21		MW	6770-0000-0-9516-0000-0000-000	14,208.86
68	00308255	V68030155 ORANGE COUNTY HEALTH AGENCY	08/18/21		MW	6770-0000-0-5800-0000-6000-000	3,052.00
68	00308389	V68028870 OFFICE DEPOT	08/20/21		MW	6770-0000-0-4500-0000-6000-000	84.01
68	00308390	V68030155 ORANGE COUNTY HEALTH AGENCY	08/20/21		MW	6770-0000-0-5800-0000-6000-000	494.00
<b>SUBFUND 6770 Total:</b>							3,620,498.87
<b>Grand Total:</b>							21,614,169.88

**Capistrano Unified School District  
Bids/RFP-Qs/Piggyback Bids**

<b>VENDOR</b>	<b>TITLE</b>	<b>CUSD BOARD APPROVAL DATE</b>
ALC Schools, LLC (formally American Logistics Co., LLC)	Bid No. 1718-08, Outsource Transportation Services	7/26/2017
American Modular Systems, Inc.	Reer Sunset Unified School District, Facility Supply Services Contract	4/21/2021
American Technologies, Incorporated	Independent Contractor Agreement No. 1920269 for Emergency COVID-19 Procedures	3/25/2020
American West Restaurant Group Holdings, LLC dba Pizza Hut	RFP No. 1-2122, Fresh Daily, Pre-Baked Ready-To-Service Delivered Pizza Service	8/18/2021
Anixter, Inc. dba Clark Security Products	County of Orange, OC Public Works, Contract No. MA-080-18011813, Locks and Locking Devices	5/22/2019
AstroTurf Corp.	State of California Multiple Award Schedule Contract No. 4-20-00-0130A, Base Schedule No. AEPA IFB# 020-A, Purchase, Warranty, Installation, And Maintenance of Athletic Surfaces	11/18/2020
Balfour Beatty	RFP 6-1718, Preconstruction & Construction Management Services	5/23/2018
Ben's Asphalt, Inc.	Bid No. 1819-13, Asphalt Paving, Sealcoating, and Concrete Repairs	5/22/2019
Blue Violet Networks, LLC	California Multiple Award Schedule (CMAS) Contract No. 3-16-84-0052A, Supplement No. 1 for Purchase and Warranty of Video Surveillance Hardware, Maintenance, Software and Software Maintenance as a Product	11/16/2016
Cal Building Systems	Bid No. 1819-11, Fire Alarm Inspection Services - Cal Building Systems, Time and Alarm Systems	3/13/2019
Cannon U.S.A, Inc.	WSCA-NASPO Valuepoint Master Agreement No. 3091, California Participating Addendum No. 7-15-70-23, Copiers, Printers, Related Devices and Associated Services	4/25/2018
Carahsoft Technology Corp.	California Multiple Award Schedule (CMAS) Contract No. 3-12-70-2247E for Various Information Technology Goods and Services	4/19/2017
Carrier Corporation	California Multiple Award Schedule Contract No. 4-20-51-0084A, General Services Administration Schedule No. GS-06F-0035M, Purchase and Warranty of Non-Information Technology Goods and Services	7/15/2020
CDW Government LLC	RFP No. 3-1819, E-Rate Category 2	3/13/2019
CDW Government, LLC	Irvine Unified School District Bid No. 19/20-01 IT, Technology Equipment and Peripherals	2/19/2020

**Capistrano Unified School District  
Bids/RFP-Qs/Piggyback Bids**

<b>VENDOR</b>	<b>TITLE</b>	<b>CUSD BOARD APPROVAL DATE</b>
CDW Government, LLC	RFP No. 2-2021, E-Rate Category 2	2/17/2021
CJK Construction Management	RFP 6-1718, Preconstruction & Construction Management Services	5/23/2018
ConvergeOne	RFP No. 1-1718, E-Rate Categories One - Data Transmission Services and Internet Access and Two - Internal Connections Equipment and Services 2017-2018 - Awarded SMARTNET, Without Maintenance and Project Management, Nexus and Firewall, and Nexus and Firewall Basic Maintenance	4/19/2017
ConvergeOne	State of California Multiple Award Schedule Contract No. 3-18-70-2486K, General Services Administration Schedule No. GS-35F-0563U, Information Technology Goods and Services	7/25/2018
ConvergeOne	State of California Multiple Award Schedule Contract No.3-18-70-2486h, General Services Administratin Schedule No. GS-35F-0143R to Purchase Network Infrastructure Products - Convergeone, Incorporated	10/11/2018
ConvergeOne	WSCA-NASPO Valuepoint Master Agreement No. AR233, California Participating Addendum No. 7-14-70-04 for Data Communication Equipment and Services	5/23/2018
ConvergeOne	WSCA-NASPO Valuepoint Master Agreement No. AR615, California Participating Addendum No. 7-14-70-15 for Data Communication Equipment and Services	5/23/2018
ConvergeOne	WSCA-NASPO Valuepoint Master Agreement No. AR626, California Participating Addendum No. 7-14-70-11 for Data Communication Equipment and Services	5/23/2018
ConvergeOne	WSCA-NASPO Valuepoint Master Agreement No. MNNVP-133, California Participating Addendum No. 7-15-70-34-001 for Computer Equipment (Desktops, Laptops, Tablets, Servers, and Storage including Related Peripherals and Services)	5/23/2018
ConvergeOne	WSCA-NASPO Valuepoint Master Agreement No. MNWNC-108, California Participating Addendum No. 7-15-70-34-003 for Computer Equipment (Desktops, Servers, and Storage including Related Peripherals and Services)	5/23/2018
Cordoba	RFP 6-1718, Preconstruction & Construction Management Services	5/23/2018



**Capistrano Unified School District  
Bids/RFP-Qs/Piggyback Bids**

<b>VENDOR</b>	<b>TITLE</b>	<b>CUSD BOARD APPROVAL DATE</b>
Cox Business	RFP No. 1-1718,E-Rate Categories One-Data Transmission Services and Internet Access and Two - Internal Connections Equipment and Services. Awarded Category 1	4/19/2017
Cox California Telcom, LLC	RFP No. 3-1819, E-Rate Category 1	3/13/2019
Cox California Telcom, LLC	RFP No 2-1718, Telecommunications Services (VOICE)	6/28/2017
CR&R	Bid No. 1516-24, Service to Collect, Recycle, and Dispose of Solid Waste District Wide	5/25/2016
Culver-Newlin, Incorporated	Torrance Unified School District Bid No. 10-04.09.19, Classroom and Office Furniture	7/15/2020
Culver-Newlin, Incorporated	San Bernardino county Superintendent Of Schools Bid No. 19/20-1273, Furniture systems And Stand Alone	7/21/2021
Dave Bang Associates, Inc.	Colton Joint USD Bid No. 18-02, Playground Equipment, Safety Surfacing, Outdoor Site Furnishings, DSA Shade Shelters and Athletic Equipment	3/14/2018
Diamond Fitness Systems, Inc.	State of California Multiple Award Schedule Contract No. 4-19-78-0092B, General Services Administration Schedule No. GS-03F-0026W, Purchase, Warranty, and Installation Fitness Equipment, Mats, Flooring and Wall Padding	2/19/2020
Digital Networks Group, Inc.	California Multiple Award Schedule (CMAS) Contract Numbers 3-14-58-0215D, 3-14-58-0215E, 3-14-58-0215F for Information Technology Goods & Services	10/14/2015
Dude Solutions	Association of Educational Purchasing Agencies Bid No. 020-D, Facilities Management Software - Dude Solutions	9/23/2020
E. Stewart & Associates, Inc.	Bid No. 2122-06, Weed Abatement	7/21/2021
Fleet Vehicles - Trucks - Various Contractors	State of California Contract No. 1-18-23-20 A Through I, Fleet Vehicles - Trucks - Various Contractors	7/25/2018
Fleet Vehicles - Vans and SUV's - Multiple Vendors	State of California Contract No. 1-18-23-23, A Through H, Supplement 2, Fleet Vehicles, Vans and SUVs - Multiple Vendors	12/12/2018
Ganahl Lumber Company	County of Orange, OC Public Works, Contract No. MA-080-18010280, Miscellaneous Building Supplies and Material, Maintenance and Repair of Structural, Mechanical, Electrical, Plumbing and Finishes of County Buildings	2/27/2019
Ghatoade Bannon Architects	RFP No. 4-1617, Architectural Services	4/19/2017

**Capistrano Unified School District  
Bids/RFP-Qs/Piggyback Bids**

<b>VENDOR</b>	<b>TITLE</b>	<b>CUSD BOARD APPROVAL DATE</b>
Gilbert & Stearns, Inc.	Bid No. 1617-07, Electrical, Fire Protection & Low Voltage Systems Service	12/14/2016
Gold Star Foods	Bid No. 2122-10, Frozen, Refrigerated, Processed Commodity, Dry Food and Beverage Products and Services	8/18/2021
Gold Star Foods	Bid No. 1819-12, Fresh Produce (Fruits & Vegetables) Products and Services	3/13/2019
Graybar Electric Company, Inc.	State of California Multiple Award Schedule Contract No.4-19-51-0083A, General Services Administration Scheudle No. GS-21F-0003U, Puchase and Warranty Of Non-Information Technology Goods and Services	6/17/2020
Hollandia Dairy, Inc.	Bid No. 2122-04, Milk, Juice, And Dairy Products	7/21/2021
Hoonuit, LLC	Education Technology Joint Powers Authority Master Contract	11/18/2020
Horizons Construction Company International Incorporated	Bid No. 2021-10, Aliso Niguel High School Turf Replacement	5/19/2021
Ibuild Spectrum, Inc.	Bid No. 2122-09, College And Career Advantage Classroom Portable Addition	7/21/2021
Illuminate Education, Inc.	RFP No. 8-161, Assessment Delivery and Data Management System (ADDMS)	6/7/2017
Information and Non-Information Technology Goods and Services - Various Vendors	State of California Multiple Award Schedule Contract NOS. 3-15-84-0042A, 3-15-84-0042C, 3-15-84-0042D, 3-16-70-2382B, 3-18-70-3176C, 3-18-84-0042E, AND 4-17-84-042E, General Services Administration Schedule NOS. GS-07F-0298J, GS-07F-0200W, GS-07F-206CA, GS-35F-183DA, GS-35F-0499N, 47QSWA18D0022, AND GS-07F-0326T, Information and Non-Information Technology Goods and Services- Various Vendors	1/24/2019
Inspector of Record - Multiple Vendors	RFP No. 1-1819, Inspector of Record - Multiple Vendors	2/27/2019
Investigative Services - Multiple Vendors	RFP No. 1-1920, Investigative Services	12/11/2019
Johnstone Supply	Santa Ana County of Orange - MA-080-17011831 Heating, Ventilation and Air Conditioning Parts and Equipment	6/20/2018
Just-In-Time	Corona-Norco Unified School District Bid No. 2018/2019-023 - Just-In-Time Office & Classroom Supply	3/13/2019

**Capistrano Unified School District  
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
KYA Services, LLC	State of California Multiple Award Schedule Contract NO. 4-17-72-0057B, General Services Administration Schedule No. GS-03F-102GA, Purchase, Warranty and Installation of Floor Covering and Related Products	1/24/2018
KYA Services, LLC	State of California Multiple Award Schedule Contract NO. 4-18-78-0089A, General Services Administration schedule NO. GS-07F-5560P, Purchase, Warranty and Installation of Sport Facility Flooring	6/20/2018
KYA Services, LLC	State of California Multiple Award Schedule Contract No. 4-19-72-0057D, General Services Administration Schedule No. GS-03F-014AA, Purchase, Warranty, and Installation of Bentley Mills Flooring Surfaces and Related Products	8/21/2019
KYA Services, LLC	State of California Multiple Award Schedule Contract NO. 4-19-78-0089B, General Services Administration schedule NO. GS-07F-5560P, Purchase, Warranty and Installation of Sport Flooring Surfaces and Related Products	6/12/2019
KYA Services, LLC	State of California Multiple Award Schedule contract No. 4-20-78-0089C, General Services Administration Base Schedule No. 47QSMA20D08P7. Purchase, Warranty, Installation, Maintenance, And Repair of Park And Playground Equipment	7/21/2021
Liberty Paper	Anaheim Union High School District Bid No. 2016-09 - Multi-Purpose Copy Paper	4/27/2016
Lopez Works, Inc.	Bid No. 1819-06, Parking Lot Sweeping Services	2/27/2019
LPA, Inc	RFP No. 4-1617, Architectural Services	4/19/2017
MGPA Architecture	RFP No. 4-1617, Architectural Services	4/19/2017
Mohawk Commercial, Inc.	State of California Multiple Award Schedule Contract No. 4-18-00-0085B, General Services Administration Schedule No. 121715-MCD, Purchase, Warranty, and Installation of Floor Covering Products and Related Products	6/12/2019
Mohawk Commercial, Inc.	State of California Multiple Award Schedule Contract No. 4-20-00-0085C, General Services Administration Schedule No. 080819-MCD, Purchase, Warranty, and Installation of Floor Covering Products and Related Products.	4/30/2020
New Dynasty Construction Company	Bid No. 1920-04, Aliso Niguel High School STEM Building Project	12/11/2019

**Capistrano Unified School District  
Bids/RFP-Qs/Piggyback Bids**

<b>VENDOR</b>	<b>TITLE</b>	<b>CUSD BOARD APPROVAL DATE</b>
Nicole Miller & Associates, Inc.	RFP No. 7-1617 - Investigative Services	6/7/2017
Nigro & Nigro PC	RFP No. 2-1617 - Financial Auditing Services	3/22/2017
Niki Investments, Inc. dba Domino's Pizza	RFP No. 1-2122, Fresh Daily, Pre-Baked Ready-To-Service Delivered Pizza Service	8/18/2021
Non-Infomtaion Technology Goods and Services - Various Vendors	State of California Multiple Award Schedule Contract Nos. 4-18-23-0049A, 4-18-23-0049B, 4-18-51-0061A, 4-18-51-0061C, 4-18-56-0071A, 4-18-56-0071B, 4-18-84-0063A, and 4-18-84-0063B, Non Information Technology Goods and Services - Various Vendors	4/25/2019
Office Depot	Newport-Mesa Unified School District Bid No. 104-18, Office and School Supplies and Equipment	12/12/2018
P&R Paper Supply Co.	Bid No. 1819-07, Paper and Plastic Products for Food and Nutrition Services	1/24/2019
Paul C. Miller Construction Co., Inc.	Bid No. 1920-05, Newhart Middle School STEAM Building Project	12/11/2019
PBK Architects	RFQ No. 4-1617, Architectural Services	4/19/2017
Periscope Holdings, Inc.	Master SAAS and Services Agreement	2/19/2020
Pinnacle Petroleum Inc.	Placentia-Yorba Linda Unified School District Bid No. 220-02, Fuel (Gasoline and Diesel)	8/21/2019
PJHM Architects, Inc.	RFP No. 4-1617, Architectural Services	4/19/2017
PlanITROI	Master Services Agreement 2020	10/21/2020
Pritchard Supply, Inc. dba Johnstone Supply	MA-080-16012279, Air Filters and Related Supplies - Pritchard Supply, Inc. dba Johnstone Supply	6/20/2018
Pritchard Supply, Inc. dba Johnstone Supply	MA-080-17011831, Heating, Ventilation and Air Conditioning Parts and Equipment - Pritchard Supply, Inc. dba Johnstone Supply	6/20/2018
Progressive Design Playgrounds	California Multiple Award Schedule Contract No. 4-03-78-0023A for Playground and Outdoor Equipment and Related Services	3/22/2017
Progressive Design Playgrounds	State of California Multiple Award Schedule Contract No. 4-03-78-0023A, General Services Aministration Schedule No. GS-07F-0542M, Purchase, Warranty, and Installation of Park and Playground Equipment, Turf and Acessories, and Other Outdoor Equipment and Related Services	2/19/2020
Quality Fence Company, Inc.	Bid No. 2122-07, Fence Repairs And Maintence	7/21/2021

**Capistrano Unified School District  
Bids/RFP-Qs/Piggyback Bids**

<b>VENDOR</b>	<b>TITLE</b>	<b>CUSD BOARD APPROVAL DATE</b>
Refrigeration Control Co Inc.	Bid No. 1718-09, Refrigeration and Ice Machine Equipment Repair Service and Preventative Maintenance Services	9/13/2017
Ricoh USA, Inc.	WSCA-NASPO Valuepoint Master Agreement No. 3091, California Participating Addendum No. 7-15-70-25 for Copiers, Printers, Related Devices and Associated Services	5/23/2018
Robertson Industries, Inc.	California Multiple Award Schedule (CMAS) Contract No. 4-11-78-0003C for Playground Surfacing and Related Services	4/19/2017
Sanders Construction Services, Inc.	Bid 2122-05, Compressed Natural Gas Station	7/21/2021
School Loop	RFP No. 3-1617 - Learning Management System. Software and Services to Support Course Management and a Virtual Learning Environment	4/19/2017
School Specialty	San Diego Unified School District Bid No. GD19-0545-03, Classroom Science, Technology, Engineering, Art, and Math (STEAM) Supplies - School Specialty, Incorporated	10/16/2019
SHI International Corp.	Simi Valley USD RFP 10-14-14, Microsoft Products	2/11/2015
Silver Creek Industries, Inc.	Centralia School District Project No. CEPU, #N15-2017/18, 2017 Districtwide Contract For The Purchase And Installation Of DSA Approved Portable Buildings	3/25/2020
Softchoice Corporation	Kings County Office of Education, Project No. 061119 Microsoft Products COE-Wide	1/15/2020
Southwest School Supply	Corona-Norco Unified School District Bid No. 2018/2019-023 - JIT Classroom & Office Supplies	3/13/2019
Sparkletts	Regional Cooperative Agreement Contract Number RCA -017-18010016 Between County of Orange/County Procurement Office and DS Services of America, Incorporated DBA Sparkletts For Bottled Water	8/22/2018
Spicers Paper, Inc.	Fontana Unified School District Bid No. 18/19-1505, Paper Products for Printing Services	12/12/2018
Supply Solutions	State of California Multiple Award Schedule Contract No. 4-18-75-0059C, General Services Administration Schedule No. GS-02F-0207X, Purchase and Warranty of Office Products, And Restroom Supplies And Accessories	11/18/2020

**Capistrano Unified School District  
Bids/RFP-Qs/Piggyback Bids**

VENDOR	TITLE	CUSD BOARD APPROVAL DATE
Tarkett USA, Inc.	State of California Multiple Award Schedule Contract No. 4-20-00-0126B, Base Schedule No. 080819-TFU, Purchase, Warranty, Maintenance, and Installation of Carpet And Floor Coverings	11/18/2020
TELACU Construction Management	RFP 6-1718, Preconstruction & Construction Management Services	5/23/2018
Time and Alarm Systems	Bid No. 1819-11, Fire Alarm Inspection Services - Cal Building Systems, Time and Alarm Systems	3/13/2019
T-Mobile USA, Inc.	NASPO Valuepoint (Formerly Known As Western States Contracting Alliance) Contract No. 1907 For Technology Goods	3/25/2020
Val-Pro, Inc. dba Valley Fruit & Produce Co.	Bid No. 1617-05, Fresh Produce (Fruits & Vegetables) Produces and Services	9/28/2016
Vector Resources, Inc.	California Multiple Award Schedule (CMAS) Contract Nos. 3-08-70-0876Y, 3-11-70-0876AG, 3-13-70-0876AL, 3-15-70-0876AM, 3-15-84-0018B, 3-16-70-2382B, 3-11-70-0876AK, 03-01-70-0879H, 03-08-70-0876W and 3-16-84-0018C, General Services Administration Schedule Nos. GS-35F-0505U, GS-35F-0563U, GS-35F-0308U, GS-35F-0511T, GS-07F-0206W, GS-35F-183DA, GS-35F-0143R, GS-35F-4748G, GS-35F-0814N and GS-07F-0200W Respectively, Information Technology Goods and Services	12/14/2016
Vector Resources, Inc.	State of California Participating Addendum No. 7-14-70-06 With WSCA-Naspo master Price Agreement Number AR1464 and State of California Multiple Award Schedule Contract No. 3-11-70-0876AK to Purchase Network Infrastructure Products - Vector Resources, Incorporated	9/12/2018
Vector USA	RFP No. 1-1718, E-Rate Categories One - Data Transmission Services and Internet Access and Two - Internal Connections Equipment and Services 2017-2018. Awarded Category 2	4/19/2017
Verne's Plumbing, Incorporated	Bid No. 2021-03, Plumbing Services	1/20/2021
Vertical Transport, Inc.	Bid No. 2021-06, Elevator Service, Maintenance and Repair	6/16/2021
Waterline Technologies, Inc	Los Angeles Unified School District, Contract No. 4400006668, Swimming Pool Chemicals and Supplies	2/27/2019

**Capistrano Unified School District  
Bids/RFP-Qs/Piggyback Bids**

<b>VENDOR</b>	<b>TITLE</b>	<b>CUSD BOARD APPROVAL DATE</b>
Weatherproofing Technologies, Inc.	State of California Award Schedule Contract No. 4-21-03-1001, California Department of General Services Base Schedule No. AEPA IFB# 021-D, Purchase, Warranty, Design, Removal, Installation, Maintenance, and Repair of Roofing and Building Equipment	6/16/2021
West Coast Arborists, Inc.	Bid No. 1617-02, Tree Trimming Maintenance Service	1/25/2017
WLC Architect	RFP No. 4-1617 - Architectural Services	4/19/2017
Zoll Medical Corporation	State of California Contract No. 4-14-65-0028A, Non-Information Technology Goods	4/25/2019
Zonar Systems, Inc	RFP No. 4-1920, Global Positioning System	2/19/2020

**VENDOR PAYMENTS OVER 250K AS OF 8/23/21****2021-2022**

<b>Vendor Name</b>	<b>Total Dollar Amount</b>
ASCIP	3,602,660.00
ASPHALT FABRIC & ENGINEERING INC	877,188.00
BENS ASPHALT	290,092.00
CAPISTRANO CONNECTIONS ACADEMY	5,707,944.00
COLLEGE AND CAREER ADVANTAGE	972,000.00
COLLEGE BOARD	380,053.00
COMMUNITY ROOTS ACADEMY	680,949.00
CORVEL ENTERPRISE COMP INC	451,986.81
CURRICULUM ASSOCIATES LLC	295,278.50
HORIZONS CONSTRUCTION COMPANY INTERNATIONAL INC.	543,732.50
JOURNEY CHARTER SCHOOL	524,651.00
MEBA C/O	10,440,539.61
NEW DYNASTY CONSTRUCTION COMPANY	826,914.52
OPPORTUNITY FOR LEARNING	829,666.37
ORANGE COUNTY ACADEMY OF	417,810.70
ORANGE COUNTY DEPT OF EDUC	719,493.30
OXFORD ACADEMY	744,988.00
PAUL C MILLER CONSTRUCTION CO	994,569.36
SAN DIEGO GAS & ELECTRIC	1,163,051.23
SOUTHERN CALIFORNIA EDISON	259,137.17
US BANK	3,262,665.14



CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services  
Prepared by: Lynh Rust, Executive Director, Contracts and Purchasing

Date: September 15, 2021

Board Item: Independent Contractor, Professional Services, Field Service and Master Contract Agreements

---

**HISTORY**

Education Code §§ 17604 and 17605 allow the Board of Trustees to delegate certain authority to District staff and pursuant to Resolution No. 1112-12, adopted on September 12, 2011, the Board delegated authority to the Deputy Superintendent, Business and Support Services, Executive Director, Fiscal Services and the Director, Purchasing the authority to sign and execute all contracts.

Education Code § 17605 requires all delegated transactions entered into by delegated staff be reviewed by the governing board every 60 days.

**BACKGROUND INFORMATION**

Independent Contractor, Professional Services, Field Service, and Master Contract Agreements are standard District template contracts, which have been reviewed by independent District legal counsel. The Purchasing and Contracts department prepares contracts, utilizing the appropriate contract form for the type of service requested and submits the contract, less the standard terms and conditions for Board consideration and approval. The standard terms and conditions for every type of contract are posted on the Purchasing website for public viewing and efficiency purposes to reduce the size of the Board agenda. A contract listing summary is provided for ease of review and information; however, the Board is requested to approve the actual contract included in the agenda item, not the summary itself.

**CURRENT CONSIDERATIONS**

Each contract, at a minimum, includes the rate(s) of services, scope of work to be provided, and term of the agreement.

**FINANCIAL IMPLICATIONS**

Each contract varies to the financial cost, depending on need and availability of funding.

**STAFF RECOMMENDATION**

It is recommended the Board approve and/or ratify all contracts submitted for consideration.

**PREPARED BY:** Lynh Rust, Executive Director, Contracts and Purchasing

**APPROVED BY:** Clark Hampton, Deputy Superintendent, Business and Support Services

SEPTEMBER 15, 2021 BOARD MEETING  
 DISTRICT STANDARDIZED INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES,  
 FIELD SERVICE AND MASTER CONTRACT AGREEMENTS

**New Agreements**

TYPE	CONTRACT NO.	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	ESTIMATED EXPENDITURES
PSA	2122139	Special Education	Jennifer Strong dba Jennifer Strong, LLC	Provide psychological services for District students	9/1/21 to 6/30/22	\$50,000.00
*MCA	2122145	Special Education	Speech & Language Development Center, Incorporated	Provide general education programs and special education instruction	7/1/21 to 6/30/22	\$250,000.00
PSA	2122146	Special Education	Dynamic Education Services, Incorporated	Provide compensatory/supplemental services such as academic support, educational counseling and guidance, speech and language therapy, and occupational therapy for District students	8/1/21 to 6/30/22	\$25,000.00
PSA	2122147	Special Education	Annlise M. Flanagan-Frankl dba Smart Family Solutions	Provide psychological services and assessments for District students	9/1/21 to 6/30/22	\$50,000.00
FSA	2122148	Routine Repair & General Maintenance	Hi Tech Protection Systems, Incorporated	Provide camera system equipment and installation at Ladera Ranch Middle School	9/16/21 to upon completion	\$33,050.00
ICA	2122149	Routine Repair & General Maintenance	Collicutt Energy Services, Incorporated	Provide reliability inspections and maintenance services for the generator preventative maintenance at Canyon Vista, Chaparral, Kinoshita, Laguna Niguel, Oak Grove, Oso Grande, R.H. Dana, Vista Del Mar and Wagon Wheel elementary schools; Don Juan Avila, Ladera Ranch, Las Flores, Niguel Hills and Shorecliffs middle schools; Aliso Niguel, Dana Hills, San Juan Hills, and Tesoro high schools and the District Office	7/1/21 to 6/30/22	\$65,565.00
PSA	2122150	Special Education	Pacific Coast Speech Services, Incorporated	Provide staffing for speech and language services including therapy, evaluation and consults	8/2/21 to 6/30/22	\$75,000.00
PSA	2122151	Developer Fees	J.M. King Consulting Incorporated, dba King Consulting	Provide 2022 developer fee justification study and annual and five-year development impact fee accounting report	9/1/21 to 6/30/22	\$9,250.00
ICA	2122152	Title I	CampCo Recreation	Provide an after-school program at Las Palmas Elementary School	7/1/21 to 6/30/22	\$123,000.00

SEPTEMBER 15, 2021 BOARD MEETING  
DISTRICT STANDARDIZED INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES,  
FIELD SERVICE AND MASTER CONTRACT AGREEMENTS

**New Agreements**

TYPE	CONTRACT NO.	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	ESTIMATED EXPENDITURES
ICA	2122153	Routine Repair & General Maintenance	Revel Environmental Manufacturing, Incorporated	Provide operation and maintenance of the Triton Stormwater Catch Basin Filters and Contech CDS Storm Water Interceptor installed at San Juan Hills High School and the District Office	7/1/21 to 6/30/22	\$6,522.00
ICA	2122154	Routine Repair & General Maintenance	Vortex Industries, Incorporated	Provide drop test to existing rolling steel fire doors at RH Dana Elementary School, Carl Hankey K8 Academy, Aliso Niguel, San Juan Hills, and Tesoro high schools, and provide tests to existing swing doors at Ambuehl, Chaparral, Oak Grove, Philip Reilly elementary schools, and San Clemente, San Juan Hills and Tesoro high schools	7/1/21 to 6/30/22	\$27,000.00
PSA	2122155	CFD 90-2	Vital Inspection Services, Incorporated	Provide DSA inspector of record services on the big toy replacement project at Vista Del Mar Elementary School	9/1/21 to 12/31/21	\$8,272.00
ICA	2122156	Routine Repair & General Maintenance	Cherokee Chemical Company, Incorporated dba ACT, A division of CCI Chemical	Provide monthly water treatment program for the cooling towers located at Castille, Moulton and Las Palmas elementary schools; Arroyo Vista K8, Niguel Hills and Shorecliffs middle schools; Dana Hills and Capistrano Valley high schools	7/1/21 to 6/30/22	\$13,830.00
PSA	2122158	Special Education	Stowell Learning Centers, Incorporated	Provide cognitive educational therapy for District students	8/10/21 to 6/30/22	\$20,000.00
PSA	2122159	CFD 90-2	Ninyo and Moore Geotechnical and Environmental Sciences Consultants	Provide materials testing and special inspection services for the Vista Del Mar Elementary School big toy replacement project	9/1/21 to 12/31/21	\$9,454.00
MAAS	PA11	Deferred Maintenance	PBK-WLC Architects	Provide architectural and engineering services for the turf replacement project at San Juan Hills High School	9/1/21 to 12/31/21	\$144,383.00
*MCA	2122160	Special Education	Syracuse RTC LLC dba Elevations RTC	Provide general education programs and special education instruction, residential and mental health services	7/1/21 to 6/30/22	\$200,000.00
PSA	2122161	Special Education	Beyond Blindness, Incorporated	Provide vision evaluations, assessments, and vision itinerant services to District students	7/1/21 to 6/30/22	\$15,000.00

SEPTEMBER 15, 2021 BOARD MEETING  
 DISTRICT STANDARDIZED INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES,  
 FIELD SERVICE AND MASTER CONTRACT AGREEMENTS

**New Agreements**

TYPE	CONTRACT NO.	FUNDING SOURCE	VENDOR	SERVICES	CONTRACT TERM	ESTIMATED EXPENDITURES
ICA	2122162	Special Education Transportation	Fueling and Service Technologies, Incorporated dba Fastech	Provide preventative maintenance and repair to clean natural gas (CNG) fill station and compressors	7/1/21 to 6/30/22	\$30,000.00
ICA	2122163	General Fund	Susan Hill	Provide marketing, program, and communications consulting for orchestra concerts	8/1/21 to 6/30/22	\$20,000.00
PSA	2122164	Special Education	OC SLLC, Incorporated	Provide speech and language services and literacy intervention/tutoring	8/17/21 to 6/30/22	\$20,000.00

\$1,195,326.00

SEPTEMBER 15, 2021 BOARD MEETING  
 DISTRICT STANDARDIZED INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES,  
 FIELD SERVICE AND MASTER CONTRACT AGREEMENTS

**Amendments**

TYPE	CONTRACT NO.	FUNDING SOURCE	VENDOR	SERVICES	JUSTIFICATION	ESTIMATED EXPENDITURES
ICA	1920021	Capital Facilities Funds	DecisionInsite, LLC	Provide consulting service and support for enrollment projections and residential development impact research	Amend Agreement to reflect new business name - PowerSchool Holdings LLC, dba PowerSchool Group, LLC	
PSA	2122070	Special Education	Michigan Braille Transcribing Fund, Incorporated	Provide braille transcript services for District visually impaired students	Increase contract value from \$7,500 to \$157,500	\$150,000.00
ICA	2122143	Routine Repair & General Maintenance	NSWC Mechanical Service LLC	Provide quarterly preventative maintenance on the air handlers systems located at the District Office	Increase contract value from \$8,040 to \$8,284	\$244.00

\$150,244.00

- FSA - Field Service Agreement
- ICA - Independent Contractor Agreement
- ICASS - Independent Contractor Agreement for Special Services
- LSA = Legal Services Agreement
- MAAS - Master Agreement For Architectural Services
- \*MCA - Master Contract Agreement
- PA - Project Addendum
- PSA - Professional Services Agreement

\* No "not to exceed" amount included in the master contract. The master contract agreements do not include a not to exceed dollar amount as it may limit the flexibility to place special education students in a timely manner.



**PROFESSIONAL SERVICES MASTER AGREEMENT**

This Agreement for Professional Services (“Agreement”) is effective as of **September 16, 2021** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

**JENNIFER STRONG dba JENNIFER STRONG, LLC**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$50,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **September 1, 2021 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

General Conditions       Special Conditions       Required Documents and Certifications       Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

By: \_\_\_\_\_  
 Name: Lynh N. Rust  
 Title: Executive Director, Contracts & Purchasing  
 Board Approval Date : September 15, 2021

**Contractor**

Signature: \_\_\_\_\_  
 Name: Jennifer Strong  
 Title: Owner  
 Address: 1975 Port Dunleigh Cir  
Newport Beach, CA 92660  
 Email Address: jendstrong@gmail.com

EXHIBIT A

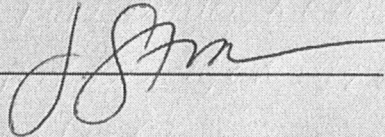
Fee Schedule 2021-22 School Year

DBA Jennifer Strong LLC  
Jennifer D. Strong  
1975 Port Dunleigh Cir  
Newport Beach, Ca 92660  
(949) 844-0233  
[Jendstrong@gmail.com](mailto:Jendstrong@gmail.com)

School Psychological Services

Daily Rate: \$580/day  
Half day rate: \$290/day

Signature



Date

7/21/2021

Printed Name

Jennifer Strong





**MASTER CONTRACT AGREEMENT**

This MASTER CONTRACT AGREEMENT (“**Agreement**”) is effective as of July 1, 2021 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“**LEA or District**”) and the contractor listed below (“**Contractor**”)

**SPEECH and LANGUAGE DEVELOPMENT CENTER, INCORPORATED**

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Terms and Conditions. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract and is fully incorporated in its entirety.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2021 through June 30, 2022.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

Master Contract     Special Conditions     Required Documents and Certifications  
 Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**“DISTRICT”**

By: Capistrano Unified School District  
Name: Lynh N. Rust  
Title: Executive Director, Contracts & Purchasing  
Board Approval Date : September 15, 2021

**“CONTRACTOR”**

By: Speech and Language Development Center, Incorporated  
Name: Dr. Adrienne Kessler  
Title: Chief Executive Office  
Email: akessler@sldc.net

**EXHIBIT A: 2021-2022 RATES**

**CONTRACTOR** Speech and Language Development Center, Incorporated **CONTRACTOR NUMBER** 30-66472-6937437 **2021-2022**  
**(NONPUBLIC SCHOOL OR AGENCY)** (CONTRACT YEAR)

**Per CDE Certification, total enrollment may not exceed** \_\_\_\_\_ **If blank, the number shall be as determine by CDE Certification.**

**Rate Schedule.** This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed	_____								
Total LEA enrollment may not exceed	_____								
	<table border="0"> <tr> <td align="center">Rate</td> <td align="center">Period</td> </tr> <tr> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td align="center">A. <u>Basic Education Program/Special Education Instruction</u></td> <td align="center">\$177.44 Day</td> </tr> <tr> <td align="center">Basic Education Program/Dual Enrollment</td> <td align="center">_____</td> </tr> </table>	Rate	Period	_____	_____	A. <u>Basic Education Program/Special Education Instruction</u>	\$177.44 Day	Basic Education Program/Dual Enrollment	_____
Rate	Period								
_____	_____								
A. <u>Basic Education Program/Special Education Instruction</u>	\$177.44 Day								
Basic Education Program/Dual Enrollment	_____								

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

**B. Related Services**

(1)	a. Transportation – Zone 1 Round Trip	\$49.35	Day
	b. Transportation – Zone 1 One Way	\$29.37	Day
	c. Transportation – Zone 2 Round Trip	\$60.38	Day
	d. Transportation – Zone 2 One Way	\$37.55	Day
	e. Transportation – Zone 3 Round Trip	\$70.00	Day
	f. Transportation – Zone 3 One Way	\$44.69	Day
	g. Bus Aide	\$25.00	Hour
(2)	a. Counseling – Individual	\$111.30	Hour
(3)	a. Adapted Physical Education – Individual	\$98.00	Hour
	b. Adapted Physical Education – Group of _____		
	c. Adapted Physical Education – Group of _____		
(4)	a. Language and Speech Therapy – Individual	\$114.45	Hour
	b. Language and Speech Therapy – Group		
	c. Language and Speech Therapy – Group of 3		
	d. Language and Speech Therapy – Per diem		
	e. Language and Speech – Consultation Rate		
(5)	a. Additional Classroom Aide – Individual (must be authorized on IEP)	\$25.00	Hour
	b. Additional Instructional Assistant – 2:1	\$16.00	Hour
	c. Additional Instructional Assistant – 3:1	\$14.00	Hour
(6)	AAC Consult	\$109.00	Hour
(7)	a. Occupational Therapy – Individual	\$114.44	Hour
	b. Occupational Therapy – Group of 2		
	c. Occupational Therapy – Group of 3		
	d. Occupational Therapy – Group of 4 - 7		
	e. Occupational Therapy – Consultation Rate		
(8)	Physical Therapy	\$114.45	Hour
(9)	a. Behavior Intervention - BID	\$114.45	Hour
	b. Behavior Intervention – BII	\$39.90	Hour
	Provided by: _____		
(10)	Social Skills	\$104.48	Hour
(12)	Residential Board and Care		
(13)	Residential Mental Health Services		
(14)	Other _____		

\*Parent transportation reimbursement rates are to be determined by the LEA.  
 \*\*By credentialed Special Education Teacher.



**PROFESSIONAL SERVICES MASTER AGREEMENT**

This Agreement for Professional Services (“Agreement”) is effective as of **September 16, 2021** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

**DYNAMIC EDUCATION SERVICES, INCORPORATED**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$25,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **August 1, 2021 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

General Conditions       Special Conditions       Required Documents and Certifications       Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

By: \_\_\_\_\_  
 Name: Lynh N. Rust  
 Title: Executive Director, Contracts & Purchasing  
 Board Approval Date : September 15, 2021

**Contractor**

Signature: \_\_\_\_\_  
 Name: Jonas Maceda  
 Title: Chief Executive Officer/Director  
 Address: 2510 E. Jamison Street  
Anaheim, CA 92806  
 Email Address: jonas@dynamicedservices.net



## Non-Public Agency (NPA) Rate Sheet 2021-2022

### COMPENSATORY/SUPPLEMENTAL SERVICES\*\*

(1) Supplemental Academic Services (SAS) or Academic Support	\$80.00	Per Hour
(2) Transition or Vocational services	\$80.00	Per Hour
(3) Educational Counseling & Guidance – Individual	\$100.00 to \$120.00	Per Hour
a. Parent Training	\$100.00	Per Hour
b. Educational Counseling		
a. E.R.I.C.S. or E.R.M.H.S.	\$120.00	Per Hour
(4) Language and Speech Services (LAS)/Therapy – Individual		
a. Language & Speech Therapy	\$160.00	Per Hour
(5) Occupational Therapy (OT) – Individual		
a. Occupational Therapy	\$160.00	Per Hour

### ASSESSMENTS/INDEPENDENT EDUCATIONAL EVALUATIONS(IEE)\*\*\*

(1) Language & Speech (LAS) Assessment	\$1,500.00	Per Student
(2) Occupational Therapy (OT) Assessment	\$1,500.00	Per Student
(3) Transition or Vocational Assessment	\$1,500.00	Per Student
(4) ERMHS/ERIC S Assessment	\$1,500.00	Per Student
(5) IEP Meeting/Participation – Session Report & Recommendation (SRR)	\$150.00	Per Hour

\*\*All Compensatory/Supplemental services are provided a Session Report & Recommendation (SRR) Form. School District & Parent/Guardian will receive a copy of SRR form upon completion of each authorized NPA services/contracted hours. SRR form will be provided and billed using the last hour/session for each student's services. For example, a student referred for 70 hours of SAS/Academic Instruction will complete 69 hours of SAS/Academic Instruction or direct services and 1 hour of indirect services as "Final Session/SRR."

\*\*\*Assessments/Independent Educational Evaluations (IEE) require a minimum of 60 days to complete. The cost of the assessment or IEE is per student. The assessment/IEE includes observations, interviews, assessments/evaluations, report, and presentation of report at the IEP meeting via telephone or video conference for a maximum of 2 hours. Any excess IEP meeting hours beyond the 2 hours allocated will incur an additional charge of \$150.00 per hour – IEP meeting/participation.



**PROFESSIONAL SERVICES MASTER AGREEMENT**

This Agreement for Professional Services (“Agreement”) is effective as of **September 16, 2021** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

**ANNILISE M. FLANAGAN-FRANKL dba SMART FAMILY SOLUTIONS**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$50,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **September 1, 2021 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[ X ] General Conditions      [ ] Special Conditions      [ X ] Required Documents and Certifications      [ X ] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

By: \_\_\_\_\_  
 Name: Lynh N. Rust  
 Title: Executive Director, Contracts & Purchasing  
 Board Approval Date : September 15, 2021

**Contractor**

Signature: \_\_\_\_\_  
 Name: Annilise Flanagan-Frankl  
 Title: Owner  
 Address: 19481 Pompano Lane, #109  
Huntington Beach, CA 92648  
 Email Address: anniliseff@gmail.com



*Annilise M. Flanagan-Frankl, M.S., P.P.S.  
19481 Pompano Lane #109  
Huntington Beach, CA. 92648  
847-226-3119*

### **Rate Information**

Annilise M. Flanagan-Frankl will be performing duties in the role as a School Psychologist.

The hourly rate is \$80.00 per hour for the 2021-2022 academic year.



**CAPISTRANO UNIFIED SCHOOL DISTRICT  
33122 Valle Road  
San Juan Capistrano, CA 92675**

**FIELD SERVICES AGREEMENT**

THIS CONTRACT is made and entered into this 16<sup>th</sup> day of September, 2021, by and between HI TECH PROTECTION SYSTEMS, INCORPORATED, hereinafter called the CONTRACTOR, and CAPISTRANO UNIFIED SCHOOL DISTRICT, hereinafter called the DISTRICT.

The CONTRACTOR and the DISTRICT do hereby contract and agree as follows:

1. The Contractor shall furnish the District for an amount estimated to be \$ 33,050.00 for the following:  
  
Provide equipment and complete installation of 32 new cameras and interface existing cameras to new server at Ladera Ranch Middle School.  
  
As described in the attached Exhibit A.
2. The term of the Contract shall begin on September 16, 2021 and end upon completion.
3. Payment schedule: Payment is to be made upon satisfactory completion of and acceptance of work as well as receipt of labor and material releases and invoice.
4. Inspection shall be performed by the Executive Director, Maintenance, Operations and Transportation or Designee on behalf of District, who will, if appropriate, recommend acceptance to the Board of Trustees.
5. This contract includes the attached General Conditions which are incorporated herein by reference. Contractor, by executing this contract, agrees to comply with each and every such term and condition.
6. Contractor shall guarantee all labor and materials used in the performance of this contract for a period of 365 days (1 year) from the date of acceptance by District.

7. This Contract includes all Contract Documents as indicated below:

- W-9 Request for Taxpayer Identification Number and Certification
- Quote/Proposal, dated Estimate #5212, 05/05/2021
- Plans and Specifications/Scope of Work Worker's
- Compensation Certificate
- Purchase Order Number \_\_\_\_\_
- Liability Insurance
- Certificate Guarantee
- Certification by Contractor of Criminal Records Check
- Contractor's Certificate Regarding Non-Asbestos Containing Materials
- Payment Bond \$ 33,050.00
- Faithful Performance Bond \$ \_\_\_\_\_
- California State Contractor's License Number - 833315
- Drug-Free Workplace Certification
- Tobacco Use Policy
- DIR Registrations No. 1000048260

8. IN WITNESS WHEREOF, said parties have executed this Contract as of the date first written above.

CAPISTRANO UNIFIED SCHOOL DISTRICT

CONTRACTOR:

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Lynh N. Rust  
Print Name

Gary George Juneau Jr  
Print Name

Executive Director, Contracts & Purchasing  
Title

RMO / CEO / PRES  
Title

Board Approval Date: September 15, 2021

\_\_\_\_\_  
(Corporate Seal, if Incorporated)

Field Service Agreement  
Capistrano Unified School District



EXHIBIT A

HI TECH PROTECTION SYSTEMS

**Estimate**

P.O. BOX 73595  
 SAN CLEMENTE, CA. 92673  
 949-369-0100 OFFICE  
 www.hitechprotectionsystems.com

Date	Estimate #
5/5/2021	5212

Name / Address
LADERA RANCH MIDDLE SCHOOL 29551 SIENNA PARKWAY LADERA RANCH, CA. 92694

			Project
Description	Qty	Cost	Total
HIKVISION 128 CHANNEL NVR WITH 24 SATA NO HDD	1	6,500.00	6,500.00
10 TB HDD ENTERPRISE	5	650.00	3,250.00
WBOX 4 MEGAPIXEL CAMERA WITH IR	32	250.00	8,000.00
COMPLETE INSTALLATION OF 32 CAMERAS AND INTERFACE EXISTING CAMERAS TO NEW SERVER	180	85.00	15,300.00
		<b>Total</b>	\$33,050.00



**INDEPENDENT CONTRACTOR MASTER AGREEMENT**

This Agreement for Contracted Services (“Agreement”) is effective as of **September 16, 2021** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the contractor listed below (“Contractor”). District and Contractor may hereafter be referred to as “Party” or collectively as the “Parties”.

**Collicutt Energy Services, Incorporated**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Contractor’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$65,565.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2021 through June 30, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

[ X ] General Conditions      [ ] Special Conditions      [ X ] Required Documents and Certification [ X ] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

**Contractor**

By: \_\_\_\_\_  
Name: Lynh N. Rust  
Title: Executive Director, Contracts & Purchasing  
Board Approval Date : September 15, 2021

Signature: \_\_\_\_\_  
Name: Steven Myles Collicutt  
Title: CEO / President  
Address: 12349 Hawkins Street  
Sante Fe Springs, CA 90670  
Email Address: sarah.starnes@collicutt.com




---

## Generator Preventative Maintenance Agreement

Collicutt Energy Services is pleased to offer you the following quote for Maintenance Service. This quote will include all transportation, labor and materials for the work listed below.

---

### Inclusions

Collicutt Energy Services will perform the following Reliability Inspections and Maintenance Services, to include transportation, labor and materials for work performed during regular business hours, Monday through Friday between 7AM and 4PM.

---

### Scope of Work

- 1) Collicutt Energy Services will perform the following services:
  - i) Annual
    - (1) Lubrication
      - (a) Checking engine crank case oil level.
      - (b) Clean crankcase heater.
      - (c) Change crankcase oil per analysis or every three years.
      - (d) Inspect oil lines and connections.
      - (e) Check oil pressure.
      - (f) Change oil filters.
    - (2) Cooling System
      - (a) Check engine coolant level.
      - (b) Inspect radiator core.
      - (c) Inspect coolant line connections and hoses.
      - (d) Check fan belt tension and wear.
      - (e) Check radiator condition.
      - (f) Check coolant concentration and corrosion inhibitor.
      - (g) Inspect coolant pump.
      - (h) Inspect temperature regulator.
      - (i) Check water jacket heater for correct operation.
    - (3) Fuel System
      - (a) Check sediment bowls and open drains.
      - (b) Inspect all fuel system components for evidence of water, sludge and rust.
      - (c) Check fuel level in day tank and main tank, where applicable.
      - (d) Check fuel pressures.
      - (e) Inspect and test fuel level float switches.
      - (f) Inspect fuel lines and fittings.
      - (g) Inspect and test containment alarm.



- (h) Inspect and test transfer pump.
- (i) Change fuel filters.
  
- (4) Air Induction and exhaust
  - (a) Check air cleaner service indicator.
  - (b) Check/clean dust collector cap.
  - (c) Inspect manifold and air piping for leaks.
  - (d) Check all intake systems hoses and connections.
  - (e) Open condensation drains.
  - (f) Check engine exhaust system including after treatment devices.
  
- (5) Electrical system
  - (a) Check battery electrolyte condition and level, if applicable.
  - (b) Clean electrical connections and battery.
  - (c) Inspect alternator drive belt tension and wear.
  - (d) Check shutoff controls.
  - (e) Inspect starter.
  - (f) Check battery charging system for proper operation.
  
- (6) General
  - (a) Visually check engine mounts.
  - (b) Visually check complete unit.
  - (c) Test run and check for misfire, vibration or unusual noise.
  - (d) Inspect for cleanliness.
  
- ii) Items to be checked while engine is running
  - (1) Check oil pressure, fuel pressure and belt driven accessory drives.
  - (2) Check oil level.
  - (3) Check generator frequency, voltage and temperatures.
  - (4) Check for leaks or unusual noises.
  - (5) Check engine exhaust system.
  - (6) Check engine cooling fan.
  - (7) 2 hour load bank testing. (If Applicable)
  
- 2) 24 Hour emergency service.
- 3) 4 hour response time.



Cost Breakdown Per Unit

Site	Serial	Annual	Monthly w/ 30min run time (x11)	Year's Total
Aliso Niguel High A	317911/60kw	\$510	\$250	\$3,260
Aliso Niguel High Feild	351725/100kw	\$510	\$250	\$3,260
Canyon Vista Elementary	757024/20kw	\$485	\$250	\$3,235
Chaparral Elementary	F7463A/001/20kw	\$485	\$250	\$3,235
Dana Hills High	1171343160/30kw	\$490	\$250	\$3,240
Don Juan Avila Middle	2053161/35kw	\$490	\$250	\$3,240
Kinoshita Elementary	2048647/20kw	\$485	\$250	\$3,235
Ladera Ranch Middle	2070217/50kw	\$510	\$250	\$3,260
Laguna Niguel Elementary	2067784/20kw	\$485	\$250	\$3,260
Las Flores Middle	2033576/35kw	\$490	\$250	\$3,240
Niguel Hills Middle	D900313413/8kw	\$440	\$250	\$3,190
Oso Grande Elementary	AO58731483/13kw	\$450	\$250	\$3,200
Oak Grove Elementary	B950570598/20kw	\$485	\$250	\$3,235
R.H. Dana Elementary	2037233/15kw	\$450	\$250	\$3,200
Shorecliffs Middle	1980794915/20kw	\$485	\$250	\$3,235
Tesoro High	2056414/130kw	\$575	\$250	\$3,325
Vista Del Mar Elementary	753457/40kw	\$500	\$250	\$3,250
Wagon Wheel Elementary	1960616097/20kw	\$485	\$250	\$3,235
CUSD Education Center	AFK 00721/700kw	\$1080	\$250	\$3,830
SJHHS	2086732/180kw	\$650	\$250	\$3,400

Total Cost For All Services Above:  
\$65,565



Exclusions

Customers' electrical equipment and or building circuits, functions and or operations. This contract does not include any repairs to the equipment. All repairs to the equipment must be approved by the customer. The pricing in this contract does not include applicable taxes.

Preferred Pricing

Contract Labor Rate \$120.00 per hour portal to portal during normal business hours Monday through Friday 7 AM to 4 PM on all service trouble calls above and beyond the maintenance contract.

Overtime Rate \$195.00 per hour portal to portal on all service trouble calls above and beyond the maintenance contract after normal business hours.

Doubletime Rate \$280.00 per hour portal to portal on Sundays and Holidays.

Mileage Charge \$1.75 per mile round trip.

Truck Charge No charge to contract customers.

Diesel Fuel Delivery No labor, mileage, or truck charge 24/7 – 365 days a year with 300 gallons or more. Less than 300 gallons add \$150 for delivery fee.

Rental Generator Rate 20% discount to contract customers if the rental is available with Collicutt Energy Services.

**Note:** It is the generator owners' responsibility to ensure the generator is properly permitted and that the unit is being operated during the hours allowed and in accordance with their required laws and or regulations.

**Submitted By:** Sarah Starnes **Email:** Sarah.Starnes@collicutt.com **Phone:** 562-322-5121

Acceptance

The undersigned hereby accepts this Planned Maintenance Agreement and agrees to the Terms and Conditions of Sale found at Collicutt.us/termservice.

Capistrano Unified School District

Ben Dewees

Contract Services Manager 1

(949) 234-9540

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**PROFESSIONAL SERVICES MASTER AGREEMENT**

This Agreement for Professional Services (“Agreement”) is effective as of **September 16, 2021** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

**PACIFIC COAST SPEECH SERVICES, INCORPORATED**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$75,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **August 2, 2021 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

General Conditions       Special Conditions       Required Documents and Certifications       Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

By: \_\_\_\_\_  
 Name: Lynh N. Rust  
 Title: Executive Director, Contracts & Purchasing  
 Board Approval Date : September 15, 2021

**Contractor**

Signature: \_\_\_\_\_  
 Name: Annette Crotty  
 Title: Director of Finance  
 Address: 14252 Culver Dr., Suite 146  
Irvine, CA 92604  
 Email Address: acrotty@epcss.net

EXHIBIT A



**RATE SHEET 2021-22 SCHOOL YEAR**

Speech and Language Services including therapy, evaluations, and consults \$92.50

---

Annette Crotty  
V.P./Finance





**PROFESSIONAL SERVICES MASTER AGREEMENT**

This Agreement for Professional Services (“Agreement”) is effective as of **September 16, 2021** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

**J.M. KING CONSULTING, INCORPORATED dba KING CONSULTING**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$9,250.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **September 1, 2021 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

[ X ] General Conditions      [ ] Special Conditions      [ X ] Required Documents and Certifications      [ X ] Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

By: \_\_\_\_\_  
 Name: Lynh N. Rust  
 Title: Executive Director, Contracts & Purchasing  
 Board Approval Date : September 15, 2021

**Contractor**

Signature: \_\_\_\_\_  
 Name: Jamie Iseman  
 Title: President  
 Address: 2901 35<sup>th</sup> St.  
Sacramento, Ca. 95817  
 Email Address: jamie@kinginc.com



FEE PROPOSAL:  
**DEVELOPER FEE JUSTIFICATION STUDY AND ANNUAL & FIVE YEAR  
DEVELOPEMENT IMPACT FEE ACCOUNTING REPORT**

PREPARED FOR:  
**CAPISTRANO UNIFIED SCHOOL DISTRICT**

FOR:  
**FISCAL YEAR 2021-22**

Attention:

**John Forney**

Chief Facilities Officer

Facilities Planning, Construction, and M&O

Email: [jgforney@capousd.org](mailto:jgforney@capousd.org)

Phone: 949.234.9545

Primary Contact:

**Jamie Iseman**

President

Email: [jamie@kinginc.com](mailto:jamie@kinginc.com)

Phone: 916.706.3538

## **PURPOSE AND SCOPE OF SERVICES**

The Capistrano Unified School District should prepare a Developer Fee Justification Study to demonstrate they meet pertinent requirements of State law regarding the collection of developer fees for both residential and commercial construction.

State law gives school districts the authority to charge fees on new residential and commercial/industrial developments if those developments generate additional students and cause a need for additional school facilities. Government Code Section 65995 authorizes school districts to collect fees on future development (Level I Fees). Government Code 66001 requires that a reasonable relationship exist between the amount and use of the fees and the development on which the fees are to be charged.

King Consulting will prepare a Developer Fee Justification Study in order to justify the collection of statutory developer fees for both the residential and commercial/industrial developments within the District. These fees are authorized by Education Code 17620.

The study will be documented to provide the District with justification to levy statutory developer fees. The study will:

- 1) Identify the cost of providing school facilities for students generated by future residential and commercial/industrial development in order to justify the collection of fees, and
- 2) Explain the relationship between the fees and the developments on which those fees are to be charged.

The following components outline the consultant's work for the preparation of the Developer Fee Justification Study.

### **COMPONENT A: RESEARCH RESIDENTIAL AND COMMERCIAL DEVELOPMENT**

A key component of the Developer Fee Justification Study is assessing the impact of both residential and commercial development. This component identifies current and projected residential and commercial development in order to identify the level of development projected to occur with District boundaries.

1. Review of district historical residential development to calculate building densities, zoning and master plan designations to determine build-out potential by typology.
2. Research vacant land and zoning densities to determine potential development.
3. Research with appropriate city planning departments and county agencies to determine proposed and active residential and commercial projects which may impact the District by generating new students.
4. Preparation of report identifying current development projects and projected residential developments by typology (multi-family, single family detached, single family attached, and commercial development) within the District.
5. Projection of fee revenues for residential and commercial/industrial development based on the current statutory fees.

### **COMPONENT B: STUDENT GENERATION FACTORS**

1. Prepare District-specific student generation rates by typology of units, i.e. single-family detached, single-family attached, multi-family.
2. Utilizing future residential development (outlined in Component A), project future students from new residential development to assist in calculating the impact to District facilities.

### **COMPONENT C: ENROLLMENT PROJECTIONS**

In order to develop the nexus between the current capacity of the District and the future need to house students, Component C will provide enrollment projections based on historic and anticipated development, birth trends, and student migration. Specific steps will include:

1. Preparation of enrollment projections to the 2031-32 school year.
2. Using current zoning, build-out potential, and absorption schedules for residential development, and District specific student generation rates determine impact to current facilities.

#### **COMPONENT D: FACILITY CAPACITY ASSESSMENT**

In order to determine the District's ability to house current students and students projected from future development in Component C, capacities will be calculated for all school sites within the District. Component D will analyze current loading standards and prepare site specific capacity counts. The specific steps of Component D will include:

1. An analysis of the District's current facilities by school site, calculating capacities of all school sites, and acreages of sites.
2. Utilizing the current student enrollments, and the projected enrollments by grade group, an analysis of the District's ability to house future students will be determined by comparing future students to current capacity as outlined in this component.
3. Identification of unused/undeveloped District sites.

#### **COMPONENT E: PREPARATION OF FINAL REPORT/JUSTIFICATION FOR FEES**

The study, utilizing information from Components A-D, will be provided to the District and will demonstrate compliance with the appropriate Education Codes.

#### **COMPONENT F: PREPARATION OF ANNUAL & FIVE YEAR DEVELOPMENT IMPACT FEE ACCOUNTING REPORT FY 20-21**

Prepare submittals for the requirements pertaining to the reporting and expenditures of the District's Developer Fee Account (Fund 25) pursuant to Government Code Sections 66001 and 66006.

#### **DISTRICT TO PROVIDE**

In order to complete the analysis, the District will be required to provide the following items:

1. Developer Fee records with addresses and square footage of units (if available).
2. General Ledger records for revenue and expenditures from District's Developer Fee Account (Fund 25).
  - a. List of completed projects in fiscal year reporting and planned projects for next five fiscal years.

### **CONSULTING FEES**

The Consultant will provide the draft copy of the study, revise and prepare the final study, provide sample board resolutions and public notices, and review of adoption documents and timeline with District staff. This report will be in compliance with the requirements of Education Code Section 17620.

A presentation to the Board is included in this cost.

#### **Developer Fee Justification Study and**

#### **Annual & Five Year Development Impact Fee Accounting Report for FY 20-21**

**\$9,250.00**

***\*Note: This cost can be funded with Developer Fees.***

### **ADDITIONAL CONSIDERATIONS**

The Consultant shall be reimbursed as follows:

1. Visitations to the District above and beyond the services outlined shall be billed at \$185.00 per hour including travel time.
2. Work completed above and beyond the hours specified in this contract shall be billed at \$185.00 per hour.
3. Mileage for all meetings shall be reimbursed to the Consultant at the rate of .56 per mile.
4. Reproduction of documents shall be the responsibility of the District. The Consultant will provide duplicating services on an actual cost basis.



**INDEPENDENT CONTRACTOR MASTER AGREEMENT**

This Agreement for Contracted Services (“Agreement”) is effective as of **September 16, 2021** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the contractor listed below (“Contractor”). District and Contractor may hereafter be referred to as “Party” or collectively as the “Parties”.

**CAMPCO RECREATION**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Contractor’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$123,000.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2021 through June 30, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

General Conditions       Special Conditions       Required Documents and Certification  Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

**Contractor**

By: \_\_\_\_\_  
Name: Lynh N. Rust  
Title: Executive Director, Contracts & Purchasing  
Board Approval Date : September 15, 2021

Signature: \_\_\_\_\_  
Name: Sylvia N. Rosenthal  
Title: CampCo Recreational Owner  
Address: 26591 Avenida Veronica  
Mission Viejo, CA 92691  
Email Address: Sylvia@campcodaycamps.com



26591 Avenida Veronica  
 Mission Viejo, CA 92691  
 (949) 643-9008  
 www.CampcoDayCamps.com

## Las Palmas Elementary School ASES After-school Program Fee Schedule

Page 1 of 1, Updated on 7/26/21; 12:05pm

### Estimated Cost Breakdown for the 2021/2022 School-year:

To provide afterschool program supervision, up to 84 students, all school days from dismissal to 6pm, based on the school calendar approved by the District on 5/19/2021.

Personnel Salaries & Employee Benefits (includes 10% increase on January 1, 2022 due to raise in minimum wage)	\$174,000.00
Books, Supplies, Snacks	\$5000.00
Services & Other Operating Expenses	\$19,140.00
<b>Total Estimated Program Expenses:</b>	<b>\$198,140.00</b>
Estimated Value of In-Kind Services:	(\$75,140.00)
Maximum* to be Invoiced to CUSD payable from ASES funds, 2021/22 SY:	\$123,000.00

### Invoiced Expenses\*:

The "Total Estimated Program Expenses" listed above are estimated. Actual costs to be invoiced monthly with the total of invoices not to exceed the "Maximum to be Invoiced to CUSD" listed above based on the currently approved ASES Grant.

**Payment due dates:** Payment to CampCo is to be expedited within 30 days after invoice is submitted.





**INDEPENDENT CONTRACTOR MASTER AGREEMENT**

This Agreement for Contracted Services (“Agreement”) is effective as of **September 16, 2021** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the contractor listed below (“Contractor”). District and Contractor may hereafter be referred to as “Party” or collectively as the “Parties”.

**REVEL ENVIRONMENTAL MANUFACTURING INCORPORATED**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Contractor’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$6,522.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2021 through June 30, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

General Conditions       Special Conditions       Required Documents and Certification  Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

**Contractor**

By: \_\_\_\_\_  
 Name: Lynh N. Rust  
 Title: Executive Director, Contracts & Purchasing  
 Board Approval Date : September 15, 2021

Signature: \_\_\_\_\_  
 Name: Charles Fleischmann  
 Title: Vice President  
 Address: 2110 South Grand Avenue  
Santa Ana, CA 92705  
 Email Address: judy@remfilters.com

**EXHIBIT A**



**FEE SCHEDULE  
PERIOD: JULY 01, 2021 - JUNE 30, 2022**

**COMPANY NAME:** Revel Environmental Manufacturing Inc.

**REP NAME:** Bob Marchant

**E-MAIL ADDRESS:** bobm@remfilters.com

**California State Contractor's License Number** 857410

For all Public Works Projects (Pursuant to Labor Code 1725.5 & 1771.1) Contractor DIR Registration  
DIR Registrations No. 1000001340

**SCOPE OF WORK/IDENTIFY SERVICES TO BE PROVIDED:**

Stormwater BMP services per attached scope of work/yearly service proposal (SJH HS)

Stormwater BMP services per attached scope of work/yearly service proposal (CUSD Education Center)

**HOURLY RATE:**

Description or Classification	Dollar (\$) Amount
SJHHS	\$4310.00
SJHHS (extra for Interceptor pump out)	\$0
Education Center	\$2212.00
Education Center (extra for 2 (ea) Interceptor pump outs)	\$0

**PARTS PERCENTAGE MARK-UP:**

\_\_\_\_\_

\_\_\_\_\_

**ANY ADDITIONAL CHARGES:**

Underground Interceptor pump-outs quoted separately, determined by budgeted inspections

\_\_\_\_\_

\_\_\_\_\_



**Revel Environmental Manufacturing Inc.**

2110 South Grand Ave.  
Santa Ana, California 92705  
sales@remfilters.com  
www.remfilters.com

Phone (888) 526 4736  
Phone (714) 557-2676  
Fax (714) 557-2679  
Lic. No. 857410

April 28, 2021

Capistrano Unified School District  
Mr. Ben Dewees  
32972 Calle Perfecto  
San Juan Capistrano Ca 92675

**SUBJECT:** Proposal for Operation & Maintenance (O&M) of the 32 (ea) TRITON Stormwater Catch Basin Filters and 2 (ea) CDS stormwater interceptors installed at **San Juan Hills High School 29211 Vista Montana, San Juan Capistrano Ca.**

Dear Ben:

Thank you for the opportunity to provide a proposal for the Operation & Maintenance of the stormwater BMP's.

**TRITON Stormwater Catch Basin Filters O&M – 36 Units**

Performed two (2X) per year – once in the fall before the rainy season, once during the early spring.

**Scope of work performed:**

- Remove and dispose of all captured debris and material in accordance to all laws and regulations. (Materials are disposed of at a Class II Hazardous Materials facility.)
- Vacuum and power wash filters at each service visit.
- Inspect each filter for system operation.
- Replace and recharge filter media as necessary. Spent "FOG" media shall be manifested and recycled at a Cal EPA approved recycle facility.
- Attach a bright yellow Dated Service Lock-out Tag to each catch basin after the service is completed. The "date" corresponds to a REM Service Report.
- Provide a Service Compliance Report after each visit indicating the specific work that was performed, debris capacity of each filter, and any observed stormwater compliance issues.
- REM archives all Compliance Reports to assist owner with regulatory inspections.
- REM warrants TRITON Filters an additional **Five** years beyond the one year standard product warranty at **no additional charge**. Warranty will be extended for each year of 2x/year service

The work shall be scheduled and performed at **\$60/Filter two times per year**.

2110 S. Grand Ave. Santa Ana Ca 92705 PH: (714) 557-2676 FAX: (714) 557-2679

**Interceptor Inspection Service -**

**1 (ea) Stormceptor – Storm Water Interceptor Model STC 2400**

**Inspection Costs - \$235.00 per unit each visit (\$470 Total Annual Cost).** Performed two times (2X) per year. \*Additional costs for vault pump-out services are quoted as needed determined by inspections and performed only after approval from customer.

Service includes:

- Assessment of overall device operational effectiveness in accordance with manufacture’s specifications.
- Visual inspection of internal components (cartridges, manifolds, screens, weirs, and gates) for damages or defects.
- Measurement of vault/chamber water and sediment level accumulation.
- Checking water clarity and assessment of hydrocarbon buildup.
- Removal of surface debris and floating trash accumulation.
- Inspection of cartridge media debris/saturation levels
- Dated REM service Lock-out Tag attached to manhole cover or ladder rung.
- Full 3<sup>rd</sup> Party Compliance Reporting provided for municipal inspection and tracking.

**Cost Summary:**

<b>Annual Services Provided</b>	<b>Total Cost</b>
<b>Complete Filter Maintenance</b> ( 32 units x \$60/ filter) x 2/yr	\$3840.00
Debris Removal & Disposal	Included
Media Recharge & Recycle	Included
<b>Extended Filter Warranty (REM Triton Filters)</b>	Included
<b>Interceptor Inspection/Service</b> (1 unit x \$235 x 2/yr)	\$470.00
<b>Dated Lock-out Service Tags</b>	Included
<b>3<sup>rd</sup> Party Reporting &amp; Archiving</b>	Included
<b>Total Annual Cost</b>	<b>\$4310.00</b>
<b>*Additional costs for vault pump-out services are quoted as needed determined by inspections and performed only after approval from customer.</b>	

**Site Location:** 33122 Valle Road, San Juan Capistrano Ca

**Contact Ref:** Capistrano Unified School District  
32972 Calle Perfecto  
San Juan Capistrano Ca 92675

Mr. Ben Dewees (949) 234-9540 [bndeweese@capouud.org](mailto:bndeweese@capouud.org)

**Service Dates:** December - O&M Service  
June - O&M Service

**Estimate Date:** April 28, 2021 (Estimate valid for 60 days)

The Terms and Conditions attached constitute a part of this agreement.

**This agreement is hereby accepted:**

BY: \_\_\_\_\_  
Property Owner Authorized Signature

DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
REM Inc. Authorized Signature

DATE: \_\_\_\_\_



***Revel Environmental Manufacturing Inc.***

2110 South Grand Ave.  
Santa Ana, California 92705  
sales@remfilters.com  
www.remfilters.com

Phone (888) 526 4736  
Phone (714) 557-2676  
Fax (714) 557-2679  
Lic. No. 857410

April 28, 2021

Capistrano Unified School District  
Mr. Ben Dewees  
32972 Calle Perfecto  
San Juan Capistrano Ca 92675

**SUBJECT:** Proposal for Operation & Maintenance (O&M) of the 9 (ea) TRITON Stormwater Catch Basin Filters and 2 (ea) CDS stormwater interceptors installed at **33122 Valle Road, San Juan Capistrano Ca.**

Dear Ben:

Thank you for the opportunity to provide a proposal for the Operation & Maintenance of the stormwater BMP's.

**TRITON Stormwater Catch Basin Filters O&M – 9 Units**

Performed two (2X) per year – once in the fall before the rainy season, once during the early spring.

**Scope of work performed:**

- Remove and dispose of all captured debris and material in accordance to all laws and regulations. (Materials are disposed of at a Class II Hazardous Materials facility.)
- Vacuum and power wash filters at each service visit.
- Inspect each filter for system operation.
- Replace and recharge filter media as necessary. Spent “FOG” media shall be manifested and recycled at a Cal EPA approved recycle facility.
- Attach a bright yellow Dated Service Lock-out Tag to each catch basin after the service is completed. The “date” corresponds to a REM Service Report.
- Provide a Service Compliance Report after each visit indicating the specific work that was performed, debris capacity of each filter, and any observed stormwater compliance issues.
- REM archives all Compliance Reports to assist owner with regulatory inspections.
- REM warrants TRITON Filters an additional **Five** years beyond the one year standard product warranty at **no additional charge**. Warranty will be extended for each year of 2x/year service

The work shall be scheduled and performed at **\$64/Filter two times per year**.

**2110 S. Grand Ave. Santa Ana Ca 92705 PH: (714) 557-2676 FAX: (714) 557-2679**

**Interceptor Inspection Service -**

**2 (ea) Contech CDS – Storm Water Interceptor CDS Models 2020 & 4030**

**Inspection Costs - \$195.00 per unit each visit (\$390 Total Annual Cost).** Performed two times (2X) per year. **\*Additional costs for vault pump-out services are quoted as needed determined by inspections and performed only after approval from customer.**

Service includes:

- Assessment of overall device operational effectiveness in accordance with manufacture’s specifications.
- Visual inspection of internal components (cartridges, manifolds, screens, weirs, and gates) for damages or defects.
- Measurement of vault/chamber water and sediment level accumulation.
- Checking water clarity and assessment of hydrocarbon buildup.
- Removal of surface debris and floating trash accumulation.
- Inspection of cartridge media debris/saturation levels
- Dated REM service Lock-out Tag attached to manhole cover or ladder rung.
- Full 3<sup>rd</sup> Party Compliance Reporting provided for municipal inspection and tracking.

**Cost Summary:**

<b>Annual Services Provided</b>	<b>Total Cost</b>
<b>Complete Filter Maintenance ( 9 units x \$64/ filter) x 2/yr</b>	\$1152.00
Debris Removal & Disposal	Included
Media Recharge & Recycle	Included
<b>Extended Filter Warranty (REM Triton Filters)</b>	Included
<b>Interceptor Inspection/Service (2 unit x \$265 x 2/yr)</b>	\$1060.00
<b>Dated Lock-out Service Tags</b>	Included
<b>3<sup>rd</sup> Party Reporting &amp; Archiving</b>	Included
<b>Total Annual Cost</b>	<b>\$2212.00</b>
<b>*Additional costs for vault pump-out services are quoted as needed determined by inspections and performed only after approval from customer.</b>	

**Site Location:** 33122 Valle Road, San Juan Capistrano Ca

**Contact Ref:** Capistrano Unified School District  
32972 Calle Perfecto  
San Juan Capistrano Ca 92675

Mr. Ben Dewees (949) 234-9540 [bndewees@capouud.org](mailto:bndewees@capouud.org)

**Service Dates:** June - O&M Service  
December - O&M Service

**Estimate Date:** April 28, 2021 (Estimate valid for 60 days)

The Terms and Conditions attached constitute a part of this agreement.

**This agreement is hereby accepted:**

BY: \_\_\_\_\_  
Property Owner Authorized Signature

DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
REM Inc. Authorized Signature

DATE: \_\_\_\_\_

2110 S. Grand Ave. Santa Ana Ca 92705 PH: (714) 557-2676 FAX: (714) 557-2679





**INDEPENDENT CONTRACTOR MASTER AGREEMENT**

This Agreement for Contracted Services (“Agreement”) is effective as of **September 16, 2021** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the contractor listed below (“Contractor”). District and Contractor may hereafter be referred to as “Party” or collectively as the “Parties”.

**VORTEX INDUSTRIES, INCORPORATED**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Contractor’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$27,000.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2021 through June 30, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

General Conditions       Special Conditions       Required Documents and Certification  Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

**Contractor**

By: \_\_\_\_\_  
Name: Lynh N. Rust  
Title: Executive Director, Contracts & Purchasing  
Board Approval Date : September 15, 2021

Signature: \_\_\_\_\_  
Name: Shannon Kane  
Title: Compliance Manager  
Address: 20 Odyssey  
Irvine, CA 92618  
Email Address: shannonk@vortexind.com



# PROPOSAL

1-800-698-6783

To	Site	Date	5/7/2021
CAPISTRANO USD - MAINT & OPER 32972 CALLE PERFECTO SAN JUAN CAPISTRANO, CA 92675	ALISO NIGUEL HIGH SCHOOL 28000 WOLVERINE WAY ALISO VIEJO, CA 92656		
Attn. CLARK FISHER			
Ref. # SQ-458217	Phone (949) 234-9500 Fax	Job (949) 283-8343 Phone	

In accordance with the terms and conditions stated hereinafter, and on the following pages, we propose to provide the following doors and / or repair work (hereinafter referred to as the "Product") on the following terms.

**Aliso Niguel High School**

Vortex will **Drop Test Four (4) existing Rolling Steel Fire Doors** as needed to meet Fire Codes. This inspection includes the following:

- o Inspection of curtain, guides, hood baffle
- o Inspection of brackets and operating assemblies
- o Inspection of closing and governor assemblies
- o Inspection of fusible links, sash chain, and S-hooks
- o Inspection of the mounting of the guide assembly and hood attachment to the wall
- o Insure the door is strung so that any ONE fusible link will trip the door
- o Check the tension balance and/or door spring
- o Check overall operation of door
- o Drop test and reset the door to insure safe and proper operation
- o Drop test a 2<sup>nd</sup> time, reset the door, and provide a service label of inspection

Once our inspection is complete, we will provide you with a written report of our findings, a Certificate stating that your door has passed inspection, and a Service Label for your reference for any emergency repairs and periodic inspections. If the door does not pass our Fire Drop Test, we will provide a free quote of repairs needed to bring the doors up to Fire Code.

**FOR THE TOTAL NOT TO EXCEED.....\$2,700.00**

*Note: Most Fire Jurisdictions require that Fire Doors be tested annually to remain in compliance with Code and insure safe and proper operation in the event of an emergency.*

Please note this bid INCLUDES the following:

1. Vortex Exclusive **ninety (90) day Limited Warranty** on labor.
2. Vortex Exclusive **one (1) year warranty** on all new material.
3. Work to be scheduled during regular business hours (M-F 7:30a-4:30p) unless otherwise stated.
4. Removal and disposal of damaged material.

<input checked="" type="checkbox"/> Customer to list days or hours Vortex cannot do the work: _____	
Payment Terms:	% on deposit. Balance due upon Completion.
This offer is good for 30 days. <b>SIGNED COPY MUST BE RETURNED TO OUR OFFICE WITH DEPOSIT.</b> Offer may be revoked by Vortex at any time prior to acceptance. Hidden or unanticipated damages and/or services not included in proposal. Proposal also does not include costs of prevailing wages, if required, unless specifically identified herein.	
<small>NOTICE TO PROPERTY OWNER: If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice before making payment to your contractor or (2) any other method or device which is appropriate under the circumstances.</small>	
Any questions concerning a contractor may be referred to the Registrar, Contractors' License Board, 3132 Bradshaw Road, Sacramento, California. Mailing address: P.O. Box 26000, Sacramento, California 95862.	
<b>IMPORTANT:</b> See following pages for additional terms, including limitations of warranty and limitations of liability which are part of this proposal, and will constitute terms of your contract with Vortex. Customer is added to our General Liability policy as Additional Insured only when required by written contract with Customer.	
Accepted:	("Customer") <b>VORTEX INDUSTRIES, INC. ("VORTEX")</b>
By	By Chris Knight (OC)
Date	Date 5/7/2021

License No. #287885 - VORTEX INDUSTRIES, INC.



# PROPOSAL

1-800-698-6783

To	Site	Date
CAPISTRANO USD - TRANSPORTATION CENTER 2B LIBERTY ALISO VIEJO, CA 92656	CAPISTRANO VALLEY HIGH SCHOOL 26301 VIA ESCOLAR MISSION VIEJO, CA 92692	8/4/2021
Attn. CLARK FISHER		
Ref. # sq-464497	Phone (714) 376-3959 Fax (949) 831-2147	Job (714) 376-3959 Phone

In accordance with the terms and conditions stated hereinafter, and on the following pages, we propose to provide the following doors and / or repair work (hereinafter referred to as the "Product") on the following terms.

### Fire Doors

Vortex will **Drop Test Four (4) existing Rolling Steel Fire Doors** as needed to meet Fire Codes. This inspection includes the following:

- ☑ Inspection of curtain, guides, hood baffle
- ☑ Inspection of brackets and operating assemblies
- ☑ Inspection of closing and governor assemblies
- ☑ Inspection of fusible links, sash chain, and S-hooks
- ☑ Inspection of the mounting of the guide assembly and hood attachment to the wall
- ☑ Ensure the door is strung so that any ONE fusible link will trip the door
- ☑ Check the tension balance and/or door spring
- ☑ Check overall operation of door
- ☑ Drop test and reset the door to insure safe and proper operation
- ☑ Drop test a 2<sup>nd</sup> time, reset the door, and provide a service label of inspection

Once our inspection is complete, we will provide you with a written report of our findings, a Certificate stating that your door has passed inspection, and a Service Label for your reference for any emergency repairs and periodic inspections. If the door does not pass our Fire Drop Test, we will provide a free quote of repairs needed to bring the doors up to Fire Code.

**FOR THE TOTAL NOT TO EXCEED.....\$2,700.00**

*Note: Most Fire Jurisdictions require that Fire Doors be tested annually to remain in compliance with Code and insure safe and proper operation in the event of an emergency.*

Please note this bid INCLUDES the following:

1. Vortex Exclusive **ninety (90) day Limited Warranty** on labor.
2. Vortex Exclusive **one (1) year warranty** on all new material.
3. Work to be scheduled during regular business hours (M-F 7:30a-4:30p) unless otherwise stated.
4. Removal and disposal of damaged material.

Please note this bid DOES NOT INCLUDE the following:

1. Any hidden conditions or damage.
2. Any finish paint.
3. Prevailing Wage Rates if required are not included unless specified.
4. Any item not called out above.

<input checked="" type="checkbox"/> Customer to list days or hours Vortex cannot do the work: _____	
Payment Terms: _____ % on deposit. Balance due upon Completion.	
This offer is good for 30 days. <b>SIGNED COPY MUST BE RETURNED TO OUR OFFICE WITH DEPOSIT.</b> Offer may be revoked by Vortex at any time prior to acceptance. Hidden or unanticipated damages and/or services not included in proposal. Proposal also does not include costs of prevailing wages, if required, unless specifically identified herein.	
NOTICE TO PROPERTY OWNER: If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice before making payment to your contractor or (2) any other method or device which is appropriate under the circumstances.	
Any questions concerning a contractor may be referred to the Registrar, Contractors' License Board, 3132 Bradshaw Road, Sacramento, California. Mailing address: P.O. Box 26000, Sacramento, California 95862.	
<b>IMPORTANT:</b> See following pages for additional terms, including limitations of warranty and limitations of liability which are part of this proposal, and will constitute terms of your contract with Vortex. Customer is added to our General Liability policy as Additional Insured only when required by written contract with Customer.	
Accepted:	("Customer") <b>VORTEX INDUSTRIES, INC. ("VORTEX")</b>
By	By Chris Knight (OC)
Date	Date 8/4/2021

License No. #297865 - VORTEX INDUSTRIES, INC.



1-800-698-6783

# PROPOSAL

To	Site	Date
CAPISTRANO USD - MAINT & OPER 32972 CALLE PERFECTO SAN JUAN CAPISTRANO, CA 92675	CARL HANKEY ELEMENTARY 27252 NUBLES MISSION VIEJO, CA 92692	5/7/2021
Attn. CLARK FISHER		
Ref. # SQ-458218	Phone (949) 234-9500 Fax	Job Phone

In accordance with the terms and conditions stated hereinafter, and on the following pages, we propose to provide the following doors and / or repair work (hereinafter referred to as the "Product") on the following terms.

### Carl Hankey Elementary

Vortex will **Drop Test Three (3) existing Rolling Steel Fire Doors** as needed to meet Fire Codes. This inspection includes the following:

- ❑ Inspection of curtain, guides, hood baffle
- ❑ Inspection of brackets and operating assemblies
- ❑ Inspection of closing and governor assemblies
- ❑ Inspection of fusible links, sash chain, and S-hooks
- ❑ Inspection of the mounting of the guide assembly and hood attachment to the wall
- ❑ Insure the door is strung so that any ONE fusible link will trip the door
- ❑ Check the tension balance and/or door spring
- ❑ Check overall operation of door
- ❑ Drop test and reset the door to insure safe and proper operation
- ❑ Drop test a 2<sup>nd</sup> time, reset the door, and provide a service label of inspection

Once our inspection is complete, we will provide you with a written report of our findings, a Certificate stating that your door has passed inspection, and a Service Label for your reference for any emergency repairs and periodic inspections. If the door does not pass our Fire Drop Test, we will provide a free quote of repairs needed to bring the doors up to Fire Code.

**FOR THE TOTAL NET SUM OF .....\$2,100.00**

*Note: Most Fire Jurisdictions require that Fire Doors be tested annually to remain in compliance with Code and insure safe and proper operation in the event of an emergency.*

Please note this bid INCLUDES the following:

1. Vortex Exclusive **ninety (90) day Limited Warranty** on labor.
2. Vortex Exclusive **one (1) year warranty** on all new material.
3. Work to be scheduled during regular business hours (M-F 7:30a-4:30p) unless otherwise stated.
4. Removal and disposal of damaged material.

<input checked="" type="checkbox"/> Customer to list days or hours Vortex cannot do the work: _____	
Payment Terms:           % on deposit.   Balance due upon Completion.	
This offer is good for 30 days. <b>SIGNED COPY MUST BE RETURNED TO OUR OFFICE WITH DEPOSIT.</b> Offer may be revoked by Vortex at any time prior to acceptance. Hidden or unanticipated damages and/or services not included in proposal. Proposal also does not include costs of prevailing wages, if required, unless specifically identified herein.	
NOTICE TO PROPERTY OWNER: If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice before making payment to your contractor or (2) any other method or device which is appropriate under the circumstances.	
Any questions concerning a contractor may be referred to the Registrar, Contractors' License Board, 3132 Bradshaw Road, Sacramento, California. Mailing address: P.O. Box 26000, Sacramento, California 95862.	
IMPORTANT: See following pages for additional terms, including limitations of warranty and limitations of liability which are part of this proposal, and will constitute terms of your contract with Vortex. Customer is added to our General Liability policy as Additional Insured only when required by written contract with Customer.	
Accepted:	( "Customer" ) <b>VORTEX INDUSTRIES, INC. ("VORTEX")</b>
By	By   Chris Knight (OC)
Date	Date   5/7/2021

License No #287885 - VORTEX INDUSTRIES, INC.



# PROPOSAL

1-800-698-6783

To	Site	Date
CAPISTRANO USD - MAINT & OPER 32972 CALLE PERFECTO SAN JUAN CAPISTRANO, CA 92675	RICHARD HENRY DANA ELEMENTARY SCHOOL 24242 LA CRESTA DR DANA POINT, CA 92629	5/7/2021
Attn. CLARK FISHER		
Ref. # SQ-458407	Phone (949) 234-9500 Fax	Job (949) 485-8337 Phone

In accordance with the terms and conditions stated hereinafter, and on the following pages, we propose to provide the following doors and / or repair work (hereinafter referred to as the "Product") on the following terms.

### RH Dana Elementary

Vortex will **Drop Test Two (2) existing Rolling Steel Fire Doors** as needed to meet Fire Codes. This inspection includes the following:

- ❑ Inspection of curtain, guides, hood baffle
- ❑ Inspection of brackets and operating assemblies
- ❑ Inspection of closing and governor assemblies
- ❑ Inspection of fusible links, sash chain, and S-hooks
- ❑ Inspection of the mounting of the guide assembly and hood attachment to the wall
- ❑ Insure the door is strung so that any ONE fusible link will trip the door
- ❑ Check the tension balance and/or door spring
- ❑ Check overall operation of door
- ❑ Drop test and reset the door to insure safe and proper operation
- ❑ Drop test a 2<sup>nd</sup> time, reset the door, and provide a service label of inspection

Once our inspection is complete, we will provide you with a written report of our findings, a Certificate stating that your door has passed inspection, and a Service Label for your reference for any emergency repairs and periodic inspections. If the door does not pass our Fire Drop Test, we will provide a free quote of repairs needed to bring the doors up to Fire Code.

**FOR THE TOTAL NOT TO EXCEED.....\$1,500.00**

*Note: Most Fire Jurisdictions require that Fire Doors be tested annually to remain in compliance with Code and insure safe and proper operation in the event of an emergency.*

Please note this bid INCLUDES the following:

1. Vortex Exclusive **ninety (90) day Limited Warranty** on labor.
2. Vortex Exclusive **one (1) year warranty** on all new material.
3. Work to be scheduled during regular business hours (M-F 7:30a-4:30p) unless otherwise stated.
4. Removal and disposal of damaged material.

<input checked="" type="checkbox"/> Customer to list days or hours Vortex cannot do the work: _____		
Payment Terms: _____ % on deposit. Balance due upon Completion.		
This offer is good for 30 days. <b>SIGNED COPY MUST BE RETURNED TO OUR OFFICE WITH DEPOSIT.</b> Offer may be revoked by Vortex at any time prior to acceptance. Hidden or unanticipated damages and/or services not included in proposal. Proposal also does not include costs of prevailing wages, if required, unless specifically identified herein.		
<small>NOTICE TO PROPERTY OWNER: If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice before making payment to your contractor or (2) any other method or device which is appropriate under the circumstances.</small>		
Any questions concerning a contractor may be referred to the Registrar, Contractors' License Board, 3132 Bradshaw Road, Sacramento, California. Mailing address: P.O. Box 26000, Sacramento, California 95862.		
IMPORTANT: See following pages for additional terms, including limitations of warranty and limitations of liability which are part of this proposal, and will constitute terms of your contract with Vortex. Customer is added to our General Liability policy as Additional Insured only when required by written contract with Customer.		
Accepted:	("Customer")	<b>VORTEX INDUSTRIES, INC. ("VORTEX")</b>
By		By Chris Knight (OC)
Date		Date 5/7/2021

License No. #287885 - VORTEX INDUSTRIES, INC.



# PROPOSAL

1-800-698-6783

To	Site	Date
CAPISTRANO USD - MAINT & OPER 32972 CALLE PERFECTO SAN JUAN CAPISTRANO, CA 92675	SAN JUAN HILLS HS 29211 STALLION RIDGE SAN JUAN CAPISTRANO, CA 92675	5/7/2021
Attn. CLARK FISHER		
Ref. # sq-458225	Phone (949) 234-9500 Fax	Job (949) 234-5900 Phone

In accordance with the terms and conditions stated hereinafter, and on the following pages, we propose to provide the following doors and / or repair work (hereinafter referred to as the "Product") on the following terms.

### San Juan Hills High School

Vortex will **Drop Test Four (4) existing Rolling Steel Fire Doors and Two (2) Existing Swing Fire Doors** as needed to meet Fire Codes. This inspection includes the following:

- ❑ Inspection of curtain, guides, hood baffle
- ❑ Inspection of brackets and operating assemblies
- ❑ Inspection of closing and governor assemblies
- ❑ Inspection of fusible links, sash chain, and S-hooks
- ❑ Inspection of the mounting of the guide assembly and hood attachment to the wall
- ❑ Insure the door is strung so that any ONE fusible link will trip the door
- ❑ Check the tension balance and/or door spring
- ❑ Check overall operation of door
- ❑ Drop test and reset the door to insure safe and proper operation
- ❑ Drop test a 2<sup>nd</sup> time, reset the door, and provide a service label of inspection

Once our inspection is complete, we will provide you with a written report of our findings, a Certificate stating that your door has passed inspection, and a Service Label for your reference for any emergency repairs and periodic inspections. If the door does not pass our Fire Drop Test, we will provide a free quote of repairs needed to bring the doors up to Fire Code.

**FOR THE TOTAL NOT TO EXCEED.....\$3,900.00**

*Note: Most Fire Jurisdictions require that Fire Doors be tested annually to remain in compliance with Code and insure safe and proper operation in the event of an emergency.*

Please note this bid INCLUDES the following:

1. Vortex Exclusive **ninety (90) day Limited Warranty** on labor.
2. Vortex Exclusive **one (1) year warranty** on all new material.
3. Work to be scheduled during regular business hours (M-F 7:30a-4:30p) unless otherwise stated.
4. Removal and disposal of damaged material.

<input checked="" type="checkbox"/> Customer to list days or hours Vortex cannot do the work: _____	
Payment Terms: _____ % on deposit. Balance due upon Completion.	
This offer is good for 30 days. <b>SIGNED COPY MUST BE RETURNED TO OUR OFFICE WITH DEPOSIT.</b> Offer may be revoked by Vortex at any time prior to acceptance. Hidden or unanticipated damages and/or services not included in proposal. Proposal also does not include costs of prevailing wages, if required, unless specifically identified herein.	
<small>NOTICE TO PROPERTY OWNER: If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice before making payment to your contractor or (2) any other method or device which is appropriate under the circumstances.</small>	
Any questions concerning a contractor may be referred to the Registrar, Contractors' License Board, 3132 Bradshaw Road, Sacramento, California. Mailing address: P.O. Box 26000, Sacramento, California 95862.	
<b>IMPORTANT: See following pages for additional terms, including limitations of warranty and limitations of liability which are part of this proposal, and will constitute terms of your contract with Vortex. Customer is added to our General Liability policy as Additional Insured only when required by written contract with Customer.</b>	
Accepted:	("Customer") <b>VORTEX INDUSTRIES, INC. ("VORTEX")</b>
By	By Chris Knight (OC)
Date	Date 5/7/2021

License No. #28/885 - VORTEX INDUSTRIES, INC.



# PROPOSAL

1-800-698-6783

To	Site	Date
CAPISTRANO USD - MAINT & OPER 32972 CALLE PERFECTO SAN JUAN CAPISTRANO, CA 92675	TESORO HIGH SCHOOL 1 TESORO CREEK RD RANCHO SANTA MARGARITA, CA 92688	5/7/2021
Attn. CLARK FISHER		
Ref. # SQ-458226	Phone (949) 234-9500 Fax	Job (949) 234-9527 Phone

In accordance with the terms and conditions stated hereinafter, and on the following pages, we propose to provide the following doors and / or repair work (hereinafter referred to as the "Product") on the following terms.

Tesoro High School

Vortex will **Drop Test Five (5) existing Rolling Steel Fire Door and Two (2) Swing Doors** as needed to meet Fire Codes. This inspection includes the following:

- ❖ Inspection of curtain, guides, hood baffle
- ❖ Inspection of brackets and operating assemblies
- ❖ Inspection of closing and governor assemblies
- ❖ Inspection of fusible links, sash chain, and S-hooks
- ❖ Inspection of the mounting of the guide assembly and hood attachment to the wall
- ❖ Insure the door is strung so that any ONE fusible link will trip the door
- ❖ Check the tension balance and/or door spring
- ❖ Check overall operation of door
- ❖ Drop test and reset the door to insure safe and proper operation
- ❖ Drop test a 2<sup>nd</sup> time, reset the door, and provide a service label of inspection

Once our inspection is complete, we will provide you with a written report of our findings, a Certificate stating that your door has passed inspection, and a Service Label for your reference for any emergency repairs and periodic inspections. If the door does not pass our Fire Drop Test, we will provide a free quote of repairs needed to bring the doors up to Fire Code.

**FOR THE TOTAL NOT TO EXCEED.....\$4,500.00**

*Note: Most Fire Jurisdictions require that Fire Doors be tested annually to remain in compliance with Code and insure safe and proper operation in the event of an emergency.*

Please note this bid INCLUDES the following:

1. Vortex Exclusive **ninety (90) day Limited Warranty** on labor.
2. Vortex Exclusive **one (1) year warranty** on all new material.
3. Work to be scheduled during regular business hours (M-F 7:30a-4:30p) unless otherwise stated.
4. Removal and disposal of damaged material.

<input checked="" type="checkbox"/> Customer to list days or hours Vortex cannot do the work: _____	
Payment Terms: _____ % on deposit. Balance due upon Completion.	
This offer is good for 30 days. <b>SIGNED COPY MUST BE RETURNED TO OUR OFFICE WITH DEPOSIT.</b> Offer may be revoked by Vortex at any time prior to acceptance. Hidden or unanticipated damages and/or services not included in proposal. Proposal also does not include costs of prevailing wages, if required, unless specifically identified herein.	
NOTICE TO PROPERTY OWNER: If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice before making payment to your contractor or (2) any other method or device which is appropriate under the circumstances.	
Any questions concerning a contractor may be referred to the Registrar, Contractors' License Board, 3132 Bradshaw Road, Sacramento, California. Mailing address: P.O. Box 26000, Sacramento, California 95862.	
<b>IMPORTANT:</b> See following pages for additional terms, including limitations of warranty and limitations of liability which are part of this proposal, and will constitute terms of your contract with Vortex. Customer is added to our General Liability policy as Additional Insured only when required by written contract with Customer.	
Accepted:	("Customer") <b>VORTEX INDUSTRIES, INC. ("VORTEX")</b>
By	By Chris Knight (OC)
Date	Date 5/7/2021

License No. #287685 - VORTEX INDUSTRIES, INC.



# PROPOSAL

1-800-698-6783

To	Site	Date
CAPISTRANO USD - MAINT & OPER 32972 CALLE PERFECTO SAN JUAN CAPISTRANO, CA 92675	VISTA DEL MAR MIDDLE SCHOOL  SAN CLEMENTE, CA 92673	5/7/2021
Attn. CLARK FISHER		
Ref. # sq-458417	Phone (949) 234-9500 Fax	Job (949) 234-9500 Phone

In accordance with the terms and conditions stated hereinafter, and on the following pages, we propose to provide the following doors and / or repair work (hereinafter referred to as the "Product") on the following terms.

### Vista Del Mar Middle School

Vortex will **Drop Test one (1) existing Rolling Steel Fire Door** as needed to meet Fire Codes. This inspection includes the following:

- ❖ Inspection of curtain, guides, hood baffle
- ❖ Inspection of brackets and operating assemblies
- ❖ Inspection of closing and governor assemblies
- ❖ Inspection of fusible links, sash chain, and S-hooks
- ❖ Inspection of the mounting of the guide assembly and hood attachment to the wall
- ❖ Insure the door is strung so that any ONE fusible link will trip the door
- ❖ Check the tension balance and/or door spring
- ❖ Check overall operation of door
- ❖ Drop test and reset the door to insure safe and proper operation
- ❖ Drop test a 2<sup>nd</sup> time, reset the door, and provide a service label of inspection

Once our inspection is complete, we will provide you with a written report of our findings, a Certificate stating that your door has passed inspection, and a Service Label for your reference for any emergency repairs and periodic inspections. If the door does not pass our Fire Drop Test, we will provide a free quote of repairs needed to bring the doors up to Fire Code.

**FOR THE TOTAL NOT TO EXCEED.....\$900.00**

*Note: Most Fire Jurisdictions require that Fire Doors be tested annually to remain in compliance with Code and insure safe and proper operation in the event of an emergency.*

Please note this bid INCLUDES the following:

1. Vortex Exclusive **ninety (90) day Limited Warranty** on labor.
2. Vortex Exclusive **one (1) year warranty** on all new material.
3. Work to be scheduled during regular business hours (M-F 7:30a-4:30p) unless otherwise stated.
4. Removal and disposal of damaged material.

<input checked="" type="checkbox"/> Customer to list days or hours Vortex cannot do the work: _____	
Payment Terms: _____ % on deposit. Balance due upon Completion.	
This offer is good for 30 days. <b>SIGNED COPY MUST BE RETURNED TO OUR OFFICE WITH DEPOSIT.</b> Offer may be revoked by Vortex at any time prior to acceptance. Hidden or unanticipated damages and/or services not included in proposal. Proposal also does not include costs of prevailing wages, if required, unless specifically identified herein.	
NOTICE TO PROPERTY OWNER: If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice before making payment to your contractor or (2) any other method or device which is appropriate under the circumstances.	
Any questions concerning a contractor may be referred to the Registrar, Contractors' License Board, 3132 Bradshaw Road, Sacramento, California. Mailing address: P.O. Box 26000, Sacramento, California 95862.	
IMPORTANT: See following pages for additional terms, including limitations of warranty and limitations of liability which are part of this proposal, and will constitute terms of your contract with Vortex. Customer is added to our General Liability policy as Additional Insured only when required by written contract with Customer.	
Accepted:	("Customer") <b>VORTEX INDUSTRIES, INC. ("VORTEX")</b>
By	By Chris Knight (OC)
Date	Date 5/7/2021

License No #267885 • VORTEX INDUSTRIES, INC.





# PROPOSAL

1-800-698-6783

To	Site	Date
CAPISTRANO USD - MAINT & OPER 32972 CALLE PERFECTO SAN JUAN CAPISTRANO, CA 92675	HAROLD AMBUEHL ELEMENTARY SCHOOL 28001 SAN JUAN CREEK RD SAN JUAN CAPISTRANO, CA 92675	5/7/2021
Attn. CLARK FISHER		
Ref. # SQ-458216	Phone (949) 234-9500 Fax	Job (949) 661-0400 Phone

In accordance with the terms and conditions stated hereinafter, and on the following pages, we propose to provide the following doors and / or repair work (hereinafter referred to as the "Product") on the following terms.

### Harold Ambuehl Elementary

Vortex will **Drop Test Five (5) existing Swinging Fire Doors** as needed to meet Fire Codes. This inspection includes the following:

- ✔ Inspection of curtain, guides, hood baffle
- ✔ Inspection of brackets and operating assemblies
- ✔ Inspection of closing and governor assemblies
- ✔ Inspection of fusible links, sash chain, and S-hooks
- ✔ Inspection of the mounting of the guide assembly and hood attachment to the wall
- ✔ Insure the door is strung so that any ONE fusible link will trip the door
- ✔ Check the tension balance and/or door spring
- ✔ Check overall operation of door
- ✔ Drop test and reset the door to insure safe and proper operation
- ✔ Drop test a 2<sup>nd</sup> time, reset the door, and provide a service label of inspection

Once our inspection is complete, we will provide you with a written report of our findings, a Certificate stating that your door has passed inspection, and a Service Label for your reference for any emergency repairs and periodic inspections. If the door does not pass our Fire Drop Test, we will provide a free quote of repairs needed to bring the doors up to Fire Code.

**FOR THE TOTAL NOT TO EXCEED.....\$3,300.00**

*Note: Most Fire Jurisdictions require that Fire Doors be tested annually to remain in compliance with Code and insure safe and proper operation in the event of an emergency.*

Please note this bid INCLUDES the following:

1. Vortex Exclusive **ninety (90) day Limited Warranty** on labor.
2. Vortex Exclusive **one (1) year warranty** on all new material.
3. Work to be scheduled during regular business hours (M-F 7:30a-4:30p) unless otherwise stated.
4. Removal and disposal of damaged material.

<input checked="" type="checkbox"/> Customer to list days or hours Vortex cannot do the work: _____	
Payment Terms: _____ % on deposit. Balance due upon Completion.	
This offer is good for 30 days. <b>SIGNED COPY MUST BE RETURNED TO OUR OFFICE WITH DEPOSIT.</b> Offer may be revoked by Vortex at any time prior to acceptance. Hidden or unanticipated damages and/or services not included in proposal. Proposal also does not include costs of prevailing wages, if required, unless specifically identified herein.	
<small>NOTICE TO PROPERTY OWNER: If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice before making payment to your contractor or (2) any other method or device which is appropriate under the circumstances.</small>	
Any questions concerning a contractor may be referred to the Registrar, Contractors' License Board, 3132 Bradshaw Road, Sacramento, California. Mailing address: P.O. Box 26000, Sacramento, California 95862.	
IMPORTANT: See following pages for additional terms, including limitations of warranty and limitations of liability which are part of this proposal, and will constitute terms of your contract with Vortex. Customer is added to our General Liability policy as Additional Insured only when required by written contract with Customer.	
Accepted:	("Customer") <b>VORTEX INDUSTRIES, INC. ("VORTEX")</b>
By	By Chris Knight (OC)
Date	Date 5/7/2021

License No. #287885 - VORTEX INDUSTRIES, INC.



# PROPOSAL

1-800-698-6783

To	Site	Date
CAPISTRANO USD - MAINT & OPER 32972 CALLE PERFECTO SAN JUAN CAPISTRANO, CA 92675	CHAPPARRAL ELEMENTARY 29001 SIENNA PKWY LADERA RANCH, CA 92694	5/7/2021
Attn. CLARK FISHER		
Ref. # sq-458221	Phone (949) 234-9500 Fax	Job (714) 376-3959 Phone

In accordance with the terms and conditions stated hereinafter, and on the following pages, we propose to provide the following doors and / or repair work (hereinafter referred to as the "Product") on the following terms.

Chaparral Elementary

Vortex will **Test Two (2) existing Swing Fire Doors** as needed to meet Fire Codes. This inspection includes the following:

- ❑ Inspection of curtain, guides, hood baffle
- ❑ Inspection of brackets and operating assemblies
- ❑ Inspection of closing and governor assemblies
- ❑ Inspection of fusible links, sash chain, and S-hooks
- ❑ Inspection of the mounting of the guide assembly and hood attachment to the wall
- ❑ Insure the door is strung so that any ONE fusible link will trip the door
- ❑ Check the tension balance and/or door spring
- ❑ Check overall operation of door
- ❑ Drop test and reset the door to insure safe and proper operation
- ❑ Drop test a 2<sup>nd</sup> time, reset the door, and provide a service label of inspection

Once our inspection is complete, we will provide you with a written report of our findings, a Certificate stating that your door has passed inspection, and a Service Label for your reference for any emergency repairs and periodic inspections. If the door does not pass our Fire Drop Test, we will provide a free quote of repairs needed to bring the doors up to Fire Code.

**FOR THE TOTAL NOT TO EXCEED.....\$1,500.00**

*Note: Most Fire Jurisdictions require that Fire Doors be tested annually to remain in compliance with Code and insure safe and proper operation in the event of an emergency.*

Please note this bid INCLUDES the following:

1. Vortex Exclusive **ninety (90) day Limited Warranty** on labor.
2. Vortex Exclusive **one (1) year warranty** on all new material.
3. Work to be scheduled during regular business hours (M-F 7:30a-4:30p) unless otherwise stated.
4. Removal and disposal of damaged material.

<input checked="" type="checkbox"/> Customer to list days or hours Vortex cannot do the work: _____	
Payment Terms: _____ % on deposit. Balance due upon Completion.	
This offer is good for 30 days. <b>SIGNED COPY MUST BE RETURNED TO OUR OFFICE WITH DEPOSIT.</b> Offer may be revoked by Vortex at any time prior to acceptance. Hidden or unanticipated damages and/or services not included in proposal. Proposal also does not include costs of prevailing wages, if required, unless specifically identified herein.	
NOTICE TO PROPERTY OWNER: If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice before making payment to your contractor or (2) any other method or device which is appropriate under the circumstances.	
Any questions concerning a contractor may be referred to the Registrar, Contractors' License Board, 3132 Bradshaw Road, Sacramento, California. Mailing address: P.O. Box 26000, Sacramento, California 95862.	
IMPORTANT: See following pages for additional terms, including limitations of warranty and limitations of liability which are part of this proposal, and will constitute terms of your contract with Vortex. Customer is added to our General Liability policy as Additional Insured only when required by written contract with Customer.	
Accepted:	("Customer") <b>VORTEX INDUSTRIES, INC. ("VORTEX")</b>
By	By Chris Knight (OC)
Date	Date 5/7/2021

License No. #287885 - VORTEX INDUSTRIES, INC.



# PROPOSAL

1-800-698-6783

To CAPISTRANO USD - MAINT & OPER 32972 CALLE PERFECTO SAN JUAN CAPISTRANO, CA 92675	Site OAK GROVE ELEMENTARY 22705 SANBORN ALISO VIEJO, CA 92656	Date 5/7/2021
Attn. CLARK FISHER		
Ref. # sq-458402	Phone (949) 234-9500 Fax	Job (714) 376-3959 Phone

In accordance with the terms and conditions stated hereinafter, and on the following pages, we propose to provide the following doors and / or repair work (hereinafter referred to as the "Product") on the following terms.

### Oak Grove Elementary

Vortex will **Drop Test Two (2) existing Swing Fire Doors** as needed to meet Fire Codes. This inspection includes the following:

- ☑ Inspection of curtain, guides, hood baffle
- ☑ Inspection of brackets and operating assemblies
- ☑ Inspection of closing and governor assemblies
- ☑ Inspection of fusible links, sash chain, and S-hooks
- ☑ Inspection of the mounting of the guide assembly and hood attachment to the wall
- ☑ Insure the door is strung so that any ONE fusible link will trip the door
- ☑ Check the tension balance and/or door spring
- ☑ Check overall operation of door
- ☑ Drop test and reset the door to insure safe and proper operation
- ☑ Drop test a 2<sup>nd</sup> time, reset the door, and provide a service label of inspection

Once our inspection is complete, we will provide you with a written report of our findings, a Certificate stating that your door has passed inspection, and a Service Label for your reference for any emergency repairs and periodic inspections. If the door does not pass our Fire Drop Test, we will provide a free quote of repairs needed to bring the doors up to Fire Code.

**FOR THE TOTAL NOT TO EXCEED.....\$1,500.00**

*Note: Most Fire Jurisdictions require that Fire Doors be tested annually to remain in compliance with Code and insure safe and proper operation in the event of an emergency.*

Please note this bid INCLUDES the following:

1. Vortex Exclusive **ninety (90) day Limited Warranty** on labor.
2. Vortex Exclusive **one (1) year warranty** on all new material.
3. Work to be scheduled during regular business hours (M-F 7:30a-4:30p) unless otherwise stated.
4. Removal and disposal of damaged material.

<input checked="" type="checkbox"/> Customer to list days or hours Vortex cannot do the work: _____	
Payment Terms: _____ % on deposit. Balance due upon Completion.	
This offer is good for 30 days. <b>SIGNED COPY MUST BE RETURNED TO OUR OFFICE WITH DEPOSIT.</b> Offer may be revoked by Vortex at any time prior to acceptance. Hidden or unanticipated damages and/or services not included in proposal. Proposal also does not include costs of prevailing wages, if required, unless specifically identified herein.	
<small>NOTICE TO PROPERTY OWNER: If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice before making payment to your contractor or (2) any other method or device which is appropriate under the circumstances.</small>	
Any questions concerning a contractor may be referred to the Registrar, Contractors' License Board, 3132 Bradshaw Road, Sacramento, California. Mailing address: P.O. Box 26000, Sacramento, California 95862.	
<b>IMPORTANT:</b> See following pages for additional terms, including limitations of warranty and limitations of liability which are part of this proposal, and will constitute terms of your contract with Vortex. Customer is added to our General Liability policy as Additional Insured only when required by written contract with Customer.	
Accepted:	("Customer") <b>VORTEX INDUSTRIES, INC. ("VORTEX")</b>
By	By Chris Knight (OC)
Date	Date 5/7/2021

License No. #287685 - VORTEX INDUSTRIES, INC.



# PROPOSAL

1-800-698-6783

To	Site	Date
CAPISTRANO USD - MAINT & OPER 32972 CALLE PERFECTO SAN JUAN CAPISTRANO, CA 92675	PHILIP J REILLY ELEMENTARY SCHOOL 24171 PAVION MISSION VIEJO, CA 92692	5/7/2021
Attn. CLARK FISHER		
Ref. # SQ-458224	Phone (949) 234-9500 Fax	Job (949) 283-8343 Phone

In accordance with the terms and conditions stated hereinafter, and on the following pages, we propose to provide the following doors and / or repair work (hereinafter referred to as the "Product") on the following terms.

### Phillip J Reilly Elementary

Vortex will **Drop Test one (1) existing Swing Fire Door** as needed to meet Fire Codes. This inspection includes the following:

- ❑ Inspection of curtain, guides, hood baffle
- ❑ Inspection of brackets and operating assemblies
- ❑ Inspection of closing and governor assemblies
- ❑ Inspection of fusible links, sash chain, and S-hooks
- ❑ Inspection of the mounting of the guide assembly and hood attachment to the wall
- ❑ Insure the door is strung so that any ONE fusible link will trip the door
- ❑ Check the tension balance and/or door spring
- ❑ Check overall operation of door
- ❑ Drop test and reset the door to insure safe and proper operation
- ❑ Drop test a 2<sup>nd</sup> time, reset the door, and provide a service label of inspection

Once our inspection is complete, we will provide you with a written report of our findings, a Certificate stating that your door has passed inspection, and a Service Label for your reference for any emergency repairs and periodic inspections. If the door does not pass our Fire Drop Test, we will provide a free quote of repairs needed to bring the doors up to Fire Code.

**FOR THE TOTAL NOT TO EXCEED.....\$900.00**

*Note: Most Fire Jurisdictions require that Fire Doors be tested annually to remain in compliance with Code and insure safe and proper operation in the event of an emergency.*

Please note this bid INCLUDES the following:

1. Vortex Exclusive **ninety (90) day Limited Warranty** on labor.
2. Vortex Exclusive **one (1) year warranty** on all new material.
3. Work to be scheduled during regular business hours (M-F 7:30a-4:30p) unless otherwise stated.
4. Removal and disposal of damaged material.

<input checked="" type="checkbox"/> Customer to list days or hours Vortex cannot do the work:	
Payment Terms:	% on deposit. Balance due upon Completion.
This offer is good for 30 days. <b>SIGNED COPY MUST BE RETURNED TO OUR OFFICE WITH DEPOSIT.</b> Offer may be revoked by Vortex at any time prior to acceptance. Hidden or unanticipated damages and/or services not included in proposal. Proposal also does not include costs of prevailing wages, if required, unless specifically identified herein.	
<small>NOTICE TO PROPERTY OWNER: If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice before making payment to your contractor or (2) any other method or device which is appropriate under the circumstances.</small>	
Any questions concerning a contractor may be referred to the Registrar, Contractors' License Board, 3132 Bradshaw Road, Sacramento, California. Mailing address: P.O. Box 26000, Sacramento, California 95862.	
<b>IMPORTANT:</b> See following pages for additional terms, including limitations of warranty and limitations of liability which are part of this proposal, and will constitute terms of your contract with Vortex. Customer is added to our General Liability policy as Additional Insured only when required by written contract with Customer.	
Accepted:	("Customer") <b>VORTEX INDUSTRIES, INC. ("VORTEX")</b>
By	By Chris Knight (OC)
Date	Date 5/7/2021

License No. #267885 - VORTEX INDUSTRIES, INC.



# PROPOSAL

1-800-698-6783

To	Site	Date
CAPISTRANO USD - MAINT & OPER 32972 CALLE PERFECTO SAN JUAN CAPISTRANO, CA 92675	SAN CLEMENTE HIGH SCHOOL 700 AVENIDA PICO SAN CLEMENTE, CA 92673	5/7/2021
Attn. Clark Fisher		
Ref. # sq-458409	Phone (949) 234-9500 Fax	Job Phone

In accordance with the terms and conditions stated hereinafter, and on the following pages, we propose to provide the following doors and / or repair work (hereinafter referred to as the "Product") on the following terms.

### San Clemente High School

Vortex will **Test Two (2) existing Swing Fire Doors** as needed to meet Fire Codes. This inspection includes the following:

- ❑ Inspection of curtain, guides, hood baffle
- ❑ Inspection of brackets and operating assemblies
- ❑ Inspection of closing and governor assemblies
- ❑ Inspection of fusible links, sash chain, and S-hooks
- ❑ Inspection of the mounting of the guide assembly and hood attachment to the wall
- ❑ Insure the door is strung so that any ONE fusible link will trip the door
- ❑ Check the tension balance and/or door spring
- ❑ Check overall operation of door
- ❑ Drop test and reset the door to insure safe and proper operation
- ❑ Drop test a 2<sup>nd</sup> time, reset the door, and provide a service label of inspection

Once our inspection is complete, we will provide you with a written report of our findings, a Certificate stating that your door has passed inspection, and a Service Label for your reference for any emergency repairs and periodic inspections. If the door does not pass our Fire Drop Test, we will provide a free quote of repairs needed to bring the doors up to Fire Code.

**FOR THE TOTAL NOT TO EXCEED.....\$1,500.00**

*Note: Most Fire Jurisdictions require that Fire Doors be tested annually to remain in compliance with Code and insure safe and proper operation in the event of an emergency.*

Please note this bid INCLUDES the following:

1. Vortex Exclusive **ninety (90) day Limited Warranty** on labor.
2. Vortex Exclusive **one (1) year warranty** on all new material.
3. Work to be scheduled during regular business hours (M-F 7:30a-4:30p) unless otherwise stated.
4. Removal and disposal of damaged material.

<input checked="" type="checkbox"/> Customer to list days or hours Vortex cannot do the work: _____	
Payment Terms: _____ % on deposit. Balance due upon Completion.	
This offer is good for 30 days. <b>SIGNED COPY MUST BE RETURNED TO OUR OFFICE WITH DEPOSIT.</b> Offer may be revoked by Vortex at any time prior to acceptance. Hidden or unanticipated damages and/or services not included in proposal. Proposal also does not include costs of prevailing wages, if required, unless specifically identified herein.	
<small>NOTICE TO PROPERTY OWNER: If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice before making payment to your contractor or (2) any other method or device which is appropriate under the circumstances.</small>	
Any questions concerning a contractor may be referred to the Registrar, Contractors' License Board, 3132 Bradshaw Road, Sacramento, California. Mailing address: P.O. Box 26000, Sacramento, California 95862.	
<b>IMPORTANT:</b> See following pages for additional terms, including limitations of warranty and limitations of liability which are part of this proposal, and will constitute terms of your contract with Vortex. Customer is added to our General Liability policy as Additional Insured only when required by written contract with Customer.	
Accepted:	("Customer") <b>VORTEX INDUSTRIES, INC. ("VORTEX")</b>
By	By Chris Knight (OC)
Date	Date 5/7/2021

License No. #287885 • VORTEX INDUSTRIES, INC.



**PROFESSIONAL SERVICES MASTER AGREEMENT**

This Agreement for Professional Services (“Agreement”) is effective as of **September 16, 2021** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

**VITAL INSPECTION SERVICES, INCORPORATED**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$8,272.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **September 1, 2021 to December 31, 2021**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

General Conditions       Special Conditions       Required Documents and Certifications       Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

By: \_\_\_\_\_  
Name: Lynh N. Rust  
Title: Executive Director, Contracts & Purchasing  
Board Approval Date : September 15, 2021

**Contractor**

Signature: \_\_\_\_\_  
Name: Philip Barragan  
Title: President  
Address: 5505 E. Santa Ana Canyon Rd. #18771  
Anaheim, Ca. 92817  
Email Address: philip@vinspection.net

EXHIBIT A



August 2, 2021

Capistrano Unified School District  
 Attention: John Forney  
 Chief Financial Officer

Owner: Capistrano Unified School District  
 Project: Vista Del Mar Elementary School Big Toy Replacement\_#080221  
 Subject: Inspector of Record Services

VIS is happy to provide the below proposal to Capistrano Unified School District in providing Inspector of Record services. Project assigned is for the Vista Del Mar Elementary School Big Toy Replacement. Below is an estimate of hours as VIS has no control over Contractor work or schedule. Estimated proposal is based on provided construction project information.

Project Notes: Estimated project duration is estimated to 30 calendar days. Estimated construction scheduled is from September 27, 2021 – October 27, 2021 = 22 working days @ 4 hrs/day = 88 hours.

Description of Service	Estimated Hours	Unit Type/Hourly Rate	Total
DSA Inspector of Record Part-time @ 20 hrs/week	88 hours	\$94.00 p/hr	\$8,272.00
<b>Total Budget Impact</b>			<b>\$8,272.00</b>

**A. SOW (Scope of Work)**

VIS –Inspector of Record duties are to be per Title 24, DSA Standards as the AHJ for California State Community College Districts. VIS Inc. agrees to provide DSA Inspection of work for compliance with approved contract documents. Project Inspector duties as outlined in Title 24, Part 1, Chapter 4, Sections 4-333 thru 4-342 California Code of Regulations, including DSA Interpretive Regulations A-6, A-7, A-8, and as incorporated in the following paragraphs:

1. Coordination with AHJ’s including SFM, Health Dept. County and Design Engineers.
2. Coordination with Campus Staff and Facilities as needed.
3. Coordination with Lab of Record for Materials and Testing.
4. Enforcement and observation of plans and specifications per Title 24 and State regulations.
5. Project IOR will track and document work that is observed.
6. IOR will also attend project meetings as required.

**B. Owner/Client agrees to the following:**

1. The Agreement shall begin upon written notice by a representative of the District and remain in effect continuously until project closeout, unless terminated in writing.

2. Contract is intended to be an agency agreement and may be terminated in 15 days by either party with or without cause. The District shall not employ, contract, or engage in business or mutually beneficial relationships with Inspectors introduced to the District through VIS Inc., for a period of two (2) years after the dissolution of any contracts through VIS Inc, unless permission is granted prior to such relationships. Contracted Client agrees to pay VIS Inc. the cost of project services billed at the rate as outlined in the fee schedule within 30 working days of receipt of invoice.
3. Safe access to the Construction Site and areas for Inspection.
4. Provide electronic and hard copy of approved stamped drawings.
5. Provide office space for IOR to review plans, utility lines, and perform required duties. Desk, Chair, Wi-fi, shelves for code books and a plan reading table. Trailers and restrooms shall be reimbursable plus 10% if necessary.

**C. Reimbursements: Client agrees to pay for the following Reimbursable expenses:**

1. Blueprints and other reproductions.
2. Photos, film, and laser prints.
3. Parking Permits or Passes.
4. Any fees advanced on behalf of Client subject to 10% surcharge.
5. Any out-of-pocket expenses on behalf of Client.

**D. Budget Cost Analysis**

Though we have included a budgetary cost estimate for our services (see attached), these estimates are not intended to be lump sums or guaranteed costs. This estimate is a time and material basis, and the final cost will vary based on the actual hours served for the project. Also, it does not account for overtime and are contingent upon the phasing of the project and progress of construction.

**E. Terms & Conditions**

1. Proposal is good for 60 days.
2. All Invoices are due 30 days from being received.
3. Any services that VIS is requested to Sub-Contract or coordinate is subject to a 7% - 10% surcharge.
4. Four hours minimum applies to all site visits. Any time over 4 hours is automatic 8 hours.
5. Normal Hours: Normal hours are noted as 8 hours Monday through Friday excluding Holidays.
6. Overtime Rates = Time and half the hourly rate. First 4 hours' overtime of the Normal hours Monday through Friday and all-day Saturday excluding Holidays.
7. Double Overtime Rates = Double the normal hourly rate. All hours over 12 hours Monday through Saturday, all day on Sunday and Holidays.
8. Rates are subject to industry standard annual increase of 3%.

*If you have any questions, please do not hesitate to contact us to offer further assistance.*



Philip Barragan - President of Vital Inspection Services Inc.

8/2/2021

Date







**INDEPENDENT CONTRACTOR MASTER AGREEMENT**

This Agreement for Contracted Services (“Agreement”) is effective as of September 16, 2021 (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the contractor listed below (“Contractor”). District and Contractor may hereafter be referred to as “Party” or collectively as the “Parties”.

**CHEROKEE CHEMICAL COMPANY, INCORPORATED dba ACT, A DIVISION OF CCI CHEMICAL**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Contractor’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$13,830.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2021 through June 30, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

[ X ] General Conditions      [ ] Special Conditions      [ X ] Required Documents and Certification [ X ] Purchase Order(s)

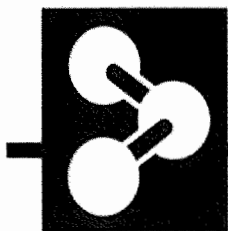
IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

**Contractor**

By: \_\_\_\_\_  
Name: Lynh N. Rust  
Title: Executive Director, Contracts & Purchasing  
Board Approval Date : September 15, 2021

Signature: \_\_\_\_\_  
Name: Daniel A. Early  
Title: President  
Address: 3540 E. 26<sup>th</sup> Street  
Vernon, CA 90058  
Email Address: de@actglobal.net



# CCI

A Chemical Corporation

3540 East 26th Street • Vernon, CA 90058  
 Phone (800) 767-9112 • Fax (323) 265-3111  
<http://www.ccichemical.com>

Mr. Ben Dewees  
 Maintenance Manager 1  
 Capistrano Unified School District  
 33122 Valle Rd  
 San Juan Capistrano, CA 92675  
[bndewees@capousd.org](mailto:bndewees@capousd.org)

JULY 28, 2021

**Re: Water Treatment Services**

Dear Mr. Dewees,

We are confident Advanced Chemical Technology (ACT), A division of CCI Chemical, can continue to provide uninterrupted services and top quality products to keep any of your water cooled equipment operating as designed.

This program is supervised and monitored by a trained and experienced water treatment professional and is designed to provide a well-managed water treatment program that eliminates condenser waterside fouling and reduce corrosion to insure maximum equipment life and the lowest possible utility cost.

**Equipment to be Treated**

<b>CVHS</b>	(1) Cooling Tower (est. 300 ton)	(1) Chill Loop	
<b>Arroyo Vista</b>	(1) Cooling Tower (130 ton)	(1) Closed Tempered Loop	
<b>Castille</b>	(1) Cooling Tower (138 ton)	(1) Closed Tempered Loop	
<b>Niguel Hills</b>	(1) Cooling Tower (185 ton)	(1) Closed Tempered Loop	
<b>Moulton</b>	(1) Cooling Tower (130 ton)	(1) Closed Tempered Loop	
<b>Dana Hills High</b>	(1) Cooling Tower (220 ton)	(1) Chill Loop	(1) Hot Loop
<b>Shorecliffs</b>	(1) Cooling Tower (110 ton)	(1) Closed Tempered Loop	
<b>Las Palmas</b>	(1) Cooling Tower (80 ton)	(1) Closed Tempered Loop	

**Summary of Treatment Program**

The annual cost of this complete water treatment program is **\$13,830**. Billing is divided into monthly installments of **\$1,152.50**. All prices quoted are FOB, jobsite, unloaded and delivered to point of use.

At the time of each service visit, **monthly**, the following services are provided.

- Conduct water analysis on the cooling tower(s).
- Inspect cooling tower(s) for biological growth, foam, sludge, and proper system operation.
- Control equipment is checked for calibration and proper operation, probes cleaned and adjustments made as test results dictate.
- Inspect blow down solenoid valve, chemical pumps, injection points and check valves on all treated equipment. Ensure water flow is sufficient through all lines.
- Loaner equipment will be installed when any of the control systems malfunction until onsite units can be repaired or replaced.
- Furnish all products to retard scale and corrosion in condensing water circuits.
- Furnish biocides for the prevention of biological fouling in the circulating water systems.
- Cycles of concentration are adjusted to minimize water that is discharged to the drain.
- Visually inspect operation of equipment, make note of any conditions that interfere with proper equipment operation and report to facility management personnel.
- Distribute copies of computerized service reports listing findings and recommendations.

Also on a **monthly** basis, the following services will be provided.

- Conduct water analysis on closed water circuits.
- Furnish all products to retard scale and corrosion in closed loop water circuits. Up to 10% system loss annually.
- Notify facility management of any excessive water loss in closed loop systems.
- Inspect pot feeders for proper operation.
- Keep the treatment area neat, clean and orderly.
- Clean and inspect primary chemical tanks and secondary containment units.

On an **as-needed** basis the following services will be provided.

- Equipment inspections and documentation including reports. Digital imaging for critical equipment will be provided where requested or required.

**Annually** the following services will be provided.

- Present yearly review of the treatment program. Topics will include recommendations, effectiveness of existing program, results of equipment inspections and future considerations.

We welcome the opportunity to continue sharing our expertise and experience with you.

Our program is all inclusive and does not have any hidden costs. Should new control equipment need to be installed or work performed outside the terms of the contract our **Labor** rate will be charged at 85.00 per hour.

Sincerely,

Dan Earley

## PERFORMANCE BASED WATER TREATMENT

The term of this agreement is July 1, 2021 June 30 2022. This agreement will continue until canceled. A thirty- (30) day written notice of cancellation by either party is required. If at any time, you have a need to revise this agreement, please contact your ACT representative. We will be pleased to make any revisions necessary to continue to provide your facility with professional water management services.

Signed: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Customer Representative

**Capistrano Unified School District**  
33122 Valle Rd  
San Juan Capistrano, CA 92675



**PROFESSIONAL SERVICES MASTER AGREEMENT**

This Agreement for Professional Services (“Agreement”) is effective as of **September 16, 2021** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

**STOWELL LEARNING CENTER, INCORPORATED**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$20,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **August 10, 2021 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

General Conditions       Special Conditions       Required Documents and Certifications       Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

By: \_\_\_\_\_  
 Name: Lynh N. Rust  
 Title: Executive Director, Contracts & Purchasing  
 Board Approval Date : September 15, 2021

**Contractor**

Signature: \_\_\_\_\_  
 Name: Jill Stowell  
 Title: Executive Director  
 Address: 15192 Central Avenue  
Chino, CA 91710  
 Email Address: briana@stowellcenter.com



## NPA Fees

***Assessment..... \$695***

The intake process includes a functional academic and learning skills assessment and/or records review, parent / client consultation, and report and recommendations. The intake process is **mandatory for entrance** into any of the Stowell Learning Center programs.

***Tuition..... \$177/ hour***

All instruction is one-to-one and individualized to each student's specific needs. A **minimum** of 3 - 5 hours per week is required, depending upon the programming, but more frequent instruction is strongly recommended because the therapy involves the development of thinking processes as well as skills. **Intensive programs** of up to 4 hours daily are available and extremely effective.



**PROFESSIONAL SERVICES MASTER AGREEMENT**

This Agreement for Professional Services (“Agreement”) is effective as of September 16, 2021 (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

**NINYO AND MOORE GEOTECHNICAL AND ENVIRONMENTAL SCIENCES CONSULTANTS**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$9,454.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **September 1, 2021 to December 31, 2021**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

General Conditions       Special Conditions       Required Documents and Certifications       Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

By: \_\_\_\_\_  
 Name: Lynh N. Rust  
 Title: Executive Director, Contracts & Purchasing  
 Board Approval Date : September 15, 2021

**Contractor**

Signature: \_\_\_\_\_  
 Name: Alfred Rodriguez  
 Title: Principal/CS  
 Address: 5710 Ruffin Road  
San Diego, Ca. 92123  
 Email Address: arodriguez@ninyoandmoore.com



August 4, 2021  
Proposal No. 04-03333

Mr. John Forney  
Capistrano Unified School District  
33122 Valle Road  
San Juan Capistrano, California 92675

Subject: Proposal for Materials Testing and Special Inspection Services  
Vista Del Mar Elementary School Playground Modernization Project  
San Clemente, California  
Division of State Architect (DSA) Application No. 04-120264

Dear Mr. Forney:

Ninyo & Moore is pleased to submit this proposal for materials testing and specialty inspection services during the construction of the Vista Del Mar Elementary School Playground Modernization project located at 1130 Avenida Talega, in San Clemente, California. We have prepared this proposal based on our review of the project plans and the Statement of Structural Tests and Inspections (Division of the State Architect [DSA]-103) and our experience on similar projects. The project will generally consist of installing new playground equipment, asphalt concrete pavement, PCC concrete pavement, a storm drain catch basin and associated piping, and a new sign.

## SCOPE OF SERVICES

Our services will be performed in general accordance with the California Code of Regulations Title 24. Based on our understanding of the proposed construction and our experience with similar projects, we propose to provide the following scope of services:

### Project Coordination, Technical Support and Management

- Project coordination, technical support, and management, including review of the project plans and specifications, distribution of test reports, and work scheduling.
- Regular distribution of tests and DSA interim and final verified reports in accordance with new DSA guidelines, 2013 California Administrative Code and DSA Construction Oversight Process (PR 13-01) requirements.
- Attendance at pre-construction meetings and as-needed field meetings.

### Geotechnical Services

- Field technician services for observation, sampling and testing during trench backfill, subgrade preparation and aggregate base placement. Field density tests will be performed to evaluate the contractor's compaction efforts.
- Laboratory testing including proctor density, sieve analysis, and sand equivalent testing of representative samples obtained in the field.

## Inspection and Materials Testing Services

- Field technician services for sampling and testing of concrete including checking slump, temperature, and casting a set of cylinders for each batch.
- Field technician services for concrete batch plant inspection at the production plant including check batch weights and signing each delivery ticket.
- Field technician services for sampling, tagging, and testing of construction materials, such as reinforcing steel.
- Welding inspection services in the field in accordance with the project specifications.
- Preparation of progress reports, concrete test data sheets, and field memoranda to document the items inspected.
- Laboratory testing, including bend and tensile testing on rebar, compressive strength testing of concrete cylinders.
- Preparation and submittal of the Laboratory Interim and Final Verified Reports (DSA-291).

## ASSUMPTIONS

Based on our experience with similar projects, the following assumptions have been made in the preparation of our scope of services:

- Our services are subject to State of California Prevailing Wage requirements.
- Our services will be scheduled and coordinated by the project inspector or construction manager on an as-needed basis.

## ESTIMATED FEE

We propose to provide our services on a time-and-materials basis in accordance with the attached Schedule of Fees. Our estimated fee for the scope of services described herein is presented in the attached Table 1.

Ninyo & Moore appreciates the opportunity to provide services on these projects and we look forward to working with you.

Respectfully submitted,  
**NINYO & MOORE**



Alfredo "Tino" Rodriguez  
Principal, Construction Services

AR/mlc

Attachments: Table 1 – Breakdown of Estimated Fee  
Schedule of Fees



## Table 1 - Breakdown of Estimated Fee

### Field Services

Field Technician - Trench Backfill, Subgrade and Agg Base	20 hours @ \$ 98.00 /hour	\$ 1,960.00
Concrete Sampling and Testing	8 hours @ \$ 98.00 /hour	\$ 784.00
Concrete Batch Plant Inspection	8 hours @ \$ 98.00 /hour	\$ 784.00
Welding Inspector	20 hours @ \$ 104.00 /hour	\$ 2,080.00
Sample Pick-up	4 hours @ \$ 81.00 /hour	\$ 324.00
Vehicle and Equipment Usage	60 hours @ \$ 15.00 /hour	\$ 900.00

**Subtotal \$ 6,832.00**

### Laboratory Testing

Proctor Density D 1557, D 698, CT 216, & AASHTO T-180	2 tests @ \$ 200.00 /test	\$ 400.00
Sand Equivalent, D 2419, CT 217	1 test @ \$ 110.00 /test	\$ 110.00
Sieve Analysis, D 422, CT 202	2 tests @ \$ 130.00 /test	\$ 260.00
Concrete Compressive Strength	8 tests @ \$ 35.00 /test	\$ 280.00

**Subtotal \$ 1,050.00**

### Project Coordination and Management

Senior Project Engineer/Geologist/Environmental Scientist	6 hours @ \$ 173.00 /hour	\$ 1,038.00
---	---------------------------	-------------

**Subtotal \$ 1,038.00**

### Report Preparation

Principal Engineer/Geologist/Environmental Scientist	1 hour @ \$ 188.00 /hour	\$ 188.00
Senior Project Engineer/Geologist/Environmental Scientist	2 hours @ \$ 173.00 /hour	\$ 346.00

**Subtotal \$ 534.00**

## TOTAL ESTIMATED FEE

**\$ 9,454.00**

## Schedule of Fees

### Hourly Charges for Personnel

#### Professional Staff

Principal Engineer/Geologist/Environmental Scientist/Certified Industrial Hygienist .....	\$ 188
Senior Engineer/Geologist/Environmental Scientist .....	\$ 178
Senior Project Engineer/Geologist/Environmental Scientist .....	\$ 173
Project Engineer/Geologist/Environmental Scientist .....	\$ 165
Senior Staff Engineer/Geologist/Environmental Scientist .....	\$ 150
Staff Engineer/Geologist/Environmental Scientist .....	\$ 134
GIS Analyst .....	\$ 123
Technical Illustrator/CAD Operator .....	\$ 98

#### Field Staff

Certified Asbestos/Lead Technician .....	\$ 173
Field Operations Manager .....	\$ 119
Nondestructive Examination Technician (UT, MT, LP) .....	\$ 114
Supervisory Technician .....	\$ 104
Special Inspector (Concrete, Masonry, Structural Steel, Welding, and Fireproofing) .....	\$ 104
Senior Technician .....	\$ 103
Technician .....	\$ 98

#### Administrative Staff

Information Specialist .....	\$ 83
Geotechnical/Environmental/Laboratory Assistant .....	\$ 81
Data Processor .....	\$ 71

### Other Charges

Concrete Coring Equipment (includes technician) .....	\$ 190/hr
Anchor Load Test Equipment (includes technician) .....	\$ 190/hr
GPR Equipment .....	\$ 180/hr
Inclinometer .....	\$ 100/hr
Hand Auger Equipment .....	\$ 80/hr
Rebar Locator (Pachometer) .....	\$ 25/hr
Vapor Emission Kit .....	\$ 65/kit
Nuclear Density Gauge .....	\$ 12/hr
X-Ray Fluorescence .....	\$ 70/hr
PID/FID .....	\$ 25/hr
Air Sampling Pump .....	\$ 10/hr
Field Vehicle .....	\$ 15/hr
Expert Witness Testimony .....	\$ 450/hr
Direct Expenses .....	Cost plus 15 %
Special equipment charges will be provided upon request.	

### Notes

For field and laboratory technicians and special inspectors, overtime rates at 1.5 times the regular rates will be charged for work performed in excess of 8 hours in one day Monday through Friday and all day on Saturday. Rates at twice the regular rates will be charged for all work in excess of 12 hours in one day, all day Sunday and on holidays.

Field technician and special inspection hours are charged at a 4-hour minimum, and 8-hour minimum for hours exceeding 4 hours.

Invoices are payable upon receipt. A service charge of 1.5 percent per month may be charged on accounts not paid within 30 days.

Our rates will be adjusted in conjunction with the increase in the Prevailing Wage Determination during the life of the project, as applicable.

The terms and conditions are included in Ninyo & Moore's Work Authorization and Agreement form.

## Schedule of Fees for Laboratory Testing

### SOILS

Atterberg Limits, D 4318, CT 204	\$ 170
California Bearing Ratio (CBR), D 1883	\$ 550
Chloride and Sulfate Content, CT 417 & CT 422	\$ 175
Consolidation, D 2435, CT 219	\$ 300
Consolidation, Hydro-Collapse only, D 2435	\$ 150
Consolidation – Time Rate, D 2435, CT 219	\$ 200
Direct Shear – Remolded, D 3080	\$ 350
Direct Shear – Undisturbed, D 3080	\$ 300
Durability Index, CT 229	\$ 175
Expansion Index, D 4829, IBC 18-3	\$ 190
Expansion Potential (Method A), D 4546	\$ 170
Geofabric Tensile and Elongation Test, D 4632	\$ 200
Hydraulic Conductivity, D 5084	\$ 350
Hydrometer Analysis, D 422, CT 203	\$ 220
Moisture, Ash, & Organic Matter of Peat/Organic Soils	\$ 120
Moisture Only, D 2216, CT 226	\$ 35
Moisture and Density, D 2937	\$ 45
Permeability, CH, D 2434, CT 220	\$ 300
pH and Resistivity, CT 643	\$ 175
Proctor Density D1557, D 698, CT 216, AASHTO T-180	\$ 220
Proctor Density with Rock Correction D 1557	\$ 340
R-value, D 2844, CT 301	\$ 375
Sand Equivalent, D 2419, CT 217	\$ 125
Sieve Analysis, D 6913, CT 202	\$ 145
Sieve Analysis, 200 Wash, D 1140, CT 202	\$ 100
Specific Gravity, D 854	\$ 125
Thermal Resistivity (ASTM 5334, IEEE 442)	\$ 925
Triaxial Shear, C.D., D 4767, T 297	\$ 550
Triaxial Shear, C.U., w/pore pressure, D 4767, T 2297 per pt	\$ 450
Triaxial Shear, C.U., w/o pore pressure, D 4767, T 2297 per pt	\$ 350
Triaxial Shear, U.U., D 2850	\$ 250
Unconfined Compression, D 2166, T 208	\$ 180

### MASONRY

Brick Absorption, 24-hour submersion, 5-hr boiling, 7-day, C 67	\$ 70
Brick Compression Test, C 67	\$ 55
Brick Efflorescence, C 67	\$ 55
Brick Modulus of Rupture, C 67	\$ 50
Brick Moisture as received, C 67	\$ 45
Brick Saturation Coefficient, C 67	\$ 60
Concrete Block Compression Test, 8x8x16, C 140	\$ 70
Concrete Block Conformance Package, C 90	\$ 500
Concrete Block Linear Shrinkage, C 426	\$ 200
Concrete Block Unit Weight and Absorption, C 140	\$ 70
Cores, Compression or Shear Bond, CA Code	\$ 70
Masonry Grout, 3x3x6 prism compression, C 39	\$ 45
Masonry Mortar, 2x4 cylinder compression, C 109	\$ 35
Masonry Prism, half size, compression, C 1019	\$ 120
Masonry Prism, Full size, compression, C 1019	\$ 200

### REINFORCING AND STRUCTURAL STEEL

Chemical Analysis, A 36, A 615	\$ 135
Fireproofing Density Test, UBC 7-6	\$ 90
Hardness Test, Rockwell, A 370	\$ 80
High Strength Bolt, Nut & Washer Conformance, per assembly, A 325	\$ 150
Mechanically Spliced Reinforcing Tensile Test, ACI	\$ 175
Pre-Stress Strand (7 wire), A 416	\$ 170
Reinforcing Tensile or Bend up to No. 11, A 615 & A 706	\$ 75
Structural Steel Tensile Test: Up to 200,000 lbs., A 370	\$ 90
Welded Reinforcing Tensile Test: Up to No. 11 bars, ACI	\$ 80

### CONCRETE

Compression Tests, 6x12 Cylinder, C 39	\$ 35
Concrete Mix Design Review, Job Spec	\$ 300
Concrete Mix Design, per Trial Batch, 6 cylinder, ACI	\$ 850
Concrete Cores, Compression (excludes sampling), C 42	\$ 120
Drying Shrinkage, C 157	\$ 400
Flexural Test, C 78	\$ 85
Flexural Test, C 293	\$ 85
Flexural Test, CT 523	\$ 95
Gunite/Shotcrete, Panels, 3 cut cores per panel and test, ACI	\$ 275
Lightweight Concrete Fill, Compression, C 495	\$ 80
Petrographic Analysis, C 856	\$ 2,000
Restrained Expansion of Shrinkage Compensation	\$ 450
Splitting Tensile Strength, C 496	\$ 100
3x6 Grout, (CLSM), C 39	\$ 55
2x2x2 Non-Shrink Grout, C 109	\$ 55

### ASPHALT

Air Voids, T 269	\$ 85
Asphalt Mix Design, Caltrans (incl. Aggregate Quality)	\$ 4,500
Asphalt Mix Design Review, Job Spec	\$ 180
Dust Proportioning, CT LP-4	\$ 85
Extraction, % Asphalt, including Gradation, D 2172, CT 382	\$ 250
Extraction, % Asphalt without Gradation, D 2172, CT 382	\$ 150
Film Stripping, CT 302	\$ 120
Hveem Stability and Unit Weight D 1560, T 246, CT 366	\$ 225
Marshall Stability, Flow and Unit Weight, T 245	\$ 240
Maximum Theoretical Unit Weight, D 2041, CT 309	\$ 150
Moisture Content, CT 370	\$ 95
Moisture Susceptibility and Tensile Stress Ratio, T 238, CT 371	\$ 1,000
Slurry Wet Track Abrasion, D 3910	\$ 150
Superpave, Asphalt Mix Verification (incl. Aggregate Quality)	\$ 4,900
Superpave, Gyration Unit Wt., T 312	\$ 100
Superpave, Hamburg Wheel, 20,000 passes, T 324	\$ 1,000
Unit Weight sample or core, D 2726, CT 308	\$ 100
Voids in Mineral Aggregate, (VMA) CT LP-2	\$ 90
Voids filled with Asphalt, (VFA) CT LP-3	\$ 90
Wax Density, D 1188	\$ 140

### AGGREGATES

Clay Lumps and Friable Particles, C 142	\$ 180
Cleaness Value, CT 227	\$ 180
Crushed Particles, CT 205	\$ 175
Durability, Coarse or Fine, CT 229	\$ 205
Fine Aggregate Angularity, ASTM C 1252, T 304, CT 234	\$ 180
Flat and Elongated Particle, D 4791	\$ 220
Lightweight Particles, C 123	\$ 180
Los Angeles Abrasion, C 131 or C 535	\$ 200
Material Finer than No. 200 Sieve by Washing, C 117	\$ 90
Organic Impurities, C 40	\$ 90
Potential Alkali Reactivity, Mortar Bar Method, Coarse, C 1260	\$ 1,250
Potential Alkali Reactivity, Mortar Bar Method, Fine, C 1260	\$ 950
Potential Reactivity of Aggregate (Chemical Method), C 289	\$ 475
Sand Equivalent, T 176, CT 217	\$ 125
Sieve Analysis, Coarse Aggregate, T 27, C 136	\$ 120
Sieve Analysis, Fine Aggregate (including wash), T 27, C 136	\$ 145
Sodium Sulfate Soundness, C 88	\$ 450
Specific Gravity and Absorption, Coarse, C 127, CT 206	\$ 115
Specific Gravity and Absorption, Fine, C 128, CT 207	\$ 175

### ROOFING

Roofing Tile Absorption, (set of 5), C 67	\$ 250
Roofing Tile Strength Test, (set of 5), C 67	\$ 250

Special preparation of standard test specimens will be charged at the technician's hourly rate.  
Ninyo & Moore is accredited to perform the AASHTO equivalent of many ASTM test procedures.

**PROJECT ADDENDUM  
TO  
MASTER AGREEMENT FOR ARCHITECTURAL SERVICES**

This Project Addendum to Agreement for Architectural Services (“Addendum”) is made as of **September 16, 2021**, and forms a part of the Agreement for Architectural Services between **Capistrano Unified School District**, a California public school district (“District”) and **PBK-WLC Architects** (“Architect”) (collectively “Parties”) dated on or about **April 17, 2017** (“Agreement”). This Addendum incorporates Services to be performed by Architect for the following project(s) (“Project”):

**San Juan Hills High School Turf Replacement, located at 29211 Stallion Ridge, San Jun Capistrano, Ca. 92675, as further described in the Project Scope attached hereto as Exhibit “A”.**

**The scope of work may include, but is not limited to the following, plus the following assumptions:**  
Turf replacement at San Juan Hills High School

This Addendum modifies the Agreement. By signing where indicated below, each party acknowledges and accepts the modifications as indicated in this Addendum. All other terms and conditions of the Agreement shall remain in full force and effect.

**Article 3. Architect Staff**

- 3.1. The Architect has been selected to perform the Services herein because of the skills and expertise of key individuals.
- 3.2. The Architect agrees that the following key people in Architect’s firm shall be associated with the Project in the following capacities:

Principal in Charge:	<u>Bruce Ou</u>
Principal:	_____
Project Director:	_____
Project Architect:	_____

- 3.2.1. The Architect agrees to contract for or employ at Architect’s expense, the following Consultant(s) to be associated with the Project in the following capacities:

Electrical:	_____
Mechanical:	_____
Structural:	_____
Civil:	_____
Landscape:	_____
Food Service:	_____
Acoustics (Optional):	_____
Estimating:	_____
Other:	_____

- 3.3. All proposed Consultants are subject to review and acceptance by the District prior to commencing work on the project. The District reserves the right to replace any consultant in the best interest of the Project.
- 3.4. The Architect shall not change any of the key personnel or Consultants listed above without prior

written approval by District, unless said personnel cease to be employed by Architect. In either case, District shall be allowed to interview and approve replacement personnel.

- 3.5. If any designated lead or key person fails to perform to the satisfaction of the District, then upon written notice the Architect shall have five (5) days to remove that person from the Project and replace that person with one acceptable to the District. All lead or key personnel for any Consultant must also be designated by the Consultant and are subject to all conditions previously stated in this paragraph.
- 3.6. Architect represents that the Architect has no existing interest and will not acquire any interest, direct or indirect, which could conflict in any manner or degree with the performance of Services required under this Agreement and that no person having any such interest shall be employed by Architect.
- 3.7. Architect shall comply with Education Code section 17302(a) and agrees that any plans and/or specifications included in the Services shall be prepared under the supervision of licensed personnel, and that licensed personnel shall be in "responsible charge" of persons who observe the construction.

**Article 4. Schedule of Services**

- 4.1. The Architect shall commence Services under this Agreement upon receipt of a Notice to Proceed and shall perform the Services diligently as described in **Exhibit "A,"** so as to proceed with and complete the Services in compliance with the schedule in **Exhibit "C."** Time is of the essence and failure of Architect to perform Services on time as specified in this Agreement is a material breach of this Agreement. It shall not be a material breach if a delay is beyond the Architect's and/or its consultant(s)' reasonable control.

**Article 6. Fee and Method of Payment**

- 6.1. District shall pay Architect for all Services contracted for under this Agreement an amount equal to the following ("Fee"):

An amount not to exceed One hundred forty four thousand three hundred and eighty three dollars (\$144,383.00). The Fee is based on \_\_\_\_\_% of

the Construction Cost Budget, including all Consultant(s)' fee(s).

**[OR]**

An amount not to exceed \_\_\_\_\_ percent (\_\_\_\_%) of the Construction Cost Budget, including all Consultant(s)' fee(s).

**[OR]**

An amount equal to \_\_\_\_\_ percent (\_\_\_\_%) of the Construction Cost Budget. The estimated Construction Cost Budget at the time of execution of this Agreement is \_\_\_\_\_ dollars (\$\_\_\_\_), therefore the estimated fee is \_\_\_\_\_ dollars (\$\_\_\_\_). (\$\_\_\_\_\_ x 0.\_\_\_\_ = \$\_\_\_\_\_). The Fee shall adjust based on the Construction Cost Budget at the end of the Design Development Phase. At that time, the Parties shall set the Fee as a fixed fee based on the Construction Cost Budget at that time. **USE THIS LANGUAGE ONLY WHEN YOU WANT TO FIX THE FEE AT A SPECIFIC POINT IN THE DESIGN PROCESS—HERE IT IS SET AT THE END OF DESIGN DEVELOPMENT. DO NOT USE THIS LANGUAGE IN INSTANCES WHEN YOU ARE PAYING A**

**PERCENTAGE OF THE CONSTRUCTION COST BUDGET THROUGH COMPLETION, INCLUDING CHANGE ORDERS.]**

- 6.2. District shall pay Architect the Fee pursuant to the provisions of **Exhibit “D.”**
- 6.3. Architect shall bill its work under this Agreement in accordance with **Exhibit “D.”**
- 6.4. No increase in Fee will be due from change orders generated during the construction period to the extent caused by Architect’s error or omission.
- 6.5. The Architect’s Fee set forth in this Agreement shall be full compensation for all of Architect’s Services incurred in the performance hereof as indicated in **Exhibit “D.”**
- 6.6. Regardless of the structure of Architect’s Fee, the Architect’s Fee will be adjusted downward if the Scope of Services of this Agreement is reduced by the District in accordance with this Agreement. District shall pay for Services authorized and performed prior to the notice to Architect of a reduction as indicated here.

**Exhibit “A,” Section I (MEETINGS / SITE VISITS / WORKSHOP)**

Add the following to indicate the number of meetings for each Phase indicated in the following sections:

- 9.3. Meetings During Project Initiation Phase as needed
- 9.4. Initial Site Visits as needed
- 9.5. Meetings During Architectural Program as needed
- 9.6. Meetings During Schematic Design Phase as needed
- 9.7. Meetings During Design Development Phase as needed
- 9.7.2. Value Engineering Workshop as needed
- 9.8. Meetings During Construction Documents Phase as needed
- 9.9. Meetings During Bidding Phase as needed

**Exhibit “B,” Section K (CRITERIA AND BILLING FOR EXTRA SERVICES)**

Replace Section 10. with the following:

The following rates, which include overhead, administrative cost and profit, shall be utilized in arriving at the fee for Extra Work and shall not be changed for the term of the Agreement, unless agreed to in writing by the Parties and approved by the District’s Board.

<b>BASIC HOURLY RATE SCHEDULE</b>	
<b>Job Title</b>	<b>Hourly Rate</b>
Principal	\$245.00
Senior Project Director	\$215.00
Project Director	\$215.00
Senior Project Manager	\$195.00
Managing Professional	\$195.00
Senior Professional	\$195.00
Professional	\$165.00
Professional Staff	\$165.00
Intermediate Staff	\$115.00

Staff	\$115.00
Support Specialist	\$115.00
Clerical Staff	\$115.00
Intern	\$95.00

<b>CONSULTANTS</b>	
<b>Job Title</b>	<b>Hourly Rate</b>
Managing Principal	\$225.00
Senior Vice President/Regional Vice President	\$210.00
Director of Cost Management	\$200.00
Senior Cost Manager	\$180.00
Cost Manager	\$155.00
Cost Management Technician/Coordinator	\$130.00

**Exhibit "C" (SCHEDULE OF WORK)**

Add the following to indicate the schedule for Architect's performance of the Project:

<b>Phase</b>	<b>Date to be Completed or Days for Completion Based on Notice to Proceed or Authorization to Move to Next Phase</b>
Pre- Design/Architectural Program Development Phase:	1 days
For Schematic Design Phase:	15 days
For Design Development Phase:	15 days
For Construction Documents Phase:	60 days
For Bidding Phase:	45 days
For Construction Administration Phase:	90 days
For Close Out:	December 31, 2022

IN WITNESS WHEREOF, the parties hereto have executed this Addendum on the date(s) indicated below.

Dated: September 15, 2021

Dated: \_\_\_\_\_, 20\_\_

**Capistrano Unified School District**

**PBK-WLC Architects**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: Lynh N. Rust

Print Name: Bruce Ou

Print Title: Executive Director, Contracts & Purchasing

Print Title: Principal

EXHIBIT D

CAPISTRANO UNIFIED SCHOOL DISTRICT



SAN JUAN HILLS HIGH SCHOOL  
FIELD REPLACEMENT



July 7, 2021

	Percent Factor	Percent Project	Budgeted Amount	Estimated OPSC Funding
<b>A. ESTIMATED CONSTRUCTION (HARD) COSTS</b>				
1 (N) Artificial Field Replacement			\$ 1,200,000	
4				
6				
7				
8 <b>Subtotal:</b>			\$ 1,200,000	State Grants \$ -
9 DSA Review Contingency			\$ 20,000	\$ -
10				\$ -
11 <b>Subtotal:</b>			\$ 20,000	
12 <b>Available for Construction (Prime Contractor Bids)</b>		65.7%	\$ 1,220,000	\$ -
13 Construction Estimate Contingency	10.0%		\$ 122,000	
14 <b>Subtotal:</b>		72.3%	\$ 1,342,000	
15 GC General Conditions	8.0%		\$ 97,600	
16 <b>Subtotal:</b>		77.6%	\$ 1,439,600	
17 GC Fee	5.0%		\$61,000	
18 <b>BID CONTINGENCY</b> (Escalation)	2.0%		\$ 30,012	
19 <b>TOTAL ESTIMATED CONSTRUCTION COST:</b>		82.5%	\$ 1,530,612	

<b>B. ESTIMATED PROJECT (SOFT) COSTS</b>				
20 Site Surveys / Topos	lump sum		\$ 10,000	\$ -
21 Site Geotech / Soil Borings	lump sum		\$ 10,000	\$ -
22 Furniture, Fixtures, Equipment (FFE) Allowance	lump sum		\$ -	\$ -
23 Architect/Engineer Fees	lump sum		\$ 130,000	← Base Fee
24 Construction Management Fees	lump sum		\$ 115,000	
25 DSA Plancheck Fees (ACS Only)	0.34%		\$ 5,233	← DSA Reimbursables
26 CDE Project Review Fees	0.07%		\$ -	
27 DTSC/HAZMAT Environmental Consultant/Fees	0.35%		\$ -	\$ -
28 CEQA Consultant	1.00%		\$ -	
29 Utility City/County Fees & Inspections	lump sum		\$ -	
30 Inspector of Record	lump sum		\$ -	
31 Special Inspection + Materials Testing	3.00%		\$ -	
32 Labor Compliance Program Administration			\$ -	\$ -
33 Reimbursable	0.75%		\$ 9,150	← Reimbursables
34 <b>Subtotal:</b>		15.1%	\$ 279,383	\$ -
35 <b>PROJECT CONTINGENCY</b> (District reserve added cost)	3.00%		\$ 45,918	
36 <b>TOTAL ESTIMATED SOFT COST:</b>		17.5%	\$ 325,301	

37 <b>TOTAL ESTIMATED PROJECT BUDGET:</b>			\$ 1,855,913	
38 <b>PROJECT ELIGIBILITY (OPSC APPROVED):</b>			\$ -	
39 <b>DISTRICT LOCAL FUNDING:</b>			\$ 1,855,913	
40 <b>TOTAL AVAILABLE FUNDING:</b>			\$ 1,855,913	

PREPARED BY ARCHITECT:

APPROVED BY DISTRICT:

X

X





**MASTER CONTRACT AGREEMENT**

This MASTER CONTRACT AGREEMENT (“**Agreement**”) is effective as of July 1, 2021 between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“**LEA or District**”) and the contractor listed below (“**Contractor**”)

**SYRACUSE RTC LLC dba ELEVATIONS RTC**

WHEREAS, District is authorized under California Education Code sections 56157, 56361, and 56365 et. seq. and Title 5 of the California Code of Regulations section 3000 et. seq. AB490 (Chapter 862, Statutes of 2003) to contract for the purpose of providing special education and/or related services to LEA students with exceptional needs;

WHEREAS, District is in need of such services, and in collaboration with Orange County Department of Education, selected Contractor to provide nonpublic, nonsectarian school/agency services;

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

Terms and Conditions. Contractor agrees to provide services as set forth in the Nonpublic, Nonsectarian School/Agency Services Master Contract and is fully incorporated in its entirety.

Fees and Expenses. In consideration for the services provided by the Contractor under this Agreement, District agrees to pay fees and expenses at the rates as set forth in Exhibit A. The total amount of services requested by District and provided by Contractor under this agreement shall be authorized by Purchase Order. This amount may be increased by mutual agreement of both parties by written agreement.

Term of Agreement. The term of this Agreement is for one year beginning July 1, 2021 through June 30, 2022.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents as designated below titled Nonpublic, Nonsectarian School/Agency Services Master Contract, Special Conditions, and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the attached documents as if such additional terms were set forth in full herein.

Master Contract     Special Conditions     Required Documents and Certifications  
 Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**“DISTRICT”**

**“CONTRACTOR”**

By: Capistrano Unified School District  
Name: Lynh N. Rust  
Title: Executive Director, Contracts & Purchasing  
Board Approval Date : September 15, 2021

By: Syracuse RTC LLC dba Elevations RTC  
Name: Judith Jacques  
Title: Executive Director  
Email: jrandall@elevationsrtc.com

**EXHIBIT A: 2021-2022 RATES**

**CONTRACTOR** Syracuse RTC LLC dba Elevations RTC **CONTRACTOR NUMBER** 77-76422-6131130 **2021-2022**  
**(NONPUBLIC SCHOOL OR AGENCY)** (CONTRACT YEAR)

**Per CDE Certification, total enrollment may not exceed** \_\_\_\_\_ **If blank, the number shall be as determine by CDE Certification.**

**Rate Schedule.** This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed \_\_\_\_\_  
 Total LEA enrollment may not exceed \_\_\_\_\_

Rate	Period
\$178.00	Day

- A. Basic Education Program/Special Education Instruction  
 Basic Education Program/Dual Enrollment

Per diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally.

**B. Related Services**

- |   |            |          |
|---|------------|----------|
| (1) a. Transportation – Round Trip  | _____      | _____    |
| b. Transportation – One Way   | _____      | _____    |
| c. Transportation – Dual Enrollment                                       | _____      | _____    |
| d. Public Transportation  | _____      | _____    |
| e. Parent*  | _____      | _____    |
| (2) a. Educational Counseling – Individual                                | _____      | _____    |
| b. Educational Counseling – Group   | _____      | _____    |
| c. Counseling – Parent/Family   | _____      | _____    |
| (3) a. Adapted Physical Education – Individual                            | _____      | _____    |
| b. Adapted Physical Education – Group of _____                            | _____      | _____    |
| c. Adapted Physical Education – Group of _____                            | _____      | _____    |
| (4) a. Language and Speech Therapy – Individual                           | _____      | _____    |
| b. Language and Speech Therapy – Group                                    | _____      | _____    |
| c. Language and Speech Therapy – Group of 3                               | _____      | _____    |
| d. Language and Speech Therapy – Per diem                                 | _____      | _____    |
| e. Language and Speech – Consultation Rate                                | _____      | _____    |
| (5) a. Additional Classroom Aide – Individual (must be authorized on IEP) | _____      | _____    |
| b. Additional Instructional Assistant – Group of 2                        | _____      | _____    |
| c. Additional Instructional Assistant – Group of 3                        | _____      | _____    |
| (6) Intensive Special Education Instruction**                             | _____      | _____    |
| (7) a. Occupational Therapy – Individual                                  | _____      | _____    |
| b. Occupational Therapy – Group of 2                                      | _____      | _____    |
| c. Occupational Therapy – Group of 3                                      | _____      | _____    |
| d. Occupational Therapy – Group of 4 - 7                                  | _____      | _____    |
| e. Occupational Therapy – Consultation Rate                               | _____      | _____    |
| (8) Physical Therapy  | _____      | _____    |
| (9) a. Behavior Intervention  | _____      | _____    |
| b. Behavior Intervention – Supervision                                    | _____      | _____    |
| Provided by: _____  | _____      | _____    |
| (10) Nursing Services   | _____      | _____    |
| (12) Residential Board and Care   | \$302.00   | Day      |
| (13) Residential Mental Health Services                                   | \$128.00   | Day      |
| (14) Other: One Time Enrollment fee                                       | \$1,500.00 | One Time |

\*Parent transportation reimbursement rates are to be determined by the LEA.  
 \*\*By credentialed Special Education Teacher.



**PROFESSIONAL SERVICES MASTER AGREEMENT**

This Agreement for Professional Services (“Agreement”) is effective as of **September 16, 2021** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

**BEYOND BLINDNESS, INCORPORATED**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$15,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **July 1, 2021 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

General Conditions       Special Conditions       Required Documents and Certifications       Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

By: \_\_\_\_\_  
 Name: Lynh N. Rust  
 Title: Executive Director, Contracts & Purchasing  
 Board Approval Date : September 15, 2021

**Contractor**

Signature: \_\_\_\_\_  
 Name: Angela Rowe  
 Title: Executive Director  
 Address: 18542-B Vanderlip Avenue  
Santa Ana, CA 92705  
 Email Address: gina.samson@beyondblindness.org

EXHIBIT A



Beyond Blindness

Revised 4/26/2021

18542-B Vanderlip Avenue, Santa Ana, CA 92705  
Phone: (714) 573-8888 Fax: (714) 573-4944 [www.blindkids.org](http://www.blindkids.org)

**FEE SCHEDULE**  
**ACADEMIC SCHOOL YEAR JULY 1, 2021 THROUGH JUNE 30, 2022**

<u>SERVICES THAT CAN BE CONTRACTED INCLUDE:</u>	<b>3 years to 22 years old</b>	<b>FEES</b>
Vision Services: Itinerant Service, Evaluation or Assessment		\$105.33 per hour
Braille transcribing		\$105.33 per hour
Occupational Therapy: Direct Service, Evaluation or Assessment		\$105.33 per hour
Physical Therapy: Direct Service, Evaluation or Assessment		\$105.33 per hour
Speech and Language: Direct Service, Evaluation or Assessment		\$110.99 per hour
Orientation & Mobility: Direct Service, Evaluation or Assessment		\$105.33 per hour
Global Home-Based Services		\$105.33 per hour
Psychological Testing and Counseling		\$105.33 per hour
Social Worker Services		\$105.33 per hour

**EXAMPLES OF ASSESSMENT TOOLS UTILIZED**

\*Teaching Age-Appropriate Purposeful Skills (TAPS) \* CELF 5 Expressive 1-word Picture vocabulary Test (EOWPVT-4) \* Peabody Developmental Motor Scales (PDMS-2) \* Movement ABC-2 \* School Functional Assessment (SFA) \* INSITE Developmental Checklist \* Sensory Processing Measure (SPM) \* Receptive 1-word Picture vocabulary Test (ROWPVT-4) \* Desired Results Developmental Profile (DRDP) \* Beery Visual Motor Test of Integration (VMI) \* Preschool Language Scale (PLS-5) \* WJ Tests of Early Cognitive and Academic Development (ECAD)

**Make Ups & Reschedules:** Due to the requirements for providers to render services and scheduling based on Blind Children’s Learning Center and the individual school districts calendars, BCLC allows providers to makeup or reschedule 30 days prior to the original scheduled service day and 30 days following.

**Mileage:** For areas outside our normal range we will be charging mileage based on the IRS standard rate.

**Student is Inaccessible:** If BCLC was not informed of the child’s absence or inability to meet, a charge of 30 minutes (0.5) for the specialists’ time and travel will be charged.

**As per the California Code Section 56366.5(b) of the CEC, we reserve the right to add a late fee of 1.5% for each month after 45 days of non-payment.**



**INDEPENDENT CONTRACTOR MASTER AGREEMENT**

This Agreement for Contracted Services (“Agreement”) is effective as of **September 16, 2021** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the contractor listed below (“Contractor”). District and Contractor may hereafter be referred to as “Party” or collectively as the “Parties”.

**FUELING AND SERVICE TECHNOLOGIES, INCORPORATED dba FASTECH**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Contractor’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$30,000.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2021 through June 30, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

General Conditions       Special Conditions       Required Documents and Certification  Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

**Contractor**

By: \_\_\_\_\_  
 Name: Lynh N. Rust  
 Title: Executive Director, Contracts & Purchasing  
 Board Approval Date : September 15, 2021

Signature: \_\_\_\_\_  
 Name: Tom Wyper  
 Title: Vice President  
 Address: 7050 Village Drive, Suite D  
Buena Park, CA 90621  
 Email Address: twyper@fastechus.com

EXHIBIT A



FEE SCHEDULE  
PERIOD JULY 1, 2021 to JUNE 30, 2022

COMPANY NAME: Fueling & Service Technologies, Inc. DBA FASTECH

REP NAME: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

California State Contractor's License Number 794519

For all Public Works Projects (Pursuant to Labor Code 1725.5 & 1771.1) Contractor DIR Registration  
DIR Registrations No. 1000020911

SCOPE OF WORK/IDENTIFY SERVICES TO BE PROVIDED:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

HOURLY RATE:

Description or Classification	Dollar (\$) Amount
Labor & Travel (Reg)	\$110.00hr
Labor & Travel (OT)	\$165.00hr
Preventative Maintenance (Monthly)	\$850.00

PARTS PERCENTAGE MARK-UP:

15%

ANY ADDITIONAL CHARGES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**INDEPENDENT CONTRACTOR MASTER AGREEMENT**

This Agreement for Contracted Services (“Agreement”) is effective as of **September 16, 2021** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the contractor listed below (“Contractor”). District and Contractor may hereafter be referred to as “Party” or collectively as the “Parties”.

**SUSAN HILL**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Contractor’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$20,000.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **August 1, 2021 through June 30, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

General Conditions       Special Conditions       Required Documents and Certification  Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

**Contractor**

By: \_\_\_\_\_  
 Name: Lynh N. Rust  
 Title: Executive Director, Contracts & Purchasing  
 Board Approval Date : September 15, 2021

Signature: \_\_\_\_\_  
 Name: Susan Hill  
 Title: Principal Consultant  
 Address: 5015 Camino Escollo  
San Clemente, CA 92673  
 Email Address: sfhill2000@gmail.com

## EXHIBIT A

### Scope of Work & Fee Schedule For Honor Ensemble and Area Concerts

#### Hill Consulting

Sue Hill, *Principal Consultant*

949-370-1654

[sfhill2000@gmail.com](mailto:sfhill2000@gmail.com)

#### Description of Services

- Event Planning, Strategy, and Logistics for Elementary & Secondary Honor Concerts at dates TBD
- Attend strategy and debrief meeting(s) to set plans and align expectations for Elementary & Secondary Honors Concerts with district-assigned administrators and district-assigned teacher “leads” for 9 ensembles.
  - Elementary Band
  - Elementary Orchestra
  - Elementary Choir
  - Middle School Band
  - Middle School Orchestra
  - Middle School Choir
  - High School Symphony Orchestra
  - High School Choir
- Set timeline, logistics, and communication plans in collaboration with district-assigned administrators and district-assigned teacher “lead” for each ensemble.
- Identify and secure venues with input from district-assigned administrators & the district-assigned teacher leads.
- Identify and secure masters of ceremonies with the assistance of the district-assigned teacher leads.
- Identify and contract guest conductors with the assistance of district-assigned teacher leads - apx. one year in advance.
- Identify and contract with needed vendors in coordination with district staff, IE musicians, photographers/videographers, contract musicians, rental equipment, music rental services, souvenir vendors, graphic artists, etc. as needed.
- Coordinate with district staff on all payments, paperwork, and logistics for venues and vendors through CUSD purchasing.
- Arrange facility use for honor auditions & rehearsals based on district-assigned teacher and administrator lead directions.
- Create communications for teachers to distribute to students/families as directed by district-assigned teacher leads and/or district-assigned administrators.
- Coordinate with district staff in ordering & distribution of event music selected by district-assigned teacher leads.
- Coordinate copying and/or distributing audition music identified by district-assigned teacher leads for 9 ensembles. Site teachers to distribute to students.
- Facilitate, as needed, the coordination of auditions, rehearsals, and performances and prepare communications for distribution by site teachers.
- Work with assigned teacher-leads to coordinate all teacher responsibilities for auditions.
- Prepare communications as needed to be distributed by teachers and assist as needed the notification of participating students and families of audition results, rehearsal, and show day details.
- Coordinate with the district-appointed lead teacher(s) to organize rehearsals for each ensemble including logistics and communication.
- Prepare/create programs for elementary and secondary concerts and coordinate printing and delivery.



- Oversee ticket sales & coordinate with venue box office.
- Coordinate souvenir merchandise creation & purchases for participants.
- Arrange logistics for equipment rental or equipment to be moved for the performances.
- Prepare participation certificates to be distributed by site teachers.
- Organize meals for concert participants between the dress rehearsal and the performance.
- Create VIP invitation. Coordinate VIP tickets and seating.
- Organize run of the show and run of dress rehearsal.
- Collaborate with the master(s) of ceremonies on narration scripts for performances.
- Work with venues to coordinate productions and rehearsals.
- Provide day-of-event production management.
- Coordinate day-of-event staff and volunteer duties.
- Debrief & launch planning, prework, and coordination for 2023 concerts.

### Rate of Pay & Expenses

The rate of pay is \$ 50/hour plus venue parking expenses  
 Project budget not-to-exceed \$20,000 commencing August 1, 2021, through June 30,  
 2022

- Signature Sue Hill Date July 30, 2021

Typed or Printed Name Sue Hill



**PROFESSIONAL SERVICES MASTER AGREEMENT**

This Agreement for Professional Services (“Agreement”) is effective as of **September 16, 2021** (“Effective Date”) by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 (“District”) and the consultant listed below (“Consultant”). District and Consultant may be referred to as “Party” or collectively as the “Parties”.

**OC SLLC, INCORPORATED**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as “Consulting Services”);

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant’s Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as “Contracted Services”), and incorporated as if fully set forth herein. Consultant’s specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$20,000.00** in the aggregate under term of this Agreement.

Term of Agreement. The term of this base Agreement is for **August 17, 2021 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

General Conditions       Special Conditions       Required Documents and Certifications       Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**  
 By: \_\_\_\_\_  
 Name: Lynh N. Rust  
 Title: Executive Director, Contracts & Purchasing  
 Board Approval Date : September 15, 2021

**Contractor**  
 Signature: \_\_\_\_\_  
 Name: Cathy Johnson  
 Title: Owner/Speech Pathologist  
 Address: 27127 Calle Arroyo, Suite 1920  
San Juan Capistrano, CA 92675  
 Email Address: admin@thejohnsonacademy.com

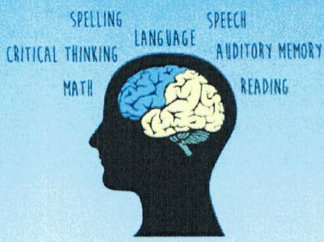


EXHIBIT A

# THE SPEECH, LANGUAGE & LEARNING CENTER

## Rates for Cathy Johnson, MA, CCC, SLP, SLT

Evaluation \$250 per hour

IEP attendance, travel time and all other out of office services are billed at \$200 per hour.

1:1 reading or math intervention-\$115 per 50 minute session

☎ (949)487-5251  
☎ (949)487-5242

✉ scheduling@ocslcinc.com  
🌐 www.speechlanguageandlearningcenter.net

📍 31831 Camino Capistrano  
Franciscan Promenade, Suite 100  
San Juan Capistrano, CA 92675

SECOND AMENDMENT TO ICA NO. 1920021

BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND POWERSCHOOL HOLDINGS, LLC  
dba POWERSCHOOL GROUP, LLC

This Second Amendment to ICA No. 1920021 is entered into by and between Capistrano Unified School District, hereinafter referred to as “District,” and PowerSchool Holdings, LLC dba PowerSchool Group, LLC (hereinafter referred to as “Contractor”).

RECITALS

WHEREAS, on June 12, 2019, District’s Board of Trustees approved an Agreement with Contractor for the term from July 1, 2019 through June 30, 2024 under which Contractor would provide services described therein;

WHEREAS, on September 18, 2019, District’s Board of Trustees approved the First Amendment to ICA No. 1920021 to reflect a revised contract value of \$208,920. A copy of said Amendment is attached as Exhibit 2 to this Second Amendment to Agreement; and

WHEREAS, on October 29, 2020, District received notice from Contractor of business name change to PowerSchool Holdings, LLC dba PowerSchool Group, LLC;

NOW, THEREFORE, said Agreement is amended as follows:

1. All current and subsequent contracts with Contractor shall reflect “PowerSchool Holdings, LLC dba PowerSchool Group, LLC.”
2. All other terms and conditions of said Agreement, as amended, not expressly amended herein shall remain in full force and effect.

**Capistrano Unified School District**

**Vendor**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Lynh N. Rust  
Print Name

Clay Anderson  
Print Name

Executive Director, Contracts & Purchasing  
Title

CFO  
Title

Board Approval Date: September 15, 2021

Date: \_\_\_\_\_

FIRST AMENDMENT TO ICA NO. 1920021

BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND DECISIONINSITE, LLC

This First Amendment to ICA No. 1920021 is entered into by and between Capistrano Unified School District, hereinafter referred to as "District," and DecisionInsite, LLC (hereinafter referred to as "Contractor").

RECITALS

WHEREAS, on June 12, 2019, District's Board of Trustees approved an Agreement with Contractor for the term from July 1, 2019 through June 30, 2024 under which Contractor would provide services described therein. A copy of said Agreement is attached as Exhibit 1 to this First Amendment to Agreement; and

WHEREAS, District desires to amend ICA No. 1920021 to reflect a revised contract value of \$208,920.00;


NOW, THEREFORE, said Agreement is amended as follows:

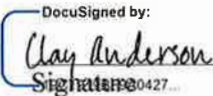
1. The second sentence of the paragraph entitled Fees and Expenses shall be amended to read: The total cost of services requested by District and provided by Contractor under this Agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: \$208,920.00 in the aggregate under the term of this Agreement, as amended.

2. All other terms and conditions of said Agreement, as amended, not expressly amended herein shall remain in full force and effect.

Capistrano Unified School District

Vendor

By:  \_\_\_\_\_  
Signature

By:  \_\_\_\_\_  
Signature

Lynh N. Rust \_\_\_\_\_  
Print Name

Clay Anderson \_\_\_\_\_  
Print Name

Executive Director, Contracts & Purchasing \_\_\_\_\_  
Title

CFO \_\_\_\_\_  
Title

Board Approval Date: September 18, 2019

Date: 8/30/2019 \_\_\_\_\_



**INDEPENDENT CONTRACTOR MASTER AGREEMENT**

This Agreement for Contracted Services ("Agreement") is effective as of June 13, 2019 ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

**DECISIONINSITE, LLC**

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$188,920.00** in the aggregate under the term of this Agreement.

Term of Agreement. The term of this base Agreement is from **July 1, 2019 through June 30, 2024** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

General Conditions       Special Conditions       Required Documents and Certification  Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

**Capistrano Unified School District**

By: \_\_\_\_\_  
Name: Lynh N. Rust  
Title: Executive Director, Contracts & Purchasing  
Board Approval Date : June 12, 2019

**Contractor**

Signature: \_\_\_\_\_  
Name: Michael B. Regale Clay Anderson  
Title: President CFO  
Address: 101 Pacifica, Suite 380  
Irvine, Ca. 92618  
Email Address: production@decisioninsite.com

**GENERAL CONDITIONS**

District and Contractor acknowledge, and agree to be bound by, the provisions set forth below:

1. **Engagement of Services.** District engages the services of Contractor under the terms in the Agreement and these additional provisions. Contractor agrees to exercise the highest professionalism and utmost care, and to utilize Contractor's expertise and talents in completing such services. Contractor agrees that it will act in a manner it believes to be in the best interest of District rather than for itself or another third party. Contractor agrees that it shall perform its services in a timely manner. Contractor agrees to provide Contractor's own equipment, tools and other materials at Contractor's own expense, unless otherwise agreed to in writing by the District. District will make its facilities and equipment available to Contractor when necessary, upon written permission by authorized District personnel. Contractor may not assign, subcontract or otherwise delegate Contractor's obligations under the Agreement without District's prior written consent. Contractor shall devote such time to the performance of services under this Agreement that are reasonably necessary for satisfactory performance of the services and obligations hereunder.
2. **Invoicing.** For hourly services, Contractor shall submit invoices to District on a monthly basis with all requested documentation substantiating invoiced charges. For services performed under an agreed fixed fee, Contractor shall submit invoices to District upon completing the services or as otherwise agreed to expressly in this Agreement.
3. **Expenses.** Contractor shall handle all expenses incurred in performing services under the Agreement, unless otherwise agreed upon in writing by District.
4. **Independent Contractor.** Contractor, in performing this Agreement, shall be, and act as, an independent contractor. Contractor understands and agrees that he/she/it, all his/her/its employees, agents and contractors shall not be considered officers, employees or agents of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor assumes the full responsibility for the acts and/or omissions of his/her/its employees, agents and contractors as they relate to the services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes, and insurance, including workers' compensation, with respect to Contractor's employees. Further, Contractor and its personnel shall not have the authority, express or implied, to act as an agent on behalf of, or bind, the District, unless expressly authorized in writing by the District.
5. **Originality of Services.** Contractor agrees that all technologies, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the District and/or used in connection with this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source.
6. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement, including information prepared, produced, or provided, such as, for illustrative purposes, documents, writings, typewriting, printing, photostating, computer models, plans, drawings, etc., shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matters in the name of District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. Any trade secrets of the District which come into the possession of Contractor in connection with services under this Agreement, remain the property of the District and Contractor expressly agrees to keep such trades secrets confidential.
7. **Termination.** District may terminate the Agreement at its convenience and without any breach by Contractor upon ten (10) calendar days' prior written notice to Contractor. District may also terminate the Agreement immediately in its sole discretion for cause or upon Contractor's breach of any provision of the Agreement. Cause means (a) any act of dishonesty or a plea of no contest to a felony or any crime involving moral turpitude by an individual with whom the District contracts directly, or an owner, officer or director of an entity with whom the District contracts; (b) any reasonable suspicion of fraud; (c) negligence in the performance of duties under the Agreement; and (d) nonperformance, as determined by the District, of any reasonable and lawful duty assigned under the Agreement. Contractor may terminate this Agreement at any time upon thirty (30) days' prior written notice to District. Contractor and District each agree to sign any documents reasonably necessary to complete Contractor's discharge or withdrawal. Upon termination of this Agreement for any reason, Contractor's fees will be prorated based on the work completed at the time of termination for work then in progress, to and including the effective date of such termination, which shall be substantiated by appropriate documentation. Unless other

terms are set forth in this Agreement, District will reimburse Contractor for previously approved expenses in compliance with the policies of the District.

8. Return of District Property. Upon termination of this Agreement or earlier as requested by District, Contractor will deliver to District any and all District property including, but not limited to, District-provided information, intellectual property, and equipment of District. Contractor further agrees that any property situated on District's premises, including disks and other storage media, filing cabinets or other work areas, is subject to inspection by District personnel at any time. The District shall have access, upon reasonable request, to Contractor's plans, job files, reports, data and records relating to the work performed under this Agreement.
9. Indemnification and Hold Harmless. Contractor agrees to and shall immediately defend, indemnify and hold harmless the District, its Board of Trustees, officers, agents, employees, and volunteers from all demands, claims, including active and passive claims, lawsuits, damages, of every kind and nature, losses, costs, attorneys' fees and expenses, liability or claim of liability for personal injury, bodily injury to persons or death, furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention, contractual liability, and damage to property sustained or claimed to have been sustained, arising out of, or pertaining to, activities or services provided by Contractor or its employees, subcontractors, or agents, whether authorized by this Agreement or not. Contractor further agrees to waive all rights of subrogation against the District. This paragraph does not apply to any damage or losses caused by the negligence or willful misconduct of District or its employees. The defense, indemnity and hold harmless provisions of this Agreement shall not be limited, impaired or diminished in any way by the insurance requirements set forth in this Agreement. This paragraph shall be construed in the broadest manner to provide for an immediate defense and indemnity of the claims set forth herein.
10. Insurance. Contractor agrees to carry commercial general liability insurance and automobile liability insurance with limits of one million dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Contractor and District against liability or claims of liability, which may arise out of this Agreement. In addition, Contractor agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." No later than the Effective Date, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder. Contractor agrees to name District and its officers, agents and employees as additional insureds by separate endorsement under said policy or policies. Nothing herein shall limit the obligations for Contractor to provide insurance as required under other provisions of this Agreement.
11. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by Contractor without prior written consent from the District.
12. Notices. All notices that are required or permitted to be given under this Agreement shall be in writing and sent by either personal delivery, nationally recognized overnight courier service or prepaid, first class United States postal mail. Notices shall be sent to signatories to this Agreement at the addresses given therein.
13. Compliance with Applicable Laws. The services completed herein must meet the approval of District and shall be subject to District's general right of inspection to ensure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, and personnel engaged in operations covered by this Agreement or accruing out of performing of such operations.
14. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services under this Agreement.
15. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
16. Entire Agreement/Amendment. This Agreement and any exhibits, or general or specific terms and conditions attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement regarding the services contemplated, and may be amended only by a written amendment executed by both parties to this Agreement.
17. Nondiscrimination. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, sexual orientation, or gender of such person. To the extent applicable to the this Agreement, Contractor shall comply with the Executive Order



11246 entitled “Equal Opportunity in Federal Employment”, as amended by Executive Order 11375 and 12086, and as supplemented in Department of Labor regulations (41 CFR Chapter 60).

18. Non-waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of the Agreement, then the prevailing party shall be entitled to all legally-permitted expenses, including, but not limited to, witness fees, court costs, and attorneys’ fees.
21. Governing Law. The laws of the State of California shall govern the terms and conditions of this Agreement with venue for any dispute arising hereunder to be solely proper in Orange County, California.
22. Construction of Agreement. If there is any uncertainty or ambiguity in the terms of this Agreement, it shall not be construed for or against any Party hereto on the grounds that such Party was responsible for drafting of any particular term set forth herein. The Parties each waive and relinquish in connection with this Agreement any and all rights that he/ she/it may have or claim under California Civil Code section 1654.
23. Conflict. In the event of any alleged, implied, or actual conflict between the express or implied provisions of this Agreement and the provisions of the exhibits, or any other document included herein, the provisions of this Agreement shall govern.
24. Captions. The captions of this Agreement shall have no effect on its interpretation.
25. No Use of Mark or Name. Consultant shall not use any name, trademark or service mark of District without first having received District’s written consent to such use.
26. Singular and Plural. Where required by the context of this Agreement, the singular shall include the plural and vice-versa.
27. Successors in Interest. This Agreement shall be binding upon the heirs, successors, executors, administrators, and assigns of the respective Parties hereto.
28. Survival and Severability. Unless otherwise specifically provided, the covenants herein shall survive termination of this Agreement. The unenforceability, invalidity, or illegality of any provision of this Agreement shall not render the other provisions unenforceable, invalid, or illegal.
29. Consultant’s Employees. Contractor shall at all times enforce appropriate discipline and good order among its employees and shall not employ or work any unfit person or anyone not skilled in providing the services required under this Agreement. It shall be the responsibility of Contractor to ensure compliance with this section. Any person in the employ of Contractor whom District may deem incompetent, unfit, intemperate, troublesome or otherwise undesirable shall be excluded from providing services under this Agreement and shall not again provide services except with District’s written consent. Contractor shall ensure that persons who perform services on District’s property, including without limitation K12 school districts, have not been convicted of any felony, have not been convicted of any controlled substance offense, and have not been convicted of any sex offense, as those terms are defined by Education Code section 45125.1.
30. Mandatory Claims Process, including Expedited Arbitration.

If District or Consultant has a claim regarding, arising from, or pertaining to this Agreement, this Mandatory Claims Process is the exclusive method for determining and resolving such claims.

A. Initial Review and Evaluation of a Claim

Within ten (10) business days of a party to this Agreement suffering a loss, that party shall advise the other party of the loss in writing by sending written notice to the signatory on this Agreement for the other party. Within ten (10) business days of from the date of receipt of such written notice, the signatories to this Agreement shall meet and discuss and resolve the claim. A resolution reached at the Initial Review and Evaluation Meeting shall be reduced to writing and become an amendment to this Agreement upon approval by District’s Board of Trustees.

B. Expedited Mediation

If the Initial Review and Evaluation Meeting does not resolve the claim, then within five (5) business days following the Initial Review and Evaluation Meeting the proponent of the claim shall send a list of four recognized mediators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select a mediator from the list and notify the proponent of the claim of the selection of a mediator; or (2) if none of the proposed mediators are acceptable, then that party shall send an alternative list of four recognized mediators to the proponent of the claim. Within five within (5) business days of receipt of the alternative list, the proponent shall either: (1) select a mediator; or (2) if none of the mediators listed are acceptable, then notify the other party of that fact. If the foregoing process does not result in the selection of a mediator, then the mediation requirement of this paragraph shall not be required and the parties will proceed to the process set forth in paragraph C of Section 30 hereof.

C. Expedited Arbitration

Within five (5) business days following an unsuccessful mediation or if no mediation takes place, the proponent of the claim shall send a list of four recognized arbitrators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select an arbitrator from the list and notify the proponent of the claim of the selection of an arbitrators; or (2) if none of the proposed arbitrators are acceptable, then that party shall send an alternative list of four recognized arbitrators to the proponent of the claim. Within five within (5) business days of receipt of the alternative list, the proponent shall either: (1) select an arbitrator; or (2) if none of the arbitrators listed are acceptable, then notify the other party of that fact. The arbitrators shall be from either JAMS, ADR Services, or the American Arbitration Association. If the foregoing process does not result in the selection of an arbitrator, then the proponent of the claim shall notify one of the foregoing three alternative dispute resolution services and that service shall select an arbitrator. The arbitration shall take place and be concluded within forty five (45) days of the selection of an arbitrator and shall not take more than two (2) full day sessions with the time of the arbitration being divided equally between the parties. The arbitrator's decision must be based on admissible facts. "Admissible Facts" are defined as facts that would be admissible in court under the California Rules of Evidence. The arbitrator's decision must also be based upon applicable law. The arbitrator does not have the power or discretion to fashion any remedy on the contract that he or she sees fit. Rather, the arbitrator's decision must be based on admissible facts and applicable law and in accord with the terms, condition and provisions of the contract. The arbitrator shall issue a written Statement of Decision applying the admissible facts to applicable law under the contract in reaching his/her determination. The arbitrator's decision shall be final and binding and can be introduced into court for the purpose of obtaining a judgment thereon provided the arbitrator has complied with the provisions of this paragraph. Should the arbitrator fail to do so, then an objecting party has the right to have the claim determined in court. The parties agree that the dispute resolutions of this Paragraph 30 are mandatory and the exclusive procedure to determine claims made regarding this Agreement that should a party fail to follow them that the claim is waived, released, and forever forfeited. Each party shall bear its own attorney's fees and costs.

[Remainder of page intentionally left blank]

**REQUIRED DOCUMENTS AND CERTIFICATIONS**

**\*All checked items must be on file with Purchasing Department.**

**Certificates of Insurance**

- ✓ Commercial General Liability Insurance – Additional Insured Endorsement  
Option 1: form CG 20 10 11 85  
or  
Option 2: Choose either Form CG 20 10 07 04 or Form CG 20 33 07 04  
Either form **must be accompanied** by Form CG 20 37 07 04
- ✓ Business Auto Liability Insurance
- ✓ Workers' Compensation and Employers Liability Insurance

Refer to Article 10. INSURANCE REQUIREMENTS



**Premier Services Agreement**

**Capistrano Unified School District**

**SERVICES AGREEMENT**

**BETWEEN**

**Capistrano Unified School District**

**33122 Valle Road  
San Juan Capistrano  
CA, 92675**

**and**

**DecisionInsite, LLC**

**101 Pacifica Suite, 380  
Irvine  
CA, 92618  
877.204.1392**

This Agreement is made by and between Capistrano Unified School District (hereinafter DISTRICT) and DECISIONINSITE, LLC (hereinafter DECISIONINSITE) with reference to the following:

WHEREAS, DISTRICT requires professional services in community demographic analysis and enrollment projections using data spatialization technology for use in budget planning, facilities planning, program planning, staff planning, strategic planning and school configuration planning, and

WHEREAS, DecisionInsite has the expertise necessary to properly perform such services, and

WHEREAS, the parties desire to enter into a contract for the provision of such services;

IN CONSIDERATION of the foregoing, it is agreed between the parties hereto, as follows:

**SECTION 1 – FEES AND SERVICES OF DecisionInsite**

1.1 DECISIONINSITE shall perform the services and provide the information products as specified in this agreement and outlined in Schedule A, which is attached to and made a material part of this agreement. Deliverables to DISTRICT include but are not limited to the provision of

- 1) generation of enrollment forecasts and
- 2) certain access rights to review and manipulate information via DECISIONINSITE’s secure web application called the StudentView System. Specific deliverables are listed on Schedule A.

1.2 This service agreement is for DECISIONINSITE’s combined StudentView System access license and its Premier Enrollment Projection package.

1.3 The DECISIONINSITE fee schedule is based upon the

- 1) DISTRICT’S most recent reported enrollment,
- 2) The Enrollment Projection Package option outlined in the Proposal for Services and
- 3) DISTRICT’S intent to have or not have DECISIONINSITE complete residential development research. The following table summarizes the assumptions and terms of this Agreement.

<b>Service Agreement Assumptions</b>			
<b>Agreement Term</b>	5 year		
<b>Product Type</b>	Premier		
<b>Residential Development Impact Research</b>	Requested		
<b>Fee Calculations:</b>	<b>Annual Fee</b>	<b>Over Life of Contract</b>	
<b>Base Annual Fee</b>	\$33,784	\$168,920	
<b>Residential Development Research (Not to Exceed per year)</b>	\$4,000	\$20,000	
<b>Total Annual Not to Exceed</b>	<b>\$37,784</b>	<b>\$188,920</b>	

1.4 If Residential Development Research is included, DECISIONINSITE begins the research projects each year in late spring and completes all research by September so that the data is available for the fall projection season. Residential Development Research is billed at the rate outlined on Schedule B.

DECISIONINSITE only initiates this research when requested by the DISTRICT and each year will notify the DISTRICT before commencing. DECISIONINSITE makes every effort to contain residential research within the “not-to-exceed” allocation. If DECISIONINSITE believes it can not complete the task within the allocation, it will consult with the DISTRICT. Under no circumstances will DECISIONINSITE exceed that allocation without prior authorization from the DISTRICT. If the District does not want DECISIONINSITE to conduct the research because the District has the data, a modest fee will be added to cover the integration of those data.

1.5 Custom GIS Technical Services can be provided at client request and according to the following terms. These are one time projects which, once done, persist as long as the DISTRICT is a client. Except where stipulated below, all custom GIS work is billed at the hourly rate for Technical GIS services outlined in the proposal and on Schedule B.

**1. Attendance Area Changes:** As part of a standard agreement, a district can modify attendance areas once each year and this service is included in the base fee. If the DISTRICT should require additional changes outside the normal cycle of client updating, it would be considered custom GIS work and the district would be invoiced separately. See detail on Schedule B.

**2. Custom Map Layers:** DISTRICT may request special map layers be digitized and available. These are also custom GIS projects and are invoiced separately. See detail on Schedule B.

**3. Custom Point Plotting:** DISTRICT may request that special features be geocoded so that they can be point-plotted for mapping and analysis. Such projects are invoiced separately. See detail on Schedule B.

**4. Additional Student Attribute Plotting, Reporting and Analysis:** DISTRICT may request that additional attributes can be appended to student data files. This is a custom project. Such projects are invoiced separately. See detail on Schedule B.

## SECTION 2 – PERIOD OF PERFORMANCE

2.1 As noted in Section 1.1, the services included in this Service Agreement are comprised of two components; the generation of enrollment projections and access to the StudentView System. This is a 5-year agreement which provides for initial and annual enrollment forecasting services for 5 school years and system access for up to 5 years or the end of the DISTRICT fiscal year, whichever comes first.

2.2 The agreement shall commence on date of board approval as notated on the signature page of this agreement and upon being signed by both parties.

2.3 Project Timeline: Your project will be put into our production queue within 3 working days of two events: 1) reception of a signed agreement and 2) reception of all required data.

**System Access:** Clients will be provided login credentials for system immediately upon receipt of an executed service agreement.

**Production of Enrollment Forecasts:** DecisionInsight is committed to both quality and rapid delivery. We pledge to complete your projections as quickly as possible without compromising the integrity of the

projections and output. Clients should expect preliminary enrollment projections 3 – 5 weeks from the time DecisionInsite has received and validated the data requested of the District. Prior to final delivery, the district designated official will be contacted for a “preview” of the numbers and to make sure that some element has not been overlooked before the final and public study is released.

2.4 The Agreement shall terminate June 30, 2024 unless renewed by both parties.

Service Agreement Performance Period	Annually	Begin Date	End Date
<b>Enrollment Forecasts Generation Time table</b>	Fall 2019 (P/Y 2020/21)		
	Fall 2020 (P/Y 2021/22)		
	Fall 2021 (P/Y 2022/23)		
	Fall 2022 (P/Y 2023/24)		
	Fall 2023 (P/Y 2024/25)		
<b>StudentView System Access*</b>		July 1, 2019	June 30, 2024
<b>Service Agreement**</b>		July 1, 2019	June 30, 2024

P/Y – Projection Year

\* Estimated. Dependent on the DISTRICT providing DECISIONINSITE data requested in a timely manner.

\*\* Estimated. Access will begin once a signed contract is received.

### SECTION 3 – OBLIGATIONS OF THE DISTRICT

3.1 DISTRICT agrees that its employees will cooperate with DECISIONINSITE in the performance of services under this Agreement and will make every reasonable attempt to be available for consultation with DECISIONINSITE.

3.2 DISTRICT shall provide to DECISIONINSITE, at no cost to DECISIONINSITE, for use in providing the services outlined in this Agreement, any data which DISTRICT may have available which are required or requested for providing the services of this Agreement.

The DISTRICT AGREES TO

1. Provide DECISIONINSITE staff with the contact information for the appropriate DISTRICT staff who will be working on this project.
2. Direct DISTRICT staff to review and respond to the Data Request documents provided to the DISTRICT. (This information is available for review at our public website: <https://www.decisioninsite.com/new-client/>)
3. Provide DECISIONINSITE with the data requested in a timely manner.

3.3 If DISTRICT chooses to provide residential development research to DECISIONINSITE instead of engaging DECISIONINSITE to conduct the research, then the DISTRICT agrees to provide these data to DECISIONINSITE in the array and format stipulated in the Data Request Instructions and Documents

found on the DECISIONINSITE website. Failure to provide the data either in the detail or format specified may result in an additional fee to convert the data and/or to conduct the additional research.

3.4 DISTRICT shall make every reasonable effort to aid DECISIONINSITE in obtaining data from other public offices or agencies, local business firms, and private citizens whenever such data is necessary for the compilation of the work outlined in this Agreement. (For example, contacts with appropriate housing developers.) Fees for obtaining such data will be reimbursable to DECISIONINSITE and will be paid by the DISTRICT.

3.5 DISTRICT agrees to appoint a single staff person to fulfill the role of Administrative User (admin user). This person will be responsible to administer access rights to DECISIONINSITE secure server where the DISTRICT'S data will be available. Included in this responsibility is setting up those persons within the DISTRICT that will be granted access rights.

3.6 This AGREEMENT as outlined on Schedule A includes web based access to the secure DECISIONINSITE StudentView System. DISTRICT agrees to abide by the policies for access as outlined in Schedule D.

#### **SECTION 4 – LIMITATIONS**

4.1 DECISIONINSITE understands that time is of the essence in completing the work outlined in this AGREEMENT. However, the DISTRICT understands that DECISIONINSITE may be dependent upon the timely delivery of data from third parties and that all tasks may not be completed in the allotted time as may be specified in this AGREEMENT or in the spirit of timely delivery. None-the-less, DECISIONINSITE will make all reasonable efforts to complete all tasks in a timely fashion.

4.2 DISTRICT understands the work performed by DECISIONINSITE is based upon the best information available to DECISIONINSITE at the time of rendering services. DISTRICT also understands that DECISIONINSITE takes great care in identifying and obtaining the most widely recognized and respected data sources for use in serving the DISTRICT but can none-the-less make no warranties for the ultimate accuracy of these information products and the DISTRICT hereby agrees.

#### **SECTION 5 – GENERAL PROVISIONS**

5.1 DISTRICT understands that the StudentView System is built upon Google base maps and access to these base maps by the DISTRICT must conform to Google Map requirements. Further some aerial images and census demographic databases that are updated and projected are licensed by DECISIONINSITE from third party vendors and remain the sole intellectual property of these vendors.

5.2 DISTRICT understands that this AGREEMENT extends access rights to the DISTRICT for use only by the DISTRICT and/or anyone assisting the DISTRICT in its normal activities. DISTRICT may not sell, lease or assign the demographic databases, aerial images or the mapping data to any third party except as such would employ the data in the service of the DISTRICT. (For example, an outside planning consultant may use and review the data in fulfilling a planning consultation on behalf of the DISTRICT but the same consultant may not use, quote, or otherwise refer to the data for any other purpose.)



5.3 DISTRICT agrees to make appropriate attributions to the data source(s) in any written, graphically displayed or orally delivered presentations that include any piece of data, the presentation of the data or the methodologies by which the data is generated that are provided by DECISIONINSITE

**SECTION 6 – TERMINATION**

6.1 It is understood and agreed that the DISTRICT may terminate this AGREEMENT for the DISTRICT’S convenience and without cause at any time by giving DECISIONINSITE thirty (30) days written notice of such termination. Promptly upon receipt of written notice from the DISTRICT that this AGREEMENT is terminated, DECISIONINSITE will submit an invoice to the DISTRICT for any outstanding fees including any early termination adjustment per the schedule described in 6.2 and any reimbursable expenses, if actually incurred and in accordance with the approved AGREEMENT, and not reimbursed prior to the date of termination. Upon approval and payment of this invoice by the DISTRICT, the DISTRICT shall be under no further obligation to DECISIONINSITE monetarily or otherwise.

6.2 Early Termination Adjustment: Multi-year agreements are based upon discounts to the single year fee for system and services. Should the district opt for one of the multi-year agreements and then choose to terminate the AGREEMENT per 6.1 above an adjustment will be applied to the final year of service based upon the number of years of the contract that have been completed. The adjustment schedule is provided below.

5 Year Cancellation Schedule	
Years Complete	Adjustment Fee
1	\$14,204
2	\$10,653
3	\$7,102
4	\$3,351
5	\$0

**SECTION 7 – COMPENSATION**

7.1 DECISIONINSITE services and website access rights are based upon the mix of products and services chosen by the DISTRICT. (See Schedule A.)

7.2 Compensation to DECISIONINSITE is determined by the service and product features selected by the DISTRICT and is reflected on Schedule A. For each fiscal year DECISIONINSITE will issue invoices in two stages in accordance with the following:

1. 50% on the initial date of execution of this agreement or at the beginning of DecisionInsight's annual production season in July of each year.
2. 50% Completion and delivery of annual enrollment projections.

7.3 Annual fees and payment schedule is as follows. Client will receive an invoice 30 days prior to the due date to insure proper and timely payment.

Schedule of Payments	Total per Year	First Payment	Second Payment
Year 1	\$33,784	\$16,892	\$16,892
Year 2	\$33,784	\$16,892	\$16,892
Year 3	\$33,784	\$16,892	\$16,892
Year 4	\$33,784	\$16,892	\$16,892
Year 5	\$33,784	\$16,892	\$16,892

7.4 Residential development research, if requested by the district is invoiced separately from the annual license agreement. Residential development research is invoiced only for time and materials per the fee schedule set forth in Schedule B. Invoicing is not done until the research project is complete and this will typically begin in May and be completed no later than October of each year. As stated earlier, DECISIONINSITE will not invoice beyond the “not to exceed” stated in the Service Agreement Assumptions of Section 1.3. If a research project looks to be larger than either the District or DECISIONINSITE anticipated, DECISIONINSITE will contact the district. It will not proceed further without prior authorization from the district.

7.5 The specific elements available to the DISTRICT are outlined on Schedule A of this AGREEMENT and reflect those features proposed to the DISTRICT in the PROPOSAL FOR SERVICES document submitted to the DISTRICT. The DISTRICT understands that if additional requests for analysis, GIS services or consultation are made beyond that outlined in this Schedule that additional fees shall be charged based upon the rates outlined on Schedule B. Such additional requests would call for a contract addendum from DECISIONINSITE stipulating the specific additions and related fees and to which the DISTRICT would have the right to accept by signing or reject.

**SECTION 8 – INDEMNIFICATION**

8.1 DECISIONINSITE shall indemnify and hold DISTRICT, its Board members, agents and employees harmless, and will defend DISTRICT, its Board members, agents and employees from any and all liability arising from or related to the performance of this Agreement, including third part legal actions caused by the acts of DECISIONINSITE.

**SECTION 9 – OWNERSHIP, DATA SECURITY AND ACCESS TO THE WORK PRODUCT**

9.1 DISTRICT understands the delivered products—whether as printed reports and/or digital PDF files or the online web accessible StudentView System—are the result of extensive data integration and computer modeling. The DISTRICT supplies DECISIONINSITE with student and school based data. DECISIONINSITE provides licensed demographic and geographic mapping data. This data is processed through the proprietary StudentView System that includes "location analytic" models and a GIS analytical mapping interface and is transformed into the deliverable products for use by the DISTRICT.

This results in a significant integration of disparate data sources; some of which is only licensed to DECISIONINSITE for use with its clients.

9.2 The DISTRICT maintains ownership of all data supplied to DECISIONINSITE as part of the project. The DISTRICT also maintains full access rights to all paper or PDF expressions of reports, maps and other prepared materials in perpetuity as long as abiding by the limitations outlined in 5.1 and 5.2 above.

9.3 The DISTRICT shall have access rights to the web based expression of said reports, maps and other analytical and presentation materials through the StudentView System as long as the contract with DECISIONINSITE is in effect. Upon contract termination, access to the StudentView System will no longer be available.

9.4 Occasionally, clients need to access or retrieve data or work product after the termination of the service agreement. As such, DECISIONINSITE agrees to securely archive District data and DECISIONINSITE work product for a period of five years so that they client may retrieve data if needed. DISTRICT agrees to submit such requests in writing.

9.5 DECISIONINSITE agrees to adhere to the principles and practices listed in the attached Privacy Policy. (See Schedule D)

## **SECTION 10 – CONFIDENTIALITY**

10.1 DECISIONINSITE shall not, during or at any time following termination of this Agreement with DISTRICT, disclose or divulge the work product of this Agreement to third parties except when directed to do so by the DISTRICT in response to a valid request pursuant to the California Public Records Act or court order.

10.2 DISTRICT does agree to allow DECISIONINSITE to use some elements of the final product for the purposes of demonstration. At no time shall DECISIONINSITE divulge any data about particular students or families to which it has access during the production either of the product or subsequent to the final creation of the deliverable product. DECISIONINSITE fully understands its obligation to protect the privacy of student level data and any confidential DISTRICT data or its board and staff in its possession at all times.

10.3 DECISIONINSITE shall take every reasonable precaution to protect all student or school data supplied on its computers and information systems.

## **SECTION 11 – ASSIGNMENT PROHIBITED**

11.1 No party to this Agreement may assign any right or obligation pursuant to this Agreement. Any attempt to assign such rights or obligations shall be null and void.

## **SECTION 12 – AUDIT**

12.1 Pursuant to, and in accordance with, the provisions of California Government Code section 8546.7, or any amendments thereto, all books, records and files of DECISIONINSITE, or any subcontractor connected with the performance of this Agreement involved in the expenditure of public funds in excess of Ten Thousand Dollars (\$10,000), including, but not limited to the administration thereof, shall be

subject to the examination and audit of the State Auditor, at the request of DISTRICT or as part of any audit of DISTRICT, for a period of three (3) years after final payment is made under the Agreement. DECISIONINSITE shall preserve and cause to be preserved such books, records, and files for the audit period.

**SECTION 13 – ENTIRE AGREEMENT**

13.1 This AGREEMENT contains the entire AGREEMENT of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements, either oral or written. This AGREEMENT may only be modified in writing and signed by both parties.

13.2 The parties hereto have caused this AGREEMENT to be duly executed by their duly authorized representatives.

**Capistrano Unified School District**

**DecisionInsite, LLC**



---



---

Name: Clark Hampton  
Title: Deputy Superintendent  
Date: 4.22.2019

Michael B. Regele  
President, DECISIONINSITE, LLC  
April 19, 2019  
Tax ID # 74-3123949

## SCHEDULE A: PRODUCT FEATURE LISTS

### Premier

Premier is DecisionInsite’s flagship package. The Premier package annually integrates the professional development of student enrollment projections with full access to all of the location analytic features of the DI StudentView System. The Premier package is highlighted by these distinctive features.

StudentView Features (Partial List)	Premier Features (Partial List)
Location Plot Data and Tools  Plot students by an array of parameters, including by trait or attribute, by school, by area, by grade, plus more	<b>Two District-wide and School-by-grade Projections annually;</b> one conservative and the other moderate. In districts funded on a per pupil basis, the conservative projection is suitable for budget planning and staffing, and the moderate projection suitable for facilities planning
SFTP SIS Integration (for select SIS systems)	Intra-district (Open Enrollment/School of Choice) and Inter-district enrollment patterns
Annual Fall Enrollment Data Upload	
Anytime Student Upload	Projections by attendance area
Student Mailing List Generation	
Excel Data Exporting	A Final Executive Report of Findings designed for use with Administrative Staff and Boards
Display District and School Boundary Maps	
Location Analytics Tools	Full access to all of the EnrollmentAnalytics functions in the StudentView System
Maps generated to fit PowerPoint	
Google Street and Satellite Base Maps	Full access to the StudentView System’s boundary change analysis tools which allow the development of alternative geographic attendance areas and derive a report of future projected enrollment within the defined scenario area
Spatial Query Tools	
Report Generator	Full access to all of the unique DecisionInsite efficiency calculators
Measurement Tools	
Walking Distance Polygons	Full access to all of the community demographic variables that are integrated into the system along with all of the predefined, colorful reports—QuickInsite, FullInsite, ExecutiveInsite, SchoolInsite and Neighbor Center
Quick Presentation Graphs and Tables	
Easy PowerPoint Presentation Creation	
Alternative Google Base Maps	MySchoolLocator – Parent assigned school lookup

## Optional Residential Development Research

The option of Residential Development Research for integration into the enrollment forecasts is available upon request. Inclusion would include location mapping of expected projects, and full reporting on all proposed residential development projects phased over time.

Not all School Districts are impacted by new housing development. For clients who have been or may be impacted and request this service, DecisionInsight will contact government agencies and developers on behalf of the District to gather the data required to quantify the potential impact of new housing.

This work is completed on a “not-to-exceed” basis and the estimated fee for this service is listed separately below. Any data provided to DecisionInsight by the District will reduce the work required.

## SCHEDULE B: ADDITIONAL SERVICES AND RATES

### Optional Services and Consulting Rates

Clients have the option to contract with DECISIONINSITE for additional services. For reference a description of the services available and the corresponding rates are listed below. If the DISTRICT should choose to request any of the services listed below or any other service not listed, DECISIONINSITE will provide the DISTRICT an estimate in writing prior to commencing any work.

#### Consulting

- 1. Residential Housing Development Research:** (If not already contracted for this service) For districts impacted by housing development, we offer additional research services. Many districts have internal staff that collect and monitor this information. But for those that do not, we offer this as an enhancement to the core service. Having an accurate picture of housing development is critical to good enrollment projections.
- 2. Boundary Configuration Consulting:** While generating multiple attendance boundary reconfigurations is easy with the DI System, some districts prefer to contract for outside consulting services to assist in the generation of multiple scenarios and/or participate in or lead community reconfiguration committee processes. DecisionInsight’s professional and experienced team is well qualified to provide these additional services. Fees are assessed on an hourly basis and not-to-exceed amount is set in consultation with the client.
- 3. Student Generation Rate Studies:** Student generation rates will determine how many students are expected out of new housing. Some districts have these already (by housing product type and grade level). For those that do not, we can either use our standard default rates or as an enhancement, DecisionInsight can generate custom student generation rates based upon product type that is anticipated and the current generation of students by similar product type.

**4. School Capacity Studies:** A School Capacity Study by DecisionInsite generates multiple scenarios that consider alternative impacts of changes in underlying variables such as special use classrooms, class size by grade level, half-day or extended day Kindergarten, number of relocatable classrooms, projected enrollment, spaces for teacher prep time, etc.

**5. Public Presentations of Findings:** If requested by the District, DecisionInsite will make staff available to review the work completed on behalf of the District.

### **Custom GIS Services**

DecisionInsite can easily add and integrate several custom data and analysis tools to a district's base system. These include:

**1. Existing Map Layer Changes:** As part of a standard agreement, a district can modify attendance areas once each year and this service is included in the base fee. Generally, this is sufficient since changes mid-year seldom occur and policy changes on attendance areas seldom happen more often. If such should be required outside the normal cycle of client updating, it would be considered custom GIS work and the district would be billed according to the hourly rate for GIS Technical Services.

**2. Custom Map Layers:** DISTRICT'S may request the creation of additional Map layers for analysis, print or PowerPoint presentations. Possibilities include:

- Special Assessment Districts
- School or municipal planning areas
- Natural or manmade hazard features such as flood zones, pipelines, or other features which require safety buffer zones
- Board Trustee Areas
- District study areas
- Other custom features

DecisionInsite can add these custom map layers to any existing district study. These layers can be activated or deactivated just like school attendance boundaries. Additionally, most custom layers can be queried for enrollment, ethnicity and census updates and projections.

Custom map layers are billed at the GIS Technical Services hourly rate. Upon request, DecisionInsite will provide the district with a project scope proposal based upon the assessed complexity of the project.

**3. Custom Plotting of People (other than students) or Places (other than schools).**

**Consulting and GIS Rates**

Consulting is billed according to DecisionInsite consulting rates as outlined below. In all cases, DecisionInsite provides the district with “a not to exceed” amount. Some contracts have development impact written in from the beginning. For others, these services may be appended to the original contract. All billing is based upon the rates in the following table.

<b>Consultant Billable Rates</b>	<b>Per Hour</b>
Senior Consultant	\$250.00
Consultant	\$175.00
Residential Development Research	\$150.00
GIS Technical Services	\$95.00

**Expenses**

Expenses are invoiced for actual travel, lodging and materials. For locations beyond one hour of travel time charge is included.

**Generation of Additional Enrollment Projections**

DISTRICTS may request additional projection scenarios beyond the standard two (2) per year. DecisionInsite can generate additional projections according to the following fee schedule.

<b>Per additional enrollment projection scenario</b>	<b>Ranges</b>	
	<b>Min</b>	<b>Max</b>
Web posting only, no report	\$1000	\$2,500
Web posting plus Final report	\$1,500	\$3,000



## **SCHEDULE C: WEB ACCESS POLICIES**

Access to DecisionInsight's secure web server is at the center of the services provided to DISTRICT. Therefore, the following policies should be followed.

Only authorized persons employed by or representing the school district may be granted access. Granting access to any other party is a violation of this AGREEMENT.

No person granted access rights may access and use any part of the site except in the conduct of school district business. Use of any information on other than for district business is a violation of this AGREEMENT.

The Client Access area on the DecisionInsight web site is password protected. Access will be granted according to those granted access by the District administrative user. These can be set up via the District Admin user interface.

There is no limit on the number of users granted to a district. However, only the district may authorize users and DecisionInsight will only add users upon the formal request of the authorized agent of the district. Unless otherwise stipulated, the authorized agent is the person signing the Agreement.



MySchoolLOCATOR will be accessible from the DecisionInsight web site. A link can be set up on the DISTRICT'S own web site as soon as the DISTRICT'S web studies are available. SchoolLOCATOR will remain active as long as the District remains an active client.

## SCHEDULE D: PRIVACY POLICY



### PRIVACY POLICY

#### Definition of Personal Information

Personal information is defined as any data relating to an identified or identifiable individual.

#### Definition of Aggregated Data

In the context of this privacy policy, aggregated data is defined as data which is derived from client uploads which has been compiled, organized and utilized by DecisionInsite to complete our contractual obligations. Aggregated data does not contain personal information. Examples of aggregated data include enrollment projections, grade level student counts or historical enrollment figures.

#### Statement of Privacy Principles

In handling client, student and employee personal information, we abide by the following principles:

1. **We will limit the information we collect to that which is necessary to conduct business and work with clients to ensure compliance with Federal and State laws governing student data privacy.**
  - DecisionInsite collects business contact and student information in compliance with applicable laws and ethical business practices, in order to provide products and services, to conduct business, and to administer the StudentView web application.
  - As an organization conducting certain studies for or on behalf of a District, DecisionInsite will comply with all applicable elements of the *Federal Educational Rights and Privacy Act (FERPA)* and cooperate with the client to ensure District compliance.
  - We collect usernames and passwords from our clients for use in the login portion of the DecisionInsite web site.

- The business contact information we collect is an individual's name, title, business address, email address or telephone number, and any other information our clients voluntarily provide us.
  - The primary information collected from the student record includes the student identification number, home address, grade in school, dates of first enrollment in the district and in the school, and ethnicity. Client may also choose to provide us with additional student "attributes" if deemed necessary. Student names are not a necessary part of the record we collect; however, when provided, we use them to help identify and delete duplicate records and to enable user student list generation.
2. **We promise to use only legal, ethical and professionally accepted practices in collecting data.**
- We will deliberately limit our use of the data we collect
  - DecisionInsite shall not use or disclose business contact or student information for purposes other than those for which it was collected, except with the consent of the Person or as required by law.
  - We collect student information only for statistical and aggregate querying purposes, the results of which cannot be associated with a specific person.
  - At no time shall DecisionInsite divulge any data about particular students or families to which it has access neither during the production of the product nor subsequent to the final creation of the deliverable product.
  - We will not disclose any personal information in a manner that would link the information disclosed to the individual to whom it pertains.
  - DecisionInsite may from time to time use a person's business contact information to contact the person about changes, enhancements or similar notices related to DecisionInsite products and services.
3. **We will apply stringent procedural and technological security safeguards**
- DecisionInsite will protect personal information with physical, electronic and procedural safeguards that are appropriate to the sensitivity of the information, in order to protect it from unauthorized access, release or use.
  - Only DecisionInsite employees who need to know in order to provide products or services to you, or whose duties reasonably so require, are granted access to personal information about individuals.
  - DecisionInsite makes very limited use of "cookies." Cookies are files or file entries placed on your computer's hard drive by a website, that allow monitoring of your use of the site. We use cookies only to store a unique session ID so that we can keep each user's session separate from other users.
  - If there is an unauthorized disclosure of either personal student information or District business contact information, DecisionInsite will notify the client, in writing within 24 hours.
  - **Retention of Data:** DecisionInsite will retain personally identifiable data during the time DecisionInsite is providing services to the District and securely store the aggregated data (data not associated with a person) for a period of 5 years after

the expiration of the agreement. After 5 years DecisionInsite will delete all client data in a manner consistent with industry best practices.

**4. We will carefully limit data that may be shared with other vendors or agencies**

- Either while under contract by a School District or after the completion of our work for a School District, DecisionInsite does not and will not sell, rent, or otherwise provide personal information to any third party.
- DecisionInsite contracts with Amazon Web Services (AWS) for data storage and processing facilities to assist us in administering our web application or providing our products and services. AWS data centers are staffed 24/7 by trained security personnel.
  1. We may transfer personal information to vendors who have entered into a contract with DecisionInsite in ways that protects the confidentiality of your information and permits the vendor to use it only as reasonably necessary to fulfill its contract with DecisionInsite.
  2. From time to time School Districts direct DecisionInsite to provide data to District consultants who are working on behalf of the District. These requests must be provided to DecisionInsite in writing by authorized District personnel. DecisionInsite will only provide outside District consultants with aggregated data which cannot be associated with a specific person.
- DecisionInsite may disclose personal information as it believes is reasonably necessary to comply with law, regulation or other governmental authority or to prevent harm to you or others.
- DecisionInsite may disclose personal information upon a transfer or sale to another entity of all or substantially all of DecisionInsite's assets or stock in DecisionInsite's line of business to which this Privacy Policy relates.

**5. Protecting Privacy, a shared responsibility**

- DecisionInsite's StudentView platform is designed to be used by authorized District administrators only. System access should not be granted to individuals not employed by the District or not authorized to access personal information.
- DecisionInsite provides designated District personnel with administrative user rights which allow the client to grant or restrict access. It is the client's responsibility to verify the credentials of the person to whom they are granting access.
- The StudentView system provides a level of access in which personal information is not accessible. We recommend that the number of users with access to personal information be limited.
- If a client should need any assistance with system administration we strongly recommend that the client contact us for additional training.
- Clients should not send personal information to DecisionInsite for upload via email. A secure upload interface is provided for this purpose.

**6. DecisionInsite employees and contractors**

- All DecisionInsite employees and contractors are required to execute a Confidentiality Agreement, in which they agree to abide by the principles laid out in this document.
7. **We will be open concerning our policies and practices**
- DecisionInsite will respond to questions about our Privacy Principles, policies and procedures, and will address privacy complaints about possible privacy violations.
  - Parents, legal guardians or students who wish to view or correct personally identifiable information should submit a request in writing to an administrator designated by the District. This request should be then submitted to DecisionInsite. Upon receipt of this request, DecisionInsite will take the appropriate action and respond via District personnel.
  - We will provide clients and employees with easily understood information about our policies regarding the collection, use, and disclosure of personal information.
  - DecisionInsite reserves the right to change this privacy policy, and will post any revisions on our web site.



FIRST AMENDMENT TO PSA NO. 2122070

BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND MICHIGAN BRAILLE  
TRANSCRIBING FUND, INCORPORATED

This First Amendment to PSA No. 2122070 is entered into by and between Capistrano Unified School District, hereinafter referred to as “District,” and Michigan Braille Transcribing Fund, Incorporated (hereinafter referred to as “Consultant”).

RECITALS

WHEREAS, on July 21, 2021, District’s Board of Trustees approved an Agreement with Consultant for the term from July 1, 2021 through June 30, 2022 under which Consultant would provide services described therein. A copy of said Agreement is attached as Exhibit 1 to this First Amendment to Agreement; and

WHEREAS, District desires to amend PSA No. 2122070 to reflect a revised contract value of \$157,500.00;

NOW, THEREFORE, said Agreement is amended as follows:

1. The second sentence of the paragraph entitled Fees and Expenses shall be amended to read: The total cost of services requested by District and provided by consultant under this Agreement is estimated to be \$157,500.00 in the aggregate under the term of this Agreement, as amended.

2. All other terms and conditions of said Agreement, as amended, not expressly amended herein shall remain in full force and effect.

**Capistrano Unified School District**

**Vendor**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Lynh N. Rust  
Print Name

Cindy Olmstead  
Print Name

Executive Director, Contracts & Purchasing  
Title

President/CEO  
Title

Board Approval Date: September 15, 2021

Date: \_\_\_\_\_



## PROFESSIONAL SERVICES MASTER AGREEMENT

This Agreement for Professional Services ("Agreement") is effective as of **July 22, 2021** ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the consultant listed below ("Consultant"). District and Consultant may be referred to as "Party" or collectively as the "Parties".

### MICHIGAN BRAILLE TRANSCRIBING FUND, INCORPORATED

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, Government Code §§4526 and 53060, to contract with and employ any persons for the furnishing of special professional services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice, specifically those described in **Exhibit A**, and

WHEREAS, Consultant represents that he/she/it is specially trained, experienced, licensed, and competent to perform the special professional services required by the District, and such services are needed on a limited basis (hereinafter referred to as "Consulting Services");

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Consultant shall perform the Consulting Services as set forth in Consultant's Proposal which is attached hereto, marked as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Consultant's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders or other written instructions subsequently issued by the District.

Fees and Expenses. For the Consulting Services provided for hereunder, Consultant shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Consultant under this agreement is estimated to be **\$7,500.00** in the aggregate under term of this Agreement.

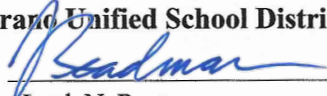
Term of Agreement. The term of this base Agreement is for **July 1, 2021 to June 30, 2022**, with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code section 17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Consultant acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth in full herein.

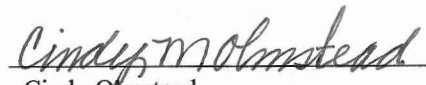
General Conditions       Special Conditions       Required Documents and Certifications       Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

### Capistrano Unified School District

By:   
 Name: Lynh N. Rust  
 Title: Executive Director, Contracts & Purchasing  
 Board Approval Date : July 21, 2021

### Contractor

Signature:   
 Name: Cindy Olmstead  
 Title: President/CEO  
 Address: 3500 N. Elm  
Jackson, MI 49201  
 Email Address: cindymbtf@gmail.com

## GENERAL CONDITIONS

District and Consultant acknowledge, and agree to be bound by, the provisions set forth below:

1. Engagement of Services. District engages the services of Consultant under the terms in the Agreement and these additional provisions. Consultant agrees to exercise the highest professionalism and utmost care, and to utilize Consultant's expertise and talents in completing such services. Consultant agrees that it will act in a manner it believes to be in the best interest of District rather than for itself or another third party. Consultant agrees that it shall perform its services in a timely manner. Consultant agrees to provide Consultant's own equipment, tools and other materials at Consultant's own expense, unless otherwise agreed to in writing by the District. District will make its facilities and equipment available to Consultant when necessary, upon written permission by authorized District personnel. Consultant may not assign, subcontract or otherwise delegate Consultant's obligations under the Agreement without District's prior written consent. Consultant shall devote such time to the performance of services under this Agreement that are reasonably necessary for satisfactory performance of the services and obligations hereunder.
2. Invoicing. For hourly services, Consultant shall submit invoices to District on a monthly basis with all requested documentation substantiating invoiced charges. For services performed under an agreed fixed fee, Consultant shall submit invoices to District upon completing the services or as otherwise agreed to expressly in this Agreement.
3. Expenses. Consultant shall handle all expenses incurred in performing services under the Agreement, unless otherwise agreed upon in writing by District.
4. Independent Consultant. Consultant, in performing this Agreement, shall be, and act as, an independent Consultant. Consultant understands and agrees that he/she/it, all his/her/its employees, agents and Consultants shall not be considered officers, employees or agents of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant assumes the full responsibility for the acts and/or omissions of his/her/its employees, agents and Consultants as they relate to the services to be provided under this Agreement. Consultant shall assume full responsibility for payment of all Federal, State and local taxes or contributions, including unemployment insurance, social security and income taxes, and insurance, including workers' compensation, with respect to Consultant's employees. Further, Consultant and its personnel shall not have the authority, express or implied, to act as an agent on behalf of, or bind, the District, unless expressly authorized in writing by the District.
5. Originality of Services. Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, and ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source.
6. Copyright/Trademark/Patent. Consultant understands and agrees that all matters produced under this Agreement, including information prepared, produced, or provided, such as, for illustrative purposes, documents, writings, typewriting, printing, photostating, computer models, plans, drawings, etc., shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matters in the name of District. Consultant consents to use of Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. Any trade secrets of the District which come into the possession of Consultant in connection with services under this Agreement, remain the property of the District and Consultant expressly agrees to keep such trades secrets confidential.
7. Termination. District may terminate the Agreement at its convenience and without any breach by Consultant upon ten (10) calendar days' prior written notice to Consultant. District may also terminate the Agreement immediately in its sole discretion for cause or upon Consultant's breach of any provision of the Agreement. Cause means (a) any act of dishonesty or a plea of no contest to a felony or any crime involving moral turpitude by an individual with whom the District contracts directly, or an owner, officer or director of an entity with whom the District contracts; (b) any reasonable suspicion of fraud; (c) negligence in the performance of duties under the Agreement; and (d) nonperformance, as determined by the District, of any reasonable and lawful duty assigned under the Agreement. Consultant may terminate this Agreement at any time upon thirty (30) days' prior written notice to District. Consultant and District each agree to sign any documents reasonably necessary to complete Consultant's discharge or withdrawal. Upon termination of this Agreement for any reason, Consultant's fees will be prorated based on the work completed at the time of termination for work then in progress, to and including the effective date of such termination, which shall be substantiated by appropriate



documentation. Unless other terms are set forth in this Agreement, District will reimburse Consultant for previously approved expenses in compliance with the policies of the District.

8. Return of District Property. Upon termination of this Agreement or earlier as requested by District, Consultant will deliver to District any and all District property including, but not limited to, District-provided information, intellectual property, and equipment of District. Consultant further agrees that any property situated on District's premises, including disks and other storage media, filing cabinets or other work areas, is subject to inspection by District personnel at any time. The District shall have access, upon reasonable request, to Consultant's plans, job files, reports, data and records relating to the work performed under this Agreement.
9. Indemnification and Hold Harmless. Contractor agrees to and shall immediately defend, indemnify and hold harmless the District, its Board of Trustees, officers, agents, employees, and volunteers from all demands, claims, including active and passive claims, lawsuits, damages, of every kind and nature, losses, costs, attorneys' fees and expenses, liability or claim of liability for personal injury, bodily injury to persons or death, furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention, contractual liability, and damage to property sustained or claimed to have been sustained, arising out of, or pertaining to, activities or services provided by Contractor or its employees, subcontractors, or agents, whether authorized by this Agreement or not. Contractor further agrees to waive all rights of subrogation against the District. This paragraph does not apply to any damage or losses caused by the negligence or willful misconduct of District or its employees. The defense, indemnity and hold harmless provisions of this Agreement shall not be limited, impaired or diminished in any way by the insurance requirements set forth in this Agreement. This paragraph shall be construed in the broadest manner to provide for an immediate defense and indemnity of the claims set forth herein.
10. Insurance. Consultant agrees to carry commercial general liability insurance and automobile liability insurance with limits of one million dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Consultant and District against liability or claims of liability, which may arise out of this Agreement. In addition, Consultant agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." No later than the Effective Date, Consultant shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder. Consultant agrees to name District and its officers, agents and employees as additional insureds by separate endorsement under said policy or policies. Nothing herein shall limit the obligations for Consultant to provide insurance as required under other provisions of this Agreement.
11. Assignment. The obligations of the Consultant pursuant to this Agreement shall not be assigned by Consultant without prior written consent from the District.
12. Notices. All notices that are required or permitted to be given under this Agreement shall be in writing and sent by either personal delivery, nationally recognized overnight courier service or prepaid, first class United States postal mail. Notices shall be sent to signatories to this Agreement at the addresses given therein.
13. Compliance with Applicable Laws. The services completed herein must meet the approval of District and shall be subject to District's general right of inspection to ensure the satisfactory completion thereof. Consultant agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Consultant, Consultant's business, and personnel engaged in operations covered by this Agreement or accruing out of performing of such operations.
14. Permits/Licenses. Consultant and all Consultant's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services under this Agreement.
15. Employment with Public Agency. Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
16. Entire Agreement/Amendment. This Agreement and any exhibits, or general or specific terms and conditions attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement regarding the services contemplated, and may be amended only by a written amendment executed by both parties to this Agreement.

17. Nondiscrimination. Consultant agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, sexual orientation, or gender of such person. To the extent applicable to the this Agreement, Consultant shall comply with the Executive Order 11246 entitled "Equal Opportunity in Federal Employment", as amended by Executive Order 11375 and 12086, and as supplemented in Department of Labor regulations (41 CFR Chapter 60).
18. Non-waiver. The failure of District or Consultant to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of the Agreement, then the prevailing party shall be entitled to all legally-permitted expenses, including, but not limited to, witness fees, court costs, and attorneys' fees.
21. Governing Law. The laws of the State of California shall govern the terms and conditions of this Agreement with venue for any dispute arising hereunder to be solely proper in Orange County, California.
22. Construction of Agreement. If there is any uncertainty or ambiguity in the terms of this Agreement, it shall not be construed for or against any Party hereto on the grounds that such Party was responsible for drafting of any particular term set forth herein. The Parties each waive and relinquish in connection with this Agreement any and all rights that he/ she/it may have or claim under California Civil Code section 1654.
23. Conflict. In the event of any alleged, implied, or actual conflict between the express or implied provisions of this Agreement and the provisions of the exhibits, or any other document included herein, the provisions of this Agreement shall govern.
24. Captions. The captions of this Agreement shall have no effect on its interpretation.
25. No Use of Mark or Name. Consultant shall not use any name, trademark or service mark of District without first having received District's written consent to such use.
26. Singular and Plural. Where required by the context of this Agreement, the singular shall include the plural and vice-versa.
27. Successors in Interest. This Agreement shall be binding upon the heirs, successors, executors, administrators, and assigns of the respective Parties hereto.
28. Survival and Severability. Unless otherwise specifically provided, the covenants herein shall survive termination of this Agreement. The unenforceability, invalidity, or illegality of any provision of this Agreement shall not render the other provisions unenforceable, invalid, or illegal.
29. Consultant's Employees. Consultant shall at all times enforce appropriate discipline and good order among its employees and shall not employ or work any unfit person or anyone not skilled in providing the services required under this Agreement. It shall be the responsibility of Consultant to ensure compliance with this section. Any person in the employ of Consultant whom District may deem incompetent, unfit, intemperate, troublesome or otherwise undesirable shall be excluded from providing services under this Agreement and shall not again provide services except with District's written consent. Consultant shall ensure that persons who perform services on District's property, including without limitation K12 school districts, have not been convicted of any felony, have not been convicted of any controlled substance offense, and have not been convicted of any sex offense, as those terms are defined by Education Code section 45125.1.
30. Mandatory Claims Process, including Expedited Arbitration.

If District or Consultant has a claim regarding, arising from, or pertaining to this Agreement, this Mandatory Claims Process is the exclusive method for determining and resolving such claims.

A. Initial Review and Evaluation of a Claim

Within ten (10) business days of a party to this Agreement suffering a loss, that party shall advise the other party of the loss in writing by sending written notice to the signatory on this Agreement for the other party. Within ten (10) business days of from the date of receipt of such written notice, the signatories to this Agreement shall meet and discuss and resolve the claim. A resolution reached at the Initial Review and Evaluation Meeting shall be reduced to writing and become an amendment to this Agreement upon approval by District's Board of Trustees.

B. Expedited Mediation

If the Initial Review and Evaluation Meeting does not resolve the claim, then within five (5) business days following the Initial Review and Evaluation Meeting the proponent of the claim shall send a list of four recognized mediators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select a mediator from the list and notify the proponent of the claim of the selection of a mediator; or (2) if none of the proposed mediators are acceptable, then that party shall send an alternative list of four recognized mediators to the proponent of the claim. Within five (5) business days of receipt of the alternative list, the proponent shall either: (1) select a mediator; or (2) if none of the mediators listed are acceptable, then notify the other party of that fact. If the foregoing process does not result in the selection of a mediator, then the mediation requirement of this paragraph shall not be required and the parties will proceed to the process set forth in paragraph C of Section 30 hereof.

C. Expedited Arbitration

Within five (5) business days following an unsuccessful mediation or if no mediation takes place, the proponent of the claim shall send a list of four recognized arbitrators to the other party. Within five (5) business days of receipt of the list, the other party shall then either: (1) select an arbitrator from the list and notify the proponent of the claim of the selection of an arbitrators; or (2) if none of the proposed arbitrators are acceptable, then that party shall send an alternative list of four recognized arbitrators to the proponent of the claim. Within five (5) business days of receipt of the alternative list, the proponent shall either: (1) select an arbitrator; or (2) if none of the arbitrators listed are acceptable, then notify the other party of that fact. The arbitrators shall be from either JAMS, ADR Services, or the American Arbitration Association. If the foregoing process does not result in the selection of an arbitrator, then the proponent of the claim shall notify one of the foregoing three alternative dispute resolution services and that service shall select an arbitrator. The arbitration shall take place and be concluded within forty five (45) days of the selection of an arbitrator and shall not take more than two (2) full day sessions with the time of the arbitration being divided equally between the parties. The arbitrator's decision must be based on admissible facts. "Admissible Facts" are defined as facts that would be admissible in court under the California Rules of Evidence. The arbitrator's decision must also be based upon applicable law. The arbitrator does not have the power or discretion to fashion any remedy on the contract that he or she sees fit. Rather, the arbitrator's decision must be based on admissible facts and applicable law and in accord with the terms, condition and provisions of the contract. The arbitrator shall issue a written Statement of Decision applying the admissible facts to applicable law under the contract in reaching his/her determination. The arbitrator's decision shall be final and binding and can be introduced into court for the purpose of obtaining a judgment thereon provided the arbitrator has complied with the provisions of this paragraph. Should the arbitrator fail to do so, then an objecting party has the right to have the claim determined in court. The parties agree that the dispute resolutions of this Paragraph 30 are mandatory and the exclusive procedure to determine claims made regarding this Agreement that should a party fail to follow them that the claim is waived, released, and forever forfeited. Each party shall bear its own attorney's fees and costs.

[Remainder of page intentionally left blank]

**REQUIRED DOCUMENTS AND CERTIFICATIONS**

**\*All checked items must be on file with Purchasing Department.**

<p>✓ Professional License to Practice</p>
<p style="text-align: center;"><b>Certificates of Insurance</b></p> <p>✓ <u>1. Commercial General Liability Insurance</u> – Additional Insured Endorsement  Option 1: form CG 20 10 11 85  or  Option 2: Choose either Form CG 20 10 07 04 <b>or</b> Form CG 20 33 07 04  Either form <b><u>must be accompanied</u></b> by Form CG 20 37 07 04</p> <p style="text-align: center;"><u>OR</u></p> <p>✓ <u>Errors &amp; Omissions/Malpractice</u> (Professional Liability Insurance) including Sexual Molestation and Abuse coverage unless waived in writing by the District.</p> <p>✓ 2. Business Auto Liability Insurance  ✓ 3. Workers’ Compensation and Employers Liability Insurance</p> <p style="text-align: center;">Refer to Articles 9 &amp; 10</p>
<p>✓ Certification by Consultant Criminal Records Check</p>
<p>✓ W-9</p>



## 2021 - Price List

### Production Projects (original copy)

#### **EBAE**

Nemeth or Literary      \$4.50 per braille page      plus 10% shipping/handling of final cost

#### **UEB**

Foreign Language      \$4.00 per braille page      plus 10% shipping/handling of final cost  
 Technical      \$3.40 per braille page      plus 10% shipping/handling of final cost  
 Nemeth      \$3.40 per braille page      plus 10% shipping/handling of final cost  
 Literary      \$2.40 per braille page      plus 10% shipping/handling of final cost  
 Teacher Ref. Materials      \$1.50 per page      plus 10% shipping/handling of final cost

### Master Copy for Customers (No resale for MBTF)

Foreign Language      \$4.60 per braille page      plus 10% shipping/handling of final cost  
 Technical      \$4.00 per braille page      plus 10% shipping/handling of final cost  
 Nemeth      \$4.00 per braille page      plus 10% shipping/handling of final cost  
 Literary      \$3.00 per braille page      plus 10% shipping/handling of final cost  
 Teacher Ref. Materials      \$1.75 per page      plus 10% shipping/handling of final cost

### Inventory Projects (Library)

Foreign Language      \$.60 per braille page  
 Technical      \$.60 per braille page  
 Nemeth      \$.60 per braille page  
 Literary      \$.60 per braille page  
 Graphics and Key Pages      \$.70 per braille page  
 Teacher References      \$.25 per page  
 Novels      \$.20 per page

### Additional Services

Binding      \$1.10 per volume  
 Braille Labels      \$.75 per label  
 Business Cards (braille)      \$.75 per card plus actual shipping cost  
 Business Cards (laminated)      \$.50 per card plus actual shipping cost  
 Embossing      \$.20 per braille page  
 Perkins Repair (preventative)      \$35.00 plus actual shipping cost  
 Perkins Repair (parts)      Actual Cost  
 Printing Fee (no print copy provided)      \$.25 per print page  
 Proofreading      \$2.40 per braille page  
 Scanning      \$25.00 per book

*Cindy M. Olmstead*  
 Cindy Olmstead, President/CEO      5.25.21

FIRST AMENDMENT TO ICA NO. 2122143

BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND NSWC MECHANICAL SERVICE, LLC

This First Amendment to ICA No. 2122143 is entered into by and between Capistrano Unified School District, hereinafter referred to as "District," and NSWC Mechanical Service, LLC (hereinafter referred to as "Contractor").

RECITALS

WHEREAS, on August 18, 2021, District's Board of Trustees approved an Agreement with NSWC Mechanical Service, LLC for the term from July 1, 2021 through June 30, 2022 under which NSWC Mechanical Service, LLC would provide services described therein. A copy of said Agreement is attached as Exhibit 1 to this First Amendment to Agreement; and

WHEREAS, District desires to amend ICA No. 2122143 to reflect a revised contract value of \$8,248.00;

NOW, THEREFORE, said Agreement is amended as follows:

1. The second sentence of the paragraph entitled Fees and Expenses shall be amended to read: The total cost of services requested by District and provided by contractor under this Agreement is estimated to be \$8,284.00 in the aggregate under the term of this Agreement, as amended.

2. All other terms and conditions of said Agreement, as amended, not expressly amended herein shall remain in full force and effect.

Capistrano Unified School District

Vendor

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Lynh N. Rust  
Print Name

Robert Willoughby  
Print Name

Executive Director, Contracts & Purchasing  
Title

Service Sales Representative  
Title

Board Approval Date: September 15, 2021 Date: \_\_\_\_\_



NSWC MECHANICAL SERVICE MAINTENANCE AGREEMENT

Proposal #: MA-RLW06142021MA-Renewal

Page 9 of 11

AGREEMENT

This Agreement shall remain in effect for an initial term of one (1) year beginning July 1, 2021, (the "Effective Date") and shall continue from year to year thereafter unless at least 30 days prior to the expiration date of the initial term or any extended term, either party gives the other written notice of its intention to terminate this Agreement.

Price and Payment Terms

- 1. NSWC Mechanical Service agrees to provide services pursuant to this Maintenance Agreement for the sum of \$8,284.00 per annum.
2. Payment will be in advance as follows: Quarterly billings beginning on the Effective Date of this Agreement, NSWC will provide Customer with an invoice in the amount of \$2,071.00 and payment will be due upon receipt.

NOTE: This Agreement is subject to final approval by NSWC Mechanical Service.

This proposal expires on: July 7, 2021.

The Terms and Conditions set forth on the following pages form an integral part of this Agreement and are expressly incorporated herein.

Submitted by:

Robert Willoughby

NSWC Mechanical Service
Robert Willoughby,
Service Sales

Date June 14, 2021

Accepted:

(Full legal name of Customer)

Approved:

NSWC Mechanical Service

Signature

Signature

Title

Title

Date

Date



## INDEPENDENT CONTRACTOR MASTER AGREEMENT

This Agreement for Contracted Services ("Agreement") is effective as of **August 19, 2021** ("Effective Date") by and between Capistrano Unified School District, located at 33122 Valle Road, San Juan Capistrano, California 92675 ("District") and the contractor listed below ("Contractor"). District and Contractor may hereafter be referred to as "Party" or collectively as the "Parties".

### NSWC MECHANICAL SERVICE, LLC

WHEREAS, District is authorized, following approval of this Agreement by its Board of Trustees, pursuant to its general authority set forth in California Education Code §35160, to contract with and employ persons for the furnishing of certain services on an as-needed basis;

WHEREAS, District is in need of such services from time to time, specifically those described in **Exhibit A**; and

WHEREAS, Contractor is specially trained, experienced, licensed, and competent to perform the services required by District, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

Scope of Work/Services. Contractor shall perform the services as set forth in the Proposal, which is attached hereto as Exhibit A (hereinafter referred to as "Contracted Services"), and incorporated as if fully set forth herein. Contractor's specific scope of work shall be set forth in Exhibit A and/or supplemented by purchase orders subsequently issued by the District, on an as needed basis.

Fees and Expenses. For the Contracted Services provided for hereunder, Contractor shall be compensated as set forth in Exhibit A. The total cost of services requested by District and provided by Contractor under this agreement shall be specifically authorized by Purchase Order (PO) and is estimated to be no more than: **\$8,040.00** in the aggregate under the term of this Agreement.

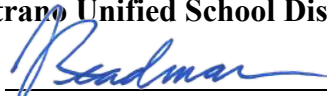
Term of Agreement. The term of this base Agreement is from **July 1, 2021 through June 30, 2022** with the option to extend annually by mutual agreement and upon Board approval for a total contract term not to exceed a total of five (5) years, as allowed by Education Code §17596.

Additional Terms. This Agreement contains additional terms that are set forth in the attached documents titled General Conditions, Special Conditions and Required Documents and Certifications, and associated Purchase Order(s), which by this reference are incorporated herein. District and Contractor acknowledge, and agree to be bound by, the terms set forth in the selected documents attached to this Agreement, as if such additional terms were fully set forth herein.

General Conditions       Special Conditions       Required Documents and Certification  Purchase Order(s)

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above.

### Capistrano Unified School District

By:   
 Name: Lynh N. Rust  
 Title: Executive Director, Contracts & Purchasing  
 Board Approval Date : August 18, 2021

### Contractor


Signature:   
 Name: Jim Kohan  
 Title: Sales Manager  
 Address: 3325 East La Palma Avenue  
Anaheim, CA 92806  
 Email Address: jkohan@nswcservice.com



EXHIBIT A



NSWC MECHANICAL SERVICE MAINTENANCE AGREEMENT

Proposal #: MA-RLW06092020MA

AGREEMENT

This Agreement shall remain in effect for an initial term of one (1) year beginning July 1, 2020, (the "Effective Date") and shall continue from year to year thereafter unless at least 30 days prior to the expiration date of the initial term or any extended term, either party gives the other written notice of its intention to terminate this Agreement.

Price and Payment Terms

- 1. NSWC Mechanical Service agrees to provide services pursuant to this Maintenance Agreement for the sum of \$8,040.00 per annum.
2. Payment will be in advance as follows: Quarterly billings beginning on the Effective Date of this Agreement, NSWC will provide Customer with an invoice in the amount of \$2,010.00 and payment will be due upon receipt.

NOTE: This Agreement is subject to final approval by NSWC Mechanical Service.

This proposal expires on: July 8, 2020.

The Terms and Conditions set forth on the following pages form an integral part of this Agreement and are expressly incorporated herein.

Submitted by: Robert Willoughby
NSWC Mechanical Service
Robert Willoughby,
Service Sales

Date June 9, 2020

Accepted:
(Full legal name of Customer)

Approved:
NSWC Mechanical Service

Signature

Signature

Title

Title

Date

Date

**I. NSWC MECHANICAL SERVICE MAINTENANCE AGREEMENT**

NSWC Mechanical Service is pleased to provide you with this maintenance agreement proposal. This agreement is proposed to:

Customer Name (hereinafter referred to as "Customer"):	<b>Capistrano Unified School District Education Center</b>
Address:	<b>33122 Valle Road San Juan Capistrano, CA 92675</b>
Location(s):	<b>33122 Valle Road San Juan Capistrano, CA 92675</b>

**SCOPE OF SERVICE**

In consideration of their mutual agreement, NSWC Mechanical Service (hereinafter also referred to as "NSWC") and Customer agree that the following services and type of coverage for the above location(s), for the equipment listed in the Equipment Schedule will be provided in accordance with the Terms and Conditions, The Maintenance Plan and the Service Program included herein.

**Type of Plan**

Preventative Maintenance	<b>X</b>	Comprehensive Maintenance	
Software Upgrades		Labor Only Comprehensive	

**System Components Covered**

Screw Chillers		Centrifugal Chillers		Air Handlers	<b>X</b>
Pumps		Water Treatment		Other	

**Emergency Service Response**

Available 24 hours per day, 7 days per week including holidays	<b>X</b>
Same day response time for emergency service.	<b>X</b>
Emergency Service & Repairs will be billed on a time and material basis, at preferred customer rates. Quotes will be provided as needed.	<b>X</b>

## **II. MAINTENANCE PLAN**

### **NSWC Mechanical Service Agrees to:**

1. Furnish its Inspection Service during normal working hours, unless otherwise specified on page two (2) herein, on equipment listed in the Equipment Schedule, in accordance with the Maintenance Agreement Service Program at the price stated herein and subject to the terms and conditions set forth herein.
2. Provide a written report to the Customer about the condition of the Equipment and any recommendations for necessary repairs or enhancements to maintain capacity, reliability, and efficiency.
3. Instruct the person(s) responsible for Equipment operation and familiarize them with normal operation.

### **Customer Agrees to:**

1. Designate a representative in its employ to receive instructions in the operation of the Equipment. Such representative shall have authority to carry out recommendations received from NSWC in conjunction with the performance of this Agreement.
2. Allow NSWC to start and stop the Equipment in order to perform services specified in this Agreement.
3. Provide reasonable means of access to the Equipment and building.

## Assumptions & Exclusions:

Except to the extent otherwise provided in the Maintenance Agreement Equipment Schedule, the services and maintenance provided for herein includes only those items listed herein. It does not, for example, include any of the following:

1. Normal daily and weekend functions of stopping/starting the Equipment covered hereunder.
2. The maintenance of space conditions or system performance.
3. Refrigerant.
4. Eddy current testing.
5. Vibration analysis.
6. Water treatment.
7. Piping, insulation or ductwork.
8. Damage due to freezing weather, earthquakes, tsunamis or other natural disasters.
9. Corrosion or erosion damage to water and/or air side of Equipment (for example, but not limited to the following: tube bundles, heat exchangers, structural supports, and coils).
10. Disconnect switches, fuses and circuit breakers.
11. Portable recorders.
12. Complementary equipment (for example, but not limited to the following: cabinets, fixtures, water boxes, water supply lines and drain lines, and painting for appearance).
13. Manufacturer recommended chiller compressor open & inspect including bearing replacement based on hours of operation or years of service.
14. Replacement of complete unit.
15. Rental Chiller or other equipment to meet building cooling requirements should installed equipment be unavailable due to equipment failure or pending service repairs.
16. Any items of equipment that are recommended or required by Insurance Companies, Government, State, Municipal or other authorities.

**III. EQUIPMENT SCHEDULE:**

Below is the list of equipment covered in the Maintenance Agreement. Kindly refer to the Service Program below for a maintenance task list for each item below:

Item	Equipment	Make	Model	Serial	Qty	Size or Capacity	Notes
1	RDT090CLY	Daikin - McQuay	Air-Handler	FB0V05030041902	1	90	#AC-A
2	RDT105CSY	Daikin - McQuay	Air-Handler	FB0V05030028102	1	105	#AC-B
3	RDT105CSY	Daikin - McQuay	Air-Handler	FB0V05030030502	1	105	#AC-C
4	RDT050CLY	Daikin - McQuay	Air-Handler	FB0V05030028002	1	50	#AC-D1
5	RDT050CLY	Daikin - McQuay	Air-Handler	FB0V05030030402	1	50	#AC-A2
6	End of List.						
7							
8							
9							
10							

**IV. SERVICE PROGRAM:**

Four Quarterly Services to Include:

**1st: Service is to Include;**

- A. Check amp draw and record readings and test run for each compressor and all motors.
- B. Check condition of contactors to see if contacts need to be replaced. Check wire connections for tightness.
- C. Check VFD Drives for proper operation and adjust settings if needed.
- D. Check the EMS to ensure the McQuay DX units are communicating with each other and being controlled on the Automated Logic EMS system. Make any necessary adjustments and changes as required for proper operation.
- E. Check units for proper refrigerant charge and check for leaks.
- F. Check oil levels.
- G. Submit a repair quote for any repairs or replacement of compressors, condenser fan blades or motors. To be approved before work is started.
- H. Check all belts for proper tension and condition.

**2<sup>nd</sup>: Service is to Include;**

- A. Check amp draw and record readings and test run for each compressor and all motors.
- B. Check condition of contactors to see if contacts need to be replaced. Check wire connections for tightness.
- C. Check VFD Drives for proper operation and adjust settings if needed.
- D. Check the EMS to ensure the McQuay DX units are communicating with each other and being controlled on the Automated Logic EMS system. Make any necessary adjustments and changes as required for proper operation.
- E. Check units for proper refrigerant charge and check for leaks.
- F. Check oil levels.
- G. Submit a repair quote for any repairs or replacement of compressors, condenser fan blades or motors. To be approved before any work is started.
- H. Check all belts for proper tension and condition.

**3rd: Service is to Include:**

- A. Check amp draw and record readings and test run for each compressor and all motors.
- B. Check condition of contactors to see if contacts need to be replaced. Check wire connections for tightness.
- C. Check VFD Drives for proper operation and adjust settings if needed.
- D. Check the EMS to ensure the McQuay DX units are communicating with each other and being controlled on the Automated Logic EMS system. Make any necessary adjustments and changes as required for proper operation.
- E. Check units for proper refrigerant charge and check for leaks.
- F. Check oil levels.
- G. Submit a repair quote for any repairs or replacement of compressors, condenser fan blades or motors. To be approved before any work is started.
- H. Check all belts for proper tension and condition.

**\* 4<sup>th</sup>: Service is to Include complete New belt changes for the supply / return fan motors / blowers.**

**Check oil for acid on all compressors in each unit. \*Perform Acid tests.**

- I. Check amp draw and record readings and test run for each compressor and all motors.
- J. Check condition of contactors to see if contacts need to be replaced. Check wire connections for tightness.
- K. Check VFD Drives for proper operation and adjust settings if needed.
- L. Check the EMS to ensure the McQuay DX units are communicating with each other and being controlled on the Automated Logic EMS system. Make any necessary adjustments and changes as required for proper operation.
- M. Check units for proper refrigerant charge and check for leaks.
- N. Check oil levels.
- O. Submit a repair quote for any repairs or replacement of compressors, condenser fan blades or motors. To be approved before work is started.
- P. Grease bearings and motor if needed.

The CUSD HVA/C department will continue with filter changing and cleaning the coils.

**V. FREQUENCY OF PLANNED SERVICE VISITS:**

During normal working hours NSWC Mechanical Service shall provide four (4) SERVICE inspections per year and the 4th Service Belt Changes, as noted in Scope of Work, for the equipment. No filter changes, oil changes or coil cleanings included in this Proposal.

**Note:**

**Special Scope of Work provided by the SJC Maintenance Planner as a part of this Proposal. EMS and or BMS Services not included in this Proposal.**

**VI. SPECIAL CONDITIONS:**

1. As a NSWC / Daikin customer will receive preferred customer discounts for labor and Daikin Factory parts for the Capistrano Education Center.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services  
Prepared by: Philippa Townsend, Assistant Superintendent, Fiscal Services

Date: September 15, 2021

Board Item: Resolution No. 2122-12, Adopting the 2020-2021 Actual Gann Limit and the 2021-2022 Estimated Gann Limit

---

**HISTORY**

This is an annual item. This is a required annual resolution and the details of the requirements for this resolution are outlined in the attached memo from the Orange County Department of Education.

**BACKGROUND INFORMATION**

Per Government Code § 7906(f), each district shall report to the Superintendent of Public Instruction its appropriations limit and its appropriations subject to limitation along with other information.

**CURRENT CONSIDERATIONS**

Education Code § 42132 requires that on or before September 15 the governing board of each district shall adopt a resolution identifying their estimated and actual appropriations limit. Form GANN is included with this item and identifies the appropriations limit.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**DATA or OTHER INFORMATION**

The data for this item is contained within the attached form GANN.

**STAFF RECOMMENDATION**

Staff recommends adoption of Resolution No. 2122-12, Adopting the 2020-2021 Actual Gann Limit and the 2021-2022 Estimated Gann Limit.

**PREPARED BY:** Philippa Townsend, Assistant Superintendent, Fiscal Services

**APPROVED BY:** Clark Hampton, Deputy Superintendent, Business and Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

**RESOLUTION NO. 2122-12**

**ADOPTING THE 2020-2021 ACTUAL GANN LIMIT AND THE 2021-2022  
ESTIMATED GANN LIMIT**

*WHEREAS*, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

*WHEREAS*, the provisions of that Article establish maximum appropriation limitations, commonly called Gann Limits for public agencies, including school districts; and,

*WHEREAS*, the District must establish a revised Gann limit for the 2020-2021 fiscal year, and a projected Gann Limit for the 2021-2022 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

*NOW THEREFORE BE IT RESOLVED* the Board of Trustees does provide public notice that the attached calculations and documentation of the Gann limits for the 2020-2021 fiscal years are made in accordance with applicable constitutional and statutory law;

*BE IT FURTHER RESOLVED* the Board of Trustees does hereby declare that the appropriations in the Budget for the 2020-2021 and 2021-2022 fiscal years do not exceed the limitations imposed by Proposition 4; and

*BE IT FURTHER RESOLVED* the Superintendent provides copies of this resolution, along with the appropriate attachments, to interested citizens of this District.

AYES: ( )  
NOES ( )  
ABSENT ( )  
ABSTAIN ( )

I, Kirsten M. Vital Brulte, Secretary of the Capistrano Unified School District Board of Trustees, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at the meeting on the 15<sup>th</sup> day of September 2021, by a roll call vote.

\_\_\_\_\_  
Gila Jones  
Clerk of the Board of Trustees

\_\_\_\_\_  
Kirsten M. Vital Brulte  
Superintendent  
Secretary of the Board of Trustees

	2020-21 Calculations			2021-22 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
<b>A. PRIOR YEAR DATA</b> (2019-20 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	<b>2019-20 Actual</b>			<b>2020-21 Actual</b>		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	369,043,840.33		369,043,840.33			382,809,175.57
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	44,722.75		44,722.75			44,723.48
ADJUSTMENTS TO PRIOR YEAR LIMIT	<b>Adjustments to 2019-20</b>			<b>Adjustments to 2020-21</b>		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b> (2020-21 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	<b>2020-21 P2 Report</b>			<b>2021-22 P2 Estimate</b>		
1. Total K-12 ADA (Form A, Line A6)	44,723.48		44,723.48	43,629.14		43,629.14
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			44,723.48			43,629.14
<b>C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED</b>	<b>2020-21 Actual</b>			<b>2021-22 Budget</b>		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	1,694,188.46		1,694,188.46	1,694,189.00		1,694,189.00
2. Timber Yield Tax (Object 8022)	0.95		0.95	1.00		1.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	348,655,398.52		348,655,398.52	348,847,509.00		348,847,509.00
5. Unsecured Roll Taxes (Object 8042)	10,411,674.33		10,411,674.33	9,851,477.00		9,851,477.00
6. Prior Years' Taxes (Object 8043)	6,252,721.11		6,252,721.11	6,196,172.00		6,196,172.00
7. Supplemental Taxes (Object 8044)	5,611,197.30		5,611,197.30	5,775,348.00		5,775,348.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	2,645,247.00		2,645,247.00	2,646,653.00		2,646,653.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	4,215,181.30		4,215,181.30	3,513,296.00		3,513,296.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	379,485,608.97	0.00	379,485,608.97	378,524,645.00	0.00	378,524,645.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	379,485,608.97	0.00	379,485,608.97	378,524,645.00	0.00	378,524,645.00

	2020-21 Calculations			2021-22 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
<b>EXCLUDED APPROPRIATIONS</b>						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			4,548,687.95			4,551,506.00
<b>OTHER EXCLUSIONS</b>						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			4,548,687.95			4,551,506.00
<b>STATE AID RECEIVED (Funds 01, 09, and 62)</b>						
24. LCFF - CY (objects 8011 and 8012)	85,396,853.87		85,396,853.87	105,840,268.00		105,840,268.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	0.00		0.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	85,396,853.87	0.00	85,396,853.87	105,840,268.00	0.00	105,840,268.00
<b>DATA FOR INTEREST CALCULATION</b>						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	566,513,285.56		566,513,285.56	598,936,570.00		598,936,570.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	1,007,986.06		1,007,986.06	2,450,000.00		2,450,000.00
<b>D. APPROPRIATIONS LIMIT CALCULATIONS</b>						
<b>PRELIMINARY APPROPRIATIONS LIMIT</b>						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			369,043,840.33			382,809,175.57
2. Inflation Adjustment			1.0373			1.0573
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			1.0000			0.9755
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			382,809,175.57			394,827,909.87
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
5. Local Revenues Excluding Interest (Line C18)			379,485,608.97			378,524,645.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			5,366,817.60			5,235,496.80
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			7,872,254.55			20,854,770.87
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			7,872,254.55			20,854,770.87
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			690,446.80			1,640,405.03
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			380,176,055.77			380,165,050.03
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			7,181,807.75			19,214,365.84
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			380,176,055.77			
b. State Subventions (Line D8)			7,181,807.75			
c. Less: Excluded Appropriations (Line C23)			4,548,687.95			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			382,809,175.57			
				<b>2020-21 Actual</b>		<b>2021-22 Budget</b>





August 16, 2021

To: Directors/Managers of Business  
From: Dio Brache, Administrator  
Business Services

**Subject: School District and County Offices of Education (COE) Appropriations (Gann) Limits**

**ORANGE COUNTY  
DEPARTMENT  
OF EDUCATION**  
200 KALMUS DRIVE  
P.O. BOX 9050  
COSTA MESA, CA  
92628-9050  
(714) 966-4000  
FAX (714) 432-1916  
www.ocde.us

**AL MIJARES, Ph.D.**  
County Superintendent  
of Schools

According to Government Code Section 7906(f), each school district shall report to the Superintendent of Public Instruction and to the Director of Finance at least annually its appropriations limit, its appropriations subject to limitation, the amount of its state aid apportionments and subventions included within the proceeds of taxes of the school district, and amounts excluded from its appropriations limit, and any increase or decrease to its appropriations limit, at a time and in a manner prescribed by the Superintendent of Public Instruction and approved by the Director of Finance.

Additionally, Education Code Sections 1629 and 42132 specifies that by September 15 (*districts*) and October 15 (*COE*) the governing boards of each school district and county offices shall adopt a resolution identifying their estimated appropriations limit for the current fiscal year and their actual appropriations limit for the preceding fiscal year. Notwithstanding Section 7910 of the Government Code, the documentation supporting the adoption resolution shall be made available to the public on the date of the meeting. Enclosed are sample resolutions to assist districts and county offices of education with compliance of the Education Code.

Government Code Section 7910(a) requires that fifteen days prior to the regular scheduled meeting or noticed special meeting, documentation used in the determination of the appropriations limit and other necessary determinations shall be available to the public. The determinations made pursuant to this section are legislative acts.

Form GANN is included in the Standardized Account Code Structure (SACS) software (SACS2021ALL) to assist local educational agencies in meeting their constitutional and statutory obligations under the Gann Initiative to calculate appropriations limits and appropriations subject to limitation. Districts must include their completed Form GANN with their officially exported Unaudited Actuals submission.

Although Form GANN contains preloaded or extracted data, some data must be manually entered on the form. Specifically, Line 19 (*districts*) and Line 20 (*COE*), Medicare, are not extracted and must be manually entered on the form. In addition, the form contains updated inflation adjustments on Line D2 (*districts and COE*).

The adjustment columns are available to make any necessary corrections to prior year Gann data or to extracted data. All adjustments must be explained in the bottom section of Form GANN, and documentation supporting the adjustment kept in your files along with a copy of this year's Form GANN. A fatal internal form check added to the software will prompt users to enter an explanation if data exists in the adjustments column. Users will be able to close the form without fixing the condition, but the explanation must be provided to complete an official export.

**ORANGE COUNTY  
BOARD OF EDUCATION**  
MARI BARKE  
REBECCA "BECKIE" GOMEZ  
TIM SHAW  
LISA SPARKS, PH.D.  
KEN L. WILLIAMS, D.O.

Directors/Managers of Business

August 16, 2021

Page 2 of 2

It is important to note that an amount on Section D, Line 10 (*districts*) and Section D, Line 15 (*COE*) on the Form GANN indicates an increase to the appropriations limit per Government Code Section 7902.1. Effective July 9, 2021 it is no longer required that a District or County Office of Education report an increase of its appropriations to the Director of Finance.

Please send a copy of the board adopted resolution to: ***Dio Brache, Administrator, Business Services, A-1151, Orange County Department of Education***. If you have any questions or concerns regarding this request, please call me at (714) 966-4248.

Enclosures

cc: Howard Marinier, Executive Director  
Assistant Superintendents, Business

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services  
Prepared by: Kristin Hilleman, Director II, Food and Nutrition Services

Date: September 15, 2021

Board Item: Services Agreement Eat REAL Certification – United States Healthful Food Council, Inc.

---

**HISTORY**

This is a new item. The United States Healthful Food Council, Inc. DBA Eat REAL operates a program known as REAL Certified. Eat REAL is a nonprofit organization focused on creating a healthy and sustainable food system and culture. They support school leaders in the U.S. to provide students more nutritious and environmentally responsible food choices through the REAL Certification program.

**BACKGROUND INFORMATION**

In January 2020, a Bathgate Elementary School parent contacted Food and Nutrition Services (FNS) about the possibility of FNS working toward the REAL Certification. A conference call took place between Eat REAL, the parent, and FNS representatives. The REAL Certification discussion ceased due to the pandemic. FNS and Eat REAL reconnected in May 2021 to reignite the discussion on the REAL Certification. FNS made the decision to move forward joining the Eat REAL Certification Program in June 2021. Completion of the Eat REAL Certification 2021-2022 Application and onboarding goal-setting interview happened in early August 2021. Approval of the Services Agreement is the final step moving forward to achieve Eat REAL Certification.

**CURRENT CONSIDERATIONS**

Eat REAL will maintain a current Services Agreement with FNS to begin the initial assessment process during the 2021-2022 school year, initiate the final assessment process during the 2022-2023 school year, and the official “certification” term will be for the 2023-2024 and 2024-2025 school years.

Pending Board approval, FNS will undergo a certification process with Eat REAL - an in-depth, comprehensive third party assessment of all FNS menus. The voluntary assessment and certification process goes above and beyond the School Breakfast Program and National School Lunch Program federal regulations and is made up of 10 standards measuring 34 key performance indicators including use of minimally processed foods, sustainable sourcing and seasonality, animal welfare, antibiotic use sustainability, fresh produce, transparency, waste reduction and management, and more.



**FINANCIAL IMPLICATIONS**

Eat REAL secures the funding in order to provide this partnership support in-kind to the District. There is no financial impact to the District.

**STAFF RECOMMENDATION**

It is recommended the Board of Trustees approve the Services Agreement Eat REAL Certification with United States Healthful Food Council, Inc.

**PREPARED BY:** Kristin Hilleman, Director II, Food and Nutrition Services

**APPROVED BY:** Clark Hampton, Deputy Superintendent, Business and Support Services

## Services Agreement

This Services Agreement (this “**Agreement**”) is made as of the 26<sup>th</sup> day of July, 2021 (the “**Effective Date**”), by and between the United States Healthful Food Council, Inc. (“**USHFC**”) with offices at 1503 Macdonald Avenue Suite A, Richmond, CA 94801 , and Capistrano Unified School District (“**Client**”) with offices at 32972 Calle Perfecto, San Juan Capistrano, CA 92675. Client and USHFC may be referred to herein collectively as the “**Parties**” or singularly as a “**Party**”.

### RECITALS

WHEREAS, USHFC operates a program known as REAL Certified (as may be modified from time to time by USHFC, the “**Program**”) and Client desires to participate in the Program (such participation being, the “**Project**”);

WHEREAS, the goal of the Program is for the Project to become “REAL Certified” in accordance with the Project (“**REAL Certification**”)

WHEREAS, USHFC and Client desire to document their respective rights, benefits and obligations with respect to the Program on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual promises, covenants and obligations set forth herein, and for other good and valuable consideration, the adequacy of which is hereby acknowledged by the Parties, the Parties agree as follows:

### AGREEMENT

1 Term. This Agreement shall commence on the Effective Date and shall continue through and including the date that is two (2) years after the Commencement Date (as defined below) (the “**Term**”), unless sooner terminated in accordance with the provisions of this Agreement. The Term shall, at USHFC’s election, terminate in the event that Client has not achieved a REAL Score (as defined in Exhibit A) that qualifies for REAL Certification within two (2) years of the Effective Date, or if subsequent to obtaining REAL Certification, Client no longer qualifies for REAL Certification. The “**Commencement Date**” shall mean the date that the Project obtains REAL Certification. This Agreement shall automatically renew for successive one (1) year periods unless terminated by written notice to the other Party, not less than thirty (30) days in advance of the expiration of the prior term.

2 Client Benefits. So long as Client is not in default of this Agreement and in compliance with the terms and conditions of this Agreement, USHFC hereby grants to Client during the Term those rights and benefits on Exhibit A, which is incorporated herein by reference (the “**Client Benefits**”).

3 Program Fee and Client Obligations.

A. *Program Fee*. Waived.

B. *Client Obligations*. During the Term of this Agreement, Client agrees to comply with those obligations set forth on Exhibit B, which is incorporated herein by reference.

4 Terms and Conditions. This Agreement and all provisions of the Agreement are subject to the Terms and Conditions attached as Exhibit C. All references to “this Agreement” shall be deemed to include the Terms and Conditions and all other exhibits and schedules.

5 Miscellaneous.

A. *Multiple and Facsimile and PDF Counterpart.* This Agreement may be executed in several counterparts and such counterparts shall constitute one and the same instrument. Facsimile and PDF signatures shall have the same validity and effect as original signatures.

B. *Waiver.* No waiver, modification, or cancellation of any term or condition of this Agreement shall be effective unless executed in writing by the party charged therewith. No written waiver shall excuse the performance of any act other than those specifically referred to therein and shall not be deemed or construed to be a waiver of such terms or conditions for the future or any subsequent breach thereof.

C. *Severability.* If any provision of this Agreement or any part, portion, or the scope of any such provision is or becomes or is deemed invalid, illegal, or unenforceable under the applicable laws or regulations of any jurisdiction, then either such provision or part, portion, or scope shall be deemed amended to conform to such laws or regulations without materially altering the intention of the parties or it shall be stricken, and the remainder of this Agreement shall remain in full force and effect.

D. *Announcements/Publicity.* Client shall not make any announcements or release any publicity regarding the parties entering into this Agreement without the prior written consent of USHFC, which consent shall be in USHFC’s sole discretion.

E. *Construction.* The language used in this Agreement shall be deemed to be the language chosen by the parties hereto to express their mutual intent, and no rule of strict construction shall be applied against either party. Whenever required by the context, any gender shall include any other gender, the singular shall include the plural and the plural shall include the singular. Headings used in this Agreement are for reference purposes only and in no way define, limit, construe or describe the scope or extent of any text.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement as of the day and year acknowledged below.

**United States Healthful Food Council, Inc.**

**Capistrano Unified School District**

By: 

By: 

Name: Nora LaTorre

Name: Kristin Hilleman

Title: CEO

Title: Director II, Food and Nutrition Services

Date: 7/26/21

Date: 8/20/2021

## Exhibit A

### Client Benefits

1. REAL Certification Program. USHFC will: (i) conduct an independent analysis of Client's food service program, including menu items; (ii) conduct an online quality assurance review of Client, and in some cases will conduct an on-site inspection(s); and (iii) provide Client with its REAL certification score ("**REAL Score**"). Client shall be designated at the appropriate tier of REAL Certified, Silver, Gold or Platinum based upon its final REAL Score.

If applicable, based upon the Client's REAL Score, Client will also be entitled to the following:

2. REAL Certified Designation. Client is granted the right to use the USHFC's Marks in connection with this Agreement, provided, however that any such use is subject to the terms set forth in Exhibit D.
3. Website Recognition by USHFC. Client and Client's Marks shall be identified on USHFC's website utilizing the official designation.
4. Marketing and Promotions. USHFC shall collaborate with Client to promote the Client in connection with the Project via USHFC's social media platforms.
5. Highlight Improvements. USHFC will highlight and promote improvements to Client's food service, based upon information Client is required to provide within the Project via reports, website, social media, and other medium.

## Exhibit B

### Client Obligations

1. REAL Certification. Client shall comply with all requirements of the Program, including, but not limited to:
  - a. Provide documentation regarding food service program including planned menus, recipes, ingredient labels, product specifications, and procurement invoices for the initial and final assessment months as mutually agreed upon;
  - b. Allow USHFC to review onsite food service facilities with sufficient advance notice;
  - c. Collaborate with USHFC to create an action plan for improvements to food service program and diligently pursue implementation of action plan;
  - d. Begin the initial assessment during the 2021-22 school year and initiate the return “final” assessment during the 2022-23 school year.
  - e. Any additional details as outlined in the Certification Kit which is provided via email directly to School Food Service Director prior to the signing of the contract. [Sent 7/23, to be reviewed in kickoff meeting.]
2. Marketing and Promotions. Client shall collaborate with USHFC to promote the Project through Client’s social media platforms, applications and e-mail communications. All promotions are subject to USHFC’s prior written approval. USHFC also has the right to promote Client’s participation in the Program utilizing Client’s Marks.
3. Use of Client Marks. Upon entering this Agreement, Client will provide official School District Name and Marks. USHFC is granted the right to use Client’s Marks in connection with this Agreement, provided, however that any such use is subject to the terms set forth in Exhibit D.
4. Publicity. Client shall execute any additional documentation required to ensure that USHFC has the ability to use any photos shared for promotional purposes, including, but not limited to website, collateral and other materials.
5. Information. Client shall share information with respect to the Program with USHFC.

## Exhibit C

### Terms and Conditions

1 Decertification. A location shall become decertified upon: (i) expiration of this Agreement; (ii) Client's failure to make any payment, if applicable as required when due; (iii) Client's failure to maintain the minimum REAL Score required for its certification level at any point during the term of this Agreement; or (iv) Client's failure of a random assessment.

2 Continuing Obligation to Provide Information. At any time during the term of the Agreement, upon USHFC's request, Client shall submit documentation to USHFC to verify any item for which it has been credited when determining Client's REAL Score. This documentation must be submitted within a reasonable time after USHFC's request. USHFC may also conduct onsite inspections of any Project.

3 Recertification. Upon USHFC's request, Client shall undergo USHFC's then recertification process during the course of any renewal to ensure that Client's REAL Score still results in REAL Certification at no additional cost to Client.

4 Facility Information. Client acknowledges that the Program consists in part on a documentation-based verification system. As a participant, Client is required to submit information related to the Project. Client hereby represents and warrants that all information and/or data provided to USHFC by Client, or on its behalf, is complete and accurate and that USHFC and its subcontractors may rely thereon when providing the services identified herein or otherwise requested by Client. If any information and/or data provided to USHFC by Client, or on its behalf, is either incomplete or inaccurate, USHFC shall not be liable in any manner for any performance or alleged non-performance of the services provided under this Agreement.

5 Termination for Cause. If Client defaults in [any monetary obligation (if any) or in any other] obligation under this Agreement, then USHFC may give Client written notice of such default (the "**Default Notice**"). Client shall have five (5) calendar days with respect to any monetary obligation (if any) default and thirty (30) calendar days for any other material default following such Default Notice to cure such default (the "**Default Cure Period**") to the satisfaction of USHFC. If, at the end of the Default Cure Period, the default has not been cured, or USHFC has issued three (3) Default Notices within any eighteen (18) month period (notwithstanding any subsequent cure of such defaults), then USHFC, at its option, shall have the right to terminate this Agreement with immediate effect by written notice to Client. USHFC may also terminate this Agreement in the event it is unable to raise the funds required to cover its costs, as reasonably determined by USHFC, for the Project or any subsequent recertification. Upon expiration or termination of this Agreement for any reason all rights granted herein shall revert to their respective owners as set forth herein. USHFC also has the right to terminate this Agreement with immediate effect in the event funding for the Project is no longer available.

6 Governing Law and Venue. This Agreement, including all matters of construction, validity, performance, and the rights and liabilities of the parties hereto, shall be governed, construed and enforced in accordance with the laws of the State of California, without regard to conflict of law provisions. The parties agree that the exclusive jurisdiction and venue for any action brought between the parties relating to this Agreement shall be the state and federal courts sitting in California, and each party hereby agrees and submits itself to the exclusive jurisdiction and venue of such courts for such purpose.

7 Indemnification. Client agrees to indemnify, defend and hold harmless USHFC and its affiliates, and their respective officers, directors, shareholders, members, agents, representatives, partners, employees, agents, and other clients of the Program (the “USHFC Indemnities”) harmless from and against any and all claims, liabilities, losses, damages, demands, costs, fees, fines, penalties, other expenses, suits, proceedings, actions and causes of action of any and every kind and nature (including reasonable attorneys’ fees) (collectively, “Claims”) arising from, or directly or indirectly caused by: (i) the use of the Client’s Marks by the USHFC Indemnities, (ii) Client’s use of the USHFC’s Marks in violation of this Agreement; (iii) Client’s actual or alleged misconduct and/or negligence in conducting any and all activities at the Project, including, but not limited to, malpractice; (iv) third party claims relating to Client’s products and/or services; (v) any materials created or furnished by Client, or its agents or contractors; (vi) injury, or death, or damage to or loss of property, directly or indirectly caused by any negligent, or willful misconduct of Client in using or participating in the Client Benefits; or (vii) the failure of Client to perform its obligations in accordance with this Agreement. Notwithstanding anything to the contrary set forth herein, the indemnification obligations under this Section shall survive the termination or expiration of this Agreement for any reason.

8 Force Majeure. Neither party shall be responsible or liable for any failure to perform its obligations under this Agreement (other than a payment obligation) if such failure is caused by any act of God, casualty, labor dispute, war, acts of terrorism, medical epidemic, government action, or other act or event beyond the reasonable control of the affected party or if providing such obligation would be in violation of any Legal Requirements. Notwithstanding the foregoing, the provisions of this Section shall at no time operate to excuse any obligations for payments required by the terms of this Agreement when the same are due, and all such amounts shall be paid when due.

9 Assignment; Successors and Assigns Generally. Client may not assign this Agreement, in whole or in part, without USHFC’s written consent. Any attempt to assign this Agreement without prior written approval will be null and void. USHFC shall have the right to freely assign its interest in, to or under this Agreement in whole or in part without the consent of Client to any successor in interest to the Program, at which time, Client may terminate the agreement by written notice, which shall be effective immediately, without incurring any costs. The provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns permitted hereby. Nothing in this Agreement, expressed or implied, shall be construed to confer upon any person or entity (other than the parties hereto and their respective successors and assigns permitted hereby) any legal or equitable right, remedy or claim under or by reason of this Agreement.

10 Entire Agreement; Amendments. The entire understandings between the parties hereto relating to the subject matter hereof are contained in this Agreement and the exhibit and schedules (as applicable) attached hereto which are hereby made a part of this Agreement, and this Agreement supersedes all prior and contemporaneous communications and agreements with respect to such subject matter. There are no representations, warranties, terms, conditions, undertakings, or collateral agreements, express, implied, or statutory, between the parties other than as expressly set forth in this Agreement. This Agreement cannot be changed, modified, amended, or terminated except by an instrument in writing executed by the Parties.

11 Notices; Service of Process. All notices shall be given by hand delivery or via overnight courier or mailed by registered or certified mail, return receipt requested, first class, postage prepaid to the addresses set forth below, and shall be deemed received (i) if by hand delivery, upon receipt or (ii) if by overnight courier or registered or certified mail, upon receipt or refusal of delivery or the inability to deliver (e.g. address is no longer valid). Notices to Client shall be sent to the address set forth at the top of the Agreement. Notice to USHFC shall be sent to the address set forth at the top of the Agreement, with a copy to: [United States Healthful Food Council, Inc. LLC, One Meadowlands Plaza, 14<sup>th</sup> Floor, East

Rutherford, New Jersey 07073, Attention: Alan Glazer]. Either party may, at any time, or from time to time, notify the other in writing of a substitute address for that above set forth, and thereafter notices shall be directed to such substitute address. Whenever notice is to be provided to a Party, or something is subject to a Party's notice, notice must be in writing (except as otherwise expressly provided to the contrary). Each party hereto irrevocably consents to service of process in the manner provided for notices in this Section. Nothing in this Agreement will affect the right of any party hereto to serve process in any other manner permitted by applicable law.

12 No Agency. The Parties are independent contractors and will have no power or authority to assume or create any obligation or responsibility on behalf of each other. This Agreement will not be construed to create or imply any partnership, agency or joint venture. Neither Party shall not hold itself out as an affiliate of, or partner, joint venturer, co-principal or co-employer with the other Party or any of its affiliates by reason of this Agreement and will not permit any of its employees, agents or subcontractors to hold themselves out as, or claim to be, officers or employers of the other Party or any of the other Party's affiliates by reason of this Agreement.

13 Confidentiality. Unless waived by USHFC, Client shall keep the contents of this Agreement, and the fact that the parties are discussing this Project, confidential, and Client shall regard and preserve as confidential any and all information and materials that may be or have been obtained by or disclosed to it or any of its employees, agents or contractors. The terms of this Section shall survive the Expiration Date.

14 Publication of Results. USHFC has the right to publicize and share, in all mediums, any and all results and findings related to the Project, including, but not limited to, the process undertaken by Client and/or USHFC, Client's REAL Score and areas for improvement, Client's REAL Certification tier (if applicable), and activities of the Project.

15 Limitation of Liability. To the full extent permitted by applicable law, neither party will be liable to the other for any special, incidental, consequential or punitive damages, whether based on breach of contract, tort (including negligence) or otherwise, whether or not that party has been advised of the possibility of such damage.

16 Dispute Resolution: Waiver of Jury Trial. (a) The Parties agree that any breach of either Party's obligations regarding trademarks, service marks or trade names and/or confidentiality could result in irreparable injury for which there is no adequate remedy at law. Therefore, in the event of any breach or threatened breach of a Party's obligations regarding trademarks, service marks or trade names or confidentiality, the aggrieved Party will be entitled to seek equitable relief only, in a court of competent jurisdiction. For the purposes of this Section only, the Parties consent to venue in the Federal courts in San Francisco County, California with respect to Federal courts and San Francisco County, California with respect to State court. Each Party hereto irrevocably consents to service of process in the manner provided for notices in this Agreement. Nothing in this Agreement will affect the right of any party hereto to serve process in any other manner permitted by applicable law.

(b) In the event that disputes between the Parties arising from or concerning in any manner the subject matter of this Agreement, except an action of equitable relief as set forth in this Section, which cannot be resolved through good faith negotiation within thirty (30) days after written notice of the dispute is provided to the other Party, the Parties will refer the dispute(s) to the American Arbitration Association for resolution through binding arbitration by a single arbitrator pursuant to the American Arbitration Association's Commercial Arbitration Rules applicable to commercial disputes. The arbitration will be held in San Francisco County, California. Except as set forth in this Section, the Parties



shall not resort to litigation, except to enforce an award under this Section. All expenses, fees and administrative costs of the arbitrator and the Arbitration shall be borne half by Client and half by USHFC, unless agreed otherwise in writing; provided, however, each Party shall pay its own legal fees and expenses related to its expert witnesses and consultant

17. No Representations or Warrants. There are no representations, warranties, terms, conditions, undertakings, or collateral agreements, express, implied, or statutory, between the parties other than as expressly set forth in this Agreement. Client acknowledges that it has independently investigated the potential for the success of its operations at the Project and has not relied upon any inducements or representations on the part of USHFC or USHFC's representatives, other than those contained in the Agreement.

18. Cumulative Rights. All of the rights of USHFC under this Agreement and any other agreement now or hereafter executed in connection herewith or therewith, shall be cumulative and may be exercised singly, together, or in such combination as USHFC may determine in its sole judgment.

19. Representations by Client and USHFC. Each party represents and warrants with respect to itself that (i) it is duly organized and validly existing under the laws of the state in which it is organized and is in good standing in those states in which it is conducting its business activities; (ii) it has the corporate and/or other legal capacity, authority and power to execute, deliver and fully perform its obligations under this Agreement and any other document relating hereto to which it is a party, and has taken all necessary action to authorize such execution, delivery and performance; (iii) its execution, delivery and performance of this Agreement will not violate or conflict with any law applicable to it, any provision of its constitutional documents, any order or judgment of any court or other agency of government applicable to it or any of its assets or any contractual restriction binding on or materially affecting it or any of its assets; (iv) its obligations under this Agreement constitute its legal, valid and binding obligations, enforceable in accordance with its respective terms; and (v) there is not pending or, to its knowledge, threatened against it any action, suit or proceeding at law or in equity or before any court, tribunal, governmental body, agency or official or any arbitrator that, if successful, would affect the legality, validity or enforceability against it of this Agreement or any other document relating hereto to which it is a party or its ability to perform its obligations under the same.

20. Certain Definitions. For purposes of this Agreement, following terms shall have the following meanings: (a) "**Legal Requirements**" shall mean, collectively, all present and future laws, ordinances, orders, rules, regulations and requirements of all governmental and/or lawful authorities having jurisdiction.

## Exhibit D

### Use of a Party's Marks

1. The term “**Marks**” shall mean the trademarks, service marks, trade names, logos, copyrights, slogans and other identifying symbols and indicia of a Party (“**Licensor**”). Each Party hereby grants to the other Party (“**Licensee**”), solely during the Term, a limited, worldwide, royalty-free, non-exclusive, non-transferable, non-assignable (except in connection with a permitted assignment of this Agreement) license, without the right to sublicense, to use and display the Licensor’s Marks solely for the purpose of promoting the Project and/or the terms of this Agreement; provided, however, Client’s rights are subject to obtaining REAL Certification unless otherwise explicitly agreed to in writing by USHFC. Upon certification, the Client may only use the standard Eat REAL Certified™ logo and the logo level they officially achieved (e.g., green, silver, gold, platinum) through certification. When the Client does promote any USHFC Marks, it is necessary to have written (Email is acceptable) approval from USHFC. All goodwill related to Licensee’s use of Licensor’s Marks shall inure solely to the benefit of Licensor. Marks will at all times remain the exclusive property of the respective Licensor. Neither Party shall represent to any third party that it is the owner or that it has any rights in any of the Licensor’s Marks other than as provided under this Agreement. Except as expressly set forth herein, Licensor does not, and shall not be deemed to, grant Licensee any license or rights under any intellectual property or other proprietary rights. All rights not granted herein are expressly reserved by Licensor.

2. For clarity, unless explicitly provided in this Agreement, Client shall have no right or license to use in any manner the trademarks, service marks, trade names, logos, copyrights, slogans and other identifying symbols and indicia of or other proprietary rights (collectively “**Proprietary Rights**”) relating to and/or owned or licensed to USHFC or any of its affiliates, subsidiaries or related entities (collectively “**USHFC Parties**”). Client shall not have any right or license to use in any manner the image, or likeness, photograph or other rendering of any USHFC Party, partner, member, director, or employee, any participant of the Program or their partners, members or employees, or any of the facilities without the prior written consent of USHFC, the applicable party or person, as may be applicable. Client agrees to execute any document reasonably requested by USHFC to obtain, preserve, and maintain its Proprietary Rights.

3. For further clarity, notwithstanding anything in this Agreement to the contrary, USHFC shall have the license to use, at no cost to USHFC, in any manner the image, or likeness, photograph or other rendering of Client, and Client’s employees or any of the facilities with the express written consent of Client (including any proposed alterations), the applicable party or person, as may be applicable.

4. All rights, title and interest in and to the Work Product (as defined below) prepared by Client, including all intellectual property rights therein, are owned and retained exclusively by Client, provided, however, that USHFC shall retain any and all ownership rights in and to its Marks. Likewise, all rights, title and interest in and to the Work Product prepared by USHFC, including all intellectual property rights therein, are owned and retained exclusively by USHFC, provided, however, that Client shall retain any and all ownership rights in and to its Marks. All rights, title and interest in and to Work Product jointly prepared by Client and USHFC shall be retained exclusively by USHFC, provided, however, that Client shall retain (i) any and all ownership rights in and to its Marks, (ii) the right to use all jointly prepared Work Product during the Term, and (iii) the right to use all jointly prepared Work Product after the expiration of the Term if approved in writing by USHFC, which approval shall not be unreasonably

withheld. All Work Products shall be original works of authorship or design and shall not violate and/or infringe upon any third party's intellectual property and/or proprietary rights. "**Work Product**" means any deliverables, information, marketing materials, designs, video, documentation and other materials created, developed, reduced to practice, or otherwise produced hereunder or under any other agreement (whether as individual items and/or a combination of components and whether or not the applicable services are completed), and all rights of patent, copyright, trademark, trade secret and other proprietary rights therein and thereto.



# K-12 Eat REAL Certification Pilot - Cohort 3 Overview Toolkit

Eat REAL is a nonprofit organization focused on creating a healthy and sustainable food system and culture. We support school leaders in the U.S. to provide students more nutritious and environmentally responsible food choices through the REAL Certification program.

Our evidence-based certification process provides school districts with a comprehensive tool to measure their practices in nutrition and sustainability and understand how they can make improvements to build a more transparent, healthful food system.

Our process begins with a baseline assessment and then works with the school district on a path towards change. We recognize that districts require time to make adjustments to menus, sourcing, and, in some cases, facilities and equipment, needed for increased scratch cooking and adapted procurement. This undertaking can span a year or more. The Eat REAL Certified® process is designed to support and recognize a school district's movement on their journey to bring transparency to their food service operations and steps towards a healthier and more sustainable future for the children that they serve.

## **Toolkit Table of Contents:**

- K-12 Eat REAL Certification Pilot Implementation Process (pgs. 2-4)
- K-12 Eat REAL Certification Pilot Standards Summary (pgs. 5-9)
  - Includes KPIs and allocation across standards
  - **NOTE:** *Eat REAL is in the process of updating select KPIs to be in accordance with Covid-19 related public health and operational updates (e.g. Open salad bars are not allowed). Specific details will be shared prior to the start of your Initial Assessment*
- K-12 Eat REAL Certification Pilot Timeline (pg. 10)
  - Includes estimated resource commitment from School Districts
- K-12 Eat REAL Certification Pilot Assessment Documentation Checklist (pg. 11)

# K-12 Eat REAL Certification Pilot Implementation Process

## Part 1 - Dream it & Do it

**Overview:** Introduction & Kickoff, Initial Assessment, Change Planning & Implementation, Final Assessment, Certification.

### 1. Introduction and School Year Kickoff - Funding, Goal Setting, Formal Agreement, Engagement Planning, Stakeholder Introductions (~ 2 months)

- a. Funding: Eat REAL works to secure funding to support our engagement with all districts in the Eat REAL Certification Program. In some circumstances, we will collaborate on specific grant requests.
- b. Goal Setting: Every district is unique and Eat REAL will work to tailor the timeline and goals to fit within our certification process.
- c. Formal Agreement Signing: When a school district signs an agreement with Eat REAL, you are committing to going through the REAL assessment and change planning process with the goal of becoming Eat REAL Certified.
- d. Engagement & Partnerships Planning: Determine key stakeholders to engage and co-create engagement plan (e.g., students, teachers/staff, leadership, parents, community supporters, etc).
- e. Stakeholder Introductions: We will work together to introduce the Eat REAL Certification Program to your department and school community. Joining our program represents a powerful commitment to supporting the students of your district -- let's spread the word and celebrate this investment of your time and the vision of your goals!

### 2. Initial Assessment (~4 months)

- a. Standards & KPIs: We have a set of nutrition and sustainability standards that holistically measure an operation using our K-12 specific KPIs.
- b. Assessment Process: A comprehensive assessment is conducted by a REAL Registered Dietitian, looking at a one-month menu, including menu and recipe analysis, labels, production records and purchasing that includes

invoice and supply chain verification, interviews and visual assessments of cafeteria and food production.

- c. Initial Report: The results of the assessment are translated into an "Initial Report" with our findings, including all "opportunity areas" for reaching certification.

### 3. **Change Planning & Implementation (~ 4 months+)**

- a. Analyze Opportunities: From this Initial Assessment and Report, we support the district in developing a "Change Plan" to achieve certification and/or increase their score within an agreed upon timeframe.
- b. Implementation: Using the "Change Plan" as a framework, the district is supported in taking action towards your goals to reach certification. New products, recipe development, menu design, facilities planning and staff training are examples of outcomes from the "Change Plan" process. We're very open to updating our agreements to align on timelines for achieving certain thresholds of change.

### 4. **Final Assessment (~4 months (typically in year 2 of our program))**

- a. Final Report: A second assessment is undertaken to review all modifications that were implemented during the "Change Plan" period. The results of this final assessment are translated into the "Final Report" and highlight the areas of change as part of the final score status.
- b. Analysis of Impact: In addition to the report, an analysis of the impact is calculated based on the changes implemented through the "Change Plan". Metrics are measured across each of our standards in addition to data collected by district on areas such as meal participation rates, # of students impacted, etc.

### 5. **Certification and Celebration (~1 month+)**

- a. Green, Silver, Gold, Platinum: The Final Report informs the level of certification a district receives. Eat REAL has developed a system to reward continual improvement through our tiers. Each tier has additional requirements to showcase your level of commitment to healthy and sustainable food.
- b. Marketing & Support: Upon certification, Eat REAL has developed a marketing and support package to showcase the district's achievement by going through the Eat REAL Certification process and the impact of your efforts.

## Part 2 - Learn & Carry Forward

**Overview:** Reflect and Review Partnership Plan, Continue Implementation, Ongoing Re-assessment, and Improvement.

### 1. **Reflect and Review Engagement & Partnership Plan (~2 months)**

- a. Co-create impact report from the impact analysis.
- b. Review engagement and partnership plan, goals and progress. Update plan with revised goals.
- c. Share results with key stakeholders and update the stakeholder engagement plan.

### 2. **Continue Implementation, Compliance, Ongoing Re-assessment and Improvement (*duration varies by district*)**

- a. Re-assessment/ Scheduled Check-in Point: After the initial certification, there is a one-year check-in point to verify compliance and review. There is potential for an additional onsite assessment or virtual assessment. These reviews will follow the same general approach as the certification process.
- b. On-going Improvements: In addition to the scheduled check-in point, the district will have a set of tools to measure additional changes as they continually improve and work towards greater systematic changes.

### 3. **Long Term Action Planning (*duration varies by district*)**

- a. Sustainability Plan: In order for the achievement of certification to be meaningful, there must be a plan for sustaining the changes accomplished by the Eat REAL certification process. Eat REAL works with the district and partners to ensure meaningful and lasting changes will be met. Examples of this include working on policy language, including language in bids, contracts, and letters of commitment.
- b. Review Engagement & Partnerships Plan: Building and maintaining strong awareness and partnerships will be key to ensure the success of the program and changes made during the Eat REAL certification process. It also opens the doors for additional partnerships to support and grow the momentum towards REAL food, inspiring others to join the movement.

K-12 Eat REAL Certification Standards Summary 2021/22***						Impact Area		
Standard	What's Covered	What's Measured	Desired Outcomes	# Points	% Total	Nutrition	Sustainability	
<b>Sugar:</b> REAL Certified® discourages consumption of added sugar.	Milk	Frequency of flavored milk @ Breakfast or Lunch (days per week)	Decrease in # of grams/sugar offered weekly	4	2.5%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Juice	Frequency of juice @ Breakfast or Lunch (days per week)	Decrease in # of grams/sugar offered weekly	4	2.5%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Flavored Yogurt	Frequency of flavored yogurt @ Breakfast or Lunch (days per week)	Decrease in # of grams/sugar offered weekly	2	1.3%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Breakfast Grains	% Commonly offered breakfast grain items contain 6g or more added sugar	Decrease in # of grams/sugar offered weekly	4	2.5%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Processed Fruit	% Processed Fruit: none contains added sugar or juice OR processed fruit not served	Decrease in # of grams/sugar offered weekly	4	2.5%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	A La Carte	% A la carte items containing any added sugar	Decrease in # of grams/sugar offered weekly	4	2.5%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Entree Sauces	% Entree sauces* > 6g added sugar *sauces, dressings, dipping sauces and condiments included in the entree	Decrease in # of grams/sugar offered weekly	2	1.3%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>Total</b>				<b>24</b>	<b>15.0%</b>	<b>15.0%</b>		
<b>Fresh Produce:</b> REAL Certified® encourages the consumption of a variety of unadulterated, fresh fruits and vegetables.	Salad Bars	% Cafeteria sites with salad bars in use, serving fresh produce daily	% Increase in access to fresh produce through salad bars	4	2.5%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Encouraging Fruit Consumption	Frequency of serving fresh sliced, cut or bite size fruit (encourages consumption)	Increase in frequency (in days) of "easy to consume" fresh fruits	4	2.5%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	A La Carte Menu	# Fresh fruit/veg options on a la carte menu	Increase in # of fresh fruit and vegetable items offered on the a la carte menu	4	2.5%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Fresh Produce Promotion	# Items met on Fresh Produce Promotion criteria checklist	% Increase in meeting Fresh Produce Promotion criteria		4	2.5%	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		% Staff trained to encourage fruit/veg consumption	% Increase in staff trained to encourage fruit/veg consumption		2	1.3%	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Total</b>				<b>18</b>	<b>11.3%</b>	<b>11.3%</b>		
<b>Starches:</b> REAL Certified® encourages consumption of grains and starchy vegetables in their healthiest forms and in moderation.	Starchy Vegetables	% Starchy vegetables sweetened or deep-fried	% Decrease in deep-fried or sweetened starchy vegetables served on a monthly menu cycle	4	2.5%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Intact Whole Grains	Frequency of intact whole grains and/or 100% whole grain offered on monthly menu (times per week)	Increase in # of "intact" whole grains served throughout a week	4	2.5%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>Total</b>				<b>8</b>	<b>5.0%</b>	<b>5.0%</b>		
<b>Fats:</b> REAL Certified® discourages use of cooking fats or oils that are harmful to health.	Deep-Fried Menu Items	% Grain/starch & meat/meat alt products deep-fried in a monthly menu cycle	% Decrease of grains & meat/meat alt products that are deep-fried	4	2.5%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>Total</b>				<b>4</b>	<b>2.5%</b>	<b>2.5%</b>		



K-12 Eat REAL Certification Standards Summary 2021/22***						Impact Area	
Standard	What's Covered	What's Measured	Desired Outcomes	# Points	% Total	Nutrition	Sustainability
<b>Minimally Processed Ingredients and Scratch Cooking:</b> REAL Certified® encourages scratch cooking of whole or minimally processed ingredients.	Entrees	% Breakfast/lunch menu that are scratch cooked using minimally processed ingredients and/or without undesirable ingredients	Increase % of breakfast/lunch menu that are scratch cooked using minimally processed ingredients and/or without undesirable ingredients	20	12.5%	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	A La Carte	% A la carte menu using minimally processed ingredients and/or without undesirable ingredients	Increase % of a la carte menu using minimally processed ingredients and/or without undesirable ingredients	6	3.8%	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	"Extras"	% Dressing and condiments using minimally processed ingredients and/or without undesirable ingredients	Increase % of dressing and condiments using minimally processed ingredients and/or without undesirable ingredients	2	1.3%	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Total</b>				<b>28</b>	<b>17.5%</b>	<b>17.5%</b>	
<b>Sustainable Sourcing &amp; Seasonality:</b> REAL Certified® encourages sustainable produce sourcing practices and the use of seasonal ingredients.	Seasonality	Seasonal items included and promoted on monthly menu	% of criteria met to increase marketing of seasonal produce on menu	4	2.5%	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Procurement Contracts	Procurement contracts - language to include locally sourced	% of criteria met to include "local" produce procurement in bids	4	2.5%	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Produce	% Produce menued that is local/regional, organic and/or from a small-to-midsize farm	% Increase of produce menued that is local/regional, organic and/or from a small-to-midsize farm	16	10.0%	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Total</b>				<b>24</b>	<b>15.0%</b>	<b>13.8%</b>	
<b>Animal Welfare, Antibiotic Use &amp; Sustainability:</b> REAL Certified® encourages menu planning and sourcing of ingredients to maximize animal welfare and minimize environmental impact.	Animal Procurement	% Animal products served on a monthly menu that meet our animal sourcing criteria	% Increase of animal products served on a monthly menu that meet our animal sourcing criteria	16	10.0%	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Plant-based Options	% Entrees that are plant based (average monthly)	% Increase of entrees that are plant based (average monthly)	4	2.5%	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Total</b>				<b>20</b>	<b>12.5%</b>	<b>12.5%</b>	
<b>Flexibility:</b> REAL Certified® encourages flexibility to enable better choices.	Fruit Variety	# Different, fresh fruit options offered daily	Increase in # different, fresh fruit options offered daily	2	1.3%	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Vegetable Variety	# Different, fresh vegetable options offered daily	Increase in # different, fresh vegetable options offered daily	2	1.3%	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Entree Variety	# Different entrees offered daily	Increase # of different entrees offered daily	2	1.3%	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Vegetarian Options	# Vegetarian/vegan options offered weekly	Increase in # of vegetarian/vegan options offered weekly	2	1.3%	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Total</b>				<b>8</b>	<b>5.0%</b>	<b>5.0%</b>	

K-12 Eat REAL Certification Standards Summary 2021/22***						Impact Area	
Standard	What's Covered	What's Measured	Desired Outcomes	# Points	% Total	Nutrition	Sustainability
<b>Waste Reduction &amp; Management:</b> REAL Certified® encourages waste reduction and responsible waste management.	Reusable / Compostable	Use of reusable/compostable containers	Increase in use of reusable/compostable containers	2	1.3%	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Recycling	Recycles (6 different categories)	Increase in # of recycling categories serviced by the district	6	3.8%	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Food Waste	# Criteria met to reduce food waste (see criteria list)	Increase in # of criteria met that decreases food waste	4	2.5%	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Total</b>				<b>12</b>	<b>7.5%</b>		<b>7.5%</b>
<b>Support/Transparency:</b> REAL Certified® encourages practices that support employees and students in making healthy decisions.	Farm to School	# Farm to school criteria met (see criteria list)	Increase # of farm to school criteria met	4	2.5%	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Nutrition & Culinary Education	# Nutrition/culinary education criteria met (see criteria list)	Increase # of nutrition/culinary education criteria met (see criteria list)	4	2.5%	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Menu Transparency	# Menu transparency criteria met (see criteria list)	Increase # of criteria met to provide menu transparency	2	1.3%	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Wellness Policy	# Wellness policy criteria met (see criteria list)	Increase in # of criteria met for an effective wellness policy supporting REAL food principles	4	2.5%	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Total</b>				<b>14</b>	<b>8.8%</b>		<b>8.80%</b>
<b>Excellence</b>	Above & Beyond (Bonus)	Other programs/initiatives that support nutrition, sustainability and leadership in foodservice	Increase in # of additional ways the district supports the promotion and consumption of REAL Food	5	3.1%	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Total (BONUS)</b>				<b>5</b>	<b>3.1%</b>		<b>3.1%</b>
<b>Total Points</b>				<b>160</b>	<b>100%</b>		
<b>Additional Requirements</b>		<b>Scoring*</b>	<b>%</b>			<b>Impact Areas</b>	<b>% of Total Points</b>
Baseline requirements within each standard must be met in addition to their overall score. Additional requirements must be met for each tier level.		Green (baseline)	60%			Nutrition	54%
		Silver	80%			Sustainability	8%
		Gold	85%			Nutrition + Sustainability	38%
		Platinum	90%				
		<b>***NOTE:</b> Summer 2021 - Eat REAL is reviewing select KPIs for compliance with necessary Covid-19 related public health and operational updates and will provide updated criteria/KPIs as relevant prior to the start of the Initial Assessment in Fall 2021.					
						Nutrition + Sustainability (Bonus)	3%

## K-12 Eat REAL Certification Pilot Standards - Minimum Requirements & Tiers

Below are the minimum requirements & tiers criteria for reaching each of our certification levels.

### Minimum Requirements - GREEN

Must obtain a minimum overall score of **60%** and meet the following minimum requirements:

Standard	Minimum Requirement
<b>Sugar:</b> REAL Certified® discourages consumption of added sugar.	No product served can contain more than 25 g added sugar per serving.
<b>Fresh Produce:</b> REAL Certified® encourages the consumption of a variety of unadulterated, fresh fruits and vegetables.	Fresh Fruit: At least one <u>fresh</u> (unsweetened) fruit is offered each day at breakfast and lunch. Fresh Vegetable: At least one <u>fresh</u> (unsweetened, not deep-fried) vegetable is offered each day at lunch.
<b>Starches:</b> REAL Certified® encourages consumption of grains and starchy vegetables in their healthiest forms and in moderation.	All grains offered are at least 51% whole grain rich.
<b>Fats:</b> REAL Certified® discourages use of cooking fats or oils that are harmful to health.	At least one entree is available each day that is not deep-fried, pre-fried or par-fried.
<b>Minimally Processed Ingredients and Scratch Cooking:</b> REAL Certified® encourages scratch cooking of whole or minimally processed ingredients.	Achieve a minimum score of 25% across the standard.
<b>Sustainable Sourcing &amp; Seasonality:</b> REAL Certified® encourages sustainable produce sourcing practices and the use of seasonal ingredients.	At least one local or seasonal fruit or vegetable is offered during the assessment month.
<b>Animal Welfare, Antibiotic Use &amp; Sustainability:</b> REAL Certified® encourages menu planning and sourcing of ingredients to maximize animal welfare and minimize environmental impact.	A plant-based option (meat/meat alt credit) is offered at least once during the assessment month.
<b>Flexibility:</b> REAL Certified® encourages flexibility to enable better choices.	At least 15 unique lunch entree choices are offered in a month's menu cycle.
<b>Waste Reduction &amp; Management:</b> REAL Certified® encourages waste reduction and responsible waste management.	All school sites recycle at least one material category: (paper/cardboard, plastic, glass, steel/tin, aluminum) and practice one form of reducing food waste.
<b>Support/Transparency:</b> REAL Certified® encourages practices that support employees and students in making healthy decisions.	Current menu must be posted online & at the school site for the month of service.
Additional Requirements	
Must receive 25% of points across each standard.	

Silver	
In addition to the Minimum Requirements, must obtain an overall score of <b>80%</b> and meet the following criteria:	
Standard	Silver Requirement
<b>Sugar:</b> REAL Certified® discourages consumption of added sugar.	No product served contains more than 12g free sugar/serving.
<b>Minimally Processed Ingredients and Scratch Cooking:</b> REAL Certified® encourages scratch cooking of whole or minimally processed ingredients.	Achieve a minimum score of 60% across the standard.
<b>Sustainable Sourcing &amp; Seasonality:</b> REAL Certified® encourages sustainable produce sourcing practices and the use of seasonal ingredients.	Achieve a minimum score of 60% across the standard.
<b>Animal Welfare, Antibiotic Use &amp; Sustainability:</b> REAL Certified® encourages menu planning and sourcing of ingredients to maximize animal welfare and minimize environmental impact.	No rbGH (rbST) given to cows producing fluid milk. Achieve a minimum score of 60% across the standard.
<b>Gold</b>	
In addition to the Minimum Requirements, must obtain an overall score of <b>85%</b> and meet the following criteria:	
Standard	Gold Requirement
<b>Sugar:</b> REAL Certified® discourages consumption of added sugar.	No product served contains more than 9g added sugar/serving.
<b>Minimally Processed Ingredients and Scratch Cooking:</b> REAL Certified® encourages scratch cooking of whole or minimally processed ingredients.	Achieve a minimum score of 75% across the standard.
<b>Sustainable Sourcing &amp; Seasonality:</b> REAL Certified® encourages sustainable produce sourcing practices and the use of seasonal ingredients.	Achieve a minimum score of 75% across the standard.
<b>Animal Welfare, Antibiotic Use &amp; Sustainability:</b> REAL Certified® encourages menu planning and sourcing of ingredients to maximize animal welfare and minimize environmental impact.	No rbGH (rbST) given to cows producing fluid milk. Achieve a minimum score of 75% across the standard.
<b>Platinum</b>	
In addition to the Minimum Requirements, must obtain an overall score of <b>90%</b> and meet the following criteria:	
Standard	Platinum Requirement
<b>Sugar:</b> REAL Certified® discourages consumption of added sugar.	No product served contains more than 6g added sugar/serving.
<b>Starches:</b> REAL Certified® encourages consumption of grains and starchy vegetables in their healthiest forms and in moderation.	Offer two different intact grains served on a month's menu.
<b>Minimally Processed Ingredients and Scratch Cooking:</b> REAL Certified® encourages scratch cooking of whole or minimally processed ingredients.	Achieve a minimum score of 90% across the standard.
<b>Sustainable Sourcing &amp; Seasonality:</b> REAL Certified® encourages sustainable produce sourcing practices and the use of seasonal ingredients.	Achieve a minimum score of 90% across the standard.
<b>Animal Welfare, Antibiotic Use &amp; Sustainability:</b> REAL Certified® encourages menu planning and sourcing of ingredients to maximize animal welfare and minimize environmental impact.	No rbGH (rbST) given to cows producing fluid milk. Achieve a minimum score of 90% across the standard.

## K-12 Eat REAL Certification Pilot Timeline & Resource Investment

### Part 1 - Dream it & Do it

#### Year 1

Quarter	Eat REAL	District	Estimated Time for District*
Summer/Fall	Eat REAL Program Kick-off Meetings	Eat REAL Program Kick-off Meetings	6 hours
	Eat REAL RD conducts Initial Assessment	District compiles documentation for Initial Assessment (see documentation checklist for details)	20-30 hours
	Eat REAL RD conducts site visits (K-5, 6-8, 9-12) *may be done remotely	Eat REAL RD conducts site visits (K-5, 6-8, 9-12) *may be done remotely	3 hours
	Pilot feedback check-in point with district	Pilot feedback check-in point with Eat REAL	2 hours
Winter	Eat REAL RD analyzes data & develops Initial Report	n/a	
	Consultation meeting to review "Initial Report" findings	Consultation meeting to review Initial Report findings	3 hours
	Pilot feedback check-in point with district	Pilot feedback check-in point with Eat REAL	2 hours
Spring	Initiation of Change Plan Process in partnership with District	Initiation of Change Plan Process in partnership with Eat REAL	6 hours
	<b>NOTE:</b> If district reaches certification in year 1, they decide if they would like to opt in to the change planning process to improve their score further	Begin working through agreed upon changes for following school year	varies by district
	Pilot feedback check-in point with district	Pilot feedback check-in point with Eat REAL	2 hours
		<b>Year 1 Total Hours</b>	<b>44 hours + change plan work</b>

#### Year 2

Quarter	Eat REAL	District	Estimated Time for District
Summer	Support district in Change Plan efforts	Continue working on agreed upon changes with support from Eat REAL	varies by district
	Pilot feedback check-in point with district	Pilot feedback check-in point with Eat REAL	2 hours
Fall	Eat REAL RD conducts Final Assessment	District has implemented changes and compiles documentation for Final Assessment	20 hours
	Eat REAL RD conducts site visits (K-5, 6-8, 9-12) *may be done remotely	Eat REAL RD conducts site visits (K-5, 6-8, 9-12) *may be done remotely	3 hours
	Pilot feedback check-in point with district	Pilot feedback check-in point with Eat REAL	2 hours
Winter	Eat REAL RD analyzes data & develops "Final Report"	n/a	
	Consultation meeting scheduled to review "Final Report"	Consultation meeting to review "Final Report" findings	3 hours
	Pilot feedback check-in point with district	Pilot feedback check-in point with Eat REAL	2 hours
Spring	If certification level reached (Green, Silver, Gold, Platinum) reached, begin marketing campaign	If certification level reached (Green, Silver, Gold, Platinum), celebrate and share the news!	4 hours
	If certification is not reached, plan for next steps and goals with district	If certification is not reached, plan for next steps and goals with Eat REAL	4 hours
	Compile Impact Report Summary for District	District reviews Impact Report	2 hours
	Pilot feedback check-in points with district	Feedback check-in point with Eat REAL	4 hours
		<b>Year 2 Total Hours</b>	<b>46 hours + change plan work</b>

### Part 2 - Learn & Carry Forward

Quarter	Eat REAL	District	Estimated Time for District
Summer & Beyond	Reflect and review engagement/partnership plan	Reflect and review engagement/partnership plan	4 hours
	Engage in long-term action planning for sustainability of program	Continue Implementation, Compliance, Ongoing Re-assessment and Improvement	varies by district
	Pilot feedback check-in point with district	Pilot feedback check-in point with Eat REAL	2 hours

**\*Special Note on Time Estimates:** These estimates do NOT include any internal planning and management meetings as those vary by district. Time commitment will vary based on size, complexity, # of menus/recipes, and structure of internal record keeping.

## K-12 Eat REAL Certification Pilot Assessment - Documentation Checklist

The following documents will be collected for analysis by Eat REAL as part of the assessment process.

### **MENUS & PRODUCTION RECORDS**

- Published Menus for K-5, 6-8, 9-12 (entire assessment month)
- Planned Production Records K-5, 6-8, 9-12 (entire assessment month)
- Completed Production Records that have been filled out by the School Site Supervisor for K-5, 6-8, 9-12 (one week sample from assessment month)
- Breakfast
- Lunch
- A La Carte

### **RECIPES & PRODUCT SPEC SHEETS**

- Recipes (& sub recipes) for each of the above menus
- Product spec sheets for all food products included in analysis month

### **INVOICES/REPORTS**

- Invoices showing purchase of all produce items from analysis month OR produce usage report
- Invoice showing trays/containers used for service
- Invoice or service contracts from Waste Management companies

### **POLICIES & CONTRACTS**

- Copy of District Wellness Policy
- Copy of produce procurement contracts

### **CHECKLISTS TO FILL OUT (provided by Eat REAL)**

- Fresh Produce Promotion Checklist
- Recycling & Composting Services Checklist
- Farm to School Program Participation Checklist
- Nutrition & Culinary Education Program Checklist
- Food Waste Program Checklist
- Staff Training Checklist
- Menu Transparency Checklist
- Wellness Policy Checklist

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services  
John Forney, Chief Facilities Officer

Date: September 15, 2021

Board Item: Resolution No. 2122-14, Resolution of the Board of Trustees of the Capistrano Unified School District Approving and Authorizing the Execution of a Joint Community Facilities Agreement and Delegating Authority Thereto

---

**HISTORY**

This is a new item. RMV PA 3 Development, LLC (RMV PA) is a master developer of land located in the unincorporated area of the County of Orange (County) and it is being developed into the master-planned community known as “Rienda” (project). RMV PA intends to construct approximately 950 residential units and approximately 10.577 acres of commercial development as part of the project.

**BACKGROUND INFORMATION**

RMV PA requested the County form a community facilities district (CFD), pursuant to the Mello-Roos Community Facilities Act of 1982, Chapter 2.5 (commencing with § 53311) of Part I of Division 2 of Title 5 of the California Government Code (Act). Government Code § 53316.2 provides that a community facilities district is authorized to finance facilities to be owned or operated by an entity other than the lead agency (i.e., the County) that created the community facilities district pursuant to a joint community facilities agreement.

**CURRENT CONSIDERATIONS**

RMV PA, the County, and the District have negotiated the terms of the Joint Community Facilities Agreement (JCFA) for consideration of the Board. The JCFA relates to the financing of the acquisition or construction of school facilities through CFD bond proceeds.

**FINANCIAL IMPLICATIONS**

There is no financial impact to the District. This agreement will provide the funds necessary to acquire the property and build the next school.

**STAFF RECOMMENDATION**

It is recommended the Board of Trustees adopt Resolution No. 2122-14, Resolution of the Board of Trustees of the Capistrano Unified School District Approving and Authorizing the Execution of a Joint Community Facilities Agreement, and Delegating Authority Thereto.

**PREPARED BY:** John Forney, Chief Facilities Officer

**APPROVED BY:** Clark Hampton, Deputy Superintendent, Business and Support Services

**RESOLUTION NO. 2122-14**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT APPROVING AND AUTHORIZING EXECUTION OF A JOINT COMMUNITY FACILITIES AGREEMENT, AND DELEGATING AUTHORITY RELATED THERETO**

*WHEREAS*, RMV PA 3 Development, LLC (RMV PA) is a master developer of land located in the unincorporated area of the County of Orange (County) and is being developed into the master-planned community known as “Rienda” (Project); and

*WHEREAS*, RMV PA intends to construct approximately 950 residential units and approximately 10.577 acres of commercial development as part of the Project; and

*WHEREAS*, RMV PA requested that the County form a community facilities district (CFD), pursuant to the Mello-Roos Community Facilities Act of 1982, Chapter 2.5 (commencing with § 53311) of Part I of Division 2 of Title 5 of the California Government Code (Act); and

*WHEREAS*, Government Code § 53316.2 provides that a community facilities district is authorized to finance facilities to be owned or operated by an entity other than the lead agency (i.e., the County) that created the community facilities district pursuant to a joint community facilities agreement; and

*WHEREAS*, the Capistrano Unified School District (CUSD), County, and RMV PA negotiated a joint community facilities agreement (JCFA), attached hereto as Exhibit “A,” and incorporated by reference herein; and

*WHEREAS*, the Board of Trustees (Board) of the CUSD has reviewed and considered the JCFA, which relate to the financing of the acquisition or construction of public facilities within the boundaries of the CFD; and

*WHEREAS*, pursuant to Government Code § 53316.2, the Board has determined that the JCFA would be beneficial to the residents of CUSD and that it is desirable to enter into the JCFA.

*NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:*

**Section 1.** The Board finds and determines that the foregoing recitals and determinations are correct.

**Section 2.** The Board hereby approves the JCFA.

**Section 3.** The Board hereby authorizes and directs the Superintendent, or the Superintendent’s designee (Designee), to sign and deliver the JCFA in substantially the same form. The Superintendent or the Designee, and the District’s legal counsel may authorize minor, non-substantive revisions to the JCFA prior to the signature and delivery as attached thereof.



**Section 4.** The Board hereby authorizes and directs the Superintendent or Designee to take all such further actions, and to execute such additional documents, as are necessary to implement the intent of this Resolution and the terms of the JCFA.

ADOPTED, SIGNED AND APPROVED this 15th day of September, 2021.

**BOARD OF TRUSTEES OF THE CAPISTRANO  
UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_  
Judy Bullockus, President, Board of Trustees of the  
Capistrano Unified School District

**ATTEST:**

By: \_\_\_\_\_  
Gila Jones, Clerk, Board of Trustees of the  
Capistrano Unified School District

STATE OF CALIFORNIA            )  
  ) ss.  
COUNTY OF ORANGE            )

I, Gila Jones, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing was duly adopted by the Board of Trustees of such District at a regular meeting of said Board held on the 15th day of September, 2021, at which a quorum of such Board was present and acting throughout and for which notice and an agenda was prepared and posted as required by law and at which meeting all of the members of such Board had due notice and that at such meeting the attached resolution was adopted by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

---

Gila Jones, Clerk, Board of Trustees of the Capistrano  
Unified School District

STATE OF CALIFORNIA            )  
  ) ss.  
COUNTY OF ORANGE            )

I, Gila Jones, Clerk of the Board of Trustees of the Capistrano Unified School District, do hereby certify that the foregoing is a true and correct copy of Resolution No. 2122-14, which was duly adopted by Board of Trustees of the Capistrano Unified School District at a meeting thereof on the 15th day of September, 2021.

---

Gila Jones, Clerk, Board of Trustees of the  
Capistrano Unified School District

**EXHIBIT “A”**

(Continued on following page)

---

**JOINT COMMUNITY FACILITIES AGREEMENT**

**among**

**COUNTY OF ORANGE**

**and**

**CAPISTRANO UNIFIED SCHOOL DISTRICT**

**and**

**RMV PA 3 DEVELOPMENT, LLC,  
a Delaware Limited Liability Company**

**relating to**

**COMMUNITY FACILITIES DISTRICT NO. 2021-1  
OF THE COUNTY OF ORANGE  
(Rienda)**

---

## JOINT COMMUNITY FACILITIES AGREEMENT

THIS JOINT COMMUNITY FACILITIES AGREEMENT (the “Agreement”) is entered into effective as of the 1<sup>st</sup> day of \_\_\_\_\_, 2021, by and among the COUNTY OF ORANGE, a political subdivision of the State of California (the “County”), the CAPISTRANO UNIFIED SCHOOL DISTRICT, a public school district duly organized and existing under Chapter 1 of Division 3 of Title 2 of the Education Code of the State of California (“CUSD”), and RMV PA 3 DEVELOPMENT, LLC, a Delaware limited liability company (the “Company”), and relates to the proposed formation by the County of COMMUNITY FACILITIES DISTRICT NO. 2021-1 OF THE COUNTY OF ORANGE (Rienda) (the “District”) for the purpose of financing certain facilities more particularly described on Exhibit A hereto (the “School Facilities”) to be constructed and/or acquired by, or on behalf of, CUSD.

### RECITALS:

A. The Company is the master developer of the land described in Exhibit B hereto (the “Property”) which is located in the unincorporated area of the County of Orange and is being developed into the master-planned community known as “Rienda.”

B. The Company as the master developer of the Property intends to obtain, or has obtained, the necessary development approvals to construct approximately 950 residential units and approximately 10.577 acres of commercial development on the Property and to provide the required infrastructure for such units and development.

C. The County will have primary responsibility for the formation and administration of the District.

D. The Company has requested the Board of Supervisors of the County (the “Board”) to form and establish the District on a portion of the Property pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, Chapter 2.5 (commencing with Section 53311) of Part I of Division 2 of Title 5 of the California Government Code (the “Act”).

E. The provision of the School Facilities is necessitated by the development of the Property and the parties hereto find and determine that the residents residing within the boundaries of the District will be benefited by the construction and/or acquisition of the School Facilities and that this Agreement is beneficial to the interests of such residents and other residents of the County and School District.

F. The Company and CUSD have entered into that certain agreement entitled, “School Facilities and Funding Agreement and Option to Purchase School Sites (Planning Areas 3 and 4) by and among Capistrano Unified School District and RMV PA3 Development, LLC, a Delaware limited liability company, dated August 19, 2020, as it may be amended (“School Facilities Agreement”), which memorializes the agreement between the Company and CUSD with respect to, among other things, the funding of the School Facilities from various sources including, without limitation, the proceeds of bonds of the District. The parties hereto intend to have the District assist in financing the construction and/or acquisition of the School Facilities by disbursing to CUSD proceeds of bonds issued by the District up to the amount of \$3,373,867 (the “School Facilities Amount”).

G. The District, when formed, is authorized by California Government Code Section 53313.5 to assist in the financing of the acquisition and/or construction of the School Facilities. This Agreement constitutes a joint community facilities agreement, within the meaning of California Government Code Section 53316.2, by and among the County, CUSD and the Company, pursuant to which the District, when formed, will be authorized to finance the costs of the construction and/or acquisition of the School Facilities in the amount of up to the School Facilities Amount. As authorized by California Government Code Section 53316.6, responsibility for constructing and/or acquiring, providing for and operating the School Facilities is delegated to CUSD to the extent set forth herein.

H. The parties hereto intend to have the District assist in financing the School Facilities by transferring to CUSD (or directly to others at CUSD's request) a portion of the bond proceeds of the District, in accordance with the terms of this Agreement and pursuant to the Act.

### AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth herein, the parties hereto agree as follows:

1. Recitals. Each of the above recitals is incorporated herein and is true and correct.
2. Proposed Formation of the District. At the request of the Company, the County will undertake to analyze the appropriateness of forming the District to finance the School Facilities and other facilities. The County will retain, at the Company's expense, the necessary consultants to analyze the proposed formation of the District, including an engineer, special tax consultant, bond counsel, appraiser and other consultants deemed necessary by the County.
3. Sale of Bonds and Use of Proceeds. The purpose of this Agreement is to provide a mechanism by which the Company may request the District to issue bonds to provide funds to finance the School Facilities.

In the event that the District is formed, the Board of the County, acting as the legislative body of the District, may, in its sole discretion, finance the construction and acquisition of the School Facilities by issuing bonds (the "Bonds"). To the extent that the District determines, in its sole discretion, that Bond proceeds are available to finance the School Facilities, it shall reserve an amount not to exceed the School Facilities Amount for such purpose; provided, however, that CUSD agrees that, without the prior written consent of the Company, the School Facilities Amount to be funded by the District shall not exceed \$3,373,867. Upon consent of the Company, the School Facilities Amount may be increased. In the event that any proceeds of the Bonds (including interest earnings thereon) allocated to pay for School Facilities have not been disbursed by the date that is thirty-four (34) months following the date of issuance of the Bonds, the District may, in its sole discretion, apply any remaining undisbursed amount to pay principal due on the Bonds at maturity or by redemption.

The Company and CUSD acknowledge that the timing of the disbursement of the School Facilities Amount to CUSD (or directly to others at CUSD's request) shall be in all respects subject to the sole discretion and approval of the County. In no event will an act, or an omission

or failure to act, by the County or the District with respect to the disbursement or non-disbursement of the School Facilities Amount subject the District or the County to pecuniary liability hereunder.

The Bonds shall be issued only if, in its sole discretion, the Board determines that all requirements of state and federal law and all County policies have been satisfied or have been waived by the County. In no event shall the Company or CUSD have a right to compel the issuance of the Bonds. This Agreement does not release Company from any obligation it may have to provide any School Facilities.

4. Disbursements.

(a) Bond proceeds of the District designated for the payment for School Facilities shall be held by the District or the Trustee for the Bonds in a special fund (the "School Facilities Account of the Acquisition and Construction Fund") which shall be invested by the County Treasurer or the Trustee for the Bonds at the discretion of the District, as applicable, and earn and accumulate its own interest. In the event that the District has deposited Bond proceeds to the School Facilities Account of the Acquisition and Construction Fund to fund all or a portion of the School Facilities Amount, the County shall notify CUSD and the Company, in writing, as to the amount of Bond proceeds so deposited. All interest earnings on amounts in the School Facilities Account of the Acquisition and Construction Fund shall remain in the School Facilities Account and will be available for disbursement for the School Facilities as described below.

(b) The County Treasurer shall or the District shall cause the Trustee for the Bonds to, as applicable, make disbursements from the School Facilities Account of the Acquisition and Construction Fund in accordance with the terms of this Agreement and neither the County nor the District shall be responsible to CUSD for costs incurred by CUSD as a result of withheld or delayed disbursements.

(c) CUSD agrees that it will request a disbursement of Bond proceeds only in accordance with the School Facilities Agreement and only for costs related to the School Facilities that are eligible for financing under the Act, which include the costs of acquiring land for the School Facilities, constructing or acquiring the School Facilities including the cost of planning and designing the School Facilities, the cost of environmental evaluation of the School Facilities, the cost of furnishing and equipping the School Facilities, and other expenses incidental to the construction, completion and inspection of the authorized work. CUSD agrees that prior to requesting disbursement from the District it shall review and approve all costs included in its request, and either CUSD or third parties constructing the School Facilities will have already paid or incurred such costs of the School Facilities. Bond proceeds shall be paid directly to CUSD only to reimburse it for costs previously paid by CUSD. All other Bond proceeds to be disbursed shall be paid at the direction of CUSD to third parties, which may include the Company, who have previously paid or incurred costs of the School Facilities. CUSD agrees that in processing disbursements it will comply with all legal requirements for the expenditure of Bond proceeds under the Act and the Internal Revenue Code of 1986 and any amendments thereto. Further, the Company agrees that if it requests that CUSD make any submissions for a disbursement under this Agreement for any School Facilities constructed by the Company, the Company will have already paid for or incurred the costs included in such disbursement request, and the Company will comply with all legal requirements for the expenditure of Bond proceeds under the Act and the Internal



Revenue Code of 1986 and any amendments thereto in connection with the construction of such School Facilities. Without limiting the foregoing, if CUSD elects to purchase the School Facilities from a third party, CUSD may request disbursements in connection with improvements based upon the discrete portion or phases of a partially completed project as set forth on Exhibit A and as permitted by California Government Code Section 53313.51. In such event, (i) the discrete portions or phases shall be constructed pursuant to plans, standards, specifications and other requirements that satisfy the provisions of Section 5 below, (ii) the price for each discrete portion or phase shall equal the lesser of the cost or the value thereof, and shall be in no event in excess of the amount set forth on Exhibit A, and (iii) CUSD shall have inspected and approved of such discrete portion or phase and accepted conveyance or dedication thereof (or shall have an irrevocable commitment to convey or dedicate for CUSD's benefit), all pursuant to CUSD's normal procedures and in accordance with California Government Code Section 53313.51.

(d) CUSD will not use or permit the School Facilities to be used for any activity that would constitute a "Private Use" in violation of legal requirements for the expenditure of Bond proceeds under the Act and the Internal Revenue Code of 1986 and any amendments thereto. CUSD understands (i) that the term "Private Use" means any activity that constitutes a trade or business that is carried on by persons or entities, other than governmental entities; (ii) that the leasing of the School Facilities or access by persons or entities other than a governmental unit on a basis other than as a member of the general public ("General Public Use") would constitute a Private Use; and (iii) that the use of the School Facilities in a trade or business would constitute a General Public Use only if the School Facilities are intended to be available and are in fact reasonably available for use on the same basis by natural persons not engaged in a trade or business. CUSD represents to the District that CUSD's employer identification number is 95-2321055. If any proceeds of a series of Bonds will be applied to finance the School Facilities, in connection with the issuance of such Bonds, CUSD agrees that it shall provide to the District a certificate confirming the representations contained in clauses (i) and (ii) of this Section 4(d) and such other matters as the District may reasonably request upon which the District and its bond counsel may rely in connection with the issuance of such Bonds and their conclusion that interest on such Bonds is not included in gross income for purposes of federal income taxation.

(e) CUSD agrees to maintain adequate internal controls over its payment function and to maintain accounting records in accordance with generally accepted accounting procedures. The District and the County shall have the right to conduct their own audit of CUSD's records related to the expenditure of the School Facilities Amount at reasonable times during normal business hours.

(f) CUSD shall submit a request for payment to the District along with adequate supporting documentation acceptable to the District which shall be in the form attached hereto as Exhibit C (a "Disbursement Request"), which shall be signed by the Deputy Superintendent, or written designee, and which shall be for the exact amount to be reimbursed to CUSD (or to other parties, with the name and address to which such reimbursement should be made), which costs shall in no event exceed the amount remaining on deposit in the School Facilities Account of the Acquisition and Construction Fund. Upon receipt of an approved Disbursement Request completed in accordance with the terms of this Agreement, the District shall make an electronic transfer of such portion of requested funds as are then available for release

pursuant to the documents pursuant to which the Bonds are issued to CUSD's bank account (or to such other party or such other parties' bank account, as directed by CUSD).

(g) If, for any reason whatsoever, there are insufficient funds to complete the School Facilities, or any portion thereof, neither the County nor the District shall have any obligation to fund any such shortfall under this Agreement. The parties acknowledge and agree that special tax revenues collected by the District prior to the issuance of Bonds are not obligated to or pledged to the satisfaction of the payment of the School Facilities Amount, and Company remains obligated to pay any portion of the School Facilities Amount that is not funded from the proceeds of Bonds and other "Funding Sources" as defined in, and pursuant to the School Facilities Agreement.

5. Construction and Ownership of Facilities. CUSD will complete, or cause the Company to complete, the design of the School Facilities and the plans and specifications for construction of the School Facilities and will be responsible for constructing, or causing the Company to construct, the School Facilities, and will be responsible for inspecting the School Facilities. CUSD covenants and agrees that with respect to the School Facilities it will comply with all statutory provisions applicable to the design and construction of public works projects. The School Facilities shall be and remain the property of CUSD.

6. Indemnification. The County shall assume the defense of, indemnify and save harmless, CUSD, its officers, employees and agents, and each and every one of them, from and against all actions, damages, claims, losses or expenses of every type and description to which they may be subjected or put, by reason of, or resulting from, any act or omission of the County with respect to this Agreement and the issuance of the Bonds. No provision of this Agreement shall in any way limit the extent of the County's responsibility for payment of damages resulting from the operations of the County and its contractors; provided, however, that the County shall not be required to indemnify any person or entity as to damages resulting from negligence or willful misconduct of such person or entity or their agents or employees. CUSD shall assume the defense of, indemnify and save harmless, the County, its officers, employees and agents, and each and every one of them, from and against all actions, damages, claims, losses or expenses of every type and description to which they may be subjected or put, by reason of, or resulting from, any act or omission of CUSD with respect to this Agreement, the use of proceeds of the Bonds by CUSD pursuant to this Agreement and the design, engineering, inspection, construction, acquisition and operation of the School Facilities. No provision of this Agreement shall in any way limit the extent of CUSD's responsibility for payment of damages resulting from the operations of CUSD and its contractors; provided, however, that CUSD shall not be required to indemnify any person or entity as to damages resulting from negligence or willful misconduct of such person or entity or their agents or employees.

7. Allocation of Special Taxes. The Board, as the legislative body of the District, shall annually levy a special tax as provided for in the formation proceedings of the District. The entire amount of any special tax levied by the District to repay Bonds, or to fund other obligations, shall be allocated to the District.

8. Amendment. This Agreement may be amended at any time but only in writing signed by each party hereto.

9. Entire Agreement. This Agreement contains the entire agreement between the parties with respect to the matters provided for herein and supersedes all prior agreements and negotiations between the parties with respect to the subject matter of this Agreement.

10. Notices. Any notice, payment or instrument required or permitted by this Agreement to be given or delivered to any party shall be deemed to have been received when personally delivered or seventy-two hours following deposit of the same in any United States Post Office in California, registered or certified, postage prepaid, addressed as follows:

County: County of Orange  
601 N. Ross Street, 3rd Floor  
Santa Ana, California 92701  
Attn: Land Development Division Manager

With a copy to: County Executive Office  
333 West Santa Ana Blvd., Third Floor  
Santa Ana, California 92701  
Attn: Public Finance Director

CUSD: Capistrano Unified School District  
33122 Valle Road  
San Juan Capistrano, California 92675  
Attention: Superintendent

Company: RMV PA 3 Development, LLC  
c/o Rancho Mission Viejo  
28811 Ortega Highway  
San Juan Capistrano, California 92693  
Attn: Elise Millington

Each party may change its address for delivery of notice by delivering written notice of such change of address to the other parties hereto.

11. Exhibits. All exhibits attached hereto are incorporated into this Agreement by reference.

12. Severability. If any part of this Agreement is held to be illegal or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall be given effect to the fullest extent reasonably possible.

13. Governing Law and Venue. This Agreement and any dispute arising hereunder shall be governed by and interpreted in accordance with the laws of the State of California. In the event of any legal action to enforce or interpret this Agreement, the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California, and the parties hereto agree to and do hereby submit to the jurisdiction of such court, notwithstanding Code of Civil Procedure Section 394. Furthermore, the parties specifically agree to waive any and all rights to request that an action be transferred for trial to another county.

14. Waiver. Failure by a party to insist upon the strict performance of any of the provisions of this Agreement by the other parties hereto, or the failure by a party to exercise its rights upon the default of another party, shall not constitute a waiver of such party's right to insist and demand strict compliance by such other parties with the terms of this Agreement thereafter.

15. No Third Party Beneficiaries. No person or entity other than the District, when and if formed, shall be deemed to be a third party beneficiary hereof, and nothing in this Agreement (either express or implied) is intended to confer upon any person or entity, other than CUSD, the County, the District and the Company (and their respective successors and assigns), any rights, remedies, obligations or liabilities under or by reason of this Agreement.

16. Singular and Plural; Gender. As used herein, the singular of any word includes the plural, and terms in the masculine gender shall include the feminine.

17. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute but one instrument.

[SIGNATURE PAGES FOLLOW]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and first year written above.

COUNTY OF ORANGE

By: \_\_\_\_\_  
Chair of the Board of Supervisors

APPROVED AS TO FORM  
Office of County Counsel  
Orange County California

SIGNED AND CERTIFIED THAT A COPY  
OF THIS DOCUMENT HAS BEEN DELIVERED  
TO THE CHAIR OF THE BOARD PER  
G.C. SEC 25103, RESOLUTION 79-1535

By: \_\_\_\_\_  
Deputy

By: \_\_\_\_\_  
Clerk of the Board of Supervisors  
County of Orange, California

CAPISTRANO UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_  
Its: Deputy Superintendent

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Approved as to Form:

By: \_\_\_\_\_

RMV PA 3 DEVELOPMENT, LLC, a Delaware limited liability company

By: RANCHO MISSION VIEJO, LLC, a Delaware limited liability company, its authorized agent and manager

By: \_\_\_\_\_  
Elise L. Millington  
Executive Vice President and Chief  
Financial Officer

By: \_\_\_\_\_  
Jeremy T. Laster  
Chief Operating Officer

**EXHIBIT A**

**DESCRIPTION OF SCHOOL FACILITIES**

K-8 School Design

\$3,373,867

**EXHIBIT B**

**DESCRIPTION OF PROPERTY**

Real property in the Unincorporated Area, County of Orange, State of California, described as follows:

TENTATIVE TRACT NO. 17931, BEING A DIVISION OF THE FOLLOWING:

BEING PORTIONS OF PARCELS 59, 60 92, 93, 98, 99, 100 AND 101 OF CERTIFICATE OF COMPLIANCE CC 2011-01, IN THE UNINCORPORATED TERRITORY OF THE COUNTY OF ORANGE, RECORDED DECEMBER 27, 2011 AS INSTRUMENT NO. 2011000677171 OF OFFICIAL RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPTING ANY AND ALL RIPARIAN, APPROPRIATIVE, OVERLYING OR OTHER WATER AND WATER RIGHTS AND ANY AND ALL INTERESTS IN SUCH WATER, INCLUDING SURFACE WATER, SUBSURFACE UNDERFLOW, AND PERCOLATING GROUNDWATER APPURTENANT OR RELATING TO SAID LAND, CONVEYED TO RANCHO MISSION VIEJO MUTUAL WATER COMPANY, A CALIFORNIA NONPROFIT MUTUAL BENEFIT CORPORATION IN DEED RECORDED APRIL 23, 2012 AS INSTRUMENT NO. 2012000230675 OF OFFICIAL RECORDS.

APN: PORTION OF 125-165-34 THROUGH 125-165-45, INCLUSIVE

AND

TENTATIVE TRACT NO. 17932, BEING A DIVISION OF THE FOLLOWING:

PORTIONS OF PARCELS 90, 91, 92, 93, 94, 99 & 100, IN THE UNINCORPORATED TERRITORY OF THE COUNTY OF ORANGE, STATE OF CALIFORNIA, AS SHOWN ON CERTIFICATE OF COMPLIANCE CC 2011-01, RECORDED DECEMBER 27, 2011 AS INSTRUMENT NO. 2011000677171 OF OFFICIAL RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY; TOGETHER WITH LOTS U, AA, R1 AND R2 OF TRACT NO. 17931, AS SHOWN ON A MAP FILED IN BOOK 991, PAGES 9 THROUGH 35, OF MISCELLANEOUS MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPTING ANY AND ALL RIPARIAN, APPROPRIATIVE, OVERLYING OR OTHER WATER AND WATER RIGHTS AND ANY AND ALL INTERESTS IN SUCH WATER, INCLUDING SURFACE WATER, SUBSURFACE UNDERFLOW, AND PERCOLATING GROUNDWATER APPURTENANT OR RELATING TO SAID LAND, CONVEYED TO RANCHO MISSION VIEJO MUTUAL WATER COMPANY, A CALIFORNIA NONPROFIT MUTUAL BENEFIT CORPORATION IN DEED RECORDED APRIL 23, 2012 AS INSTRUMENT NO. 2012000230675 OF OFFICIAL RECORDS.

APN: 125-165-37; 125-165-38; 125-165-39; 125-165-40; 125-165-41; 125-165-44 AND 125-165-45



**EXHIBIT C**

**DISBURSEMENT REQUEST FORM**

1. Community Facilities District No. 2021-1 of the County of Orange (Rienda) (“CFD No. 2021-1”) is hereby requested to pay from the School Facilities Account of the Acquisition and Construction Fund established by the Board of Supervisors of the County of Orange (the “County”) in connection with its CFD No. 2021-1 Special Tax Bonds (the “Bonds”), directly to the person or entity listed below, as Payee, the sum set forth below in payment of project costs described below:

Payee: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Payee: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Payee: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

2. The undersigned certifies that the amount requested has been expended for the purposes of constructing and completing School Facilities. The amount requested is (or was) due and payable under a purchase order, contract or other authorization with respect to the project costs described below and has not formed the basis of a prior request or payment. CUSD has confirmed that the School Facilities covered by this request, or the discrete portion or phase thereof, has been constructed as required and CUSD has either obtained fee title or an easement to the underlying land, or CUSD has received an irrevocable offer of dedication for the fee title or an easement to the underlying land.

3. Description of School Facilities Costs:

4. The amount set forth is authorized and payable pursuant to the terms of the Joint Community Facilities Agreement among the County, RMV PA 3 Development, LLC and CUSD dated as of \_\_\_\_\_ 1, \_\_\_\_ (the “Agreement”). Capitalized terms not defined herein shall have the meaning set forth in the Agreement.

5. Total payments for the School Facilities from CFD No. 2021-1, including the amount to be paid under paragraph 1 above, will not exceed the maximum amount to be disbursed for School Facilities under the Agreement.

Executed by an authorized representative of CUSD.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Request No. \_\_\_\_\_

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

September 15, 2021

**DONATED SPACE AGREEMENT FOR USE OF CERTAIN SITES TO BE DETERMINED  
BY THE DISTRICT FOR COVID-19 VACCINE CENTER(S) – COUNTY OF ORANGE:**

---

Staff was still preparing this exhibit at the time the agenda went to print. The supporting documentation will be distributed to Trustees and posted to the web by Friday, September 10, 2021.

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services  
Prepared by: Clint Collins, Interim Assistant Superintendent, SELPA, Special Education Services

Date: September 15, 2021

Board Item: Memorandum of Understanding with Laguna Beach Unified School District

---

**HISTORY**

This is an annual item.

**BACKGROUND INFORMATION**

The District has provided special education and related services to students of Laguna Beach Unified School District (LBUSD) who attend the District’s Adult Transition Program (ATP) in prior years. The District staff has provided these services to LBUSD from the time both districts were part of the South Orange County Special Education Local Plan Area. The current Memorandum of Understanding (MOU) exists for the purpose of providing these services to three students from LBUSD. The MOU includes reimbursement costs that will be provided by LBUSD to the District.

**CURRENT CONSIDERATIONS**

The Laguna Beach Unified School District is requesting to enter into a Memorandum of Understanding (MOU) with the District to provide services to three students from LBUSD that would be placed in the District’s Adult Transition Program (ATP) during the 2021-2022 school year as recommended by their Individualized Education Program (IEP) team. LBUSD does not have an ATP within their district. The District will provide services to LBUSD students per the MOU for the term of July 1, 2021 - June 30, 2022. LBUSD will reimburse the District for all services provided.

**FINANCIAL IMPLICATIONS**

The annual rate paid by LBUSD to the District is approximately \$70,000 deposited into the general fund.

**STAFF RECOMMENDATION**

It is recommended the Board of Trustees approve the ratification of the Memorandum of Understanding with the Laguna Beach Unified School District.

**PREPARED BY:** Clint Collins, Interim Assistant Superintendent, SELPA, Special Education Services

**APPROVED BY:** Gregory Merwin, Associate Superintendent, Education and Support Services

MEMORANDUM OF UNDERSTANDING  
BETWEEN CAPISTRANO UNIFIED SCHOOL  
DISTRICT AND LAGUNA BEACH UNIFIED  
SCHOOL DISTRICT FOR SPECIAL EDUCATION  
SERVICES

This Agreement is made by and between the Capistrano Unified School District (CUSD also referred to herein as the Provider District) and the Laguna Beach Unified School District (LBUSD also referred to herein as the Sending District). CUSD and LBUSD are also referred to individually as Party, and collectively as Parties. This Agreement is based upon the following factual recitals:

**RECITALS**

WHEREAS, Education Code §§ 56195.1 and 56195.5 authorize school districts and special education local plan areas (SELPAs) to enter into agreements to provide for the education of special education students who may reside in other districts or counties;

WHEREAS, Education Code § 56041 provides that, except for those students meeting residency requirements for school attendance specified in Education Code section 48204(a), the district of residence responsible for providing special education and related services to students between the ages of 18-22 years, inclusive, shall be the last district of residence in effect prior to the student attaining the age of majority for non-conserved pupils, as long as and until the parent or parents relocate to a new district of residence, at which time the new district of residence shall become the responsible local educational agency;

WHEREAS, Education Code section 56028 defines a “parent” as a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child, including a court appointed responsible adult and further provides that the court appointed responsible adult shall be determined to be the “parent” for purposes of determining residency under Education Code section 48200 et. seq.;

WHEREAS, Students are 18+ year old conserved adult students (Students) eligible for special education and related services under the Individuals with Disabilities Education Act (IDEA);

WHEREAS, Students parents reside within the boundaries of LBUSD which the Parties believe to be Students district of residence;

WHEREAS, Student currently resides in parent’s home and parent desires student to attend school within the boundaries of CUSD;

WHEREAS, the Parties wish to enter into this Agreement regarding the provision of special education and related services for Students.

**NOW, THEREFORE**, CUSD and LBUSD agree as follows:

1. Recitals

The recitals stated above are incorporated into this Agreement.

2. Term of Agreement

This Agreement is effective for the period beginning July 1, 2021 through June 30, 2022.

3. Educational Placement and Services

The Parties agree that Students will be enrolled in an adult transition program within CUSD. CUSD agrees to implement Students Individualized Education Program (IEP) developed by LBUSD, including all related services, and provide Students with a free appropriate public education during the time that Students are enrolled in a CUSD educational program.

In the event CUSD determines it is no longer able to implement Students IEP or to continue to provide Students special education and related services, CUSD shall immediately notify LBUSD of its intent to terminate this MOU, by sending a letter to LBUSD's Director of Special Education and SELPA Operations and this MOU will be considered terminated 60 days following such notification. In the event LBUSD wishes to terminate this MOU, written notice must be provided to CUSD's Assistant Superintendent, SELPA and Special Education Operations and 60 days following such notification this MOU will be considered terminated.

In the event any Student moves out of LBUSD's boundaries, LBUSD shall immediately notify CUSD of Student's change in residence.

4. Annual and Triennial IEP Meetings

CUSD shall notify LBUSD of Students IEP meetings (Student/school request, annual, and triennial review IEP team meetings) by e-mail to LBUSD's Director of Special Education with at least two weeks' advance notice, and LBUSD will provide a representative to participate in the development of the IEP (telephonically or in person). For any change in services specified on the current IEP, a LBUSD representative who is authorized to approve or disapprove the allocation of specified LBUSD resources necessary for the implementation of the IEP shall be involved in the development of the IEP. LBUSD will complete assessments/evaluations required for Students triennial assessment/IEP. CUSD will participate and collaborate in the assessment process. If Students request assessment outside this triennial assessment, CUSD will inform LBUSD within two days of the request by notifying LBUSD's Director of Education via e-mail.

5. Due Process Proceedings

If Student or their court appointed responsible adult contests the termination of services by initiating a due process proceeding with the Office of Administrative Hearing (OAH), CUSD will abide by the "stay-put" requirement of state and federal law unless the Students or their court appointed responsible adult agree otherwise or an interim alternative educational placement is deemed lawful and appropriate by LBUSD or OAH.

Upon request by LBUSD, CUSD will fully participate in special education due process proceedings including mediations and hearings, as requested by LBUSD. Full participation shall include, but in no way limited to, cooperating with LBUSD representatives to provide all documentation that pertains to CUSD's adult transition program and/or the implementation of Students IEP.

#### 6. Payment for Educational Placement and Services

LBUSD agrees to fund Student's educational placement and services within CUSD. LBUSD agrees to pay CUSD as follows:

- a. Placement and Services: LBUSD will fund Student's placement in CUSD's Adult Transition Program in accordance with the funding formula included in Exhibit A.
- b. Payment and Final Accounting: A final accounting to determine the cost of attendance and billing costs to LBUSD will be made no later than September 15, 2022 for the 2021-2022 school year.
- c. Attendance: For the purpose of this MOU, Students will be considered enrolled for the 2021-2022 school year. For each month Students are enrolled, payment will be due for all services. To withdraw Students from attendance, this Agreement must be terminated (per Section 3) or Students/District may provide written notice to CUSD by the 25<sup>th</sup> of the month that Students will not be attending the following month.

#### 7. No Waiver

The failure of CUSD in any one or more instances to insist upon strict performance of any of the terms of this Agreement or to exercise any option herein conferred shall not be construed as a waiver or relinquishment to any extent of the right to assert or rely upon such terms or option on any future occasion.

#### 8. Hold Harmless

To the extent permitted by law, and except for the gross negligent acts or omissions of employees, agents and officers of LBUSD, CUSD hereby agrees to hold harmless, indemnify and defend LBUSD and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with CUSD's performance of services during the term of this Agreement.

To the extent permitted by law, and except for the gross negligent acts or omissions of employees, agents and officers of CUSD, LBUSD hereby agrees to hold harmless, indemnify and defend CUSD and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the performance of services other than for the operation of CUSD during the term of this Agreement.

9. Independent Contractors

CUSD and LBUSD, in the performance of services pursuant to this Agreement, shall be and act as an independent contractor. Each party understands and agrees that it and all of its employees shall not be considered officers, employees or agents of either of the parties to this Agreement. Each party assumes the full responsibility for the acts and/or omissions of its employees as they relate to the services to be provided under this Agreement.

10. Complete Agreement

This Agreement is the complete Agreement of the Parties. Any amendments hereto shall be in writing and shall be dated and executed by both Parties.

11. Applicable Law

This Agreement is governed by California state and federal law, and shall be interpreted as if jointly drafted by the Parties to this Agreement.

12. Severability

If any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall continue in full force and effect.

13. Counterparts

This Agreement may be signed in counterparts. A copy or original of this document with all signature pages appended together shall be deemed a fully executed Agreement. Facsimile signatures shall be deemed as binding as original signatures.

14. Authorized Signatures

The individuals signing this Agreement warrant that they are authorized to do so, and further, that they are authorized to make the promises in this Agreement on behalf of the respective Parties.

15. Governing Board Approval

This Agreement is contingent upon approval by the Parties' respective Governing Boards.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed.



APPROVED BY:  
Capistrano Unified School District

Laguna Beach Unified School District

PROVIDER DISTRICT

SENDING DISTRICT

BY: \_\_\_\_\_  
(Authorized Agent Signature)

BY: \_\_\_\_\_  
(Authorized Agent Signature)

Clint Collins \_\_\_\_\_  
(Print Name)

Jason Vioria, Ed.D. \_\_\_\_\_  
(Print Name)

Interim Assistant Supt. SELPA, Special  
Education Services  
(Title)

Superintendent \_\_\_\_\_  
(Title)

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

BOARD APPROVAL: \_\_\_\_\_

BOARD APPROVAL: \_\_\_\_\_

SPECIAL ED MOU  
cc: SELPA

Exhibit A  
Special Education Department  
Estimated CUSD Adult Transition Student Cost  
2021-2022

Program Cost per Month	\$2,734.78 per month
Program Cost Hourly Rate	\$114.96 per hour
Speech and Language	\$61.07 per hour
1:1 IA	\$51.08 per hour
VI	\$61.07 per hour
HI	\$55.01 per hour
Audiology	\$96.27 per hour
OM	\$83.31 per hour

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services  
Prepared By: Bradley Shearer, Assistant Superintendent, School Leadership and Instruction,  
Elementary

Date: September 15, 2021

Board Item: Agreement with the Art Masters Legacy Instructional Art Program for 2021-2022

---

**HISTORY**

This annual item is presented to the Board every fall. Providing students with a robust level of instruction in Visual and Performing Arts (VAPA) includes ensuring that students have rich instruction in visual art. This instruction should include both the teaching of various visual art styles and techniques, but also an introduction to famous artists and their stories. Schools across the District have been implementing the Art Masters Legacy program for the past 22 years to augment the standard program.

**BACKGROUND INFORMATION**

The Art Masters Legacy program augments the school’s Visual Arts program by providing art teacher-lecturers that conduct and present multimedia assemblies for students using art visuals, images, and engrossing stories covering specific artists in history. These artists include names such as Lautrec, Remington, Monet, Da Vinci, Kandinsky, and Miro (among many others). Schools sign up for a particular series of artists to present to students in the year. Following these multimedia assemblies, students have an opportunity with the art teacher-lecturer to engage in a hands-on art activity in which they create their own individual works of art in the manner of the master artist and/or art subject, using the same styles, techniques, media and disciplines.

**CURRENT CONSIDERATIONS**

Truman Benedict, Chaparral, Ladera Ranch, Marblehead, Oso Grande and Wood Canyon Elementary Schools will be participating with Art Masters Legacy to provide a program series emphasizing various sets of artists and/or art subjects. Art Masters costs per site ranges from \$4,421 to \$10,986. Costs vary based on the number of students served by the program and the instructional units implemented.

**FINANCIAL IMPLICATIONS**

The estimated total expenditure for these agreements is \$47,228 paid by gift funds from each participating school site. The agreements are effective September 9, 2021, through June 2, 2022.

**STAFF RECOMMENDATION**

Approval of Agreement with the Art Masters Legacy Instructional Art Program for 2021-2022.

**PREPARED BY:** Bradley Shearer, Assistant Superintendent, School Leadership and Instruction, Elementary

**APPROVED BY:** Gregory Merwin, Associate Superintendent, Education and Support Services

# Art Masters Legacy

## Instructional Art Program Agreement

**School Name:** Ladera Ranch      **School Year:** 2021-22      **Series:** 3  
**Contract Type:** Full Service

*To be presented with the Art Masters Legacy Art Education Program. All Art Masters Programs are fully compliant with the California Visual and Performing Arts Content Standards.  
 For use by Art Masters' contract client schools only. The unauthorized use, resale, reproduction or distribution of this right-of-authorship art education material is prohibited without the express written permission of Art Masters Legacy.*

ART MASTERS LEGACY SERVICES	PROGRAM DETAILS	
<b>Full Day - Lecture/Visual Media Assembly for each Artist:</b> Art Masters Legacy teacher-lecturers conduct and present a multimedia presentation assembly using art visuals, images and engrossing stories covering each artist and/or art subject at the school location.	5	Artists
<b>Classroom/Studio Art Activity for each Artist:</b> Art Masters Legacy teacher-artists conduct hands on studio art activities enabling students to create their own individual works of art in the manner of the master artist or art subject, using the same styles, techniques, media and disciplines.	26	Classes
<b>Supplies and Materials</b> Art Masters Legacy provides schools with the program-level-specific art supplies and materials at an additional cost. All Art Masters Legacy supplies and materials comply with California State Educations Product Safety Codes.	To Be Determined	
<b>TOTAL CONTRACT:</b>	<b>\$8,271</b>	
Covid-19 Credit for missed classes (If applicable)		
<b>ADJUSTED TOTAL CONTRACT:</b>	<b>\$8,271</b>	
5% DISCOUNT IF PAID BY SEPTEMBER 1		
TOTAL CONTRACT IF PAID BY SEPTEMBER 1		
\$7,857		

SCHOOL SHALL PROVIDE	
<b>Supplies and Materials:</b>	Schools must provide all the program-level-specific art supplies and material as specified in the art curriculum manuals.
<b>Volunteer or Faculty Coordinator:</b>	Volunteer/Coordinator will schedule the lectures and activities, coordinate supplies, and duplicates instructional materials.
<b>Facility Requirements:</b>	Lecturer/Visual Media Assemblies - adequate size room to accommodate the number of participating students. Storage room/cabinet for curriculum, art supplies and teaching materials, LCD Projector and/or Apple TV, Screen and Microphone to be provided
<b>Volunteers:</b>	Shall prepare and setup Studio Art Activity materials in accordance with the implementation guide.

CONDITIONS	
<b>Number of Classes:</b>	If the number of classes taught by Art Masters Legacy exceeds the original contract number, Art Masters Legacy shall adjust the contract pricing accordingly for the additional art supplies and services.
<b>Distant Learning:</b>	Due to the unpredictable nature of Covid-19, Art Masters Legacy is prepared to implement the lectures and activity lesson training virtually, if necessary.
<b>Cancelation Policy:</b>	Deposit is non-refundable but may be applied to future contracts. If cancelled after services have been rendered, a pro-rated amount will be refunded. Canceling future services with a requested for refund may be done so 1 month prior to lesson. Unused supplies may be returned for full refund minus the delivery fee. We understand that lessons and activities may need to be rescheduled, feel free to contact us and we can reschedule for you for no penalty.

PAYMENT SCHEDULE			
PLEASE - Only pay the Deposit from this installment Schedule. Class numbers and supplies could change. Changes will be noted on invoices. Contact Annette Crawford to receive an amended contract if this version doesn't match the invoices.			
Deposit - Due Upon Signing	\$300	2nd Installment - Due: Jan 15, 2022	\$2,657
1st Installment - Due: Oct 15, 2021	\$2,657	3rd Installment - Due: Apr 15, 2022	\$2,657

SCHOOL SIGNATURES		ART MASTERS LEGACY SIGNATURE	
		<b>Annette Crawford</b>	
Signature	Date	Annette Crawford	Date
Assistant Superintendent, School Leadership and Instruction, Elementary		<b>Art Masters Legacy</b>	949-616-5484
Title		<b>Business Manager</b>	
		admin@amteam.com	Employer ID: 47-4122041
Signature		Remit Payment to:	28081 Marguerite Pkwy
			#2486
Title		Art Masters Legacy	Mission Viejo
			CA, 92690

28081 Marguerite Pkwy #2486, Mission Viejo, CA 92690, (949) 547-1234

## Art Masters Legacy

### Art Masters Legacy Full Service Instructional Art Program Agreement

**School Name:** Truman Benedict - QUOTE      **School Year:** 2021-22      **Series:** 5

*To be presented with the Art Masters Legacy Art Education Program. All Art Masters Programs are fully compliant with the California Visual and Performing Arts Content Standards.  
For use by Art Masters' contract client schools only. The unauthorized use, resale, reproduction or distribution of this right-of-authorship art education material is prohibited without the express written permission of Art Masters Legacy.*

ART MASTERS LEGACY SERVICES	PROGRAM DETAILS	
<b>Full Day - Lecture/Visual Media Assembly for each Artist:</b> Art Masters Legacy teacher-lecturers conduct and present a multimedia presentation assembly using art visuals, images and engrossing stories covering each artist and/or art subject at the school location.	5	Artists
<b>Classroom/Studio Art Activity for each Artist:</b> Art Masters Legacy teacher-artists conduct hands on studio art activities enabling students to create their own individual works of art in the manner of the master artist or art subject, using the same styles, techniques, media and disciplines.	24	Classes
<b>Supplies and Materials</b> Art Masters Legacy provides schools with the program-level-specific art supplies and materials at an additional cost. All Art Masters Legacy supplies and materials comply with California State Educations Product Safety Codes.	<b>QUOTE No Supplies Included</b>	
<b>TOTAL CONTRACT:</b>	<b>\$7,275</b>	
<i>Covid-19 Credit for missed classes (If applicable)</i>		
<b>ADJUSTED TOTAL CONTRACT:</b>	<b>\$7,275</b>	
<i>5% DISCOUNT IF PAID BY SEPTEMBER 1</i>		
	<i>\$364</i>	
<i>TOTAL CONTRACT IF PAID BY SEPTEMBER 1</i>		
	<i>\$6,911</i>	

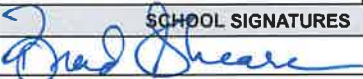
SCHOOL SHALL PROVIDE	
<b>Supplies and Materials:</b>	Schools must provide all the program-level-specific art supplies and material as specified in the art curriculum manuals.
<b>Volunteer or Faculty Coordinator:</b>	Volunteer/Coordinator will schedule the lectures and activities, coordinate supplies, and duplicates instructional materials.
<b>Facility Requirements:</b>	Lecturer/Visual Media Assemblies - adequate size room to accommodate the number of participating students. Storage room/cabinet for curriculum, art supplies and teaching materials. LCD Projector and/or Apple TV, Screen and Microphone to be provided
<b>Volunteers:</b>	Shall prepare and setup Studio Art Activity materials in accordance with the implementation guide.

CONDITIONS	
<b>Number of Classes:</b>	If the number of classes taught by Art Masters Legacy exceeds the original contract number, Art Masters Legacy shall adjust the contract pricing accordingly for the additional art supplies and services.
<b>Distant Learning:</b>	Due to the unpredictable nature of Covid-19, Art Masters Legacy is prepared to implement the lectures and activity lesson training virtually, if necessary.
<b>Cancelation Policy:</b>	Deposit is non-refundable but may be applied to future contracts. If cancelled after services have been rendered, a pro-rated amount will be refunded. Canceling future services with a requested refund may be done so 1 month prior to lesson. Unused supplies may be returned for full refund minus the delivery fee. We understand that lessons and activities may need to be rescheduled, feel free to contact us and we can reschedule for you for no penalty.

#### PAYMENT SCHEDULE

**PLEASE - Only pay the Deposit from this installment Schedule. Class numbers and supplies could change. Changes will be noted on invoices. Contact Annette Crawford to receive an amended contract if this version doesn't match the invoices.**

Deposit - Due Upon Signing	\$300	2nd Installment - Due: Jan 15, 2022	\$2,325
1st Installment - Due: Oct 15, 2021	\$2,325	3rd Installment - Due: Apr 15, 2022	\$2,325

SCHOOL SIGNATURES		ART MASTERS LEGACY SIGNATURE	
		<i>Annette Crawford</i>	
Signature	Date	Annette Crawford	Date
Assistant Superintendent, School Leadership and Instruction, Elementary		<b>Art Masters Legacy</b>	949-616-5484
Title		<b>Business Manager</b>	
		admin@amteam.com	Employer ID: 47-4122041
Signature		Remit Payment to:	28081 Marguerite Pkwy
Date			#2486
		Art Masters Legacy	Mission Viejo
Title			CA, 92690

28081 Marguerite Pkwy #2486, Mission Viejo, CA 92690, (949) 547-1234

**Art Masters Legacy Full Service Instructional Art Program Agreement**

School Name:	Truman Benedict - QUOTE					
Street Address:	1251 Sarmientoso					
City:	San Clemente	State:	CA	Zip:	92673	
Office Phone:	949-498-6617				District:	CUSD

PRINCIPAL INFO		SCHOOL ADMINISTRATIVE CONTACT	
Name	Michael Brandt	Name	Christy Rogers
Phone		Phone	949-498-6617
Email	mkbrandt@capousd.org	Email	CFRogers@capousd.org
		Custodian Name	
SCHOOL PROGRAM COORDINATOR			
Name	Cindy Scott		
	PTA President		
Cell Phone			
Email	thescottfamily@ymail.com		

NUMBER OF CLASSES CONDUCTED												
Grade	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	SDC	Total
# Classes	1	3.5	3.5	3.5	4.5	3	4				1	24

Series 1 Selections	Series 2 Selections	Series 3 Selections

Series 4 Selections	Series 5 Selections	Series 6 Selections
	Sheeler Miro Degas Seurat Wyeth	

ART MASTERS - SCHOOL TEACHING SCHEDULE - DATES		
Program/Artist/Unit	Lecture/Assembly Dates	Studio Art Activity Dates

<b>Art Masters Legacy Lecturer:</b>	Lisa Muller	<b>Art Masters Legacy Activity Teacher:</b>	Lisa Muller
Lecturer Phone:	949-521-8076	Activity Teacher Phone:	

6/29/2021

## Art Masters Legacy

### Instructional Art Program Agreement

**School Name:** Chaparral Elementary      **School Year:** 2021-22      **Series:** 6  
**Contract Type:** Full Service

*To be presented with the Art Masters Legacy Art Education Program. All Art Masters Programs are fully compliant with the California Visual and Performing Arts Content Standards.  
 For use by Art Masters' contract client schools only. The unauthorized use, resale, reproduction or distribution of this right-of-authorship art education material is prohibited without the express written permission of Art Masters Legacy.*

ART MASTERS LEGACY SERVICES	PROGRAM DETAILS	
<b>Full Day - Lecture/Visual Media Assembly for each Artist:</b> Art Masters Legacy teacher-lecturers conduct and present a multimedia presentation assembly using art visuals, images and engrossing stories covering each artist and/or art subject at the school location.	6	Artists
<b>Classroom/Studio Art Activity for each Artist:</b> Art Masters Legacy teacher-artists conduct hands on studio art activities enabling students to create their own individual works of art in the manner of the master artist or art subject, using the same styles, techniques, media and disciplines.	23	Classes
<b>Supplies and Materials</b> Art Masters Legacy provides schools with the program-level-specific art supplies and materials at an additional cost. All Art Masters Legacy supplies and materials comply with California State Educations Product Safety Codes.	<b>To Be Determined</b>	
<b>TOTAL CONTRACT:</b>	<b>\$8,556</b>	
<i>Covid-19 Credit for missed classes (If applicable)</i>		
<b>ADJUSTED TOTAL CONTRACT:</b>	<b>\$8,556</b>	
<i>5% DISCOUNT IF PAID BY SEPTEMBER 1</i>		
<i>TOTAL CONTRACT IF PAID BY SEPTEMBER 1</i>		
<b>\$8,128</b>		

SCHOOL SHALL PROVIDE	
<b>Supplies and Materials:</b>	Schools must provide all the program-level-specific art supplies and material as specified in the art curriculum manuals.
<b>Volunteer or Faculty Coordinator:</b>	Volunteer/Coordinator will schedule the lectures and activities, coordinate supplies, and duplicates instructional materials.
<b>Facility Requirements:</b>	Lecturer/Visual Media Assemblies - adequate size room to accommodate the number of participating students. Storage room/cabinet for curriculum, art supplies and teaching materials. LCD Projector and/or Apple TV, Screen and Microphone to be provided
<b>Volunteers:</b>	Shall prepare and setup Studio Art Activity materials in accordance with the implementation guide.

CONDITIONS	
<b>Number of Classes:</b>	If the number of classes taught by Art Masters Legacy exceeds the original contract number, Art Masters Legacy shall adjust the contract pricing accordingly for the additional art supplies and services.
<b>Distant Learning:</b>	Due to the unpredictable nature of Covid-19, Art Masters Legacy is prepared to implement the lectures and activity lesson training virtually, if necessary.
<b>Cancellation Policy:</b>	Deposit is non-refundable but may be applied to future contracts. If cancelled after services have been rendered, a pro-rated amount will be refunded. Canceling future services with a requested for refund may be done so 1 month prior to lesson. Unused supplies may be returned for full refund minus the delivery fee. We understand that lessons and activities may need to be rescheduled, feel free to contact us and we can reschedule for you for no penalty.

**PAYMENT SCHEDULE**

*PLEASE - Only pay the Deposit from this installment Schedule. Class numbers and supplies could change. Changes will be noted on invoices. Contact Annette Crawford to receive an amended contract if this version doesn't match the invoices.*

Deposit - Due Upon Signing	\$300	2nd Installment - Due: Jan 15, 2022	\$2,752
1st Installment - Due: Oct 15, 2021	\$2,752	3rd Installment - Due: Apr 15, 2022	\$2,752

SCHOOL SIGNATURES		ART MASTERS LEGACY SIGNATURE	
		<i>Annette Crawford</i>	
Signature	Date	Annette Crawford	Date
Assistant Superintendent, School Leadership and Instruction, Elementary		<b>Art Masters Legacy</b>	949-616-5484
Title		<b>Business Manager</b>	
		admin@amlteam.com	Employer ID: 47-4122041
Signature		Remit Payment to:	28081 Marguerite Pkwy
Date			#2486
Title		Art Masters Legacy	Mission Viejo
			CA, 92690

28081 Marguerite Pkwy #2486, Mission Viejo, CA 92690, (949) 547-1234



**Art Masters Legacy Instructional Art Program Agreement**

<b>Contract Type:</b>	<b>1</b>	<b>1=Full Service</b>	<b>2=In Service</b>									
School Name:	Chaparral Elementary											
Address:	29001 Sienna Parkway											
City:	Ladera Ranch	State:	CA Zip: 92694									
Office Phone:	949-234-5349	District:	CUSD									
<b>PRINCIPAL INFO</b>		<b>SCHOOL ADMINISTRATIVE CONTACT</b>										
Name	Melissa Schaefer	Name	Helen Larson									
Phone		Phone										
Email	mnschaefer@capousd.org	Email	helarson@capousd.org									
		Custodian Name										
<b>SCHOOL PROGRAM COORDINATOR</b>												
Name	Monica Manlapaz											
Cell Phone	949-910-3868											
Email	laderachaparralpta@gmail.com											
<b>NUMBER OF CLASSES CONDUCTED</b>												
<b>Grade</b>	<b>TK</b>	<b>K</b>	<b>1st</b>	<b>2nd</b>	<b>3rd</b>	<b>4th</b>	<b>5th</b>	<b>6th</b>	<b>7th</b>	<b>8th</b>	<b>SDC</b>	<b>Total</b>
<b># Classes</b>	1	3	3	5	3	4	4					23

<b>Series 1 Selections</b>	<b>Series 2 Selections</b>	<b>Series 3 Selections</b>

<b>Series 4 Selections</b>	<b>Series 5 Selections</b>	<b>Series 6 Selections</b>
		Escher
		Magritte
		Audubon
		Kandinsky
		Nevelson
		Murals

<b>ART MASTERS - SCHOOL TEACHING SCHEDULE - DATES</b>		
<b>Program/Artist/Unit</b>	<b>Lecture/Assembly Dates</b>	<b>Studio Art Activity Dates</b>
<b>Escher</b>	Sept. 24	Sept. 27, 28, 29, 30 Oct. 1, 4
<b>Magritte</b>	Oct. 13	Oct. 21, 22, 25, 26, 27, 28
<b>Audubon</b>	Dec. 1	Dec. 2, 3, 6, 7, 8, 9
<b>Kandinsky</b>	Jan. 5, 2022 (Sub)	Jan. 6, 7, 10, 11, 12, 13 2022
<b>Nevelson</b>	Mar. 2	Mar. 3, 4, 7, 8, 9, 10
<b>Murals</b>	Apr. 18	Apr. 21, 22, 25, 26, 27, 28

<b>Art Masters Legacy Lecturer:</b>	<b>Poli Rizco</b>	<b>Art Masters Legacy Activity Teacher:</b>	<b>Erin Arman</b>
Lecturer Phone:	949-636-7463	Activity Teacher Phone:	949-215-4036

8/9/2021

## Art Masters Legacy

### Art Masters Legacy Full Service Instructional Art Program Agreement

**School Name:** Marblehead Elementary

**School Year:** 2021-22

**Series:** 6

*To be presented with the Art Masters Legacy Art Education Program. All Art Masters Programs are fully compliant with the California Visual and Performing Arts Content Standards.*

*For use by Art Masters' contract client schools only. The unauthorized use, resale, reproduction or distribution of this right-of-authorship art education material is prohibited without the express written permission of Art Masters Legacy.*

ART MASTERS LEGACY SERVICES	PROGRAM DETAILS	
<b>Full Day - Lecture/Visual Media Assembly for each Artist:</b> Art Masters Legacy teacher-lecturers conduct and present a multimedia presentation assembly using art visuals, images and engrossing stories covering each artist and/or art subject at the school location.	6	Artists
<b>Classroom/Studio Art Activity for each Artist:</b> Art Masters Legacy teacher-artists conduct hands on studio art activities enabling students to create their own individual works of art in the manner of the master artist or art subject, using the same styles, techniques, media and disciplines.	8	Classes
<b>Supplies and Materials</b> Art Masters Legacy provides schools with the program-level-specific art supplies and materials at an additional cost. All Art Masters Legacy supplies and materials comply with California State Educations Product Safety Codes.	<b>As Requested</b>	
<b>TOTAL CONTRACT:</b>	<b>\$4,421</b>	
Covid-19 Credit for missed classes (If applicable)		
<b>ADJUSTED TOTAL CONTRACT:</b>	<b>\$4,421</b>	
5% DISCOUNT IF PAID BY SEPTEMBER 1		
	\$221	
TOTAL CONTRACT IF PAID BY SEPTEMBER 1		
	\$4,200	

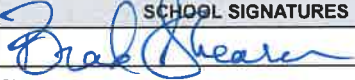
SCHOOL SHALL PROVIDE	
<b>Supplies and Materials:</b>	Schools must provide all the program-level-specific art supplies and material as specified in the art curriculum manuals.
<b>Volunteer or Faculty Coordinator:</b>	Volunteer/Coordinator will schedule the lectures and activities, coordinate supplies, and duplicates instructional materials.
<b>Facility Requirements:</b>	Lecturer/Visual Media Assemblies - adequate size room to accommodate the number of participating students. Storage room/cabinet for curriculum, art supplies and teaching materials. LCD Projector and/or Apple TV, Screen and Microphone to be provided
<b>Volunteers:</b>	Shall prepare and setup Studio Art Activity materials in accordance with the implementation guide.

CONDITIONS	
<b>Number of Classes:</b>	If the number of classes taught by Art Masters Legacy exceeds the original contract number, Art Masters Legacy shall adjust the contract pricing accordingly for the additional art supplies and services.
<b>Distant Learning:</b>	Due to the unpredictable nature of Covid-19, Art Masters Legacy is prepared to implement the lectures and activity lesson training virtually, if necessary.
<b>Cancelation Policy:</b>	Deposit is non-refundable but may be applied to future contracts. If cancelled after services have been rendered, a pro-rated amount will be refunded. Canceling future services with a requested refund may be done so 1 month prior to lesson. Unused supplies may be returned for full refund minus the delivery fee. We understand that lessons and activities may need to be rescheduled, feel free to contact us and we can reschedule for you for no penalty.

**PAYMENT SCHEDULE**

PLEASE - Only pay the Deposit from this installment Schedule. Class numbers and supplies could change. Changes will be noted on invoices. Contact Annette Crawford to receive an amended contract if this version doesn't match the invoices.

Deposit - Due Upon Signing	\$300	2nd Installment - Due: Jan 15, 2022	\$1,374
1st Installment - Due: Oct 15, 2021	\$1,374	3rd Installment - Due: Apr 15, 2022	\$1,373

SCHOOL SIGNATURES		ART MASTERS LEGACY SIGNATURE	
		<i>Annette Crawford</i>	May 28, 2021
Signature	Date	Annette Crawford	Date
Assistant Superintendent, School Leadership and Instruction, Elementary	Title	<b>Art Masters Legacy</b>	949-616-5484
Title	Signature	<b>Business Manager</b>	admin@amlteam.com
Signature	Date	Remit Payment to:	Employer ID: 47-4122041
Title	Title	28081 Marguerite Pkwy	#2486
		Art Masters Legacy	Mission Viejo
			CA, 92690

28081 Marguerite Pkwy #2486, Mission Viejo, CA 92690, (949) 547-1234

**Art Masters Legacy Full Service Instructional Art Program Agreement**

School Name:	<b>Marblehead Elementary</b>				
Street Address:	2410 Via Turqueza				
City:	San Clemente	State:	CA	Zip:	92673
Office Phone:	949-234-5339	District:			CUSD

PRINCIPAL INFO		SCHOOL ADMINISTRATIVE CONTACT	
Name	Dr. Faith Morris	Name	Dianne Landeros
Phone		Phone	
Email		Email	
		Custodian Name	
SCHOOL PROGRAM COORDINATOR			
Name	Amy Burke		
Cell Phone	310-770-5282		
Email	amy_rhodes@hotmail.com		

**NUMBER OF CLASSES CONDUCTED**

Grade	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	SDC	Total
# Classes		1.5	1	1	1.5	1.5	1.5					<b>8</b>

Series 1 Selections	Series 2 Selections	Series 3 Selections

Series 4 Selections	Series 5 Selections	Series 6 Selections
		Escher Magritte Audubon Kandinsky Nevelson Murals

**ART MASTERS - SCHOOL TEACHING SCHEDULE - DATES**

Program/Artist/Unit	Lecture/Assembly Dates	Studio Art Activity Dates
Escher	TBD	TBD
Magritte	TBD	TBD
Audubon	TBD	TBD
Kandinsky	TBD	TBD
Nevelson	TBD	TBD
Murals	TBD	TBD

<b>Art Masters Legacy Lecturer:</b>	<b>Poli Rizco</b>	<b>Art Masters Legacy Activity Teacher:</b>	<b>Christy Kim</b>
Lecturer Phone:	949-636-7463	Activity Teacher Phone:	949-231-7619

8/9/2021

## Art Masters Legacy

### Instructional Art Program Agreement

**School Name:** Oso Grande Elementary      **School Year:** 2021-22      **Series:** 3  
**Contract Type:** Full Service

*To be presented with the Art Masters Legacy Art Education Program. All Art Masters Programs are fully compliant with the California Visual and Performing Arts Content Standards.  
 For use by Art Masters' contract client schools only. The unauthorized use, resale, reproduction or distribution of this right-of-authorship art education material is prohibited without the express written permission of Art Masters Legacy.*

ART MASTERS LEGACY SERVICES	PROGRAM DETAILS	
<b>Full Day - Lecture/Visual Media Assembly for each Artist:</b> Art Masters Legacy teacher-lecturers conduct and present a multimedia presentation assembly using art visuals, images and engrossing stories covering each artist and/or art subject at the school location.	6	Artists
<b>Classroom/Studio Art Activity for each Artist:</b> Art Masters Legacy teacher-artists conduct hands on studio art activities enabling students to create their own individual works of art in the manner of the master artist or art subject, using the same styles, techniques, media and disciplines.	32	Classes
<b>Supplies and Materials</b> Art Masters Legacy provides schools with the program-level-specific art supplies and materials at an additional cost. All Art Masters Legacy supplies and materials comply with California State Educations Product Safety Codes.	To Be Determined	
<b>TOTAL CONTRACT:</b>	<b>\$10,986</b>	
Covid-19 Credit for missed classes (If applicable)		
<b>ADJUSTED TOTAL CONTRACT:</b>	<b>\$10,986</b>	
5% DISCOUNT IF PAID BY SEPTEMBER 1		
TOTAL CONTRACT IF PAID BY SEPTEMBER 1		
\$549		
\$10,437		

SCHOOL SHALL PROVIDE	
<b>Supplies and Materials:</b>	Schools must provide all the program-level-specific art supplies and material as specified in the art curriculum manuals.
<b>Volunteer or Faculty Coordinator:</b>	Volunteer/Coordinator will schedule the lectures and activities, coordinate supplies, and duplicates instructional materials.
<b>Facility Requirements:</b>	Lecturer/Visual Media Assemblies - adequate size room to accommodate the number of participating students. Storage room/cabinet for curriculum, art supplies and teaching materials. LCD Projector and/or Apple TV. Screen and Microphone to be provided
<b>Volunteers:</b>	Shall prepare and setup Studio Art Activity materials in accordance with the implementation guide.

CONDITIONS	
<b>Number of Classes:</b>	If the number of classes taught by Art Masters Legacy exceeds the original contract number, Art Masters Legacy shall adjust the contract pricing accordingly for the additional art supplies and services.
<b>Distant Learning:</b>	Due to the unpredictable nature of Covid-19, Art Masters Legacy is prepared to implement the lectures and activity lesson training virtually, if necessary.
<b>Cancellation Policy:</b>	Deposit is non-refundable but may be applied to future contracts. If cancelled after services have been rendered, a pro-rated amount will be refunded. Canceling future services with a requested for refund may be done so 1 month prior to lesson. Unused supplies may be returned for full refund minus the delivery fee. We understand that lessons and activities may need to be rescheduled, feel free to contact us and we can reschedule for you for no penalty.

PAYMENT SCHEDULE			
PLEASE - Only pay the Deposit from this installment Schedule. Class numbers and supplies could change. Changes will be noted on invoices. Contact Annette Crawford to receive an amended contract if this version doesn't match the invoices.			
Deposit - Due Upon Signing	\$300	2nd Installment - Due: Jan 15, 2022	\$3,562
1st Installment - Due: Oct 15, 2021	\$3,562	3rd Installment - Due: Apr 15, 2022	\$3,562

SCHOOL SIGNATURES		ART MASTERS LEGACY SIGNATURE	
		<i>Annette Crawford</i>	
Signature	Date	Annette Crawford	Date
Assistant Superintendent, School Leadership and Instruction, Elementary		<b>Art Masters Legacy</b>	949-616-5484
Title		<b>Business Manager</b>	
		admin@amlteam.com	Employer ID: 47-4122041
Signature		Remit Payment to:	28081 Marguerite Pkwy
Date			#2486
Title		Art Masters Legacy	Mission Viejo
			CA, 92690

28081 Marguerite Pkwy #2486, Mission Viejo, CA 92690. (949) 547-1234

## Art Masters Legacy Instructional Art Program Agreement

<b>Contract Type:</b> 1		1=Full Service		2=In Service								
School Name: <b>Oso Grande Elementary</b>												
Address: 30251 Sienna Parkway												
City: Ladera Ranch		State: CA		Zip: 92694								
Office Phone: 949-234-5966		District:										
<b>PRINCIPAL INFO</b>			<b>SCHOOL ADMINISTRATIVE CONTACT</b>									
Name: Tony Bogle		Name: Nikki Burns										
Phone: 949-234-5966		Phone: 949-234-5966										
Email: trbogle@capousd.org		Email: nlburns@capousd.org										
		Custodian Name:										
<b>SCHOOL PROGRAM COORDINATOR</b>												
Name: Diana Glantz												
Email: dianna.barnes@yahoo.com												
Cell Phone: 713-299-9918												
Email: glantzdianna@gmail.com												
<b>NUMBER OF CLASSES CONDUCTED</b>												
<b>Grade</b>	<b>TK</b>	<b>K</b>	<b>1st</b>	<b>2nd</b>	<b>3rd</b>	<b>4th</b>	<b>5th</b>	<b>6th</b>	<b>7th</b>	<b>8th</b>	<b>SDC</b>	<b>Total</b>
# Classes		4	5	5	6	7	5					32

<b>Series 1 Selections</b>	<b>Series 2 Selections</b>	<b>Series 3 Selections</b> Gauguin Da Vinci Rembrandt Lawrence Hardin Calder

<b>Series 4 Selections</b>	<b>Series 5 Selections</b>	<b>Series 6 Selections</b>

ART MASTERS - SCHOOL TEACHING SCHEDULE - DATES		
Program/Artist/Unit	Lecture/Assembly Dates	Studio Art Activity Dates
<b>Picasso</b>	9-9-21	9-13, 14, 15, 16, 17, 20, 21, 22
<b>Hardin</b>	11-4-21	11-8, 9, 11, 12, 15, 16, 17, 18
<b>Rembrandt</b>	1-13-22	1-18, 19, 20, 21, 24, 25, 26, 31
<b>Lawrence</b>	2-3-22	2-7, 8, 9, 10, 11, 14, 15, 16
<b>Gauguin</b>	3-17-22	3-21, 22, 23, 24, 25, 28, 29, 30
<b>DaVinci</b>	5-5-22	5-9, 10, 11, 12, 13, 16, 17, 18

<b>Art Masters Legacy Lecturer:</b>	<b>Poli Rizco</b>	<b>Art Masters Legacy Activity Teacher:</b>	<b>Erin Arman</b>
Lecturer Phone:	949-636-7463	Activity Teacher Phone:	949-215-4036

8/9/2021

## Series 1 Art Supply Costs 2021-22

School Name	Oso Grande Elementary
Address	30251 Sienna Parkway
City	Ladera Ranch
School Phone	949-234-5966
Contact	
Contact Phone	

Classes:	32
# Artists	0

Select Artist	Artist Name	Amount Required for Lesson	Description	Amount Needed By School	Price Per Quantity	Package Quantity	Total Cost
	<b>Lautrec</b>						
	K & Up	4 doz	Crayons - Black		2.25	doz	-
	K & Up	1 Class Set	Cups 3 oz Class Set = 40		5.75	set	-
	K & Up	1 per student	Paper Plates - 1 per student (round to the nearest 100)		5.50	100	-
	K & Up	3 doz	Tempera Flat Brushes (1/2")		48.00	doz	-
	<b>Cézanne</b>						
	TK-K	1 Set for 2 Classes	Astrobright Paper - precut - If In Service add one set		9.00	set	-
	1 & Up	1 Class Set	Cups 1 oz Class Set = 40		5.75	set	-
	1 & Up	3 doz	Tempera Flat Brushes (1/2")		48.00	doz	-
	1-2	1 Set for 2 Classes	Tissue Paper Brights 5" x 5"		41.50	1 set	-
	3 & Up	1 Set for 2 Classes	Tissue Paper Pastels 5" x 5"		41.50	1 set	-
	<b>Monet</b>						
	K & Up	1 Class Set	Cups 3 oz Class Set = 40		5.75	set	-
	K & Up	1 per student	Paper Plates - 1 per student (round to the nearest 100)		5.50	100	-
	K & Up	3 doz	Tempera Flat Brushes (1/2")		48.00	doz	-
	<b>Homer</b>						
	K-2	4 doz	Crayons - Black		2.25	doz	-
	3 & Up	3 doz	Layout Pencils		21.00	doz	-
	<b>Van Gogh</b>						
	K & Up	3 doz if 20 classes or fewer, 4 dozen for over 20 classes	Oil Pastel Sets (16 colors)		56.00	doz	-
	<b>Picasso</b>						
	K & Up	4 doz	Black Markers - Fine Tip		8.00	doz	-
	K & Up	1 per student (round to 500)	Blending Tissue		5.00	500	-
	K & Up	1 doz per 2 students	Chalk pastels		20.25	doz	-
	K & Up	1 Set	Small Drawings (1 set contains 4 levels of drawings)		16.50	set	-
0	<b>TOTAL ARTISTS</b>						
			School Implementation Guide		75.00	ea	-
		1/in-service	Teacher Lesson Plans		75.00	ea	-
						<b>Subtotal</b>	-
						<b>Tax</b>	-
						<b>H &amp; D</b>	0.00
						<b>Total</b>	-

	Classes	# Artists	Price		
Activities		0	45.00	ea	-
Activities - K			45.00	ea	-
Lectures		0	375.00	ea	-
Half-Day Lecture			260.00	ea	-
Inservice			275.00	ea	-
Paper Prep	20 or less Classes		67.50	ea	-
Paper Prep	21 or more Classes	0	90.00	ea	-
Other					-
<b>Grand Total</b>					<b>\$0</b>

## Series 1 Packing List 2021-22

<b>School Name</b>	Oso Grande Elementary
<b>Address</b>	30251 Sienna Parkway
<b>City</b>	Ladera Ranch
<b>School Phone</b>	949-234-5966
<b>Contact</b>	
<b>Contact Phone</b>	

<b>Classes:</b>	32
<b># Artists</b>	0

Select Artist	Artist Name	Amount Required for Lesson	Description	Amount Needed By School	Package Quantity
	<b>Lautrec</b>				
	K & Up	4 doz	Crayons - Black		doz
	K & Up	1 Class Set	Cups 3 oz Class Set = 40		set
	K & Up	1 per student	Paper Plates - 1 per student (round to the nearest 100)		100
	K & Up	3 doz	Tempera Flat Brushes (1/2")		doz
	<b>Cézanne</b>				
	TK-K	1 Set for 2 Classes	Astrobright Paper - precut - If In Service add one set		set
	1 & Up	1 Class Set	Cups 1 oz Class Set = 40		set
	1 & Up	3 doz	Tempera Flat Brushes (1/2")		doz
	1-2	1 Set for 2 Classes	Tissue Paper Brights 5" x 5"		1 set
	3 & Up	1 Set for 2 Classes	Tissue Paper Pastels 5" x 5"		1 set
	<b>Monet</b>				
	K & Up	1 Class Set	Cups 3 oz Class Set = 40		set
	K & Up	1 per student	Paper Plates - 1 per student (round to the nearest 100)		100
	K & Up	3 doz	Tempera Flat Brushes (1/2")		doz
	<b>Homer</b>				
	K-2	4 doz	Crayons - Black		doz
	3 & Up	3 doz	Layout Pencils		doz
	<b>Van Gogh</b>				
	K & Up	3 doz if 20 classes or fewer, 4 dozen for over 20 classes	Oil Pastel Sets (16 colors)		doz
	<b>Picasso</b>				
	K & Up	4 doz	Black Markers - Fine Tip		doz
	K & Up	1 per student (round to 500)	Blending Tissue		500
	K & Up	1 doz per 2 students	Chalk pastels		doz
	K & Up	1 Set	Small Drawings (1 set contains 4 levels of drawings)		set
<b>0</b>	<b>TOTAL ARTISTS</b>				
			School Implementation Guide		ea
		1/in-service	Teacher Lesson Plans		ea

## Series 2 Art Supply Costs 2021-22

School Name	Oso Grande Elementary
Address	30251 Sienna Parkway
City	Ladera Ranch
School Phone	949-234-5966
Contact	
Contact Phone	

Classes:	32
# Artists	0

Select Artist	Artist Name	Amount Required for Lesson	Description	Amount Needed By School	Price Per Quantity	Package Quantity	Total Cost
	<b>Remington</b>						
	K & Up	4 doz	Black Markers - Fine Tip		8.00	doz	-
	3 & Up	1 per student (round to 500)	Blending Tissue		5.00	500	-
	3 & Up	1 Class Set	Chalk pastels Class Set = 18 boxes for 36 Students		99.00	Set	-
	<b>Matisse</b>						
	K & Up	No Materials Needed					
	<b>O'Keeffe</b>						
	K & Up	4 doz	Crayons - Black		2.25	doz	-
	K & Up	1 Class Set	Cups 3 oz Class Set = 40		5.75	set	-
	3 & Up	1 Set	Small Drawings for mid. & upper level		20.00	set	-
	K & Up	3 doz	Tempera Flat Brushes (1/2")		48.00	doz	-
	K & Up	3 doz if 20 classes or fewer, 4 dozen for over 20 classes	Watercolor Pencil Sets		66.00	doz	-
	<b>Cassatt</b>						
	K-4	2 doz	Oil Pastel Sets (16 colors)		56.00	doz	-
	1-4	1 per Student (round to 50)	Primary Multicultural Faces Pack		6.00	50	-
	5 & Up	1 per Student (round to 50)	5 & Up Multicultural Faces Pack		6.00	50	-
	5 & Up	3 doz	Colored Pencil Sets		22.00	doz	-
	<b>Aslan Art</b>						
	K & Up	1 per student (round to 250)	Cups 1 oz		6.25	250	-
	K & Up	1 Class Set	Cups 3 oz Class Set = 40		5.75	set	-
	K & Up	2 doz	Red Markers		8.50	doz	-
	K & Up	3 doz	Watercolor Round Brushes		48.00	doz	-
	K & Up	1 box of 700	Toothpicks		6.50	box	-
	<b>Chagall</b>						
	K & Up	3 doz if 20 classes or fewer, 4 dozen for over 20 classes	Oil Pastel Sets (16 colors)		56.00	doz	-
0	<b>TOTAL ARTISTS</b>						
			School Implementation Guide		75.00	ea	-
		1/in-service	Teacher Lesson Plans		75.00	ea	-
						<b>Subtotal</b>	-
						<b>Tax</b>	-
						<b>H &amp; D</b>	0.00
						<b>Total</b>	-

	Classes	# Artists	Price		
Activities		0	45.00	ea	-
Activities - K			45.00	ea	-
Lectures		0	375.00	ea	-
Half-Day Lecture			260.00	ea	-
Inservice			275.00	ea	-
Paper Prep	20 or less Classes		67.50	ea	-
Paper Prep	21 or more Classes		90.00	ea	-
Other					-
<b>Grand Total</b>					<b>\$0</b>



## Series 2 Packing List 2021-22

School Name	Oso Grande Elementary
Address	30251 Sienna Parkway
City	Ladera Ranch
School Phone	949-234-5966
Contact	
Contact Phone	

Classes:	32
# Artists	0

Select Artist	Artist Name	Amount Required for Lesson	Description	Amount Needed By School	Package Quantity
	<b>Remington</b>				
	K & Up	4 doz	Black Markers - Fine Tip		doz
	3 & Up	1 per student (round to 500)	Blending Tissue		500
	3 & Up	1 Class Set	Chalk pastels Class Set = 18 boxes for 36 Students		Set
	<b>Matisse</b>				
	K & Up	No Materials Needed			
	<b>O'Keeffe</b>				
	K & Up	4 doz	Crayons - Black		doz
	K & Up	1 Class Set	Cups 3 oz Class Set = 40		set
	3 & Up	1 Set	Small Drawings for mid. & upper level		set
	K & Up	3 doz	Tempera Flat Brushes (1/2")		doz
	K & Up	3 doz if 20 classes or fewer, 4 dozen for over 20 classes	Watercolor Pencil Sets		doz
	<b>Cassatt</b>				
	K-4	2 doz	Oil Pastel Sets (16 colors)		doz
	1-4	1 per Student (round to 50)	Primary Multicultural Faces Pack		50
	5 & Up	1 per Student (round to 50)	5 & Up Multicultural Faces Pack		50
	5 & Up	3 doz	Colored Pencil Sets		doz
	<b>Asian Art</b>				
	K & Up	1 per student (round to 250)	Cups 1 oz		250
	K & Up	1 Class Set	Cups 3 oz Class Set = 40		set
	K & Up	2 doz	Red Markers		doz
	K & Up	3 doz	Watercolor Round Brushes		doz
	K & Up	1 box of 700	Toothpicks		box
	<b>Chagall</b>				
	K & Up	3 doz if 20 classes or fewer, 4 dozen for over 20 classes	Oil Pastel Sets (16 colors)		doz
<b>0</b>	<b>TOTAL ARTISTS</b>				
			School Implementation Guide		ea
		1/in-service	Teacher Lesson Plans		ea

## Series 3 Art Supply Costs 2021-22

School Name	Oso Grande Elementary
Address	30251 Sienna Parkway
City	Ladera Ranch
School Phone	949-234-5966
Contact	
Contact Phone	

Classes:	32
# Artists	6

Select Artist	Artist Name	Amount Required for Lesson	Description	Amount Needed By School	Price Per Quantity	Package Quantity	Total Cost
1	<b>Gauguin</b>						-
	K & Up	3 doz if 20 classes or fewer, 4 dozen for over 20 classes	Oil Pastel Sets (16 colors)		56.00	doz	-
1	<b>Da Vinci</b>						-
	K & Up	3 doz	Layout Pencils		21.00	doz	-
1	<b>Rembrandt</b>						-
	K-2	3 doz	Crayons - Black		2.25	doz	-
	K-2	3 doz	Crayons - White		2.25	doz	-
	3 & Up	3 doz if 20 classes or fewer, 4 dozen for over 20 classes	Crayola Crayon Sets (16 colors)		32.00	doz	-
1	<b>Lawrence</b>						-
	K & Up	4 doz	Black Markers - Fine Tip		8.00	doz	-
1	<b>Hardin</b>						-
	3 & Up	4 doz	Black Markers - Broad Tip		8.00	doz	-
	3 & Up	4 doz	Black Markers - Fine Tip		8.00	doz	-
	3 & Up	1 per student (round to 100)	Neapolitan Printed Paper 8.5" x 11" (100 sheets per pkg)		12.00	pkg	-
	K & Up	1 Class Set	Paper Plates 6", Cups 1 oz & 3 oz. (to be used for templates) Class Set = 40		8.00	set	-
1	<b>Calder</b>						-
	K-2	6" Stem per Student	Black Chenille Stem 12" pkg of 25		2.00	pkg	-
	3 & Up	3 qty 12" Stem per Student	Black Chenille Stem 12" pkg of 25		2.00	pkg	-

<b>6</b>	<b>TOTAL ARTISTS</b>						
			School Implementation Guide	1	75.00	ea	75.00
		1/in-service	Teacher Lesson Plans		75.00	ea	-
						<b>Subtotal</b>	<b>75.00</b>
						<b>Tax</b>	<b>6.00</b>
						<b>H &amp; D</b>	<b>15.00</b>
						<b>Total</b>	<b>96.00</b>

	Classes	# Artists	Price		
Activities	32	6	45.00	ea	8,640.00
Activities - K			45.00	ea	-
Lectures		6	375.00	ea	2,250.00
Half-Day Lecture			260.00	ea	-
Inservice			275.00	ea	-
Paper Prep	20 or less Classes		67.50	ea	-
Paper Prep	21 or more Classes		90.00	ea	-
Other					-
	<b>Grand Total</b>				<b>\$10,986</b>

## Series 3 Packing List 2021-22

School Name	Oso Grande Elementary
Address	30251 Sienna Parkway
City	Ladera Ranch
School Phone	949-234-5966
Contact	
Contact Phone	

Classes:	32
# Artists	0

Select Artist	Artist Name	Amount Required for Lesson	Description	Amount Needed By School	Package Quantity
	<b>Gauguin</b>				
	K & Up	3 doz if 20 classes or fewer, 4 dozen for over 20 classes	Oil Pastel Sets (16 colors)		doz
	<b>Da Vinci</b>				
	K & Up	3 doz	Layout Pencils		doz
	<b>Rembrandt</b>				
	K-2	3 doz	Crayons - Black		doz
	K-2	3 doz	Crayons - White		doz
	3 & Up	3 doz if 20 classes or fewer, 4 dozen for over 20 classes	Crayola Crayon Sets (16 colors)		doz
	<b>Lawrence</b>				
	K & Up	4 doz	Black Markers - Fine Tip		doz
	<b>Hardin</b>				
	3 & Up	4 doz	Black Markers - Broad Tip		doz
	3 & Up	4 doz	Black Markers - Fine Tip		doz
	3 & Up	1 per student (round to 100)	Neapolitan Printed Paper 8.5" x 11" (100 sheets per pkg)		pkg
	K & Up	1 Class Set	Paper Plates 6", Cups 1 oz & 3 oz. (to be used for templates) Class Set = 40		set
	<b>Calder</b>				
	K-2	6" Stem per Student	Black Chenille Stem 12" pkg of 25		pkg
	3 & Up	3 qty 12" Stem per Student	Black Chenille Stem 12" pkg of 25		pkg
<b>0</b>	<b>TOTAL ARTISTS</b>				
			School Implementation Guide	1	ea
		1/in-service	Teacher Lesson Plans		ea

## Series 4 Art Supply Costs 2021-22

School Name	Oso Grande Elementary
Address	30251 Sienna Parkway
City	Ladera Ranch
School Phone	949-234-5966
Contact	
Contact Phone	

Classes:	32
# Artists	0

Select Artist	Artist Name	Amount Required for Lesson	Description	Amount Needed By School	Price Per Quantity	Package Quantity	Total Cost
	<b>Ancient</b>						
	K & Up	4 doz	Black Markers - Fine Tipped		8.00	doz	-
	K & Up	2 doz if 20 classes or fewer, 3 dozen for over 20 classes	Crayon Sets - Plastic (24 colors)		74.00	doz	-
	K-2 and 5 & Up	1 Class Set	Paper Plates 6", Cups 1 oz & 3 oz. (to be used for templates) Class Set = 40		8.00	set	-
	<b>Native</b>						
	3 & Up	1 per student (round to 500)	Blending Tissue		5.00	500	-
	3 & Up	1 Class Set	Chalk pastels Class Set = 18 boxes for 36 Students		99.00	set	-
	3 & Up	3 doz	Colored Pencil Sets		50.00	doz	-
	K-2	2 doz	Oil Pastel Sets (16 colors)		56.00	doz	-
	3 & Up	1 Set	Small Drawings		15.00	set	-
	<b>Raffael</b>						
	K & Up	3 doz	Crayons - White		2.25	doz	-
	K & Up	1 Class Set	Cups 3 oz Class Set = 40		5.75	set	-
	K & Up	1 Class Set	Paper Plates 6", Cups 1 oz & 3 oz. (to be used for templates) Class Set = 40		8.00	set	-
	K & Up	3 doz	Tempera Flat Brushes (1/2")		48.00	doz	-
	K & Up	3 doz	Watercolor Pencil Sets		66.00	doz	-
	<b>African</b>						
	K & Up	3 doz	Oil Pastel Sets (16 colors)		56.00	doz	-
	<b>Lichtenstein</b>						
	K & Up	No Supplies Needed					-
	<b>Wright</b>						
	K & Up	3 doz	Layout Pencils		21.00	doz	-
<b>0</b>	<b>TOTAL ARTISTS</b>						
			School Implementation Guide		75.00	ea	-
		1/in-service	Teacher Lesson Plans		75.00	ea	-
						<b>Subtotal</b>	-
						<b>Tax</b>	-
						<b>H &amp; D</b>	<b>0.00</b>
						<b>Total</b>	-

	Classes	# Artists	Price		
Activities		0	45.00	ea	-
Activities - K			45.00	ea	-
Lectures		0	375.00	ea	-
Half-Day Lecture			260.00	ea	-
Inservice			275.00	ea	-
Paper Prep	20 or less Classes		67.50	ea	-
Paper Prep	21 or more Classes		90.00	ea	-
Other					-
<b>Grand Total</b>					<b>\$0</b>

School Name  
Address  
City  
School Phone  
Contact  
Contact Phone

Oso Grande Elementary
30251 Sienna Parkway
Ladera Ranch
949-234-5966

## Series 4 Packing List 2021-22

Classes:	32
# Artists	0

Select Artist	Artist Name	Amount Required for Lesson	Description	Amount Needed By School	Package Quantity
	<b>Ancient</b>				
	K & Up	4 doz	Black Markers - Fine Tipped		doz
	K & Up	2 doz if 20 classes or fewer, 3 dozen for over 20 classes	Crayon Sets - Plastic (24 colors)		doz
	K-2 and 5 & Up	1 Class Set	Paper Plates 6", Cups 1 oz & 3 oz. (to be used for templates) Class Set = 40		set
	<b>Native</b>				
	3 & Up	1 per student (round to 500)	Blending Tissue		500
	3 & Up	1 Class Set	Chalk pastels Class Set = 18 boxes for 36 Students		set
	3 & Up	3 doz	Colored Pencil Sets		doz
	K-2	2 doz	Oil Pastel Sets (16 colors)		doz
	3 & Up	1 Set	Small Drawings		set
	<b>Raffael</b>				
	K & Up	3 doz	Crayons - White		doz
	K & Up	1 Class Set	Cups 3 oz Class Set = 40		set
	K & Up	1 Class Set	Paper Plates 6", Cups 1 oz & 3 oz. (to be used for templates) Class Set = 40		set
	K & Up	3 doz	Tempera Flat Brushes (1/2")		doz
	K & Up	3 doz	Watercolor Pencil Sets		doz
	<b>African</b>				
	K & Up	3 doz	Oil Pastel Sets (16 colors)		doz
	<b>Lichtenstein</b>				
	K & Up	No Supplies Needed			
	<b>Wright</b>				
	K & Up	3 doz	Layout Pencils		doz
<b>0</b>	<b>TOTAL ARTISTS</b>				
			School Implementation Guide		ea
		1/in-service	Teacher Lesson Plans		ea

School Name  
Address  
City  
School Phone  
Contact  
Contact Phone

Oso Grande Elementary
30251 Sienna Parkway
Ladera Ranch
949-234-5966

## Series 5 Art Supply Costs 2021-22

Classes:	32
# Artists	0

Select Artist	Artist Name	Amount Required for Lesson	Description	Amount Needed By School	Price Per Quantity	Package Quantity	Total Cost
	<b>Sheeler</b>						
	3 & Up	1 per student (round to 500)	Blending Tissue		5.00	500	-
	3 & Up	1 Class Set	Chalk pastels Class Set = 18 boxes for 36 Students		99.00	set	-
	K & Up	2 doz if 20 classes or fewer, 3 dozen for over 20 classes	Crayon Sets - Plastic (24 colors)		74.00	doz	-
	<b>Miro</b>						
	K & Up	4 doz	Black Markers - Broad Tipped		8.00	doz	-
	3 & Up	1 per student (round to 500)	Blending Tissue		5.00	500	-
	3 & Up	1 Class Set	Chalk pastels Class Set = 18 boxes for 36 Students		99.00	set	-
	<b>Degas</b>						
	K & Up	1 per student (round to 500)	Blending Tissue		5.00	500	-
	K & Up	4 doz	Black Markers - Fine Tip		8.00	doz	-
	K & Up	1 Class Set	Chalk pastels Class Set = 18 boxes for 36 Students		99.00	set	-
	3 & Up	1 Set	Small Drawings (1 set contains 4 levels of drawings)		16.50	set	-
	<b>Seurat</b>						
	K-2	1 Class Set	Scalloped Edge Paper Plates 6" (to be used for templates) Class Set = 40		5.00	set	-
	K & Up	3 doz	Coarse Sandpaper Sheets 9" x 10" 50-60 Grit		35.00	doz	-
	K & Up	3 doz if 20 classes or fewer, 4 dozen for over 20 classes	Crayola Crayon Sets (16 colors)		32.00	doz	-
	<b>Wyeth</b>						
	3 & Up	3 doz	Colored Pencil Sets		50.00	doz	-
	K-2	3 doz if 20 classes or fewer, 4 dozen for over 20 classes	Crayola Crayon Sets (16 colors)		32.00	doz	-
	<b>Mondrian</b>						
		No Materials Needed	Paper Shredders Available for Check Out			paper shredder	-
<b>0</b>	<b>TOTAL ARTISTS</b>						
			School Implementation Guide		75.00	ea	-
		1/in-service	Teacher Lesson Plans		75.00	ea	-
						<b>Subtotal</b>	-
						<b>Tax</b>	-
						<b>H &amp; D</b>	<b>0.00</b>
						<b>Total</b>	-

	Classes	# Artists	Price		
Activities		0	45.00	ea	-
Activities - K			45.00	ea	-
Lectures		0	375.00	ea	-
Half-Day Lecture			260.00	ea	-
Inservice			275.00	ea	-
Paper Prep	20 or less Classes		67.50	ea	-
Paper Prep	21 or more Classes		90.00	ea	-
Other					-
<b>Grand Total</b>					<b>\$0</b>

School Name  
Address  
City  
School Phone  
Contact  
Contact Phone

Oso Grande Elementary
30251 Sienna Parkway
Ladera Ranch
949-234-5966

## Series 5 Packing List 2021-22

Classes:  
# Artists

32
0

Select Artist	Artist Name	Amount Required for Lesson	Description	Amount Needed By School	Package Quantity
	<b>Sheeler</b>				
	3 & Up	1 per student (round to 500)	Blending Tissue		500
	3 & Up	1 Class Set	Chalk pastels Class Set = 18 boxes for 36 Students		set
	K & Up	2 doz if 20 classes or fewer, 3 dozen for over 20 classes	Crayon Sets - Plastic (24 colors)		doz
	<b>Miro</b>				
	K & Up	4 doz	Black Markers - Broad Tipped		doz
	3 & Up	1 per student (round to 500)	Blending Tissue		500
	3 & Up	1 Class Set	Chalk pastels Class Set = 18 boxes for 36 Students		set
	<b>Degas</b>				
	K & Up	1 per student (round to 500)	Blending Tissue		500
	K & Up	4 doz	Black Markers - Fine Tip		doz
	K & Up	1 Class Set	Chalk pastels Class Set = 18 boxes for 36 Students		set
	3 & Up	1 Set	Small Drawings (1 set contains 4 levels of drawings)		set
	<b>Seurat</b>				
	K-2	1 Class Set	Scalloped Edge Paper Plates 6" (to be used for templates) Class Set = 40		set
	K & Up	3 doz	Coarse Sandpaper Sheets 9" x 10" 50-60 Grit		doz
	K & Up	3 doz if 20 classes or fewer, 4 dozen for over 20 classes	Crayola Crayon Sets (16 colors)		doz
	<b>Wyeth</b>				
	3 & Up	3 doz	Colored Pencil Sets		doz
	K-2	3 doz if 20 classes or fewer, 4 dozen for over 20 classes	Crayola Crayon Sets (16 colors)		doz
	<b>Mondrian</b>				
		No Materials Needed	Paper Shredders Available for Check Out		paper shredder
<b>0</b>	<b>TOTAL ARTISTS</b>				
			School Implementation Guide		ea
		1/in-service	Teacher Lesson Plans		ea

## Series 6 Art Supply Costs 2021-22

School Name	Oso Grande Elementary
Address	30251 Sienna Parkway
City	Ladera Ranch
School Phone	949-234-5966
Contact	
Contact Phone	

Classes:	32
# Artists	0

Select Artist	Artist Name	Amount Required for Lesson	Description	Amount Needed By School	Price Per Quantity	Package Quantity	Total Cost
	<b>Escher</b>						
	K & Up	4 doz	Black Markers - Fine Tip		8.00	doz	-
	K & Up	2 doz	Crayon Sets - Plastic (24 colors)		74.00	doz	-
	<b>Magritte</b>						
	K & Up	1 per student (round to 500)	Blending Tissue		5.00	500	-
	K & Up	1 Class Set	Chalk pastels Class Set = 18 boxes for 36 Students		99.00	set	-
	K & Up	1 sheet per student (round to 100)	Cloud Printed Paper 6" x 9"		8.25	100	-
	K & Up	2 doz	Colored Pencil Sets		50.00	doz	-
	K & Up	1 Class Set	Cups 1 oz & 3 oz (to be used for templates) Class Set = 40		6.00	set	-
	<b>Audubon</b>						
	K & Up	1 per student (round to 500)	Blending Tissue		5.00	500	-
	K & Up	1 Class Set	Chalk pastels Class Set = 18 boxes for 36 Students		99.00	set	-
	3 & Up	2 doz	Colored Pencil Sets		50.00	doz	-
	K & Up	1 Set	Small Drawings for mid. & upper level		20.00	set	-
	<b>Kandinsky</b>						
	K & Up	4 doz	Black Markers - Fine Tip		8.00	doz	-
	3 & Up	1 per student	Black Stickers 3/4" (1000/bx.)		7.50	box	-
	3 & Up	1 per student (round to 500)	Blending Tissue		5.00	500	-
	3 & Up	1 Class Set	Chalk pastels Class Set = 18 boxes for 36 Students		99.00	doz	-
	3 & Up	2 doz	Colored Pencil Sets		50.00	doz	-
	K-2	2 doz	Crayon Sets - Plastic (24 colors)		74.00	doz	-
	K-2	1 Class Set	Paper Plates 6", Cups 1 oz & 3 oz. (to be used for templates) Class Set = 40		6.00	set	-
	<b>Nevelson</b>						
	3 & Up	1 Class Set	Cups 3 oz (to be used for templates) Class Set = 40		6.00	set	-
	<b>Mexican Murals</b>						
	K & Up	2 doz	Crayon Sets - Plastic (24 colors)		74.00	doz	-
	K-3	2 doz	Black Markers - Broad Tip		8.00	doz	-
	K-3	1 Class Set	Scalloped Edge Paper Plates 9" (to be used for templates) Class Set = 40		6.00	set	-
	4	1 Class Set	o Sanchez Picture (Class Set = 40)		15.00	set	-
	5 & Up	1 Class Set	Flower Boy Picture (Class Set = 20)		15.00	set	-
	5 & Up	1 Class Set	e Flower Girl Picture (Class Set = 20)		15.00	set	-
<b>0</b>	<b>TOTAL ARTISTS</b>						
			School Implementation Guide		75.00	ea	-
		1/in-service	Teacher Lesson Plans		75.00	ea	-
						<b>Subtotal</b>	-
						<b>Tax</b>	-
						<b>H &amp; D</b>	0.00
						<b>Total</b>	-

	Classes	# Artists	Price		
Activities		0	45.00	ea	-
Activities - K			45.00	ea	-
Lectures		0	375.00	ea	-
Half-Day Lecture			260.00	ea	-
Inservice			275.00	ea	-
Paper Prep	20 or less Classes		67.50	ea	-
Paper Prep	21 or more Classes		90.00	ea	-
Other					-
<b>Grand Total</b>					<b>\$0</b>



## Series 6 Packing List 2021-22

School Name  
Address  
City  
School Phone  
Contact  
Contact Phone

Oso Grande Elementary
30251 Sienna Parkway
Ladera Ranch
949-234-5966

Classes:  
# Artists

32
0

Select Artist	Artist Name	Amount Required for Lesson	Description	Amount Needed By School	Package Quantity
	<b>Escher</b>				
	K & Up	4 doz	Black Markers - Fine Tip		doz
	K & Up	2 doz	Crayon Sets - Plastic (24 colors)		doz
	<b>Magritte</b>				
	K & Up	1 per student (round to 500)	Blending Tissue		500
	K & Up	1 Class Set	Chalk pastels Class Set = 18 boxes for 36 Students		set
	K & Up	1 sheet per student (round to 100)	Cloud Printed Paper 6" x 9"		100
	K & Up	2 doz	Colored Pencil Sets		doz
	K & Up	1 Class Set	Cups 1 oz & 3 oz (to be used for templates) Class Set = 40		set
	<b>Audubon</b>				
	K & Up	1 per student (round to 500)	Blending Tissue		500
	K & Up	1 Class Set	Chalk pastels Class Set = 18 boxes for 36 Students		set
	3 & Up	2 doz	Colored Pencil Sets		doz
	K & Up	1 Set	Small Drawings for mid. & upper level		set
	<b>Kandinsky</b>				
	K & Up	4 doz	Black Markers - Fine Tip		doz
	3 & Up	1 per student	Black Stickers 3/4" (1000/bx.)		box
	3 & Up	1 per student (round to 500)	Blending Tissue		500
	3 & Up	1 Class Set	Chalk pastels Class Set = 18 boxes for 36 Students		doz
	3 & Up	2 doz	Colored Pencil Sets		doz
	K-2	2 doz	Crayon Sets - Plastic (24 colors)		doz
	K-2	1 Class Set	Paper Plates 6", Cups 1 oz & 3 oz. (to be used for templates) Class Set = 40		set
	<b>Nevelson</b>				
	3 & Up	1 Class Set	Cups 3 oz (to be used for templates) Class Set = 40		set
	<b>Mexican Murals</b>				
	K & Up	2 doz	Crayon Sets - Plastic (24 colors)		doz
	K-3	2 doz	Black Markers - Broad Tip		doz
	K-3	1 Class Set	Scalloped Edge Paper Plates 9" (to be used for templates) Class Set = 40		set
	4	1 Class Set	Diego Sanchez Picture (Class Set = 40)		set
	5 & Up	1 Class Set	Flower Boy Picture (Class Set = 20)		set
	5 & Up	1 Class Set	Flower Girl Picture (Class Set = 20)		set
<b>0</b>	<b>TOTAL ARTISTS</b>				
			School Implementation Guide		ea
		1/in-service	Teacher Lesson Plans		ea

# Art Masters Legacy

## Instructional Art Program Agreement

**School Name:** Wood Canyon      **School Year:** 2021-22      **Series:** 1  
**Contract Type:** Full Service

*To be presented with the Art Masters Legacy Art Education Program. All Art Masters Programs are fully compliant with the California Visual and Performing Arts Content Standards.  
 For use by Art Masters' contract client schools only. The unauthorized use, resale, reproduction or distribution of this right-of-authorship art education material is prohibited without the express written permission of Art Masters Legacy.*

ART MASTERS LEGACY SERVICES	PROGRAM DETAILS	
<b>Full Day - Lecture/Visual Media Assembly for each Artist:</b> Art Masters Legacy teacher-lecturers conduct and present a multimedia presentation assembly using art visuals, images and engrossing stories covering each artist and/or art subject at the school location.	6	Artists
<b>Classroom/Studio Art Activity for each Artist:</b> Art Masters Legacy teacher-artists conduct hands on studio art activities enabling students to create their own individual works of art in the manner of the master artist or art subject, using the same styles, techniques, media and disciplines.	16	Classes
<b>Supplies and Materials</b> Art Masters Legacy provides schools with the program-level-specific art supplies and materials at an additional cost. All Art Masters Legacy supplies and materials comply with California State Education's Product Safety Codes.	<b>As Requested for Series 1</b>	
<b>TOTAL CONTRACT:</b>	<b>\$7,719</b>	
Covid-19 Credit for missed classes (If applicable)		
<b>ADJUSTED TOTAL CONTRACT:</b>	<b>\$7,719</b>	
5% DISCOUNT IF PAID BY SEPTEMBER 1		
TOTAL CONTRACT IF PAID BY SEPTEMBER 1		
\$386		
\$7,333		

SCHOOL SHALL PROVIDE	
<b>Supplies and Materials:</b>	Schools must provide all the program-level-specific art supplies and material as specified in the art curriculum manuals.
<b>Volunteer or Faculty Coordinator:</b>	Volunteer/Coordinator will schedule the lectures and activities, coordinate supplies, and duplicates instructional materials.
<b>Facility Requirements:</b>	Lecturer/Visual Media Assemblies - adequate size room to accommodate the number of participating students. Storage room/cabinet for curriculum, art supplies and teaching materials. LCD Projector and/or Apple TV, Screen and Microphone to be provided
<b>Volunteers:</b>	Shall prepare and setup Studio Art Activity materials in accordance with the implementation guide.

CONDITIONS	
<b>Number of Classes:</b>	If the number of classes taught by Art Masters Legacy exceeds the original contract number, Art Masters Legacy shall adjust the contract pricing accordingly for the additional art supplies and services.
<b>Distant Learning:</b>	Due to the unpredictable nature of Covid-19, Art Masters Legacy is prepared to implement the lectures and activity lesson training virtually, if necessary.
<b>Cancellation Policy:</b>	Deposit is non-refundable but may be applied to future contracts. If cancelled after services have been rendered, a pro-rated amount will be refunded. Canceling future services with a requested for refund may be done so 1 month prior to lesson. Unused supplies may be returned for full refund minus the delivery fee. We understand that lessons and activities may need to be rescheduled, feel free to contact us and we can reschedule for you for no penalty.

PAYMENT SCHEDULE			
PLEASE - Only pay the Deposit from this installment Schedule. Class numbers and supplies could change. Changes will be noted on invoices. Contact Annette Crawford to receive an amended contract if this version doesn't match the invoices.			
Deposit - Due Upon Signing	\$300	2nd Installment - Due: Jan 15, 2022	\$2,473
1st Installment - Due: Oct 15, 2021	\$2,473	3rd Installment - Due: Apr 15, 2022	\$2,473

SCHOOL SIGNATURES		ART MASTERS LEGACY SIGNATURE	
		<i>Annette Crawford</i>	
Signature	Date	Annette Crawford	Date
Assistant Superintendent, School Leadership and Instruction, Elementary		<b>Art Masters Legacy</b>	949-616-5484
Title		<b>Business Manager</b>	
		admin@amteam.com	Employer ID: 47-4122041
Signature		Remit Payment to:	28081 Marguerite Pkwy
Date			#2486
Title		Art Masters Legacy	Mission Viejo
			CA, 92690

28081 Marguerite Pkwy #2486, Mission Viejo, CA 92690, (949) 547-1234

**Art Masters Legacy Instructional Art Program Agreement**

<b>Contract Type:</b>	1	1=Full Service	2=In Service
School Name:	Wood Canyon		
Address:	23431 Knollwood		
City:	Aliso Viejo	State:	CA Zip: 92656
Office Phone:		District:	

<b>PRINCIPAL INFO</b>		<b>SCHOOL ADMINISTRATIVE CONTACT</b>	
Name	Paul Foucart	Name	
Phone	949-448-0012	Phone	
Email	pbfoucart@capousd.org	Email	
		Custodian Name	
<b>SCHOOL PROGRAM COORDINATOR</b>			
Name			
Cell Phone			
Email			

NUMBER OF CLASSES CONDUCTED												
Grade	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	SDC	Total
# Classes	2	2	3	2	2	2	3					16

<b>Series 1 Selections</b> Lautrec Cézanne Monet Homer Van Gogh Picasso	<b>Series 2 Selections</b>	<b>Series 3 Selections</b>

<b>Series 4 Selections</b>	<b>Series 5 Selections</b>	<b>Series 6 Selections</b>

ART MASTERS - SCHOOL TEACHING SCHEDULE - DATES		
Program/Artist/Unit	Lecture/Assembly Dates	Studio Art Activity Dates
Lautrec		
Cézanne		
Monet		
Homer		
Van Gogh		
Picasso		

<b>Art Masters Legacy Lecturer:</b>	Lisa Muller	<b>Art Masters Legacy Activity Teacher:</b>	Jenna Grace
Lecturer Phone:	949-521-8076	Activity Teacher Phone:	949-939-5512

7/15/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services  
Prepared by: Stacy Yogi, Executive Director, State and Federal Programs

Date: September 15, 2021

Board Item: Contract for Professional Development Webinar with Literacy Resources, LLC

---

**HISTORY**

This is a new item. Literacy Resources is an educational publishing organization that offers a pre-kindergarten to second grade literacy curriculum called the Heggerty Phonemic Awareness curriculum that is currently used in more than 24,000 schools in the United States, Australia, and Canada. The Heggerty curriculum was founded by Michael Heggerty, a former classroom teacher who developed the phonemic awareness curriculum to support students with learning to read.

**BACKGROUND INFORMATION**

Heggerty’s mission is to equip teachers with effective and engaging products and professional learning opportunities that help prepare and empower students to become lifelong readers. “Bridge the Gap” curriculum was written as a resource to be used as targeted instruction during an intervention lesson to develop phonemic awareness and include phoneme isolation, blending and segmenting, and phoneme manipulation.

**CURRENT CONSIDERATIONS**

This item seeks approval of the Contract for Professional Development Webinar for a 1.5-hour Heggerty phonemic awareness training on September 30, 2021, for Wood Canyon Elementary School teachers and administrators. The training will equip teachers at Wood Canyon to provide intervention as articulated in the school’s Multi-tiered System of Support (MTSS) intervention plan to support students with Tiers 1 (universal) and 2 (targeted) academic support.

**FINANCIAL IMPLICATIONS**

The total cost for the Contract for Professional Development Webinar is \$1,500 funded by site Title I funds.

**STAFF RECOMMENDATION**

Approval of Contract for Professional Development Webinar with Literacy Resources, LLC.

**PREPARED BY:** Stacy Yogi, Executive Director, State and Federal Programs

**APPROVED BY:** Gregory Merwin, Associate Superintendent, Education and Support Services



**CONTRACT FOR PROFESSIONAL DEVELOPMENT: Webinar**

**Contract Date:** 06.09.2021

**Organization:** Capistrano USD: Wood Canyon Elementary  
(the "District")

**Address:** 23431 Knollwood  
Aliso Viejo, CA 92656

**Contact Name:** Paul Foucart

**Title:** Principal

**Topic:** Heggerty Tier 1 and BTG

**Presenter:** Erica Suarez and Marjorie Bottari

**Date & Time:** September 30th, 2021 1:30-3:00 PM PST Tier 1  
1:30-2:45 PM PST BTG

**Professional Fee:** \$1500. The District agrees to pay such amount to Literacy Resources, LLC within 30 days upon completion of the Professional Services. **A PO must be submitted two weeks prior to the training date.** Preferred payment methods include Direct Deposit (EFT/ACH), Credit Card, and E-Check. Physical checks are also accepted and should be payable to **Literacy Resources, LLC**.

**Handouts:** The District will duplicate the handout sent in advance for all participants. The District acknowledges and agrees that all copyright and other intellectual property rights in the materials within the handouts belong to Literacy Resources, and the District will not copy, distribute, display or modify the handouts except as provided herein or otherwise as approved by Literacy Resources in writing.

**Equipment:** A computer or tablet with a projector should be used to display the webinar to a group. Zoom is the online platform used to provide this webinar and the camera and speakers should be enabled prior to the start time of the webinar.

**Intellectual Property Rights & Webinar Recording:** The District will be provided with a recording of the webinar for 30 days following the scheduled date of the webinar. The District acknowledges and agrees that all copyright and other intellectual property rights in the recordings belong to Literacy Resources, and the District will not copy, distribute, display, perform or modify the recordings as provided herein or otherwise as approved by Literacy Resources in writing.

**Cancellation Policy:** The District acknowledges and agrees that cancellations made by the District up to 2 weeks (14 days) prior to the scheduled date of the webinar will be processed without penalty, and any prepayments made will be refunded in full. Cancellations made by the District less than 2 weeks (14 days) prior to the scheduled date of the webinar will be subject a charge equal to 100% of the professional fee – any prepayments made will not be refunded.\*

**\*Force Majeure:** In the event either party must cancel the scheduled webinar because of circumstances reasonably beyond its control, including but not limited to closures due to weather, closures due to pandemic, technical or power interruptions or malfunctions, strike, national emergencies, fire, flood, catastrophe, or acts of God, the District shall not be responsible for any cancellation fees or penalties. In the event of such an occurrence, each party agrees to make a good faith effort to reschedule professional services for a later date and time.

**Signatures:**

\_\_\_\_\_  
**District**  
**Stacy Yogi, Executive Director**  
 \_\_\_\_\_  
**Title**  
 \_\_\_\_\_  
**Date**

*Erica Suarez*  
 \_\_\_\_\_  
**Literacy Resources, LLC**  
 Literacy Specialist  
 \_\_\_\_\_  
**Title**  
 6.9.2021  
 \_\_\_\_\_  
**Date**

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services  
Prepared by: Peggy Baerst, Executive Director, Curriculum and Instruction, General and Special Education, PK-5

Date: September 15, 2021

Board Item: Agreement with Institute for Multi-Sensory Education

---

**HISTORY**

This a new item. The Orton-Gillingham teaching method includes instruction on the science of reading and the importance of a Structured Literacy program. Teacher outcomes include an understanding of how to assess and teach students with dyslexia as well as how to support students in all three tiers of academic intervention in literacy.

**BACKGROUND INFORMATION**

The District’s Multi-tiered System of Supports (MTSS) plan depends upon building capacity at every elementary school to develop and implement a systematic school-wide intervention and extension system. Orton-Gillingham training will provide the critical literacy strategies and skills to provide support and intervention to students in the fundamentals of literacy. Comprehensive training and materials in Orton-Gillingham will be provided for each elementary school’s Multi-Tiered System of Supports (MTSS) Specialist and Special Education Specialists on Orton-Gillingham. This training will support the implementation of academic interventions for students who need additional support in literacy, including students with dyslexia and students with dyslexic tendencies.

**CURRENT CONSIDERATIONS**

An agreement with the Institute of Multi-Sensory Education will provide a consultant that will offer virtual comprehensive trainings and materials for MTSS Specialists and Education Specialists on Orton-Gillingham. There are a total of 37 MTSS Specialists and 63 Education Specialists in elementary schools who will participate in a 5-day comprehensive Orton-Gillingham training. In order to cover Education Specialists with substitutes, half will be trained at the end of October and half will be trained at the end of November. This item seeks approval of Agreement with the Institute of Multi-Sensory Education for training by a consultant.

**FINANCIAL IMPLICATIONS**

The cost is approximately \$120,000 for trainer fees and materials, for training on October 25-29, 2021 and November 29-December 3, 2021, funded by Expanded Learning Opportunities fund.

**STAFF RECOMMENDATION**

Approval of Agreement with Institute for Multi-Sensory Education.

**PREPARED BY:** Peggy Baerst, Executive Director, Curriculum and Instruction, General and Special Education, PK-5

**APPROVED BY:** Gregory Merwin, Associate Superintendent, Education and Support Services





## Contract Agreement

This contract agreed to on September 7, 2021, is between the Institute for Multi-Sensory Education ("IMSE"), whose address is 24800 Denso Drive, Suite 202, Southfield, MI 48033, and the Capistrano Unified School District, whose address is 33122 Valle Road, San Juan Capistrano, CA 92675.

### IMSE Virtual Comprehensive Orton-Gillingham Training (30-hour)

A hands-on, personalized session that provides an understanding of IMSE's enhanced Orton-Gillingham method and the tools necessary to apply it in the classroom. A dynamic, IMSE Instructor teaches this training live using the virtual format Zoom. Teacher-student ratio is low in order to allow for questions and interaction between instructor and other participants. After participating in this training, teachers will be better able to assess, evaluate and teach children how to read, write, and spell proficiently.



#### Teachers will receive training with respect to:

- Phonemic awareness
- Multi-sensory strategies for reading, writing, and spelling
- Syllabication patterns for encoding / decoding
- Reciprocal Teaching for reading comprehension
- Multi-sensory techniques for sight words
- Student assessment techniques
- Guidelines for weekly lesson plans

#### Materials Provided by IMSE:

- *IMSE Comprehensive Training Manual*
- *IMSE Assessment Manual*
- *Recipe for Reading*
- *IMSE Comprehensive Syllable Division Word Book*
- Syllable Division Cards
- *Interventions for All: Phonological Awareness*
- IMSE Phoneme/Grapheme Card Pack
- Blending Board
- IMSE Decodable Readers Set 1: Digital Copy
- Interactive OG(2 years)
- Online Comprehensive Refresher(1 year)
- Weekly OG for 1 year (helpful weekly emails on implementing OG)

24800 Denso Drive, Ste 202, Southfield, MI 48033

T: 800-646-9788

**Training Technology Requirements:**

The attendees must have the following capabilities:

- Computer with a camera and speaker (cannot be iPhone or iPad)
- Good connectivity with WiFi
- Quiet place to work

**Participants will need to have available the following supplies for the first day of training:**

- Red crayon
- Green crayon
- Sticky notes
- Notebook
- Scissors
- Glue

**Cost:**

<b>Participants</b>	<b>Training Price</b>
20-24*	\$24,830.00
25-29	\$29,830.00
30-34	\$34,830.00
35-39	\$38,905.00
40-44	\$43,780.00

**\*Lower number of participant options are available (October-April).**

This is a flat fee which includes tuition, materials, shipping, and instructor travel. Materials are provided only for participants attending the training dates listed above. The district will be billed for the materials shipped. If the training runs with a smaller tier than anticipated, a refund will be issued only after remaining supplies have been returned to IMSE within two weeks of the final day of the training at:

IMSE c/o Shiptrex  
27222 Gloede Drive, Suite A  
Warren, MI 48088  
Tel 313.506.9595

24800 Denso Drive, Ste 202, Southfield, MI 48033  
T: 800-646-9788

The district is responsible for the expense of returning the supplies. Districts can also use extra supplies by sending teachers to virtual trainings before 3/31/22.

IMSE will prepare and ship training materials based on the agreed number of participants provided at least 30 days prior to the training start date. Additional participants are welcome, however, IMSE must be notified no less than 7 days prior to the training start date and express processing /shipping fees shall apply. If the attendance is less than the number of participants provided to IMSE by the School/School District, then all extra materials must be returned to IMSE, shipping and handling fees shall apply. Unless expressly authorized by IMSE in writing, in no event shall all or any part of the training be videotaped or recorded.

### **Confirmation of Training**

We require your signed contract within one month of the stated contract date. Until we have a signed contract with you, your contract/training date is not guaranteed.

### **Cancellation Policy**

IMSE requires a \$1000 cancellation fee, in the event that the School/School District cancels or reschedules the training within 30 days of the training start date.

IMSE shall have the right to cancel and/or reschedule the training in its sole discretion. If the School/School District cancels and/or reschedules the training within 30 days of the training start date, then the School/School district shall pay IMSE the \$1000.00 fee.

### **Intellectual Property**

IMSE provides various training and related materials, supplements, information, quizzes, tests, questions, articles, and other information including, but not limited to, *IMSE Comprehensive Training Manual*, *IMSE Assessment Manual*, *Recipe for Reading*, *IMSE Comprehensive Syllable Division Word Book*, *How to Teach Spelling*, and *IMSE Phoneme/Grapheme Card Pack* (the "Materials"). IMSE authorizes the School/School District to utilize the Materials in connection with the training and for use in the classroom only.

Unless expressly authorized by IMSE, the Materials shall not be copied or reproduced in any fashion. Further, the School/School District shall not modify the Materials in any way or reproduce, share, distribute or utilize them to perform unauthorized trainings.

The School/School District acknowledges that IMSE owns certain trademarks and copyrights hereinafter referred to as the "Intellectual Property."

The Intellectual Property includes all trademark registrations and unregistered trademark usages of IMSE, Reading Venture One LLC, INSTITUTE FOR MULTI-SENSORY EDUCATION, SENSATIONAL SAND, SEE HEAR FEEL THE DIFFERENCE including both word mark and design applications and other certain brands, trademarks and services marks owned and used by IMSE.

24800 Denso Drive, Ste 202, Southfield, MI 48033

T: 800-646-9788

The Intellectual Property further includes all copyrights, both registered and unregistered, owned and used by IMSE, any non-registered copyrights in the Materials, any and all authorized or unauthorized video and audio recording created by the School/School District discussing the Materials and any and all authorized or unauthorized modified Materials produced by the School/School District.

IMSE shall have and shall retain ownership of all right, title and interest in and to Materials and Intellectual Property enumerated herein.

Unless expressly indicated otherwise herein by IMSE, even if the School/School District has previously obtained IMSE's written permission to use any Materials, the School/School District agrees to obtain written consent each time before using the Materials enumerated above.

Except as expressly stated herein, the School/School District acknowledges that it has no right, title, or interest of any kind on any legal basis in or to the Materials or the Intellectual Property enumerated above.

Upon termination of this agreement, the School/School District agrees to immediately return to IMSE any printed and/or recorded Materials and/or Intellectual Property that the School/School District may have in its possession or control.

#### **Indemnification of IMSE**

The School/School District, and its successors and assigns shall indemnify and hold harmless IMSE and its members, managers, managing directors, directors, officers, agents, representatives, employees, affiliates, subsidiaries, successors, heirs and assigns from and against any and all claims, liabilities, losses, costs or expenses, including but not limited to actual attorney fees and related costs and expenses, and damages, whether known or unknown, joint or several, incurred by such parties and related to or arising in any manner whatsoever from the performance of this engagement.

IMSE may, but is not required, to engage at the expense of the School/School District separate counsel of our choice in connection with any legal matter to which this indemnification may relate.

#### **Limitation of Liability**

IMSE and any of its members, managers, managing directors, directors, officers, agents, representatives, employees, affiliates, subsidiaries, successors, heirs and assigns shall not be liable for any loss or damage except as is a direct result of IMSE's intentional breach of any material provision of this engagement or willful misconduct. In no case shall IMSE be liable for special, incidental, consequential, punitive or exemplary damages, including lost profits or lost savings, whether or not such are foreseeable or IMSE has been advised of the possibility of such damage. IMSE's liability, if any, under or in relation to this engagement and the services hereunder will be limited to the amount of payment actually received by IMSE in relation to this engagement.

24800 Denso Drive, Ste 202, Southfield, MI 48033

T: 800-646-9788

It is understood and agreed that each of the parties hereto is an independent contractor and that neither party is, nor will be considered to be an agent, distributor, partner, fiduciary, or representative of the other. Except as authorized herein, neither party will act or represent itself, directly or by implication, in any such capacity in respect of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other.

**Confidentiality**

The School/School District shall keep all Materials confidential, and shall not sell, publicize, upload, video record, audio record, loan, rent, giveaway, describe, summarize, or otherwise reveal the Materials or their contents, to any other person or entity. Any breach of these terms automatically terminates your authorized use of the Materials and may be subject to further action.

**Severability**

If any portion of this agreement is determined to be invalid or unenforceable, the parties agree that the remainder of this agreement will be valid and enforceable.

**Entire Agreement**

This agreement represents the entire understanding of the parties relating to the engagement and may not be amended or modified in any respect except in writing signed by the parties.

**Governing Law**

This agreement will be interpreted and construed under the laws of the State of Michigan. The parties further agree that in the event of a dispute regarding this engagement or under this agreement, jurisdiction will be in the United States District Court for the Eastern District of Michigan or the Circuit Court for the County of Oakland. IN ADDITION, THE PARTIES HERETO IRREVOCABLY WAIVE THE RIGHT TO TRIAL BY JURY IN ANY ACTION, PROCEEDING OR CLAIM ARISING OUT OF OR RELATING TO THIS AGREEMENT.

**Notices**

All notices required or permitted to be delivered under this agreement will be sent, if to IMSE or the School/School District, at the addresses set forth in this agreement or to such other name or address as may be given in writing to the other party. All notices under this agreement will be sufficient if delivered by electronic mail or overnight mail.

24800 Denso Drive, Ste 202, Southfield, MI 48033

T: 800-646-9788

---

**Dates of the Two Virtual Comprehensive Training are:**

October 25-29, 2021

November 29 - December 3, 2021

Daily Times 8:00 AM - 3:30 PM to include lunch and breaks  
in San Juan Capistrano, CA  
30 contact hours per training

---

Please sign and return the contract and the school purchase order as soon as possible to:

Email: [jessie@imse.com](mailto:jessie@imse.com)

**Signatures below indicate acceptance of the terms outlined in this contract agreement.**

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

Name: Cary Johnson, Assistant Superintendent,  
Curriculum and Instruction, Education and  
Support Services

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

Name: Jessica Brandon, IMSE Administrative Assistant

24800 Denso Drive, Ste 202, Southfield, MI 48033

T: 800-646-9788

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services

Prepared by: Meg Ervais, Executive Director, 6-12 and ATP, General Education and Special Education, Curriculum and Instruction

Date: September 15, 2021

Board Item: Income Agreement No. 51925 with Orange County Superintendent of Schools

---

**HISTORY**

This is a recurring item as needed. The District identifies students for the Gifted and Talented Program (GATE) as early as spring of their third grade year. Each elementary school provides cluster classes for GATE identified students in grades 4 and 5. Middle school students who are identified as GATE will be placed in accelerated language arts and social science classes with other students who meet the accelerated course performance criteria. All 6-8<sup>th</sup> grade students may also be placed in an accelerated mathematics class if they meet the District's placement criteria as determined by the CUSD math placement assessment.

Staff investigated different organizations in which GATE Teacher Certifications were offered. Orange County Department of Education (OCDE) was found to be the most affordable and versatile to offer this professional learning for teachers. OCDE offers flexible options for Orange County districts to become part of the Orange County GATE Collaborative. This GATE Certification Program is used in many Orange County districts including Tustin, Fullerton, Anaheim, Newport-Mesa, Huntington Beach City, Brea Olinda, and Magnolia.

The required certification content includes the characteristics and social-emotional needs of gifted learners, including underserved populations, differentiation of instruction, depth and complexity thinking skills, curriculum compacting, and universal themes.

**BACKGROUND INFORMATION**

The GATE Task Force, comprised of K-8 teachers, administrators, and parents, met over a 6 month period in early 2018. The goals of the Task Force were to address the recommendations of best practices regarding identification, programs, and pedagogy found in the GATE Program Review. As part of the program review, it was stated that effective GATE programming involves well-trained instructors, appropriate and challenging learning experiences for students, and a school environment that promotes both academic and social success. As a result, the GATE Task Force recommended teacher training be provided for all teachers of GATE students.

**CURRENT CONSIDERATIONS**

Staff recommends offering this successful certification program to 30 additional middle school teachers for the 2021-2022 school year. This is to include the 15 hours of seat time, plus lesson development, implementation, and portfolio development. In addition, another day is included to compensate the OCDE trainer for her time to provide feedback on the completion of assignments for a total of 3 days of contracted services.

### **FINANCIAL IMPLICATIONS**

The estimated total expenditure for this service is \$3,300 funded by Title II funds. This includes consultant fees, training, and materials for participants. The terms of the agreement are August 1, 2021, through June 30, 2022.

### **STAFF RECOMMENDATION**

Approval of Income Agreement No. 51925 with Orange County Superintendent of Schools.

**PREPARED BY:** Meg Ervais, Executive Director, 6-12 and ATP, General Education and Special Education, Curriculum and Instruction

**APPROVED BY:** Gregory Merwin, Associate Superintendent, Education and Support Services



CAPISTRANO UNIFIED SCHOOL DISTRICT  
INCOME AGREEMENT

This AGREEMENT is hereby entered into this 1st day of August, 2021, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to as SUPERINTENDENT, and the Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, California 92675, hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred to as the Parties.

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, SUPERINTENDENT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties hereby agree as follows:

1.0 SCOPE OF WORK. DISTRICT hereby engages SUPERINTENDENT as an independent contractor to perform the described work in the "Service Proposal", dated July 7, 2021, which is attached hereto as Exhibit "A" and incorporated herein by reference for the Division of Educational Services.

1 2.0 TERM. SUPERINTENDENT shall commence services on August 1, 2021,  
2 and end by June 30, 2022, subject to termination as set forth in this  
3 AGREEMENT.

4 3.0 PAYMENT. DISTRICT agrees to pay SUPERINTENDENT for services  
5 satisfactorily performed pursuant to Section 1.0 of this AGREEMENT a  
6 total sum not to exceed Three thousand three hundred dollars  
7 (\$3,300.00). Payment shall be at the rates described in Exhibit "A",  
8 "Service Proposal", which is attached hereto and incorporated by  
9 reference herein. Payment shall be mailed to: Orange County  
10 Superintendent of Schools, Attn: Accounting Manager, 200 Kalmus  
11 Drive, P.O. Box 9050, Costa Mesa, California 92628-9050, or at such  
12 other place as SUPERINTENDENT may designate in writing.

13 4.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT, in the performance of  
14 this AGREEMENT, shall be and act as an independent contractor.  
15 SUPERINTENDENT understands and agrees that he/she and all of his/her  
16 employees shall not be considered officers, employees or agents of  
17 the DISTRICT, and are not entitled to benefits of any kind or nature  
18 normally provided employees of the DISTRICT and/or to which  
19 DISTRICT'S employees are normally entitled, including, but not  
20 limited to, State Unemployment Compensation or Workers' Compensation.  
21 SUPERINTENDENT assumes the full responsibility for the acts and/or  
22 omissions of his/her employees or agents as they relate to the  
23 services to be provided under this AGREEMENT. SUPERINTENDENT shall  
24 assume full responsibility for payment of all federal, state and  
25 local taxes or contributions, including unemployment insurance,

1 social security and income taxes with respect to SUPERINTENDENT'S  
2 employees.

3 5.0 HOLD HARMLESS.

4 A. SUPERINTENDENT hereby agrees to indemnify, defend, and hold  
5 harmless DISTRICT, its Governing Board, officers, agents, and  
6 employees from liability and claims of liability for bodily injury,  
7 personal injury, sickness, disease, or death of any person or  
8 persons, or damage to any property, real personal, tangible or  
9 intangible, arising out of the negligent acts or omissions of  
10 employees, agents or officers of SUPERINTENDENT or the Orange County  
11 Board of Education during the period of this AGREEMENT.

12 B. DISTRICT hereby agrees to indemnify, defend, and hold  
13 harmless SUPERINTENDENT, the Orange County Board of Education, and  
14 its officers, agents, and employees from liability and claims of  
15 liability for bodily injury, personal injury, sickness, disease, or  
16 death of any person or persons, or damage to any property, real,  
17 personal, tangible or intangible, arising out of the negligent acts  
18 or omissions of employees, agents or officers of DISTRICT during the  
19 period of this AGREEMENT.

20 6.0 ASSIGNMENT. The obligations of the SUPERINTENDENT pursuant to  
21 this AGREEMENT shall not be assigned by the SUPERINTENDENT without  
22 prior written approval of DISTRICT.

23 7.0 COPYRIGHT/TRADEMARK/PATENT. DISTRICT understands and agrees that  
24 all matters produced under this AGREEMENT shall become the property  
25 of SUPERINTENDENT and cannot be used without SUPERINTENDENT'S express  
written permission. SUPERINTENDENT shall have all right, title and

1 interest in said matters, including the right to secure and maintain  
2 the copyright, trademark and/or patent of said matter in the name of  
3 the SUPERINTENDENT. DISTRICT consents to use of DISTRICT'S name in  
4 conjunction with the sale, use, performance and distribution of the  
5 matters, for any purpose and in any medium.

6 8.0 TOBACCO USE POLICY. In the interest of public health, the  
7 SUPERINTENDENT provides a tobacco-free environment. Smoking or the  
8 use of any tobacco products are prohibited in buildings and vehicles,  
9 and on any property owned, leased or contracted for by the  
10 SUPERINTENDENT pursuant to SUPERINTENDENT Policy 400.15. Failure to  
11 abide with conditions of this policy could result in the termination  
12 of this AGREEMENT.

13 9.0 NON-DISCRIMINATION. SUPERINTENDENT and DISTRICT agree that they  
14 will not engage in unlawful discrimination in employment of persons  
15 because of race, color, religious creed, national origin, ancestry,  
16 physical handicap, medical condition, marital status, or sex of such  
17 persons.

18 10.0 TERMINATION. Either party may terminate this AGREEMENT with or  
19 without cause with the giving of thirty (30) days written notice to  
20 the other party. DISTRICT shall compensate SUPERINTENDENT only for  
21 services satisfactorily rendered to the date of termination. Written  
22 notice by DISTRICT shall be sufficient to stop further performance of  
23 services by SUPERINTENDENT. Notice shall be deemed given when  
24 received by the SUPERINTENDENT or DISTRICT or no later than three (3)  
25 days after the day of mailing, whichever is sooner.

1 11.0 NOTICE. All notices or demands to be given under this AGREEMENT  
2 by either party to the other, shall be in writing and given either  
3 by: (a) personal service or (b) by U.S. Mail, mailed either by  
4 registered or certified mail, return receipt requested, with postage  
5 prepaid. Service shall be considered given when received if  
6 personally served or if mailed on the third day after deposit in any  
7 U.S. Post Office. The address to which notices or demands may be  
8 given by either party may be changed by written notice given in  
9 accordance with the notice provisions of this section. At the date  
10 of this AGREEMENT, the addresses of the Parties are as follows:

11 DISTRICT: Capistrano Unified School District  
33122 Valle Road  
12 San Juan Capistrano, California 92675  
Attn: Gregory Merwin

13 SUPERINTENDENT: \_\_\_\_\_  
14 Orange County Superintendent of Schools  
200 Kalmus Drive  
15 P.O. Box 9050  
Costa Mesa, California 92628-9050  
16 Attn: Patricia McCaughey

17 12.0 NON WAIVER. The failure of SUPERINTENDENT or DISTRICT to seek  
18 redress for violation of, or to insist upon, the strict performance  
19 of any term or condition of this AGREEMENT shall not be deemed a  
20 waiver by that party of such term or condition, or prevent a  
21 subsequent similar act from again constituting a violation of such  
term or condition.

22 13.0 SEVERABILITY. If any term, condition or provision of this  
23 AGREEMENT is held by a court of competent jurisdiction to be invalid,  
24 void, or unenforceable, the remaining provisions will nevertheless  
25 continue in full force and effect, and shall not be affected,  
impaired or invalidated in any way.

1 14.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall  
2 be governed by the laws of the State of California with venue in  
3 Orange County, California.

4 15.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits  
5 attached hereto constitute the entire agreement among the Parties to  
6 it and supersedes any prior or contemporaneous understanding or  
7 agreement with respect to the services contemplated, and may be  
8 amended only by a written amendment executed by both Parties to the  
9 AGREEMENT.

10 IN WITNESS WHEREOF, the Parties hereto set their hands.

11 DISTRICT: CAPISTRANO UNIFIED  
12 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT  
OF SCHOOLS

13 BY: \_\_\_\_\_

BY:  \_\_\_\_\_

14 Authorized Signature

Authorized Signature

15 PRINT NAME: Gregory Merwin

PRINT NAME: Patricia McCaughey

16 TITLE: Associate Superintendent, Edu. & Support  
17 Serv.

TITLE: Administrator

18 DATE: \_\_\_\_\_

DATE: August 5, 2021

19 Capistrano USD-Income (51925)22  
20 ZIP5

# EXHIBIT "A"



**Orange County Department of Education  
Educational Services Division  
Service Proposal**

**ORANGE COUNTY  
DEPARTMENT OF  
EDUCATION**  
200 KALMUS DRIVE  
P.O. BOX 9050  
COSTA MESA, CA  
92628-9050  
  
(714) 966-4000  
FAX (714) 432-1916  
www.ocde.us

**AL MIJARES, Ph.D.**  
County Superintendent  
of Schools

**TO:** Meg Ervais  
Capistrano Unified SD  
33122 Valle Rd  
San Juan Capistrano, Ca 92676  
(949) 234-9200

**FROM:** Julie Hull  
Orange County Dept of Ed  
200 Kalmus Drive  
Costa Mesa, Ca 92626  
714-966-4328

**DATE OF PROPOSAL:** 7/7/21

**PURPOSE:** GATE Certification Training

**AUDIENCE:** Teachers

**ESTIMATED NUMBER OF PARTICIPANTS:** 15

**LCAP PRIORITIES ADDRESSED:**

Conditions of Learning	Pupil Outcomes	Engagement
<input type="checkbox"/> Basic Services <input checked="" type="checkbox"/> Implementation of State Content Standards <input type="checkbox"/> Course Access	<input checked="" type="checkbox"/> Pupil Achievement <input type="checkbox"/> Other Pupil Outcomes	<input type="checkbox"/> Parental Involvement <input checked="" type="checkbox"/> Pupil Engagement <input type="checkbox"/> School Climate

**LEARNING CONTINUITY & ATTENDANCE PLAN PRIORITIES ADDRESSED:**

Continuity of Learning:	Mental Health & Social-Emotional Wellbeing
<input checked="" type="checkbox"/> In-Person Instruction <input type="checkbox"/> Distance Learning <input checked="" type="checkbox"/> Pupil Learning Loss	<input type="checkbox"/> Pupil & Family Engagement & Outreach <input type="checkbox"/> School Nutrition <input type="checkbox"/> Increased or Improved Services for Foster Youth <input checked="" type="checkbox"/> English Learners, and Low Income Students



**Multi-Tiered System of Support**

<b>Inclusive Academic Instruction</b> <input checked="" type="checkbox"/> <ul style="list-style-type: none"> <li>Identify a comprehensive assessment system</li> <li>Create and utilize teams</li> <li>Provide universal academic supports</li> <li>Provide supplemental interventions and supports</li> <li>Provide intensified interventions and supports</li> <li>Develop guideline to implement curriculum with universal design for learning (UDL)</li> </ul>	<b>Inclusive Behavior Instruction</b> <input checked="" type="checkbox"/> <ul style="list-style-type: none"> <li>Identify a comprehensive assessment system</li> <li>Create and utilize teams</li> <li>Provide universal behavior supports</li> <li>Provide supplemental interventions and supports</li> <li>Provide intensified interventions and supports</li> <li>Provide comprehensive behavior supports</li> </ul>	<b>Inclusive Social-Emotional Instruction</b> <input checked="" type="checkbox"/> <ul style="list-style-type: none"> <li>Identify a comprehensive assessment system</li> <li>Create and utilize teams</li> <li>Provide universal social-emotional supports</li> <li>Provide supplemental interventions and supports</li> <li>Provide comprehensive social-emotional development supports</li> </ul>
---	--	--

**ORANGE COUNTY  
BOARD OF EDUCATION**

MARI BARKE

REBECCA "BECKIE" GOMEZ

TIM SHAW

LISA SPARKS, PH.D.

KEN L. WILLIAMS, D.O.

**Administrative Leadership**

- Strong & Engaged Site Leadership
- Strong Education Support System

**Integrated Educational Framework**

- Fully Integrated Organizational Structure
- Strong & Positive School Culture

**Family & Community Engagement**

- Trusting Family Partnerships
- Trusting Community Partnerships

**Inclusive Policy Structure &**

- Strong LEA / School Relationship
- LEA Policy Framework



**NUMBER OF DAYS:** 18 hours

**PROPOSED TRAINING DATES:** Dates TBD

**LOCATION:** Capistrano Unified School District (2 days) & Virtual WebEx (2 sessions)

**GOAL(S):**

Certify Teachers in gifted research and pedagogy using the CA Department of Education's recommended GATE Standards & strategies.

Identify and serve the academic, behavioral and social emotional needs of students who are gifted.

Apply learning into lesson planning by layering GATE Strategies into current lessons.

**EXPECTED MEASURABLE OUTCOME(S):**

Upon completion of the course, participants will:

Understand the academic, social-emotional and behavioral needs of students who are gifted.

Use the GATE standards in tandem with grade level content standards by layering GATE strategies into grade level lessons.

Extend, enrich and enhance the content standards with GATE strategies.

**RESEARCH CITATION:**

According to NAGC: Although teachers try to challenge all students they are frequently unfamiliar with the needs of gifted children and do not know how to best serve them in the classroom. A national study found that 58% of teachers have received no professional development focused on teaching academically advanced students.

**ESTIMATED SERVICE COST: (# of Days x Rate) 21 hours**

**TOTAL: \$ 3,150.00**

Time	Amount
Hourly	\$150/hr per Consultant

**ESTIMATED MATERIALS COST: (Books, Printed Materials if OCDE printed) \$ 150.00**

**ESTIMATED TOTAL COST: SERVICE + MATERIALS = \$ 3,300.00**

**DETAILS:**

3 hours were added for the monitoring of the on-line platform and lesson evaluation.

There will be a \$25 fee (per participant) for make up courses using Canvas platform (if needed).

It is recommended that the district purchases a set of Depth & Complexity cards per participant from JTaylor Education: <https://www.jtayloreducation.com/> (15% discount with code: ocde2122)

**For Client Use: When this proposal is accepted, OCDE will create a contract for services.**

PROPOSAL ACCEPTED

Meg Ennis  
Authorized Signature

7/29/21  
Date

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services  
Prepared by: Stacy Yogi, Executive Director, State and Federal Programs

Date: September 15, 2021

Board Item: Master Service Agreement and Statement of Work for Language Line Services, Inc.

---

**HISTORY**

This is an annual item. Language Line Services, Inc. was founded in 1982 to help police officers communicate with Vietnamese refugees. In 2016, Language Line was acquired by Teleperformance, a French global leader in digital integrated business services. Teleperformance has stated that Language Line will continue to operate as a stand-alone business, headquartered in Monterey, California. The District began working with Language Line in 2020.

**BACKGROUND INFORMATION**

Language Line provides interpreting and translation services in over 200 languages.

**CURRENT CONSIDERATIONS**

The Master Service Agreement and Statement of Work with Language Line Services, Inc. will provide services from September 16, 2020, through June 30, 2021. Language Line will provide on-demand phone interpretation services in over 200 languages. The District has bilingual staff who conduct interpretation in Spanish and Farsi for parent meetings; however, there are students and parents who require translation in other languages, including Korean, Mandarin, French, Japanese, Russian, Vietnamese, German, and Italian. Language Line Services will provide on-demand phone interpretation services in these languages for parent meetings to support communication and engagement.

**FINANCIAL IMPLICATIONS**

The per minute usage fee for phone interpreting is \$0.94 per minute. An estimated annual usage cost of \$5,000 will be funded by Title III.

**STAFF RECOMMENDATION**

Approval of Master Service Agreement and Statement of Work for Language Line Services, Inc.

**PREPARED BY:** Stacy Yogi, Executive Director, State and Federal Programs

**APPROVED BY:** Gregory Merwin, Associate Superintendent, Education and Support Services

# Master Service Agreement

## Master Service Agreement with

Enter correct full legal name of Customer: Capistrano Unified School District

Language Line Services, Inc. (the “Company”) and you, the Customer (“Customer” or “you”) (together, the “Parties” and each a “Party”), agree that the terms and conditions below and in all attachments and addenda hereto will apply to the services provided by the Company to you under this Agreement.

### TERMS OF SERVICE

- 1. TERM OF AGREEMENT.** This Agreement is the Master Services Agreement for all the services currently offered by Company (the “Services”). Fees and any additional terms and conditions for each of the Services are identified in the respective Services Statements of Work, each of which is made a part of this Agreement. This Agreement and each of the Services you choose to receive from the Company will become effective upon the signing by you of this Agreement and the relevant Statement(s) of Work and will continue in effect until terminated under Section 12 (“Termination”). If you continue to request and receive Services after this Agreement has been terminated for any reason, this Agreement and the applicable Statement(s) of Work will continue in full force and effect.
- 2. PAYMENT TERMS.** Customer agrees to pay all undisputed invoiced charges for Services in full within thirty (30) days of the invoice date. Any disputed charges in an invoice must be identified to the Company within thirty (30) days of the invoice issue date or right to dispute will be waived by Customer. Customer shall not have the right to set-off any disputed amounts. Amounts subject to dispute once resolved will be (i) credited to Customer on the next invoice (if resolved in favor of Customer), (ii) added to the next invoice (if resolved in favor of Company) or (iii) as otherwise mutually agreed upon. Invoices will be sent to Customer’s billing address shown in **Schedule A** hereto, or to such other address as Customer may specify by giving written notice to Company to [CustomerCare@languageline.com](mailto:CustomerCare@languageline.com). If Customer will not be paying for any specific affiliates, those affiliate(s) must be identified on **Schedule A** and must enter into a separate Master Service Agreement with the Company. If Customer wants the Company to identify any such excluded affiliate(s) by a specific name in documentation, please provide a list of the affiliate(s) by name to the Company sales representative assigned to Customer.
- 3. USE OF SERVICES.** Customer warrants that it will **not** (i) resell the Services to any third parties; however, Customer may charge its own customers, clients or patients for the Services and/or (ii) use the Services in any manner that may violate any applicable law, rule or regulation. Customer and each affiliate will be assigned a Client Identification Number (“CID”) for use in ordering products and services. Customer shall be solely and fully responsible for charges resulting from the use of these CIDs, whether or not such use is authorized by Customer.
- 4. CONFIDENTIALITY.** If the Parties have not signed a Non-Disclosure Agreement, the Parties agree that during the term of this Agreement and thereafter, neither Party will disclose any of the other’s Confidential Information to any third party and each Party will use Confidential Information only for purposes specifically contemplated by this Agreement. These obligations do not apply to information that is expressly identified by a Party as not being confidential or that is in the public domain. If either Party has been requested to disclose or is required by discovery request in a litigation, subpoena, civil investigative demand or similar process to disclose any such information then that party so compelled may disclose such information without liability after giving reasonable notice to the other Party promptly to assert whatever objections the other Party desires to prevent such disclosure within such deadlines as are required by the governing statutes, rules or regulations. For purpose of this Agreement, the term “**Confidential Information**” means (a) information identified by a Party as being Confidential Information, (b) personally identifiable personal, financial, or health information protected under a law or regulation, including without limitation HIPAA, Graham-Leach-Bliley, and the General Data Protection Regulation (EU) 2016/679 (the “GDPR”), (c) the terms and conditions of this Agreement, (d) Company pricing for its Services, (e) information or data identified by a Party to the other as being “confidential,” and (f) and all of the information provided in any invoices or other documents or in oral communications between the parties relating to the Services. Customer is obligated to inform Company if providing any of the Services would be governed by the GDPR.
- 5. COMPANY PERSONNEL.** Customer understands and acknowledges that in providing the Services, the Company’s linguist workforce consists of its own employees, individual independent contractor linguists and linguists provided through trusted professional linguist staffing agencies, which are in and outside of the United States (collectively, “Company Personnel”). All Company Personnel are subject to the Company’s stringent quality control standards and certification criteria and Company is solely responsible for ensuring that that the terms and conditions of this Agreement are met. Customer hereby consents to the use of all Company Personnel by the Company.
- 6. RELATIONSHIP OF PARTIES.** The Parties are independent contractors, and nothing in this Agreement will be deemed to place

# Master Service Agreement

the Parties in the relationship of employer-employee, principal-agent, partners or joint venturers. Each Party will be responsible for paying its own payroll taxes, disability insurance payments, unemployment taxes, any employee benefits (if applicable) and other similar taxes, benefits or charges.

- 7. LIMITED WARRANTIES AND LIABILITY.** THE COMPANY WILL PERFORM ALL OF THE SERVICES IN A PROFESSIONAL MANNER CONSISTENT WITH INDUSTRY STANDARDS. THE COMPANY MAKES NO OTHER REPRESENTATION, WARRANTY OR GUARANTEE, EXPRESS OR IMPLIED, OF ANY KIND, AND THE COMPANY SPECIFICALLY DISCLAIMS ANY WARRANTY OR CONDITION OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. CUSTOMER ACKNOWLEDGES THAT INTERPRETATIONS, TRANSLATIONS, AND LOCALIZATIONS MAY NOT BE ENTIRELY ACCURATE IN ALL CASES AND THAT EVENTS OUTSIDE OF THE CONTROL OF LANGUAGE LINE MAY RESULT IN UNCOMPLETED OR INTERRUPTED SERVICE. EXCEPT FOR THE PARTIES' OBLIGATIONS UNDER SECTIONS 4 (CONFIDENTIALITY), 8 (INDEMNIFICATION) AND CUSTOMER'S OBLIGATIONS UNDER SECTION 2 (PAYMENT TERMS), AND TO THE EXTENT NOT PROHIBITED BY APPLICABLE LAW, EACH PARTY'S AGGREGATE LIABILITY TO THE OTHER FOR CLAIMS RELATING TO THIS AGREEMENT, WHETHER FOR BREACH OR IN TORT AND INCLUDING BUT NOT LIMITED TO NEGLIGENCE, SHALL BE LIMITED TO THE GREATER OF THE AMOUNT INVOICED TO OR PAID BY CUSTOMER TO THE COMPANY WITHIN THE PREVIOUS 12 MONTHS AND EXCEPT AS IS PROHIBITED BY LAW OR SUBJECT TO A PARTY'S OBLIGATIONS UNDER SECTION 7 (INDEMNIFICATION), NEITHER PARTY WILL BE LIABLE FOR ANY INDIRECT, PUNITIVE, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGE IN CONNECTION WITH OR ARISING OUT OF THIS AGREEMENT (INCLUDING LOSS OF BUSINESS, REVENUE, PROFITS, USE, DATA OR OTHER ECONOMIC ADVANTAGE), HOWEVER IT ARISES, WHETHER FOR BREACH OR IN TORT, EVEN IF THAT PARTY HAS BEEN PREVIOUSLY ADVISED OF THE POSSIBILITY OF SUCH DAMAGE. LIABILITY FOR DAMAGES SHALL BE LIMITED AND EXCLUDED, EVEN IF ANY EXCLUSIVE REMEDY PROVIDED FOR IN THIS AGREEMENT FAILS OF ITS ESSENTIAL PURPOSE.
- 8. INDEMNIFICATION.** The Parties each agree to hold harmless and indemnify the other Party and their respective officers, directors, employees, affiliates and agents from and against any claims, causes of action, damages, costs, fees, expenses, settlement or any other form of damage or expense relating to (a) a third party claim for an intellectual property violation or a breach of Section 4 of this Agreement ("Confidentiality"), (b) a claim by an employee, vendor or agent of one Party asserted against the other Party, or (c) the fraudulent or intentionally wrongful act of any kind by the employee or agent of one Party resulting in damages to the other Party. Company will not be liable for intellectual property infringement arising merely from the Company's interpretation or translation of Customer communications or documents, respectively. The Company maintains extensive global insurance coverage for all its Services. A copy of the Certificate of Insurance will be supplied to Customer upon request.
- 9. PUBLICITY.** Customer agrees that the Company may use Customer's name and/or corporate logo on Company's website and marketing materials and upon Company's reasonable request will provide a testimonial regarding Company's Services for use in Company's marketing of its Services.
- 10. ASSIGNMENT.** Neither Party may assign this Agreement without the prior written consent of the other Party, except that the Company may assign its right to payment to an affiliated company and, either Party may assign this Agreement to a successor company without consent, provided that the successor company ratifies and assumes this Agreement in its entirety and provides notice of the assignment to the other Party.
- 11. ACQUISITION OR MERGER OF CUSTOMER.** If Customer is acquired by or merged into an existing Company customer or acquires an existing Company customer, the terms and conditions of this Agreement, including pricing as set out in the applicable Services Statements of Work, shall remain unaffected unless the Parties otherwise agree in a written amendment to this Agreement.
- 12. TERMINATION.** Either Party may terminate this Agreement (a) on one hundred twenty (120) days' notice for any reason, or (b) on thirty (30) days' written notice if the other Party has not cured the breach in 30 days, or if the breach cannot be cured in thirty (30) days, on the date agreed on by the Parties for cure to be completed. Upon termination of this Agreement for any reason, Customer shall pay the final invoice from the Company within thirty (30) days of the receipt of the final invoice. Any disputed charges must be identified by Customer within the thirty (30) day period. The Parties will use good faith efforts to resolve any disputed charges within the thirty (30) day period and any adjustment paid or credited will be made within thirty (30) days after the dispute has been resolved.
- 13. ADDITIONAL TERMS.** (a) **WAIVER OR DELAY.** Any express waiver or failure to exercise promptly any right under this Agreement will not create a continuing waiver or any expectation of non-enforcement. (b) **SURVIVAL OF OBLIGATIONS.** The obligations of the Party under this Agreement which by their nature should continue beyond the termination or expiration of this Agreement will remain in effect after termination or expiration. (c) **NO THIRD-PARTY BENEFICIARIES.** Neither this Agreement nor the provision of Services shall be construed to create any duty or obligation on the part of Company to any third parties, including, without limitation, any persons participating in or the subject of conversations for which Services are provided, and except as provided by law, does not provide any third party with any right, privilege, remedy, claim or

# Master Service Agreement

cause of action against Company, its affiliates or their respective successors. (d) **CHOICE OF LAW.** Any action arising out of this Agreement, as well as the validity, construction and interpretation of this Agreement, will be governed by California law relating to contracts made in the State of California and controlling U.S. federal law. No choice of law rules of any jurisdiction will apply. (e) **BINDING EFFECT.** This Agreement shall be binding upon the parties hereto, their successors, or assigns, and upon any and all others acting by or through them, or in privity with them, or under their direction. (f) **CONSTRUCTION.** This Agreement is deemed to have been drafted jointly by the parties. Any uncertainty or ambiguity shall not be construed against either Party based on the attribution of drafting by either Party. (g) **COUNTERPARTS; HEADINGS.** This Agreement may be executed in counterparts and as so executed shall constitute one agreement, binding on all parties. The Headings have no substantive effect and are used merely for convenience. (h) **FORCE MAJEURE.** A Party is not liable under this Agreement for non-performance or delayed or interrupted performance caused by events or conditions beyond that Party's control if the Party makes reasonable efforts to perform. This provision does not relieve Customer of its obligation to make all payments then owing when due. (i) **NOTICES.** All notices to be given under this Agreement must be in writing and addressed as follows: (a) to Company at One Lower Ragsdale Drive, Bldg. 2, Monterey, CA 94930 Attn: Contract Administration, or by e-mail to [customercare@languageline.com](mailto:customercare@languageline.com) with a copy to [contractadministrationteam@languageline.com](mailto:contractadministrationteam@languageline.com), and (b) to Customer at the address or e-mail shown on **Schedule A** for the Operations Contact, or the most current address provided by Customer to Company. Any notices sent by overnight courier (such as FedEx, DHL, USPS, etc.), or by first class mail, postage prepaid, is effective upon deposit with the post office or the overnight courier and any notice sent by e-mail shall be effective on the date the e-mail is sent except that any e-mail sent on a weekend or holiday shall be effective on the next business day. (j) **COMPLIANCE.** Language Line Services, Inc., is an equal opportunity employer and federal contractor. Consequently, as and if applicable, the parties will abide by the requirements of Title 41 of the United States Code of Federal Regulations (CFR) §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a), which are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, creed, sex, sexual orientation, gender identity, or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. If and as applicable, the parties will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

- 14. ENTIRE AGREEMENT.** This Agreement, including all Schedules and Services Statements of Work, constitute the parties' entire agreement relating to its subject matter. It supersedes all prior or contemporaneous oral or written communications, proposals, conditions, representations and warranties and prevails over any conflicting or additional terms of any quote, order, acknowledgment, or other communication between the parties relating to its subject matter during the term of this Agreement. No modification to this Agreement will be binding unless in writing and signed by an authorized representative of each Party. If any provision, or part thereof, in this Agreement is held to be invalid, void or illegal, it shall be severed from this Agreement and shall not affect, impair, or invalidate any other provision, or part thereof, and it shall be replaced by a provision which comes closest to the severed provision, or part thereof, in language and intent, without being invalid, void, or illegal.
- 15. AUTHORIZATION.** The person signing this Agreement on behalf of Customer certifies that such person has read, understood, and acknowledged all of its terms and conditions, and is fully authorized to execute this Agreement on behalf of and bind the Customer to all its terms and conditions. Both parties agree that the delivery of the signed service agreement by facsimile or e-mail or use of a facsimile signature or other similar electronic reproduction of a signature or electronic signature shall have the same force and effect of execution and delivery as an original signature, and in the absence of an original signature, shall constitute the original signature.

Capistrano Unified School District	Language Line Services, Inc.
Accepted and agreed to date:	Accepted and agreed to date:
Signature:	Signature:
Gregory Merwin	Bonaventura A. Cavaliere
Associate Superintendent of Education & Support Services	CFO

# Master Service Agreement

## Schedule A

Enter correct full legal name of Customer: Capistrano Unified School District

### CUSTOMER CONTACT INFORMATION

Operations Contact	Billing Contact <input type="checkbox"/> Same as Operations Contact
Stacy Yogi	Patricia Effenberger
Executive Director State and Federal Programs	Staff Secretary
949-234-9244	949-234-9259
949-489-0467	949-489-0467
syogi@capousd.org	paeffenberger@capousd.org
33122 Valle Road	33122 Valle Road
San Juan Capistrano, CA 92675	San Juan Capistrano, CA 92675

### Sales Tax Exempt Status

No

Yes - If yes, please include a copy of your sales tax exempt certificate.

**Excluded Affiliates** - Please identify affiliates, whose use of the Services will NOT be paid by you. Please identify any additional affiliates in a separate page(s) and attach to this document.

**1ST AFFILIATE - Name:**

Address, City, State, and Zip:

Contact Name, Phone, and E-mail:

**2ND AFFILIATE - Name:**

Address, City, State, and Zip:

Contact Name, Phone, and E-mail:

**3RD AFFILIATE - Name:**

Address, City, State, and Zip:

Contact Name, Phone, and E-mail:

# Statement of Work LanguageLine® Phone<sup>SM</sup> and InSight Video

## Interpreting®

Enter correct full legal name of Customer: Capistrano Unified School District Per CA Multiple Award Schedule (CMAS) 4-07-03-0249A Supplement No.6	Customer number if applicable: 22481
--	--------------------------------------

This Statement of Work is subject to the Master Service Agreement between you, the Customer (“Customer” or “you”) and Language Line Services, Inc. (“Company”). This document is the sole document that reflects pricing for these services, and must be signed by an authorized representative from you, the Customer. Pricing is only final upon a signature by an authorized officer of Language Line Services. Pricing changes, if any, will be made on next full monthly billing cycle.

The following apply to **both** LanguageLine® Phone<sup>SM</sup> Interpreting and LanguageLine InSight Video Interpreting® (InSight®)

1. **PRICE PER MINUTE.** Price per minute is based on the language requested. Price per minute does not include international call fees.
2. **PAPER INVOICE CHARGE.** Electronic invoices are provided free of charge. If paper invoices are preferred, fees apply. . \$1.75
3. **FINANCE CHARGE.** Finance charges are applied to any past due balances. Interest will accrue from the date on which payment is due at a rate equal to the lesser of 1.5% per month or the maximum rate permitted by applicable law.
4. **OPTIONAL CUSTOMIZED REPORT CONFIGURATION**
  - Report setup (per hour) ..... \$250.00
  - Report maintenance (monthly) ..... \$30.00
5. **OPTIONAL TRAINING ASSISTANCE AND MATERIALS**
  - Customized reference and support materials development (per hour) ..... \$179.00
  - Training/awareness assistance (on site per day/per trainer) ..... \$500.00

### LanguageLine® Phone<sup>SM</sup> Interpreting

The following fees apply solely to LanguageLine® Phone<sup>SM</sup> Interpreting

1. **ENROLLMENT AND SETUP PACKAGES**
  - One time setup charge per Customer.....(waived)
  - Fee for each subsequent Client Identification Number with corresponding statement.....(waived)
2. **CLIENT IDENTIFICATION NUMBER.** Monthly minimum charge per Client Identification Number.....(waived)
3. **PLATFORM ACCESS CHARGE.** Platform access per call.....(waived)
4. **LONG DISTANCE DIAL OUT.** Long distance dial out charge applied per dial out (in addition to per minute charges)...(waived)
5. **FCC SURCHARGE AND FEES.** Fees that Language Line Services has or will pay to these third parties: surcharges, fees, taxes, payments to the Universal Service Administrative Company (USAC).....(waived)
6. **OPTIONAL INTERPRETER APPOINTMENT AT SPECIFIC TIME**
  - Applied per appointment ..... \$100.00
  - Cancellation per appointment will be charge \$200 for any missed appointment ..... \$200.00

#### Per Minute Usage Fees for LanguageLine Phone Interpreting and InSight® Audio Interpreting

Tiers	Languages	Per Minute Charge
1	Spanish	\$0.94
2	Chinese (Mandarin and Cantonese), French, Japanese, Polish, Russian, and Vietnamese	\$0.94
3	Armenian, Cambodian, German, Haitian Creole, Italian, Korean, and Portuguese	\$0.94

# Statement of Work LanguageLine® Phone<sup>SM</sup> and InSight Video

## Interpreting®

4	Farsi, Tagalog, Thai, Urdu, and all other languages	\$0.94
---	---	--------

{CONTINUED ON NEXT PAGE}

### InSight Video Interpreting®

The following fees apply solely to LanguageLine InSight Video Interpreting®.

#### Per Minute Usage Fees for LanguageLine InSight Video Interpreting®

Tiers	Languages	Per Minute Charge
1	American Sign Language	\$2.95
2	Spanish	\$1.85
3	All other languages	\$1.95

**1. ACTIVATION.** Please check the appropriate box below to indicate your choice for monthly service fees or a one-time activation fee.

- Monthly Service Fees (applied monthly per Client Identification Number based on the total number of activated devices):
- Up to 10 Activated Devices .....(waived) –
  - Up to 100 Activated Devices.....(waived)
  - 101+ Activated Devices.....(waived)

**OR**

- One-time Activation Fee for Unlimited Device Activations (applied per Customer).....(waived)

#### Optional

**2. EQUIPMENT.** Equipment Purchase (Customer-Owned) and Lease (Language Line-Owned) options are available. All equipment requests must be submitted in writing over the term of the contract, and the appropriate fees will apply.

- Customer-Supplied: Purchased by the Customer from a supplier other than Language Line Services.
- Customer-Owned: Purchased by the Customer from Language Line Services.
- Language Line-Owned: Leased by the Customer from Language Line Services.

**3. EQUIPMENT LEASE FEES.** A monthly lease fee per unit applies, and the equipment remains the property of Language Line Services:

- iPad and Interpreter on Wheels® Stand .....  

\$75.00/month – iPad and Table Top Stand

..... \$45.00/month



# Statement of Work LanguageLine® Phone<sup>SM</sup> and InSight Video

## Interpreting®

OR

**EQUIPMENT PURCHASES.** The following Equipment is available for purchase from Language Line. Standard rates at the time of purchase will apply. Upon depletion of current equipment models and release of new equipment models, updated pricing (if applicable) will automatically apply. Details will be available from your Account Executive.

- 32GB 6th Generation iPad (9.7-inch, Wi-Fi Only) with Screen Protector (Models: MR7G2LL/A or MR7G2CL/A) . \$425.00
- 64GB iPad Pro (12.9-inch, Wi-Fi Only) with Screen Protector (Model: MTEM2LL/A) ..... \$1,250.00
- 9.7-inch Screen Protector (Model: SP-AGF-APL-IDP9-2) ..... \$15.00
- 12.9-inch Screen Protector (Model: ID70WS-F00) ..... \$40.00
- Interpreter on Wheels® Stand with LanguageLine TrueSound™ (Model: 185-00630 or 185-00907) ..... \$995.00
- Table Top Stand with Enclosure (Models: 303W75/185-00671 or 303W290SEnw-KIT) ..... \$225.00
- Table Top Stand without Enclosure (Models: 303W or 303W75) ..... \$100.00
- TrueSound™ Audio Amplification Enclosure (Models: 185-00597, 185-00670, or 185-00671) ..... \$195.00
- 12.9-inch iPad Enclosure (Model: 290SEnw-KIT) ..... \$125.00

### Additional Terms and Conditions for InSight®

1. **TERMS REGARDING SOFTWARE APPLICATION.** The Services are provided by Language Line through a desktop and/or tablet application (the “App”). The App must be downloaded by Customer to Customer-Supplied or Customer-Owned devices to use The Services. Customer agrees (a) that it will not make any copies of the App or attempt to reverse engineer it or make any changes to it; and (b) that the following uses of the Services are prohibited: the transmission of any message or other material which constitutes an infringement of any copyright or trademark; an unauthorized disclosure of a trade secret; the transfer of information or technology abroad in violation of any applicable export law or regulation; a violation of Section 223 of the Communications Act of 1934, as amended, 47 U.S.C. Section 223, or other criminal prohibitions regarding the use of telephones to transmit obscene, threatening, harassing or other messages specified therein; a libelous or slanderous statement; or a violation of any other applicable statute or government regulation.
2. **INTELLECTUAL PROPERTY RIGHTS.** Customer acknowledges and agrees that the App, and the LanguageLine TrueSound™, NotePad™, InSight® and Interpreter on Wheels® trademarks (collectively, the “Trademarks”) are exclusively owned by Language Line, and that neither this Agreement, nor Customer’s use of the Services, the App or the Equipment grants to Customer any right, title, or interest in or to the Services, the Equipment, the App, the Trademarks, or any of the other technology, systems, processes or other aspect of the Services, including but not limited to any intellectual property rights therein (collectively, the “LanguageLine Properties”). Customer expressly agrees that it shall not assert any rights in any of the LanguageLine Properties, or challenge LanguageLine’s rights in or the validity of any of the LanguageLine Properties in any country, nation, or jurisdiction in the world, and Customer agrees that it shall not directly or through others copy, decompile, reverse engineer, disassemble, modify, or create derivative works of the App, or any aspect thereof. This provision Paragraph shall survive the expiration of this Agreement and will continue to apply after the Agreement ends.
3. **ENCRYPTION.** Language Line acknowledges that encryption is built into the App and the Services platform, ensuring the security of the live video as it traverses the Internet. This encryption allows Language Line to fulfill its obligation under any Customer Business Associate Agreement (“BAA”) with respect to the Services. Language Line does not record the video call and therefore has no record of the call content. With respect to the App’s electronic NotePad™ function, written information relayed during the call is also encrypted. As with the live video, no recording is made of information written on the NotePad™ and therefore this information cannot be retrieved after the call’s completion.
4. **TRANSMISSION RELEASE.** Customer acknowledges that the use of the Services requires that the user’s voice, likeness and/or image as well as the user’s personally identifiable information is or will be transmitted over the Internet. Customer hereby authorizes Language Line to transmit each user’s voice, likeness, image and/or personally identifiable information over the Internet solely for the purpose of the Services, and Customer agrees to obtain such privacy consents, releases and approvals as may be required to obtain authorization from each user to transmit all of the foregoing for purposes of the Services. Customer shall indemnify and hold harmless Language Line and its affiliates and their respective employees from

# Statement of Work LanguageLine® Phone<sup>SM</sup> and InSight Video

## Interpreting®

all costs, fees, expenses, and damages of any nature whatsoever related to any claims relating to the unauthorized use of the image, likeness, voice and/or personally identifiable information of any Customer employee, agent, contractor, patient, customer, client or other user of the Services under Customer’s control. This Paragraph shall survive the expiration of this Agreement.

5. **RESPONSIBILITY FOR UNAUTHORIZED USE.** Customer will safeguard its use of the Services against use by unauthorized persons and will be responsible for charges resulting from use of its Services, whether or not such use is authorized.
6. **AVAILABILITY OF SERVICES.** The Services may not be available at all times due to interruptions, technical problems, and/or system upgrades and maintenance. All interpreters provided in conjunction with the Services may not be available at all times and interpreters will be assigned solely by Language Line.
7. **QUALITY CONTROL.** Customer acknowledges that Language Line from time to time will monitor calls made through the Service for purposes of quality control.
8. **EQUIPMENT TERMS (applies to InSight® Application with Equipment Lease/Language Line-Owned option only).** Language Line agrees to supply the iPads, stands and any other equipment mutually agreed upon by Language Line and Customer (collectively, the “Equipment”) for the duration of the contract for a monthly lease fee. The parties acknowledge and agree that this Equipment remains the sole property of Language Line and will be returned to Language Line, undamaged, upon termination of the contract, unless superseded by a purchasing agreement. The parties agree that the Equipment will be used for the sole and exclusive purpose of providing Language Line remote interpreting services and may not be configured and/or altered for any other purpose without express prior written consent from Language Line. Language Line will enroll Language Line-owned iPads in Language Line’s MDM (Mobile Device Management) system. Customer agrees that Equipment will be kept only at Customer address(es) listed in this Agreement. From time to time, upon twenty-four (24) hours’ notice to Customer, Language Line, during a Customer’s regular business hours, may enter the Customer’s premises where the Equipment is located to inspect and maintain Equipment. Language Line warrants that Equipment shall be free from defects in materials and workmanship, except when (i) Equipment has been altered or modified without written approval from Language Line, or (ii) Equipment has been used by a person or entity other than the Customer or other permitted users. Customer assumes and bears all risk of loss and/or damage of Equipment, other than normal wear and tear, from the time that Equipment is delivered until returned to Language Line following the expiration of the contract. Failure to return the Equipment in normal working order will result in the billing of the Customer for the full retail cost of the Equipment, which Customer hereby agrees to pay. Customer agrees that the sole and exclusive remedy for damages or loss shall be limited to the repair or replacement of the Equipment and acknowledges that Language Line reserves all rights and remedies to re-take possession of the Equipment if Customer fails to pay any undisputed invoiced amounts owed hereunder and Customer waives any legal claims for damages in connection therewith.

Please confirm your tax exempt status by checking one of the boxes below, and providing the necessary supporting documentation.

Tax Exempt Status	
<input type="checkbox"/> No	<input type="checkbox"/> Yes - If yes, please include a copy of your tax-exempt determination letter or certificate.

The person signing this agreement certifies that such person has read, and acknowledged all terms and conditions, that he or she has read and understands all of the terms and conditions and is fully authorized to execute this Agreement on behalf of and bind the Customer to all its terms and conditions. Both parties agree the delivery of the signed service agreement by facsimile or e-mail shall have the same force and effect of execution and delivery as the original signature.

# Statement of Work LanguageLine® Phone<sup>SM</sup> and InSight Video

## Interpreting®

Capistrano Unified School District	Language Line Services, Inc.
Accepted and agreed to date:	Accepted and agreed to date:
Signature:	Signature:
Print Name: Gregory Merwin, Ed.D.	Bonaventura A. Cavaliere
Title: Associate Superintendent Education & Support Services	CFO

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services  
Prepared by: Stacy Yogi, Executive Director, State and Federal Programs

Date: September 15, 2021

Board Item: Purchase Contract with Imagine Learning

---

**HISTORY**

This is an annual item. Imagine Learning was founded over 15 years ago and has been helping students acquire, develop, and strengthen the language skills necessary to fully participate in academic settings and prepare for college and careers through adaptive digital curriculum and assessment.

**BACKGROUND INFORMATION**

Imagine Language and Literacy is a product from Imagine Learning that is an adaptive learning solution that accelerates reading and language proficiency. It is designed to supplement core literacy instruction and provides instruction and practice in all four domains of literacy: reading, writing, listening, and speaking. Through a systematic approach to vocabulary, grammar, and language conventions, Imagine Language and Literacy explicitly teaches students the skills that are critical to reading comprehension and language proficiency, empowering them to learn across all subject areas. Imagine Language and Literacy delivers explicit, targeted instruction to each student through personalized learning paths that continually adapt based on performance. Strategic scaffolding and support further personalize the learning experience.

The Imagine Language and Literacy program was provided to District students since 2015 to support English learners K-12 who are new to the United States (within the past 12 months) or are Level 1 on the English Language Proficiency Assessments for California (ELPAC). Imagine Language and Literacy provides English learners explicit instruction in English phonemes, vocabulary through extensive direct instruction, multimedia examples and connected text. Grammar lessons focus on areas of challenge such as regular and irregular verbs, plurals, and subject-verb agreement.

**CURRENT CONSIDERATIONS**

Staff recommends approval of the Purchase Contract with Imagine Learning to continue services during the 2021-2022 school year. The Imagine Language and Literacy solution will continue to support approximately 80 students in elementary school who are new to the United States (within

the past 12 months) or are Level 1 on the English Language Proficiency Assessments for California (ELPAC).

### **FINANCIAL IMPLICATIONS**

The cost is \$150 per license, and the total cost for 400 licenses is \$60,000. Professional development webinar training costs \$750. A discount of \$12,000 is included and the total cost is \$52,500 funded by Title III funds.

### **STAFF RECOMMENDATION**

Approval of Purchase Contract with Imagine Learning.

**PREPARED BY:** Stacy Yogi, Executive Director, State and Federal Programs

**APPROVED BY:** Gregory Merwin, Associate Superintendent, Education and Support Services

## Purchase Contract

### Agreement Terms:

This purchase contract (“**Agreement**”) documents a purchase made by Capistrano Unified School District (CA) (“**Customer**”) from Imagine Learning, Inc. (“**Company**”). In exchange for the consideration described on #212844 (a copy of which is attached hereto as “**Exhibit A**”), and subject to the terms (including product information, license numbers, payment amounts, payment deadlines, and rates for future years if applicable) listed thereon, Company will provide Customer access to the named education software products.

This Agreement may be revoked by Company if the conditions (such as deadlines for signature of this Agreement, deadlines for Company’s receipt of a Customer-approved purchase order, etc.) outlined on **Exhibit A** are not met.

### Onboarding, Implementation, Training, and Support information:

**Onboarding.** Once we receive your purchase contract, one of our Customer Experience Specialists will contact you to begin the onboarding process.

**Implementation and Training Services.** Customer’s purchase of Company’s software product(s) includes implementation and virtual training services. Any additional onsite training or professional development will be noted on **Exhibit A**.

**Support and Upgrades.** As part of Customer’s purchase of licensed software under the Agreement, Company will, throughout the term of the Agreement, provide the following:

1. Imagine Learning Customer Care is available by telephone at 1-866-ILSUPPORT (1-866-457-8776) Monday through Friday, 6:00 a.m.–6:00 p.m. MST or by email at: [support@imaginelearning.com](mailto:support@imaginelearning.com).
2. Calls to Imagine Learning Customer Care by teachers, administrators, technicians, etc., are answered by a live support agent and handled immediately.
3. Other communications to the support team, including emails and after-hour messages, are answered within one business day.
4. Support services and upgrades are included at no additional charge for the duration of the contract’s license term.
5. Company will provide updates to the licensed software product(s) on a regular basis; Customer will be notified regularly of new content and will receive newly developed content for the licensed product(s) when available.

ACCEPTED AND AGREED:

Capistrano Unified School District (CA)

By: \_\_\_\_\_

Print: Gregory Merwin, Ed.D.

Title: Associate Superintendent, Education Services & Support Services

Date: \_\_\_\_\_

### Thank you for choosing Imagine Learning!

Any taxes, duties, and fees, included on this quote, are estimates only and are provided for planning purposes. Actual amounts will be invoiced.

For information about Imagine Learning’s Terms of Use and Privacy Policy, please visit our website or email: [privacy@imaginelearning.com](mailto:privacy@imaginelearning.com).

This quote is subject to Imagine Learning’s End-User License Agreement (“EULA”). The EULA is available at <https://cdn-websites.imaginelearning.com/corporate/sites/default/files/2021-07/IL-EULA.pdf>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these EULA resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning’s written consent.



**Exhibit A**

<b>Bill To</b>	<b>Ship To</b>	<b>Date</b>	212844
Attn: Accounts Payable	Capistrano USD	<b>Valid Until</b>	8/18/2021
Capistrano Unified School District	33122 Valle Rd.	<b>Partnership Manager</b>	Manjari Patel
33122 Valle Road	San Juan Capistrano CA 92675		
San Juan Capistrano CA 92675			

This proposal is provided as a courtesy to you, our customer. Please direct any questions to your Area Partnership Manager, at 714-272-0345 or [manjari.patel@imaginelearning.com](mailto:manjari.patel@imaginelearning.com).

Quantity	Item	Unit Price	Amount
400	Imagine Language & Literacy Annual Student License Preferred	\$150.00	\$60,000.00
	Customer Discount		(\$12,000.00)
6	Interactive Professional Development Webinar (up to 3 hours each)	\$750.00	\$4,500.00
	Licenses include the following services:		
	- Ongoing Success: Onboarding, Success Planning, Teacher Care, proactive monitoring by an education Success team, and may include Student Achievement Review at end of year		
	- Professional Learning: just-in-time professional development (PD now), asynchronous professional learning webinar series, and Imagine Learning University		

Include the quote number (#212844) and Accounts Payable email on all Purchase Orders. Please fax, email or mail to:

Fax: (866) 507-9270  
 Email: [PurchaseOrders@imaginelearning.com](mailto:PurchaseOrders@imaginelearning.com)  
 Mail: Imagine Learning, Inc.  
 382 W. Park Circle, Ste 100  
 Provo, UT 84604

<b>Subtotal</b>	\$52,500.00
<b>Tax Total</b>	\$0.00
<b>Total</b>	\$52,500.00

**Thank you for choosing Imagine Learning!**

Any taxes, duties, and fees, included on this quote, are estimates only and are provided for planning purposes. Actual amounts will be invoiced. For information about Imagine Learning's Terms of Use and Privacy Policy, please visit our website or email: [privacy@imaginelearning.com](mailto:privacy@imaginelearning.com). This quote is subject to Imagine Learning's End-User License Agreement ("EULA"). The EULA is available at <https://cdn-websites.imaginelearning.com/corporate/sites/default/files/2021-07/IL-EULA.pdf>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these EULA resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

## Exhibit B: Customer Onboarding

Thank you for considering Imagine Learning as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to you. Once we receive your purchase order or purchase contract, one of our Customer Experience Specialists will contact you to begin the onboarding process. In order to ensure a successful and speedy implementation, please have the following information available for your Customer Experience Specialist:

1. Schools where the licenses will be utilized and approximate number of students using licenses at each school.
2. Target launch date, what is the desired start date for training and/or student access.
3. Rostering contact information
4. Rostering method

Learn more about [System Requirements](#) and how to make the [best rostering decision](#) for your school or district on our [Help Center](#).

### **Thank you for choosing Imagine Learning!**

Any taxes, duties, and fees, included on this quote, are estimates only and are provided for planning purposes. Actual amounts will be invoiced.

For information about Imagine Learning's Terms of Use and Privacy Policy, please visit our website or email: [privacy@imaginelearning.com](mailto:privacy@imaginelearning.com).

This quote is subject to Imagine Learning's End-User License Agreement ("EULA"). The EULA is available at <https://cdn-websites.imaginelearning.com/corporate/sites/default/files/2021-07/IL-EULA.pdf>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these EULA resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties



CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services  
Prepared by: Meg Ervais, Executive Director, Secondary Education

Date: September 15, 2021

Board Item: Sales and Services Agreement #UCI-2022BC-001

---

**HISTORY**

Staff is returning with this item to correct an error. This item was previously approved on July 21, 2021. Due to a clerical error, the complete agreement was not included in the exhibit. Trustee received the scope of work as “appendix” in the July 21, 2021 agenda packet. The updated exhibit includes the full agreement from UCI and Appendix A. The term of the agreement is August 1, 2021, through June 30, 2022, and provides training for staff related to the Next Generation Science Standards (NGSS).

**BACKGROUND INFORMATION**

High school science departments have worked together to clarify priority standards from the NGSS, unwrap these standards to identify learning targets, and develop common formative assessments within their teacher teams to provide much needed feedback and information about student learning in relation to these targets. Training on the 3 dimensions of NGSS have taken place around the ideas of Cross-Cutting Concepts, Science and Engineering Practices and the Disciplinary Core Ideas including specific strategies on phenomena-based learning, Claim, Evidence, and Reasoning (CER) and the Engage, Explore, Explain, Elaborate, Evaluate (5E model). Ongoing discussion for selecting a science course model based on the NGSS have taken place with teachers at each high school site. Teachers have engaged in discussions of current course offerings and how they might best align to an NGSS course model. Prior to the pandemic, this work was continuing with the ultimate goal of a course model adoption to take place last year. This work was placed on hold during the pandemic and is ready to be initiated again with guidance from University of California Irvine Science Project.

**CURRENT CONSIDERATIONS**

To further the preparation of the District teachers to successfully implement the NGSS and District initiatives, the University of California Irvine Science Project proposes to partner with the District to provide professional learning and other services for teachers to further their understanding of the framework and research-based strategies to teach twenty-first century science. The University of California Irvine Science Project will provide secondary science teachers (grades 9 - 12) with NGSS framework support through deconstructing relevant NGSS instructional segments and pedagogical practices. Teachers will engage in discourse with their content teams to

build capacity in creating a shared vision and understanding of the NGSS framework. The professional development will consist of 2 release days in Fall 2021. Additionally, the University of California Irvine Science Project will facilitate 2 meetings with science lead teachers from each high school site. These meetings will guide the District in moving forward with the selection of an NGSS course model to recommend for adoption based. These services will be rendered during the 2021-2022 school year.

### **FINANCIAL IMPLICATIONS**

The cost of \$57,925 would include the cost of professional learning facilitation from the University of California Irvine Science Project and substitute teachers for 2 release days funded by District Title II funds.

### **STAFF RECOMMENDATION**

Approval of Sales and Services Agreement #UCI-2022BC-001.

**PREPARED BY:** Meg Ervais, Executive Director, Curriculum and Instruction, General and Special Education, 6-12, ATP

**APPROVED BY:** Gregory Merwin, Associate Superintendent, Education and Support Services



This Sales and Services Agreement (this "Agreement"), dated 8/1/2021 (the "Effective Date"), is by and between The Regents of the University of California ("University"), a California public corporation, on behalf of the University of California, Irvine, UCI Science Project, and Capistrano Unified School District ("Client"), having a principal place of business at 33122 Valle Rd, San Juan Capistrano, CA 92675.

In consideration of the mutual agreements in this Agreement, the parties agree to the following:

## Section 1 – Term and Termination.

### 1.1. Term

The Term of this Agreement shall be the period set forth in the Statement of Work, which is attached hereto as Exhibit A and incorporated herein by reference (hereinafter, "Exhibit A").

### 1.2. Termination for Convenience.

Either party may terminate this Agreement for any reason upon thirty (30) days' written notice. When this Agreement is terminated for convenience under this provision, Client shall pay University the pro rata fees for the Services through the date the notice of termination was effective, and all costs and any non-cancelable obligations incurred by University up to and including the date of termination.

### 1.3. Termination for Cause.

Either party may terminate this Agreement upon the material breach of this Agreement by the other party, by giving the other party thirty (30) days' prior written notice specifying the breach and expressing its intent to terminate. If such breach is not cured by the breaching party within thirty (30) days of receipt of the notice, this Agreement may be immediately terminated at the option of the non-breaching party upon written notice to the breaching party. If Client is more than thirty (30) days delinquent in any payment due under this Agreement, such delinquency shall constitute a "material breach" of this Agreement for the purposes of this provision.

## Section 2 – Statement of Work.

### 2.1. Services.

University shall perform the services set forth in Exhibit A (the "Services").

### 2.2. Ownership/License of Deliverables.

Client shall own the Deliverables (as defined in Exhibit A) upon payment in full to University for the Services; provided, however, that University reserves and retains an irrevocable, fully-paid, worldwide right to use the Deliverables for educational and/or research purposes. Notwithstanding the foregoing, University does not transfer, and hereby retains and reserves, all rights in Background Intellectual Property (as defined below). Furthermore, any and all improvements in University's Background Intellectual Property, which are conceived or reduced to practice by University during the course of the Services, shall remain the sole property of University.

"Background Intellectual Property" shall mean all intellectual property, including without limitation, technical information, know-how, copyrights, trademarks, patents and trade secrets, ideas, thoughts, concepts, processes, techniques, data, models, drawings inventions and software, that is or was conceived, created or developed prior to, or independent of, the Services.

Client shall indemnify, defend, and hold harmless University, its officers, agents, and employees against all losses, damages, liabilities, costs, and expenses (including but not limited to attorneys' fees) resulting from any judgment or proceeding in which it is determined, or any settlement agreement arising out of the allegation, that Client's furnishing or supplying University with parts, goods, components, programs, practices, methods or other property under this Agreement (collectively, "Client Materials") or University's use of Client Materials constitutes an

infringement of any patent, copyright, trademark, trade name, trade secret, or other proprietary or contractual right of any third party. University retains the right to participate in the defense against any such suit or action, and Client shall not settle any such suit or action without University's consent.

### **2.3. Client Responsibilities.**

Client shall provide to University Information/Materials listed in Exhibit A, if any, in a timely and secure manner so as to allow University to perform the Services.

### **2.4. No Liability for Delay.**

University offers priority to its faculty, researchers and students for the use of University facilities and services. Accordingly, University shall not be responsible for any delay caused by University faculty, researchers and students having priority in the use of University facilities and services, and Client's exclusive remedy for University's delay or failure to perform any of its obligations hereunder shall be limited to a refund of any unallocated/unexpended funds paid by Client to University under this Agreement.

### **2.5. Shipment and Delivery.**

Client shall be responsible for the cost of shipping all Deliverables specified herein (including, without limitation, costs of insurance and other related costs). Shipments shall be sent FOB (Client or University, as applicable). University, at its option, may not tender delivery of any Deliverables for which Client has not provided shipping instructions, payment and other required information. If Client postpones or delays delivery of Deliverables for any reason (for example, if Client requests a delay in delivery), Client agrees to reimburse University for any and all storage costs and other additional expenses resulting therefrom.

Unless otherwise stipulated herein, for all shipments of Deliverables, legal title shall pass from University to Client upon University's delivery to the carrier at the shipping point, at which time Client shall take possession of the Deliverables, bearing all risk of loss, paying all insurance, storage and transportation expenses and acting as the importer of record (if applicable).

Any claims for shortages of or damages to Deliverables suffered in transit are the responsibility of Client and shall be submitted by Client directly to the carrier. Client shall identify any shortages or damages at the time of delivery; claims of shortages or damages after the date of delivery are hereby waived.

## **Section 3 – Fees and Payment Schedule.**

### **3.1 Fees, Schedule and Invoicing.**

Client shall pay University for the Services in accordance with the Fees and Payment Schedule set forth in Exhibit A. Client shall pay University within thirty (30) days of the date on the applicable invoice. University shall submit all invoices to Client at the Invoicing Address specified in Exhibit A.

### **3.2 Service Charge.**

Client agrees to pay University a one-percent (1%) service charge per month for any payments that are not made within thirty (30) days.

### **3.3 Form of Payment.**

All payments from Client to University shall be made payable to "The Regents of the University of California" in a form specified in Exhibit A.

## **Section 4 – Insurance.**

### **4.1 Client Insurance.**

Client shall provide proof of insurance, endorsing The Regents of the University of California as additional insured, showing amounts of coverage set forth below. If the insurance is written on a claims-made form, it shall continue for a period of three years following termination of this Agreement. Coverage required herein shall not in any way limit the liability of either party.

Commercial Form General Liability Insurance (contractual liability included):

Each Occurrence:	\$1,000,000
Products/Completed Operations Aggregate:	\$2,000,000
Personal and Advertising Injury:	\$1,000,000
General Aggregate:	\$2,000,000

Workers Compensation as required by law.

#### **4.2 University Insurance.**

During the term of this Agreement, University shall keep and maintain self-insurance with minimum limits as follows:

Commercial Form General Liability Insurance:

Each Occurrence:	\$1,000,000
Products/Completed Operations Aggregate:	\$2,000,000
Personal and Advertising Injury:	\$1,000,000
General Aggregate:	\$2,000,000

Workers Compensation as required by law.

#### **Section 5 – Indemnification.**

Each party shall defend, indemnify, and hold the other party, its officers, employees, and agents harmless from and against any and all liability, loss, expense, including attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury (including death) or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, employees or agents. The party seeking indemnification agrees to provide the other party with prompt notice of any such claim or action and to permit the indemnifying party to defend any claim or action, and to cooperate fully in such defense. The indemnifying party shall not settle or consent to the entry of any judgement in any action, suit or proceeding without the consent of the indemnified party, and such consent to any settlement, which consent shall not be unreasonably withheld, conditioned, or delayed.

#### **Section 6 –Disclaimer of Warranty and Limitation of Liability.**

UNIVERSITY MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, AS TO THE SERVICES, THE DELIVERABLES, OR THE RESULTS PROVIDED UNDER THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. CLIENT ACKNOWLEDGES THAT THE SERVICES, THE DELIVERABLES, AND THE RESULTS ARE PROVIDED ON AN "AS IS" BASIS AND WITHOUT WARRANTIES OF ANY KIND. CLIENT FURTHER ACKNOWLEDGES THAT IT USES SUCH SERVICES, DELIVERABLES, AND RESULTS AT ITS OWN RISK. UNIVERSITY SHALL BEAR NO RESPONSIBILITY FOR THE SUCCESS OR FAILURE OF THE SERVICES OR DELIVERABLES.

UNIVERSITY SHALL NOT BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES OF ANY KIND ARISING OUT OF OR IN ANY WAY RELATED TO THIS AGREEMENT, WHETHER IN WARRANTY, TORT, CONTRACT, OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, LOSS OF PROFITS OR LOSS OF GOOD WILL, WHETHER OR NOT UNIVERSITY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND WHETHER OR NOT SUCH DAMAGES WERE FORESEEABLE. UNIVERSITY'S AGGREGATE LIABILITY SHALL NOT EXCEED THE FEES RECEIVED BY UNIVERSITY FROM CLIENT PURSUANT TO THIS AGREEMENT DURING THE TWELVE (12) MONTHS PRECEDING CLIENT'S CLAIM. CLIENT EXPRESSLY ACKNOWLEDGES THAT UNIVERSITY SHALL HAVE NO LIABILITY WITH RESPECT TO ANY LOSS OF PROPERTY, MATERIALS, DATA, OR INFORMATION THAT CLIENT PROVIDES TO UNIVERSITY UNDER THIS AGREEMENT.

#### **Section 7 – University Name and Trademarks.**

Client agrees that it will not use the name of the University of California, or any abbreviation thereof, or any name of which "University of California" is a part, or any trademarks (including, but not limited to, logo, seal, landmarks, acronyms, campus department names, and graphic images) of the University ("University Marks") in a commercial context, such as may appear

on products, in media (including websites) and print advertisement, without the prior written consent of University's authorized representative. This provision is in compliance with California Education Code section 92000.

University Marks are and shall remain exclusively the property of University. Client shall, neither directly nor indirectly, obtain or attempt to obtain during the Term hereof or at any time thereafter, any right, title or interest in or to University Marks, and Client hereby expressly waives any right which it may have in University Marks. Client recognizes University's exclusive ownership of University Marks.

#### **Section 8 – Export Control and Biohazardous Materials.**

If any of the materials and/or information provided to University by Client ("Client Materials") are: export-controlled under the International Traffic in Arms Regulations (22 CFR 120-130), the United States Munitions List (22 CFR 121.1), or Export Administration Regulations (15 CFR 730-774) 500 or 600 series; controlled on a military strategic goods list; Select Agent(s) under 42 CFR Part 73, et seq.; or subject to regulations governing access to such Client Materials, Client shall provide the University Contact (listed on Exhibit A) with written notification that identifies such Client Materials, including their export classification.

#### **Section 9 – Protected Health Information and Personally Identifiable Information.**

Client represents that all materials provided to University in connection with this Agreement are de-identified in accordance with the Health Insurance Portability and Accountability Act (HIPAA). Client shall not exchange, reveal, or otherwise share protected health information or personally identifiable information with University.

#### **Section 10 – Force Majeure.**

Neither party shall be liable for delays due to causes beyond the party's control (including, but not restricted to, war, civil disturbances, earthquakes, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather). With respect to any delays on the part of University, this Section shall apply in addition to the provision in Section 2.4.

#### **Section 11 – Notices.**

Any notice or communication required by this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally, or sent by overnight mail, or prepaid registered mail addressed to the other party at the address set forth on Exhibit A.

#### **Section 12 – Relationship of the Parties.**

In the performance of this Agreement, the parties, and their officers, agents and employees, shall act as independent contractors. Nothing in this Agreement shall create, or be construed to be, a joint venture, association, partnership, franchise or other form of business relationship. At no time will the employees, agents or assigns of one party be considered the employees of the other party for any purpose, including but not limited to workers' compensation purposes.

#### **Section 13 – Third Party Beneficiary.**

There are no intended third-party beneficiaries to this Agreement.

#### **Section 14 – Conflict of Interest.**

Client affirms that, to the best of Client's knowledge, no University employee who has participated in University's decision-making concerning this Agreement has an "economic interest" in this Agreement or Client. A University employee's "economic interest" means:

- A. An investment worth \$2,000 or more in Client or its affiliate;

- B. A position as director, officer, partner, trustee, employee or manager of Client or its affiliate;
- C. Receipt during the past 12 months of \$500 in income or \$440 in gifts from Client or its affiliate; or
- D. A personal financial benefit from this Agreement in the amount of \$250 or more.

In the event of a change in these economic interests, Client shall provide written notice to UC within thirty (30) days after such change, noting such changes. Client shall not be in a reporting relationship to a University employee who is a near relative, nor shall a near relative be in a decision-making position with respect to Client.

#### **Section 15 – Assignment.**

Except for University's ability to assign any payment due hereunder, neither party may assign this Agreement without the prior written consent of the other party. In case such consent is given, the assignee shall agree, in writing, to be subject to all of the terms of this Agreement that are applicable to the assignor.

#### **Section 16 – Severability.**

If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

#### **Section 17 – Non-Waiver.**

Waiver or non-enforcement by either party of a term or condition shall not constitute a waiver or a non-enforcement of any other term or condition or of any subsequent breach of the same or similar term or condition.

#### **Section 18 – Survival.**

Provisions of this Agreement, which by their express terms, or by necessary implication, apply for period of time other than specified herein, shall be given effect, notwithstanding termination or expiration.

#### **Section 19 – Amendments.**

Any changes, additions or other amendments to this Agreement must be made in a writing, signed by the authorized representatives of Client and University.

#### **Section 20 – Governing Law and Venue.**

California law shall control this Agreement and any document to which it is appended. The exclusive jurisdiction and venue for any and all actions arising out of or brought under this Agreement is in a state court of competent jurisdiction, situated in the county in the State of California in which the University campus is located or, where this Agreement covers more than one campus or the Office of the President, the exclusive venue is Alameda County, California.

#### **Section 21 – Signatures and Counterparts.**

This Agreement may be executed in two or more counterparts, which may be transmitted via facsimile or electronically, each of which shall be deemed an original and all of which together shall constitute one instrument.

#### **Section 22 – Entire Agreement/Integration.**

This Agreement, including Exhibit A, which is hereby incorporated by reference and made a part hereof, sets forth the entire agreement of the parties with respect to the subject matter herein and supersedes any prior or contemporaneous agreements, oral and written, and all other communications between the parties with respect to such subject matter. Any terms and conditions contained in Client's purchase order, and any NDA or separate scope of work or similar document, shall have no force and effect.





## **EXHIBIT A – STATEMENT OF WORK**

### **I. PARTIES**

#### **CLIENT**

Full Legal Name: Capistrano Unified School District

Address (principal place of business): 33122 Valle Rd, San Juan Capistrano, CA 92675

Phone Number: (949)234-9222

Client Contact: Karen Gauthier

Invoice Remittance Address/Instructions: 33122 Valle Rd, San Juan Capistrano, CA 92675

*NOTICES SHOULD BE SENT TO (IF DIFFERENT THAN ABOVE):* N/A

#### **UNIVERSITY**

Name (of Campus/Department): UCI Science Project

Address: 120 Theory Suite 150, Irvine CA 92697-2505

Phone Number: (949) 824-6593

University Contact: Kelley Le, Director, UCI Science Project

Additional Payee Information (if applicable): Central Cashier, 228 Aldrich Hall, Irvine CA 92697-1975

*NOTICES SHOULD BE SENT TO (IF DIFFERENT THAN ABOVE):* N/A

### **II. TERM OF AGREEMENT**

This Agreement begins on August 1, 2021 and ends on 6/30/2022, unless terminated earlier by either of the parties pursuant to this Agreement (the "Term").

**III. STATEMENT OF WORK**

Services: Services are outlined as per Appendix A, attached hereto and made part of the agreement.

Deliverables: N/A

Information/Materials provided by Client: N/A

Additional Client Responsibilities: N/A

**IV. FEES AND PAYMENT SCHEDULE**

Fees (i.e., Rates/Cost): \$20,625.00

Payment Schedule: Invoice client for services rendered at the end of each school semester.

Terms of Payment: **Net 30**

Limitations of Charges (if any): N/A

Payment Address: Central Cashier, 228 Aldrich Hall, Irvine, CA 92697-1975

Form of Payment: Please make checks payable to: UC Irvine – UC Regents

**All payments must reference the agreement number # UCI-2022BC-001.**

# UCI Science Project

## Capistrano Unified School District Proposal June 2021- June 2022

To further the preparation of Capistrano Unified School District teachers to successfully implement the next generation science standards and district initiatives, the UC Irvine Science Project (UCISP) proposes to partner with the district to provide professional learning and other services for teachers to understand the framework and research-based strategies to teach 21<sup>st</sup> century science.

Product/Service	Itemized Cost	Total Cost
<p><b>Facilitation of NGSS PD for high school science teachers.</b></p> <p>Provide NGSS framework support for secondary science teachers (Grades 9-12) through deconstructing relevant NGSS instructional segments and pedagogical practices needed. This will provide teachers with opportunities to engage in discourse with their content teams to build confidence and leadership capacity to create a shared vision and understanding of the framework. This professional learning can take place online.</p> <ul style="list-style-type: none"> <li>Teachers will gain foundational knowledge of the NGSS framework centered on culturally relevant and responsive pedagogy and equity in science.</li> <li>Teachers will deconstruct at least one instructional segment.</li> <li>Teachers will begin to map out the scope and sequence.</li> </ul>	<p>\$2,000/per facilitator per day (No more than 30 teachers per session and we can offer concurrent sessions if needed for larger groups to host up to 30 additional teachers – will arrange this with STEM coordinator)</p> <p>\$2,000 per day x 8 full days</p> <p><i>Living Earth (split with 2 sessions and 2 facilitators) – 4 days</i> <i>Chemistry of Earth Systems – 2 days</i> <i>Physics of the Universe – 2 days</i></p>	<p>\$16,000</p>
<p><b>Facilitation and Districtwide Adoption Support of the Various NGSS Models.</b></p> <p>Facilitate two meetings to lead science teachers from various school sites to support NGSS districtwide adoption efforts with the STEM coordinator. This work will allow for the district to move forward in selecting one</p>	<p>\$1,000/per facilitator per session (Up to 3 hours and no more than 30 teachers per session and we can offer concurrent sessions if needed for larger groups to host up to 30</p>	<p>\$2,000</p>

<p>NGSS course model to adopt based on informed teachers with a shared vision to create coherence and equity across school sites.</p> <ul style="list-style-type: none"> <li>• Teachers will have an opportunity to understand the 3 and 4 year course model to support discussions around NGSS adoption.</li> <li>• Using survey data from the high school NGSS PD days to inform decision making within this group, teacher leaders will engage in discourse around adoption by analyzing the NGSS high school instructional segments.</li> <li>• Teachers will receive guidance on how to move forward in supporting districtwide science teachers with the adoption and a districtwide vote in the spring (coordinated with the STEM coordinator).</li> </ul>	<p>additional teachers – will arrange this with STEM coordinator) \$1,000 per session x 2 sessions</p>	
<p><b>General Support &amp; Mileage</b> General Teacher, Admin team, District, STEM Coordinator, and Partnership on-going communication/meetings, district summary reports after PD sessions, and support throughout the year.</p>		<p>\$750</p>
<p><b>Total Direct Costs</b></p>		<p>\$18,750</p>
<p><b>CFEP 10% Overhead Cost</b></p>		<p>\$1,875</p>
<p><b>Total Cost</b></p>		<p>\$20,625</p>

*\*Note: Any services not rendered will not be invoiced. Invoices for services rendered will be sent at the end of each semester to the district for processing.*

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services

Prepared by: Stacy Yogi, Executive Director, State and Federal Programs

Date: September 15, 2021

Board Item: English Learner Master Plan

---

**HISTORY**

This is a new item. Development of a district master plan for English learners is a State requirement. The purpose of an English learner master plan is to ensure a commitment from all personnel to provide the best possible educational services for English learner students in alignment with California’s English Learner Roadmap.

**BACKGROUND INFORMATION**

The purpose of the master plan is to provide guidance for consistent implementation of English learner educational programs and services. It is a State requirement that the District English Learner Advisory Committee (DELAC) shall advise the school district governing board on the master plan.

**CURRENT CONSIDERATIONS**

Below is a summary of the components of the District’s English Learner Master Plan and the information contained within the sections.

<b>Section</b>	<b>Information</b>
Theory of Action	Theory of Action regarding impact of high quality English language development on academic success
Vision and Mission Statement	District and English learner vision and mission statements
Data and Guiding Principles	Data is contained in the annual program evaluation and the guiding principles of the CA EL Roadmap
Identification of English Proficiency	ELPAC Initial, Summative, and Alternate Assessment Performance Level Descriptors EL Identification and Record Keeping
Language Acquisition Programs	Structured English Immersion Program Language Immersion Program Parent Notification
Instruction Support	Designated and Integrated English Language Development

	Progress Monitoring
English Learners with Disabilities	Link to CA Practitioners Guide for Educating ELs with Disabilities
Reclassification to Fluent English Proficient	Reclassification Criteria Alternate Reclassification for Students with Disabilities
Staffing and Professional Learning	Qualified Staff Examples of professional learning
English Learner Advisory Committee	Requirements
District English Learner Advisory Committee	Responsibilities Composition Requirements Training
Acronyms	List of common acronyms

The DELAC reviewed and provided input into the development of the District’s EL Master Plan on January 28, 2021. All student achievement data regarding English learners will be shared with the Board in the English Learner Annual Program Evaluation report which will be presented at the October 20, 2021, Board meeting.

**FINANCIAL IMPLICATIONS**

There is no financial impact.

**STAFF RECOMMENDATION**

Approval of the English Learner Master Plan.

**PREPARED BY:** Stacy Yogi, Executive Director, State and Federal Programs

**APPROVED BY:** Gregory Merwin, Associate Superintendent, Education and Support Services



# Master Plan For English Learners



EVERY STUDENT  
EVERY DAY...  
IN A NEW WAY



DELAC Approved January 28, 2021  
Board Approved :

# TABLE OF CONTENTS

## CAPISTRANO UNIFIED SCHOOL DISTRICT MASTER PLAN FOR ENGLISH LEARNERS

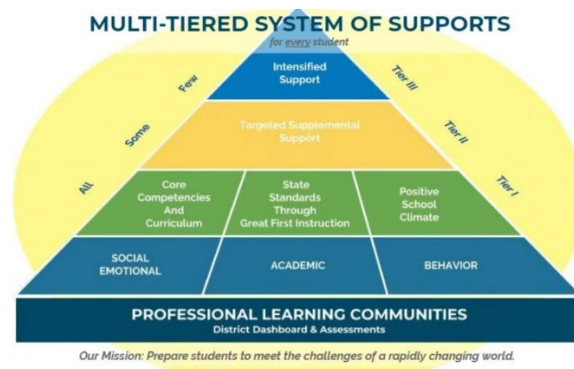
<b>THEORY OF ACTION</b> .....	4
<b>MISSION AND VISION STATEMENTS</b> .....	4
<b>DATA</b> .....	5
<b>CALIFORNIA ENGLISH LEARNER ROADMAP PRINCIPLES</b> .....	5
<b>PART I: IDENTIFICATION AND ASSESSMENT OF ENGLISH PROFICIENCY</b> .....	6
<b>INITIAL IDENTIFICATION</b> .....	6
<b>INITIAL ELPAC ASSESSMENT</b> .....	7
Initial ELPAC Performance Level Descriptors .....	7
Initial ELPAC Assessment Process .....	8
<b>SUMMATIVE ELPAC ASSESSMENT</b> .....	8
Summative ELPAC Performance Level Descriptors .....	9
ELPAC Student Score Reports .....	10
ELPAC and California English Language Development Levels .....	10
<b>ALTERNATE ELPAC ASSESSMENT</b> .....	11
Alternate ELPAC Performance Level Descriptors .....	11
<b>EL IDENTIFICATION AND RECORD KEEPING</b> .....	12
ELs in Aeries .....	12
EL Student Folders .....	12
Student Transfers .....	12



<b>PART II: LANGUAGE ACQUISITION PROGRAMS</b> .....	<b>13</b>
STRUCTURED ENGLISH IMMERSION (SEI) PROGRAM .....	13
LANGUAGE IMMERSION (LI) PROGRAM .....	13
Parent Notification .....	14
<b>PART III: INSTRUCTION SUPPORT</b> .....	<b>14</b>
ENGLISH LANGUAGE DEVELOPMENT (ELD) .....	14
Designated ELD .....	14
Integrated ELD .....	15
Progress Monitoring .....	15
<b>PART IV: ENGLISH LEARNERS WITH DISABILITIES</b> .....	<b>15</b>
REFERRAL TO SPECIAL EDUCATION ASSESSMENT .....	15
SPECIAL EDUCATION ASSESSMENT .....	16
<b>PART V: RECLASSIFICATION TO FLUENT ENGLISH PROFICIENT</b> .....	<b>16</b>
RECLASSIFICATION CRITERIA .....	16
ALTERNATE RECLASSIFICATION FOR STUDENTS WITH DISABILITIES .....	17
<b>PART VI: STAFFING AND PROFESSIONAL LEARNING</b> .....	<b>17</b>
STAFFING .....	17
PROFESSIONAL LEARNING .....	17
<b>PART VII: ENGLISH LEARNER ADVISORY COMMITTEE</b> .....	<b>18</b>
RESPONSIBILITIES OF THE ELAC .....	18
Trainings .....	19
<b>PART VIII: DISTRICT ENGLISH LEARNER ADVISORY COMMITTEE</b> .....	<b>19</b>
RESPONSIBILITIES OF THE DELAC .....	19
Trainings .....	20
<b>ACRONYMS</b> .....	<b>21</b>

## CAPISTRANO UNIFIED SCHOOL DISTRICT MASTER PLAN FOR ENGLISH LEARNERS

The EL Master Plan is in place to ensure a commitment from all personnel to provide the best possible educational services for English learner students. This plan will operate under the four guiding principles of the California English Learner Roadmap. The EL Master Plan supports the District’s focus on Professional Learning Communities and Great First Instruction. ELD is core instruction for all English learners and is embedded within Tier 1 of the District’s Multi-Tiered System of Supports.



### THEORY OF ACTION

If teachers provide high-quality Designated English Language Development during a protected time during the school day, and Integrated English Language Development during content area instruction, then English learners will attain proficiency in English, master grade level standards, and experience high levels of academic success.

### VISION STATEMENT

English learners fully and meaningfully access and participate in a twenty-first century education from early childhood through grade twelve that results in their attaining high levels of English proficiency, mastery of grade level standards, and opportunities to develop proficiency in multiple languages. (EL Roadmap, 2017)

### MISSION STATEMENT

California schools affirm, welcome, and respond to a diverse range of English learner (EL) strengths, needs, and identities. California schools prepare graduates with the linguistic, academic, and social skills and competencies they require for college, career, and civic participation in a global, diverse, and multilingual world, thus ensuring a thriving future for California. (EL Roadmap, 2017)

## DATA

An English Learner Program Evaluation is conducted annually that summarizes various types of data including language acquisition, reclassification, long-term English learner, academic achievement, and other Local Control and Accountability Plan measures. Based upon this data, the District sets specific actions to improve English learner outcomes that are in alignment with the following four California EL Roadmap Principles.

## CALIFORNIA EL ROADMAP PRINCIPLES

### **PRINCIPLE 1: ASSETS-ORIENTED AND NEEDS-RESPONSIVE SCHOOLS**

Pre-schools and schools are responsive to different EL strengths, needs and identities, and support the socio-emotional health and development of English learners. Programs value and build upon the cultural and linguistic assets students bring to their education in safe and affirming school climates. Educators value and build strong family, community, and school partnerships.

### **PRINCIPLE 2: INTELLECTUAL QUALITY OF INSTRUCTION AND MEANINGFUL ACCESS**

English learners engage in intellectually rich, developmentally appropriate learning experiences that foster high levels of English proficiency. These experiences integrate language development, literacy, and content learning as well as provide access for comprehension and participation through native language instruction and scaffolding. English learners have meaningful access to a full standards-based and relevant curriculum and the opportunity to develop proficiency in English and other languages.

### **PRINCIPLE 3: SYSTEM CONDITIONS THAT SUPPORT EFFECTIVENESS**

Each level of the school system (state, county, district, school, pre-school) has leaders and educators who are knowledgeable of and responsive to the strengths and needs of English learners and their communities, and utilize valid assessment and other data systems that inform instruction and continuous improvement; resources and tiered support is provided to ensure strong programs and build the capacity of teachers and staff to build on the strengths and meet the needs of English learners.

### **PRINCIPLE 4: ALIGNMENT AND ARTICULATION WITHIN AND ACROSS SYSTEMS**

English learners experience a coherent, articulated and aligned set of practices and pathways across grade levels and educational segments beginning with a strong foundation in early childhood and continuing through to reclassification, graduation and higher education. These pathways foster the skills, language(s), literacy and knowledge students need for college- and career-readiness and participation in a global, diverse multilingual 21<sup>st</sup> century world.

## PART I: IDENTIFICATION OF ENGLISH PROFICIENCY

The English Language Proficiency Assessments for California (ELPAC) is the required state test for English Language Proficiency (ELP) that must be administered to students whose primary language is other than English. State and federal law requires districts to administer a state test of ELP to eligible students in transitional kindergarten through grade twelve. The California Department of Education (CDE) transitioned from the California English Language Development Test (CELDT) to the ELPAC as the state's ELP assessment in 2018. The ELPAC is aligned with the 2012 California English Language Development Standards. The ELPAC consists of three ELP assessments:

1. The Initial ELPAC for the identification of students as English learner (EL) or Initial Fluent English Proficient (IFEP)
2. The Summative ELPAC, an annual assessment to measure a student's progress toward English proficiency and to help determine if a student is ready to for reclassification.
3. The Alternate ELPAC, an annual assessment to measure the ELP level and progress of students with the most significant cognitive disabilities.

### INITIAL IDENTIFICATION

A parent or guardian will complete the Home Language Survey (HLS) when a student enrolls for the first time in a California school. Upon receipt of the HLS, staff determines that a student is eligible for the Initial ELPAC based on the following:

1. HLS identifies a language other than English or American Sign Language.
2. Student was not previously tested with the ELPAC or CELDT.
  - a. Student does not have an English Language Acquisition Score (ELAS) of English Learner (EL), Initial Fluent English Proficient (IFEP), or Reclassified as Fluent English Proficient (RFEP) in the California Longitudinal Pupil Achievement Data System (CALPADS).
  - b. Student has no scores for the ELPAC in CALPADS and in the Local Scoring Tool (LST) for Initial ELPAC scores.
  - c. Student's cumulative file does not contain ELPAC or CELDT scores.

### INITIAL ELPAC ASSESSMENT

The Initial ELPAC is administered to students in grades TK–12 whose primary language is other than English. Students with significant cognitive disabilities will take the Initial Alternate ELPAC, as noted in their Individualized Education Program (IEP).

The Initial ELPAC is a computer-based test administered in six grade spans—K\*, 1, 2, 3-5, 6-8, and 9-12. In TK, K, and grades 1-2, all domains are administered individually. In grades 3-12, the test may be administered in groups exclusive of speaking, which is assessed one-on-one. Testing times will vary depending upon the grade level, domain, and individual student.

The Initial ELPAC measures ELP in the four domains of listening, speaking, reading, and writing, and identifies a student as fluent in English or an English learner (Intermediate or Novice).

The Initial ELPAC administration window is July 1 through June 30. The assessment must be administered within 30 calendar days of the student's enrollment.

The Initial ELPAC is administered only once during a student's time in the California public school system, and locally scored results are a student's official score. The following definitions apply:

## **Initial ELPAC Performance Level Descriptors**

### **Initial Fluent English Proficient (IFEP)**

Students at this level have well developed oral (listening and speaking) and written (reading and writing) skills. They can use English to learn and communicate in meaningful ways that are appropriate to different tasks, purposes, and audiences in a variety of social and academic contexts.

### **Intermediate English Learner**

Students at this level have somewhat developed to moderately developed oral (listening and speaking) and written (reading and writing) skills. This level captures a broad range of English learners, from those who can use English only to meet immediate communication needs to those who can, at times, use English to learn and communicate in meaningful ways in a range of topics and content areas.

### **Novice English Learner**

Students at this level have minimally developed oral (listening and speaking) and written (reading and writing) English skills. They tend to rely on learned words and phrases to communicate meaning at a basic level. They need substantial-to-moderate linguistic support to communicate in familiar social and academic contexts; they need substantial linguistic support to communicate on less familiar tasks and topics.

\*All forms of the kindergarten ELPAC test (Initial, Summative, Alternate) are administered to students in grades TK and K.

## Initial ELPAC Assessment Process

If the HLS indicates a language other than English, staff will:

1. Notify the parent/guardian in writing that the Initial ELPAC will be administered
2. Administer the Initial ELPAC
3. Use the Local Scoring Tool (LST) to produce the official score
4. Submit a classification of English Learner (EL) or Initial Fluent English Proficient (IFEP) into CALPADS
5. Notify the parent/guardian in writing of Initial ELPAC results
6. Conduct a classification review if requested; notify the parent/guardian of results

If a student is classified as IFEP, no further ELP testing will take place. If identified as an EL, the Summative ELPAC must be administered every year until the student is reclassified as fluent English proficient.

## SUMMATIVE ELPAC ASSESSMENT

The Summative ELPAC is aligned with the 2012 California English Language Development Standards and assesses four domains: Listening, Speaking, Reading, and Writing. The purpose of the assessment is to measure progress toward English proficiency, inform proper educational placements, and to help determine if a student is ready to be reclassified.

The Summative ELPAC is administered to students in grades TK–12 who have been identified as ELs. These students take the assessment every year until they are reclassified as fluent English proficient.

The Summative ELPAC is a computer-based assessment administered in seven grade spans - K, 1, 2, 3–5, 6–8, 9–10, and 11–12. In TK, K, and grade 1, all domains are administered individually while in grade 2, all domains but writing are administered individually. In grades 3–12 the test is administered in groups exclusive of speaking, which is assessed one-on-one.

The Summative ELPAC is an untimed test. Estimated testing times vary depending upon the grade level, domain, and individual student.

Students with disabilities who cannot take one or more domains of the ELPAC with allowed universal tools, designated supports, or accommodations will take the Alternate ELPAC, as noted in their IEPs.

The Summative ELPAC administration window is February 1 through May 31.

## Summative ELPAC Performance Level Descriptors

### Level 1: Beginning Stage

English Learners at this level have minimally developed oral (listening and speaking) and written (reading and writing) English skills. They tend to rely on learned words and phrases to communicate meaning at a basic level. They need substantial-to-moderate linguistic support to communicate in familiar social and academic contexts; they need substantial linguistic support to communicate on less familiar tasks and topics. This test performance level corresponds to the “Emerging” proficiency level, as described in the 2012 ELD Standards.

### Level 2: Somewhat Developed

English Learners at this level have somewhat developed oral (listening and speaking) and written (reading and writing) skills. They can use English to meet immediate communication needs but often are not able to use English to learn and communicate on topics and content areas. They need moderate-to-light linguistic support to engage in familiar social and academic contexts; they need substantial-to-moderate support to communicate on less familiar tasks and topics. This test performance level corresponds to the mid- to low-range of the “Expanding” proficiency level, as described in the 2012 ELD Standards.

### Level 3: Moderately Developed

English Learners at this level have moderately developed oral (listening and speaking) and written (reading and writing) skills. They can sometimes use English to learn and communicate in meaningful ways in a range of topics and content areas. They need light to minimal linguistic support to engage in familiar social and academic contexts; they need moderate support to communicate on less familiar tasks and topics. This test performance level corresponds to the lower range of the “Bridging” proficiency level through the upper range of the “Expanding” proficiency level, as described in the 2012 ELD Standards.

### Level 4: Well Developed

English Learners at this level have well developed oral (listening and speaking) and written (reading and writing) skills. They can use English to learn and communicate in meaningful ways that are appropriate to different tasks, purposes, and audiences in a variety of social and academic contexts. They may need occasional linguistic support to engage in familiar social and academic contexts; they may need light support to communicate in less familiar tasks and topics. This test performance level corresponds to the upper range of the “Bridging” proficiency level, as described in the California English Language Development Standards, Kindergarten Through Grade 12 (2012 ELD Standards).

## ELPAC Student Score Reports

Summative student scores are reported as follows:

- Overall Level of 1-4 per performance descriptors above
- Oral Language Level (Combination of Listening and Speaking): 1-4 per Performance Level Descriptors
- Written Language Level (Combination of Reading and Writing): 1-4 per Performance Level Descriptors
- Additionally, students receive the following scores in the domains of listening, speaking, reading, and writing:
  - 3: Well Developed
  - 2: Somewhat/Moderately
  - 1: Beginning

## ELPAC and CA English Language Development (ELD) Standards Proficiency Levels

Students receive ELD instruction and services based upon their Summative ELPAC Assessment results. While the Summative ELPAC measures English proficiency in four levels, the California's English Language Development Standards (2012) designate three proficiency level descriptors - Emerging, Expanding, and Bridging. Alignment between the Summative ELPAC and ELD Standards is shown below.

ELPAC	ELD Standards
Level 1	Emerging
Level 2	Expanding -low
	Expanding -mid
Level 3	Expanding -upper
	Bridging -lower
Level 4	Bridging -upper



## ALTERNATE ELPAC ASSESSMENT

The Alternate ELPAC assessment is intended for English learners and potential English learners who have been identified as having the most significant cognitive disabilities. It measures the ELP of any student in grades TK-12 whose Individualized Education Program (IEP) team has identified it as the appropriate assessment.

The purpose of the Alternate ELPAC is twofold:

1. The Initial Alternate ELPAC provides information to determine a student's initial classification as an English learner or as initial fluent English proficient; and
2. The Summative Alternate ELPAC provides information on annual student progress toward English language proficiency and supports decisions on student reclassification as fluent English proficient.

The Alternate ELPAC is aligned to the 2012 California ELD Standards. It is a computer-based test and administered in six grade spans—K, 1, 2, 3-5, 6-8, and 9-12. Students are tested one-on-one by a test examiner with whom they are familiar. The test is untimed and administered over one or more testing sessions as needed.

The Alternate ELPAC assesses a student's Receptive (Reading and Listening) and Expressive (Speaking and Writing) skills but does so in an integrated manner. A single task type assesses multiple domains. Additionally, these domains are assessed via a student's preferred mode of communication to ensure that ELs with the most significant cognitive disabilities can fully access and participate in the assessment,

## Alternate ELPAC Performance Level Descriptors

### Fluent English Proficient

Students at this level have sufficient English language proficiency. They may need occasional linguistic support to enable them to access adapted grade-level content in English.

### Intermediate English Learner

Students at this level have moderate English language proficiency. They may need frequent linguistic support to enable them to access adapted grade-level content in English

### Novice English Learner

Students at this level have minimal English language proficiency. They need substantial linguistic support to enable them to access adapted grade-level content in English.

For additional information on the Alternate ELPAC visit the [CDE Alternate ELPAC](#) web page.

## EL IDENTIFICATION AND RECORD KEEPING

### ELs in Aeries

The following codes are used in the student information system (Aeries) to identify the proficiency levels of English learners:

Initial ELPAC	Summative ELPAC	Alternate ELPAC
N – Novice	1 – Beginning Stage	N - Novice
M – Intermediate	2 – Somewhat Developed	M - Intermediate
	3 – Moderately Developed	
	4 – Well Developed	

### EL Student Folders

Once a student has been identified as an EL, a red folder is created and maintained in the cumulative file. The red folder is a repository for relevant documents regarding the student’s program placement, progress monitoring, and reclassification. The following items are placed in the EL folder:

- The Home Language Survey
- Assessment results from Initial and Summative ELPAC assessments (if available)
- Copies of parent notification letters (as available)
- Reclassification form.

### Student Transfers

When students transfer in or out of the District:

- Relevant data regarding the student including current ELP scores, student placement, academic progress, and interventions are sent when requested to the receiving school.
- For students new to the District, relevant assessment, academic progress, and placement information is entered into the student information system. Additionally, site-based staff review records to determine services received in the former school or program.

## PART II: LANGUAGE ACQUISITION PROGRAMS

Parents or guardians may choose a language acquisition program that best suits their child. Language acquisition programs are educational programs designed to ensure English acquisition occurs as rapidly and effectively as possible. They provide instruction to English learners based on the state-adopted academic content standards, including English language development (ELD) standards.

The District offers two programs, Structured English Immersion and Language Immersion.

### STRUCTURED ENGLISH IMMERSION (SEI) PROGRAM

SEI is a language acquisition program for English learners in which nearly all classroom instruction is provided in English, but with curriculum and a presentation designed for pupils who are learning English. At a minimum, students are offered ELD and access to grade level academic subject matter content.

### LANGUAGE IMMERSION (LI) PROGRAM

Language Immersion is also referred to as One-Way or Two-Way Immersion, or Dual Language Immersion. LI is a language acquisition program that provides language learning and academic instruction for native speakers of English and native speakers of another language with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding. The District offers Spanish and Mandarin language immersion programs that begin in kindergarten and continue through 12th grade.

Parents/Guardians may choose a language acquisition program that best suits their child. Schools in which the parents or legal guardians of 30 pupils or more per school or the parents or legal guardians of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible.

Parents may provide input regarding language acquisition programs during the development of the Local Control Accountability Plan.

Parents of English learners have a right to decline, opt their children out of the school district's language acquisition program, or opt out of a particular English learner service within a language acquisition program. The District however, remains obligated to provide the student meaningful instruction until the student is reclassified, inform the parent when progress is not made, and offer the parent programs and services to consider at that time.

## Parent Notification

Parents receive an annual written notification of their child's placement in the District's Structured English Immersion (SEI) and Language Immersion programs, along with Summative ELPAC results.

## PART III: INSTRUCTIONAL SUPPORT

As students progress through the continuum of English language development, all English learners have full access to the high quality instruction and curriculum called for by the State Board of Education (SBE) adopted standards in all disciplines including English language arts, mathematics, science and history/social studies, and other subjects. Teachers are provided professional learning to support their use of Board adopted curriculum and effective instructional strategies to enable students at each level of English language proficiency in acquiring academic English rapidly, efficiently, and effectively.

### ENGLISH LANGUAGE DEVELOPMENT (ELD)

As part of the standard instructional program provided through general funds, all identified ELs must receive a program of ELD instruction, which shall include designated and integrated ELD. ELD instruction appropriate to the English proficiency level of each EL is scheduled during the regular school day. The overall goal of ELD instruction is that students attain English proficiency at a level similar to that of a native speaker.

- A credentialed teacher provides ELD.
- ELD classes ideally consist of students at or near the same level of English proficiency as measured by the ELPAC.
- English Only and reclassified English proficient students are not placed in ELD; they are placed in an ELA intervention class if language support is needed.

The District provides state-adopted curriculum materials for Designated and Integrated ELD. In addition, supplemental materials are provided as appropriate to support standards-based ELD instruction.

### Designated ELD

Designated English Language Development (D-ELD) is provided as protected time during the regular school day for all EL students. Teachers use the California ELD Standards (2012) as the focal standards in ways that build into and from content instruction to develop the critical language that ELs need for content learning in English. Schools are provided guidance in the appropriate placement of students for Designated ELD instruction at the elementary and secondary levels.

## Elementary Guidance for D-ELD Groups

[Scheduling Options](#)

## Secondary Guidance for ELD Sections

[Middle School Placement Guide](#)

[High School Placement Guide](#)

[Academic Performance Survey](#)

## Integrated ELD

Content area teachers provide integrated ELD to ELs throughout the school day and across all subjects. The CA ELD standards are used in tandem with content area standards so that students increase their English proficiency as they simultaneously learn content.

## Progress Monitoring

Teachers monitor EL students' progress using a variety of methods including but not limited to:

- Common Formative Assessments
- ELPAC and CAASPP Testing
- DIBELS (Dynamic Indicators of Basic Early Literacy Skills)
- iReady Math

## PART IV: ENGLISH LEARNERS WITH DISABILITIES

The District is committed to providing EL students with fair and equal access to special services (i.e., Special Education, Title I, Career and Alternative Education Services, and extracurricular activities). General Education and Special Education staff collaborate to identify professional learning, best practices, and interventions to reduce the over-identification of English learners in Special Education. ELs with IEPs or 504 Plans must also receive ELD instruction.

## REFERRAL TO SPECIAL EDUCATION ASSESSMENT

- Instructional personnel are responsible for referring an EL student through the locally adopted referral process (Student Study Team or SST) if a disability is suspected.
- A student's classification as EL is not a barrier to referral.

- If a disability is suspected, there is no waiting period or specified time before EL students may be referred.
- A student may not be referred for special education assessment solely due to their limited English proficiency.
- Parents may request an assessment in writing.

## **SPECIAL EDUCATION ASSESSMENT**

- Testing materials and assessment procedures are provided in the student's primary language if possible.
- IEP teams determine whether an EL student meets the eligibility criteria for special education and requires special education and related services.
- IEP and Section 504 teams determine which services are appropriate for ELs based on their particular disabilities and level of English proficiency.

[The California Practitioners' Guide for Educating English Learners with Disabilities](#) (2019) provides

District personnel with guidance on the following:

- Identification of ELs, Multi-Tiered Systems of Supports (MTSS), and interventions
- Referral, assessment, and individualized education program processes
- Educational programs and instructional strategies
- Proposing exit from special education services
- Reclassification from English learner status

## **PART V: RECLASSIFICATION TO FLUENT ENGLISH PROFICIENT**

### **RECLASSIFICATION CRITERIA**

The reclassification criteria is set forth in California Education Code (EC) Section 313 and Title 5 California Code of Regulations (5 CCR) Section 11303. The District will use the following four criteria to establish reclassification policies and procedures:

1. Assessment of English Language Proficiency (ELP), using an objective assessment instrument including, but not limited to the ELPAC.
2. Teacher evaluation, including, but not limited to a review of the student's mastery of grade level standards;
3. Parent opinion and consultation; and

4. Comparison of student performance in basic skills against an empirically established range of performance in basic skills of English proficient students of the same age.

[2021-2022 Reclassification Criteria](#)

## **ALTERNATE RECLASSIFICATION FOR STUDENTS WITH DISABILITIES (OPTION B)**

The CDE states that students with disabilities, including severe cognitive disabilities, should be provided the same opportunities to be reclassified as students without disabilities. Use of Option B may be appropriate when the IEP team determines that an English learner student with an IEP would benefit from reclassification but the student's disability prevents them from meeting the standard reclassification criteria.

When considering this option, the IEP team may use measures of English language proficiency (ELPAC or Alternate ELPAC) and performance in basic skills assessments that would be equivalent to an English proficient peer with similar disabilities. If the IEP team determines that the primary reason the student does not meet standard reclassification criteria is due to the disability rather than limited English proficiency, and that the student's English language proficiency is commensurate with similarly disabled English proficient peers, the IEP team can recommend that the student be reclassified through the Option B process.

The Education Specialist in collaboration with the EL Advisor is responsible for recommending use of Option B to the IEP team. **The decision to use the Option B process for reclassification must be made and the paperwork signed within a regularly scheduled IEP meeting or an addendum meeting with all relevant team members present and in agreement.**

[What is Option B?](#)

[Option B Reclassification Form](#)

## **PART VI: STAFFING AND PROFESSIONAL LEARNING**

### **STAFFING**

Teachers who provide instruction to English learners with disabilities have appropriate special education credentials, temporary permits or waivers, as well as additional authorization to provide English Language Development and primary language support (e.g. CLAD, BCLAD, or equivalent).

### **PROFESSIONAL LEARNING**

In addition to providing appropriately credentialed teachers, the District provides a variety of professional learning opportunities to support personnel in providing appropriate instructional services to English learners.

Administrators, counselors, teachers, and others are provided on-going training opportunities that include, but are not limited to:

- Effective instructional strategies
- ELD Standards and ELA/ELD Framework
- EL Roadmap and Toolkit
- ELs with disabilities
- Translation and interpretation
- Effective use of technology
- EL data system (Ellevation)
- Monitoring and reclassification processes

## **PART VII: ENGLISH LEARNER ADVISORY COMMITTEE**

Each California public school with 21 or more English learners must form an English Learner Advisory Committee (ELAC). Parents or guardians of English learners shall constitute at least the same percentage of the ELAC membership as their children represent of the student body.

### **RESPONSIBILITIES OF THE ELAC**

The ELAC shall be responsible for the following tasks:

1. Advising the principal and staff in the development of a site plan for English learners and submitting the plan to the School Site Council for consideration of inclusion in the School Plan for Student Achievement (or other school plan).
2. Assisting in the development of the schoolwide needs assessment.
3. Ways to make parents aware of the importance of regular school attendance.
4. Each ELAC shall have the opportunity to elect at least one member to the District English Learner Advisory Committee (DELAC).

The parents or guardians of English learners shall elect the parent members of ELAC. Parents or guardians of English learners shall be provided the opportunity to vote in the election.

A school may designate an existing school-level advisory committee, or subcommittee of such advisory committee, to fulfill the legal responsibilities of ELAC if the advisory body meets the criteria (b) above.



## Trainings

ELAC members shall receive training materials and training which will assist them in carrying out their required advisory responsibilities. Training shall be planned in full consultation with committee members, and funds from appropriate resources may be used to meet the costs of providing the training to include costs associated with the attendance of members at training sessions.

## Legal References

California *Education Code*, sections 35147, 52062(a)(2), 52063(b), 52069, 62002.5, and 64001(a)  
*California Code of Regulations*, Title 5, Section 11308 and 15495(b)

## PART VIII: DISTRICT ENGLISH LEARNER ADVISORY COMMITTEE

Each California public school district with 51 or more English learners must form a District English Learner Advisory Committee (DELAC) unless the district designates for this purpose a subcommittee of an existing districtwide advisory committee. Parents or guardians of English learners shall constitute the majority membership (51 percent or more) of the committee.

### RESPONSIBILITIES OF THE DELAC

The DELAC shall advise the school district governing board on at least the following tasks:

1. Development of a district master plan for education programs and services for English learners. The district master plan will take into consideration the school site master plans.
2. Conducting of a districtwide needs assessment on a school-by-school basis.
3. Establishment of district program, goals and objectives for programs and services for English learners.
4. Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements.
5. Review and comment on the school district reclassification procedures.
6. Review and comment on the written notifications required to be sent to parents and guardians.
7. If the DELAC acts as the English learner parent advisory committee under California *Education Code* Sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP)

## Trainings

The District will provide DELAC members with appropriate training materials and training which will assist them in carrying out their required advisory responsibilities. Training shall be planned in full consultation with committee members, and funds from appropriate resources may be used to meet the costs of providing the training to include the costs associated with the attendance of the members at training sessions.

## Legal References

California *Education Code*, sections 35147, 52062(a)(2), 52063(b), 52069, 62002.5, and 64001(a)  
*California Code of Regulations*, Title 5, Section 11308 and 15495(b)

<b>ACRONYMS</b>	
<b>AERIES</b>	Student Information System used by CUSD
<b>CAASPP</b>	California Assessment of Student Performance and Progress
<b>CALPADS</b>	California Longitudinal Pupil Achievement Data System
<b>CDE</b>	California Department of Education
<b>CUSD</b>	Capistrano Unified School District
<b>DELAC</b>	District English Learner Advisory Committee
<b>EL</b>	English Learner
<b>ELAC</b>	English Learner Advisory Committee
<b>ELAS</b>	English Language Acquisition Status
<b>ELD</b>	English Language Development
<b>ELP</b>	English Language Proficiency
<b>ELPAC</b>	English Language Proficiency Assessments for California
<b>EO</b>	English Only
<b>ESEA</b>	Elementary and Secondary Education Act
<b>HLS</b>	Home Language Survey
<b>IEP</b>	Individualized Education Plan
<b>IFEP</b>	Initial Fluent English Proficient
<b>LCAP</b>	Local Control and Accountability Plan
<b>LCFF</b>	Local Control Funding Formula
<b>LEA</b>	Local Educational Agency
<b>LST</b>	Local Scoring Tool
<b>OPTEL</b>	Observation Protocol for Teachers of English Learners
<b>RFEP</b>	Reclassified Fluent English Proficient
<b>SPSA</b>	School Plan for Student Achievement

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Tim Brooks, Associate Superintendent, Human Resource Services  
Prepared by: Riki Belshe, Assistant Principal on Special Assignment, Human Resource Services

Date: September 15, 2021

Board Item: Agreement No. 51689 with the Orange County Superintendent of Schools

---

**HISTORY**

Historically, the District has searched for professional learning opportunities for District employees and attempted to make these opportunities accessible.

**BACKGROUND INFORMATION**

This is an annual item. The Orange County Department of Education (OCDE) is accredited by the California Commission on Teacher Credentialing to offer programs allowing experienced educators to earn the recommendation for a Preliminary Administrative Services Credential (PASC), the credential required to be hired as an administrator in the state of California.

**CURRENT CONSIDERATIONS**

This agenda item presents for Board consideration the approval of Agreement No. 51689 with the Orange County Superintendent of Schools. This agreement allows OCDE to make this credential program available to district teachers in a cohort model, and offer courses at the district office as needed.

**FINANCIAL IMPLICATIONS**

Cohort members who choose to enroll in the OCDE PASC program will pay the tuition directly to OCDE. There is no fiscal impact.

**STAFF RECOMMENDATION**

It is recommended the Board of Trustees approve Agreement No. 51689 with the Orange County Superintendent of Schools.

**PREPARED BY:** Riki Belshe, Assistant Principal on Special Assignment, Human Resource Services

**APPROVED BY:** Tim Brooks, Associate Superintendent, Human Resource Services

CAPISTRANO UNIFIED SCHOOL DISTRICT  
INCOME AGREEMENT

This AGREEMENT is hereby entered into this 1st day of April, 2021, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to as SUPERINTENDENT, and the Capistrano Unified School District, 33122 Valle Road, San Juan Capistrano, California 92675, hereinafter referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively referred to as the Parties.

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, SUPERINTENDENT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties hereby agree as follows:

1.0 SCOPE OF WORK. DISTRICT hereby engages SUPERINTENDENT as an independent contractor to perform the described services and SUPERINTENDENT hereby agrees to perform said service upon the terms and conditions hereinafter set forth. Specifically, SUPERINTENDENT

1 shall perform the services as follows for the Division of Educational  
2 Services:

3 1.1 The Preliminary Administrative Services Credential (PASC)  
4 Program will partner with DISTRICT to offer a PASC cohort  
5 for qualified employees in the DISTRICT. Candidate will  
6 apply for the program through SUPERINTENDENT and will take  
7 courses in a hybrid model in the DISTRICT. Course  
8 instructors will be hired through DISTRICT and the  
9 instructors will be trained by SUPERINTENDENT. The second  
10 cohort will begin in April 2021 and will end in April 2022.  
11 Candidates will pay tuition to SUPERINTENDENT in the amount  
12 of Seven thousand dollars (\$7,000.00) per candidate.

13 2.0 TERM. SUPERINTENDENT shall commence services on April 1, 2021,  
14 and end by April 30, 2022, subject to termination as set forth in  
15 this AGREEMENT.

16 3.0 PAYMENT. DISTRICT agrees to pay SUPERINTENDENT for services  
17 satisfactorily performed pursuant to Section 1.0 of this AGREEMENT a  
18 total sum not to exceed Eighty thousand dollars (\$80,000.00). Payment  
19 shall be mailed to: Orange County Superintendent of Schools, Attn:  
20 Accounting Manager, 200 Kalmus Drive, P.O. Box 9050, Costa Mesa,  
21 California 92628-9050, or at such other place as SUPERINTENDENT may  
22 designate in writing.

23 4.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT, in the performance of  
24 this AGREEMENT, shall be and act as an independent contractor.  
25 SUPERINTENDENT understands and agrees that he/she and all of his/her  
employees shall not be considered officers, employees or agents of

1 the DISTRICT, and are not entitled to benefits of any kind or nature  
2 normally provided employees of the DISTRICT and/or to which  
3 DISTRICT'S employees are normally entitled, including, but not  
4 limited to, State Unemployment Compensation or Workers' Compensation.  
5 SUPERINTENDENT assumes the full responsibility for the acts and/or  
6 omissions of his/her employees or agents as they relate to the  
7 services to be provided under this AGREEMENT. SUPERINTENDENT shall  
8 assume full responsibility for payment of all federal, state and  
9 local taxes or contributions, including unemployment insurance,  
10 social security and income taxes with respect to SUPERINTENDENT'S  
11 employees.

12 5.0 HOLD HARMLESS.

13 A. SUPERINTENDENT hereby agrees to indemnify, defend, and hold  
14 harmless DISTRICT, its Governing Board, officers, agents, and  
15 employees from liability and claims of liability for bodily injury,  
16 personal injury, sickness, disease, or death of any person or  
17 persons, or damage to any property, real personal, tangible or  
18 intangible, arising out of the negligent acts or omissions of  
19 employees, agents or officers of SUPERINTENDENT or the Orange County  
20 Board of Education during the period of this AGREEMENT.

21 B. DISTRICT hereby agrees to indemnify, defend, and hold  
22 harmless SUPERINTENDENT, the Orange County Board of Education, and  
23 its officers, agents, and employees from liability and claims of  
24 liability for bodily injury, personal injury, sickness, disease, or  
25 death of any person or persons, or damage to any property, real,  
personal, tangible or intangible, arising out of the negligent acts

1 or omissions of employees, agents or officers of DISTRICT during the  
2 period of this AGREEMENT.

3 6.0 ASSIGNMENT. The obligations of the SUPERINTENDENT pursuant to  
4 this AGREEMENT shall not be assigned by the SUPERINTENDENT without  
5 prior written approval of DISTRICT.

6 7.0 COPYRIGHT/TRADEMARK/PATENT. DISTRICT understands and agrees that  
7 all matters produced under this AGREEMENT shall become the property  
8 of SUPERINTENDENT and cannot be used without SUPERINTENDENT'S express  
9 written permission. SUPERINTENDENT shall have all right, title and  
10 interest in said matters, including the right to secure and maintain  
11 the copyright, trademark and/or patent of said matter in the name of  
12 the SUPERINTENDENT. DISTRICT consents to use of DISTRICT'S name in  
13 conjunction with the sale, use, performance and distribution of the  
14 matters, for any purpose and in any medium.

15 8.0 TOBACCO USE POLICY. In the interest of public health, the  
16 SUPERINTENDENT provides a tobacco-free environment. Smoking or the  
17 use of any tobacco products are prohibited in buildings and vehicles,  
18 and on any property owned, leased or contracted for by the  
19 SUPERINTENDENT pursuant to SUPERINTENDENT Policy 400.15. Failure to  
20 abide with conditions of this policy could result in the termination  
21 of this AGREEMENT.

22 9.0 NON-DISCRIMINATION. SUPERINTENDENT and DISTRICT agree that they  
23 will not engage in unlawful discrimination in employment of persons  
24 because of race, color, religious creed, national origin, ancestry,  
25 physical handicap, medical condition, marital status, or sex of such  
persons.



1 10.0 TERMINATION. Either party may terminate this AGREEMENT with or  
2 without cause with the giving of thirty (30) days written notice to  
3 the other party. DISTRICT shall compensate SUPERINTENDENT only for  
4 services satisfactorily rendered to the date of termination. Written  
5 notice by DISTRICT shall be sufficient to stop further performance of  
6 services by SUPERINTENDENT. Notice shall be deemed given when  
7 received by the SUPERINTENDENT or DISTRICT or no later than three (3)  
8 days after the day of mailing, whichever is sooner.

9 11.0 NOTICE. All notices or demands to be given under this AGREEMENT  
10 by either party to the other, shall be in writing and given either  
11 by: (a) personal service or (b) by U.S. Mail, mailed either by  
12 registered or certified mail, return receipt requested, with postage  
13 prepaid. Service shall be considered given when received if  
14 personally served or if mailed on the third day after deposit in any  
15 U.S. Post Office. The address to which notices or demands may be  
16 given by either party may be changed by written notice given in  
17 accordance with the notice provisions of this section. At the date  
18 of this AGREEMENT, the addresses of the Parties are as follows:

19 DISTRICT: Capistrano Unified School District  
33122 Valle Road  
20 San Juan Capistrano, California 92675  
Attn: \_\_\_\_\_

21 SUPERINTENDENT: Orange County Superintendent of Schools  
22 200 Kalmus Drive  
P.O. Box 9050  
23 Costa Mesa, California 92628-9050  
Attn: Patricia McCaughey

24 12.0 NON WAIVER. The failure of SUPERINTENDENT or DISTRICT to seek  
25 redress for violation of, or to insist upon, the strict performance  
of any term or condition of this AGREEMENT shall not be deemed a

1 waiver by that party of such term or condition, or prevent a  
2 subsequent similar act from again constituting a violation of such  
3 term or condition.

4 13.0 SEVERABILITY. If any term, condition or provision of this  
5 AGREEMENT is held by a court of competent jurisdiction to be invalid,  
6 void, or unenforceable, the remaining provisions will nevertheless  
7 continue in full force and effect, and shall not be affected,  
8 impaired or invalidated in any way.

9 14.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall  
10 be governed by the laws of the State of California with venue in  
11 Orange County, California.

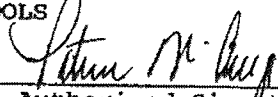
12 15.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits  
13 attached hereto constitute the entire agreement among the Parties to  
14 it and supersedes any prior or contemporaneous understanding or  
15 agreement with respect to the services contemplated, and may be  
16 amended only by a written amendment executed by both Parties to the  
17 AGREEMENT.

18 IN WITNESS WHEREOF, the Parties hereto set their hands.

19 DISTRICT: CAPISTRANO UNIFIED  
20 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT  
OF SCHOOLS

21 BY: \_\_\_\_\_  
Authorized Signature

21 BY:   
Authorized Signature

22 PRINT NAME: \_\_\_\_\_

22 PRINT NAME: Patricia McCaughey

23 TITLE: \_\_\_\_\_

23 TITLE: Administrator

24 DATE: \_\_\_\_\_

24 DATE: June 4, 2021

25 Capistrano USD-Income (51689)22  
ZIP5

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Tim Brooks, Associate Superintendent, Human Resource Services  
Prepared by: Laura Lyon, Executive Director, Human Resource Services/Employee Engagement

Date: September 15, 2021

Board Item: AVID College Readiness System Services and Products Agreement

---

**HISTORY**

This is an annual item. Advancement Via Individual Determination (AVID) is a nonprofit, established in 1980, that changes lives by helping schools shift to a more equitable, student-centered approach. AVID trains more than 70,000 educators annually to close the opportunity gap, so they can prepare all students for college, careers, and life. AVID is implemented in more than 7,400 schools in 47 states across the United States, plus schools in Department of Defense Education, Canada, and Australia. AVID impacts nearly 2 million students in grades K–12 and 50 postsecondary institutions. By partnering with AVID, schools receive professional development, a suite of resources, and ongoing support to ensure a lasting impact that maximizes their return on investment. AVID is not “one more thing to do”—our work with schools aligns with their goals to accelerate and enhance the work that is already happening.

**BACKGROUND INFORMATION**

The AVID elective course is offered at Aliso Niguel, Capistrano Valley, Dana Hills, San Clemente, and San Juan Hills High Schools. The AVID elective is also offered at the middle school level at Don Juan Avila, Marco Forster, Fred Newhart, Shorecliffs, Vista Del Mar and Niguel Hills Middle Schools. AVID elementary is offered at Kinoshita Elementary School.

**CURRENT CONSIDERATIONS**

Approval of the AVID College Readiness System Services and Products Agreement for AVID elementary and secondary membership. This agreement provides services and products to support 11 secondary sites, and 1 elementary site.

## **FINANCIAL IMPLICATIONS**

Annual expenditures under this contract for AVID secondary and K-8 membership and materials are limited to \$45,479 funded by Local Control Funding Formula (LCFF) Supplemental. AVID elementary membership is limited to \$3,099 funded by Title I. Required training is limited to \$8,760 funded by Title II funds.

## **DATA**

The District 2021 High School Senior data reveals that 72.41 percent of AVID Seniors have completed the A-G requirements needed to attend a 4-year college. This compares to the District average of 64.39 percent. Additionally, 78 percent of AVID Seniors are accepted to 4-year programs. The AVID elective demographic in the District is 67.12 percent Hispanic and 69.86 percent qualify for free and reduced lunch.

## **STAFF RECOMMENDATION**

It is recommended the Board of Trustees approve the Advancement Via Individual Determination (AVID) College Readiness System Services and Products Agreement.

**PREPARED BY:** Laura Lyon, Executive Director, Human Resource Services/Employee Engagement

**APPROVED BY:** Tim Brooks, Associate Superintendent, Human Resource Services

# AVID Center

## Products and Services

### 2021-22 Quote/Order



Quote/Order #: Q-81120  
 Client: Capistrano Unified School District  
 Address: 33122 Valle Rd  
 San Juan Capo, CA 92675

AVID Center Representative: Susan Murphy-Jacobs  
 Phone: (303) 436-2203  
 Email: smurphy-jacobs@avid.org

Effective Date: July 01, 2021

Expiration Date: June 30, 2022

District Products			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
8	AVID Excel Coaching	\$345.00	\$2,760.00
1	AVID District Leadership Year 1	\$6,000.00	\$6,000.00
District Products SUBTOTAL:			<b>\$8,760.00</b>

Aliso Niguel High School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,099.00	\$3,809.00
Aliso Niguel High School SUBTOTAL:			<b>\$3,809.00</b>

Capistrano Valley High School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,099.00	\$3,809.00
Capistrano Valley High School SUBTOTAL:			<b>\$3,809.00</b>

Dana Hills High School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,099.00	\$3,809.00
Dana Hills High School SUBTOTAL:			<b>\$3,809.00</b>

Quote/Order  
 2021 - 2022 Capistrano Unified School District Drafted: 07/12/2021

Don Juan Avila Middle School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,099.00	\$3,809.00
1	AVID Weekly Secondary	\$595.00	\$595.00
Don Juan Avila Middle School SUBTOTAL:			<b>\$4,404.00</b>

Kinoshita Elementary School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$3,125.00	\$3,099.00
1	AVID Weekly Elementary	\$595.00	\$0.00
Kinoshita Elementary School SUBTOTAL:			<b>\$3,099.00</b>

Marco Forster Middle School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,099.00	\$3,809.00
1	AVID EXCEL Benefit Package	\$995.00	\$995.00
Marco Forster Middle School SUBTOTAL:			<b>\$4,804.00</b>

Newhart Middle School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,099.00	\$3,809.00
1	AVID EXCEL Benefit Package	\$995.00	\$995.00
Newhart Middle School SUBTOTAL:			<b>\$4,804.00</b>

Niguel Hills Middle School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,099.00	\$3,809.00
1	AVID EXCEL Benefit Package	\$995.00	\$995.00
Niguel Hills Middle School SUBTOTAL:			<b>\$4,804.00</b>

San Clemente High School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,099.00	\$3,809.00
San Clemente High School SUBTOTAL:			<b>\$3,809.00</b>

Quote/Order  
2021 - 2022 Capistrano Unified School District Drafted: 07/12/2021

San Juan Hills High School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,099.00	\$3,809.00
San Juan Hills High School SUBTOTAL:			<b>\$3,809.00</b>

Shorecliffs Middle School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,099.00	\$3,809.00
Shorecliffs Middle School SUBTOTAL:			<b>\$3,809.00</b>

Vista Del Mar Middle School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$4,099.00	\$3,809.00
Vista Del Mar Middle School SUBTOTAL:			<b>\$3,809.00</b>

**TOTAL:** \$57,338.00

*plus all applicable taxes*

**Additional Comments:**

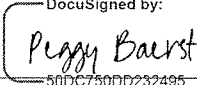
N/A

This AVID Center Products and Services Quote/Order is a Subsequent Quote/Order as defined in the General Terms and Conditions previously agreed to by AVID Center and the "Client" identified above. This Quote/Order, together with the General Terms and Conditions, supersedes all previous Quote/Orders and constitutes a binding agreement between AVID Center and Client with respect to the AVID Products and Services specified above. Descriptions and requirements for AVID Products and Services can be found at <https://www.avid.org/Page/3290>. Certain AVID Products and Services may be cancelled by Client as set forth in AVID Center's Rest Assured Policy, which may be viewed at <https://www.avid.org/rest-assured-policy>. No payment is due at the time of execution of this Quote/Order, notwithstanding anything to the contrary in the General Terms and Conditions. Payment will be due within thirty (30) days following receipt of AVID Center's invoice related to this Quote/Order. Each party has caused this Quote/Order to be signed by its duly authorized representative. The terms of this Quote/Order will control in the event of a conflict with any terms or conditions set forth in any purchase order or other document or communication from Client and any such terms and conditions are hereby rejected by AVID Center and of no effect.

AVID Center,  
a California Non-Profit Corporation 501(c)(3)

Capistrano Unified School District

By: \_\_\_\_\_  
Print  
Name: \_\_\_\_\_  
  
Title: \_\_\_\_\_  
  
Date: \_\_\_\_\_  
  
Email: contracts@avid.org

DocuSigned by:  
  
50DC750DD232495...  
By: \_\_\_\_\_  
Print  
Name: Peggy Baerst  
  
Title: Executive Director, Elementary Educatic  
  
Date: 7/14/2021 | 9:24 AM PDT  
  
Email: pabaerst@capousd.org

AVID Center  
9797 Aero Drive, Suite 100  
San Diego, CA 92123  
Employer ID # 33-0522594



CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Tim Brooks, Associate Superintendent, Human Resource Services

Date: September 15, 2021

Board Item: Consider and Approve Job Description

---

**HISTORY**

This is a revised and upgraded job description. The Superintendent is responsible for the administrative organization of the District. Board Policy 4111, 4211, 4311, *Recruitment, Selection and Appointment*, states that the Superintendent shall hire all certificated and classified bargaining unit members subject to ratification by the Board. The Superintendent shall hire all managers except Principals, Chiefs, Executive Directors, Assistant Superintendents, Associate Superintendents and Deputy Superintendents subject to ratification by the Board.

**BACKGROUND INFORMATION**

Approval of the job description for the position of Director II, Language Acquisition. After review and consideration of increased responsibilities, staff eliminated the previous position of Coordinator of TK-12 Language Acquisition Instruction Support, and upgraded it to Director II, Language Acquisition, to more accurately reflect the duties performed. This upgrade enables the position to extend the work calendar to support activities that occur over the summer months. This includes supervision and coordination for Initial English Learner Proficiency Assessments for California (ELPAC) testing for new students and incoming kindergartners enrolling for the fall, data and criteria preparation for the reclassification of current English learners (EL), and planning for August teacher training in areas such as the Ellevation platform to progress monitor students who are English learners.

The upgraded position to Director II also assumes additional responsibilities to increase support for English learners and language programs Districtwide, which include:

- Conduct an annual EL program evaluation to monitor and evaluate student achievement, improving student outcomes and closing gaps
- Support Spanish and Mandarin Immersion related to Language Immersion programs
- Supervise Title III programs
- Support school administrators in meeting the needs of ELs by assisting with the organization and placement of students in classes
- Provide professional development for Bilingual Community Services Liaisons
- Collaborate with school site staff to implement Achieving via Individual Determination (AVID) Excel programs to matriculate with AVID programs

- Provide information and support to school site staff, parents, and students regarding the State Seal of Biliteracy program and requirements to increase the number of District graduates meeting proficiency.
- Communicate and collaborate with District staff, parents, and students regarding a-g completion requirements related to World Language courses.

### **CURRENT CONSIDERATIONS**

This agenda item presents for Board consideration the approval of the job description for the position of Director II, Language Acquisition.

### **FINANCIAL IMPLICATIONS**

This position will be placed at Range 59 on the Certificated Management Compensation Schedule and the anticipated additional cost of \$21,245 to upgrade the position will be funded by Local Control Funding Formula Supplemental funds. There is no impact to the General Fund.

### **STAFF RECOMMENDATION**

It is recommended the Board of Trustees approve the revised job description for Director II, Language Acquisition.

**PREPARED BY:** Cary Johnson, Assistant Superintendent, Education and Support Services

**APPROVED BY:** Tim Brooks, Associate Superintendent, Human Resource Services

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

**DIRECTOR II, LANGUAGE ACQUISITION**

**DEFINITION**

Under the direction of the Executive Director State and Federal Programs, plan, implement, and evaluate all aspects of TK-12 Programs for English Learners including compliance, curriculum development, and professional learning; support testing related to English Learners; conduct program evaluations and make recommendations for modifications based upon data analysis; work with the Executive Directors of State and Federal Programs and Curriculum and Instruction to evaluate all aspects of support related to the District's English Language Development and Language Immersion(LI) programs; work collaboratively with school site administrators and staff to provide coherent and seamless TK-12 English Learner supports and structures.

**EXAMPLES OF DUTIES**

1. Oversee all programs related to EL students including designated English Language Development (ELD), integrated ELD in the content areas, and supplemental programs.
2. Conduct an annual EL program evaluation to monitor and evaluate student achievement, improving student outcomes and closing gaps.
3. Supervise Title III programs, Language Immersion programs and Language Assessment and participate in budget planning activities.
4. Support school administrators in meeting the needs of English learners (EL) by identifying program needs (e.g. instructional materials and equipment) and assisting with the organization and placement of students in classes.
5. Confer with teachers as needed, providing guidance and mentoring regarding best-instructional practices and ELD/SDAIE strategies.
6. Facilitate the selection of instructional materials for EL programs.
7. Support language proficiency testing (e.g. ELPAC) in order to identify students that qualify for ELD programs; coordinate and provide training related to ELPAC.
8. Coordinate the Spanish and Mandarin Language Immersion (LI) programs.
9. Assist with the selection of instructional materials for LI programs.
10. Analyze state and district assessment results and make recommendations to the District regarding program modifications based upon data.
11. Provide professional development for Principals, Assistant Principals, Teachers, and Bilingual Community Services Liaisons as needed including the use of Ellevation for progress monitoring and reclassification.
12. Visit classrooms and school sites on a regular basis to provide support to teachers and site administrators related to meeting the needs of EL students.
13. Plan and facilitate District-level meetings, including DELAC and provide support to sites related to ELAC meetings.
14. Monitor implementation of the District's EL Master Plan and make recommendations for revisions based upon District need and/or new compliance requirements.
15. Plan and facilitate quarterly meetings for EL Advisors
16. Support LI principals, LI teacher articulation and professional development.

## **DIRECTOR II, LANGUAGE ACQUISITION**

### **Page 2**

17. Participate in meetings, workshops, trainings, and seminars in order to convey and/or gather information, including county and state meetings as required
18. Oversee the EL and LI components of new teacher support.
19. Collaborate with school site staff to implement AVID Excel programs to matriculate with AVID programs
20. Provide information and support to school site staff, parents, and students regarding the State Seal of Biliteracy program and requirements to increase the number of District graduates meeting proficiency.
21. Communicate and collaborate with District staff, parents, and students regarding a-g completion requirements related to World Language courses.
22. Evaluate, supervise, and counsel members of staff to improve employee performance ensuring staff adhere to District, State, and Federal requirements and professional standards.
23. Perform other duties as assigned.

## **QUALIFICATIONS**

### **Knowledge of:**

Principles of public school administration; innovative practices in the field of English Learners, Title III programs, Language Immersion Programs, of state and federal guidelines and requirements for EL programs; assessment and evaluation instruments and their appropriate implementation; CA ELA/ELD Framework, the Common Core State Standards, and CA ELD Standards and their application across the K-12 continuum; Multitier Systems of Support; differentiating instruction to meet diverse learning needs; instructional strategies and supports for students acquiring an second language; Professional Learning Communities.

### **Ability to:**

Plan, organize, and coordinate all aspects of Services for English Learners as outlined in the current CUSD Master Plan for English Learners; communicate effectively both orally and in writing; train teachers, administrators, and classified staff in current language acquisition theory and strategies for classroom integration, instruction, and assessment of student language development; prepare and present clear reports; analyze ELPAC results and other data. Use and demonstrate strategies and instructional practices that have been shown to increase student achievement, engagement, and innovation; develop, write, and evaluate professional development; stay current on English Language Development trends as well as state standards, and state and federal guidelines regarding services for English Learners; work independently; coordinate trainings including planning, scheduling, communicating, and conducting or observing; coach others in English Language Development; work with teachers in coaching or curriculum development roles to ensure services for English Learner integration is a part of District coaching and curriculum development; adapt to a new District culture and conduct professional development based on that culture; innovate; be flexible in the face of constantly changing work demands; be a team player and passionately communicate the District vision and the belief in all students' ability to learn, grow and achieve.

## **DIRECTOR II, LANGUAGE ACQUISITION**

### **Page 3**

#### **Experience:**

A minimum of four years teaching experience, two years integrating and supporting Language Learners in a teaching environment is required. A minimum of three years curriculum development or professional learning experience is preferred. Experience presenting at local, regional, or national level is preferred. Experience training teachers in ELD instruction and compliance is preferred. Experience writing curriculum for designated or integrated ELD is preferred. Demonstrated mastery of content standards and ELD standards shown through professional experience or certifications. Experience with Language Immersion programs is preferred.

#### **Education:**

Valid California teaching credential; Administrative Services Credential, and Bachelor's degree required. Master's degree in related area or postgraduate educational coursework preferred.

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Tim Brooks, Associate Superintendent, Human Resource Services

Prepared by: Riki Belshe, Assistant Principal on Special Assignment, Human Resource Services

Date: September 15, 2021

Board Item: Directed Teaching Agreement with Pepperdine University

---

**HISTORY**

This is an annual item. Historically, the District has partnered with universities to allow credential candidates to be paired with experienced District educators recommended by their administrator as a supervisor. Practicum, fieldwork, directed teaching experience is a requirement to earn a teaching credential.

**BACKGROUND INFORMATION**

In order to recruit the best new educators, the District partners with multiple universities to allow several credential candidates to be placed at several District schools. Many current District educators previously completed their required practicum/fieldwork hours within Capistrano Unified School District to earn their credential.

**CURRENT CONSIDERATIONS**

This agenda item presents for Board consideration the approval of the Directed Teaching Agreement with Pepperdine University.

**FINANCIAL IMPLICATIONS**

Credential candidates completing practicum/fieldwork hours are not District employees and are unpaid. There is no fiscal impact.

**STAFF RECOMMENDATION**

It is recommended the Board of Trustees approve the Directed Teaching Agreement with Pepperdine University.

**PREPARED BY:** Riki Belshe, Assistant Principal on Special Assignment, Human Resource Services

**APPROVED BY:** Tim Brooks, Associate Superintendent, Human Resource Services

# PEPPERDINE

## Graduate School of Education and Psychology

### DIRECTED TEACHING AGREEMENT

This Agreement is made between Pepperdine University ("Pepperdine") on behalf of Pepperdine Teacher Preparation Programs and the hereinafter mentioned school district ("District"). It is the parties' intent that this agreement is a cooperative agreement for the benefit of the public and that entering into this agreement does not trigger any compliance or reporting obligation on the part of Pepperdine. This agreement does not in any way enlarge the University's obligations under federal or state law regulation.

#### RECITALS

- A. Pepperdine has established an approved program (the "Program") of directed teaching for training education students of the University;
- B. Directed teaching experiences are a required and integral part of the Program;
- C. Pepperdine desires the cooperation of **Capistrano Unified School District** in the training of students through the directed teaching experiences, which will provide a benefit to the public; and
- D. Pursuant to the provisions of Section 44320 of the California Education Code, the governing board of a District is authorized to enter into agreements with any university or college accredited by the State Board of Education as a teacher education institution, to provide teaching experience through directed teaching to students enrolled in teacher education curricula of such institution; and
- E. Any such agreement may provide for the payment in money or services for the services rendered by the District in an amount not to exceed the actual cost to the District of the services rendered by the District.

Now, therefore, it is mutually agreed between the parties hereto as follows:

#### SPECIAL PROVISIONS

DATE: **8/10/21**

PARTIES: Pepperdine University and **Capistrano Unified School District**

TERM: From August 18, 2021 to July 31, 2025.

CONTRACT SERVICES: Not to exceed three Clinical Experiences per year, per mentor.

RATE AND AMOUNT: \$150 Master Teaching Stipend per student, per session of Clinical Observation of student by Master Teacher. \$150 Master Teaching Stipend per student teacher, per session of directed mentoring for Clinical Experience.

METHOD OF PAYMENT: Check one.

\_\_\_\_\_ Stipend is to be paid directly to the District.

XXXX Stipend is to be paid directly to the Master Teacher.

### GENERAL TERMS

1. Directed Teaching
  - A. The District shall provide teaching experience through directed teaching in schools and classes of the District, not to exceed the number of directed teaching assignments. Such directed teaching shall be provided in such schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and Pepperdine through their duly authorized representatives may agree upon.
  - B. The District may, for good cause, refuse to accept for directed teaching any student of Pepperdine assigned to directed teaching in the District. In such event, Pepperdine shall terminate the assignment of such student to the directed teaching program in the District.
  - C. The term "directed teaching" as used herein and elsewhere in this Agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District who hold valid clear teaching credentials issued by the California Commission on Teacher Credentialing authorizing them to serve as classroom teachers in the schools or classes in which the direct teaching is provided, and who have completed a minimum of three years successful teaching experience.
  - D. Pepperdine student teachers without emergency or substitute credentials may not be asked by the school districts to serve and be paid for substitute teaching. Such students are not regarded as properly certified and require full-time supervision. Those holding substitute or emergency credentials may substitute only for their master teacher when s/he is out ill; when it is determined by the principal that such substitution is in the best interest of the student teacher and the students in the classroom; the student teacher is paid by the District; and the number of days is kept to a minimum.
  - E. Pepperdine will pay for the performance by the master teacher of all services required to be performed by the master teacher under this Agreement at the aforesaid rates for each session of part-time directed teaching or full-time directed teaching provided by the master teacher pursuant to this Agreement.
  - F. The term "session of directed teaching" as used herein and elsewhere in this Agreement is considered to be a full day of directed teaching for five (5) days a week for a minimum of eight (8) weeks for elementary credential candidates (for this, the elementary credential candidates receives four (4) semester units of practice teaching credit) and six (6) periods a day for five (5) days a week for a minimum of eight (8) weeks for secondary credential candidates (for this, the



# PEPPERDINE

## Graduate School of Education and Psychology

secondary credential candidates receive four (4) semester units of practice teaching credit). The credential candidate must complete two (2) sessions for a minimum total of sixteen (16) weeks.

- G. An assignment of a Pepperdine student to directed teaching in classes of schools of the District shall be for one (1), two (2), or three (3) sessions as mutually agreed between Pepperdine and the District.
- H. An assignment of a Pepperdine student to directed teaching in the District shall be deemed to be effective for the purposes of this Agreement as of the date the student presents to the proper authorities of the District the assignment papers or other documents provided by Pepperdine affecting such assignment, but no earlier than the date of such assignment as shown on such card or other documents.
- I. In the event the assignment of a Pepperdine student to directed teaching is terminated by Pepperdine for any reason after the student has been in directed teaching and has been at the assignment for a minimum of two weeks, the master teacher shall receive payment for the assignment on account of such student as though there had been no termination of the assignment. Said payment not to exceed \$150 per student per session of terminated assignment.
- K. Notwithstanding any other provision of this Agreement, Pepperdine shall not be obligated by this Agreement to pay the District any amount in excess of the total sum.
- L. In accordance with California Education Code Section 44320(b), each credential candidate, prior to assignment to District, must obtain at his or her sole expense a "Certificate of Clearance", which includes a complete Live Scan Service. The University will ensure that students receive a Certificate prior to beginning their assignment in the district.
- M. In accordance with California Education Code Section 49406, each credential candidate prior to assignment to District must obtain at his or her sole expense an examination, by a licensed physician or surgeon within the past 60 days to determine that he or she is free of active tuberculosis, or provide a current certificate that shows s/he is free of communicable tuberculosis prior to beginning their assignment in the District.
- N. Certificates of Clearance for each candidate will be issued prior to requesting student teaching placement

### 1. Minimum Insurance Requirements

- A. District. The District shall maintain insurance in full force and effect, at its sole expense, the following minimum insurance coverage or comparable program of self-insurance:

- i. Commercial General Liability (Minimum Requirement):  
\$1,000,000 Combined Single Limit
- ii. Coverage:  
Premises/Operations  
Liability Medical Payments  
Liability  
Personal Injury Liability
- i. The District shall maintain in full force and effect, at its sole expense, Workers' Compensation and Employers Liability Insurance in a form and amount covering District's full liability under the Workers' Compensation Insurance and Safety Act of the State of California as amended from time to time. Coverage:

1. Statutory limits per State of California

- 2. Employers Liability  
\$1,000,000 Each Accident  
\$1,000,000 Each Employee

District shall provide University with 30 days written notice before cancellation, or any reduction or material change in coverage.

B. University shall maintain insurance in full force and effect, at its sole expense:

- i. Commercial General Liability (Minimum Requirement):  
\$2,000,000 General Aggregate  
\$1,000,000 Combined Single Limits
- ii. Coverage:  
Premises/Operations Liability Medical  
Payments Liability Contractual Liability  
Personal Injury Liability  
Independent Contractors
- iii. The University will maintain in full force and effect, at its sole expense Workers' Compensation and Employers Liability Insurance in a form and amount covering University's full liability under the Workers' Compensation Insurance and Safety Act of the State of California as amended from time to time. Coverage:

1. Statutory limits per State of California

- 2. Employers Liability  
\$1,000,000 Each Accident  
\$1,000,000 Each Employee

# PEPPERDINE

## Graduate School of Education and Psychology

A certificate of general liability insurance with the District named as an additional insured shall be provided by Pepperdine University' Insurance and Risk Department to the District 30 days in advance of the commencement of this agreement.

The District will require 30 days written notice before cancellation, or any reduction or material change in coverage.

### 3. Indemnity

District shall defend, indemnify and hold Pepperdine, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the District, its officers, agents, or employees.

Pepperdine shall defend, indemnify and hold the District, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Pepperdine, its officers, agents or employees.

### 4. Miscellaneous

- A. Termination. Either party may terminate this Agreement with or without cause by providing written notice to the other party. Termination will be effective at the end of the school year during which the notice is issued. The notice required under this paragraph shall be sent by registered mail.
- B. Any notice required to be given pursuant to this Agreement shall be in writing and shall be served by personal service or first class mail. When served by first class mail, service shall be conclusively deemed effective three (3) days after deposit thereof in the United States mail, postage prepaid, addressed to the party to whom such notice is to be given as herein provided:

Notice to Pepperdine: Pepperdine University  
Graduate School of Education and Psychology  
6100 Center Drive, 5<sup>th</sup> Floor  
Los Angeles, CA 90045  
ATTN: Teacher Preparation Program Director

Notice to District: Capistrano Unified School District  
33122 Valle Rd.  
San Juan Capistrano, CA 92675  
ATTN: Human Resource Services

- C. District and Pepperdine agree that neither will unlawfully discriminate against any individual on the basis of age, sex, race, creed, color, religious belief, national origin, and disability, status as a disabled veteran, or veteran of the Vietnam era.
- D. Neither party shall use the other's name or any corporate or business name which is reasonably likely to suggest that the two are related without first obtaining the written consent of the other party.
- E. The Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof and may be modified only by a writing signed by both parties.
- F. The parties hereto shall not have either the power or the right to assign this Agreement or any part thereof to any person or party for any reason, and any attempt to do so shall be void and of no legal effect.
- G. This Agreement shall be governed by and construed under the laws of the State of California, which shall be the forum for any lawsuit arising from or incident to this Agreement.
- H. Should either party reasonably retain an attorney to enforce the terms of this Agreement, the prevailing party shall be entitled to recover reasonable attorney's fees and costs including fees and costs of corporate staff and counsel.
- I. In the event that any provision of this Agreement shall be held void, voidable, or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.
- J. Each party is an independent agent and shall not act as, or be an agent or employee of, the other party.

# PEPPERDINE

Graduate School of Education and Psychology

In witness thereof, the parties hereto have caused this Agreement to be signed by its duly authorized representative.

Tim Brooks

Associate Superintendent, HRS

---

Print Name

Signature

Date

Reyna García Ramos,

Program Director

*Reyna J. García Ramos*

August 17, 2021

---

Print Name

Signature

Date

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Tim Brooks, Associate Superintendent, Human Resource Services  
Prepared by: Riki Belshe, Assistant Principal on Special Assignment, Human Resource Services

Date: September 15, 2021

Board Item: First Amendment to Supervised Fieldwork and Student Teaching Agreement with Chapman University

---

**HISTORY**

This is an amendment to an annual item. Historically, the District has partnered with universities to allow credential candidates to be paired with experienced District educators recommended by their administrator as a supervisor. Practicum, fieldwork, directed teaching experience is a requirement to earn a teaching credential. Universities typically pay supervising teachers directly an honorarium for their time outside of their workday supporting a university student.

**BACKGROUND INFORMATION**

In order to recruit the best new educators, the District partners with multiple universities to allow several credential candidates to be placed at several District schools. Many current District educators previously completed their required practicum/fieldwork hours within Capistrano Unified School District to earn their credential. Agreements with universities for these placements typically notate the amount the university will pay directly to a supervising teacher of the university student.

**CURRENT CONSIDERATIONS**

This agenda item presents for Board consideration the approval of the First Amendment to Supervised Fieldwork and Student Teaching Agreement with Chapman University. Chapman University has adjusted the amount the university pays to supervising teachers and has included that change in the Amended Appendix A

**FINANCIAL IMPLICATIONS**

Supervising teachers are paid directly by the university. There is no fiscal impact.

**STAFF RECOMMENDATION**

It is recommended the Board of Trustees approve the First Amendment to Supervised Fieldwork and Student Teaching Agreement with Chapman University.

**PREPARED BY:** Riki Belshe, Assistant Principal on Special Assignment, Human Resource Services

**APPROVED BY:** Tim Brooks, Associate Superintendent, Human Resource Services

**First Amendment to Supervised Fieldwork and Student Teaching Agreement**

This First Amendment to Supervised Fieldwork and Student Teaching Agreement (this "**First Amendment**") is made and entered into on August 13, 2021 ("**Effective Date**") by and between Chapman University, a California non-profit public benefit corporation ("**University**"), and the Capistrano Unified School District (hereinafter, "**District**") (each, a "**Party**" and, collectively, the "**Parties**"), amending that certain *Supervised Fieldwork and Student Teaching Agreement* entered into by the Parties on September 1, 2018 (the "**Agreement**").

The Parties amend the Agreement as follows:

**Appendix A of the Agreement is hereby deleted in its entirety and replaced with the Appendix A attached hereto.**

**GENERAL PROVISIONS**

All other terms and conditions of the Agreement shall remain unchanged, and except as expressly modified by this First Amendment, the Agreement shall remain in full force and effect. This First Amendment may be executed by the parties in counterparts, each of which shall constitute one and the same instrument. Further, the parties may execute this First Amendment via fax or electronic mail transmission. A true and correct copy of this First Amendment as executed by the parties, may be used in lieu of an original for all purposes permitted by law.

**IN WITNESS WHEREOF**, the undersigned parties have caused this First Amendment to be executed by their duly authorized representatives as of the Effective Date.

**University**

**District**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: **Harold W. Hewitt, Jr.**

Name: \_\_\_\_\_

Its: **Executive Vice President & COO**

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_





CHAPMAN  
UNIVERSITY  
Orange, California 92866

## SUPERVISED FIELDWORK AND STUDENT TEACHING AGREEMENT

- Multiple Subject
- Single Subject
- Special Education

THIS AGREEMENT is made and entered into by and between Chapman University hereinafter called the "UNIVERSITY," and the Capistrano Unified School District, hereinafter called "FIELDWORK SITE."

### I. RESPONSIBILITIES OF THE UNIVERSITY

- A. The UNIVERSITY will assure that the student shall have completed the necessary educational prerequisites, to be eligible for supervised fieldwork including proof of negative TB test current within one year of supervised fieldwork and issuance of finger print clearance.
- B. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the classroom teacher or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.
- C. The UNIVERSITY shall complete periodic observations and/or evaluations of the student regarding his/her performance at the FIELDWORK SITE as per arrangement between the UNIVERSITY faculty or staff member and the FIELDWORK SITE supervisor.
- D. The UNIVERSITY may provide monetary compensation for services rendered by the FIELDWORK SITE in an amount not to exceed the actual cost of the services rendered by the FIELDWORK SITE per Appendix A, as attached and incorporated by reference.

### II. RESPONSIBILITIES OF THE FIELDWORK SITE

- A. The FIELDWORK SITE shall provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and/or special needs.
- B. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, take prompt and effective remedial action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.
- C. The FIELDWORK SITE staff will provide, upon request by any participating student, such reasonable accommodations at the FIELDWORK SITE as required by law in order to allow qualified disabled students to participate in the program.

Page 1 of 6

- D. To provide for emergency health care of the student in case of accident at the expense of the student.
- E. To provide all participating students with a copy of the FIELDWORK SITE'S rules, regulations, policies, and procedures with which the students are expected to comply and notify the UNIVERSITY of any change in its personnel, operation, or policies which may affect the field education experience.
- F. Comply with all federal, state and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.
- G. The FIELDWORK SITE staff shall comply with APPENDIX B regarding the FIELDWORK SITE'S supervision of UNIVERSITY students, as attached and incorporated by reference.

**111. THE PARTIES MUTUALLY AGREE**

- A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and the UNIVERSITY.
- B. The FIELDWORK SITE may, for good cause, refuse to accept for field experiences, or terminate the field experience assignment of any student of the UNIVERSITY assigned to the FIELDWORK SITE in writing. Prior to removal of a student, the FIELDWORK SITE shall consult with the UNIVERSITY about its concerns and proposed course of action. The UNIVERSITY may terminate the field experience assignment or student teaching assignment of any student of the UNIVERSITY at the FIELDWORK SITE at any time, and may do so if the FIELDWORK SITE so requests in writing with a statement of reasons why the FIELDWORK SITE desires to have the student withdrawn.
- C. Neither party shall discriminate in the assignment of students on the basis of race, color, disability, sex, religion, national origin, ancestry, sexual orientation, or any other basis prohibited by law.
- D. The UNIVERSITY agrees to indemnify, hold harmless, and defend the FIELDWORK SITE, its agents, and employees from and against all loss or expense (including costs and attorney fees) resulting from liability imposed by law upon the FIELDWORK SITE because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement and due or claimed to be due to the negligence of the UNIVERSITY, its trustees, agents, or employees.
- E. The FIELDWORK SITE agrees to indemnify, hold harmless, and at the UNIVERSITY'S request, defend the UNIVERSITY, its trustees, agents, and employees from and against all loss or expenses (including costs and attorney fees) resulting from liability imposed by law upon the UNIVERSITY because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement, and due or claimed to be due to the negligence of the FIELDWORK SITE, its agents, or employees.
- F. University and Fieldwork Site each agree to maintain insurance or a program of self insurance throughout the term of this Agreement as follows:
  - i. General liability coverage, written on an occurrence form, with limits of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate, and
  - ii. Professional liability insurance written on a claims-made form or Occurrence form, with limits of One Million Dollars (\$1,000,000) per claim/occurrence and Two Million Dollars (\$2,000,000) in the aggregate. University shall provide coverage for students under school's professional liability

policy or shall ensure that all students maintain individual professional liability insurance coverage with limits of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in aggregate, and

iii. University and Fieldwork Site shall maintain statutory Workers' Compensation coverage on their respective employees working at Fieldwork Site pursuant to this Agreement. The parties agree that the students are considered learners who are fulfilling specific requirements for field experiences as part of a degree and/or credential requirement. Therefore, regardless of the nature or extent of the acts performed by them, students are not to be considered employees or agents of either the UNIVERSITY or the FIELDWORK SITE for any purpose including Workers' Compensation or any other employee benefit programs. The students shall not be entitled to any monetary remuneration for services performed by them in the course of their training, and

iv. University and Fieldwork Site shall provide certificates of insurance evidencing all coverage described herein, naming the other party as a Certificate Holder with policy endorsements for Waiver of Subrogation against the other party and naming the other party as an Additional Insured. Such evidence will be provided on a basis consistent with the effective date of this Agreement and annually thereafter. Each party shall provide the other party with written notice at least thirty (30) days in advance of any material modification or cancellation of such coverage. With respect to individual policies of insurance maintained by students, such evidence will be provided prior to the date when any new student commences participation in the Program(s).

- G. Both parties acknowledge they are independent contractors, and nothing contained in this Agreement shall be deemed to create an agency, joint venture, franchise or partnership relation between the parties and neither party shall so hold itself out. Neither party shall have the right to obligate or bind the other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.
- H. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
- I. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

INFORMATION ON SCHOOL DISTRICT:

Capistrano Unified School District  
33122 Valle Road  
San Juan Capistrano, CA 92675

UNIVERSITY CONTACT INFORMATION:

Attn: Harold Hewitt, VP & COO  
Chapman University  
One University Drive  
Orange, CA 92866

- J. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.
- K. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.
- L. This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.

M. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.

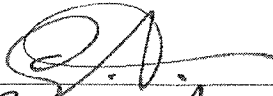
N. This Agreement may be executed in one or more counterparts, each of which shall constitute one and the same agreement. Further, the parties may execute this Agreement via fax or electronic mail transmission. A true and correct copy of this Agreement, as executed by the parties, may be used in lieu of an original for all purposes permitted by law.

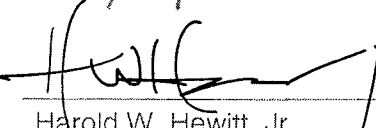
**IV. TERM AND TERMINATION OF AGREEMENT**

A. THE TERM of this Agreement shall be effective September 1, 2018 and shall continue in full force and effect through August 31, 2023. This Agreement may be renewed for one (1) additional term of the contract by mutual written consent of the parties.

B. THIS AGREEMENT may be terminated by either the UNIVERSITY or the FIELDWORK SITE with or without cause upon thirty (30) days written notice provided that (subject to the other terms of this Agreement) all students performing fieldwork at the time of notice of termination are given the opportunity to complete their fieldwork at the Fieldwork Site.

**SIGNATURES:**

FIELDWORK SITE:      Signature:   
Name: Gordon D. Amerson, Ed.D.  
Title: Assoc. Superintendent, HRS  
Date: 6/20/18

UNIVERSITY:      Signature:   
Name: Harold W. Hewitt, Jr.  
Title: Executive Vice President & COO  
Date: 6/29/18

Appendix A  
Payment for Master Teachers for Teacher Education

**SPECIAL PROVISIONS - RATES and PAYMENTS**

- (a) \$ 250.00 Master Teacher stipend per twelve (12) week session of full-time student teaching consisting of 6 units for Multiple Subject Credential candidates\_  
  
\$ 300,00 Master Teacher stipend per sixteen (16) week session of full-time student teaching consisting of 6 units for Single Subject Credential candidates,
- (b) \$ 250.00 Master Teacher stipend per sixteen (16) week session of full-time student teaching consisting of 6 units for Education Specialist Instruction Credential (Special Education) candidates;
- (c) Faculty Associate semester stipend of \$50 for each School of Education student completing Praxis course requirements in his/her class;
- (d) Subject Matter Faculty semester stipend of \$400 for the first School of Education student assigned to his/her classroom and \$300 for each additional School of Education student assigned to his/her classroom.

METHOD OF PAYMENT: With respect to the FIELDWORK SITE'S policy of requiring direct compensation of master teachers, the master teacher within thirty (30) days following the close of each semester or academic session of the UNIVERSITY, the MASTER TEACHER shall submit an invoice, in triplicate, to the Chapman University College of Educational Studies for payment at the rate provided therein for all field experiences provided by the FIELDWORK SITE under and in accordance with this agreement during said session. This process may be altered according to individual districts procedures as to the manner in which the invoicing will proceed so long as the parties mutually agree to such alteration in advance.

In the event the assignment of a UNIVERSITY student is terminated by the UNIVERSITY and/or the FIELDWORK SITE for any reason after the student has been in student teaching and has been at the assignment for a minimum of two weeks, FIELDWORK SITE shall receive payment for one assignment on account of each student as though there had been no termination of the assignment. Said payment to exceed no more than six (6) units per session of terminated assignment. In the event the field experience of a UNIVERSITY student is terminated by the UNIVERSITY and/or the FIELDWORK SITE for any reason after the student has been in the field experience for a minimum of two weeks, FIELDWORK SITE shall receive payment for one assignment on account of each student as though there had been no termination of the assignment.

**Amended Appendix A**  
**Payment for Mentor Teachers for Teacher Education**

**SPECIAL PROVISIONS – RATES and PAYMENTS**

- (a) \$500 per Mentor Teacher for 14-20 weeks of supervision of full-time (400+ hours) student teaching/teacher residency and Letter of Appreciation.
  - In situations where the full-time student teacher/teacher resident 'splits' their time between two teachers, the \$500 honorarium will be split according to the percent (%) of time Mentor Teacher supervises the candidate. Examples of this situation would be elementary co-teachers who equally share a classroom or secondary subject area teachers where the candidate is in one period with the first Mentor Teacher and 2 periods with the other.
- (b) \$250 per Mentor Teacher for 14-20 weeks of supervision of fieldwork placements between 200 and 399 hours and Letter of Appreciation.
- (c) \$125 per Mentor Teacher for 14-20 weeks of supervision of fieldwork placements between 50 and 199 hours and Letter of Appreciation.
- (d) Letter of appreciation for supervision of placements <50 hours.

**METHOD OF PAYMENT:** With respect to the DISTRICT'S policy of requiring direct compensation of mentor teachers, the mentor teacher within thirty (30) days following the close of each term or academic session of the UNIVERSITY, the MENTOR TEACHER shall submit an invoice, in triplicate, to the Chapman University Attallah College of Educational Studies for payment at the rate provided therein for all fieldwork experiences provided by the DISTRICT under and in accordance with this agreement during said session. This process may be altered according to individual districts procedures as to the manner in which the invoicing will proceed so long as the parties mutually agree to such alteration in advance.

In the event the assignment of a UNIVERSITY student is terminated by the UNIVERSITY and/or the DISTRICT for any reason after the student has been in student teaching and has been at the assignment for a minimum of two weeks, MENTOR TEACHER shall receive payment for one assignment on account of each student as though there had been no termination of the assignment. Said payment to exceed no more than six (6) units per session of terminated assignment. In the event the field experience of a UNIVERSITY student is terminated by the UNIVERSITY and/or the DISTRICT for any reason after the student has been in the field experience for a minimum of two weeks, MENTOR TEACHER shall receive payment for one assignment on account of each student as though there had been no termination of the assignment.

**Appendix B**  
**Specific Supervision Requirements**

**Teacher Education Fieldwork:**

- A. "Field Experience" as used herein and elsewhere in this agreement means active participation in the duties and function of classroom under the direct supervision and instruction of employees of the FIELDWORK SITE who hold valid teaching credentials issued by the California Commission on Teacher Credentialing, authorizing them to serve as classroom teachers in the schools or classes in which the field experience is provided, and have completed a minimum of three years successful teaching experience. "Student Teaching" is used herein and elsewhere in this agreement means participation in the duties and function of classroom teaching under the direct supervision and instruction of employees of the FIELDWORK SITE who hold valid, teaching credentials issued by the California Commission on Teacher Credentialing, authorizing them to serve as classroom teachers in the schools or classes in which the student teaching experience is provided, and have completed a minimum of three years successful teaching experience.
- B. The UNIVERSITY'S Teacher Education Policy provides that student teachers without substitute permits may not be asked by the school districts to serve and be compensated for substitute teaching as, under California law, student teachers are not certificated personnel and as they require full-time supervision. Those holding substitute permits may substitute for their master teacher only (a maximum of four (4) days only): when s/he is ill; when it is determined by the principal that this is in the best interest of the students in the classroom as well as the candidate; after the first four weeks of the first assignment; and/or when the candidate is paid.
- C. "Session of Student Teaching," for Multiple Subject and Single Subject Credential candidates as used herein and elsewhere in this agreement is considered to be a full day of student teaching daily for five (5) days a week for a minimum of twelve (12) weeks for elementary credential candidates (for this, the elementary credential candidate receives six (6) semester units of practice teaching credit), and three periods a day for five (5) days a week for a minimum of sixteen (16) weeks for secondary credential candidates (for this, the secondary credential candidate receives six (6) semester units of practice teaching credit).
- D. "Session of Student Teaching," for Education Specialist Instruction Credential (Special Education) candidates as used herein and elsewhere in this agreement is considered to be a full day of student teaching daily for five (5) days a week for a minimum of sixteen (16) weeks for elementary credential candidates (for this, the elementary credential candidate receives three to six (3-6) semester units of practice teaching credit), and three periods a day for five (5) days a week for a minimum of sixteen (16) for secondary credential candidates (for this, the secondary credential candidate receives three to six (3-6) semester units of practice teaching credit).
- E. An assignment of a Multiple Subject and Single Subject Credential candidate of the UNIVERSITY to student teaching in classes of schools of the FIELDWORK SITE shall be for a single sixteen (16) week session as mutually agreed between the UNIVERSITY and FIELDWORK SITE.
- F. An assignment of an Education Specialist Instruction Credential (Special Education) candidate of the UNIVERSITY to student teaching in classes of schools of the FIELDWORK SITE shall be for a single for a single sixteen (16) week session as mutually agreed between the UNIVERSITY and FIELDWORK SITE.
- G. The assignment of a UNIVERSITY student to field experiences and student teaching at FIELDWORK SITE shall be deemed to be effective for the purposes of this agreement as of the date the student presents to the proper FIELDWORK SITE officials the assignment papers or other documents provided by the UNIVERSITY effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Tim Brooks, Associate Superintendent, Human Resource Services  
Prepared by: Rich Montgomery, Assistant Superintendent, Human Resource Services,  
Grades 6-12, K-8, Alternative Education

Date: September 15, 2021

Board Item: Orange County Department of Education Fourth Quarter Report – Williams  
Settlement Legislation

---

**HISTORY**

This is a standing item that is presented to the Board of Trustees on a quarterly basis. The *Eliezer Williams, et al., vs. State of California, et al. (Williams)* case was filed as a class action in 2000 in San Francisco County Superior Court. The plaintiffs include nearly 100 San Francisco County students, who filed suit against the State of California and state education agencies, including the California Department of Education (CDE). The basis of the lawsuit was that the agencies failed to provide public school students with equal access to instructional materials, safe and decent school facilities, and qualified teachers.

The case was settled in 2004, and as a result, the CDE has made changes to the School Accountability Report Card (SARC) template that all schools must update and publish annually. The changes will help all schools report the overall condition of their facilities, the number of teacher misassignments and vacant teacher positions, and the availability of textbooks or instructional materials.

**BACKGROUND INFORMATION**

As a result of the Williams Settlement, Education Code § 35186 mandates school districts establish policies and procedures to resolve deficiencies related to textbooks and instructional materials, teacher vacancies or misassignments, and facility conditions posing a threat to student/staff health or safety. Furthermore, Education Code § 35186 requires any deficiencies or complaints be reported to the Board of Trustees at a regularly scheduled public meeting each quarter.

**CURRENT CONSIDERATIONS**

This agenda item presents for Board consideration the acceptance of Williams Settlement Legislation Orange County Department of Education (OCDE) Fourth Quarter Report.



## **FINANCIAL IMPLICATIONS**

There is no fiscal impact.

## **DATA**

During the fourth quarter, the District received no complaints.

## **STAFF RECOMMENDATION**

It is recommended the Board of Trustees accept the Williams Settlement Legislation Orange County Department of Education (OCDE) Fourth Quarter Report.

**PREPARED BY:** Rich Montgomery, Assistant Superintendent, Human Resource Services,  
Grades 6-12, K-8, Alternative Education

**APPROVED BY:** Tim Brooks, Associate Superintendent, Human Resource Services



**ORANGE COUNTY  
DEPARTMENT  
OF EDUCATION**

200 KALMUS DRIVE  
P.O. BOX 9050  
COSTA MESA, CA  
92628-9050

(714) 966-4000

FAX (714) 432-1916

[www.ocde.us](http://www.ocde.us)

**AL MIJARES, Ph.D.**  
County Superintendent  
of Schools

**ORANGE COUNTY  
BOARD OF EDUCATION**

MARI BARKE

REBECCA "BECKIE" GOMEZ

TIM SHAW

LISA SPARKS, PH.D.

KEN L. WILLIAMS, D.O.

**DATE:** July 30, 2021  
**TO:** Kirsten M. Vital, Superintendent, Capistrano Unified School District  
**FROM:** Nicole Savio Newfield, Administrator, Student Achievement and Wellness  
**SUBJECT:** Williams Settlement Legislation 4<sup>th</sup> Quarter Report

I am pleased to provide the fourth quarter Williams Settlement Legislation report for the 2020-21 fiscal year. This report represents activity conducted by the Orange County Department of Education (OCDE) during April, May, and June 2021. California Education Code section 1240(2)(H) requires this report to be provided to your Board at a regularly scheduled meeting held in accordance with public notification requirements.

**FOURTH QUARTER REPORT**

**Uniform Complaint Procedures (UCP)**

- OCDE requested data regarding uniform complaints related to textbooks and instructional materials, facility conditions, and teacher vacancies or misassignments received during the third quarter.
- No complaints were filed in your district during the period of January through March 2021.

**Teacher Assignment Monitoring**

- The California Commission on Teacher Credentialing has reported that Assignment Monitoring for the 2020-21 school year will begin on August 1, 2021. The Commission will finalize monitoring results on November 1, 2021. After the results are made available, OCDE will report the data to districts as an addendum to the Annual Report for 2020-21.

**Upcoming Quarter**

- Instructional materials reviews
- School facilities reviews
- Uniform Complaint Procedure reporting

Planning for the 2021-22 Williams Settlement Legislation reviews has begun. OCDE has requested required documentation from districts regarding instructional materials.

If you have any questions regarding this report, please contact me at (714) 966-4385 or [nsavio@ocde.us](mailto:nsavio@ocde.us).

On behalf of Dr. Al Mijares, County Superintendent of Schools, thank you for your diligent efforts to address the Williams Settlement Legislation requirements.

NSN:ag

c: Al Mijares, Ph.D., County Superintendent of Schools  
Rich Montgomery, Assistant Superintendent, Human Resource Services  
Capistrano Unified School District

4385070821

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Tim Brooks, Associate Superintendent, Human Resource Services

Date: September 15, 2021

Board Item: Resignations/Retirements/Employment – Certificated Employees

---

**HISTORY**

This is a monthly item. The activity list for employment, separation and additional assignments of certificated employees is a standing item that is presented during each regularly scheduled Board of Trustees meeting.

**BACKGROUND INFORMATION**

In accordance with California Education Code §§ 44830(a), 45102, 44930, 45201 and 45190, employment actions or processes that affect an employee’s status or pay during their employment must be approved by the Board of Trustees.

Certificated activity lists may include a variety of "Additional Assignments." These may be instructional assignments outside an employee's normal instructional duties, such as teaching summer school or providing home/hospital instruction, or they may be non-instructional assignments such as professional development. Hourly pay for teachers is \$50 per hour for additional instructional assignments or \$30 per hour for non-instructional assignments. Other certificated employees may have different pay rates or per diem rates. After the assignment is completed, the Payroll Department will receive an employee timesheet, signed by a supervisor, showing the time worked on the assignment. The Payroll Department will determine whether the hours worked were approved and will pay the employee for the hours worked, up to the approved amount. If the employee works fewer than the approved number of hours, he or she is paid only for the number of hours worked. If the assignment cannot be completed within the approved number of hours, a new request must be submitted for the estimated amount of work remaining.

**CURRENT CONSIDERATIONS**

This agenda item presents for Board consideration the approval of the activity list for certificated employees.

**FINANCIAL IMPLICATIONS**

These positions will be charged to the appropriate fund and are included in the adopted budget.

**STAFF RECOMMENDATION**

It is recommended the Board of Trustees approve the activity list for certificated employees.

**APPROVED BY:** Tim Brooks, Associate Superintendent, Human Resource Services

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**ACCEPT RESIGNATION/TERMINATION**

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
1. Akstinas, Courtney A.	Teacher Middle School	Voluntary Resignation	09/03/2015	06/30/2021
2. Ardito, Danielle M.	Sub Teacher	Voluntary Resignation	08/06/2021	08/19/2021
3. Avendano, Eva C.	Counselor	Voluntary Resignation	08/12/2015	07/21/2021
4. Bertini, Carrie C.	Principal Elementary	Retirement	10/12/1992	08/20/2021
5. Brodsky, Timothy A.	Sub Teacher	Term-Not Discipline Related	11/30/2020	08/05/2021
6. Brown, James G.	Sub Teacher	Voluntary Resignation	08/18/2020	07/26/2021
7. Burton, Robert J.	Sub Teacher	Voluntary Resignation	01/28/2016	08/20/2021
8. Calkins, Patricia L.	Counselor	Voluntary Resignation	08/12/2015	06/30/2021
9. Calkins, Patricia L.	Counselor	Voluntary Resignation	08/12/2015	06/30/2021
10. Cooper, Pamela	Teacher Elementary	Voluntary Resignation	08/30/2002	06/04/2021
11. Corner, Stacie L.	Teacher Elementary	Voluntary Resignation	08/15/2018	06/04/2021
12. Cuff, Kristen B.	Teacher Non-Categorical	Voluntary Resignation	08/10/2016	07/23/2021
13. Cussen, Stacy E.	Sub Teacher	Voluntary Resignation	10/19/2020	07/26/2021
14. D'Aquanni, Christine M.	Sub Teacher	Term-Not Discipline Related	08/28/2017	08/12/2021
15. Dooley, Sean G.	Sub Teacher	Voluntary Resignation	07/26/2021	08/13/2021
16. Duarte, Adam J.	Sub Teacher	Term-Not Discipline Related	02/10/2020	07/27/2021
17. Glenn, Raymond D.	Psychologist	Voluntary Resignation	01/07/2019	08/02/2021
18. Gottron, John M.	Sub Teacher	Voluntary Resignation	03/14/2018	08/13/2021
19. Horn, Ronald C.	Sub Teacher	Voluntary Resignation	01/22/2019	08/09/2021
20. Kilbride, Weston M.	Teacher Middle School	Voluntary Resignation	01/08/2018	07/27/2021
21. Kredon, Sheila M.	Sub Teacher	Voluntary Resignation	04/21/2021	08/16/2021
22. McLennan, Shelley K.	Teacher Special Ed	Retirement	08/28/2014	07/20/2021
23. Montenegro, Jeffrey R.	Teacher Elementary	Voluntary Resignation	08/11/2021	08/18/2021
24. Olsen, Deborah L.	Sub Teacher	Voluntary Resignation	03/15/2021	08/17/2021
25. Ortega, Stella M.	Teacher Middle School	Voluntary Resignation	08/15/2018	08/13/2021
26. Park, Ruth K.	Sub Teacher	Voluntary Resignation	04/29/2021	08/16/2021
27. Pham, Joanna	Sub Teacher	Term-Not Discipline Related	09/07/2017	08/02/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**ACCEPT RESIGNATION/TERMINATION (Cont.)**

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
28. Pickett, May C.	Program Specialist	Voluntary Resignation	10/19/2020	08/13/2021
29. Pruski, Roxanne	Psychologist	Retirement	08/22/2001	06/15/2021
30. Rosser, Aimee L.	Sub Teacher	Voluntary Resignation	09/30/2019	08/03/2021
31. Sandoval, Jessica M.	Counselor	Voluntary Resignation	08/13/2018	07/21/2021
32. Schwartzberg, Jake	Teacher High School	Retirement	08/20/2004	06/04/2021
33. Slee, Elisa J.	Teacher On Special Assignment	Voluntary Resignation	12/20/2001	07/28/2021
34. Stollmeyer, Jennifer S.	Teacher Special Ed	Voluntary Resignation	08/19/2005	08/09/2021
35. Torres, Melissa	Teacher Middle School	Voluntary Resignation	08/10/2016	06/04/2021
36. Tucker, Bonnie M.	Sub Teacher	Voluntary Resignation	07/30/2021	08/03/2021
37. Ulrich, Zachary M.	Teacher Elementary		08/11/2021	08/17/2021
38. Walker, David L.		Voluntary Resignation	09/24/2020	08/16/2021
39. Whitson, Kelly L.	Sub Teacher	Voluntary Resignation	01/25/2021	08/02/2021
40. Yee, Clarabelle P.	Sub Teacher	Voluntary Resignation	03/23/2017	08/13/2021

**APPROVE EMPLOYMENT**

<u>Name</u>	<u>Position- 1<sup>ST</sup> Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
41. Aaron, Dana B.	Teacher Elementary	\$55,047	A - 01	08/13/2021
42. Acampora, Breana L.	Teacher Elementary	\$72,771	D - 04	08/24/2021
43. Aguilar, Rigo W.	Teacher Elementary	\$57,799	B - 01	08/11/2021
44. Aiyar, Shreshta S.	Teacher High School	\$60,689	C - 01	08/11/2021
45. Alvarez, Claudia L.	Teacher Elementary	\$60,689	C - 01	08/13/2021
46. Angelici, Sophia P.	Teacher Elementary	\$60,689	C - 01	08/11/2021
47. Arbelo, Maria D.	Teacher Elementary	\$77,649	A - 11	08/11/2021
48. Avila, Andrea M.	Counselor	\$63,150	B - 01	08/03/2021
49. Baker, Allison P.	Teacher High School	\$67,932	D - 02	08/11/2021
50. Baker, Anne F.	Teacher Elementary	\$55,047	A - 01	08/11/2021
51. Baldwin, Randie L.	Teacher High School	\$61,916	B - 03	08/11/2021
52. Barrientos, Belem	Teacher Non-Categorical	\$55,047	A - 01	08/11/2021
53. Beatty, Conor H.	Teacher Elementary	\$60,689	C - 01	08/11/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Position- 1<sup>ST</sup> Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
54. Beaudette, Alexandra M.	Speech Pathologist	\$86,098	01 - 03	08/11/2021
55. Becerra, Jennifer L.	Teacher Elementary	\$57,799	B - 01	08/11/2021
56. Benedix, James R.	Teacher High School	\$55,047	A - 01	08/11/2021
57. Black, Kendall G.	Teacher Elementary	\$57,799	B - 01	08/11/2021
58. Blasing, Nicole C.	Teacher Special Ed (Non Cat)	\$55,047	A - 01	08/11/2021
59. Blutinger, Matthew S.	Teacher Middle School	\$55,047	A - 01	08/11/2021
60. Boojaklee, Lorisse S.	Teacher Elementary	\$60,689	C - 01	08/11/2021
61. Botelho, Daedre L.	Teacher High School	\$65,635	D - 01	08/11/2021
62. Boullon, Alexander A.	Teacher Elementary	\$61,916	B - 03	08/11/2021
63. Brizeno, Stephanie C.	Counselor	\$60,398	A - 01	08/03/2021
64. Brownson, Steven M.	Teacher Resource Specialist	\$92,585	D - 11	08/11/2021
65. Budrovic, Jenna M.	Teacher Elementary	\$62,813	C - 02	08/11/2021
66. Burke, Susan E.	Counselor	\$66,040	C - 01	08/03/2021
67. Burke, Vicky L.	Teacher High School	\$55,047	A - 01	08/11/2021
68. Burns, Kaleigh A.	Teacher Elementary	\$57,799	B - 01	08/11/2021
69. Butler, Elise P.	Counselor	\$50,544	A - 02	08/03/2021
70. Cai, Weiyu	Teacher Elementary	\$70,310	D - 03	08/11/2021
71. Campagna, Megan M.	Psychologist	\$86,409	01 - 01	08/02/2021
72. Campbell, Kristen	Teacher Middle School	\$39,381	D - 01	08/11/2021
73. Candelaria, Jennifer M.	Counselor	\$70,986	D - 01	08/03/2021
74. Casazza, Ann Marie	Counselor	\$60,030	A - 07	08/03/2021
75. Cassarino, Lisa M.	Counselor	\$56,853	B - 04	08/03/2021
76. Cedarholm, Emma R.	Teacher Elementary	\$55,047	A - 01	08/11/2021
77. Chifo, Rachael K.	Counselor	\$66,040	C - 01	08/05/2021
78. Cloutier, Kyra M.	Teacher Hearing Impaired	\$57,799	B - 01	08/11/2021
79. Coleman, Vanessa C.	Counselor	\$66,040	C - 01	08/03/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Position- 1<sup>ST</sup> Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
80. Contreras, Janine M.	Teacher Elementary	\$55,047	A - 01	08/11/2021
81. Corbitt, Emilie M.	Teacher Elementary	\$55,047	A - 01	08/11/2021
82. Corona, April D.	Teacher Elementary	\$55,047	A - 01	08/11/2021
83. Craz, Perry J.	Teacher Non- Categorical	\$48,835	A - 01	08/11/2021
84. Crowe, Holland R.	Counselor	\$66,040	C - 01	08/03/2021
85. Cusick, Devon K.	Teacher Non- Categorical	\$76,111	B - 09	08/11/2021
86. Daley, Rachel M.	Teacher Elementary	\$65,635	D - 01	08/11/2021
87. De Ghetto, Bryley M.	Teacher Elementary	\$55,047	A - 01	08/11/2021
88. De Haro-Saldivar, Claudia	Teacher Elementary	\$69,641	C - 05	08/11/2021
89. De Los Reyes, Kaylyn M.	Teacher Elementary	\$57,799	B - 01	08/11/2021
90. Dean, Sarah M.	Counselor	\$53,841	C - 01	08/03/2021
91. Dellawar, Nadia C.	Teacher Elementary	\$60,689	C - 01	08/17/2021
92. Demarco, David C.	Teacher Non- Categorical	\$65,011	C - 03	08/11/2021
93. Derentz, Alexandra A.	Teacher Middle School	\$55,047	A - 01	08/11/2021
94. Dolnack, Elaine A.	Teacher Elementary	\$77,649	A - 11	08/11/2021
95. Draper, Brian E.	Teacher Elementary	\$57,799	B - 01	08/11/2021
96. Duty, Veronika U.	Counselor	\$48,835	A - 01	08/04/2021
97. Duzan, Betsy K.	Teacher Resource Specialist	\$58,968	A - 03	08/12/2021
98. Elenes, Justin A.	Counselor	\$54,144	A - 04	08/03/2021
99. Engles, Todd M.	Teacher Special Ed	\$51,277	B - 01	08/13/2021
100. Escutia, Michelle L.	Teacher Middle School	\$55,047	A - 01	08/11/2021
101. Espinoza-Alvarado, Karlia G.	Teacher Elementary	\$55,047	A - 01	08/11/2021
102. Fellows, Tiffany H.	Teacher Elementary	\$65,635	D - 01	08/11/2021
103. Finnerty, Brendan J.	Teacher Elementary	\$57,799	B - 01	08/11/2021
104. Fischer, Jennifer A.	Counselor	\$35,493	D - 01	08/12/2021
105. Fischer, Jennifer A.	Counselor	\$35,493	D - 01	08/12/2021
106. Fisser, Natalie A.	Teacher Hearing Impaired	\$51,277	B - 01	08/11/2021



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Position- 1<sup>ST</sup> Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
107. Flores, David M.	Teacher On Special Assignment	\$60,689	C - 01	08/11/2021
108. Franco, Jessica E.	Teacher Elementary	\$66,326	B - 05	08/11/2021
109. Frazier, Nicole B.	Teacher Non-Categorical	\$65,635	D - 01	08/11/2021
110. Gallegos, Lauren H.	Teacher Elementary	\$55,047	A - 01	08/11/2021
111. Garner, Genevieve A.	Teacher Elementary	\$57,799	B - 01	08/11/2021
112. Gass, Natalie A.	Teacher Elementary	\$60,689	C - 01	08/11/2021
113. Genova, Ashley L.	Counselor	\$66,040	C - 01	08/11/2021
114. Gentry, Evelina	Teacher Elementary	\$60,689	C - 01	08/13/2021
115. Gerlach, Meagan	Teacher Elementary	\$55,047	A - 01	08/11/2021
116. Gharavi, Ashia M.	Teacher Elementary	\$55,047	A - 01	08/11/2021
117. Ginnaty, Jonathan T.	Teacher High School	\$70,310	D - 03	08/11/2021
118. Gonzalez, Jenny	Psychologist	\$86,409	01 - 01	08/23/2021
119. Gonzalez, Pamela	Teacher Elementary	\$55,047	A - 01	08/11/2021
120. Gonzalez, Wendy	Teacher High School	\$55,047	A - 01	08/11/2021
121. Goodwyn, Emily E.	Teacher Elementary	\$57,799	B - 01	08/11/2021
122. Gristock, Jordan O.	Speech Pathologist	\$91,908	01 - 07	08/11/2021
123. Haroun, Michael	Teacher Special Ed	\$48,835	A - 01	08/11/2021
124. Hay, Claire H.	Counselor	\$63,150	B - 01	08/12/2021
125. Heisler, Emily A.	Teacher Resource Specialist	\$22,018	A - 01	08/18/2021
126. Heisler, Emily A.	Teacher Resource Specialist	\$33,028	A - 01	08/18/2021
127. Henney, Anthony	Teacher High School	\$80,682	D - 07	08/11/2021
128. Hensen, Kiana L.	Teacher Elementary	\$55,047	A - 01	08/11/2021
129. Hernandez, Olimpas	Teacher Resource Specialist	\$55,047	A - 01	08/11/2021
130. Hernandez, Paola A.	Teacher Elementary	\$57,799	B - 01	08/11/2021
131. Herrera, Hollie F.	Teacher Elementary	\$55,047	A - 01	08/11/2021
132. Hidalgo, Rachelle J.	Teacher Elementary	\$85,606	C - 11	08/11/2021
133. Hoffman, Sara K.	Teacher Elementary	\$57,799	B - 01	08/11/2021
134. Holman, Lori M.	Teacher Elementary	\$60,689	C - 01	08/19/2021
135. Hosseinzadeh, Mahshid S.	Teacher Elementary	\$60,689	C - 01	08/23/2021
136. Howington, Jenny F.	Nurse District Wide	\$75,386	A - 08	08/02/2021
137. Hoyle, Jennifer R.	Teacher Elementary	\$55,047	A - 01	08/11/2021
138. Hudson, Brian J.	Teacher High School	\$57,799	B - 01	08/11/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Position- 1<sup>ST</sup> Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
139. Hummel, Alexis C.	Teacher Elementary	\$55,047	A - 01	08/16/2021
140. Huth, Anna M.	Teacher Elementary	\$60,689	C - 01	08/11/2021
141. Jacobs, Rachel N.	Counselor	\$63,150	B - 01	08/13/2021
142. Jacobson, Daniel P.	Teacher Resource Specialist	\$70,310	D - 03	08/11/2021
143. Johnson, Kristy L.	Teacher Elementary	\$55,047	A - 01	07/01/2021
144. Johnson-Whiteside, Tonya	Counselor	\$60,030	A - 07	08/03/2021
145. Jones, Cassie M.	Teacher Middle School	\$80,682	D - 07	08/11/2021
146. Kearney, Sarah M.	Teacher Elementary	\$57,799	B - 01	08/11/2021
147. Kennedy, Amanda N.	Teacher Elementary	\$57,799	B - 01	08/13/2021
148. Kensinger, Britney L.	Teacher Middle School	\$65,635	D - 01	08/11/2021
149. Klotz, Julie A.	Teacher Middle School	\$55,047	A - 01	08/11/2021
150. Kounter, Mark I.	Teacher Non- Categorical	\$65,011	C - 03	08/11/2021
151. Koyama, Carolyn W.	Counselor	\$70,986	D - 01	08/09/2021
152. Kruger, Melissa M.	Teacher Elementary	\$60,689	C - 01	08/11/2021
153. Kuhn, Alicia L.	Teacher Elementary	\$60,689	C - 01	08/17/2021
154. Kusunoki, Hanna S.	Teacher Elementary	\$60,689	C - 01	08/12/2021
155. Lagunas, Ruby B.	Teacher High School	\$63,168	A - 05	08/11/2021
156. Lane, Katherine R.	Teacher Elementary	\$65,635	D - 01	08/11/2021
157. Lanting, Carson A.	Teacher Resource Specialist	\$34,679	B - 01	08/19/2021
158. Lee, Evelyn A.	Teacher Music (Itinerant)	\$77,954	D - 06	08/11/2021
159. Lee, Jennifer C.	Teacher Elementary	\$65,635	D - 01	08/11/2021
160. Lee, Tanya T.	Teacher Elementary	\$77,212	C - 08	08/11/2021
161. Levinson, Kathleen M.	Counselor	\$63,150	B - 01	08/03/2021
162. Lewis, Brent M.	Teacher Middle School	\$57,799	B - 01	08/11/2021
163. Lopez, Martha A.	Teacher Elementary	\$55,047	A - 01	08/11/2021
164. Luviano, Ivan	Teacher Middle School	\$61,916	B - 03	08/11/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Position- 1<sup>ST</sup> Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
165. Manlapaz, Jaclyn K.	Teacher Elementary	\$55,047	A - 01	08/11/2021
166. Mann, Marianne N.	Teacher Elementary	\$57,799	B - 01	08/11/2021
167. Mansfield, Andrew D.	Teacher Resource Specialist	\$55,047	A - 01	08/18/2021
168. Mauricio, Jennifer R.	Teacher Elementary	\$55,047	A - 01	08/11/2021
169. McCaughin, Kylie J.	Teacher Elementary	\$60,689	C - 01	08/11/2021
170. McHale, Ryan S.	Teacher High School	\$57,799	B - 01	08/11/2021
171. Mejia Ochoa, Dulce S.	Teacher Elementary	\$57,799	B - 01	08/11/2021
172. Mejia, Mariana M.	Teacher Special Ed	\$48,835	A - 01	08/11/2021
173. Mendoza, Ralph R.	Teacher Elementary	\$77,212	C - 08	08/11/2021
174. Mohler, Christine M.	Teacher Special Ed	\$59,822	B - 02	08/11/2021
175. Montelli, Frances C.	Teacher Elementary	\$92,585	D - 11	08/11/2021
176. Montenegro, Jeffrey R.	Teacher Elementary	\$55,047	A - 01	08/11/2021
177. Moonly, Amy K.	Teacher Resource Specialist	\$65,635	D - 01	08/11/2021
178. Moore, Mendassina C.	Teacher Elementary	\$57,799	B - 01	08/11/2021
179. Moore, Ryan J.	Teacher Middle School	\$55,047	A - 01	08/11/2021
180. Moreno, Rosie	Teacher Elementary	\$55,047	A - 01	08/11/2021
181. Morreale, Lauren J.	Teacher Elementary	\$57,799	B - 01	08/11/2021
182. Morrison, Justin R.	Counselor	\$66,040	C - 01	08/13/2021
183. Mortenson, Marissa A.	Teacher Elementary	\$60,689	C - 01	08/11/2021
184. Mui, Tiffany S.	Teacher Music (Itinerant)	\$72,771	D - 04	08/11/2021
185. Muratalla, Karla N.	Counselor	\$66,040	C - 01	08/03/2021
186. Myers, Kelly M.	Counselor	\$66,040	C - 01	08/03/2021
187. Neubauer, Maria R.	Teacher Elementary	\$55,047	A - 01	08/11/2021
188. Ngo, Gina D.	Teacher Middle School	\$55,047	A - 01	08/11/2021
189. Norby, Marsha R.	Teacher Resource Specialist	\$55,047	A - 01	08/23/2021
190. Nygaard, Kailey B.	Teacher Middle School	\$65,011	C - 03	08/11/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Position- 1<sup>ST</sup> Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
191. O'Neil, Alana K.	Teacher Middle School	\$55,047	A - 01	08/11/2021
192. Oliver, Katherine M.	Teacher Elementary	\$69,641	C - 05	08/11/2021
193. Owen, Carlene S.	Teacher Elementary	\$79,914	C - 09	08/13/2021
194. Palacios, Alexa J.	Teacher Elementary	\$55,047	A - 01	08/11/2021
195. Parsaee, Tina	Counselor	\$63,150	B - 01	08/20/2021
196. Penrod, Nicole M.	Teacher Middle School	\$92,585	D - 11	08/11/2021
197. Peterson, Carinne M.	Psychologist	\$95,334	01 - 03	08/02/2021
198. Pluimer, Lauren	Teacher Elementary	\$55,047	A - 01	08/11/2021
199. Ramirez, Deanna D.	Teacher Middle School	\$55,047	A - 01	08/11/2021
200. Rasmussen, Bridgette A.	Teacher Special Ed (Non Cat)	\$57,799	B - 01	08/11/2021
201. Reynolds, Kevin T.	Teacher Special Ed	\$55,047	A - 01	08/11/2021
202. Robbins, Jonathan H.	Teacher Middle School	\$55,047	A - 01	08/11/2021
203. Robertson, Daniel A.	Teacher Middle School	\$55,047	A - 01	08/11/2021
204. Rodriguez, Aidee E.	Psychologist	\$86,409	01 - 01	08/02/2021
205. Rodriguez, Salina M.	Teacher Elementary	\$55,047	A - 01	08/11/2021
206. Ruiz, Marleen	Counselor	\$63,150	B - 01	08/09/2021
207. Rummens, Madeleine J.	Teacher Elementary	\$55,047	A - 01	08/11/2021
208. Rundblade, Patricia A.	Teacher Resource Specialist	\$62,813	C - 02	08/11/2021
209. Sanchez, Sarah M.	Teacher High School	\$55,047	A - 01	08/11/2021
210. Sanhueza, Melanie Y.	Counselor	\$63,150	B - 01	08/03/2021
211. Sannebeck, Jeffrey R.	Teacher Elementary	\$56,974	A - 02	08/11/2021
212. Santos, Clara S.	Teacher High School	\$55,047	A - 01	08/11/2021
213. Schroepfer, Heidi M.	Teacher Elementary	\$65,011	C - 03	08/11/2021
214. Schultz, Alexandra M.	Teacher High School	\$33,028	A - 01	08/11/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Position- 1<sup>ST</sup> Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
215. Shrader, Erika W.	Teacher Middle School	\$55,047	A - 01	08/11/2021
216. Smith, Courtney M.	Teacher Elementary	\$55,047	A - 01	08/11/2021
217. Smith, Michelle L.	Teacher Middle School	\$56,974	A - 02	08/11/2021
218. Snow, Lauren M.	Teacher Elementary	\$55,047	A - 01	08/11/2021
219. Spencer, Sandra J.	Counselor	\$70,986	D - 01	08/04/2021
220. St. Pierre, Ryan J.	Teacher Non-Categorical	\$48,835	A - 01	08/11/2021
221. Star, Cheryl R.	Teacher Special Ed	\$61,916	B - 03	08/11/2021
222. Steinhaus, Ryan L.	Teacher Elementary	\$55,047	A - 01	08/11/2021
223. Stetter, Kasey R.	Teacher Elementary	\$60,689	C - 01	07/01/2021
224. Stevens, Allison	Teacher Middle School	\$62,813	C - 02	08/11/2021
225. Stone, Augustus J.	Teacher Middle School	\$55,047	A - 01	08/11/2021
226. Suits, Gregory N.	Teacher Elementary	\$60,689	C - 01	08/11/2021
227. Susag, Jennifer	Teacher Non-Categorical	\$48,835	A - 01	08/11/2021
228. Terhardt, Vanessa N.	Teacher Elementary	\$55,047	A - 01	08/11/2021
229. Torres, Jillian G.	Teacher Elementary	\$55,047	A - 01	08/11/2021
230. Tran, Katelyn N.	Teacher Elementary	\$55,047	A - 01	08/11/2021
231. Tran, Stephen V.	Teacher Middle School	\$55,047	A - 01	08/11/2021
232. Trant, Rachel E.	Teacher Middle School	\$55,047	A - 01	08/11/2021
233. Traweek, Danica R.	Teacher Elementary	\$55,047	A - 01	08/11/2021
234. Tucker, Ashley A.	Teacher Elementary	\$58,968	A - 03	08/11/2021
235. Tuttle, Jeannie L.	Teacher Resource Specialist	\$55,047	A - 01	08/11/2021
236. Ulrich, Zachary M.	Teacher Elementary	\$55,047	A - 01	08/11/2021
237. Uribe, Alyssa G.	Teacher Elementary	\$55,047	A - 01	08/11/2021
238. Urquhart, Taylor D.	Teacher Elementary	\$55,047	A - 01	08/16/2021
239. Valencia, Maria Corazon C.	Teacher Non-Categorical	\$85,606	C - 11	08/11/2021
240. Van Epp, Sirena Y.	Teacher High School	\$67,667	A - 07	08/11/2021
241. Vasquez Plascenia, Claudia E.	Teacher Elementary	\$56,974	A - 02	08/11/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Position- 1<sup>ST</sup> Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
242. Vazquez, Orlando M.	Teacher Non-Categorical	\$55,047	A - 01	08/11/2021
243. Vucinic, Kimberly A.	Teacher Elementary	\$60,689	C - 01	08/11/2021
244. Wagner, Emily A.	Teacher Elementary	\$55,047	A - 01	08/16/2021
245. Wagner, Matthew D.	Teacher Middle School	\$57,799	B - 01	08/11/2021
246. Ware, Dana M.	Teacher Elementary	\$68,647	B - 06	08/11/2021
247. Webster, Charles B.	Teacher Middle School	\$55,047	A - 01	08/11/2021
248. Willie, Rachel A.	Teacher Elementary	\$58,968	A - 03	08/11/2021
249. Wilson, Amy L.	Teacher Middle School	\$57,799	B - 01	08/11/2021
250. Wimmer, Jacqueline L.	Teacher Elementary	\$72,771	D - 04	08/11/2021
251. Wohlfarth, Brittany	Teacher Elementary	\$55,047	A - 01	08/16/2021
252. Yazbek, Anita	Teacher Elementary	\$55,047	A - 01	08/11/2021
253. Yegsigian, Carley	Counselor	\$63,150	B - 01	08/03/2021
254. Young, Adam F.	Teacher Elementary	\$55,047	A - 01	08/16/2021
255. Young, Emily A.	Teacher Elementary	\$57,799	B - 01	08/11/2021
256. Zhou, Stephanie	Teacher High School	\$65,635	D - 01	08/11/2021
<u>Name</u>	<u>Position- 2<sup>ND</sup> Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
257. Alvarez, Sarah J.	Teacher Middle School	\$56,974	A - 02	07/01/2021
258. Vance, Cassie M.	Teacher Elementary	\$62,813	C - 02	07/01/2021
<u>Name</u>	<u>Position- 4<sup>TH</sup> Year Temporary</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
259. Morris, Caitlyn A.	Teacher Middle School	\$67,286	C - 04	07/01/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Position- Management</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
260. Gratzer, Cindy I.	Asst Principal Middle School	\$123,006	53 - 05	07/22/2021
261. Jacobs, Allison J.	Asst Principal Elementary	\$126,005	52 - 06	08/04/2021
262. Sarkissian, Adrineh	Asst Principal Elementary	\$108,848	52 - 03	08/23/2021

<u>Name</u>	<u>Rehire Tenured teacher</u>	<u>Annual Salary</u>	<u>Column/ Step</u>	<u>Effective Date</u>
263. Bavelas, Spiridoula D.	Teacher Middle School	\$76,111	B - 09	07/01/2021
264. Diaz, Ashley M.	Teacher Resource Specialist	\$63,168	A - 05	08/11/2021
265. Komine, Charlotte S.	Teacher High School	\$92,585	D - 13	07/01/2021
266. Lansford, Jacqueline I.	Teacher On Special Assignment	\$72,078	C - 06	07/01/2021
267. Medrano, Eileen	Teacher Elementary	\$97,214	D - 18	07/01/2021

**APPROVE HOME/HOSPITAL TEACHER**

Pay @ \$50.00 per hour

- 268. Finnsson, Jamie L.
- 269. More-Rivas, Trina K.
- 270. Parker, Laura M.
- 271. Sabet, Shauna L.

**APPROVE SUBSTITUTE**

<u>Name</u>	<u>Position</u>	<u>Daily Rate of Pay</u>	<u>Effective Date</u>
272. Alihassan, Layla A.	Sub Teacher	\$125.00	08/13/2021
273. Anderson, Scott R.	Sub Teacher	\$125.00	08/23/2021
274. Andrews, Nicole M.	Sub Teacher	\$125.00	08/04/2021
275. Apperson, Nadine H.	Sub Teacher	\$125.00	08/06/2021
276. Ardito, Danielle M.	Sub Teacher	\$125.00	08/06/2021- 08/19/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE SUBSTITUTE (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Daily Rate of Pay</u>	<u>Effective Date</u>
277. Azaran, Nicou	Sub Teacher	\$125.00	08/09/2021
278. Bautista, Suzanne M.	Sub Teacher	\$125.00	08/09/2021
279. Brown, Keith A.	Sub Teacher	\$125.00	08/16/2021
280. Bui, Jeanine	Sub Teacher	\$125.00	08/05/2021
281. Burns-Briscoe, Tyler M.	Sub Teacher	\$125.00	08/23/2021
282. Cochrane, Nicole I.	Sub Teacher	\$125.00	08/02/2021
283. Curtis, Leslie A.	Sub Teacher	\$125.00	08/04/2021
284. Daunter, John J.	Sub Teacher	\$125.00	07/01/2021
285. Delagneau, Chester J.	Sub Teacher	\$125.00	08/23/2021
286. Dooley, Sean G.	Sub Teacher	\$125.00	07/26/2021- 08/13/2021
287. Duarte, Kathleen A.	Sub Teacher	\$125.00	08/05/2021
288. Elo, Mckenna L.	Sub Teacher	\$125.00	08/10/2021
289. Enochs, Madelyn M.	Sub Teacher	\$125.00	08/06/2021
290. Farinella Collinske, Emily D.	Sub Teacher	\$125.00	08/16/2021
291. Forster, Megan	Sub Teacher	\$125.00	08/13/2021
292. Guns, Zachary P.	Sub Teacher	\$125.00	08/04/2021
293. Heavlin-Martinez, Shawn M.	Sub Teacher	\$125.00	08/12/2021- 06/20/2022
294. Heinz, Alyssa D.	Sub Teacher	\$125.00	08/23/2021
295. Herrera, Rita P.	Additional Assignment Teacher	\$125.00	07/01/2021- 07/21/2021
296. Hurlbut, Michaela A.	Sub Teacher	\$125.00	08/01/2021
297. Hutchins, Derith A.	Sub Teacher	\$125.00	08/11/2021
298. Hyde, Lyndsey M.	Sub Teacher	\$125.00	08/02/2021
299. Kelso, Gail	Sub Teacher	\$125.00	08/05/2021
300. Le, Duyviet V.	Sub Teacher	\$125.00	08/23/2021
301. Lyon, Michael J.	Sub Teacher	\$125.00	08/23/2021
302. Maisonneuve, Farah	Sub Teacher	\$125.00	08/23/2021
303. Martin, Noah E.	Sub Teacher	\$125.00	07/21/2021
304. Mathis, Tracey L.	Sub Teacher	\$125.00	07/30/2021
305. Matossian, Michael T.	Sub Teacher	\$125.00	07/30/2021
306. McDonnell, Brian P.	Additional Assignment Teacher	\$125.00	07/09/2021- 07/21/2021



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE SUBSTITUTE (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Daily Rate of Pay</u>	<u>Effective Date</u>
307. Meyers, Nicole L.	Additional Assignment Teacher	\$125.00	07/20/2021- 07/20/2021
308. Miles, Mekenna K.	Sub Teacher	\$125.00	08/09/2021
309. Morgan, Stephen J.	Sub Teacher	\$125.00	08/09/2021
310. Murillo, Maria	Sub Teacher	\$125.00	08/06/2021
311. Neubauer, Maria R.	Additional Assignment Teacher	\$125.00	07/15/2021- 07/16/2021
312. Nisle, Cody Y.	Sub Teacher	\$125.00	08/09/2021
313. O Melia, Joanna L.	Sub Teacher	\$125.00	08/23/2021
314. Oliphant, Christina A.	Sub Teacher	\$125.00	08/16/2021
315. Osmani, Mohammad A.	Sub Teacher	\$125.00	08/13/2021
316. Owen, Carlene S.	Additional Assignment Teacher	\$30.00	07/12/2021- 07/21/2021
317. Padian, Abbey R.	Sub Teacher	\$125.00	07/30/2021
318. Rodriguez, Salina M.	Additional Assignment Teacher	\$125.00	07/01/2021- 07/21/2021
319. Rodriguez, Salina M.	Additional Assignment Teacher	\$125.00	07/12/2021- 07/21/2021
320. Seror, Leslie A.	Sub Teacher	\$125.00	08/13/2021
321. Smith, Staci L.	Sub Teacher	\$125.00	08/17/2021
322. Swan, Nichole S.	Sub Teacher	\$125.00	07/30/2021
323. Tierney, Elizabeth A.	Sub Teacher	\$125.00	08/10/2021
324. Torres, Jillian G.	Sub Teacher	\$125.00	07/01/2021- 07/30/2021
325. Tucker, Bonnie M.	Sub Teacher	\$125.00	07/30/2021- 08/03/2021
326. Ung, Cindy A.	Sub Teacher	\$125.00	08/13/2021
327. Viviano, Anjanette W.	Sub Teacher	\$125.00	07/21/2021
328. Wilson, Mary A.	Sub Teacher	\$150.00	08/05/2021- 06/03/2022
329. Wynn, Marianna C.	Sub Teacher	\$125.00	08/17/2021
330. Zoccoli, Nella M.	Sub Teacher	\$125.00	08/01/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE 6/5<sup>THS</sup> ASSIGNMENT**

<u>Name</u>	<u>6/5<sup>ths</sup> Assignment</u>	<u>Location</u>	<u>Effective Dates</u>
331. Abedi, Morteza	1st Semester 6/5ths	Dana Hills High School	08/13/2021-12/17/2021
332. Abuharoon, Christine M.	1st Semester 6/5ths	Esencia Middle School	08/13/2021-12/17/2021
333. Atencio, Caitlin A.	1st Semester 6/5ths	Shorecliffs Middle School	08/13/2021-12/17/2021
334. Bacopulos, Amanda N.	Full Year 6/5ths	Adult Transition Programs	08/13/2021-06/03/2022
335. Barber, Angela K.	1st Semester 6/5ths	Dana Hills High School	08/13/2021-12/17/2021
336. Beauchaine, Kimberly	1st Semester 6/5ths	District Office	08/13/2021-12/17/2021
337. Beauchaine, Kimberly	2nd Semester 6/5ths	District Office	01/03/2022-06/02/2022
338. Beauchamp, Demi R.	Full Year 6/5ths	Adult Transition Programs	08/13/2021-06/03/2022
339. Beitz, Kathryn S.	1st Semester 6/5ths	Carl Hankey Middle School	08/13/2021-12/17/2021
340. Blanco-Johnson, Sylvia I.	1st Semester 6/5ths	California Preparatory Academy	08/13/2021-12/17/2021
341. Boothe, Lisa-Dawn A.	1st Semester 6/5ths	Carl Hankey Middle School	08/13/2021-12/17/2021
342. Briggs, Charles W.	1st Semester 6/5ths	San Juan Hills High School	08/13/2021-12/17/2021
343. Cadieux, Jan	Full Year 6/5ths	Capistrano Valley High School	08/13/2021-06/03/2022
344. Caestecker, James J.	1st Semester 6/5ths	Dana Hills High School	08/13/2021-12/17/2021
345. Callier, Kathlyn	1st Semester 6/5ths	San Juan Hills High School	08/13/2021-12/17/2021
346. Chamberlain, David J.	1st Semester 6/5ths	Fred Newhart Middle School	08/13/2021-12/17/2021
347. Chiapuzio, Jillian L.	1st Semester 6/5ths	Carl Hankey Middle School	08/13/2021-12/17/2021
348. Clothier, Christopher C.	Full Year 6/5ths	Niguel Hills Middle School	08/13/2021-06/03/2022
349. Conner, Traci M.	Full Year 6/5ths	Adult Transition Programs	08/13/2021-06/03/2022
350. Contant, Jenny S.	1st Semester 6/5ths	Vista Del Mar Middle School	08/13/2021-12/17/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE 6/5<sup>THS</sup> ASSIGNMENT (Cont.)**

<u>Name</u>	<u>6/5<sup>ths</sup> Assignment</u>	<u>Location</u>	<u>Effective Dates</u>
351. Coppes, Paul	Full Year 6/5ths	Las Flores Middle School	08/13/2021-06/03/2022
352. Crancer, Catherine Q.	1st Semester 6/5ths	Bridges Community Day School	08/13/2021-06/03/2022
353. Cunningham, Hailey P.	Full Year 6/5ths	San Juan Hills High School	08/13/2021-06/03/2022
354. Cusick, Devon K.	Full Year 6/5ths	Niguel Hills Middle School	08/13/2021-06/03/2022
355. Derry, Patrick D.	1st Semester 6/5ths	Shorecliffs Middle School	08/13/2021-12/17/2021
356. Dorn, Michele R.	Full Year 6/5ths	Bridges Community Day School	08/13/2021-06/03/2022
357. Farrier, Amy L.	Full Year 6/5ths	Niguel Hills Middle School	08/13/2021-06/03/2022
358. Fermin, Cara L.	1st Semester 6/5ths	San Juan Hills High School	08/13/2021-12/17/2021
359. Forbes, Tracey	1st Semester 6/5ths	Esencia Middle School	08/13/2021-12/17/2021
360. Foster, Thara C.	1st Semester 6/5ths	San Juan Hills High School	08/13/2021-12/17/2021
361. Frith, Robert L.	1st Semester 6/5ths	San Juan Hills High School	08/13/2021-12/17/2021
362. Garcia, Cristina	1st Semester 6/5ths	Ladera Ranch Middle School	08/13/2021-12/17/2021
363. Garrity, Tim	1st Semester 6/5ths	Capistrano Valley High School	08/13/2021-12/17/2021
364. Gosselin, Eric J.	1st Semester 6/5ths	Fred Newhart Middle School	08/13/2021-12/17/2021
365. Graff, Cambria L.	1st Semester 6/5ths	San Juan Hills High School	08/13/2021-12/17/2021
366. Gray, Carrie-Anne	1st Semester 6/5ths	Ladera Ranch Middle School	08/13/2021-12/17/2021
367. Greger, Frank J.	1st Semester 6/5ths	Capistrano Valley High School	08/13/2021-12/17/2021
368. Hansen, Mike M.	1st Semester 6/5ths	Ladera Ranch Middle School	08/13/2021-12/17/2021
369. Harrington, Candice P.	1st Semester 6/5ths	Capistrano Valley High School	08/13/2021-12/17/2021
370. Hassett, Jasmine A.	1st Semester 6/5ths	Fred Newhart Middle School	08/13/2021-12/16/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE 6/5<sup>THS</sup> ASSIGNMENT (Cont.)**

<u>Name</u>	<u>6/5<sup>ths</sup> Assignment</u>	<u>Location</u>	<u>Effective Dates</u>
371. Hatcher, Amanda L.	1st Semester 6/5ths	Ladera Ranch Middle School	08/13/2021-12/17/2021
372. Hayden, Carolyn Y.	Full Year 6/5ths	Fred Newhart Middle School	08/17/2021-06/02/2022
373. Hetos, Suzanne M.	1st Semester 6/5ths	California Preparatory Academy	08/13/2021-12/17/2021
374. Hiraga, Hanh M.	1st Semester 6/5ths	Fred Newhart Middle School	08/13/2021-12/17/2021
375. Hogan, Thomas J.	1st Semester 6/5ths	Vista Del Mar Middle School	08/13/2021-12/17/2021
376. Howell, Brian E.	Full Year 6/5ths	Adult Transition Programs	08/13/2021-06/03/2022
377. Janasek, Thomas S.	1st Semester 6/5ths	Fred Newhart Middle School	08/13/2021-12/17/2021
378. Johnson, Cheryl A.	1st Semester 6/5ths	Capistrano Valley High School	08/13/2021-12/17/2021
379. Kearsley, John D.	1st Semester 6/5ths	Capistrano Valley High School	08/13/2021-12/17/2021
380. Khalaf, Reem W.	Full Year 6/5ths	Adult Transition Programs	08/13/2021-06/03/2022
381. Kolenic, Nicole G.	2nd Semester 6/5ths	District Office	01/03/2022-06/02/2022
382. Kolenic, Nicole G.	1st Semester 6/5ths	District Office	08/13/2021-12/17/2021
383. Kolenic, Rita E.	1st Semester 6/5ths	San Juan Hills High School	08/13/2021-12/17/2021
384. Kounter, Mark I.	Full Year 6/5ths	Las Flores Middle School	08/13/2021-06/04/2022
385. Kubba, Dina	1st Semester 6/5ths	Capistrano Valley High School	08/13/2021-12/17/2021
386. Kunze-Thibeau, Lori L.	Full Year 6/5ths	Adult Transition Programs	08/13/2021-06/03/2022
387. Lavinger, Melanie B.	Full Year 6/5ths	Adult Transition Programs	08/13/2021-06/03/2022
388. Leone-Schurck, Rosemary E.	1st Semester 6/5ths	Fred Newhart Middle School	08/13/2021-12/17/2021
389. Lewis, Kathleen E.	Full Year 6/5ths	Fred Newhart Middle School	08/13/2021-06/03/2022
390. Lintz, Brianna N.	1st Semester 6/5ths	San Juan Hills High School	08/13/2021-12/17/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE 6/5<sup>THS</sup> ASSIGNMENT (Cont.)**

<u>Name</u>	<u>6/5<sup>ths</sup> Assignment</u>	<u>Location</u>	<u>Effective Dates</u>
391. Maher, Leslie L.	1st Semester 6/5ths	Carl Hankey Middle School	08/13/2021-12/17/2021
392. Martin, Wallace L.	Full Year 6/5ths	Capistrano Valley High School	08/13/2021-06/03/2022
393. Maynard, Rick C.	1st Semester 6/5ths	California Preparatory Academy	08/13/2021-12/17/2021
394. Mays, Jeffrey M.	1st Semester 6/5ths	Vista Del Mar Middle School	08/13/2021-12/17/2021
395. McDaniel-Siplivy, Heather M.	1st Semester 6/5ths	Fred Newhart Middle School	08/17/2021-12/17/2021
396. McDermott, Laurel K.	1st Semester 6/5ths	Don Juan Avila Middle School	08/13/2021-12/17/2021
397. McGowan, Michelle L.	1st Semester 6/5ths	Ladera Ranch Middle School	08/13/2021-12/17/2021
398. McLaughlin, Heather E.	1st Semester 6/5ths	Ladera Ranch Middle School	08/13/2021-12/17/2021
399. Medina, Ray M.	1st Semester 6/5ths	Dana Hills High School	08/13/2021-12/17/2021
400. Melton, Lauren M.	1st Semester 6/5ths	Vista Del Mar Middle School	08/13/2021-12/17/2021
401. Montgomery, Kathryn A.	Full Year 6/5ths	Fred Newhart Middle School	08/13/2021-06/03/2022
402. Nahl, Robert C.	1st Semester 6/5ths	Don Juan Avila Middle School	08/17/2021-12/17/2021
403. Nasiri, Rosa T.	1st Semester 6/5ths	Don Juan Avila Middle School	08/13/2021-12/17/2021
404. Nett, Ryan L.	1st Semester 6/5ths	Carl Hankey Middle School	08/13/2021-12/17/2021
405. Nguyen, Vivian Q.	1st Semester 6/5ths	San Juan Hills High School	08/13/2021-12/17/2021
406. Nicolai, Leah M.	1st Semester 6/5ths	Ladera Ranch Middle School	08/13/2021-12/17/2021
407. Paterno, Rocco A.	1st Semester 6/5ths	Fred Newhart Middle School	08/13/2021-12/17/2021
408. Pelayo, Ana M.	Full Year 6/5ths	Fred Newhart Middle School	08/17/2021-06/02/2022
409. Porter, Lauren B.	1st Semester 6/5ths	Fred Newhart Middle School	08/13/2021-12/17/2021
410. Poteet, Gina T.	1st Semester 6/5ths	Don Juan Avila Middle School	08/17/2021-12/17/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE 6/5<sup>THS</sup> ASSIGNMENT (Cont.)**

<u>Name</u>	<u>6/5<sup>ths</sup> Assignment</u>	<u>Location</u>	<u>Effective Dates</u>
411. Radley, Kirstee S.	Full Year 6/5ths	Dana Hills High School	08/13/2021-06/03/2022
412. Ramos, Mitchel G.	Full Year 6/5ths	Las Flores Middle School	08/13/2021-06/03/2022
413. Ray, Keri S.	1st Semester 6/5ths	Ladera Ranch Middle School	08/13/2021-12/17/2021
414. Reid, Rebecca G.	1st Semester 6/5ths	Dana Hills High School	08/13/2021-12/17/2021
415. Reischl, Virginia A.	1st Semester 6/5ths	Don Juan Avila Middle School	08/17/2021-12/17/2021
416. Ridill, Bruce	1st Semester 6/5ths	Capistrano Valley High School	08/13/2021-12/17/2021
417. Rinke, Angela M.	Full Year 6/5ths	Dana Hills High School	08/13/2021-06/03/2022
418. Rippe, Diane R.	1st Semester 6/5ths	Fred Newhart Middle School	08/13/2021-12/17/2021
419. Robustelli, Lucille	Full Year 6/5ths	Adult Transition Programs	08/13/2021-06/03/2022
420. Rodriguez, George L.	1st Semester 6/5ths	San Juan Hills High School	08/13/2021-12/17/2021
421. Sami, Negin	1st Semester 6/5ths	San Juan Hills High School	08/13/2021-12/17/2021
422. Schofield, Nicholas W.	1st Semester 6/5ths	Ladera Ranch Middle School	08/13/2021-12/17/2021
423. Schultz, Brian N.	1st Semester 6/5ths	Capistrano Valley High School	08/13/2021-12/17/2021
424. Silva, Kevin A.	1st Semester 6/5ths	Fred Newhart Middle School	08/13/2021-12/17/2021
425. Skala, Jennifer E.	1st Semester 6/5ths	Aliso Viejo Middle School	08/13/2021-12/17/2021
426. Snedeker, Joseph J.	1st Semester 6/5ths	San Juan Hills High School	08/13/2021-12/17/2021
427. Snyder, Sarah J.	Full Year 6/5ths	Adult Transition Programs	08/13/2021-06/03/2022
428. Sorrell, Jason G.	1st Semester 6/5ths	Capistrano Valley High School	08/13/2021-12/17/2021
429. Tapper, Joel R.	Full Year 6/5ths	Dana Hills High School	08/13/2021-06/03/2022
430. Ushino, Michael	1st Semester 6/5ths	San Juan Hills High School	08/13/2021-12/17/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE 6/5<sup>THS</sup> ASSIGNMENT (Cont.)**

<u>Name</u>	<u>6/5<sup>ths</sup> Assignment</u>	<u>Location</u>	<u>Effective Dates</u>
431. Vanderwal, Brianna K.	1st Semester 6/5ths	Fred Newhart Middle School	08/13/2021-12/17/2021
432. Villalba, Fernanda	1st Semester 6/5ths	San Juan Hills High School	08/13/2021-12/17/2021
433. Weisberg, Mari H.	Full Year 6/5ths	San Juan Hills High School	08/13/2021-06/04/2022
434. Wenk, James G.	1st Semester 6/5ths	Fred Newhart Middle School	08/13/2021-12/17/2021
435. Wilmer III, Trey C.	Full Year 6/5ths	Adult Transition Programs	08/13/2021-06/03/2022
436. Woolley, Sarah M.	1st Semester 6/5ths	Marco Forster Middle School	08/13/2021-12/17/2021
437. Yanaura, Mark	1st Semester 6/5ths	Vista Del Mar Middle School	08/13/2021-12/17/2021
438. Young, Greg	1st Semester 6/5ths	California Preparatory Academy	08/13/2021-12/17/2021

**APPROVE ASSIGNMENT ADJUSTMENT**

<u>Name</u>	<u>Previous Assignment (FTE)</u>	<u>New Assignment (FTE)</u>	<u>Effective Date</u>
439. Bogнар, Catherine M.	Psychologist 60 %	Psychologist 80 %	07/01/2021
440. Contant, Jenny S.	Teacher Middle School 80 %	Teacher Middle School 100 %	07/01/2021
441. Gattis, Marissa J.	Teacher Middle School 80 %	Teacher Middle School 100 %	07/01/2021
442. Goforth, Krystyn R.	Psychologist 60 %	Psychologist 80 %	07/01/2021
443. Hribar, Natalie D.	Teacher High School 100 %	Teacher High School 80 %	07/01/2021
444. Japlit, Ginhawa F.	Teacher Middle School 80 %	Teacher Middle School 100 %	07/01/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE ASSIGNMENT ADJUSTMENT**

<u>Name</u>	<u>Previous Assignment (FTE)</u>	<u>New Assignment (FTE)</u>	<u>Effective Date</u>
445. Jerome, Jacob R.	Teacher Middle School 100 %	Teacher Middle School 60 %	07/01/2021
446. Koskella, Amelia	Psychologist 80 %	Psychologist 100 %	07/01/2021
447. Lanners, Christina G.	Speech Pathologist 60 %	Speech Pathologist 80 %	07/01/2021
448. Liquori, Aimee	Speech Pathologist 80 %	Speech Pathologist 60 %	07/01/2021
449. Oh, Jennifer A.	Teacher Non-Categorical 60 %	Teacher Non-Categorical 80 %	07/01/2021
450. Pearce, Deanna	Teacher High School 100 %	Teacher High School 60 %	07/01/2021
451. Rubio, Alana C.	Teacher High School 100 %	Teacher High School 60 %	07/01/2021
452. Sampson, Audra K.	Teacher High School 80 %	Teacher High School 60 %	07/01/2021
453. Shinavar, Amanda J.	Teacher High School 100 %	Teacher High School 60 %	07/01/2021

**APPROVE PART TIME EMPLOYMENT  
WITH FULL TIME RETIREMENT CREDIT**

<u>Name</u>	<u>Previous Assignment (FTE)</u>	<u>New Assignment (FTE)</u>	<u>Effective Date</u>
454. Haverlock, Sandra J.	Teacher Resource Specialist 100 %	Teacher Resource Specialist 80 %	07/01/2021

**APPROVE PARTNERSHIP TEACHING ASSIGNMENTS**

<u>Name</u>	<u>Previous Assignment (FTE)</u>	<u>New Assignment (FTE)</u>	<u>Effective Date</u>
455. Cox, Melissa	Teacher Elementary 50 %	Teacher Elementary 50 %	07/01/2021



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE INSTRUCTIONAL ADDITIONAL ASSIGNMENT**

Pay @ \$50.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
456. Abbott, Amy M.	TAA NTE 7 hrs (Conduct kindergarten assessments)	Ed Services Department	08/09/2021-08/10/2021
457. Allard, Kristi K.	TAA NTE 8 hrs (Conduct EDK assessments)	Palisades Elem School	07/30/2021-09/30/2021
458. Andersen, Jill E.	TAA NTE 7 hrs (Conduct kindergarten assessments)	Ed Services Department	08/01/2021-08/17/2021
459. Barreira, Kelly D.	TAA NTE 7 hrs (Conduct kindergarten assessments)	Ed Services Department	08/02/2021-08/16/2021
460. Battenfield, Susan D.	TAA NTE 7 hrs (Conduct kindergarten assessments)	Laguna Niguel Elem School	08/01/2021-06/03/2022
461. Bentley, Janet	TAA NTE 7 hrs (Conduct kindergarten assessments)	Oso Grande Elem School	08/09/2021-09/30/2021
462. Billy, Cindy M.	TAA NTE 7 hrs (Provide instructions for a teacher to attend trainings)	Ed Services Department	07/06/2021-07/06/2021
463. Bruce, Avonnette C.	TAA NTE 7 hrs (Conduct student assessments)	Oso Grande Elem School	08/09/2021-09/30/2021
464. Burke, Kelly A.	TAA NTE 7 hrs (Conduct kindergarten assessments)	Concordia Elem School	08/11/2021-08/13/2021
465. Clarke, Amy	TAA NTE 7 hrs (Conduct kindergarten assessments)	Chaparral Elem School	07/30/2021-08/30/2021
466. Conrady, Pleasance	TAA NTE 7 hrs (Conduct kindergarten assessments)	Oso Grande Elem School	08/09/2021-09/30/2021
467. Corral, Jorgelina R.	TAA NTE 80 hrs (Provide supervision for Saturday school)	Aliso Niguel High School	07/01/2021-06/02/2022
468. Dewald, Nicholas	TAA NTE 80 hrs (Provide supervision for Saturday school)	Aliso Niguel High School	07/01/2021-06/02/2022
469. Dubel, Margaret C.	TAA NTE 25 hrs (Instruct camp MAKO summer academy)	Vista Del Mar Middle School	07/01/2021-08/13/2021
470. Foulds, Lori	TAA NTE 8 hrs (Conduct EDK assessments)	Palisades Elem School	08/11/2021-09/30/2021
471. Gaeta, Dominic J.	TAA NTE 60 hrs (Conduct middle school summer academy instruction)	Ed Services Department	06/14/2021-06/30/2021
472. Godinez, Renee M.	TAA NTE 12 hrs (Instruct summer school)	Ed Services Department	07/19/2021-07/21/2021
473. Goldbacher, Cassandra V.	TAA NTE 7 hrs (Conduct kindergarten assessments)	Concordia Elem School	08/11/2021-08/13/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE INSTRUCTIONAL ADDITIONAL ASSIGNMENT (Cont.)**

Pay @ \$50.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
474. Hutchins, Alison L.	TAA NTE 5 hrs (Sub for summer program)	Bernice Ayer Middle School	07/12/2021-07/12/2021
475. Jones, Kristin M.	TAA NTE 2 hrs (Provide college guidance to students)	District Wide	08/01/2021-06/03/2022
476. Kung, Tiffany T.	TAA NTE 7 hrs (Conduct kindergarten assessments)	Marian Bergeson Elem School	08/01/2021-08/16/2021
477. Lewis, Monica	TAA NTE 7 hrs (Conduct kindergarten assessments)	Las Palmas Elem School	08/02/2021-08/13/2021
478. Lewis, Robin E.	TAA NTE 7 hrs (Conduct kindergarten assessments)	Wood Canyon Elem School	08/09/2021-08/09/2021
479. Malone, Erica L.	TAA NTE 10 hrs (Oversee extended learning)	Student Support Services	06/14/2021-06/30/2021
480. McDevitt, Ronald E.	TAA NTE 2 hrs (Proctor online math final)	Don Juan Avila Middle School	05/14/2021-05/31/2021
481. Moothart, Susan A.	TAA NTE 7 hrs (Conduct kindergarten assessments)	Carl Hankey Elem School	08/12/2021-08/17/2021
482. Nguyen, Beatrice X.	TAA NTE 2 hrs (Provide college guidance to students)	District Wide	08/01/2021-06/03/2022
483. Perez, Carmen	TAANTE 4 hrs (Sub for one summer school day)	Ed Services Department	07/16/2021-07/16/2021
484. Plummer, Kristian T.	TAA NTE 80 hrs (Provide supervision for Saturday school)	Aliso Niguel High School	07/01/2021-06/02/2022
485. Ramirez, Ray	TAA NTE 100 hrs (Provide supervision for Saturday school)	Aliso Niguel High School	07/01/2021-06/02/2022
486. Ridgway, Damon C.	TAA NTE 7 hrs (Conduct kindergarten assessments)	Ed Services Department	08/10/2021-08/31/2021
487. Rynne, Tara M.	TAA NTE 20 hrs (Conduct intervention for at risk students)	Hidden Hills Elem School	07/01/2021-07/31/2021
488. Salway, Andrew T.	TAA NTE 80 hrs (Provide supervision for Saturday school)	Aliso Niguel High School	07/01/2021-06/02/2022
489. Schild, Natalie	TAA NTE 80hrs (Provide instruction for elementary summer learning recovery)	Ed Services Department	07/01/2021-07/22/2021
490. Schofield, Kylie M.	TAA NTE 7 hrs (Conduct kindergarten assessments)	Chaparral Elem School	07/30/2021-08/30/2021
491. Shultz, Michelle A.	TAA NTE 7 hrs (Conduct kindergarten assessments)	Ed Services Department	08/04/2021-08/04/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE INSTRUCTIONAL ADDITIONAL ASSIGNMENT (Cont.)**

Pay @ \$50.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
492. Smith, Jolene A.	TAA NTE 7 hrs (Conduct kindergarten assessments)	Carl Hankey Elem School	08/12/2021-08/17/2021
493. Stamen, Barbara M.	TAA NTE 7 hrs (Conduct kindergarten assessments)	Ed Services Department	08/09/2021-08/10/2021
494. Stamen, Barbara M.	TAA NTE 12 hrs (Instruct MAKO your way to kindergarten)	Vista Del Mar Elem School	08/09/2021-08/11/2021
495. Tan, Lisa T.	TAA NTE 7 hrs (Conduct kindergarten assessments)	Marian Bergeson Elem School	08/01/2021-08/16/2021
496. Tsai, Carol S.	TAA NTE 7 hrs (Pre-assess incoming kinder students)	Wagon Wheel Elem School	07/01/2021-09/01/2021
497. Yanaura, Mark	TAA NTE 50 hrs (Instruct camp MAKO for summer academy)	Vista Del Mar Middle School	07/01/2021-08/13/2021
498. Yoder, Clare E.	TAA NTE 7 hrs (Conduct kindergarten assessments)	Concordia Elem School	08/11/2021-08/13/2021

Student Assessments for the 2021/2022 School Year to Improve Student Achievement – Oso Grande ES

Not to exceed 70 hours pay @ \$50.00 per hour for 10 employees  
08/01/2021-09/30/2021

Direct Teaching for Summer School – Education Services

Not to exceed 535 hours pay @ \$50.00 per hour for 10 employees  
06/01/2021-07/30/2021

Provide Home Instruction for Homebound Students Until Able to Return to School – Student Support Services

Not to exceed 360 hours pay @ \$50.00 for 272 employees  
08/17/2021-06/02/2022

**APPROVE NON-INSTRUCTIONAL ADDITIONAL ASSIGNMENT**

Pay @ \$30.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
499. Abbott, Amy M.	TAA NTE 33 hrs (Represent elementary grade level)	Vista Del Mar Elem School	08/16/2021-06/30/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE NON-INSTRUCTIONAL ADDITIONAL ASSIGNMENT (Cont.)**

Pay @ \$30.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
500. Adams, Amy	TAA NTE 14 hrs (Attend Solution Tree training)	Chaparral Elem School	08/05/2021-08/06/2021
501. Adams, Theresa A.	TAA NTE 33 hrs (Represent elementary grade level)	Vista Del Mar Elem School	08/16/2021-06/30/2022
502. Addison, Chad M.	TAANTE 50 hrs (Provide support for athletic programs)	Capistrano Valley High School	07/01/2021-07/30/2021
503. Adnams, Craig R.	TAA NTE 4 hrs (Plan for intervention and reduced class sizes)	Vista Del Mar Middle School	07/01/2021-12/17/2021
504. Amin, Monique P.	TAA NTE 16 hrs (Move classrooms)	Bathgate Elem School	07/01/2021-08/13/2021
505. Backlin, Dai L.	TAA NTE 16 hrs (Move classrooms)	Bathgate Elem School	07/01/2021-08/13/2021
506. Barranco, Amy C.	TAA NTE 8 hrs (Participate in monthly ILT meeting)	Kinoshita Elem School	08/17/2021-06/02/2022
507. Barranco, Amy C.	TAA NTE 12 hrs (Prepare for summer school)	Ed Services Department	07/01/2021-07/30/2021
508. Bartik, Lisa R.	TAA NTE 14 hrs (Attend Solution Tree training)	Chaparral Elem School	08/05/2021-08/06/2021
509. Bartlett, Stephanie M.	TAA NTE 60 hrs (Prepare for middle school summer academy)	Ed Services Department	04/12/2021-05/27/2021
510. Batista-Schmidt, Maria T.	TAA NTE 33 hrs (Representative for elementary grade level)	Viejo Elem School	08/16/2021-06/30/2022
511. Bazansky, Heidi S.	TAA NTE 30 hrs (Attend IEP and assist in admin duties)	George White Elem School	08/13/2021-06/03/2022
512. Beltran, Tony C.	TAA NTE 20 hrs (Participate in leadership team)	Del Obispo Elem School	08/17/2021-06/01/2022
513. Bento, Kelley	TAA NTE 4 hrs (Prepare for summer school)	Ed Services Department	07/06/2021-07/21/2021
514. Bock, Susan J.	TAA NTE 33 hrs (Represent elementary grade level)	Wagon Wheel Elem School	08/16/2021-06/30/2022
515. Bonsangue, Dawnell D.	TAA NTE 14 hrs (Attend Solution Tree training)	Ed Services Department	08/05/2021-08/06/2021
516. Bonsangue, Dawnell D.	TAA NTE 33 hrs (Represent grade level)	Laguna Niguel Elem School	08/16/2021-06/30/2022
517. Brincks, Deborah K.	TAA NTE 8 hrs (PLC summer academy)	Capistrano Valley High School	07/01/2021-08/16/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE NON-INSTRUCTIONAL ADDITIONAL ASSIGNMENT (Cont.)**

Pay @ \$30.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
518. Brown, Amy S.	TAA NTE 33 hrs (Lead grade level)	District Wide	08/12/2021-06/02/2022
519. Bruen, Kathlene C.	TAA NTE 10 hrs (Attend CAPE team meetings)	Special Education Services	09/01/2020-09/21/2020
520. Burkhardt, Jennifer J.	TAA NTE 33 hrs (Represent elementary grade level)	Esencia Elementary School	08/16/2021-06/30/2022
521. Cabrera Lucero, Monica C.	TAA NTE 22 hrs (Prep for college guidance)	Ed Services Department	08/01/2021-06/03/2022
522. Campbell, Sara M.	TAA NTE 16 hrs (Move classrooms)	Aliso Viejo Middle School	07/20/2021-08/12/2021
523. Cantu, Lisa K.	TAA NTE 4 hrs (Work on SpEd files)	Don Juan Avila Middle School	07/01/2021-08/31/2021
524. Carlisle, Amanda L.	TAA NTE 10 hrs (Conduct PLC summer hours)	Capistrano Valley High School	07/01/2021-08/16/2021
525. Carmichael, Lori D.	TAA NTE 8 hrs (Instruct PLA class)	Special Education Services	08/03/2021-08/11/2021
526. Carmichael, Lori D.	TAA NTE 8 hrs (Instruct PLA class)	Special Education Services	08/03/2021-08/10/2021
527. Cast, Jody	TAA NTE 16 hrs (Move classrooms)	R.H. Dana Elem School	07/01/2021-08/17/2021
528. Chamberlain, David J.	TAA NTE 16 hrs (Pack and move to new classroom)	Fred Newhart Middle School	07/15/2021-08/17/2021
529. Chamberlain, David J.	TAA NTE 40 hrs (Plan summer curriculum)	Ed Services Department	07/14/2021-08/12/2021
530. Chamberlain, David J.	TAA NTE 16 hrs (Move classroom)	Fred Newhart Middle School	07/15/2021-08/17/2021
531. Chastain, Katherine M.	TAA NTE 15 hrs (Attend CAPE meetings)	Don Juan Avila Middle School	07/01/2021-06/30/2022
532. Chastain, Katherine M.	TAA NTE 4 hrs (Work on SpEd files)	Don Juan Avila Middle School	07/01/2021-08/31/2021
533. Chaverot-Campos, Theresa M.	TAA NTE 16 hrs (Relocate classroom)	Viejo Elem School	08/01/2021-08/16/2021
534. Cintas, Heather D.	TAA NTE 18 hrs (PLC summer academy)	Capistrano Valley High School	07/01/2021-08/16/2021
535. Clarke, Amy	TAA NTE 14 hrs (Attend Solution Tree training)	Chaparral Elem School	08/05/2021-08/06/2021
536. Clifton, Christine L.	TAA NTE 4 hrs (Plan with English department)	Vista Del Mar Middle School	07/01/2021-08/13/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE NON-INSTRUCTIONAL ADDITIONAL ASSIGNMENT (Cont.)**

Pay @ \$30.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
537. Collins, Sarah L.	TAA NTE 14 hrs (Attend Solution Tree training)	George White Elem School	08/05/2021-08/06/2021
538. Connell, Sandy L.	TAA NTE 20 hrs (Participate in leadership team)	Del Obispo Elem School	08/17/2021-06/01/2022
539. Contant, Jenny S.	TAA NTE 7 hrs (Train MSSA summer school academy grant)	Ed Services Department	07/21/2021-07/21/2021
540. Contant, Jenny S.	TAA NTE 4 hrs (Plan with English department)	Vista Del Mar Middle School	07/01/2021-08/13/2021
541. Corona, Liliana	TAA NTE 33 hrs (Represent elementary grade level)	Viejo Elem School	08/16/2021-06/30/2022
542. Cotton, Melissa S.	TAA NTE 30 hrs (Provide training for online programs)	California Preparatory Academy	07/29/2021-08/12/2021
543. Culver, Kathryn M.	TAA NTE 16 hrs (Move classrooms)	Bathgate Elem School	07/01/2021-08/13/2021
544. Dubel, Margaret C.	TAA NTE 4 hrs (Plan with English department)	Vista Del Mar Middle School	07/01/2021-08/13/2021
545. Faris, Tom C.	TAA NTE 25 hrs (Provide support for athletic programs)	Dana Hills High School	07/01/2021-07/30/2021
546. Farnham, Dena J.	TAA NTE 14 hrs (Attend Solution Tree training)	Chaparral Elem School	08/05/2021-08/06/2021
547. Faustini, Frances N.	TAA NTE 16 hrs (Relocate classroom)	Las Palmas Elem School	07/01/2021-08/30/2021
548. Fernald, Lidia A.	TAA NTE 33 hrs (Represent elementary grade level)	Viejo Elem School	08/16/2021-06/30/2022
549. French, Karen L.	TAA NTE 14 hrs (Attend Solution Tree training)	Ed Services Department	08/05/2021-08/06/2021
550. Frith, Robert L.	TAA NTE 10 hrs (Provide athletic program support)	San Juan Hills High School	07/01/2021-07/30/2021
551. Gallagher, Christopher P.	TAA NTE 20 hrs (Participate in PLC collaborations)	Del Obispo Elem School	08/17/2021-06/02/2022
552. Garcia Hernandez, Estefania	TAA NTE 15 hrs (Attend CAPE team meetings)	Don Juan Avila Middle School	07/01/2021-06/30/2022
553. Garwood, Sylvia M.	TAA NTE 33 hrs (Represent elementary grade level)	Esencia Elementary School	08/16/2021-06/30/2022
554. Gattis, Marissa J.	TAA NTE 16 hrs (Move classrooms)	Vista Del Mar Middle School	07/01/2021-08/11/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE NON-INSTRUCTIONAL ADDITIONAL ASSIGNMENT (Cont.)**

Pay @ \$30.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
555. Gattis, Marissa J.	TAA NTE 4 hrs (Plan for intervention and reduced class sizes)	Vista Del Mar Middle School	07/01/2021-12/17/2021
556. Gerhard, Dru K.	TAA NTE 13 hrs (Interview panel member for PE teachers)	Ed Services Department	07/07/2021-07/08/2021
557. Gerhard, Kendra L.	TAA NTE 33 hrs (Attend leadership team)	Concordia Elem School	08/16/2021-06/30/2022
558. Gervais, Riley L.	TAA NTE 16 hrs (Move classrooms)	Wagon Wheel Elem School	07/01/2021-06/04/2022
559. Gervais, Riley L.	TAA NTE 33 hrs (Representative for elementary grade level)	Wagon Wheel Elem School	08/16/2021-06/30/2022
560. Giacchino, Corinne M.	TAA NTE 33 hrs (Leading grade level)	District Wide	08/12/2021-06/02/2022
561. Gicking, Michelle E.	TAA NTE 20 hrs (Coordinate textbook distribution)	Arroyo Vista Elem School	08/02/2021-06/02/2022
562. Gildea, Rachael L.	TAA NTE 33 hrs (Represent elementary grade level)	Wagon Wheel Elem School	08/16/2021-06/30/2022
563. Godinez, Renee M.	TAA NTE 7 hrs (Plan for PLC)	San Juan Elem School	07/01/2021-06/30/2022
564. Goode, Kimberly I.	TAA NTE 33 hrs (Represent elementary grade level)	Vista Del Mar Elem School	08/16/2021-06/30/2022
565. Graff, Cambria L.	TAA NTE 200 hrs (Lead HS VAPA)	Ed Services Department	07/01/2021-06/03/2022
566. Greger, Frank J.	TAA NTE 10 hrs (Lead PLC summer academy)	Capistrano Valley High School	07/01/2021-08/16/2021
567. Groves, Kelli L.	TAA NTE 16 hrs (Move classrooms)	Del Obispo Elem School	06/03/2021-06/30/2021
568. Groves, Kelli L.	TAA NTE 16 hrs (Move classrooms)	Del Obispo Elem School	07/01/2021-08/31/2021
569. Gustafson, Kaylie M.	TAA NTE 12 hrs (Set up HHI equipment)	Special Education Services	07/01/2021-07/30/2021
570. Gustafson, Kaylie M.	TAA NTE 2 hrD (Set up HHI equipment)	Special Education Services	06/24/2021-06/30/2021
571. Haldeman, Thomas E.	TAA NTE 4 hrs (Work on SpEd files)	Don Juan Avila Middle School	07/01/2021-08/31/2021
572. Hambrick, Kelly R.	TAA NTE 150 hrs (Lead PE curriculum)	Ed Services Department	07/01/2021-06/03/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE NON-INSTRUCTIONAL ADDITIONAL ASSIGNMENT (Cont.)**

Pay @ \$30.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
573. Hanley, Kimberly	TAA NTE 25 hrs (Support EL program planning)	English Language Development	07/01/2021-08/11/2021
574. Hartman, Peter A.	TAA NTE 16 hrs (Move classrooms)	Aliso Viejo Middle School	06/01/2021-06/30/2021
575. Hartman, Peter A.	TAA NTE 16 hrs (Move classrooms)	Aliso Viejo Middle School	07/01/2021-08/12/2021
576. Hernandez, Norma C.	TAA NTE 33 hrs (Represent elementary grade level)	Viejo Elem School	08/16/2021-06/30/2022
577. Hockersmith, Heather L.	TAA NTE 20 hrs (Participate with leadership team)	Del Obispo Elem School	08/17/2021-06/01/2022
578. Hogan, Thomas J.	TAA NTE 4 hrs (Plan for intervention and reduced class sizes)	Vista Del Mar Middle School	07/01/2021-12/17/2021
579. Hogan, Thomas J.	TAA NTE 16 hrs (Relocate classroom)	Vista Del Mar Middle School	07/01/2021-08/11/2021
580. Hostetter, Kristine M.	TAA NTE 33 hrs (Represent elementary grade level)	Vista Del Mar Elem School	08/16/2021-06/30/2022
581. Hudelson, Kelli A.	TAA NTE 33 hrs (Represent elementary grade level)	Vista Del Mar Elem School	08/16/2021-06/30/2022
582. Hutchinson, Jessica S.	TAA NTE 14 hrs (Attend Solution Tree training)	Ed Services Department	08/05/2021-08/06/2021
583. Hutchinson, Jessica S.	TAA NTE 33 hrs (Represent elementary grade level)	Kinoshita Elem School	08/16/2021-06/30/2022
584. Jacome, Geraldine	TAA NTE 16 hrs (Move classrooms)	R.H. Dana Elem School	07/01/2021-08/17/2021
585. Jones, Kristin M.	TAA NTE 22 hrs (Prep for college guidance)	Ed Services Department	08/01/2021-06/03/2022
586. Josephson, Shonna G.	TAA NTE 33 hrs (Lead grade level 5)	District Wide	08/12/2021-06/02/2022
587. Killian, Janice	TAA NTE 33 hrs (Represent elementary grade level)	Vista Del Mar Elem School	08/16/2021-06/30/2022
588. Kolenic, Rita E.	TAA NTE 12 hrs (Prepare for middle school summer academy)	Ed Services Department	07/01/2021-07/30/2021
589. Kuehn, Gianna R.	TAA NTE 8 hrs (Prepare ESY lessons)	Ed Services Department	06/07/2021-06/11/2021
590. Le, Leslie D.	TAA NTE 7 hrs (Plan for PLC)	San Juan Elem School	07/01/2021-06/30/2022



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE NON-INSTRUCTIONAL ADDITIONAL ASSIGNMENT (Cont.)**

Pay @ \$30.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
591. Ledri, Claudia M.	TAA NTE 20 hrs (Participate in PLC collaborations)	Del Obispo Elem School	08/17/2021-06/02/2022
592. Leiva, Megan D.	TAA NTE 30 hrs (Support in secondary science)	Ed Services Department	07/01/2021-08/15/2021
593. Lewis, Kathleen E.	TAA NTE 5 hrs (Assist with prep and planning)	Fred Newhart Middle School	07/28/2021-07/28/2021
594. Mashburn, Andrew N.	TAA NTE 50 hrs (Provide support for athletic programs)	Aliso Niguel High School	07/01/2021-07/30/2021
595. Mashburn, Andrew N.	TAA NTE 100 hrs (Lead HS secondary athletic director)	Ed Services Department	07/01/2021-06/03/2022
596. Maynard, Rick C.	TAA NTE 30 hrs (Set up for school year)	California Preparatory Academy	07/29/2021-08/12/2021
597. McHugh, Catherine A.	TAA NTE 8 hrs (Instruct learning recovery)	Special Education Services	08/03/2021-08/11/2021
598. Melton, Lauren M.	TAA NTE 4 hrs (Plan with English department)	Vista Del Mar Middle School	07/01/2021-08/13/2021
599. Miller, Daphne J.	TAA NTE 4 hrs (Plan for intervention)	Vista Del Mar Middle School	07/01/2021-12/17/2021
600. Miller, Ronan B.	TAA NTE 10 hrs (PLC summer academy)	Capistrano Valley High School	07/01/2021-08/16/2021
601. Morgan, Elizabeth A.	TAA NTE 16 hrs (Move classroom)	Del Obispo Elem School	06/03/2021-06/30/2021
602. Morgan, Elizabeth A.	TAA NTE 16 hrs (Move classroom)	Del Obispo Elem School	07/01/2021-08/31/2021
603. Morgan, Elizabeth A.	TAA NTE 20 hrs (Participate in PLC collaboration)	Del Obispo Elem School	08/17/2021-06/02/2022
604. Morris, Kimberly S.	TAA NTE 33 hrs (Represent elementary grade level)	Wagon Wheel Elem School	08/16/2021-06/30/2022
605. Murphy, Jodi A.	TAA NTE 14 hrs (Attend Solution Tree training)	Ed Services Department	08/05/2021-08/06/2021
606. Nammack, Chad C.	TAA NTE 12 hrs (Prep for summer school)	Ed Services Department	07/01/2021-07/30/2021
607. Navarro, Monica M.	TAA NTE 20 hrs (Train with Aida Allen-Rotell)	Hidden Hills Elem School	08/09/2021-06/02/2022
608. Nguyen, Beatrice X.	TAA NTE 22 hrs (Prep for college guidance)	Ed Services Department	08/01/2021-06/03/2022
609. O'Malley, Sylvia	TAA NTE 20 hrs (Participate in PLC collaborations)	Del Obispo Elem School	08/17/2021-06/02/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE NON-INSTRUCTIONAL ADDITIONAL ASSIGNMENT (Cont.)**

Pay @ \$30.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
610. Olson, Stacey E.	TAA NTE 7 hrs (Train for the MSSA)	Ed Services Department	07/21/2021-07/21/2021
611. Owens, Kurina J.	TAA NTE 4 hrs (Plan for intervention)	Vista Del Mar Middle School	07/01/2021-12/17/2021
612. Parisi, Andrea V.	TAA NTE 8 hrs (Instruct PLA class)	Special Education Services	08/03/2021-08/11/2021
613. Parisi, Andrea V.	TAA NTE 8 hrs (Instruct PLA class)	Special Education Services	08/03/2021-08/10/2021
614. Park, Wendy J.	TAA NTE 14 hrs (Attend Solution Tree training)	Philip Reilly Elem School	08/05/2021-08/06/2021
615. Perez, Deborah A.	TAA NTE 14 hrs (Attend Solution Tree training)	Las Palmas Elem School	08/05/2021-08/06/2021
616. Peterson, Julie N.	TAA NTE 33 hrs (Represent elementary grade level)	Esencia Elementary School	08/16/2021-06/30/2022
617. Piersanti, Jennifer L.	TAA NTE 20 hrs (Participate in PLC collaborations)	Del Obispo Elem School	08/17/2021-06/02/2022
618. Piersanti, Jennifer L.	TAA NTE 16 hrs (Move classrooms)	Del Obispo Elem School	06/03/2021-06/30/2021
619. Piersanti, Jennifer L.	TAA NTE 16 hrs (Move classrooms)	Del Obispo Elem School	07/01/2021-08/31/2021
620. Place, Susan A.	TAA NTE 10 hrs (Attend SpEd CAPE team meetings)	Special Education Services	09/01/2020-09/21/2020
621. Place, Susan A.	TAA NTE 1 hr (Meet with CUSD attorney)	Special Education Services	08/09/2021-08/09/2021
622. Popperwell, Christopher A.	TAA NTE 12 hrs (Plan PLC and collaboration)	Niguel Hills Middle School	06/08/2021-06/21/2021
623. Procter, Michelle B.	TAA NTE 14 hrs (Attend Solution Tree training)	Chaparral Elem School	08/05/2021-08/06/2021
624. Purcell, Tiffany	TAA NTE 33 hrs (Represent elementary grade level)	Wagon Wheel Elem School	08/16/2021-06/30/2022
625. Rambo, Mary G.	TAA NTE 15 hrs (Attend CAPE team meetings)	Don Juan Avila Middle School	07/01/2021-06/30/2022
626. Reardon, Lisa R.	TAANTE 18 hrs (Attend AVID excel training)	English Language Development	07/19/2021-07/21/2021
627. Regan, Alison L.	TAA NTE 10 hrs (Attend professional development)	George White Elem School	08/13/2021-06/03/2022
628. Reina, Renato J.	TAA NTE 16 hrs (Move classroom)	Del Obispo Elem School	06/03/2021-06/30/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE NON-INSTRUCTIONAL ADDITIONAL ASSIGNMENT (Cont.)**

Pay @ \$30.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
629. Reina, Renato J.	TAA NTE 16 hrs (Move classroom)	Del Obispo Elem School	07/01/2021-08/31/2021
630. Reischl, Virginia A.	TAA NTE 40 hr (Plan summer curriculum)	Ed Services Department	07/14/2021-08/12/2021
631. Reyes, Ashley L.	TAA NTE 2 hrs (Conduct student observation)	Special Education Services	06/10/2021-06/16/2021
632. Riddle, Juanita L.	TAA NTE 12 hrs (Prepare for middle school summer academy)	Ed Services Department	07/01/2021-07/30/2021
633. Russell, Jami L.	TAA NTE 14 hrs (Attend Solution Tree training)	Ed Services Department	08/05/2021-08/06/2021
634. Russell, Jami L.	TAA NTE 33 hrs (Represent elementary grade level)	Hidden Hills Elem School	08/16/2021-06/30/2022
635. Rylant, Rebekah M.	TAA NTE 4 hrs (Work on SpEd files)	Don Juan Avila Middle School	07/01/2021-08/31/2021
636. Rynne, Tara M.	TAA NTE 20 hrs (Train with Aida Allen-Rotell)	Hidden Hills Elem School	08/09/2021-06/02/2022
637. Sabad, Bernardo	TAA NTE 14 hrs (Attend Solution Tree training)	Ed Services Department	08/05/2021-08/06/2021
638. Salazar, Macey R.	TAA NTE 33 hrs (Lead grade level 4)	District Wide	08/12/2021-06/02/2022
639. Salter, Lorena	TAA NTE 15 hrs (Attend CAPE team meetings)	Don Juan Avila Middle School	07/01/2021-06/30/2022
640. Sanchez, Lidia E.	TAA NTE 14 hrs (Attend Solution Tree training)	Ed Services Department	08/05/2021-08/06/2021
641. Sanchez, Lidia E.	TAA NTE 5 hrs (Attend summer school teacher training)	Ed Services Department	07/01/2021-07/21/2021
642. Schild, Natalie V.	TAA NTE 16 hrs (Move classroom)	Wagon Wheel Elem School	07/01/2021-06/04/2022
643. Sepe, Christina E.	TAA NTE 12 hrs (Prepare for middle school summer academy)	Ed Services Department	07/01/2021-07/30/2021
644. Shevel, Stacy N.	TAA NTE 4 hrs (Plan for intervention and reduced class sizes)	Vista Del Mar Middle School	07/01/2021-12/17/2021
645. Shults-Amon, Leesa	TAA NTE 16 hrs (Move classroom without students)	Vista Del Mar Middle School	07/01/2021-08/11/2021
646. Siliezar, Erica B.	TAA NTE 33 hrs (Represent elementary grade level)	Viejo Elem School	08/16/2021-06/30/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE NON-INSTRUCTIONAL ADDITIONAL ASSIGNMENT (Cont.)**

Pay @ \$30.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
647. Smart, Stephanie K.	TAA NTE 33 hrs (Representing grade level)	District Wide	08/16/2021-06/30/2022
648. Stumpf, Natasha L.	TAA NTE 16 hrs (Move classrooms)	Del Obispo Elem School	06/03/2021-06/30/2021
649. Stumpf, Natasha L.	TAA NTE 16 hrs (Move classrooms)	Del Obispo Elem School	07/01/2021-08/31/2021
650. Stumpf, Natasha L.	TAA NTE 20 hrs (Participate in leadership team)	Del Obispo Elem School	08/17/2021-06/01/2022
651. Sweaney, Jill R.	TAA NTE 33 hrs (Represent elementary grade level)	Esencia Elementary School	08/16/2021-06/30/2022
652. Taylor, Pamela K.	TAA NTE 33 hrs (Represent elementary grade level)	Canyon Vista Elem School	08/16/2021-06/30/2022
653. Thacher, Shellie R.	TAA NTE 33 hrs (Represent elementary grade level)	Esencia Elementary School	08/16/2021-06/30/2022
654. Tsai, Carol S.	TAA NTE 33 hrs (Represent elementary grade level)	Wagon Wheel Elem School	08/16/2021-06/30/2022
655. Tucker, Candice C.	TAA NTE 18 hrs (Attend AVID excel training)	English Language Development	06/08/2021-06/10/2021
656. Vahdat, Sam	TAA NTE 16 hrs (Move classroom)	Del Obispo Elem School	07/01/2021-08/31/2021
657. Vahdat, Sam	TAA NTE 16 hrs (Move classroom)	Del Obispo Elem School	06/03/2021-06/30/2021
658. Valdez, Debbie L.	TAA NTE 14 hrs (Attend Solution Tree training)	Chaparral Elem School	08/05/2021-08/06/2021
659. Van Dixhorn, Kimberly N.	TAA NTE 8 hrs (Represent MTSS teacher for leadership team)	Palisades Elem School	08/10/2021-06/30/2022
660. Vega, Lisette	TAA NTE 33 hrs (Represent elementary grade level)	Viejo Elem School	08/16/2021-06/30/2022
661. Velez, Lisa M.	TAA NTE 16 hrs (Move classroom)	Vista Del Mar Middle School	07/01/2021-08/15/2021
662. Velez, Lisa M.	TAA NTE 4 hrs (Plan with English department)	Vista Del Mar Middle School	07/01/2021-08/13/2021
663. Wade, Natalie L.	TAA NTE 33 hrs (Lead grade level)	District Wide	08/12/2021-06/02/2022
664. Werthmuller, Kelly M.	TAA NTE 33 hrs (Lead grade level)	District Wide	08/12/2021-06/02/2022
665. Whitaker, Leslie C.	TAA NTE 33 hrs (Represent elementary grade level)	Esencia Elementary School	08/16/2021-06/30/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE NON-INSTRUCTIONAL ADDITIONAL ASSIGNMENT (Cont.)**

Pay @ \$30.00 per hour

Elementary Grade Level Representatives – Multiple Sites

Not to exceed 3,069 hours pay @ \$30.00 per hour for 94 employees  
08/16/2021-06/30/2022

Solution Tree Training – Multiple Sites

Not to exceed 2,492 hours pay @ \$30.00 per hour for 185 employees  
08/05/2021-08/06/2021

Relocation of Classrooms or Programs per Article 9.6.2 – Multiple Sites

Not to exceed 704 hours pay @ \$30.00 per hour for 51 employees  
06/30/2021-125/01/2021

Visible Learning & Teacher Clarity Professional Development Training – Education Services

Not to exceed 3,170 hours pay @ \$30.00 per hour for 139 employees  
08/09/2021-08/10/2021

Credit Recovery – Education Services

Not to exceed 2,209 hours pay @ \$30.00 per hour for 35 employees  
08/13/2021-06/30/2022

Developing Survey for Science High School Course Model – Education Services

Not to exceed 57.5 hour pay @ \$30.00 per hour for 25 employees  
08/04/2021

**APPROVE ADDITIONAL ASSIGNMENT**

Pay substitute hourly rate @ \$25.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
666. Weiss, Karen R.	TAA NTE 70 hrs (Prep, train, instruct summer learning recovery)	Ed Services Department	07/01/2021-07/23/2021
667. Wilson, Mary A.	TAA NTE 8 hrs (Attend staff meeting)	Ambuehl Elem School	08/10/2021-08/18/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE ADDITIONAL ASSIGNMENT**

Pay @ per diem rate

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
668. Bland, Lisa K.	TAA NTE 204 hrs (Conduct preschool summer assessments)	Default	07/01/2021-08/10/2021
669. Ffrench, Andrea	TAA NTE 4 hrs (Plan for school opening)	Default	04/01/2021-05/01/2021
670. Gustafson, Kaylie M.	TAA NTE 8 hrs (Instruct PLA academy class)	Default	08/03/2021-08/10/2021
671. Gustafson, Kaylie M.	TAA NTE 12 hrs (Set up HHI equipment)	Default	07/01/2021-07/30/2021
672. Gustafson, Kaylie M.	TAA NTE 06 hrs (Provide ESY and EESY)	Default	07/01/2021-07/30/2021
673. Loson, Lorenzo E.	TAA NTE 20 hrs (Conduct student assessments)	Default	07/16/2021-07/30/2021
674. Sawyer, Pamela	TAA NTE 25 days (Assist with federal program monitoring duties)	District Wide	08/01/2021-12/31/2021
675. Shades, Judy K.	TAA NTE 5 days (Support elementary summer learning recovery program)	District Wide	07/01/2021-07/30/2021

**APPROVE ADDITIONAL ASSIGNMENT**

Pay admin rate @ \$70.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
676. Dempsey, Patrice M.	TAA NTE 100 hrs (Coordinate late grads)	Ed Services Department	07/02/2021-07/21/2021
677. Desai, Vikash P.	TAA NTE 25 hrs (Prepare for summer school)	Ed Services Department	07/01/2021-07/31/2021
678. Gonzalez, Leticia D.	TAA NTE 25 hrs (Prepare for summer school)	Ed Services Department	07/01/2021-07/31/2021
679. Klinkenberg, Andrew J.	TAA NTE 5 hrs (Summer school)	Ed Services Department	07/12/2021-07/12/2021
680. McDougall, Kristi A.	TAA NTE 40 hrs (Organize elementary music and PE)	Ed Services Department	07/01/2021-08/10/2021
681. Murphy, Orla M.	TAA NTE 7 hrs (Prep for MSSA summer school academy grant)	Ed Services Department	07/01/2021-07/31/2021
682. Murphy, Orla M.	TAA NTE 25 hrs (Prepare for summer school)	Ed Services Department	07/01/2021-07/31/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE ADDITIONAL ASSIGNMENT**

Pay admin rate @ \$70.00 per hour

<u>Name</u>	<u>Additional Assignment</u>	<u>Location</u>	<u>Date(s)</u>
683. Nolan, Catherine E.	TAA NTE 80 hrs (Administrate and coordinate summer school)	Ed Services Department	07/01/2021-07/30/2021
684. Orloff, Kristin K.	TAA NTE 50 hrs (Coordinate Learning Opportunities Grant)	Ed Services Department	07/01/2021-07/21/2021
685. Ortiz, Ryan E.	TAA NTE 7 hrs (Prep for MSSA summer school academy grant)	Ed Services Department	07/01/2021-07/31/2021

**APPROVE PROMOTION**

<u>Name</u>	<u>Former Position</u>	<u>Promotion</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
686. Bartlett, Stephanie M.	Teacher On Special Assignment (11mo/40hpw)	Asst Principal Middle School (11mo/20hpw)	53 - 05	07/01/2021
687. Belshe, Riki	Teacher On Special Assignment (11mo/40hpw)	Admin On Special Assign (11mo/40hpw)	52 - 04	08/04/2021
688. Bosworth, Heather L.	Asst Principal Secondary (11mo/40hpw)	Asst Principal High School (11mo/40hpw)	58 - 05	07/01/2021
689. Davis, Danielle M.	Asst Principal Elementary (11mo/40hpw)	Asst Principal Middle School (11mo/40hpw)	53 - 06	07/01/2021
690. Girard, Guadalupe	Asst Principal Elementary (11mo/40hpw)	Principal Elementary (11mo/40hpw)	59 - 04	08/23/2021

**APPROVE SUMMER SCHOOL**

<u>Name</u>	<u>Position</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
691. Breithaupt, Teresa L.	Teacher Home School	01 - 03	06/14/2021-06/30/2021
692. Smith, Nicolas L.	Co-Curricular (Athletic)	12 - 01	08/14/2021-11/06/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE CO-CURRICULAR ASSIGNMENT**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Dates</u>
693. Abedi, Morteza	Department Chairperson, HS - World Language	Dana Hills High School	\$4,954.00	08/13/2021- 06/03/2022
694. Abuharoon, Christine M.	Department Chairperson, MS	Esencia Middle School	\$3,468.00	08/13/2021- 06/03/2022
695. Addison, Chad M.	Athletic Director, Girls'	Capistrano Valley High School	\$4,954.00	08/13/2021- 06/03/2022
696. Almanza, Nadine	Director, Student Act	Marco Forster Middle School	\$3,963.00	08/13/2021- 06/03/2022
697. Anderson, Kelly A.	Outdoor Ed, Elem	Bathgate Elem School	\$372.00	01/25/2022- 01/28/2022
698. Anderson, Scott D.	Annual, MS	Aliso Viejo Middle School	\$3,468.00	08/13/2021- 06/02/2022
699. Austin, Emilie	Volleyball, Girls' (Asst)	Dana Hills High School	\$2,477.00	08/14/2021- 10/16/2021
700. Bailey, April	Department Chairperson, MS	Niguel Hills Middle School	\$1,734.00	08/13/2021- 12/17/2021
701. Barahona, Lauren E.	National Honor Society	Dana Hills High School	\$1,486.00	08/13/2021- 06/03/2022
702. Barr, Jessica E.	Trainer	Aliso Niguel High School	\$3,963.00	08/17/2021- 12/16/2021
703. Bennett, Kathleen	Department Chairperson, HS - English	San Clemente High School	\$4,954.00	07/01/2021- 06/02/2022
704. Blanco-Johnson, Sylvia I.	Department Chair, MS - Electives	Las Flores Middle School	\$3,468.00	08/13/2021- 06/03/2022
705. Brennan, Jill J.	Department Chair, MS	Esencia Middle School	\$3,468.00	08/13/2021- 06/03/2022
706. Brown, Rocky D.	Department Chairperson, MS - PE	Niguel Hills Middle School	\$3,468.00	08/13/2021- 06/03/2022
707. Brunton, Michelle D.	Block Music Team Facilitator	Itinerant	\$495.00	08/17/2021- 06/03/2022
708. Brunton, Michelle D.	Music, Elem	Itinerant	\$2,477.00	08/13/2021- 06/03/2022
709. Caestecker, James J.	Band, Jazz, HS	Dana Hills High School	\$2,477.00	08/13/2021- 06/03/2022
710. Caestecker, James J.	Orchestra, HS	Dana Hills High School	\$1,486.00	08/13/2021- 06/03/2022
711. Caestecker, James J.	Auxiliary Band Unit, HS	Dana Hills High School	\$2,477.00	08/13/2021- 06/03/2022



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE CO-CURRICULAR ASSIGNMENT (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Dates</u>
712. Caestecker, James J.	Marching Band	Dana Hills High School	\$4,459.00	08/13/2021-06/03/2022
713. Campbell, Bryan T.	Peer Assistance Leadership, MS	Shorecliffs Middle School	\$1,486.00	08/17/2021-06/02/2022
714. Carlisle, Bruce	Academic Comp. Coach, HS	Capistrano Valley High School	\$4,459.00	08/13/2021-06/03/2022
715. Carlisle, Bruce	Department Chairperson, HS - Social Science	Capistrano Valley High School	\$4,954.00	08/13/2021-06/03/2022
716. Chance, Peter	Department Chair, HS - Social Science	Tesoro High School	\$4,954.00	08/13/2021-06/03/2022
717. Chastain, Katherine M.	Department Chairperson, MS – Special Education	Don Juan Avila Middle School	\$3,468.00	08/17/2021-06/02/2022
718. Choi, Yeon J.	Band, Auxiliary Unit Asst, HS	Tesoro High School	\$2,477.00	08/13/2021-06/03/2022
719. Cintas, Heather D.	Department Chairperson, English	Capistrano Valley High School	\$4,954.00	08/13/2021-06/03/2022
720. Clem, Monica	Department Chairperson, MS - English	Shorecliffs Middle School	\$3,468.00	08/17/2021-06/02/2022
721. Coghill, Molly K.	Department Chairperson, HS - English	Dana Hills High School	\$4,954.00	08/13/2021-06/03/2022
722. Cuculic, Keith T.	Department Chairperson, HS - PE	San Juan Hills High School	\$4,954.00	08/17/2021-06/02/2022
723. Cullum, Gabriella	Department Chairperson, MS - Special Education	Niguel Hills Middle School	\$3,468.00	08/13/2021-06/03/2022
724. Cunningham, Alissa L.	Music, Elem	Itinerant	\$2,477.00	08/13/2021-06/03/2022
725. Cunningham, Chadwick C.	Music, Elem	Itinerant	\$2,477.00	08/13/2021-06/03/2022
726. Curtis, Sean D.	Football, Varsity (Head)	Capistrano Valley High School	\$4,459.00	08/20/2021-10/29/2021
727. Derry, Patrick D.	Department Chair, MS - Special Education	Shorecliffs Middle School	\$3,468.00	08/17/2021-06/02/2022
728. Des Palmes, Cheryl M.	Drama, HS	Tesoro High School	\$3,963.00	08/13/2021-06/03/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE CO-CURRICULAR ASSIGNMENT (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Dates</u>
729. Di Somma, Alyssa H.	Peer Assistant Leadership	Tesoro High School	\$1,486.00	08/13/2021-06/03/2022
730. Donnels, Chris	Baseball, Varsity (Asst)	Dana Hills High School	\$3,468.00	03/01/2021-05/29/2021
731. Engelken, April L.	Department Chairperson, HS – Special Education	Tesoro High School	\$4,954.00	08/13/2021-06/03/2022
732. Erlinger, Alicia D.	Department Chairperson, MS - Elective	Niguel Hills Middle School	\$3,468.00	08/13/2021-12/17/2021
733. Erlinger, Alicia D.	Drama, MS	Niguel Hills Middle School	\$3,468.00	08/13/2021-12/12/2021
734. Evans, Sharon M.	Music, Elem	Itinerant	\$2,477.00	08/13/2021-06/03/2022
735. Faris, Tom C.	Athletic Director, Boys'	Dana Hills High School	\$4,954.00	08/13/2021-06/03/2022
736. Faris, Tom C.	Athletic Director, Girls'	Dana Hills High School	\$4,954.00	08/13/2021-06/03/2022
737. Finnerty, Stacey L.	Department Chairperson, HS - Science	San Clemente High School	\$4,954.00	07/01/2021-06/02/2022
738. Fleming, Stacey L.	Department Chairperson, MS - Special Education	Marco Forster Middle School	\$3,468.00	08/13/2021-06/03/2022
739. Forbes, Steven D.	Department Chairperson, HS - Special Education	Dana Hills High School	\$2,477.00	08/13/2021-06/03/2022
740. Forbes, Tracey	Department Chairperson, MS	Esencia Middle School	\$3,468.00	08/13/2021-06/03/2022
741. Fragassi, Joseph P.	Annual, MS	Niguel Hills Middle School	\$3,468.00	08/13/2021-06/04/2022
742. Franke, Kent D.	Department Chairperson, MS	Aliso Viejo Middle School	\$3,468.00	08/13/2021-06/02/2022
743. Fredrick, Krickette	ASB, Elem	Marblehead Elem School	\$1,486.00	08/18/2021-06/02/2022
744. Genschaw, Katie E.	Annual, MS	Shorecliffs Middle School	\$3,468.00	08/17/2021-06/02/2022
745. Golden, Jeremy M.	Drama, HS	Aliso Niguel High School	\$3,963.00	08/17/2021-12/16/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE CO-CURRICULAR ASSIGNMENT (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Dates</u>
746. Gonzalez, Armando	Football, JV/Soph (Head)	Capistrano Valley High School	\$3,468.00	08/20/2021- 10/29/2021
747. Grabowski, Michael J.	Department Chairperson, Math	Capistrano Valley High School	\$4,954.00	08/13/2021- 06/03/2022
748. Graff, Cambria L.	Drama, HS	San Juan Hills High School	\$3,963.00	08/17/2021- 06/02/2022
749. Groothuis, Mark D.	Department Chairperson, HS - Science	San Juan Hills High School	\$4,954.00	08/17/2021- 06/02/2022
750. Gruenewald, Eric A.	Stipend, Combo Class	Castille Elem School	\$2,477.00	01/01/2021- 06/03/2021
751. Gustafson, Douglas A.	Golf, Girls' (Asst)	Dana Hills High School	\$2,477.00	08/10/2021- 10/23/2021
752. Haffner, Donna L.	Department Chairperson, MS - English Language Arts	Arroyo Vista Middle School	\$3,468.00	08/17/2021- 06/02/2022
753. Hamilton, Marcy A.	Annual, MS	Niguel Hills Middle School	\$3,468.00	08/13/2021- 06/04/2022
754. Harmon, Kaylee M.	ASB, Elem - 50%	Castille Elem School	\$743.00	01/21/2022- 06/02/2022
755. Harrington, Candice P.	Annual, High School	Capistrano Valley High School	\$3,963.00	08/13/2021- 06/03/2022
756. Harrington, Candice P.	California Schools Federation	Capistrano Valley High School	\$1,486.00	08/14/2021- 06/03/2022
757. Harvey, Lora W.	Journalism and Mass Media, MS	Fred Newhart Middle School	\$2,477.00	08/17/2021- 06/02/2022
758. Henney, Anthony	Football, Varsity (Head)	Dana Hills High School	\$4,459.00	08/02/2021- 10/29/2021
759. Henney, Anthony	Football, JV (Head)	Dana Hills High School	\$3,468.00	08/16/2021- 10/29/2021
760. Hoff, Thomas J.	Volleyball, Girls' (Asst)	Dana Hills High School	\$3,716.00	08/14/2021- 10/16/2021
761. Holloway, Melissa M.	Department Chairperson, HS - English	Aliso Niguel High School	\$4,954.00	08/17/2021- 12/16/2021
762. Homma, Kevin S.	Instrumental Music B, MS	Las Flores Middle School	\$1,982.00	08/13/2021- 06/03/2022
763. Howard, Andrea J.	Block Team Facilitator, ES	Itinerant	\$495.00	08/17/2021- 06/03/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE CO-CURRICULAR ASSIGNMENT (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Dates</u>
764. Howard, Andrea J.	Music, Elem	Itinerant	\$2,477.00	08/13/2021-06/03/2022
765. Hribar, Natalie D.	Department Chairperson, HS - Fine Arts	Dana Hills High School	\$4,954.00	08/13/2021-06/03/2022
766. Hudson, Randy H.	Academic Comp., HS	Dana Hills High School	\$4,459.00	08/13/2021-06/03/2022
767. Huffaker, Melissa J.	Department Chairperson, MS	Aliso Viejo Middle School	\$3,468.00	08/13/2021-06/02/2022
768. Jacobs, Corrine R.	Department Chairperson, HS - Math	Dana Hills High School	\$4,954.00	08/13/2021-06/03/2022
769. Jagow, Brandon	Instrumental Music B, MS	Vista Del Mar Middle School	\$1,982.00	08/17/2021-06/02/2022
770. Jax, Alison S.	Department Chairperson, HS - Math	Aliso Niguel High School	\$4,954.00	08/17/2021-12/16/2021
771. Jeung, Albert	Department Chairperson, HS - Fine Arts	Aliso Niguel High School	\$4,954.00	08/17/2021-06/02/2022
772. Jeung, Albert	Orchestra, HS	Aliso Niguel High School	\$1,486.00	08/17/2021-12/16/2021
773. Johnson, Cheryl A.	Department Chairperson, Science	Capistrano Valley High School	\$4,954.00	08/13/2021-06/03/2022
774. Kaiser, William G.	Newspaper Advisor, HS	San Juan Hills High School	\$3,963.00	08/17/2021-06/02/2022
775. Kang, Irene S.	Music, Elem	Itinerant	\$2,477.00	08/13/2021-06/03/2022
776. Karimi-Hosseini, Sara J.	Director Student Activities, MS	Aliso Viejo Middle School	\$3,963.00	08/13/2021-06/02/2022
777. Karington, Gabrielle Q.	Department Chairperson, MS - Electives	Fred Newhart Middle School	\$3,468.00	08/17/2021-06/02/2022
778. Kashima, Michael K.	Peer Assistance Leadership	Niguel Hills Middle School	\$1,486.00	08/13/2021-06/04/2022
779. Kauo, Karen M.	Stipend, Combo Class	Castille Elem School	\$2,477.00	01/01/2021-06/03/2021
780. Knutsen, Michele D.	Department Chairperson, MS - Math	Las Flores Middle School	\$3,468.00	08/13/2021-06/03/2022
781. Koligian, Briana C.	Department Chairperson, MS	Aliso Viejo Middle School	\$3,468.00	08/13/2021-06/02/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE CO-CURRICULAR ASSIGNMENT (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Dates</u>
782. Kurani, Catherine A.	Director, Student Activities, MS	Las Flores Middle School	\$3,963.00	08/13/2021-06/03/2022
783. Lafollette, Matthew P.	Annual, MS	Bernice Ayer Middle School	\$3,468.00	08/17/2021-06/03/2022
784. Lee, Lindsey A.	Pep Squad, HS	Dana Hills High School	\$3,468.00	08/13/2021-06/03/2022
785. Lee, Lindsey A.	California Schools Federation	Dana Hills High School	\$1,486.00	08/13/2021-06/03/2022
786. Lee, Lindsey A.	Dance, HS	Dana Hills High School	\$2,477.00	08/13/2021-06/03/2022
787. Lohman, Shawn M.	Department Chairperson, MS	Niguel Hills Middle School	\$3,468.00	08/13/2021-06/03/2022
788. Lynch, Kim M.	Department Chairperson, MS - Science	Niguel Hills Middle School	\$3,468.00	08/13/2021-06/03/2022
789. Mairs, Robin E.	Department Chairperson, HS - Social Science	Dana Hills High School	\$4,954.00	08/13/2021-06/03/2022
790. Marcus, Bruce W.	Block Music Team Facilitator	Itinerant	\$495.00	08/17/2021-06/03/2022
791. Martus, Larissa M.	Director , Student Act	Don Juan Avila Middle School	\$3,963.00	08/17/2021-06/02/2022
792. Mascio, Robert A.	Drama, MS	Marco Forster Middle School	\$3,468.00	08/13/2021-06/03/2022
793. Mashburn, Andrew N.	Athletic Director, Boys'	Aliso Niguel High School	\$4,954.00	08/17/2021-12/16/2021
794. McCoy, Matthew A.	Department Chairperson, MS - Science	Don Juan Avila Middle School	\$3,468.00	08/17/2021-06/02/2022
795. McDermott, Kimberly S.	Department Chairperson, MS	Las Flores Middle School	\$3,468.00	08/13/2021-06/03/2022
796. McGinnis, Jeffrey L.	Choral, MS	Aliso Viejo Middle School	\$1,982.00	08/13/2021-06/02/2022
797. McHale, Ryan S.	Football, Varsity (Asst)	Dana Hills High School	\$3,963.00	08/15/2021-10/28/2021
798. McKeon, Sarah W.	Department Chairperson, MS - Science	Shorecliffs Middle School	\$3,468.00	08/17/2021-06/02/2022
799. Medina, Ray M.	Choral, HS	Dana Hills High School	\$3,963.00	08/13/2021-06/03/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE CO-CURRICULAR ASSIGNMENT (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Dates</u>
800. Miller, Katherine	National Honor Society	Capistrano Valley High School	\$1,486.00	08/13/2021-06/03/2022
801. Mink, Kelli R.	Department Chairperson, MS - PE	Arroyo Vista Middle School	\$3,468.00	08/17/2021-06/02/2022
802. Mordy, Tamara L.	Cross Country, Boys' Varsity (Asst)	Capistrano Valley High School	\$2,477.00	09/02/2021-11/06/2021
803. Novak, Isabel A.	National Honor Society	Aliso Niguel High School	\$1,486.00	08/17/2021-12/16/2021
804. Okura, Kristen L.	Department Chairperson, MS - PE	Don Juan Avila Middle School	\$3,468.00	08/17/2021-06/02/2022
805. Ortega, Stella M.	Department Chairperson, MS - Electives	Marco Forster Middle School	\$3,468.00	08/13/2021-08/13/2021
806. Papaleo, Raul E.	Volleyball, Girls' Varsity (Head)	Capistrano Valley High School	\$3,716.00	08/14/2021-10/16/2021
807. Parsons, Linda R.	Department Chairperson, MS	Aliso Viejo Middle School	\$3,468.00	08/13/2021-06/02/2022
808. Perez, Richard A.	Instrumental Music, A	Marco Forster Middle School	\$1,982.00	08/13/2021-06/03/2022
809. Petty, Valerie	Instrumental Music, A	Fred Newhart Middle School	\$1,982.00	08/17/2021-06/02/2022
810. Pierce, Carrie L.	Athletic Director, Girls'	Dana Hills High School	\$4,954.00	08/13/2021-06/03/2022
811. Popperwell, Christopher A.	Instrumental Music A	Niguel Hills Middle School	\$1,982.00	08/13/2021-06/03/2022
812. Popperwell, Christopher A.	Instrumental Music B	Niguel Hills Middle School	\$1,982.00	08/13/2021-06/04/2022
813. Powell, Brooke A.	Department Chairperson, MS	Bernice Ayer Middle School	\$3,468.00	08/17/2021-06/03/2022
814. Ramirez, Ray	Department Chairperson, HS-World Language	San Clemente High School	\$4,954.00	07/01/2021-06/02/2022
815. Reed, John P.	Instrumental Music A, MS	Shorecliffs Middle School	\$1,982.00	08/17/2021-06/02/2022
816. Reed, John P.	Instrumental Music B, MS	Shorecliffs Middle School	\$1,982.00	08/17/2021-06/02/2022
817. Reilly, Monique A.	Department Chairperson, HS - Social Science	Aliso Niguel High School	\$4,954.00	08/17/2021-12/16/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE CO-CURRICULAR ASSIGNMENT (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Dates</u>
818. Reimers, Lori C.	Tennis, Girls' Varsity (Head)	Capistrano Valley High School	\$3,716.00	08/23/2021- 10/30/2021
819. Reyes, Magra A.	Music, Elem	Itinerant	\$2,477.00	08/13/2021- 06/03/2022
820. Rivadeneyra, Mark	Annual, MS	Marco Forster Middle School	\$3,468.00	08/13/2021- 06/03/2022
821. Rodriguez, Elena L.	Instrumental Music A, MS	Don Juan Avila Middle School	\$1,982.00	08/17/2021- 06/02/2022
822. Rodriguez, Kalyn M.	Peer Assistance Leadership	Aliso Viejo Middle School	\$1,486.00	08/13/2021- 06/02/2022
823. Royal, Susan M.	Department Chairperson, MS	Aliso Viejo Middle School	\$3,468.00	08/13/2021- 06/02/2022
824. Sampson, Timothy W.	Newspaper Advisor, HS	Dana Hills High School	\$3,963.00	08/13/2021- 06/03/2022
825. Sampson, Timothy W.	Annual, HS	Dana Hills High School	\$3,963.00	08/13/2021- 06/03/2022
826. Sanabria, Sergio	Department Chairperson, MS - Math	Marco Forster Middle School	\$3,468.00	08/13/2021- 06/03/2022
827. Schultz, Alexandra M.	Choral, HS	San Clemente High School	\$3,963.00	07/01/2021- 06/02/2022
828. Sepe, Christina E.	Department Chairperson, HS - World Language	Aliso Niguel High School	\$4,954.00	08/17/2021- 12/16/2021
829. Simmons, Jacqueline I.	Drama, MS	Don Juan Avila Middle School	\$3,468.00	08/17/2021- 06/02/2022
830. Soto, Matthew J.	Cross Country, Boys' (Head)	Capistrano Valley High School	\$3,716.00	09/02/2021- 11/06/2021
831. Soto, Tony E.	Orchestra, HS	San Clemente High School	\$1,486.00	07/01/2021- 06/02/2022
832. Stevens, Ashley E.	Instrumental Music A, MS	Arroyo Vista Middle School	\$1,982.00	08/17/2021- 06/02/2022
833. Sweeney, Lorena	Department Chairperson, HS - World Language	Capistrano Valley High School	\$4,954.00	08/13/2021- 06/03/2022
834. Szczudlak, Lisa M.	Department Chairperson, HS - English/Language Arts	Tesoro High School	\$4,954.00	08/13/2021- 06/03/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE CO-CURRICULAR ASSIGNMENT (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Dates</u>
835. Tapper, Joel R.	Department Chairperson, HS – Special Education	Dana Hills High School	\$2,477.00	08/13/2021- 06/03/2022
836. Theurer, Todd E.	Department Chairperson, MS - PE	Las Flores Middle School	\$3,468.00	08/13/2021- 06/03/2022
837. Thurston, Loren G.	Lead Psychologist	District Office	\$4,954.00	07/01/2021- 06/30/2022
838. Tita, Lisa A.	Department Chairperson, MS - Science	Las Flores Middle School	\$3,468.00	08/13/2021- 06/03/2022
839. Tucker, Emily A.	Drama, HS	Capistrano Valley High School	\$3,963.00	08/13/2021- 06/03/2022
840. Van Every, Jacob	Football, Varsity (Asst)	Capistrano Valley High School	\$3,963.00	08/20/2021- 10/29/2021
841. Vazquez, Orlando M.	Water Polo, Boys’ Varsity (Head)	Capistrano Valley High School	\$3,716.00	08/23/2021- 10/30/2021
842. Vega Jr, Raul	Department Chairperson, MS - Social Science	Arroyo Vista Middle School	\$3,468.00	08/17/2021- 06/02/2022
843. Vollebregt, Kirschel D.	Peer Assistance Leadership	Las Flores Middle School	\$1,486.00	08/13/2021- 06/03/2022
844. Voss, Michelle R.	Music, Elem	Itinerant	\$2,477.00	08/13/2021- 06/03/2022
845. Waldukat, Andy K.	Department Chairperson, HS - Fine Arts	Capistrano Valley High School	\$4,954.00	08/13/2021- 06/03/2022
846. Waldukat, Andy K.	Orchestra, High School	Capistrano Valley High School	\$1,486.00	08/13/2021- 06/03/2022
847. Waldukat, Andy K.	Band, Jazz, High School	Capistrano Valley High School	\$2,477.00	08/13/2021- 06/03/2022
848. Weinberg, Dave	Band, Marching, HS	Aliso Niguel High School	\$4,459.00	08/17/2021- 12/16/2021
849. Weinberg, Dave	Band, Jazz, HS	Aliso Niguel High School	\$2,477.00	08/17/2021- 12/16/2021
850. Wentzel, Kory S.	Block Music Team Facilitator, ES	Itinerant	\$495.00	08/17/2021- 06/03/2022
851. Williams, Kelley K.	Annual, MS	Fred Newhart Middle School	\$3,468.00	08/17/2021- 06/02/2022



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE CO-CURRICULAR ASSIGNMENT (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Dates</u>
852. Workman, Kenneth B.	Department Chairperson, HS - PE	Dana Hills High School	\$4,954.00	08/13/2021-06/03/2022
853. Zerrer, Anthony J.	Department Chairperson, MS	Bernice Ayer Middle School	\$3,468.00	08/17/2021-06/03/2022

**APPROVE CIF CO-CURRICULAR ASSIGNMENT**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date(s)</u>
854. Dileo, Timothy	Tennis, Girls' (Asst)	San Juan Hills High School	\$123.85	03/01/2021-05/14/2021
855. Sorgi, Adam C.	Baseball, Varsity (Head)	Capistrano Valley High School	\$396.30	05/31/2021-06/26/2021

**APPROVE ASB FUNDED ASSIGNMENT @ \$10.00 PER UNIT**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date(s)</u>
856. Alexander, Ted	Football, Varsity (Asst)	Tesoro High School	\$3,963.00	07/01/2021-07/30/2021
857. Breese, Gabrielle E.	Pep Squad, Song (Asst)	Tesoro High School	\$15,000.00	07/01/2021-04/01/2022
858. Briggs, Charles W.	Football, Varsity (Asst)	San Juan Hills High School	\$800.00	07/01/2021-07/31/2021
859. Brown, Rocky D.	Football	Dana Hills High School	\$1,500.00	06/14/2021-06/30/2021
860. Brown, Rocky D.	Football	Dana Hills High School	\$1,500.00	07/12/2021-07/24/2021
861. Bucher, Ernst E.	Football, Varsity (Asst) Summer	Tesoro High School	\$3,963.00	07/01/2021-07/30/2021
862. Calentino, Mark J.	Wrestling, Varsity (Head)	San Clemente High School	\$3,500.00	07/01/2021-07/25/2021
863. Curtis, Sean D.	Football, Freshman (Head)	Capistrano Valley High School	\$900.00	07/01/2021-07/31/2021
864. Curtis, Sean D.	Football, (Head)	Capistrano Valley High School	\$4,459.00	07/01/2021-07/31/2021
865. Dimperio, Kristen T.	Link Crew Advisor	San Clemente High School	\$5,000.00	07/01/2021-06/02/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE ASB FUNDED ASSIGNMENT @ \$10.00 PER UNIT (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date(s)</u>
866. Efstathiou, Jason B.	Basketball, Boys' Freshmen Camp Coordinator	San Juan Hills High School	\$1,500.00	07/01/2021-07/31/2021
867. Efstathiou, Jason B.	Basketball, Boys' Varsity (Head)	San Juan Hills High School	\$3,500.00	07/01/2021-07/31/2021
868. Frith, Robert L.	Football, JV	San Juan Hills High School	\$4,000.00	06/07/2021-06/30/2021
869. Frith, Robert L.	Football, Varsity (Head)	San Juan Hills High School	\$4,500.00	07/01/2021-07/31/2021
870. Frith, Robert L.	Football, JV (Head)	San Juan Hills High School	\$4,000.00	07/01/2021-07/31/2021
871. Frith, Robert L.	Football, Youth Camp Coordinator	San Juan Hills High School	\$4,000.00	07/01/2021-07/31/2021
872. Frith, Robert L.	Football, Youth Camp Coordinator	San Juan Hills High School	\$4,500.00	06/07/2021-06/30/2021
873. Garrett, Steve W.	Basketball, Boys' Frosh/Soph Camp	Tesoro High School	\$2,477.00	06/07/2021-06/30/2021
874. Gellatly, David A.	Baseball, JV (Asst)	San Clemente High School	\$1,500.00	07/01/2021-07/25/2021
875. Gellatly, David A.	Baseball, Frosh/Soph (Asst)	San Clemente High School	\$1,500.00	07/01/2021-07/25/2021
876. Gonzalez, Armando	Football, Varsity (Asst)	Capistrano Valley High School	\$3,963.00	07/01/2021-07/31/2021
877. Gunderson, John A.	Football, Boys' (Head)	Dana Hills High School	\$2,500.00	08/15/2021-08/21/2021
878. Harnett, Patrick R.	Tennis	Tesoro High School	\$2,000.00	07/19/2021-07/30/2021
879. Henderson, Zachary T.	Lacrosse, Boys' Varsity (Head)	Aliso Niguel High School	\$3,750.00	07/01/2021-07/31/2021
880. Henney, Anthony	Football, Varsity (Head)	Dana Hills High School	\$2,230.00	07/12/2021-07/24/2021
881. Henney, Anthony	Football, JV (Head)	Dana Hills High School	\$1,734.00	06/14/2021-06/30/2021
882. Henney, Anthony	Football, Varsity (Head)	Dana Hills High School	\$2,230.00	06/14/2021-06/30/2021
883. Hernandez, Juan J.	Football, Varsity (Asst)	San Juan Hills High School	\$800.00	07/01/2021-07/31/2021
884. Lee, Christina	Game Worker	Capistrano Valley High School	\$1,000.00	07/20/2021-06/30/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE ASB FUNDED ASSIGNMENT @ \$10.00 PER UNIT (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date(s)</u>
885. Levier, Bret A.	Baseball, Varsity (Head)	San Juan Hills High School	\$3,500.00	07/01/2021- 07/31/2021
886. Ludwig, Ann	Music, Instrumental	Fred Newhart Middle School	\$2,500.00	08/17/2021- 06/02/2022
887. Manning, Kyle S.	Football, Youth Camp (Asst)	San Juan Hills High School	\$1,000.00	07/01/2021- 07/31/2021
888. Manning, Kyle S.	Football, Varsity (Asst)	San Juan Hills High School	\$4,000.00	07/01/2021- 07/31/2021
889. Mashburn, Andrew N.	Pep Squad, HS	Aliso Niguel High School	\$1,200.00	07/01/2021- 07/31/2021
890. Minier, Mike H.	Golf, Girls' Varsity Head	Capistrano Valley High School	\$3,716.00	07/01/2021- 07/31/2021
891. Moore, Farrel M.	Soccer, Girls' Varsity (Head)	San Juan Hills High School	\$3,750.00	07/01/2021- 07/31/2021
892. Park, Rebecca K.	Tennis	Tesoro High School	\$450.00	07/19/2021- 07/30/2021
893. Polk, Richard A.	Volleyball, Boys' Varsity (Head)	Tesoro High School	\$3,608.00	07/12/2021- 07/23/2021
894. Polk, Richard A.	Volleyball, Girls' JV (Head)	Tesoro High School	\$2,886.00	07/12/2021- 07/23/2021
895. Polk, Richard A.	Volleyball, Girls' Freshmen (Head)	Tesoro High School	\$2,886.00	07/12/2021- 07/23/2021
896. Polk, Richard A.	Beach Volleyball, Girls' Freshmen (Head)	Tesoro High School	\$2,886.00	06/07/2021- 06/25/2021
897. Polk, Richard A.	Beach Volleyball, Boys' Varsity (Head)	Tesoro High School	\$3,608.00	06/07/2021- 06/25/2021
898. Polk, Richard A.	Beach Volleyball, Girls' Varsity (Head)	Tesoro High School	\$3,608.00	06/07/2021- 06/25/2021
899. Polk, Richard A.	Beach Volleyball, Girls' JV (Head)	Tesoro High School	\$2,886.00	06/07/2021- 06/25/2021
900. Poston, Matthew A.	Football, (Head)	Tesoro High School	\$4,329.00	07/01/2021- 07/30/2021
901. Raub, Kristin N.	Track, Varsity (Asst)	Capistrano Valley High School	\$2,973.00	07/01/2021- 07/31/2021
902. Regan, Jolene A.	Golf, Girls' (Asst)	Dana Hills High School	\$2,477.00	08/20/2021- 10/23/2021
903. Ricci, David A.	Football, Varsity (Asst)	Tesoro High School	\$3,963.00	07/01/2021- 07/30/2021
904. Sayles, Kenneth L.	Cross Country, (Asst)	Capistrano Valley High School	\$2,477.00	07/01/2021- 07/31/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Certificated Employees

**APPROVE ASB FUNDED ASSIGNMENT @ \$10.00 PER UNIT (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date(s)</u>
905. Schepens, Scott M.	Football, Varsity (Head)	Capistrano Valley High School	\$3,963.00	07/01/2021-07/31/2021
906. Schepens, Scott M.	Football, Varsity (Asst)	Capistrano Valley High School	\$3,963.00	07/01/2021-07/31/2021
907. Smaker, Sy D.	Football, JV (Asst)	Tesoro High School	\$2,972.00	07/01/2021-07/30/2021
908. Sorrell, Jason G.	Soccer, Girls' Varsity (Head)	Capistrano Valley High School	\$3,716.00	07/01/2021-07/31/2021
909. Sorrell, Jason G.	Soccer, Girls' Frosh/Soph	Capistrano Valley High School	\$2,477.00	07/01/2021-07/31/2021
910. Sorrell, Jason G.	Soccer, Boys' Frosh/Soph	Capistrano Valley High School	\$2,477.00	07/01/2021-07/31/2021
911. Sorrell, Jason G.	Soccer, Boys' Varsity (Head)	Capistrano Valley High School	\$3,716.00	07/01/2021-07/31/2021
912. Talafus, Ryan R.	Volleyball, Boys' (Asst)	San Clemente High School	\$3,302.00	07/12/2021-07/22/2021
913. Walsh, John J.	Cross Country, Boys' Varsity (Head)	Aliso Niguel High School	\$3,000.00	07/01/2021-07/31/2021

**APPROVE LEAVE OF ABSENCE**

<u>Employee Unique Identifying Number</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Dates</u>
914. 248690	Unpaid LOA Teacher	Medical	07/01/2021-06/30/2022

**DENY LEAVE OF ABSENCE**

<u>Employee Unique Identifying Number</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Dates</u>
915. 297376	Psychologist	Personal	08/02/2021-06/25/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Tim Brooks, Associate Superintendent, Human Resource Services

Prepared by: Rich Montgomery, Assistant Superintendent, Human Resource Services, Grades 6-12, K-8, Alternative Education

Date: September 15, 2021

Board Item: Resignations/Retirements/Employment – Classified Employees

---

**HISTORY**

This is a monthly item. The activity list for employment, separation and additional assignments of classified employees is a standing item that is presented during each regularly scheduled Board of Trustees meeting.

**BACKGROUND INFORMATION**

In accordance with California Education Code §§ 44830(a), 45102, 44930, 45201 and 45190, employment actions or processes that affect an employee’s status or pay during their employment must be approved by the Board of Trustees.

Classified activity lists may include a variety of "Temporary Additional Assignments" or TAAs. These are brief assignments in which an employee is to perform a task outside of his or her normal working hours and outside of his or her regular responsibilities. These tasks may include attending a required meeting, working at a school open house, helping at registration, and the like. These TAAs are performed at the normal hourly rate of pay for the work to be done, and are approved for a number of hours not to exceed (NTE) a specified amount. After the assignment is completed, the Payroll Department will receive an employee timesheet, signed by a supervisor, showing the time worked on the TAA. The Payroll Department will determine whether the hours worked were approved and will pay the employee for the hours worked, up to the approved amount. If the employee works fewer than the approved number of hours, s/he is paid only for the number of hours worked. If the assignment cannot be completed within the approved number of hours, a new request must be submitted for the estimated amount of work remaining.

**CURRENT CONSIDERATIONS**

This agenda item presents for Board consideration the approval of the activity list for classified employees.

**FINANCIAL IMPLICATIONS**

These positions will be charged to the appropriate fund and are included in the adopted budget.

**STAFF RECOMMENDATION**

It is recommended the Board of Trustees approve the activity list for classified employees.

**PREPARED BY:** Rich Montgomery, Assistant Superintendent, Human Resource Services,  
Grades 6-12, K-8, Alternative Education

**APPROVED BY:** Tim Brooks, Associate Superintendent, Human Resource Services

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**ACCEPT RESIGNATION/TERMINATION**

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
1. Avalos, Ashley D.	Sub Elem Student Supervisor	Voluntary Resignation	08/20/2019	08/06/2021
2. Banis, Victoria	Sub IA - Presch	Voluntary Resignation	11/01/2019	07/27/2021
3. Briggs, Tonya A.	Para-Educator IV	Retirement	09/08/2014	08/06/2021
4. Bristow, Samantha	Elem Student Supervisor	Voluntary Resignation	10/05/2020	06/06/2021
5. Cahuantzi, Kimberly P.	MS Campus Supervisor	Voluntary Resignation	02/16/2021	07/28/2021
6. Cramer, Amy	Para-Educator IV	Voluntary Resignation	11/09/2020	08/03/2021
7. Denison, Ellen M.	Para-Educator IV	Voluntary Resignation	10/09/2014	08/13/2021
8. Dirpes, Andreea S.	Elem Student Supervisor	Voluntary Resignation	11/06/2020	08/02/2021
9. Dix, Sonja A.	Sub SLPA	Voluntary Resignation	08/04/2020	08/04/2021
10. Gold, Cynthia M.	School Clerk II	Voluntary Resignation	08/18/2020	07/21/2021
11. Gonzales, Kristine J.	Para-Educator IV	Voluntary Resignation	08/20/2019	08/27/2021
12. Grothe-Wilson, Katherine C.	MS Campus Supervisor	Voluntary Resignation	05/10/2007	08/12/2021
13. Gutierrez, Crystal	Para-Educator IV	Voluntary Resignation	04/03/2000	08/13/2021
14. Houston, Brandon	Elem Student Supervisor	Voluntary Resignation	10/28/2019	07/27/2021
15. Krikorian, Erin L.	Para-Educator II	Voluntary Resignation	02/01/2021	08/10/2021
16. Lebourgeois, Michael	School Bus Driver	Retirement	09/09/2013	06/03/2021
17. Lindroth, Ryan E.	Para-Educator IV	Voluntary Resignation	04/14/2014	08/06/2021
18. Lundquist, Karrie L.	Para-Educator IV	Voluntary Resignation	10/28/2019	08/04/2021
19. Mansoor, Jennifer R.	Benefits Technician	Voluntary Resignation	03/03/2014	08/27/2021
20. Maurice, Azreyn M.	Elem Student Supervisor	Voluntary Resignation	08/26/2019	08/16/2021
21. McClory, Moira	Para-Educator III	Voluntary Resignation	03/09/2020	08/04/2021
22. Miller, Patricia A.	Payroll Spec	Retirement	01/11/2000	10/01/2021
23. Muller, Sydney	Para-Educator II	Voluntary Resignation	01/08/2020	08/11/2021
24. Ochoa, Yvette	Para-Educator II	Voluntary Resignation	12/08/2020	06/03/2021
25. Paez Escobedo, Veronica	MS Campus Supervisor	Voluntary Resignation	08/20/2019	08/05/2021
26. Parson, Alma D.	School Secretary II	Retirement	10/10/2000	09/24/2021
27. Perry-Romero, Alyssa M.	LOA: Unpaid Classified	Voluntary Resignation	09/12/2018	08/11/2021
28. Petean, Joshua	MS Campus Supervisor	Voluntary Resignation	02/26/2020	08/14/2021
29. Petts, Tania M.	Para-Educator I	Voluntary Resignation	02/03/2020	08/09/2021
30. Polsky, Barbara	LOA: Unpaid Classified	Retirement	02/23/1998	08/06/2021
31. Puthuff, Delaney	MS Campus Supervisor	Voluntary Resignation	03/31/2021	08/05/2021
32. Reyes, Jasmine R.	LVN	Voluntary Resignation	08/20/2019	08/18/2021
33. Richman, Diane L.	Para-Educator II	Retirement	11/15/2004	08/17/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**ACCEPT RESIGNATION/TERMINATION (Cont.)**

<u>Name</u>	<u>Position Title</u>	<u>Reason</u>	<u>Original Hire Date</u>	<u>Date of Separation</u>
34. Rodriguez, Cesar E.	LOA: Unpaid Classified	Cl-Expired Paid Leave	05/17/2004	06/16/2021
35. Rofsky, Bonnie J.	MS Campus Supervisor	Voluntary Resignation	11/07/2016	08/16/2021
36. Roostee, Bernardine M.	Para-Educator IV	Retirement	09/07/1989	06/04/2021
37. Roque, Jensen T.	Custodian I	Voluntary Resignation	07/19/2019	08/03/2021
38. Ruiz, Mary H.	Elem Library Media Technician	Voluntary Resignation	11/02/2015	08/11/2021
39. Saldana, Laura G.	Sub Custodian	Voluntary Resignation	07/01/2021	07/28/2021
40. Sanchez, Gloria	LVN	Voluntary Resignation	05/01/2017	08/20/2021
41. Sanchez, Jacob Z.	Para-Educator III	Voluntary Resignation	12/07/2020	08/16/2021
42. Smith, Caelan A.	Sub Teacher	Voluntary Resignation	01/22/2019	08/20/2021
43. Smith, Joanna	Para-Educator III	Voluntary Resignation	08/23/2017	07/31/2021
44. Stevens, Vickie M.	HS Campus Supervisor	Voluntary Resignation	02/14/2018	08/07/2021
45. Szuba, Cynthia M.	Para-Educator II	Voluntary Resignation	12/07/2020	08/10/2021
46. Thomas, Janice C.	Sub Clerk	Voluntary Resignation	01/08/2020	07/27/2021
47. Thomas, Janice C.	Sub Elem Library Media Tech	Voluntary Resignation	01/08/2020	07/27/2021
48. Tingey, Shana E.	Sub Teacher	Voluntary Resignation	10/07/2019	08/05/2021
49. Uribe, Deisi	Food Service Elem Cashier	Voluntary Resignation	10/10/2018	07/27/2021
50. Watson, Elizabeth	Elem Student Supervisor	Voluntary Resignation	02/04/2021	08/05/2021
51. White, Hana L.	Blngl Para-Educator I	Voluntary Resignation	10/15/2019	08/20/2021
52. Wise, Karen M.	Elem Student Supervisor	Voluntary Resignation	09/29/2020	07/28/2021
53. Yancosky, Siv E.	Food Service Worker	Voluntary Resignation	02/13/2006	07/21/2021

**APPROVE EMPLOYMENT**

<u>Name</u>	<u>Position-Full Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
54. Van Zanten, Jody	Attendance Clerk (10.5mo/40hpw)	\$3,340.07 mo	26 - 02	08/17/2021
55. Willett, Jessica	Presch Tchr/Site Facilitator (9.5mo/40hpw)	\$3,781.24 mo	33 - 01	08/17/2021



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Position- Part Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
56. Chavez, Pricilla L.	Elem Student Supervisor (9.5mo/17.5hpw)	\$14.00 hr	12 - 01	08/17/2021
57. De Jesus, Marissa M.	LVN (9.5mo/25hpw)	\$20.26 hr	30 - 01	08/18/2021
58. Eckl, Daniel R.	Para-Educator IV (9.5mo/30hpw)	\$17.47 hr	24 - 01	08/17/2021
59. Escarcega, Victoria A.	MS Campus Supervisor (9.5mo/17.5hpw)	\$17.04 hr	23 - 01	08/17/2021
60. Garcia, Valeria	Para-Educator IV (9.5mo/30hpw)	\$17.47 hr	24 - 01	08/17/2021
61. Garshasbi, Naghmeh T.	Para-Educator III (9.5mo/17.5hpw)	\$16.63 hr	22 - 01	08/17/2021
62. Kim, Kathy	Food Service Elem Cashier (9.5mo/15hpw)	\$14.34 hr	16 - 01	08/17/2021
63. Kreutinger, Anne M.	Elem Student Supervisor (9.5mo/10hpw)	\$14.00 hr	12 - 01	08/17/2021
64. Livadas, Sue A.	Elem Student Supervisor (9.5mo/15hpw)	\$14.00 hr	12 - 02	08/17/2021
65. Lynch, Kim J.	Food Service Worker (9.5mo/15hpw)	\$14.00 hr	14 - 01	08/17/2021
66. Malfavon Lara, Claribel M.	Elem Student Supervisor (9.5mo/15hpw)	\$14.00 hr	12 - 01	08/23/2021
67. Mancini, Evelyn	LVN (9.5mo/25hpw)	\$20.26 hr	30 - 01	08/17/2021
68. Manwarren, Shirley K.	Food Service Worker (9.5mo/15hpw)	\$14.00 hr	14 - 01	08/17/2021
69. Molina-Meyer, Monica L.	Elem Student Supervisor (9.5mo/15hpw)	\$14.00 hr	12 - 01	08/23/2021
70. Neumeyer, Tatiana L.	Elem Student Supervisor (9.5mo/10hpw)	\$14.00 hr	12 - 01	08/13/2021
71. Pacheco, Jazmine M.	Para-Educator III (9.5mo/17.5hpw)	\$16.63 hr	22 - 01	08/17/2021
72. Peterson, Patricia V.	Elem Student Supervisor (9.5mo/15hpw)	\$14.00 hr	12 - 01	08/17/2021
73. Pielemeier, Elisabeth L.	Food Service Worker (9.5mo/15hpw)	\$14.00 hr	14 - 01	08/17/2021
74. Qiu, Lydia	Food Service Worker (9.5mo/15hpw)	\$14.00 hr	14 - 01	08/23/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Position- Part Time</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
75. Rounds, Angela C.	Para-Educator IV (9.5mo/30hpw)	\$17.47 hr	24 - 01	08/19/2021
76. Torres, Nicholas A.	LVN (9.5mo/25hpw)	\$20.26 hr	30 - 01	08/17/2021
77. Warfel, Nicolette L.	Elem Student Supervisor (9.5mo/15hpw)	\$14.00 hr	12 - 01	08/17/2021

<u>Name</u>	<u>Recall from Layoff</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
78. Barragan, Marlen	Inst Asst-Preschool (9.5mo/17.5hpw)	\$18.79 hr	23 - 03	08/17/2021
79. Becerra, Cecilia	Preschool Teacher (9.5mo/40hpw)	\$5,317.41 mo	31 - 20	08/18/2021
80. Brown, Evan M.	Para-Educator I (9.5mo/17.5hpw)	\$15.44 hr	19 - 01	08/17/2021
81. Griffith, Adam S.	Para-Educator I (9.5mo/30hpw)	\$16.21 hr	19 - 02	08/17/2021
82. Hsu, Hanching	Blngl Inst Asst- Preschool (9.5mo/40hpw)	\$3,504.73 mo	24 - 04	08/17/2021
83. Kinnon, Andrew G.	Lead Theater Technician (12mo/40hpw)	\$6,026.92 mo	42 - 06	08/02/2021
84. Larios, Mariana C.	Inst Asst-Preschool (9.5mo/17.5hpw)	\$18.79 hr	23 - 03	08/17/2021
85. Messer, Antonietta	Inst Asst-Preschool (9.5mo/17.5hpw)	\$18.79 hr	23 - 03	08/17/2021
86. Quintero-Mendez, Fatima H.	Para-Educator I (9.5mo/30hpw)	\$16.21 hr	19 - 02	08/17/2021
87. Romero, Cassandra P.	Para-Educator I (9.5mo/30hpw)	\$17.87 hr	19 - 04	08/17/2021
88. Strong, Valerie	Inst Asst-Preschool (9.5mo/17.5hpw)	\$19.73 hr	23 - 04	08/17/2021
89. Sundararajan, Kalaivani	Inst Asst-Preschool (9.5mo/17.5hpw)	\$17.89 hr	23 - 02	08/17/2021
90. Tiotuico, Irene N.	Inst Asst-Preschool (9.5mo/17.5hpw)	\$22.84 hr	23 - 10	08/17/2021
91. Vazquez Roman, Veronica	Para-Educator I (9.5mo/30hpw)	\$16.21 hr	19 - 02	08/17/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Recall from Layoff</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
92. Wade, Terry Y.	BIngl Inst Asst- Preschool (9.5mo/40hpw)	\$4,472.72 mo	24 - 20	08/17/2021
<u>Name</u>	<u>Reemploy Laid off Employee</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
93. Barajas Barrera, Ingrid B.	Para-Educator II (9.5mo/17.5hpw)	\$17.45 hr	20 - 03	08/17/2021
94. Belville, Laura C.	Para-Educator IV (9.5mo/30hpw)	\$18.34 hr	24 - 02	08/17/2021
95. Castanon Moran, Maribel	BIngl Community Srvcs Liaison (9.5mo/30hpw)	\$17.04 hr	23 - 01	08/17/2021
96. Cook, Aubrey C.	Para-Educator III (9.5mo/30hpw)	\$17.46 hr	22 - 02	08/17/2021
97. Dodson, Penny S.	Para-Educator III (9.5mo/30hpw)	\$22.28 hr	22 - 10	08/17/2021
98. Dougherty, Anita L.	Para-Educator III (9.5mo/30hpw)	\$19.25 hr	22 - 04	08/17/2021
99. Flores, Jessica A.	Para-Educator II (9.5mo/17.5hpw)	\$17.45 hr	20 - 03	08/17/2021
100. Gellatly, Erica D.	Para-Educator II (9.5mo/17.5hpw)	\$17.45 hr	20 - 03	08/17/2021
101. Goodwin, Stephanie A.	Para-Educator IV (9.5mo/32.5hpw)	\$17.47 hr	24 - 01	08/17/2021
102. Huntington, Sally	Para-Educator II (9.5mo/17.5hpw)	\$19.24 hr	20 - 05	08/17/2021
103. Ickes, Ashley S.	School Clerk II (10.5mo/40hpw)	\$17.90 hr	25 - 01	08/09/2021
104. Johnson, Mary	Para-Educator III (9.5mo/32.5hpw)	\$23.39 hr	22 - 15	08/17/2021
105. Koizumi, Jennifer	Elem Student Supervisor (9.5mo/15hpw)	\$14.00 hr	12 - 02	08/17/2021
106. Lindsay, Renee M.	Para-Educator II (9.5mo/17.5hpw)	\$17.45 hr	20 - 03	08/17/2021
107. Litz, Maggie	Elem Student Supervisor (9.5mo/15hpw)	\$14.00 hr	12 - 02	08/17/2021
108. Magana, Karina	Para-Educator III (9.5mo/17.5hpw)	\$17.46 hr	22 - 02	08/17/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Reemploy Laid off Employee</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
109. Mansouri, Sara	Para-Educator IV (9.5mo/32.5hpw)	\$17.47 hr	24 - 01	08/17/2021
110. Meyer, Tiara A.	Para-Educator II (9.5mo/17.5hpw)	\$18.32 hr	20 - 04	08/17/2021
111. Murray, Stephanie	Para-Educator II (9.5mo/30hpw)	\$17.45 hr	20 - 03	08/17/2021
112. Navab, Safoura	Para-Educator II (9.5mo/17.5hpw)	\$17.45 hr	20 - 03	08/17/2021
113. Peyman, Nazila	Para-Educator I (9.5mo/17.5hpw)	\$16.21 hr	19 - 02	09/01/2021
114. Plennes, Marc T.	Elem Student Supervisor (9.5mo/17.5hpw)	\$14.00 hr	12 - 02	08/17/2021
115. Roberts, Tracey W.	Para-Educator III (9.5mo/17.5hpw)	\$19.25 hr	22 - 04	08/17/2021
116. Romero Rodriguez, Annette	Para-Educator II (9.5mo/32.5hpw)	\$17.45 hr	20 - 03	08/24/2021
117. Rose-Villa, Gerri J.	Para-Educator III (9.5mo/30hpw)	\$17.46 hr	22 - 02	08/17/2021
118. Smith, Maria J.	Para-Educator IV (9.5mo/30hpw)	\$17.47 hr	24 - 01	08/16/2021
119. Toliniu, Kristynn	Para-Educator III (9.5mo/32.5hpw)	\$17.46 hr	22 - 02	08/17/2021
120. Weitz, Susan E.	Para-Educator III (9.5mo/30hpw)	\$21.22 hr	22 - 06	08/17/2021
121. Wismer, Rebecca A.	Para-Educator III (9.5mo/30hpw)	\$17.46 hr	22 - 02	08/17/2021
<u>Name</u>	<u>Position- Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
122. Arce, Eliana J.	Sub District Receptionist	\$17.90 hr	25 - 01	07/30/2021
123. Arce, Eliana J.	Sub Personnel Asst	\$19.28 hr	28 - 01	08/13/2021
124. Armienti, Roseann A.	Sub MS Library Media Cntr Tech	\$18.35 hr	26 - 01	07/22/2021- 06/03/2022
125. Avalos, Ashley D.	Sub Elem Student Supervisor	\$14.00 hr	12 - 01	08/07/2021
126. Avina-Viola, Silvia	Sub MS Campus Supervisor	\$17.04 hr	23 - 01	06/05/2021
127. Avina-Viola, Silvia	Sub MS Campus Supervisor	\$17.04 hr	23 - 01	07/01/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Position- Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
128. Azzollini, Cheryl D.	Sub Inst Asst-Preschool	\$17.04 hr	23 - 01	08/17/2021
129. Banzali, Lisa B.	Sub Clerk	\$17.04 hr	23 - 01	08/06/2021
130. Barnes, Justin L.	Sub Ld Theater Tech	\$27.24 hr	42 - 01	08/09/2021
131. Bluestein, Beth Y.	Sub Elem Student Supervisor	\$14.00 hr	12 - 01	08/23/2021
132. Bursey, Debra M.	Sub Staff Secretary	\$20.76 hr	31 - 01	08/10/2021
133. Chicas, Alejandro E.	Sub Groundskeeper	\$18.81 hr	27 - 01	08/12/2021
134. Choksey, Jessica E.	Sub Para-Educator IV	\$17.47 hr	24 - 01	08/06/2021
135. Choksey, Jessica E.	Sub Para-Educator III	\$16.63 hr	22 - 01	08/06/2021
136. Choksey, Jessica E.	Sub Para-Educator II	\$15.83 hr	20 - 01	08/06/2021
137. Choksey, Jessica E.	Sub Para-Educator I	\$15.44 hr	19 - 01	08/06/2021
138. Church, Paige H.	Sub Elem School Office Mgr	\$21.82 hr	33 - 01	07/26/2021- 06/07/2022
139. Church, Paige H.	Sub Elem School Clerk	\$18.35 hr	26 - 01	07/26/2021- 06/07/2022
140. Culp, Deborah A.	Sub Clerk	\$17.04 hr	23 - 01	08/09/2021
141. Duenas, Emelia G.	Sub Personnel Asst	\$19.28 hr	28 - 01	08/18/2021
142. Ferris, Donald L.	Sub School Bus Driver	\$20.00 hr	28 - 01	08/06/2021
143. French, Whitney L.	Sub Discrete Trial Asst	\$17.47 hr	24 - 01	08/16/2021
144. Garshasbi, Naghmeh T.	Sub Para-Educator III	\$16.63 hr	22 - 01	08/02/2021
145. Gethers, Joanne M.	Sub Clerk	\$17.04 hr	23 - 01	08/16/2021
146. Gethers, Joanne M.	Sub MS Campus Supervisor	\$17.04 hr	23 - 01	08/16/2021
147. Gethers, Joanne M.	Sub Elem Student Supervisor	\$14.00 hr	12 - 01	08/16/2021
148. Gonzales, Kristine J.	Sub Para-Educator I	\$15.44 hr	19 - 01	08/28/2021
149. Gonzales, Kristine J.	Sub Para-Educator II	\$15.83 hr	20 - 01	08/28/2021
150. Gonzales, Kristine J.	Sub Para-Educator III	\$16.63 hr	22 - 01	08/28/2021
151. Gonzales, Kristine J.	Sub Para-Educator IV	\$17.47 hr	24 - 01	08/28/2021
152. Grenier, Desiree N.	Sub MS Campus Supervisor	\$17.04 hr	23 - 01	08/05/2021
153. Guzman, Ericka S.	Sub Custodian	\$18.35 hr	26 - 01	08/13/2021
154. Hagopian, Gioia M.	Sub Para-Educator I	\$15.44 hr	19 - 01	08/09/2021
155. Herbers, Si J.	Sub Intermediate Office Asst	\$17.90 hr	25 - 01	07/27/2021
156. Hernandez, Armando	Sub Custodian	\$18.35 hr	26 - 01	08/02/2021
157. Hickey, Siobhan P.	Sub MS Library Media Cntr Tech	\$18.35 hr	26 - 01	08/01/2021- 06/02/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Position- Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
158. Hill, Susan F.	Sub Staff Secretary	\$20.76 hr	31 - 01	07/30/2021
159. Hutchins, Derith A.	Sub Para-Educator IV	\$17.47 hr	24 - 01	07/25/2021- 08/10/2021
160. Lanterman, Kathleen	Sub Clerk	\$17.04 hr	23 - 01	08/06/2021
161. Lopez, Emmanuel	Sub Custodian	\$18.35 hr	26 - 01	08/12/2021
162. Mansoor, Jennifer R.	Sub Clerk	\$17.04 hr	23 - 01	08/28/2021
163. Morrow, Charles C.	Sub Custodian	\$18.35 hr	26 - 01	07/29/2021
164. Mulholland, Jamie R.	Sub Elem Student Supervisor	\$14.00 hr	12 - 01	08/23/2021
165. Nixon, Mary A.	Sub MS Library Media Cntr Tech	\$18.35 hr	26 - 01	08/01/2021- 06/02/2022
166. Paez Escobedo, Veronica	Sub MS Campus Supervisor	\$17.04 hr	23 - 01	08/06/2021
167. Perry-Romero, Alyssa M.	Sub Para-Educator I	\$15.44 hr	19 - 01	08/12/2021
168. Perry-Romero, Alyssa M.	Sub Para-Educator II	\$15.83 hr	20 - 01	08/12/2021
169. Perry-Romero, Alyssa M.	Sub Para-Educator III	\$16.63 hr	22 - 01	08/12/2021
170. Perry-Romero, Alyssa M.	Sub Para-Educator IV	\$17.47 hr	24 - 01	08/12/2021
171. Pope, Suzanne E.	Sub Clerk	\$17.04 hr	23 - 01	08/16/2021
172. Puhek, Heather M.	Sub Elem Student Supervisor	\$14.00 hr	12 - 01	08/12/2021
173. Ramirez Moreno, Miriam L.	Sub Clerk	\$17.04 hr	23 - 01	08/06/2021
174. Salen, Astrid M.	Sub Clerk	\$17.04 hr	23 - 01	08/06/2021
175. Serrano, Betsy	Sub Personnel Asst	\$19.28 hr	28 - 01	07/01/2021- 07/30/2021
176. Sicairos, Demecio L.	Sub Custodian	\$18.35 hr	26 - 01	08/05/2021
177. Smith, Joanna	Sub Para-Educator I	\$15.44 hr	19 - 01	08/01/2021
178. Smith, Joanna	Sub Para-Educator II	\$15.83 hr	20 - 01	08/01/2021
179. Smith, Joanna	Sub Para-Educator III	\$16.63 hr	22 - 01	08/01/2021
180. Smith, Joanna	Sub Para-Educator IV	\$17.47 hr	24 - 01	08/01/2021
181. Stucky, Suzanne K.	Summer School Clerk	\$18.35 hr	26 - 01	07/01/2021- 07/21/2021
182. Turi, Cristyl D.	Sub Inst Asst-Preschool	\$17.04 hr	23 - 01	08/05/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Position-Substitute</u>	<u>Salary</u>	<u>Range Step</u>	<u>Effective Date</u>
183. Turi, Cristyl D.	Sub Preschool Teacher	\$20.76 hr	31 - 01	08/05/2021
184. Watson, Elizabeth	Sub Elem Student Supervisor	\$14.00 hr	12 - 01	08/06/2021
185. Wise, Karen M.	Sub Elem Student Supervisor	\$14.00 hr	12 - 01	07/29/2021

**APPROVE CO-CURRICULAR ASSIGNMENT**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Dates</u>
186. Kislig, Stephanie	Volleyball, Varsity (Asst)	Dana Hills High School	\$2,973.00	08/16/2021-10/16/2021
187. Nikolenko, Max T.	Trainer	Dana Hills High School	\$3,963.00	08/13/2021-06/03/2022
188. Poching, Kenison L.	Football, Summer	Dana Hills High School	\$10.00	06/06/2021-06/30/2021
189. Poching, Kenison L.	Football, Varsity (Asst)	Dana Hills High School	\$3,963.00	08/14/2021-10/29/2021
190. Wilson, Tracy	Cross Country, Girls' (Asst)	Dana Hills High School	\$2,477.00	08/18/2021-11/06/2021

**APPROVE CIF CO-CURRICULAR ASSIGNMENT**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date(s)</u>
191. Caouette, Alan T.	Softball, Varsity (Head)	Aliso Niguel High School	\$396.30	05/30/2021-06/03/2021
192. Ganz, Jonah	Basketball, Boys' Varsity (Asst)	Aliso Niguel High School	\$346.80	05/22/2021-05/28/2021
193. Jones Jr, Robert E.	Basketball, Girls' Varsity (Head)	Capistrano Valley High School	\$396.30	05/24/2021-06/19/2021
194. Maynard, Traci M.	Track, Girls' Varsity (Asst)	Capistrano Valley High School	\$297.20	05/31/2021-06/26/2021
195. Rother, Brian J.	Track, Boys' Varsity (Asst)	San Clemente High School	\$297.20	06/01/2021-06/10/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE ASB ASSIGNMENT**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date(s)</u>
196. Acosta, Michael P.	Football, (Asst)	Capistrano Valley High School	\$2,000.00	08/17/2021-08/31/2021
197. Adams, Mia J.	Pep Squad, HS	Aliso Niguel High School	\$25,000.00	07/20/2021-06/10/2022
198. Aguayo, Daniel E.	Band, Choreographer	San Clemente High School	\$10,000.00	07/01/2021-06/02/2022
199. Aki, Andrew K.	Water Polo, Boys' (Head)	San Clemente High School	\$10.00	07/30/2021-08/12/2021
200. Aki, Andrew K.	Water Polo, Girls' (Head)	San Clemente High School	\$10.00	07/30/2021-08/12/2021
201. Albright, Cade R.	Football, (Asst) Summer	San Juan Hills High School	\$500.00	07/22/2021-07/31/2021
202. Anderle III, Robert J.	Baseball, Varsity (Asst)	Aliso Niguel High School	\$15,000.00	08/17/2021-06/10/2022
203. Austin, Emilie	Volleyball, Girls' (Asst)	Dana Hills High School	\$2,750.00	08/06/2021-08/16/2021
204. Austin, Emilie	Volleyball, Boys' (Asst)	Dana Hills High School	\$750.00	08/06/2021-08/16/2021
205. Awender, Rich	Baseball, (Asst)	San Juan Hills High School	\$1,000.00	07/10/2021-07/31/2021
206. Bagan, Daniel	Basketball, (Asst)	Dana Hills High School	\$2,000.00	06/08/2021-06/30/2021
207. Bagan, Daniel	Basketball, (Asst)	Dana Hills High School	\$2,000.00	07/05/2021-07/15/2021
208. Barr, Jessica E.	Athletic Trainer	Aliso Niguel High School	\$40,000.00	07/01/2021-12/26/2021
209. Bigelow, Shane R.	Cheer, (Asst)	Tesoro High School	\$15,000.00	08/01/2021-06/01/2022
210. Bowen, Eric M.	Soccer, Boys' (Head)	Dana Hills High School	\$200.00	08/14/2021-08/21/2021
211. Boyd, Matthew A.	Baseball, Varsity (Asst)	Aliso Niguel High School	\$3,000.00	07/01/2021-08/10/2021
212. Breckenridge, Sterling L.	Lacrosse, Girls' (Head)	Dana Hills High School	\$1,000.00	07/11/2021-07/30/2021
213. Cabrie, Michael W.	Athletic Trainer	Capistrano Valley High School	\$45,000.00	07/01/2021-06/30/2022
214. Carpenter, Anthony R.	Football, Varsity (Asst)	Aliso Niguel High School	\$3,000.00	07/01/2021-08/10/2021
215. Christensen, Jeanette M.	Tennis	Tesoro High School	\$450.00	07/19/2021-07/30/2021



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE ASB ASSIGNMENT (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date(s)</u>
216. Clark, Scott K.	Baseball, Varsity (Asst)	Aliso Niguel High School	\$3,000.00	07/01/2021-08/10/2021
217. Corral, Michael F.	Football, Freshman (Asst)	Dana Hills High School	\$2,500.00	08/14/2021-10/29/2021
218. Cunningham, Robert A.	Football, Freshman (Asst)	San Juan Hills High School	\$500.00	07/01/2021-07/31/2021
219. Davis, Sydney R.	Pep Squad, HS	Aliso Niguel High School	\$25,000.00	07/01/2021-06/10/2022
220. Deaner, Karen L.	Instrumental Music	Fred Newhart Middle School	\$2,000.00	08/17/2021-06/02/2022
221. Deaner, Karen L.	Music, (Asst)	San Juan Hills High School	\$5,000.00	07/01/2021-06/30/2022
222. Diamond, Shane C.	Lacrosse, Boys' Varsity (Asst)	Aliso Niguel High School	\$3,000.00	07/01/2021-08/10/2021
223. Dingwell, Michael	Lacrosse, Boys' Varsity (Asst)	Dana Hills High School	\$3,000.00	07/01/2021-08/10/2021
224. Dumas, Daivon J.	Football, Varsity (Asst)	Capistrano Valley High School	\$3,963.00	07/01/2021-07/31/2021
225. Ellerby, Michael T.	Instrumental Music	Fred Newhart Middle School	\$3,200.00	08/17/2021-06/02/2022
226. Fleming, Doug J.	Basketball, Boys' Varsity (Asst)	Aliso Niguel High School	\$3,000.00	06/01/2021-06/30/2021
227. Fleming, Doug J.	Basketball, Boys' JV (Asst)	Aliso Niguel High School	\$3,000.00	03/31/2021-06/10/2021
228. Forster, Jens	Football, Varsity (Asst)	Capistrano Valley High School	\$3,963.00	07/01/2021-07/31/2021
229. Furmanski, Jake J.	Baseball, (Asst)	San Clemente High School	\$1,750.00	07/01/2021-07/25/2021
230. Ganz, Jonah	Basketball, Boys' Varsity (Asst)	Aliso Niguel High School	\$3,000.00	06/01/2021-06/30/2021
231. Garcia, Montana	Basketball, Freshman (Head)	Aliso Niguel High School	\$3,000.00	06/01/2021-06/30/2021
232. Johnson, Kory N.	Basketball, Boys' Freshman (Head)	Aliso Niguel High School	\$3,000.00	03/31/2021-06/10/2021
233. Jones Jr, Robert E.	Basketball, Girls' (Head)	Capistrano Valley High School	\$3,963.00	07/10/2021-08/10/2021
234. Jones Jr, Robert E.	Basketball, Girls' (Head)	Capistrano Valley High School	\$3,963.00	07/01/2021-07/31/2021
235. Kislig, Stephanie	Volleyball, Girls' (Asst)	Dana Hills High School	\$1,750.00	08/12/2021-08/14/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE ASB ASSIGNMENT (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date(s)</u>
236. Kislig, Stephanie	Volleyball, Boys' (Asst)	Dana Hills High School	\$1,750.00	08/12/2021-08/16/2021
237. Knebel, Brian W.	Tennis	Tesoro High School	\$360.00	07/19/2021-07/30/2021
238. Kramer, Leonie	Music, (Asst)	San Juan Hills High School	\$5,000.00	07/01/2021-06/30/2022
239. Maffucci, Lauren	Volleyball, Girls' Varsity (Asst)	Aliso Niguel High School	\$3,000.00	07/01/2021-08/10/2021
240. Maffucci, Lauren	Volleyball, Girls' JV (Head)	Aliso Niguel High School	\$3,000.00	07/01/2021-08/10/2021
241. Marx, Trisha W.	Volleyball, Girls' JV (Asst)	Tesoro High School	\$2,886.00	07/12/2021-07/23/2021
242. Melcher, Nathan R.	ASB Worker	San Clemente High School	\$5,000.00	07/21/2021-06/30/2022
243. Mordy, Tamara L.	Cross Country, (Asst)	Capistrano Valley High School	\$2,477.00	07/01/2021-07/31/2021
244. Morrow, David S.	Baseball, Varsity (Asst)	Aliso Niguel High School	\$3,000.00	07/01/2021-08/10/2021
245. Nelson, Jenna B.	Cheer, (Asst)	Tesoro High School	\$8,000.00	08/01/2021-06/01/2022
246. Paulson, Adam M.	Baseball, Varsity (Asst)	San Juan Hills High School	\$1,000.00	07/01/2021-07/31/2021
247. Pena III, Antonio	Football, Varsity (Asst)	San Juan Hills High School	\$750.00	07/01/2021-07/31/2021
248. Phillips, Tori L.	Soccer, Girls' (Asst)	San Juan Hills High School	\$500.00	08/02/2021-08/31/2021
249. Phu, Emily L.	Marching Band	Capistrano Valley High School	\$7,000.00	08/05/2021-06/30/2022
250. Phu, Ethan T.	Track, (Asst)	Capistrano Valley High School	\$2,973.00	07/01/2021-07/31/2021
251. Poching, Kenison L.	Football, JV	Dana Hills High School		06/06/2021-06/30/2021
252. Reidling, Keeran W.	SOCSA	Dana Hills High School	\$1,050.00	06/08/2021-06/30/2021
253. Reidling, Keeran W.	SOCSA Secretary	Dana Hills High School	\$1,250.00	06/08/2021-06/30/2021
254. Reidling, Keeran W.	SOCSA Secretary	Dana Hills High School	\$1,250.00	07/01/2021-07/30/2021
255. Reimers, Lori C.	Tennis, Girls' (Head)	Capistrano Valley High School	\$3,716.00	07/01/2021-07/31/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE ASB ASSIGNMENT (Cont.)**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary</u>	<u>Effective Date(s)</u>
256. Rhodes, Corey C.	Tennis, Girls' (Asst)	Capistrano Valley High School	\$2,477.00	07/01/2021-07/31/2021
257. Selway, Dan	Football, Varsity (Asst)	Capistrano Valley High School	\$3,963.00	07/01/2021-07/31/2021
258. Sharabba, Chloe J.	Softball, Varsity (Asst)	Aliso Niguel High School	\$3,000.00	07/28/2021-08/10/2021
259. Sims, Taylor A.	Music, (Asst)	San Juan Hills High School	\$5,000.00	07/01/2021-06/30/2022
260. Siriwardena, Yenuka	Track, Varsity (Asst)	Capistrano Valley High School	\$2,973.00	07/01/2021-07/31/2021
261. Slusher, Susanna	Tennis, Girls' (Asst)	Capistrano Valley High School	\$2,477.00	07/01/2021-07/31/2021
262. Soto, Matthew J.	Cross Country, Boys' (Head)	Capistrano Valley High School	\$3,716.00	07/01/2021-07/31/2021
263. Spaccini, Marco	Soccer, Girls' Varsity (Head)	San Clemente High School	\$1,850.00	07/01/2021-07/20/2021
264. Stachowski, Michael V.	Water Polo, Boys' JV	Aliso Niguel High School	\$3,000.00	07/01/2021-08/10/2021
265. Sweeney-Slick, Macie M.	Music, (Asst)	San Juan Hills High School	\$5,000.00	07/01/2021-06/03/2022
266. Van Every, Jacob	Football, Varsity (Asst)	Capistrano Valley High School	\$3,963.00	07/01/2021-07/31/2021
267. Vann, Spencer J.	Basketball, Boys' Freshman (Head)	San Juan Hills High School	\$2,000.00	07/01/2021-07/31/2021
268. Walker, Martin	Soccer, Boys' (Asst)	Dana Hills High School	\$200.00	08/16/2021-08/22/2021
269. Weingard, Adam J.	Basketball, Boy's Freshmen (Asst)	San Juan Hills High School	\$1,250.00	07/27/2021-07/31/2021
270. Whiting, Richelle N.	Volleyball, Girls' Varsity (Head)	Aliso Niguel High School	\$3,000.00	07/01/2021-08/10/2021
271. Whiting, Richelle N.	Volleyball, Girls' JV (Asst)	Aliso Niguel High School	\$3,000.00	07/01/2021-08/10/2021
272. Whiting, Richelle N.	Volleyball, Girls' F/S (Head)	Aliso Niguel High School	\$3,000.00	07/01/2021-08/10/2021
273. Wilson, Tracy	Cross Country, Girls' (Asst)	Dana Hills High School	\$3,000.00	07/07/2021-08/13/2021
274. Wilson, Tracy	Cross Country, Girls' (Asst)	Dana Hills High School	\$3,000.00	07/07/2021-08/13/2021
275. Worden, William T.	Baseball, Varsity (Asst)	Aliso Niguel High School	\$3,000.00	07/01/2021-08/10/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE RECLASSIFICATION**

<u>Name</u>	<u>Former Position</u>	<u>Position</u>	<u>Range Step</u>	<u>Effective Date</u>
276. Burris, Ryan K.	Chief Communications Officer (12mo/40hpw)	Chief Comm & Public Engmnt Off (12mo/40hpw)	69 - 05	07/01/2021

**APPROVE PROMOTION**

<u>Name</u>	<u>Former Position</u>	<u>Promotion</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
277. Abrena Jr, Jaime	Custodian I (12mo/40hpw)	Custodian II (Temp/40hpw)	28 - 20	08/02/2021- 11/06/2021
278. Benner, Randi S.	Para-Educator II (9.5mo/17.5hpw)	Para-Educator IV (9.5mo/32.5hpw)	24 - 05	08/17/2021
279. Castellano, Maricelle L.	LVN (9.5mo/25hpw)	Nursing Spec (9.5mo/30hpw)	51 - 01	08/17/2021
280. Cuevas, Cathy B.	MS Campus Supervisor (9.5mo/17.5hpw)	Para-Educator IV (9.5mo/32.5hpw)	24 - 06	08/17/2021
281. Diaz, Jaime	Custodian I (12mo/40hpw)	Custodian II (Temp/40hpw)	28 - 15	08/05/2021- 11/03/2021
282. Gonzalez, Rebeca E.	Blngl Community Srves Liaison (9.5mo/17.5hpw)	School Clerk II (10.5mo/40hpw)	25 - 02	08/16/2021
283. Gonzalez, Roberto	HVAC Asst (12mo/40hpw)	HVAC & Refer Technician (Temp/40hpw)	40 - 15	06/05/2021- 07/09/2021
284. Gutierrez, Angie M.	Info Systems Spec I (12mo/40hpw)	Info Systems Spec II (12mo/40hpw)	48 - 01	08/13/2021
285. Hohmann, Carla H.	School Clerk II (10.5mo/40hpw)	School Secretary I (10.5mo/40hpw)	27 - 04	08/09/2021
286. Ibarra, Veronica	Para-Educator II (9.5mo/17.5hpw)	Para-Educator IV (9.5mo/30hpw)	24 - 04	08/16/2021
287. Isola, Juli A.	Elem Library Media Technician (9.5mo/17.5hpw)	MS Library Media Technician (10.5mo/40hpw)	26 - 04	08/09/2021
288. Jamil, Susan H.	Para-Educator I (9.5mo/30hpw)	Para-Educator II (9.5mo/17.5hpw)	20 - 06	08/17/2021
289. Letcher, William P.	Info Systems Spec II (12mo/40hpw)	Programmer/Analyst (12mo/40hpw)	53 - 05	08/09/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE PROMOTION (Cont.)**

<u>Name</u>	<u>Former Position</u>	<u>Promotion</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
290. Lopez, Laura	Inst Asst-Preschool (11mo/40hpw)	Blngl Preschool Teacher (11mo/40hpw)	32 - 20	08/17/2021
291. Mendoza, Javier	HVAC Asst (12mo/40hpw)	HVAC & Refer Technician (Temp/40hpw)	40 - 10	06/05/2021- 07/09/2021
292. Mora, Ruben	Custodian I (12mo/40hpw)	Custodian II (Temp/40hpw)	28 - 20	08/09/2021- 11/06/2021
293. Mortensen, Michael D.	Lead Technology Support Spec (12mo/40hpw)	Mgr II Network Services (12mo/40hpw)	50 - 06	08/11/2021
294. Moser, Sonia A.	Para-Educator III (9.5mo/17.5hpw)	Family Resource Center Liaison (10.5mo/17.5hpw)	26 - 03	08/19/2021
295. Ortiz, Leonel	Custodian I (12mo/40hpw)	Custodian III (Temp/40hpw)	30 - 05	08/02/2021- 10/31/2021
296. Palacios, Juan	MS Campus Supervisor (9.5mo/17.5hpw)	Para-Educator IV (9.5mo/32.5hpw)	24 - 03	08/17/2021
297. Parsi, Houpan	Blngl Community Srvcs Liaison (9.5mo/30hpw)	Intermediate Office Asst (12mo/40hpw)	25 - 06	08/23/2021
298. Pugliese, Amber L.	School Secretary II (10.5mo/40hpw)	Senior Staff Secretary (12mo/40hpw)	37 - 03	09/01/2021
299. Pugliese, Amber L.	School Secretary I (10.5mo/40hpw)	School Secretary II (10.5mo/40hpw)	29 - 06	07/26/2021
300. Puthuff, Colleen C.	Para-Educator II (9.5mo/32.5hpw)	Para-Educator IV (9.5mo/30hpw)	24 - 05	08/16/2021
301. Ramos-Villagomez, Brianna L.	Para-Educator I (9.5mo/30hpw)	Para-Educator III (9.5mo/32.5hpw)	22 - 01	08/17/2021
302. Rodriguez, Rodrigo	HVAC Asst (12mo/40hpw)	HVAC & Refer Technician (Temp/40hpw)	40 - 15	07/10/2021- 10/07/2021
303. Rodriguez, Rodrigo	HVAC Asst (12mo/40hpw)	HVAC & Refer Technician (Temp/40hpw)	40 - 15	06/05/2021- 07/09/2021
304. Rodriguez, Yuriana	Elem Student Supervisor (9.5mo/17.5hpw)	Food Service Elem Cashier (9.5mo/15hpw)	16 - 02	08/17/2021
305. Szabo, Susan D.	Para-Educator III (9.5mo/32.5hpw)	Para-Educator IV (9.5mo/30hpw)	24 - 10	08/16/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE PROMOTION (Cont.)**

<u>Name</u>	<u>Former Position</u>	<u>Promotion</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
306. Thomas, Cindy	Intermediate Off Asst	Student Records Admin	28-1	07/19/2021- 10/01/2021

**APPROVE REASSIGNMENTS**

<u>Name</u>	<u>Former Position</u>	<u>Reassignment</u>	<u>Range Step</u>	<u>Effective Date</u>
307. Boymoushakian, Karen H.	Para-Educator IV (10.5mo/40hpw)	HS Library Media Clerk (10.5mo/40hpw)	22 - 02	07/26/2021
308. Demers, Shirley A.	Para-Educator IV (9.5mo/30hpw)	Para-Educator III (9.5mo/30hpw)	22 - 06	08/17/2021
309. Maitino, Kimberly	MS Campus Supervisor (9.5mo/17.5hpw)	Para-Educator II (9.5mo/17.5hpw)	20 - 02	08/17/2021

**APPROVE ASSIGNMENT ADJUSTMENTS**

<u>Name</u>	<u>Former Position</u>	<u>Assignment Adjustment</u>	<u>Range Step</u>	<u>Effective Date</u>
310. Axtell, Barbara	Para-Educator IV (9.5mo/30hpw)	Para-Educator IV (9.5mo/32.5hpw)	24 - 20	08/17/2021
311. Becerra, Patricia M.	Blnl Elem School Clerk (10.5mo/30hpw)	Blnl Elem School Clerk (10.5mo/40hpw)	27 - 15	07/22/2021
312. Catalano, Tina L.	Para-Educator I (9.5mo/30hpw)	Para-Educator I (9.5mo/17.5hpw)	19 - 01	08/17/2021
313. Coryell, Kerry C.	LVN (9.5mo/25hpw)	LVN (9.5mo/37.5hpw)	30 - 06	08/17/2021
314. Fan, Jun	Blnl Para-Educator I (9.5mo/30hpw)	Blnl Para-Educator I (9.5mo/17.5hpw)	20 - 03	08/17/2021
315. Farrell, Marilyn A.	Para-Educator II (9.5mo/17.5hpw)	Para-Educator II (9.5mo/30hpw)	20 - 06	08/17/2021
316. Harris, Robin K.	Para-Educator IV (9.5mo/30hpw)	Para-Educator IV (9.5mo/32.5hpw)	24 - 10	08/17/2021
317. Healey, Stacey L.	Para-Educator IV (9.5mo/30hpw)	Para-Educator IV (9.5mo/32.5hpw)	24 - 06	08/17/2021
318. Helberg, Mary K.	Para-Educator IV (9.5mo/32.5hpw)	Para-Educator IV (9.5mo/30hpw)	24 - 06	08/16/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE ASSIGNMENT ADJUSTMENTS (Cont.)**

<u>Name</u>	<u>Former Position</u>	<u>Assignment Adjustment</u>	<u>Range Step</u>	<u>Effective Date</u>
319. Huntley, Gina H.	Para-Educator I (9.5mo/30hpw)	Para-Educator I (9.5mo/17.5hpw)	19 - 10	08/17/2021
320. Kaur, Harpreet	Para-Educator I (9.5mo/30hpw)	Para-Educator I (9.5mo/17.5hpw)	19 - 10	08/17/2021
321. King, Allison M.	Occupational Therapist (12mo/40hpw)	Occupational Therapist (12mo/20hpw)	55 - 06	08/17/2021
322. Lomonico, Sara E.	Food Service Elem Cashier (9.5mo/10hpw)	Food Service Elem Cashier (9.5mo/15hpw)	16 - 10	08/17/2021
323. Loy, Daphne	Blngl Para-Educator I (9.5mo/30hpw)	Blngl Para-Educator I (9.5mo/17.5hpw)	20 - 06	08/17/2021
324. Luu, Lan N.	Blngl Para-Educator I (9.5mo/30hpw)	Blngl Para-Educator I (9.5mo/17.5hpw)	20 - 06	08/17/2021
325. Mehdipanah, Heni D.	Elem Student Supervisor (9.5mo/10hpw)	Elem Student Supervisor (9.5mo/15hpw)	12 - 02	08/17/2021
326. Mitchell, Shannon C.	Para-Educator II (9.5mo/30hpw)	Para-Educator II (9.5mo/32.5hpw)	20 - 02	08/17/2021
327. Munoz, Melanie	Elem Student Supervisor (9.5mo/10hpw)	Elem Student Supervisor (9.5mo/17.5hpw)	12 - 02	08/17/2021
328. Osterfeld, Kristen M.	Para-Educator III (9.5mo/30hpw)	Para-Educator III (9.5mo/32.5hpw)	22 - 06	08/17/2021
329. Pasek, Lisa M.	Elem Student Supervisor (9.5mo/10hpw)	Elem Student Supervisor (9.5mo/17.5hpw)	12 - 03	08/17/2021
330. Peterson, Rebecca	Para-Educator III (9.5mo/17.5hpw)	Para-Educator III (9.5mo/30hpw)	22 - 03	08/17/2021
331. Rasooli, Maryam A.	Para-Educator III (9.5mo/30hpw)	Para-Educator III (9.5mo/32.5hpw)	22 - 06	08/17/2021
332. Russell, Stacey A.	Para-Educator I (9.5mo/30hpw)	Para-Educator I (9.5mo/17.5hpw)	19 - 06	08/17/2021
333. Snyder, Brooke G.	LVN (9.5mo/25hpw)	LVN (9.5mo/30hpw)	30 - 03	08/17/2021
334. Stein, Rachel M.	Para-Educator II (9.5mo/17.5hpw)	Para-Educator II (9.5mo/32.5hpw)	20 - 03	08/17/2021
335. Villamil, Evelyn	Elem Student Supervisor (9.5mo/15hpw)	Elem Student Supervisor (9.5mo/17.5hpw)	12 - 01	08/17/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE ASSIGNMENT ADJUSTMENTS (Cont.)**

<u>Name</u>	<u>Former Position</u>	<u>Assignment Adjustment</u>	<u>Range Step</u>	<u>Effective Date</u>
336. Zhao, Xiaohong	Blngl Para-Educator I (9.5mo/30hpw)	Blngl Para-Educator I (9.5mo/17.5hpw)	20 - 06	08/17/2021

**APPROVE DISPLACEMENT IN LIEU OF LAYOFF**

<u>Name</u>	<u>Former Position</u>	<u>Displacement Position</u>	<u>Range Step</u>	<u>Effective Date</u>
337. Boessler, Claudia G.	Para-Educator I (9.5mo/30hpw)	Inst Asst-Preschool (9.5mo/17.5hpw)	23 - 06	08/17/2021
338. Bott, Christine R.	Para-Educator I (9.5mo/30hpw)	Inst Asst-Preschool (9.5mo/17.5hpw)	23 - 10	08/17/2021
339. Diaz, Marianne K.	Para-Educator I (9.5mo/30hpw)	Inst Asst-Preschool (9.5mo/17.5hpw)	23 - 04	08/17/2021
340. Diaz, Mischa C.	Para-Educator I (9.5mo/30hpw)	Inst Asst-Preschool (9.5mo/17.5hpw)	23 - 05	08/17/2021
341. Herrera, Stephanie E.	Para-Educator I (9.5mo/30hpw)	Inst Asst-Preschool (9.5mo/17.5hpw)	23 - 03	08/17/2021
342. Ibenthal, Denise C.	Para-Educator I (9.5mo/30hpw)	Inst Asst-Preschool (9.5mo/17.5hpw)	23 - 06	08/17/2021
343. Lopez, Alejandra M.	Para-Educator I (9.5mo/30hpw)	Blngl Inst Asst-Preschool (9.5mo/17.5hpw)	24 - 10	08/17/2021
344. Martinez, Irma Y.	Para-Educator I (9.5mo/30hpw)	Inst Asst-Preschool (9.5mo/17.5hpw)	23 - 04	08/17/2021
345. Mestro, Lauren P.	Para-Educator I (9.5mo/30hpw)	Elem Student Supervisor (9.5mo/17.5hpw)	12 - 02	08/17/2021
346. Meza, Lorena	Para-Educator I (9.5mo/30hpw)	Inst Asst-Preschool (9.5mo/17.5hpw)	23 - 03	08/17/2021
347. Murillo, Karen	Para-Educator I (9.5mo/30hpw)	Elem Student Supervisor (9.5mo/17.5hpw)	19 - 03	08/17/2021
348. Pamireddy, Saritha	Para-Educator I (9.5mo/30hpw)	Inst Asst-Preschool (9.5mo/17.5hpw)	23 - 06	08/17/2021
349. Qadeer, Shagufta S.	Para-Educator I (9.5mo/30hpw)	Inst Asst-Preschool (9.5mo/17.5hpw)	23 - 20	08/17/2021
350. Roberts, Deborah R.	Para-Educator I (9.5mo/30hpw)	Inst Asst-Preschool (9.5mo/17.5hpw)	23 - 06	08/17/2021



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE DISPLACEMENT IN LIEU OF LAYOFF (Cont.)**

<u>Name</u>	<u>Former Position</u>	<u>Displacement Position</u>	<u>Range Step</u>	<u>Effective Date</u>
351. Sanvictores, Eileen B.	Para-Educator I (9.5mo/30hpw)	Inst Asst-Preschool (9.5mo/17.5hpw)	23 - 15	08/17/2021
352. Sharma, Ritu	Para-Educator I (9.5mo/30hpw)	Inst Asst-Preschool (9.5mo/17.5hpw)	23 - 04	08/17/2021

**APPROVE REDUCTION IN HOURS IN LIEU OF LAYOFF**

<u>Name</u>	<u>Former Position</u>	<u>Displaced Position</u>	<u>Range Step</u>	<u>Effective Date</u>
353. Farber, Michelle L.	Para-Educator I (9.5mo/30hpw)	Para-Educator I (9.5mo/17.5hpw)	19 - 02	08/17/2021

**APPROVE TEMPORARY ADDITIONAL ASSIGNMENTS**

<u>Name</u>	<u>Additional Assignment</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
354. Aguirre, Mirtha I.	School Bus Driver TAA NTE 9 hrs (Drive for field trip)	28 - 05	07/29/2021
355. Almaraz, Gisela D.	LVN TAA NTE 360 hrs (Conduct Covid testing)	30 - 03	07/01/2021- 06/30/2022
356. Bacon, Lisa A.	Para-Educator IV TAA NTE 12 hrs (Assist teacher with restructure of classroom)	24 - 06	08/12/2021- 08/13/2021
357. Balsis, Cody B.	Elem Student Supervisor TAA NTE 1 hrs (Train for position)	12 - 03	08/17/2021
358. Castanon Moran, Maribel	Blnl Community Svcs Liaison TAA NTE 20 hrs (Support school events, translation and interpretation needs)	23 - 01	08/02/2021- 06/02/2022
359. Castellano, Maricelle L.	Nursing Spec TAA NTE 5 hrs (Attend annual training)	51 - 01	08/16/2021
360. Chavez, Ernesto E.	School Bus Driver TAA NTE 7 hrs (Drive Eastshore elem students to Aliso Creek State Beach)	28 - 05	07/23/2021
361. Conti, James	School Bus Driver TAA NTE 10.50 hrs (Drive for field trip)	28 - 20	08/10/2021
362. Cooper, Kevin J.	Delegated Behind Wheel Trainer TAA NTE 40 hrs (Provide training for licensed drivers)	30 - 06	07/12/2021- 08/09/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE TEMPORARY ADDITIONAL ASSIGNMENTS (Cont.)**

<u>Name</u>	<u>Additional Assignment</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
363. Cooper, Kevin J.	Delegated Behind Wheel Trainer TAA NTE 3 hrs (Provide training for licensed drivers)	30 - 06	08/10/2021
364. Cooper, Kevin J.	Delegated Behind Wheel Trainer TAA NTE 19 hrs (Provide training for licensed drivers)	30 - 06	08/11/2021- 08/16/2021
365. Cooper, Kevin J.	Delegated Behind Wheel Trainer TAA NTE 10 hrs (Drive time for delegated behind the wheel trainer)	29 - 05	07/22/2021
366. Cooper, Kevin J.	Delegated Behind Wheel Trainer TAA NTE 40 hrs (Drive time for delegated behind the wheel trainer)	29 - 05	07/06/2021- 07/09/2021
367. Difrancesco, Celeste Y.	Elem Student Supervisor TAA NTE 35 hrs (Provide supervision during parent meetings)	12 - 02	08/17/2021- 06/02/2022
368. Dillard, Antoinette D.	Elem Student Supervisor TAA NTE 1 hrs (Train for position)	12 - 05	08/17/2021
369. Dougherty, Patrick M.	School Bus Driver TAA NTE 21 hrs (Drive school bus route 325)	28 - 04	07/12/2021- 07/15/2021
370. Elgin, Karen S.	Academic Advisor TAA NTE 6 hrs (Train academic advisors)	35 - 15	07/22/2021
371. Farrell, Marilyn A.	Para-Educator II TAA NTE 2 hrs (Review health and safety procedures)	20 - 06	08/16/2021
372. Fernandez Gutierrez, Veronica	Elem Student Supervisor TAA NTE 35 hrs (Provide supervision during parent meetings)	12 - 05	08/17/2021- 06/02/2022
373. Flask, Lorene	HS Campus Supervisor TAA NTE 60 hrs (Work summer school)	25 - 20	07/01/2021- 07/30/2021
374. Flores Arteaga, Nataly	Elem Student Supervisor TAA NTE 35 hrs (Provide supervision during parent meetings)	12 - 05	08/17/2021- 06/02/2022
375. Ford, Lauren	Para-Educator III TAA NTE 12 hrs (Support with IEP folders and staff handbooks)	22 - 01	08/05/2021- 08/16/2021
376. Fultz, Brian	School Bus Driver TAA NTE 24 hrs (Review transit and SpEd routing schedules)	28 - 25	08/09/2021- 08/11/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE TEMPORARY ADDITIONAL ASSIGNMENTS (Cont.)**

<u>Name</u>	<u>Additional Assignment</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
377. Gibson, Lesa D.	School Bus Driver TAA NTE 10.50 hrs (Drive from Aliso Viejo Ranch to Aliso Viejo)	28 - 15	08/05/2021
378. Guizar-Boulgarides, Gabriela L.	Blngl Community Srvc Liaison TAA NTE 200 hrs (Support student families and work on translations)	23 - 10	08/17/2021- 12/22/2021
379. Guthary, Miriam M.	Blngl Para-Educator IV TAA NTE 98 hrs (Provide services to infants)	25 - 06	07/01/2021- 07/23/2021
380. Gutmann, Kathleen R.	Elem Student Supervisor TAA NTE 22 hrs (Attend meetings)	12 - 05	08/17/2021- 06/30/2022
381. Hall, Kristen R.	Elem Student Supervisor TAA NTE 2 hrs (Review health and safety)	12 - 02	08/16/2021
382. Hart, Kara M.	Elem Student Supervisor TAA NTE 1 hrs (Training for position)	12 - 02	08/17/2021
383. Hartman Short, Amy E.	Para-Educator II TAA NTE 3 hrs (Attend professional development training)	20 - 06	08/09/2021- 08/10/2021
384. Hostetter, Timothy R.	School Bus Driver TAA NTE 7.5 hrs (Drive students on field trip)	28 - 05	07/20/2021
385. Irha, Maureen B.	HS Campus Supervisor TAA NTE 360 hrs (Conduct Covid testing)	25 - 15	07/01/2021- 06/30/2022
386. James, Lonnie D.	Para-Educator IV TAA NTE 12 hrs (Assist teacher with restructure of classroom)	24 - 06	08/12/2021- 08/13/2021
387. Johnson, Cristina L.	Para-Educator III TAA NTE 48 hrs (Support elementary summer learning)	22 - 06	07/06/2021- 07/21/2021
388. Kim, Melissa M.	Para-Educator III TAA NTE 48 hr (Attend health & safety training)	22 - 10	07/06/2021- 07/21/2021
389. Krueger, Markus A.	Delegated Behind Wheel Trainer TAA NTE 11.75 hrs (Provide training for licensed drivers)	30 - 06	08/11/2021- 08/16/2021
390. Krueger, Markus A.	Delegated Behind Wheel Trainer TAA NTE 8.75 hrs (Provide training for licensed drivers)	30 - 06	08/06/2021- 08/10/2021
391. Manock, Stacy L.	Para-Educator IV TAA NTE 12 hrs (Assist teacher with restructure of classroom)	24 - 10	08/12/2021- 08/13/2021
392. Miller, Deborah J.	Academic Advisor TAA NTE 14hrs (Summer school support)	35 - 06	06/14/2021- 06/24/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE TEMPORARY ADDITIONAL ASSIGNMENTS (Cont.)**

<u>Name</u>	<u>Additional Assignment</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
393. Mirkovich, Rosanna C.	MS Campus Supervisor TAA NTE 2 hrs (Attend training and policy acceptance)	23 - 01	08/16/2021- 08/17/2021
394. Muro Romero, Juan	School Bus Driver TAA NTE 25 hrs (Drive students to summer academy)	28 - 06	07/06/2021- 07/21/2021
395. Nieto-Arviso, Yesenia D.	Elem Student Supervisor TAA NTE 35 hrs (Provide supervision during parent meetings)	12 - 03	08/17/2021- 06/02/2022
396. Ocampo, Jasmin	Elem Student Supervisor TAA NTE 35 hrs (Provide supervision during parent meetings)	12 - 03	08/17/2021- 06/02/2022
397. Olivares Rodriguez, Lesley	Elem Student Supervisor TAA NTE 2 hrs (Meet with administrators to review duties and responsibilities)	12 - 01	08/13/2021- 06/02/2022
398. Ortiz, Maricela	Elem Student Supervisor TAA NTE 2 hrs (Meet with administrators to review duties and responsibilities)	12 - 02	08/13/2021- 06/02/2022
399. Patel, Trupti P.	Para-Educator III TAA NTE 2 hrs (Review health and safety procedures)	22 - 06	08/16/2021
400. Patino-Standley, Jose G.	School Bus Driver TAA NTE 6.25 hrs (Drive from Aliso Viejo Ranch to Aliso Viejo)	28 - 05	07/28/2021
401. Reyes, Jasmine R.	LVN TAA NTE 360 hrs (Conduct Covid testing)	30 - 04	07/01/2021- 08/18/2021
402. Ruiz, Marleen	Academic Advisor TAA NTE 18 hrs (Working on master schedule)	35 - 04	07/12/2021- 07/14/2021
403. Scott, Janice B.	Delegated Behind Wheel Trainer TAA NTE 15.75 hrs (Drive time for delegated behind the wheel trainer)	29 - 06	08/11/2021- 08/16/2021
404. Senate, Milisa	MS Campus Supervisor TAA NTE 2 hrs (Attend training and policy acceptance)	23 - 06	08/16/2021- 08/17/2021
405. Sharma, Ritu	Para-Educator I TAA NTE 48 hrs (Assist with summer learning recovery program)	19 - 02	07/06/2021- 07/21/2021
406. Souadjian, Michael A.	School Bus Driver TAA NTE 24.25 hpw (Drive route 333)	28 - 04	06/14/2021- 06/17/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE TEMPORARY ADDITIONAL ASSIGNMENTS (Cont.)**

<u>Name</u>	<u>Additional Assignment</u>	<u>Range Step</u>	<u>Effective Date(s)</u>
407. Sutherland, Sara J.	Elem Student Supervisor TAA NTE 2 hrs (Meet with administrators)	12 - 03	08/13/2021- 06/02/2022
408. Vargas, Tracy	LVN TAA NTE 360 hrs (Conduct Covid testing)	30 - 06	07/01/2021- 06/30/2022
409. Vermillion, Diana	MS Campus Supervisor TAA NTE 2 hrs (Attend training and policy acceptance)	23 - 20	08/16/2021- 08/17/2021
410. Visser, Marcelle D.	School Bus Driver TAA NTE 8.25 hrs (Drive students on field trip)	28 - 06	07/16/2021
411. Walker, Jamie C.	Elem Student Supervisor TAA NTE 2 hrs (Review health and safety procedures)	12 - 03	08/16/2021
412. Wheaton, Melissa A.	Elem Student Supervisor TAA NTE 1 hrs (Train for position)	12 - 03	08/17/2021

**Para-Professionals to Attend Trainings before the Start of School – Wood Canyon ES**

Not to exceed 12 hours total for 12 employees  
08/17/2021

**Attend Annual Procedure and Protocol Training – Education Support Services**

Not to exceed 205 hours total for 41 employees  
08/16/2021

**School Bus Drivers to Attend Three Day Orientation Prior to the Start of School – Transportation**

Not to exceed 21 hours total for 44 employees  
08/12/2021-08/16/2021

**Para-Educator IV's to Attend Two Day Transportation Orientation - Transportation**

Not to exceed 8 hours total for 12 employees  
08/12/2021-08/16/2021

**APPROVE SUBSTITUTE ASSIGNMENTS AS NEEDED  
FOR VACANT POSITION OR ABSENT EMPLOYEE**

<u>Name</u>	<u>Current Position</u>	<u>Position Sub As Needed</u>	<u>Range Step</u>	<u>Effective Dates</u>
413. Al Attar, Farah	Para-Educator III (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 03	08/17/2021- 06/02/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE SUBSTITUTE ASSIGNMENTS AS NEEDED (Cont.)**  
**FOR VACANT POSITION OR ABSENT EMPLOYEE**

<u>Name</u>	<u>Current Position</u>	<u>Position Sub As Needed</u>	<u>Range Step</u>	<u>Effective Dates</u>
414. Banks, Lisa C.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 03	08/17/2021- 06/30/2022
415. Banks, Lisa C.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 03	08/17/2021- 06/30/2022
416. Banks, Lisa C.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 04	08/17/2021- 06/30/2022
417. Barcelo, Lorena	School Clerk I (9.5mo/17.5hpw)	Sub Elem School Office Mgr	33 - 01	08/17/2021- 06/30/2022
418. Barcelo, Lorena	School Clerk I (9.5mo/17.5hpw)	Sub Elem School Clerk	26 - 04	08/17/2021- 06/30/2022
419. Becker, Bernadette B.	Para-Educator III (9.5mo/30hpw)	Sub Para-Educator I	19 - 03	08/17/2021- 06/02/2022
420. Becker, Bernadette B.	Para-Educator III (9.5mo/30hpw)	Sub Para-Educator IV	24 - 03	08/17/2021- 06/02/2022
421. Buck, Stephanie	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 01	08/17/2021- 06/02/2022
422. Buck, Stephanie	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator I	19 - 01	08/17/2021- 06/02/2022
423. Buck, Stephanie	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 01	08/17/2021- 06/02/2022
424. Crachy, Jessica A.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 03	08/17/2021- 06/02/2022
425. Crachy, Jessica A.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 03	08/17/2021- 06/02/2022
426. Delgado, Noelia M.	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 01	08/17/2021- 06/02/2022
427. Delgado, Noelia M.	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 02	08/07/2021- 08/16/2021
428. Di Padova, Rhonda J.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 01	08/17/2021- 06/30/2022
429. Di Padova, Rhonda J.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 01	08/17/2021- 06/30/2022
430. Di Padova, Rhonda J.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 01	08/17/2021- 06/30/2022
431. Dormaier, Ruth E.	Para-Educator III (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 10	08/17/2021- 06/02/2022
432. Duncan, Katy A.	MS Campus Supervisor (9.5mo/15hpw)	Sub Para-Educator II	20 - 01	08/17/2021- 06/30/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE SUBSTITUTE ASSIGNMENTS AS NEEDED (Cont.)**  
**FOR VACANT POSITION OR ABSENT EMPLOYEE**

<u>Name</u>	<u>Current Position</u>	<u>Position Sub As Needed</u>	<u>Range Step</u>	<u>Effective Dates</u>
433. Duncan, Katy A.	MS Campus Supervisor (9.5mo/15hpw)	Sub Para-Educator III	22 - 01	08/17/2021- 06/30/2022
434. Duncan, Katy A.	MS Campus Supervisor (9.5mo/15hpw)	Sub Para-Educator IV	24 - 01	08/17/2021- 06/30/2022
435. Escarcega, Victoria A.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 01	08/17/2021- 06/30/2022
436. Escarcega, Victoria A.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 01	08/17/2021- 06/30/2022
437. Escarcega, Victoria A.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 01	08/17/2021- 06/30/2022
438. Ferlic, Samantha C.	School Clerk II (10.5mo/40hpw)	Sub Personnel Asst	28 - 05	07/01/2021- 07/21/2021
439. Fragnito, Cecilia	MS Campus Supervisor (9.5mo/17.5hpw)	Sub School Secretary II	29 - 15	08/17/2021- 06/02/2022
440. Fragnito, Cecilia	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Secretary	27 - 15	08/17/2021- 06/02/2022
441. Fragnito, Cecilia	MS Campus Supervisor (9.5mo/17.5hpw)	Sub MS Library Media Cntr Tech	26 - 15	08/17/2021- 06/02/2022
442. Gonzalez, Rebeca E.	Blngl Community Srves Liaison (9.5mo/17.5hpw)	Sub MS Library Media Cntr Tech	26 - 01	08/03/2021- 08/16/2021
443. Gonzalez, Rebeca E.	Blngl Community Srves Liaison (9.5mo/17.5hpw)	Sub School Clerk II	25 - 02	07/22/2021- 08/02/2021
444. Gutierrez, Susie	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 01	08/17/2021- 06/02/2022
445. Gutierrez, Susie	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator I	19 - 05	08/17/2021- 06/02/2022
446. Gutierrez, Susie	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 01	08/17/2021- 06/02/2022
447. Inskeep, Nancy L.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 15	08/17/2021- 06/02/2022
448. Inskeep, Nancy L.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator I	19 - 15	08/17/2021- 06/02/2022
449. Inskeep, Nancy L.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 15	08/17/2021- 06/02/2022
450. Jensen, Daniel	Elem Student Supervisor (9.5mo/10hpw)	Sub Para-Educator I	19 - 01	08/17/2021- 06/02/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE SUBSTITUTE ASSIGNMENTS AS NEEDED (Cont.)**  
**FOR VACANT POSITION OR ABSENT EMPLOYEE**

<u>Name</u>	<u>Current Position</u>	<u>Position Sub As Needed</u>	<u>Range Step</u>	<u>Effective Dates</u>
451. Jensen, Daniel	Elem Student Supervisor (9.5mo/10hpw)	Sub Para-Educator IV	24 - 01	08/17/2021- 06/02/2022
452. Jensen, Daniel	Elem Student Supervisor (9.5mo/10hpw)	Sub Para-Educator III	22 - 01	08/17/2021- 06/02/2022
453. Kassis, Majida Y.	Para-Educator II (9.5mo/32.5hpw)	Sub School Clerk II	25 - 04	08/11/2021- 08/16/2021
454. Kelly, Janice C.	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 02	08/17/2021- 06/02/2022
455. Kelly, Janice C.	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 01	08/17/2021- 06/02/2022
456. Kiannasr, Anita	Elem Student Supervisor (9.5mo/15hpw)	Sub Para-Educator III	22 - 01	08/17/2021- 06/02/2022
457. Kiannasr, Anita	Elem Student Supervisor (9.5mo/15hpw)	Sub Para-Educator II	20 - 01	08/17/2021- 06/02/2022
458. Kono, Mary E.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 06	08/17/2021- 06/30/2022
459. Kono, Mary E.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 06	08/17/2021- 06/30/2022
460. Kono, Mary E.	MS Campus Supervisor (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 06	08/17/2021- 06/30/2022
461. Liao, Silvia Y.	Para-Educator III (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 04	08/17/2021- 06/02/2022
462. Lonn, Judith J.	Para-Educator III (9.5mo/17.5hpw)	Sub Para-Educator I	19 - 06	08/17/2021- 06/02/2022
463. Lonn, Judith J.	Para-Educator III (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 06	08/17/2021- 06/02/2022
464. Lopez, Valeria C.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 20	08/17/2021- 06/02/2022
465. Pasqua, Laura L.	HS Campus Supervisor (9.5mo/15hpw)	Sub Gls Athl/Equip Lckr Rm Attn	27 - 06	08/13/2021- 06/03/2022
466. Scott, Tricia L.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator I	19 - 03	08/17/2021- 06/02/2022
467. Scott, Tricia L.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 02	08/17/2021- 06/02/2022
468. Scott, Tricia L.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 03	08/17/2021- 06/02/2022
469. Souadjian, Michael A.	School Bus Driver (9.5mo/per bid)	Sub Para-Educator IV	24 - 04	06/14/2021- 06/17/2021



CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE SUBSTITUTE ASSIGNMENTS AS NEEDED (Cont.)**  
**FOR VACANT POSITION OR ABSENT EMPLOYEE**

<u>Name</u>	<u>Current Position</u>	<u>Position Sub As Needed</u>	<u>Range Step</u>	<u>Effective Dates</u>
470. Stairs, Kristin H.	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 02	08/17/2021- 06/02/2022
471. Stairs, Kristin H.	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 01	08/17/2021- 06/02/2022
472. Valenzuela, Isaura	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 01	08/17/2021- 06/30/2022
473. Valenzuela, Isaura	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 01	08/17/2021- 06/30/2022
474. Wilson Wiley, Stephanie A.	Para-Educator III (9.5mo/17.5hpw)	Sub Para-Educator II	20 - 10	08/17/2021- 06/02/2022
475. Winterbottom, Kelsey J.	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator IV	24 - 01	08/17/2021- 06/02/2022
476. Winterbottom, Kelsey J.	Elem Student Supervisor (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 01	08/17/2021- 06/02/2022
477. Wood, Christine E.	Para-Educator II (9.5mo/17.5hpw)	Sub Para-Educator III	22 - 05	08/17/2021- 06/02/2022

**APPROVE SUMMER EMPLOYMENT**

<u>Name</u>	<u>Current Position</u>	<u>Summer Position</u>	<u>Range Step</u>	<u>Effective Date</u>
478. Becerra, Ian T.	Para-Educator IV	Sub Para-Educator IV	24 - 03	06/14/2021- 06/30/2021
479. Becerra, Ian T.	Para-Educator IV	Sub Para-Educator IV	24 - 04	07/01/2021- 07/15/2021
480. Doering, Kimberly A.	Para-Educator IV	Para-Educator IV	24 - 15	06/14/2021- 06/30/2021
481. Doering, Kimberly A.	Para-Educator IV	Para-Educator IV	24 - 15	07/01/2021- 07/15/2021
482. Gebauer, Gillian P.	Comnty Ed/Alt Sch Office Mgr	HS Office Mgr	33 - 10	07/08/2021- 07/14/2021
483. Gervais, Karen L.	Para-Educator IV	Sub Para-Educator IV	24 - 20	07/01/2021- 07/15/2021
484. Goodrich, Cindy A.	Speech & Lang Pathology Asst	Speech & Lang Pathology Asst	39 - 10	07/01/2021- 07/15/2021
485. Hill, Andi Mae	Para-Educator IV	Sub Para-Educator IV	24 - 05	07/01/2021- 07/15/2021

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE SUMMER EMPLOYMENT (Cont.)**

<u>Name</u>	<u>Current Position</u>	<u>Summer Position</u>	<u>Range Step</u>	<u>Effective Date</u>
486. Kovac, Thomas J.	Para-Educator IV	Para-Educator IV	24 - 15	06/14/2021-06/30/2021
487. Kovac, Thomas J.	Para-Educator IV	Para-Educator IV	24 - 15	07/01/2021-07/15/2021
488. Listiak, Maria L.	Para-Educator IV	Sub Para-Educator IV	24 - 15	07/01/2021-07/15/2021
489. Listiak, Maria L.	Para-Educator IV	Sub Para-Educator IV	24 - 15	06/14/2021-06/30/2021
490. Pugliese, Amber L.	School Secretary II	Summer School Clerk	26 - 06	07/01/2021-07/31/2021
491. Rana, Mutahira A.	Para-Educator III	Sub Para-Educator IV	24 - 03	07/01/2021-07/15/2021
492. Rana, Mutahira A.	Para-Educator III	Sub Para-Educator IV	24 - 01	06/14/2021-06/30/2021
493. Rigg, Valerie A.	Para-Educator IV	Sub Para-Educator IV	24 - 20	07/01/2021-07/15/2021
494. Stone, Ann L.	Para-Educator I	Para-Educator I	19 - 02	07/06/2021-07/21/2021
495. Vaskovich, Jacqueline	Sub Teacher	Sub Para-Educator IV	24 - 01	06/14/2021-06/30/2021
496. Whyte, Juanita M.	Para-Educator IV	Sub Para-Educator IV	24 - 15	06/14/2021-06/30/2021
497. Whyte, Juanita M.	Para-Educator IV	Sub Para-Educator IV	24 - 15	07/01/2021-07/15/2021

**APPROVE LEAVE OF ABSENCE**

<u>Employee Unique Identifying Number</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Dates</u>
498. 258046	LOA: Unpaid Classified	Personal	08/17/2021-12/17/2021
499. 258682	MS Campus Supervisor	Internship	07/01/2021-06/30/2022
500. 260900	Para-Educator II	School	08/16/2021-06/30/2022
501. 261046	Para-Educator IV	Personal	08/17/2021-12/18/2021
502. 290725	School Bus Driver	Personal	07/01/2021-02/28/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

Personnel Activity List Board of Trustees Regular Meeting of September 15, 2021  
Classified Employees

**APPROVE LEAVE OF ABSENCE (Cont.)**

<u>Employee Unique Identifying Number</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Dates</u>
503. 290725	School Bus Driver	Personal	01/31/2021- 06/30/2021
504. 345030	Elem Student Supervisor	Personal	08/18/2021- 03/01/2022

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
AUGUST 18, 2021  
EDUCATION CENTER – BOARD ROOM

*Due to the nature of the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20, issued on March 17, 2020, the Board members will have the option to attend the meeting and take action on any item telephonically.*

President Bullockus called the meeting to order at 4:12 p.m.

**Call to Order/  
Adjourn to Closed  
Session**

President Bullockus announced that staff pulled agenda item #3 B-1, ADR Case Number 20200717M.

**ROLL CALL:**

Present: Trustees Braunstein, Bullockus, Castellanos, Hanacek, Jones, and McNicholas  
Absent: Trustee Davis

The following speakers addressed the Board:

- *Lynne Port spoke regarding school lunches and assemblies*
- *Isabelle Hribar-Kelly, student, spoke regarding masks in school and thanked the Board for keeping them mandatory, she also presented in Spanish*
- *Sean Kelly thanked the Board and staff for keeping masks in the schools*

The Board recessed to closed session to discuss: Public Health Emergency; Conference with Legal Counsel – Anticipated Litigation; Conference with Legal Counsel – Existing Litigation; Conference with Real Property Negotiators; Conference with Labor Negotiators; Liability Claim, Public Employee Discipline/Dismissal/Release; Public Employee Employment/Appointment.

**Closed Session  
Comments**

The regular meeting of the Board of Trustees was called to order by President Bullockus at 7:05 p.m.

President Bullockus announced that staff pulled agenda item #3, Award Bid No. 2122-08, Fresh Bread and Bakery Products – Galasso's Bakery.

**ROLL CALL:**

Present: Trustees Braunstein, Bullockus, Castellanos, Hanacek, Jones, and McNicholas  
Absent: Trustee Davis

The Pledge of Allegiance was led by Kanei Padhya, Student Adviser to the Board of Trustees.

**Pledge of  
Allegiance**

**The Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website: [www.capousd.org](http://www.capousd.org)**

**Permanent Record**

It was moved by Trustee McNicholas and seconded by Trustee Hanacek and motion carried by a 6-0-1 roll call vote to adopt the Regular Board agenda.

**Adoption of the  
Board Agenda**

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, Jones, and McNicholas

NOES: None

ABSENT: Trustee Davis

Student Adviser Padhya cast a preferential vote of aye to adopt the agenda.

President Bullockus asked Colleen Hayes, Manager II - Board Operations/  
Superintendent's Office to read the report out of closed session:

**President's Report  
from Closed  
Session Meeting**

**Agenda Item #3A– Public Health Emergency**

No reportable action.

**Agenda Item #3B– Conference with Legal Counsel – Anticipated Litigation**

Significant Exposure to Litigation – Five Cases

Trustees voted 6-0-1 to approve the staff recommendation on the following cases:

ADR Case Number 20201015M

ADR Case Number 20210513

ADR Case Number 20210622

ADR Case Number 20210625

ADR Case Number 20210628

On agenda item B-7, Trustees gave direction to staff.

**Agenda Item #3C – Conference with Legal Counsel – Existing Litigation**

Significant Exposure to Litigation – Four Cases

Trustees voted 6-0-1 to approve staff recommendation on the following cases:

OAH Case Number 2021040792

OAH Case Number 2021050524

OAH Case Number 2021050682

OAH Case Number 2021060299

**Agenda Item #3D – Conference with Real Property Negotiators**

Property: Pacifica San Juan property. 7.292 acre property located at the northeast corner  
of Camino Las Ramblas and Avenida California. Trustees gave direction to staff.

**Agenda Item #3E – Conference with Labor Negotiators**

No reportable action.

**Agenda Item #3F – Liability Claim**

Trustees voted 6-0-1 to approve staff recommendation on Rejection of Government Claim  
No. 2108234.

**Agenda Item #3G – Public Employee Discipline/Dismissal/Release**

Trustees voted 6-0-1 to approve staff recommendation.

**Agenda Item #3H – Public Employee Employment/Appointment**

Trustees voted 6-0-1 to appoint Dr. Guadalupe Girard to Elementary Principal, assigned  
to San Juan Elementary School, effective August 23, 2021.

Superintendent Vital Brulte reported on the various activities at our sites in the past weeks.

**Board and  
Superintendent  
Comments  
Oral  
Communications**

The following speakers addressed the Board:

- *Michael Corrao spoke regarding the struggle with the mask mandate*
- *Julie McDonnell spoke in favor of masks in the schools*
- *Michele Ploessel-Campbell spoke in favor of the mask mandate, keeping kids safe  
and following the experts and the PTSA*

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
AUGUST 18, 2021  
EDUCATION CENTER – BOARD ROOM

- *Stephanie Tarzia spoke thanking the staff for in-person instruction*
- *Jessica Geyer spoke regarding the safety plan and making it specific to each school*
- *Ava Vanderveen, student, spoke regarding masks*
- *Katie Vanderveen spoke regarding the need for masks and the schools not being a sterile environment*
- *Julie Little spoke against masks in the schools and letting the parents decide for their children*
- *Gene spoke regarding making masks optional, critical race theory vs. the Cultural Proficiency Plan*
- *Melissa Huffaker, teacher, spoke against the vaccine and mask mandates*
- *Sherri Andrade spoke regarding the mask policy causing more problems for all*
- *Jennifer Loya spoke against the governors mask mandate and children not being at risk*
- *Lachele Pate spoke regarding her kids not wanting to go back to school and pro mask choice*
- *Linda Bassett spoke regarding masks only protecting children against bacteria not viruses and the mask mandate*

Trustee McNicholas left the meeting at 7:32 p.m.

**CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

**Consent Calendar**

President Bullockus asked Trustees for items they wished to pull from the Consent Calendar. Staff pulled agenda item 3, Trustee Hanacek pulled agenda items 1, 11, 26 and 31.

The following speakers addressed the Board:

- *Michele Ploessel-Campbell spoke regarding agenda items 11 and 12 and the cost of the Sheriff and security at the Board meetings*

It was moved by Trustee Braunstein and seconded by Trustee Jones motion carried by a 5-0-2 roll call vote to approve the following Consent Calendar with the exception of items pulled.

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, and Jones  
NOES: None  
ABSENT: Trustee Davis, and McNicholas

Student Adviser Padhya cast a preferential vote of aye to approve the Consent Calendar.

Approval of the District standardized Independent Contractor, Professional Services, Field Service and Master Contract agreements.

**Independent Contractor, Professional Services, Field Service, and**

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
AUGUST 18, 2021  
EDUCATION CENTER – BOARD ROOM

This item was pulled by staff.

Approval of Award of Bid No. 2122-10, Frozen, Refrigerated, Processed Commodity, Dry Food and Beverage Products and Services to Gold Star Foods, Incorporated.

Approval of Award of Request for Proposal No. 1-2122 (RFP), Fresh Daily, Pre-Baked Ready-to-Serve Delivered Pizza Service to American West Restaurant Group Holdings, LLC doing business as (dba) Pizza Hut and secondly to Niki Investments, Incorporated dba Domino's Pizza to create a bench of qualified vendors for various fresh daily, pre-baked ready to serve delivered pizza service as needed by the District.

Approval of Change Order No. 8, Bid No. 1920-05 for the Newhart Middle School STEAM Building Project related to Americans with Disabilities Act (ADA) compliance modifications at numerous locations, framing changes required to ensure windows, mechanical ductwork, and the roof openings were supported correctly, and the installation of a new fiber line to the existing portables.

Approval of three Commercial Services Agreements with Cox Communications California, LLC, Cox California Telcom, LLC to establish a new direct Internet connection and upgrade existing internet connection speeds from 10 gigabits per second (G) to 20G to Orange County Department of Education (OCDE) and Aliso Niguel High School.

Approval of the Amended School Meals Agreement for the District's Food and Nutrition Services (FNS) department vending National School Lunch Program (NSLP) compliant meals for Community Roots Academy (CRA) during the 2021-2022 school year.

**Master Contract  
Agreements  
Agenda Item 2  
Award Bid No.  
2122-08, Fresh  
Bread and Bakery  
Products –  
Galasso's Bakery  
Agenda Item 3  
Award Bid No.  
2122-10, Frozen,  
Refrigerated,  
Processed  
Commodity, Dry  
Food and  
Beverage Products  
and Services –  
Gold Star Foods,  
Incorporated  
Agenda Item 4  
Award Request  
for Proposal No.  
1-2122, Fresh  
Daily, Pre-Baked  
Ready-to-Serve  
Delivered Pizza  
Service – Various  
Vendors  
Agenda Item 5  
Change Order No.  
8, Bid No. 1920-  
05, Newhart  
Middle School  
Steam Building  
Project  
Agenda Item 6  
Commercial  
Services  
Agreements with  
Cox  
Communications  
California, LLC,  
Cox California  
Telcom, LLC  
Agenda Item 7  
Amended School  
Meals Agreement  
– Community  
Roots Academy  
Agenda Item 8**

CAPISTRANO UNIFIED SCHOOL DISTRICT  
 BOARD OF TRUSTEES  
 MINUTES OF REGULAR MEETING  
 AUGUST 18, 2021  
 EDUCATION CENTER – BOARD ROOM

<p>Approval of the 45-Day Budget Revision. Education Code § 42127(h) specifies that not later than 45 days after the Governor signs the annual Budget Act, the school district will make available for public review any revisions in revenues and expenditures it has made to reflect the funding made available by the Budget Act.</p>	<p><b>45-Day Budget Revision          Agenda Item 9</b></p>																		
<p>Approval of the ratification of the Memorandum of Understanding (MOU) with Anaheim Union High School District (AUHSD) to provide special education programs and services for eligible District adult students (18 and older) who reside in group homes in AUHSD from July 1, 2021 through June 30, 2022.</p>	<p><b>Memorandum of Understanding with Anaheim Union High School District          Agenda Item 10</b></p>																		
<p>Approval of the ratification of the one-day agreement with the County of Orange on July 21, 2021.</p>	<p><b>Agreement with the County of Orange          Agenda Item 12</b></p>																		
<p>Approval of Burn-In Mindset Consulting Services Agreement, August 19, 2021, through June 30, 2022.</p>	<p><b>Burn-In Mindset Consulting Services Agreement          Agenda Item 13</b></p>																		
<p>Approval of the ratification of the Independent Contractor Agreement with California Youth Services, July 1, 2021 through June 30, 2022.</p>	<p><b>California Youth Services Independent Contractor Agreement          Agenda Item 14</b></p>																		
<p>Approval of the Formative Software Services and Support Agreement for the 2021-2022 school year.</p>	<p><b>Formative Software Services and Support Agreement          Agenda Item 15</b></p>																		
<p>Approval of the ratification of Agreement No. 51871 with the Orange County Superintendent of Schools for interpreting and translation services, July 1, 2021 through June 30, 2022.</p>	<p><b>Agreement No. 51871 with the Orange County Superintendent of Schools          Agenda Item 16</b></p>																		
<p>Approval of the ratification of Agreement No. 14002 with the Orange County Superintendent of Schools, for participation with Inside the Outdoors Virtual School Program, July 1, 2021 through August 31, 2022.</p>	<p><b>Agreement No. 14002 with the Orange County Superintendent of Schools          Agenda Item 17</b></p>																		
<p>Approval of Memorandum of Understanding with Parent Institute for Quality Education 2021-2022 for parent education services at the following schools:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;"><u>Elementary</u></td> <td style="width: 33%;"><u>Middle</u></td> <td style="width: 33%;"><u>High</u></td> </tr> <tr> <td>Hidden Hills</td> <td>Bernice Ayer</td> <td>Capistrano Valley</td> </tr> <tr> <td>Kinoshita</td> <td>Marco Forster</td> <td>Dana Hills</td> </tr> <tr> <td>Las Palmas</td> <td>Shorecliffs</td> <td>San Juan Hills</td> </tr> <tr> <td>San Juan</td> <td></td> <td></td> </tr> <tr> <td>Viejo</td> <td></td> <td></td> </tr> </table>	<u>Elementary</u>	<u>Middle</u>	<u>High</u>	Hidden Hills	Bernice Ayer	Capistrano Valley	Kinoshita	Marco Forster	Dana Hills	Las Palmas	Shorecliffs	San Juan Hills	San Juan			Viejo			<p><b>Memorandum of Understanding with Parent Institute for Quality Education 2021-2022          Agenda Item 18</b></p>
<u>Elementary</u>	<u>Middle</u>	<u>High</u>																	
Hidden Hills	Bernice Ayer	Capistrano Valley																	
Kinoshita	Marco Forster	Dana Hills																	
Las Palmas	Shorecliffs	San Juan Hills																	
San Juan																			
Viejo																			



CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
AUGUST 18, 2021  
EDUCATION CENTER – BOARD ROOM

Approval of the Service Order with Rosetta Stone, September 1, 2021 through August 30, 2022, to support improved student outcomes for middle and high school, newly enrolled English learner students, through online English language development activities.	<b>Service Order with Rosetta Stone Agenda Item 19</b>
Approval of the Memorandum of Understanding (MOU) with Simon Youth Foundation (SYF).	<b>Memorandum of Understanding With Simon Youth Foundation to Continue in Partnership with the Shops of Mission Viejo Academy Agenda Item 20</b>
Approval of the ratification of the agreement with Silicon Valley Mathematics Initiative, July 1, 2021, through June 30, 2022, will provide licenses for middle school students enrolled in Math support classes and their teachers.	<b>Agreement with Silicon Valley Mathematics Initiative Agenda Item 21</b>
Approval of the ratification of Agreement No. UCI-2022BC-005 with the Regents of the University of California (University), June 11, 2021, through June 30, 2022, enables the District to partner with the Irvine Math Project to provide professional development to District teachers.	<b>Agreement No. UCI-2022BC-005 with the Regents of the University of California Agenda Item 22</b>
Approval of Service Agreement with the YMCA to provide supervision support services.	<b>YMCA Service Agreement Agenda Item 23</b>
Acceptance of Williams Settlement Legislation Uniform Complaint Fourth Quarter Report.	<b>Fourth Quarter Report – Williams Settlement Legislation Uniform Complaint Agenda Item 24</b>
Approval of the Memorandum of Understanding with University of Central Missouri, effective August 1, 2021 and expiring June 30, 2022.	<b>Memorandum of Understanding with University of Central Missouri Agenda Item 25</b>
Approval of the activity list for employment, separation, and additional assignments of certificated employees.	<b>Resignations/ Retirements/ Employment - Certificated Employees Agenda Item 27</b>
Approval of the activity list for employment, separation, and additional assignments of classified employees.	<b>Resignations/ Retirements/ Employment - Classified Employees Agenda Item 28</b>

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
AUGUST 18, 2021  
EDUCATION CENTER – BOARD ROOM

Approval of the July 21, 2021 Regular Board meeting minutes.

**School Board  
Minutes  
Agenda Item 29**

Approval of the August 6, 2021 Special Board meeting minutes.

**School Board  
Minutes  
Agenda Item 30  
2020-2021 District  
Accomplishments  
Agenda Item 32**

President Bullockus recognized Kirsten Vital Brulte, Superintendent, to present the item.

The following speakers addressed the Board:

- *Jessica Geyer spoke regarding CUCPTSA legislature support to secure funding*

This is an information item only and no Board action is necessary.

President Bullockus recognized Kirsten Vital Brulte, Superintendent, to present the item.

**2021-2022 District  
Goals  
Agenda Item 33**

The following speakers addressed the Board:

- *Ron Ruef spoke regarding a future bond and needing the Board's full support or no reason to move forward*
- *Michele Ploessel-Campbell spoke regarding her appreciation of goal #4 and possible solutions to facilities issues, the facilities committee need for full support from the Board for the next bond, and to educate the community and campaign for a bond, also asked for the Capo vision board be shared with the public*

It was moved by Trustee Hanacek and seconded by Trustee Braunstein to approve the 2021-2022 District Goals. The motion carried 5-0-2 with an amendment to the Technology Information Services goal. The goal should be revised to read, '*Continue to work with government and non-government agencies to ensure access to a targeted bandwidth of 100-megabits downstream capability for all student households in the District*'.

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, and Jones

NOES: None

ABSENT: Trustee Davis, and McNicholas

Student Adviser Padhya cast a preferential vote of aye to approve the 2021-2022 District Goals.

President Bullockus recognized Ryan Burris, Chief Communications Officer, to present the item.

**2021-2022  
Communications  
Goals and  
Strategies  
Agenda Item 34**

It was moved by Trustee Hanacek and seconded by Trustee Braunstein to approve the 2021-2022 Communications Goals and Strategies. The motion carried 5-0-2.

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, and Jones

NOES: None

ABSENT: Trustee Davis, and McNicholas

Student Adviser Padhya cast a preferential vote of aye to approve the 2021-2022 Communications Goals and Strategies.

President Bullockus announced a five-minute break for the Board and staff at 9:29 p.m.

President Bullockus reconvened the meeting at 9:34 p.m.

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
AUGUST 18, 2021  
EDUCATION CENTER – BOARD ROOM

President Bullockus recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present the item.

**Unified Insights  
Data Dashboard  
Implementation  
Agenda Item 35**

This is an information item only and no Board action is necessary.

President Bullockus recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present the item.

**Resolution No.  
2122-03,  
Resolution of  
Board of Trustees  
of the Capistrano  
Unified School  
District, Acting as  
the Legislative  
Body of  
Community  
Facilities District  
No. 90-2 of the  
Capistrano  
Unified School  
District (Talega),  
Authorizing the  
Levy of Special  
Taxes in  
Community  
Facilities District  
No. 90-2 of the  
Capistrano  
Unified School  
District (Talega)  
for Fiscal Year  
2021-2022**

It was moved by Trustee Jones and seconded by Trustee Braunstein to adopt Resolution No. 2122-03, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega), Authorizing the Levy of Special Taxes in Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega) For Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution. The motion carried 5-0-2 by a roll call vote.

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, and Jones  
NOES: None  
ABSENT: Trustee Davis, and McNicholas

Student Adviser Padhya cast a preferential vote of aye to adopt Resolution No. 2122-03, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega), Authorizing the Levy of Special Taxes in Community Facilities District No. 90-2 of the Capistrano Unified School District (Talega) For Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution.

**Agenda Item 36  
Resolution No.  
2122-04,  
Resolution of the  
Board of Trustees  
of the Capistrano  
Unified School  
District, Acting as  
the Legislative  
Body for  
Improvement  
Area No. 2002-1 of  
Community  
Facilities District  
No. 90-2 IA of the  
Capistrano  
Unified School  
District (Talega),  
Authorizing the  
Levy of Special  
Taxes in  
Community**

President Bullockus recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present the item.

It was moved by Trustee Hanacek and seconded by Trustee Jones to adopt Resolution No. 2122-04, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 90-2 IA Improvement Area No. 2002-1 of the Capistrano Unified School District (Talega), Authorizing the Levy of Special Taxes in Community Facilities District No. 90-2 IA of the Capistrano Unified School District (Talega) For Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution. The motion carried 5-0-2 by a roll call vote.

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, and Jones  
NOES: None  
ABSENT: Trustee Davis, and McNicholas

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
AUGUST 18, 2021  
EDUCATION CENTER – BOARD ROOM

Student Adviser Padhya cast a preferential vote of aye to adopt Resolution No. 2122-04, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 90-2 IA Improvement Area No. 2002-1 of the Capistrano Unified School District (Talega), Authorizing the Levy of Special Taxes in Community Facilities District No. 90-2 IA of the Capistrano Unified School District (Talega) For Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution.

**Facilities District No. 90-2 IA of the Capistrano Unified School District (Talega) for Fiscal Year 2021-2022  
Agenda Item 37**

President Bullockus recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present the item.

**Resolution No. 2122-05, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 92-1 of the Capistrano Unified School District (Las Flores), Authorizing the Levy of Special Taxes in Community Facilities District No. 92-1 of the Capistrano Unified School District (Las Flores) For Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution. The motion carried 5-0-2 by a roll call vote.**

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, and Jones  
NOES: None  
ABSENT: Trustee Davis, and McNicholas

Student Adviser Padhya cast a preferential vote of aye to adopt Resolution No. 2122-05, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 92-1 of the Capistrano Unified School District (Las Flores), Authorizing the Levy of Special Taxes in Community Facilities District No. 92-1 of the Capistrano Unified School District (Las Flores) For Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution.

**Authorizing the Levy of Special Taxes in Community Facilities District No. 92-1 of the Capistrano Unified School District (Las Flores) for Fiscal Year 2021-2022  
Agenda Item 38  
Recusal of the Superintendent**

The Board President made the following announcement, *‘Let the record show that Superintendent Vital Brulte has recused herself from any and all discussions regarding Agenda item #39: Resolution No. 2122-06, Community Facilities District No. 98-1A Pacifica San Juan, Authorizing the Levy of Special Taxes because a family member owns property within 98-1A, and she will be stepping away from the dais and out of the room while Trustees consider 98-1A agenda item #39’.*

The Superintendent left the dais at 10:03 p.m.

President Bullockus recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present the item.

**Resolution No. 2122-06, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as**

It was moved by Trustee Hanacek and seconded by Trustee Castellanos to adopt Resolution No. 2122-06, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan), Authorizing the Levy of Special

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
AUGUST 18, 2021  
EDUCATION CENTER – BOARD ROOM

Taxes in Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan) For Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution. The motion carried 5-0-2 by a roll call vote.

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, and Jones  
NOES: None  
ABSENT: Trustee Davis, and McNicholas

Student Adviser Padhya cast a preferential vote of aye to adopt Resolution No. 2122-06, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan), Authorizing the Levy of Special Taxes in Community Facilities District No. 98-1A of the Capistrano Unified School District (Pacifica San Juan) For Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution.

The Board President made the following announcement, *‘Let the record show that Superintendent Vital Brulte has recused herself from any and all discussions regarding Agenda item #40: Resolution No. 2122-07, Community Facilities District No. 98-1B Pacifica San Juan, Authorizing the Levy of Special Taxes, because a family member owns property within 98-1B, and she will be stepping away from the dais and out of the room while Trustees consider 98-1B agenda item #40’.*

President Bullockus recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present the item.

It was moved by Trustee Braunstein and seconded by Trustee Hanacek adopt Resolution No. 2122-07, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 98-1B of the Capistrano Unified School District (Pacifica San Juan), Authorizing the Levy of Special Taxes in Community Facilities District No. 98-1B of the Capistrano Unified School District (Pacifica San Juan) for Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution. The motion carried 5-0-2 by a roll call vote.

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, and Jones  
NOES: None  
ABSENT: Trustee Davis, and McNicholas

Student Adviser Padhya cast a preferential vote of aye to adopt Resolution No. 2122-07, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 98-1B of the Capistrano Unified School District (Pacifica San Juan), Authorizing the Levy of Special Taxes in Community Facilities District No. 98-1B of the Capistrano Unified School District (Pacifica San Juan) for Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution.

**the Legislative  
Body of  
Community  
Facilities District  
No. 98-1A of the  
Capistrano  
Unified School  
District (Pacifica  
San Juan),  
Authorizing the  
Levy of Special  
Taxes in  
Community  
Facilities District  
No. 98-1A of the  
Capistrano  
Unified School  
District (Pacifica  
San Juan) for  
Fiscal Year 2021-  
2022  
Agenda Item 39  
Recusal of the  
Superintendent**

**Resolution No.  
2122-07,  
Resolution of  
Board of Trustees  
of the Capistrano  
Unified School  
District, Acting as  
the Legislative  
Body of  
Community  
Facilities District  
No. 98-1B of the  
Capistrano  
Unified School  
District (Pacifica  
San Juan),  
Authorizing the  
Levy of Special  
Taxes in  
Community  
Facilities District  
No. 98-1B of the  
Capistrano  
Unified School**

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
AUGUST 18, 2021  
EDUCATION CENTER – BOARD ROOM  
District (Pacifica  
San Juan) for  
Fiscal Year 2021-  
2022  
Agenda Item 40

Superintendent Vital Brulte returned to the dais at 10:06 p.m.

The Board President made the following announcement, *‘Let the record show that Trustee Braunstein and Tim Brooks, Associate Superintendent, Human Resources, recused themselves from any and all discussions regarding Agenda item #41: Resolution No. 2122-08, Community Facilities District No. 98-2 Ladera, Authorizing the Levy of Special Taxes, because they both own property within 98-2, and they will be stepping away from the dais and out of the room while Trustees consider 98-2 agenda item #41’.*

**Recusal of Trustee Braunstein and Associate Superintendent Tim Brooks**

President Bullockus recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present the item.

**Resolution No. 2122-08, Resolution of the Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 98-2 of the Capistrano Unified School District (Ladera), Authorizing the Levy of Special Taxes in Community Facilities District No. 98-2 of the Capistrano Unified School District (Ladera) For Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution. The motion carried 4-0-2-1 by a roll call vote.**  
**Agenda Item 41**

It was moved by Trustee Jones and seconded by Trustee Castellanos to adopt Resolution No. 2122-08, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 98-2 of the Capistrano Unified School District (Ladera), Authorizing the Levy of Special Taxes in Community Facilities District No. 98-2 of the Capistrano Unified School District (Ladera) For Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution. The motion carried 4-0-2-1 by a roll call vote.

AYES: Trustees Bullockus, Castellanos, Hanacek, and Jones  
NOES: None  
ABSENT: Trustee Davis, and McNicholas  
RECUSAL: Trustee Braunstein

Student Adviser Padhya cast a preferential vote of aye to adopt Resolution No. 2122-08, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 98-2 of the Capistrano Unified School District (Ladera), Authorizing the Levy of Special Taxes in Community Facilities District No. 98-2 of the Capistrano Unified School District (Ladera) For Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution.

Trustee Braunstein and Tim Brooks returned to the dais and Board room at 10:09 p.m.

President Bullockus recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present the item.

**Resolution No. 2122-09, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community**

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
AUGUST 18, 2021  
EDUCATION CENTER – BOARD ROOM

It was moved by Trustee Jones and seconded by Trustee Braunstein to adopt Resolution No. 2122-09, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2004-1 of the Capistrano Unified School District (Rancho Madrina), Authorizing the Levy of Special Taxes in Community Facilities District No. 2004-1 of the Capistrano Unified School District (Rancho Madrina) For Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution. The motion carried 5-0-2 by a roll call vote.

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, and Jones  
NOES: None  
ABSENT: Trustee Davis, and McNicholas

Student Adviser Padhya cast a preferential vote of aye to adopt Resolution No. 2122-09, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2004-1 of the Capistrano Unified School District (Rancho Madrina), Authorizing the Levy of Special Taxes in Community Facilities District No. 2004-1 of the Capistrano Unified School District (Rancho Madrina) For Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution.

President Bullockus recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present the item.

It was moved by Trustee Jones and seconded by Trustee Braunstein to adopt Resolution No. 2122-10, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills), Authorizing the Levy of Special Taxes in Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills) For Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution. The motion carried 5-0-2 by a roll call vote.

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, and Jones  
NOES: None  
ABSENT: Trustee Davis, and McNicholas

Student Adviser Padhya cast a preferential vote of aye to adopt Resolution No. 2122-10, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills), Authorizing the Levy of Special Taxes in Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills) For Fiscal Year 2021-2022, the Board will designate the amount set forth in the David Taussig & Associates Annual Report as set forth in Section 4 of the Resolution.

President Bullockus recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present the item.

**Facilities District No. 2004-1 of the Capistrano Unified School District (Rancho Madrina), Authorizing the Levy of Special Taxes in Community Facilities District No. 2004-1 of the Capistrano Unified School District (Rancho Madrina) for Fiscal Year 2021-2022  
Agenda Item 42**

**Resolution No. 2122-10, Resolution of Board of Trustees of the Capistrano Unified School District, Acting as the Legislative Body of Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills), Authorizing the Levy of Special Taxes in Community Facilities District No. 2005-1 of the Capistrano Unified School District (Whispering Hills) for Fiscal Year 2021-2022  
Agenda Item 43  
Purchase Orders, Commercial Warrants and**

CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
AUGUST 18, 2021  
EDUCATION CENTER – BOARD ROOM

It was moved by Trustee Hanacek and seconded by Trustee Castellanos to approve Purchase Orders, Commercial Warrants and Previously Board-Approved Bids and Contracts. The motion carried 5-0-2.

**Previously Board-Approved Bids and Contracts  
Agenda Item 1**

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, and Jones

NOES: None

ABSENT: Trustee Davis, and McNicholas

Student Adviser Padhya cast a preferential vote of aye to approve Purchase Orders, Commercial Warrants and Previously Board-Approved Bids and Contracts

President Bullockus recognized Gregory Merwin, Associate Superintendent, Education and Support Services, to present the item.

**Joint Powers Agreement with the County of Orange  
Agenda Item 11**

It was moved by Trustee Hanacek and seconded by Trustee Braunstein to approve Joint Powers Agreement with the County of Orange. The motion carried 5-0-2.

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, and Jones

NOES: None

ABSENT: Trustee Davis, and McNicholas

Student Adviser Padhya cast a preferential vote of aye to Joint Powers Agreement with the County of Orange.

President Bullockus recognized Tim Brooks, Associate Superintendent, Human Resource Services, to present the item.

**Consider and Approve Revised Job Description  
Agenda Item 26**

It was moved by Trustee Hanacek and seconded by Trustee Castellanos to approve Consider and Approve Revised Job Description. The motion carried 5-0-2.

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, and Jones

NOES: None

ABSENT: Trustee Davis, and McNicholas

Student Adviser Padhya cast a preferential vote of aye to Consider and Approve Revised Job Description.

President Bullockus recognized Kirsten Vital Brulte, Superintendent, to present the item.

**Second Reading - Board Bylaw 9003, Protocols: Board and Superintendent Operating Procedures  
Agenda Item 31**

It was moved by Trustee Braunstein and seconded by Trustee Hanacek to approve Second Reading - Board Bylaw 9003, Protocols: Board and Superintendent Operating Procedures. The motion carried 5-0-2, with an amendment to item #28 to read as, '*Avoid copying the Board President on emails regarding actionable Board items*'.

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, and Jones

NOES: None

ABSENT: Trustee Davis, and McNicholas

Student Adviser Padhya cast a preferential vote of aye to approve Second Reading - Board Bylaw 9003, Protocols: Board and Superintendent Operating Procedures.



CAPISTRANO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
AUGUST 18, 2021  
EDUCATION CENTER – BOARD ROOM

It was moved by Trustee Hanacek and seconded by Trustee Braunstein to adjourn the **Adjournment** meeting, motion carried 5-0-2.

AYES: Trustees Braunstein, Bullockus, Castellanos, Hanacek, and Jones

NOES: None

ABSENT: Trustee Davis, and McNicholas

Student Adviser Padhya cast a preferential vote of aye to adjourn the meeting.

President Bullockus announced the meeting adjourned at 10:28 p.m.

---

Board Clerk  
Gila Jones, Trustee

---

Secretary, Board of Trustees  
Kirsten M. Vital Brulte, Superintendent

*Minutes submitted by Colleen Hayes, Manager II, Board Operations/Superintendent's Office*

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees  
From: Krista Castellanos, Trustee Area 5  
Prepared by: Colleen Hayes, Manager II Board Operations/Superintendent's Office  
Date: September 15, 2021  
Board Item: Committee for Naming Aliso Niguel High School STEM Building

---

**HISTORY**

This is a new item. The Board approved the Award of Bid No. 1920-04, Aliso Niguel High School STEM Building Project at the December 11, 2019 Board meeting.

On January 20, 2021, the Board approved revisions to Board Policy, 7511, *Naming of Facilities*. This policy allowed the Board of Trustees to form a committee of the Board when a school, grounds, facility, or school building is to be named or renamed. The committee could bring a recommendation forward to the full Board for final approval.

**BACKGROUND INFORMATION**

On April 21, 2021, the Board recommended a committee be formed for the naming of the Aliso Niguel High School STEM Building to be led by Trustee Castellanos, Trustee Area 5. The Committee included parents, teachers, staff, students, Principal Michael Hatcher, Deputy Superintendent Clark Hampton, Trustee Krista Castellanos, and Aliso Viejo Mayor Pro Tem Ross Chun. The committee met on July 29, 2021 to agree upon a recommendation to provide to the Board for approval.

**CURRENT CONSIDERATIONS**

The Board is being asked to consider the naming of the Aliso Niguel High School STEM Building to be called the Physical Sciences Building, or "**PhySci**" building for short. The group also agreed to add a tagline that references the City of Aliso Viejo's tagline, "Live Life Inspired." The committee decided on the tagline: "**Inspired Learning...Inspired Life**".

Additionally, the committee agreed to recommend the naming of each of the six classrooms for notable scientists associated with each science that will be studied in the classrooms. The committee discussed several notable scientists and decided on the following six scientists, one for each of the six classrooms.

## STEM Building Classroom Names:

**Classroom #1: Rosalind Elsie Franklin** (25 July 1920 – 16 April 1958)[1] was an English chemist and X-ray crystallographer whose work was central to the understanding of the molecular structures of DNA (deoxyribonucleic acid), RNA (ribonucleic acid), viruses, coal, and graphite.[2] Although her works on coal and viruses were appreciated in her lifetime, her contributions to the discovery of the structure of DNA were largely recognized posthumously, for which she has been variously referred to as the "wronged heroine,"[3] "the dark lady of DNA,"[4] "the forgotten heroine,"[5]

[https://en.wikipedia.org/wiki/Rosalind\\_Franklin](https://en.wikipedia.org/wiki/Rosalind_Franklin)

**Classroom #2: Edith Clarke** (February 10, 1883 – October 29, 1959) was the first woman to be professionally employed as an [electrical engineer](#) in the [United States](#),<sup>[1]</sup> and the first female professor of electrical engineering in the country.<sup>[2]</sup> She was the first woman to deliver a paper at the [American Institute of Electrical Engineers](#), the first female engineer whose professional standing was recognized by [Tau Beta Pi](#), and the first woman named as a Fellow of the [American Institute of Electrical Engineers](#). She specialized in electrical power system analysis <sup>[3]</sup> and wrote *Circuit Analysis of A-C Power Systems*.<sup>[4]</sup>

[https://en.wikipedia.org/wiki/Edith\\_Clarke](https://en.wikipedia.org/wiki/Edith_Clarke)

**Classroom #3: Chien-Shiung Wu**; (May 31, 1912 – February 16, 1997) was a Chinese-American particle and experimental physicist who made significant contributions in the fields of nuclear and particle physics. **Wu worked on the Manhattan Project**, where she helped develop the process for separating uranium into uranium-235 and uranium-238 isotopes by gaseous diffusion. She is best known for conducting the Wu experiment, which proved that parity is not conserved. This discovery resulted in her colleagues Tsung-Dao Lee and Chen-Ning Yang winning the 1957 Nobel Prize in Physics, while Wu herself was awarded the inaugural Wolf Prize in Physics in 1978. Her expertise in experimental physics evoked comparisons to Marie Curie. Her nicknames include the "First Lady of Physics", the "Chinese Madame Curie" and the "Queen of Nuclear Research".[1][2]

[https://en.wikipedia.org/wiki/Chien-Shiung\\_Wu](https://en.wikipedia.org/wiki/Chien-Shiung_Wu)

**Classroom #4: Mario José Molina-Pasquel Henríquez** (19 March 1943 – 7 October 2020),[7] known as Mario Molina, was a Mexican chemist. He played a pivotal role in the discovery of the Antarctic ozone hole, and was a co-recipient of the 1995 Nobel Prize in Chemistry for his role in discovering the threat to the Earth's ozone layer from chlorofluorocarbon (CFC) gases. He was the first Mexican-born scientist to receive a Nobel Prize in Chemistry and the third Mexican born person to receive the Nobel award.[8][9][10]

In his career, Molina held research and teaching positions at University of California, Irvine, California Institute of Technology, Massachusetts Institute of Technology, University of California, San Diego, and the Center for Atmospheric Sciences at the Scripps Institution of Oceanography. Molina was also Director of the Mario Molina Center for Energy and Environment in Mexico City. Molina was a climate policy advisor to the President of Mexico, Enrique Peña Nieto.[11] On 7 October 2020, the National Autonomous University of Mexico announced that Molina had died of a heart attack.[12][13]

[https://en.wikipedia.org/wiki/Mario\\_Molina](https://en.wikipedia.org/wiki/Mario_Molina)

**Classroom #5: George Washington Carver** (c. 1864<sup>[1]</sup> – January 5, 1943) was an American [agricultural scientist](#) and inventor who promoted alternative crops to cotton and methods to prevent [soil depletion](#).<sup>[2]</sup> He was the most prominent black scientist of the early 20th century.

While a professor at [Tuskegee Institute](#), Carver developed techniques to improve soils depleted by repeated plantings of cotton. He wanted poor farmers to grow other crops, such as [peanuts](#) and [sweet potatoes](#), as a source of their own food and to improve their quality of life. The most popular of his 44 practical bulletins for farmers contained 105 food recipes using peanuts. Although he spent years developing and promoting numerous products made from peanuts, none became commercially successful.<sup>[3]</sup>

Apart from his work to improve the lives of farmers, Carver was also a leader in promoting [environmentalism](#).<sup>[4]</sup> He received numerous honors for his work, including the [Spingarn Medal](#) of the [NAACP](#). In an era of high racial polarization, his fame reached beyond the black community. He was widely recognized and praised in the white community for his many achievements and talents. In 1941, *Time* magazine dubbed Carver a "Black [Leonardo](#)".<sup>[5]</sup>

Color film of Carver shot in 1937 at the Tuskegee Institute by African American surgeon Allen Alexander was added to the [National Film Registry](#) of the [Library of Congress](#) in 2019.<sup>[6][7]</sup> The 12 minutes of footage includes Carver in his apartment, office and laboratory, as well as images of him tending flowers and displaying his paintings. The film was digitized by The National Archives as part of its multi-year effort to preserve and make available the historically significant film collections of the National Park Service. It can be seen on the US National Film Archives YouTube channel.<sup>[8]</sup>

[https://en.wikipedia.org/wiki/George\\_Washington\\_Carver](https://en.wikipedia.org/wiki/George_Washington_Carver)

**Classroom #6: Marie Maynard Daly** (April 16, 1921 – October 28, 2003) was an American biochemist. She was the first African-American woman in the United States to earn a Ph.D. in chemistry (awarded by Columbia University in 1947).<sup>[3]</sup> Daly made important contributions in four areas of research: the chemistry of [histones](#), [protein synthesis](#), the relationships between [cholesterol](#) and [hypertension](#), and [creatine](#)'s uptake by muscle cells.<sup>[4]</sup>

Daly's father, Ivan C. Daly, had emigrated from the [British West Indies](#), found work as a postal clerk and eventually married Helen Page of [Washington, D.C.](#)<sup>[5]</sup> They lived in [New York City](#), and Marie was born and raised in [Corona, Queens](#).<sup>[3]</sup> She often visited her maternal grandparents in Washington, where she read about scientists and their achievements in her grandfather's extensive library. She was especially impressed by [Paul de Kruif](#)'s *The Microbe Hunters*, a work which influenced her decision to become a scientist.<sup>[6]</sup>

Daly's interest in science was also influenced by her father, who had attended [Cornell University](#) with intentions of becoming a chemist, but had been unable to complete his education due to a lack of funds.<sup>[7]</sup> Daly would then continue her father's legacy by majoring in chemistry. Years later, she started a Queens College scholarship fund in his honor to assist minority students majoring in chemistry or physics.<sup>[6]</sup>

[https://en.wikipedia.org/wiki/Marie\\_Maynard\\_Daly](https://en.wikipedia.org/wiki/Marie_Maynard_Daly)

## **FINANCIAL IMPLICATIONS**

There is no financial impact for the naming of the Aliso Niguel High School STEM building.

## **RECOMMENDATION**

The committee recommends the Board of Trustees approve the naming of Aliso Niguel High School STEM building to the Physical Sciences Building, or the "**PhySci**" building for short. In addition, the committee recommends each of the six classrooms be named for the following scientist.

Classroom #1: Rosalind Elsie Franklin

Classroom #2: Edith Clarke

Classroom #3: Chien-Shiung Wu

Classroom #4: Mario José Molina-Pasquel Henríquez

Classroom #5: George Washington Carver

Classroom #6: Marie Maynard Daly

**PREPARED BY:** Colleen Hayes, Manager II Board Operations/Superintendent's Office

**APPROVED BY:** Krista Castellanos, Trustee Area 5

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services  
Prepared by: David Stewart, Assistant Superintendent, School Leadership, Elementary  
Laura Lyon, Executive Director, Human Resource Services/Employee Engagement  
Stacy Yogi, Executive Director, State and Federal Programs

Date: September 15, 2021

Board Item: Cultural Proficiency Quarterly Report

---

**HISTORY**

This is a new item that will be completed quarterly. The Cultural Proficiency Plan was approved by the Board on December 16, 2020.

**BACKGROUND**

A report will be prepared quarterly to share progress on the implementation of the actions and services contained in the plan. During the 2021-2022 school year, quarterly reports will also be presented at the following Board meetings: November 3, 2021, February 16, 2022, and May 4, 2022.

**CURRENT CONSIDERATIONS**

Staff have been focusing on the development of two components to facilitate effective implementation of the Cultural Proficiency Plan (1) Diversity, Equity and Inclusion (DEI) Teams (see Addendum #1) and (2) Cultural Proficiency Plan Implementation Guide (Addendum #2).

**Cultural Proficiency Plan Implementation Guide** - An implementation timeline has been developed for each of the actions within each goal of the Cultural Proficiency Plan. The scale is as follows:

- In Progress 1 (IP1) - Work is beginning
- In Progress 2 (IP2) - Work is at the mid-way point
- In Progress 3 (IP3) - Work is nearing completion
- Complete (C) - Action is completed
- Ongoing (O) - Action is in place and ongoing at that time of the year

**Update**

In addition to the development of the DEI Teams and the Cultural Proficiency Plan Implementation Guide, below is an update on other Cultural Proficiency Plan actions:

**Translation**

- Strategy 1.1- Translation- Parent and guardian communication by email, phone and on the District website from the Superintendent’s Office since March, 2020 has been provided in English and Spanish. A contract with Talking Points for a messaging (texting) pilot program was approved by the Board on June 16, 2021. Staff waited until the end of August when class lists were finalized to complete the rostering enrollment process.
  - *Next Steps:* A new Bilingual Staff Secretary position is in the recruitment stage to provide additional translation support including select high interest Board meeting items. Staff training and the pilot implementation with Talking Points will begin in September, 2021 at Capistrano Valley HS, Newhart MS, Hankey K-8, Viejo ES and Bathgate ES. If the pilot is successful, the service will be scaled up Districtwide.

### Counseling

- Strategy 1.2- Counseling- Human Resource Services is in the process of negotiating new job descriptions for both School Counselor (CUEA position) as well as for Guidance Technician (CSEA position) to support a new school site-based Guidance Team model. School Counselors will now assume academic advising, which was not previously on the job description. The new Guidance Tech position will replace the current Academic Advisor position. 26 additional counselors have already been hired.
  - *Next Steps:* Staff anticipate completing negotiations and begin implementation of transition to the new Guidance Team model at the beginning of October 2021. The School Counselor to school ratio will be shared in the November 3, 2021 update.

### Professional Learning

- Strategy 1.2 and 3.2 - An agreement with the Anti-Defamation League was Board approved at the June 16, 2021 meeting for No Place for Hate training and coaching for 12 school sites during the 2021-2022 school year and Capistrano Unified Management Association training on anti-bias, cultural proficiency and strategies to promote positive practices around acceptance and understanding of diversity that occurred on July 22, 2021.
  - *Next Steps:* Part 2 of the Management training with the Anti-Defamation League will take place in February 2022.
- Strategy 3.1 - Staff have partnered with the Center for Culturally Proficient Educational Practice to offer the Access and Equity for All Students: A Cultural Proficiency Certification Program. 20 management, certificated and classified employees have completed the program and 3 are in the final phase (Phase 3) which ends October 6, 2021. This training will build the capacity of staff to deliver educational services resulting in equitable student outcomes.
  - *Next Steps:* 33 additional certificated, classified, and management staff will begin Access and Equity for All Students: A Cultural Proficiency Certification Program Phase 1 on October 4, 2021. This training will build the capacity of additional staff to deliver educational services resulting in equitable student outcomes.

### Data Warehouse

- Strategy 2.1- The Hoonuit data warehouse will begin rolling out with staff training for District administrative leaders beginning in October, 2021. Current suspension and attendance data will be accessible.
  - *Next Steps:* Training for Principals is anticipated in January, 2022.

### Curriculum

- Strategy 3.2 – Orders for supplemental curriculum novels aligned to state standards and the Fair Accurate Inclusive and Respectful Education Act that represent diverse authors were placed and received by half of the middle and high school sites. A total of 4,135 books were purchased representing 8 different titles.
  - *Next Steps:* Orders for supplemental curriculum novels for the remaining half of the middle and high schools will be placed during the 2021-2022 school year.

### College and Career Centers

- Strategy 6.2- The College and Career Centers at Aliso Niguel and Dana Hills High Schools opened in spring of 2021 and Capistrano Valley High School’s opened in September, 2021.
  - *Next Steps:* The College and Career Centers at San Clemente, San Juan Hills and Tesoro High Schools are anticipated to open in spring of 2022.

### Staff Recruitment

- The Executive Director, Cultural Proficiency, Equity, Access and Social Emotional Learning (SEL) job description was Board approved at the June 16, 2021. The position is currently in the process of recruitment to be filled.

### Amendments

- Strategy 3.1- Examine School of Choice and impact on enrollment was removed from the plan based on Board discussion on December 16, 2020, due to State programs with parent rights to attend a school other than their assigned neighborhood school. Staff will continue to review program offerings and opportunities to support low-enrolled schools.

## **FINANCIAL IMPLICATIONS**

There is no fiscal impact.

## **STAFF RECOMMENDATION**

It is recommended the Board President recognize Gregory Merwin, Associate Superintendent, Education and Support Services to present this item.

Following discussion, it is recommended the Board of Trustees approve the amendment to the Cultural Proficiency Plan.

**PREPARED BY:** David Stewart, Assistant Superintendent, School Leadership, Elementary  
Laura Lyon, Executive Director, Human Resource Services/Employee  
Engagement  
Stacy Yogi, Executive Director, State and Federal Programs

**APPROVED BY:** Gregory Merwin, Associate Superintendent, Education and Support Services



**Diversity, Equity and Inclusion (DEI) Teams**

Five Teams have been designated to support the District’s cultural proficiency work:

Team	Purpose	Members
<b>DEI Leadership Team</b>	<ul style="list-style-type: none"> <li>● Oversee all aspects of the cultural proficiency work and monitoring</li> <li>● Prepare Board reports, updates and presentations</li> <li>● Support for other DEI Teams</li> </ul>	<ul style="list-style-type: none"> <li>● Executive Director, Cultural Proficiency, Equity, SEL</li> <li>● Assistant Superintendent, School Leadership Elementary</li> <li>● Executive Director, Employee Engagement/HRS</li> <li>● Executive Director, State and Federal Programs</li> </ul>
<b>Management DEI Guiding Coalition</b>	<ul style="list-style-type: none"> <li>● Review department policies and procedures with an equity lens</li> <li>● Support professional learning of department staff</li> <li>● Responsibility for Cultural Proficiency Plan actions within their area</li> </ul>	<ul style="list-style-type: none"> <li>● Extended Cabinet members</li> </ul>
<b>District DEI Guiding Coalition</b> (new team existing in the place of the Cultural Proficiency Task Force)	<ul style="list-style-type: none"> <li>● Provide feedback on the implementation of the Cultural Proficiency Plan</li> <li>● Share best practices</li> <li>● Provide feedback regarding District proposals</li> <li>● Liaison between school and District</li> <li>● Share site related needs</li> </ul>	<ul style="list-style-type: none"> <li>● School site No Place for Hate club lead and advisors</li> <li>● Staff, parent and administration representatives from Site DEI Guiding Coalitions</li> <li>● Cabinet representatives</li> </ul>
<b>Site DEI Guiding Coalition</b>	<ul style="list-style-type: none"> <li>● Provide input to guide the implementation of the Cultural Proficiency Plan action items that impact school sites</li> </ul>	<ul style="list-style-type: none"> <li>● May be embedded within an existing school team such as a Guiding Coalition, CAPE Team, or Instructional Leadership Team</li> <li>● Certificated staff including</li> </ul>

		<p>administrators, teachers, and counselors</p> <ul style="list-style-type: none"> <li>● Classified staff</li> <li>● Student leaders from No Place for Hate and other clubs</li> <li>● Parents</li> </ul>
<b>Student DEI Guiding Coalition</b>	<ul style="list-style-type: none"> <li>● Provide feedback regarding needs and collaborate with students from other schools</li> </ul>	<ul style="list-style-type: none"> <li>● Student representatives and staff club or class advisors - May be embedded within an existing school group such as a No Place for Hate club or Peer Assistance Leadership (PAL) class</li> <li>● Can receive training from the Anti-Defamation League and organize school events to promote cultural proficiency</li> </ul>

**CAPISTRANO UNIFIED SCHOOL DISTRICT-CULTURAL PROFICIENCY PLAN IMPLEMENTATION GUIDE**

**GOAL 1:** By June 2023, improvement in school climate will result in a 5% or greater reduction in harassment as reported by identified student groups on the CHKS grades 7th, 9th, 11th question about harassment.

<u>Metrics:</u>	From:	Gr. 9	Gr. 11	To:	Gr. 7	Gr. 9	Gr. 11
Asian:	Gr. 7 27%	27%	25%	Gr. 7 22%	22%	20%	20%
Pacific Islander:	35%	17%	18%	30%	12%	13%	13%
Black:	34%	32%	42%	29%	27%	37%	37%
Hispanic:	22%	26%	29%	17%	21%	24%	24%
Am. Indian:	15%	24%	42%	10%	19%	37%	37%

**STRATEGY 1.1:** Adults will support a positive school climate and culture.

		20/21		21/22		22/23	
		1st Semester	2nd Semester	1st Semester	2nd Semester	1st Semester	2nd Semester
<b>Action Steps:</b>	<b>Contact</b>						
PBIS Trainings	Executive Director, CP, Equity, SEL	IP2	IP2	IP2	IP3	IP3	C
Anti-bullying training that includes clearly defining bullying as including but not limited to actions based on actual or perceived race, ethnicity, religion, gender, weight, health, or sexuality	Executive Director, Safety and Student Services	C		C		C	
Review Bullying Board Policy and Administrative Regulation through a cultural proficiency lens	Executive Director, Safety and Student Services	C					

Scale: IP1, IP2, IP3 = In Progress Stage 1, 2, or 3      C = Complete      or      O = Ongoing



<b><u>Action Steps:</u></b>	<b><u>Contact:</u></b>	1st Semester	2nd Semester	1st Semester	2nd Semester	1st Semester	2nd Semester
Anti-bullying lessons that includes clearly defining bullying as including but not limited to actions based on actual or perceived race, ethnicity, religion, gender, weight, health, or sexuality	Executive Director, Safety and Student Services	IP1	IP1	IP2	IP3	C	
Training on multi-sensory, differentiation, and intervention	Executive Director, Curriculum and Instruction, General and Special Education, K-5	IP1	IP1	IP3	O	O	O
Training on multi-sensory, differentiation, and intervention	Executive Director, Curriculum and Instruction, General and Special Education, 6-12, Adult Transition Program			IP1	IP2	IP3	O
Increase mainstreaming	Executive Director, Curriculum and Instruction, General and Special Education, K-5	O	O	O	O	O	O
Counseling	Executive Director, CP, Equity, SEL and Assistant Superintendent, Human Resource Services 6-12						O
Staff training and student club programs ( <i>No Place for Hate, Bridges</i> )	Executive Director, Human Resource Services/ Employee Engagement	IP1	IP1	IP2	IP2	IP3	IP3

Scale: IP1, IP2, IP3 = In Progress Stage 1, 2, or 3    C = Complete    or    O = Ongoing

Establish new student orientation and mentoring through WEB and Link Crew to foster a welcoming environment	Executive Director, Curriculum and Instruction, General and Special Education, 6-12, Adult Transition Program			IP1	IP2	IP3	O
Inclusivity in orientation and transition meetings/ programs	Assistant Superintendents School Leadership			C	O	O	O
Develop multiple ways for students to report bullying and outreach to students to increase awareness	Executive Director, Safety and Student Services	C	O	O	O	O	O

**GOAL 2: Behavior - Suspension: By June 2023, suspensions will be reduced by 25% or more for identified student groups.**

<b>Metrics:</b>	From:	To:
Foster Youth:	5.5%	4.1%
Students with disabilities:	6.6%	4.9%
Homeless:	4.8%	3.6%
Black:	6.0%	4.5%
Socioeconomically Disadvantaged	4.3%	3.2%
Hispanic:	3.5%	2.6%

**STRATEGY 2.1: Examine and improve discipline practices through a cultural proficiency lens and educate adults on those practices.**

		20/21		21/22		22/23	
		1st Semester	2nd Semester	1st Semester	2nd Semester	1st Semester	2nd Semester
<b>Action Steps:</b>	<b>Contact:</b>						

Scale: IP1, IP2, IP3 = In Progress Stage 1, 2, or 3    C = Complete    or    O = Ongoing

Restorative Practices	Executive Director, CP, Equity, SEL	IP1	IP1	IP2	IP2	IP3	IP3	IP3
Restorative Justice-Teen Court	Executive Director, CP, Equity, SEL					IP1	IP1	IP2
Discipline Handbook revisions	Executive Director, Safety and Student Services	C	O	C	O	C	O	O
Discipline Training	Executive Director, Safety and Student Services	O		O		O		
Review the Suspension and Expulsion Board Policy and AR	Executive Director, Safety and Student Services	C						
Analyze Disaggregated (ethnicity/race/student group and offense) Office Referrals and Suspension Data	Executive Director, Safety and Student Services	C				O		O
Establish and use a Data Warehouse	Chief Technology Officer	IP1	IP2	IP3	IP3	IP3	IP3	C
<b><u>STRATEGY 2.2: Educate students about discipline policies and practices.</u></b>								
		20/21		21/22		22/23		
<u>Action Steps:</u>		1st Semester	2nd Semester	1st Semester	2nd Semester	1st Semester	2nd Semester	
Update the District Safety and Student Services Department Website with Discipline Plan and Bully Prevention Protocol	Executive Director, Safety and Student Services	C		O		O		

Scale: IP1, IP2, IP3 = In Progress Stage 1, 2, or 3    C = Complete    or    O = Ongoing

Educating students about discipline procedures	Executive Director, Safety and Student Services	O		O		O	
Supports for preschool and elementary students (eg. parent collaboration, counseling, pre-teaching, behavior contracts)	Director II, Early Childhood General Education and Special Education Programs Counselor on Special Assignment	IP2	IP2	IP2	IP3	O	O

**GOAL 3: Cultural Proficiency: By June 2023, staff and students will increase their cultural proficiency as measured by a pre-post self-assessment tool.**

**STRATEGY 3.1: Adult professional learning to increase equity driven practices.**

		20/21		21/22		22/23	
		1st Semester	2nd Semester	1st Semester	2nd Semester	1st Semester	2nd Semester
<b>Action Steps:</b>	<b>Contact:</b>						
Implicit Bias Module training	Executive Director, Human Resource Services/ Employee Engagement	IP1	IP2	IP3	C		
Data analysis for equity gaps	Executive Director, CP, Equity, SEL	IP2	IP2	IP3	IP3	O	O

Scale: IP1, IP2, IP3 = In Progress Stage 1, 2, or 3    C = Complete    or    O = Ongoing



OCDE Access and Equity Cultural Proficiency 10-day Certification training	Executive Director, Human Resource Services/ Employee Engagement	IP1	IP1	IP2	IP2	IP2	IP3	IP3
CTA Unconscious Bias 8-hour after school training	Executive Director, Human Resource Services/ Employee Engagement	IP1	IP2	IP2	IP2	IP2	IP3	IP3
Cultural Proficiency Professional Learning Series	Executive Director, Human Resource Services/ Employee Engagement	O	O	O	O	O	O	O
Cultural Proficiency Team Resource	Executive Director, CP, Equity, SEL	O	O	O	O	O	O	O
Cultural Proficiency Parent Education	Executive Director, CP, Equity, SEL					IP1	IP2	IP3
Cultural Proficiency Task Force	Executive Director, CP, Equity, SEL	O	O	O	O	O	O	O
Ability Awareness Week	Assistant Superintendent, Special Education/SELPA	IP1			IP1		IP2	
Blue Ribbon Week	Executive Director, Safety and Student Services	O			O		O	
Review practices for supplemental costs (eg. parking fees, yearbook costs, extra-curriculars)	Executive Director, Curriculum and Instruction, General and Special Education, 6-12, Adult Transition Program	IP1	IP1	IP2	IP2	IP2	IP3	IP3
<b>STRATEGY 3.2: Increase student voice and students' cultural proficiency</b>								
			20/21	21/22	22/23			

Scale: IP1, IP2, IP3 = In Progress Stage 1, 2, or 3 C = Complete or O = Ongoing

<b>Action Steps:</b>	<b>Contact:</b>	1st Semester	2nd Semester	1st Semester	2nd Semester	1st Semester	2nd Semester
Diverse curriculum representing BIPOC populations Begin with Novels	Executive Director, Curriculum and Instruction, General and Special Education, 6-12, Adult Transition Program		IP1	IP2	IP2	IP3	IP3
High school student representation on Cultural Proficiency Task Force	Executive Director, CP, Equity, SEL	C	O	O	O	O	O
Anti-bias training for students	Executive Director, Human Resource Services/ Employee Engagement	IP1	IP1	IP2	IP2	IP3	IP3
Cultural Proficiency lessons for students	Executive Director, CP, Equity, SEL	IP2	IP3	C	O	O	O
Include student representation in site PTSA	Chief Communications Officer					IP1	IP2
Implement Ethnic Studies Course	Executive Director, Curriculum and Instruction, General and Special Education, 6-12, Adult Transition Program		IP1	IP1	IP1	IP2	IP2

**GOAL 4 : Diverse Representation: By June 2023, hire, support and retain an increasingly diverse staff representative of the student demographics.**

Scale: IP1, IP2, IP3 = In Progress Stage 1, 2, or 3 C = Complete or O = Ongoing

<b>Metrics:</b>		From:		To:			
New Hires (3 yr. average)- People of Color (POC) Certificated Staff Management Staff		16.6% 19.2%		20.0% 25.0%			
<b>STRATEGY4.1: Examine recruiting, hiring and placement practices, on-boarding strategies and staff retention data</b>							
<b>Action Steps:</b>	<b>Contact:</b>	20/21		21/22		22/23	
		1st Semester	2nd Semester	1st Semester	2nd Semester	1st Semester	2nd Semester
Examining recruiting and hiring practices <ul style="list-style-type: none"> <li>● Expand recruitment efforts to colleges and universities outside of Orange County, including Student Teacher Placements</li> <li>● Include out of District applicants when possible</li> <li>● Provide training for staff participating in interviewing panels</li> <li>● Diverse representation on hiring panels, i.e. ethnicity, job classification, gender, parent groups</li> <li>● Nondiscrimination and welcoming women, minorities, and disabled statement on Ed-Join</li> <li>● Diverse representation in advertising for jobs on multiple platforms including social media.</li> </ul>	Manager II, Human Resource Services	IP1	IP2	IP3	O	O	O
On-boarding <ul style="list-style-type: none"> <li>● Review CUSD's commitment to equity and Cultural Proficiency at on-boarding appointments for new staff</li> </ul>	Manager II, Human Resource Services	IP1	IP1	O	O	O	O

Scale: IP1, IP2, IP3 = In Progress Stage 1, 2, or 3    C = Complete    or    O = Ongoing

<ul style="list-style-type: none"> <li>Utilize the New Teacher Orientation to share our work in Cultural Proficiency with new teachers</li> <li>Welcome slide deck and/or video for classified staff</li> </ul>	Executive Director, Human Resource Services/ Employee Engagement							
Staff retention <ul style="list-style-type: none"> <li>Compile data to identify trends in attrition of staff</li> </ul>	Manager II, Human Resource Services	IP1	IP1	IP2	O	O	O	O
Examine procedures for placement of surplus staff	Assistant Superintendents, Human Resource Services K-5 and 6-12, Alt. Ed	IP1	IP1	C				

**GOAL 5: Social-Emotional - Attendance: By June 2023 chronic absenteeism rates will be reduced by 25% or more for identified student groups:**

<b>Metrics:</b>	From:	To:
Foster Youth:	28.5%	21.3%
Students with disabilities:	15.6%	11.7%
Homeless:	14.3%	10.7%
SED:	14.1%	10.5%
Black:	13.5%	10.1%
Hispanic:	11.2%	8.4%

**STRATEGY 5.1: Help staff and parents understand the importance of attendance.**

	20/21		21/22		22/23	
	1st Semester	2nd Semester	1st Semester	2nd Semester	1st Semester	2nd Semester
<b>Action Steps:</b>	<b>Contact:</b>					

Scale: IP1, IP2, IP3 = In Progress Stage 1, 2, or 3      C = Complete      or      O = Ongoing

Annual chronic absenteeism presentation and discussion at DELAC meeting about current and long-term effects of school absence	Executive Director, Safety and Student Services Lead Counselor				C		C		
Annual presentation at site ELAC meetings about the importance of regular school attendance	Executive Director, Safety and Student Services Lead Counselor				C		C		
Teacher and student check-in regarding absences	Executive Director, Safety and Student Services				C		C		
Staff to make outreach phone calls to parents of students in homeless situations who are chronically absent to identify barriers and provide supports	Executive Director, State and Federal Programs				IP1	IP2	IP3	O	
Increase parent outreach (phone calls, letters, and new and better ways to increase engagement- eg. home visits, working with nonprofits and community-based agencies)	Executive Director, CP, Equity, SEL					IP1	IP2	IP3	
Development of school site School Attendance Review Team (SART) meeting process with consistent guidelines and practices	Executive Director, Safety and Student Services						IP1	IP2	
Training on the SART process and guidelines	Executive Director, Safety and Student Services							IP1	
<b><u>STRATEGY 5.2: Help students understand the importance of attendance so they can attend school regularly</u></b>									
					<b>20/21</b>		<b>21/22</b>		<b>22/23</b>
					1st Semester	2nd Semester	1st Semester	2nd Semester	1st Semester
					1st Semester	2nd Semester	1st Semester	2nd Semester	2nd Semester
<b><u>Action Steps:</u></b>									

Scale: IP1, IP2, IP3 = In Progress Stage 1, 2, or 3    C = Complete    or    O = Ongoing

Annual attendance presentation/ assembly	Executive Director, Safety and Student Services	C		C		C
School site attendance incentives for good and improved attendance	Executive Director, Safety and Student Services	O	O	O	O	O
Establishing attendance goals and action plan	Executive Director, Safety and Student Services			IP1	IP2	C

<b>GOAL 6: Academics- A-G Completion: By June 2023, A-G completion rates will increase by 10% or more for identified student groups.</b>						
<b>Metrics:</b>						
English Learners:	From:	To:				
Foster Youth:	10.0%	11/0%				
Students with disabilities	14.3%	15.7%				
Homeless	13.3%	14.6%				
SED	27.0%	29.7%				
Black	38.4%	42.2%				
Hispanic:	47.2%	51.9%				
	41.3%	45.4%				
<b>STRATEGY 6.1:</b> Educate adults on A-G subject requirements and college and career options for all students and how to support and empower students' self-advocacy.						
	<b>20/21</b>		<b>21/22</b>		<b>22/23</b>	
	1st Semester	2nd Semester	1st Semester	2nd Semester	1st Semester	2nd Semester
<b>Action Steps:</b>	<b>Contact:</b>					

Scale: IP1, IP2, IP3 = In Progress Stage 1, 2, or 3    C = Complete    or    O = Ongoing

Educate parents on A-G in understandable format	Executive Director, Curriculum and Instruction, General and Special Education, 6-12, Adult Transition Program College and Career Counselors	IP1	IP1	IP2	IP3	O	O
Presentation to EL parents at MS & HS ELAC meetings	Executive Director, Curriculum and Instruction, General and Special Education, 6-12, Adult Transition Program College and Career Counselors	IP1	IP1	IP2	IP3	O	O
Training on the SST Process	Executive Director, CP, Equity and SEL				IP1	IP2	IP2
Parent Education regarding CCA Courses being 100% a-g approved.	Executive Director, College and Career Readiness	IP1	IP1	IP2	IP3	O	O
<b><u>STRATEGY 6.2:</u></b> Educate and empower students on A-G requirements and choices and support their self-advocacy							
		<b>20/21</b>		<b>21/22</b>		<b>22/23</b>	
<b><u>Action Steps:</u></b>		1st Semester	2nd Semester	1st Semester	2nd Semester	1st Semester	2nd Semester
Academic Goal Setting	Executive Director, Curriculum and Instruction, General and Special Education, 6-12, Adult Transition Program			IP1	IP2	IP3	O
Educate students on graduation requirements, a-g, post-secondary options	Executive Director, Curriculum and Instruction, General and Special Education, 6-12, Adult Transition Program			IP1	IP2	IP3	O

Scale: IP1, IP2, IP3 = In Progress Stage 1, 2, or 3    C = Complete    or    O = Ongoing

College and Career Centers at High Schools	Executive Director, College and Career Readiness		IP1	IP2	IP3	O	O
Partner with CCA to offer internships for teaching career pathway to build internal talent	Executive Director, College and Career Readiness	IP1	IP1	IP2	IP3	O	O
Career Series for 4th and 5th grade students during Extended Learning and Availability Online	Executive Director, College and Career Readiness	IP2	IP2	IP2	IP3	O	O
<b>STRATEGY 6.3:</b> Provide students with intervention and support							
		<b>20/21</b>			<b>21/22</b>		<b>22/23</b>
<u>Action Steps:</u>		1st Semester	2nd Semester	1st Semester	2nd Semester	1st Semester	2nd Semester
Articulated intervention	Assistant Superintendent, Curriculum and Instruction, Education and Support Services			IP2	IP3	O	O
Explore equitable grading practices	Assistant Superintendent, Curriculum and Instruction, Education and Support Services				IP1	IP2	IP3

<b>GOAL 7: Academics - Advanced Placement: By June 2023, AP course enrollment and course completion will increase by 5% or more for identified student groups.</b>
<u>Metrics:</u> From: To:

Scale: IP1, IP2, IP3 = In Progress Stage 1, 2, or 3 C = Complete or O = Ongoing



English Learners	5.7%	10.7%						
Foster Youth:	37.5%	42.5%						
Homeless:	25.5%	30.5%						
SED:	29.6%	34.6%						
Black:	33.5%	38.5%						
Hispanic:	28.5%	33.8%						
<b>STRATEGY 7.1:</b> Educate adults on AP subject courses through the lens of equity and access								
	<b>20/21</b>		<b>21/22</b>		<b>22/23</b>			
	1st Semester	2nd Semester	1st Semester	2nd Semester	1st Semester	2nd Semester		
<b>Action Steps:</b>	<b>Contacts:</b>							
Explore more AP course offerings (eg. AP Human Geography, AP Research, AP Seminar)			IP1	IP2	IP3			O
Expand AP for all students through active recruitment and support (Model SJHHS)			IP1	IP2	IP3			O
Parent presentation about AP courses at MS & HS ELAC meetings				O				O
Parent education regarding CCA Honors weighted courses	IP1	IP1	IP2	IP3	O			O
Review Board Policy 6172, Gifted and Talented Education Program policies through a culturally proficient lens								C

Scale: IP1, IP2, IP3 = In Progress Stage 1, 2, or 3    C = Complete    or    O = Ongoing

<b>STRATEGY 7.2: Support and empower students on AP course choices.</b>									
		20/21		21/22		22/23			
		1st Semester	2nd Semester	1st Semester	2nd Semester	1st Semester	2nd Semester		
<b><u>Action Steps:</u></b>									
Provide more offerings for AP Courses	Executive Director, Curriculum and Instruction, General and Special Education, 6-12, Adult Transition Program			IP1	IP2	IP3			O
Summer AP “camp”	Executive Director, Curriculum and Instruction, General and Special Education, 6-12, Adult Transition Program				O				O
Student Cohort Pilot	Executive Director, Curriculum and Instruction, General and Special Education, 6-12, Adult Transition Program				IP1	IP1			IP1
Explore offering more opportunities at all high schools for students to take College Level Examination Program for possible college credits (CLEP)	Executive Director, Curriculum and Instruction, General and Special Education, 6-12, Adult Transition Program					IP1	IP2	IP3	C
Student education regarding CCA Honors weighted courses	Executive Director, College and Career	IP1	IP1	IP2	IP3				O

Scale: IP1, IP2, IP3 = In Progress Stage 1, 2, or 3      C = Complete      or      O = Ongoing

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services

Prepared by: Clint Collins, Interim Assistant Superintendent, SELPA, Special Education Services

Date: September 15, 2021

Board Item: Special Education Community Advisory Committee Annual Report

---

**HISTORY**

This is a new item that will be presented annually.

**BACKGROUND**

California Education Code §§ 56190-56194 specifies that each Special Education Local Plan Area must establish a Community Advisory Committee (CAC) with parents of students with special needs forming the majority of membership. Other members include parents of other students in the District, general education and special education teachers, school personnel, representatives of public and private agencies, and persons concerned with individuals with exceptional needs. CAC members are appointed by the Board of Trustees for a period of two years in an advisory capacity.

Based on the Bylaws of the SELPA, a committee of voting members is established annually, composed of District parents, teachers, administrators, and community representatives who serve District students.

**CURRENT CONSIDERATIONS**

CAC responsibilities include: advising the District on the plan for special education, recommending annual priorities, assisting in parent education, recruiting parents and other volunteers, encouraging community involvement in special education, supporting activities on behalf of individuals with special needs, and assisting in parent awareness of the importance of regular school attendance. This presentation will highlight the 2019-2021 CAC accomplishments as well as an update on the 2021-2022 CAC activities.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STAFF RECOMMENDATION**

This is an information item only and no Board action is necessary.

**PREPARED BY:** Clint Collins, Interim Assistant Superintendent, SELPA, Special Education Services

**APPROVED BY:** Gregory Merwin, Associate Superintendent, Education and Support Services



**CUSD  
SPECIAL EDUCATION  
COMMUNITY  
ADVISORY  
COMMITTEE**

**Presentation  
2021**

## WHAT IS CAC?

- Parents, educators, and community members working collaboratively to improve programs, services, and communication for students with special needs.
- CAC leadership is in direct partnership with district administration. We meet monthly to discuss concerns and successes and support one another in all activities.
- CAC leadership holds the special education committee chair position for council PTSA. We strive to have a special ed parent rep at every school throughout the district.

# EDUCATION



**MONTHLY  
MEETINGS  
WITH  
SPEAKERS**

- Presentations by private agencies and district staff. This past school year, we have taken this online, using ZOOM to host monthly meetings. We were able to incorporate Spanish interpretation beginning in March. Topics this past year included special needs trusts and conservatorship, Local Plan, Self-Care for parents and caregivers.



## GRADE LEVEL TRANSITIONS EVENT

- Fourth annual event held virtually for the first time. Over 100 participants attended four separate Zoom meetings, hosted by staff members and parent leaders.
- Pre-K Kinder – Elementary
- Elementary – Middle
- Middle – High
- High – Adult Transition

- Events held virtually this past school year.
- CAC now houses a lending library in the FRC. Reps can check out these items to set up stations at their school site.
- Updated Ability Awareness Guide posted on CAC page of website.
- Ability Awareness videos now posted on CAC page of website

## ABILITY AWARENESS

PRESENTATION TO PRINCIPALS

**All About Me!**  
Name \_\_\_\_\_  
Age \_\_\_\_\_ Birthday \_\_\_\_\_

My family members are...  
\_\_\_\_\_  
\_\_\_\_\_

Something interesting about me  
\_\_\_\_\_  
\_\_\_\_\_

When I grow up  
I want to be...  
\_\_\_\_\_  
\_\_\_\_\_

My favorite...  
Food \_\_\_\_\_  
Color \_\_\_\_\_  
Music \_\_\_\_\_  
Movie \_\_\_\_\_  
Activity \_\_\_\_\_  
T.V. Show \_\_\_\_\_  
Animal \_\_\_\_\_  
Subject \_\_\_\_\_

SPECIAL EDUCATION  
HOW TO WORKSHEET

Preparation  
Communication  
Special Ed Orientation  
Day

# COLLABORATION AND FEEDBACK

CAC members were directly involved in offering input for the program options in 2020-2021, and reopening plans for 2021-2022.

# SUPPORT

**PARENTS  
HELPING  
PARENTS**

**New support group formed by a  
CAC member. Held online  
monthly this past year and will  
continue for the 2021-22 school  
year.**



6<sup>TH</sup> ANNUAL SUNSHINE  
AWARDS

*Special educator recognition*

Honorees received hand delivered certificates and goodies to their school sites

School sites who had honorees recognized received a Sunshine Award Banner

Commemorative video created highlighting honorees



## COMMUNICATION AND OUTREACH

- Expanded webpage
- Instagram, Facebook, and Twitter
- Email communication via CAC distribution list and now district email to all IEP and 504



Exceptional  
Students  
*New in 2021*

STUDENTS FROM SAN JUAN  
HILLS HIGH HONORED AS  
“EXCEPTIONAL STUDENTS” FOR  
THEIR DEDICATION TO SERVING  
FELLOW STUDENTS WITH  
SPECIAL NEEDS

EVA BENZAN  
RYAN ELLIS  
SAVANNA GOODPASTER  
ZOE HOTMER  
SYDNEE HOWES  
SABRINA JAVORSKY  
LOGAN KRALL  
KYLIE LEBLANC  
REBECCA LI  
JACOB RODRIGUEZ

# FOCUS GROUP ADHD DYSLEXIA LITERATURE

- CAC worked alongside staff and administration to take a close look at these three areas . Multiple meetings were held in which CAC focus group members presented concerns to staff and administration.
- Outcomes were presented at the January 2021 CAC general meeting

# GOALS FOR 2021-2022

- CAC SPED Rep training
- Exceptional Student Award Program
- Guide to SPED Acronyms and programs
- Post secondary transition and college and career opportunities
- Improve grade level transition process

## ONGOING MISSION

- CAC will continue to work with, and support, special education staff and administration, to better understand the concerns of parents, and the needs of students.
- Through our relationship with parents, as well as staff, vital input is shared. This in turn serves to improve our programs and services to all students.
- CAC will continue to gain firsthand knowledge of facilities in which programs are located, and services are provided as well as provide vital input from a parent perspective.

CAPISTRANO UNIFIED SCHOOL DISTRICT

**BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services  
Prepared by: Philippa Townsend, Assistant Superintendent, Fiscal Services  
Carlos Chicas, Executive Director, Maintenance, Operations and Transportation

Date: September 15, 2021

Board Item: Changes to Bell Schedules Beginning in the 2022-2023 School Year and Bus Purchase as a Result of Senate Bill 328 the 'Late Start' Bill

---

**HISTORY**

This is a new item. On October 13, 2019 Governor Newsom signed into law Senate Bill (SB) 328. SB 328 requires that the school day for middle schools shall start no earlier than 8:00 a.m. and high schools shall start no earlier than 8:30 a.m. This law includes schools operated as charter schools. The law goes into effect on July 1, 2022 or the date in which a district's collective bargaining agreement that is operative on January 1, 2020 expires, whichever is later. Rural school districts are exempt from these restrictions. A Late Start Committee was formed to provide recommendations for implementing this new law.

**BACKGROUND INFORMATION**

For the District, the law will become effective on July 1, 2022 for the 2022-2023 school year. No waiver is available for this portion of the Education Code. Classes operating as "zero period" can still operate before these times as zero period classes are only offered to a minority of students and do not qualify as being part of the "school day" which is defined as that portion of the day for which a district collects average daily attendance (ADA) and is counted for the purpose of calculating instructional minutes.

**CURRENT CONSIDERATIONS**

The District currently has 129 active buses to provide 30 home-to-school routes serving 3,300 students and 65 special education curb-to-curb routes serving 621 students. An additional 47 students are served by a contracted transportation company. In 2018-2019 transportation expenditures were \$11.6 million with total revenue of \$2.9 million including designated LCFE revenue leaving a District contribution to the program of \$8.7 million for both regular and special education transportation

A staggered multi-tiered master bell schedule can best help districts optimize the school bus fleet by operating the fewest number of vehicles to transport students with greater efficiency.

The bill also states that the governing board of a school district shall hold one public meeting and shall consult with certificated and classified employees and with parents and pupils affected by the change along with the community at large prior to implementing an alternative schedule in the district.

In January 2020 staff formed a “Late Start Committee” which was facilitated by Fiscal Services and Transportation staff and consisted of representative from various stakeholder groups including bargaining unit representatives, principals from elementary, middle and high schools, parents representing various groups of students, department heads from Food and Nutrition Services, Education Services, Student Support Services and After-school activities. The committee met on February 7, 2020, February 12, 2020, February 20, 2020 and March 5, 2020 at which point an agreement was reached on an initial recommendation.

Transportation staff initially presented an explanation of the current level of transportation services and the explanation of the ‘stagger time’ needed between bell times at each grade span to efficiently transport students. The committee reached consensus on the following bell time recommendation.

### **RECOMMENDATION DETAILS**

Leave elementary and middle school start times the same and changes high schools to 8:30 a.m. with a bus drop off before zero period at around 7:00 a.m. To help mitigate the cost associated with implementing SB 328, this solution would also incorporate specific “Bell Time Adjustments” which include earlier start times for two elementary schools, a later start for the Bridges program, and aligning late start days/times for middle and high schools.

<u>Current Bell Times</u>		<u>Proposed Times (SB 328 Compliant)</u>	
ES	7:45-2:05 (average)	ES	7:45-2:05 (no change)
MS	8:45-3:25 (average)	MS	8:45-3:25 (no change)
HS	7:55-2:45 (average)	HS	8:30-3:20

#### Proposed “Bell Time Adjustments”

- Align all secondary schools late start day/times (ACE Days)
- RH Dana ENF - change bell time from 8:25-2:30 to 7:45-1:50
- Arroyo Vista - change bell time from 8:25-2:35 to 7:40-2:00
- Bridges - change bell time from 8:25-3:00 to 9:00-3:35

#### EXPLANATION OF “BELL TIME ADJUSTMENTS”

The bell time adjustments below, if adopted, would result in a savings of approximately \$455,000.

#### LATE START ALIGNMENT

Aligning all secondary schools late start days/times, (with the exception of those receiving no transportation services) all on Mondays, would streamline transportation operations and eliminate the dispatch chaos resulting from stand-alone late start schedules and result in annual cost savings. When an elementary, middle or high school schedules late start or early outs

independently, transportation is forced to provide coverage for a stand-alone run. The lack of consistency creates unnecessary risk, forcing the use of different drivers every week and creating operational inefficiencies. Aligning late start/early outs, will enable Transportation to allocate more resources for other areas of coverage, i.e. athletic and extracurricular trips. Parents with students enrolled across multiple-grade levels, elementary, middle and high schools, will also appreciate the continuity.

Table (1-A) below shows the **current** late start/early out schedules selected by high schools and the conflicts created by adopting independent late start/early out days.

**Table 1-A**

Tuesday (ACE) Families:					
High Schools	Times Start/Dismissal	Late Start/Early Out	Middle Schools	Start/Dismissal	Late Start/Early Out
San Clemente	7:55 - 2:45	Monday 8:33 late start	BAMS, Shorecliffs	8:45 - 3:25	Tuesday 9:45 late start
San Juan Hills	7:54 - 2:45	Monday 2:12 early out	Marco Forster	8:45 - 3:25	Tuesday 9:45 late start
Wednesday (ACE) Families:					
High Schools	Times Start/Dismissal	Late Start/Early Out	Middle Schools	Start/Dismissal	Late Start/Early Out
Capistrano	7:55 - 2:45	Monday 8:37 late start	Newhart	8:45 - 3:25	Wednesday 9:45 late
Tesoro	7:52 - 2:45	Wednesday 8:36 late start	LasFlores	8:45 - 3:25	Wednesday 9:45 late
Thursday (ACE) Families:					
High Schools	Times Start/Dismissal	Late Start/Early Out	Middle Schools	Start/Dismissal	Late Start/Early Out
Aliso Niguel	8:00 - 2:45	Monday 8:45 late start	DJAMS, AVMS	8:45 - 3:25	Thursday 9:45 late start
Dana Hills	7:56 - 2:44	Monday 8:41 late start	Niguel Hills	8:45 - 3:25	Thursday 9:45 late start

*Description of Table 1-A. High schools in red have created scheduling/coverage conflicts by selecting late start/early outs outside of their ACE family days, on Mondays. This conflicts with the middle school ACE days, creating the need to cover both start times with exclusive buses/drivers on both days. San Juan Hills has elected a Monday early out (2:12pm dismissal) which creates a conflict with elementary schools (2:05pm dismissal). Tesoro is the only high school late start aligned with middle schools on the same ACE day.*

The schedule below would align all high school and middle school late starts on Mondays, the same day of the week for all. Although it appears as if eight middle schools and Tesoro High School are moving to Mondays to accommodate five high schools, in actuality during the 2020-2021 school year all middle and high schools have held their late starts on Mondays, becoming accustomed to the schedule. For the sake of continuity the Monday late start schedule could begin in the 2021-2022 school year (See Table 1-B below).

**Table 1-B**

Middle and High Schools Monday ACE Family					
High Schools	Times Start/Dismissal	Late Start/Early Out	Middle Schools	Start/Dismissal	Late Start/Early Out
San Clemente	7:55 - 2:45	Monday 8:33 late start	BAMS, Shorecliffs	8:45 - 3:25	Monday 9:45 late start
San Juan Hills	7:54 - 2:45	Monday 8:33 late start	Marco Forster	8:45 - 3:25	Monday 9:45 late start
Capistrano	7:55 - 2:45	Monday 8:37 late start	Newhart	8:45 - 3:25	Monday 9:45 late start
Tesoro	7:52 - 2:45	Monday 8:36 late start	LasFlores	8:45 - 3:25	Monday 9:45 late start
Aliso Niguel	8:00 - 2:45	Monday 8:45 late start	DJAMS, AVMS	8:45 - 3:25	Monday 9:45 late start
Dana Hills	7:56 - 2:44	Monday 8:41 late start	Niguel Hills	8:45 - 3:25	Monday 9:45 late start

Middle schools with no special or regular education transportation services are not affected. They may continue with a unique ACE day/time. However, should the need for bus service arise, the site must align itself with the other late start Monday schools.

#### RH DANA ENF

Adjusting the bell time at RH Dana ENF, will align the program with RH Dana Elementary School. The special education program should align with the elementary site to facilitate mainstreaming of students. The District plans to open a second ENF program in 2022-2023, which should significantly reduce ride times for all ENF students. The adjustment will result in the elimination of two routes or allow the District to allocate these resources to other areas of operational need.

#### ARROYO VISTA

Adjusting the elementary bell schedule for Arroyo Vista would align the school with other elementary schools starting at 7:45 am and save two routes, ongoing. The adjustment would leave a 25 minute gap between elementary and middle school schools. This change would affect approximately 100 families with students in both elementary and middle schools. Again, the adjustment will result in savings and operational efficiencies, resulting in more effective use of human and equipment resources.

#### BRIDGES

Administration at Bridges, confirms there are no logistical issues with adjusting times to 9:00 am-3:35pm. During the initial transitional school year, there exists the potential of increased absenteeism, but this should resolve itself in outgoing years. The adjustment in bell time will also result in annual savings and more effective use of resources.

Various other ideas were generated and discussed, such as combining middle and high school or middle and elementary school students on buses that weren't full, picking up high school students later than the last period bell (with supervision added) and modifying pick-up locations at schools to avoid buses getting stuck in parent traffic. Some of these ideas were incorporated into the recommendation while some ideas were considered for later implementation.

#### CO-CURRICULAR TRANSPORTATION

As part of the recovery plan, comprehensive high schools are allocated \$90,000 each (\$540,000 total) to spend on athletic transportation each year. For the last two years a total of between \$470,000 and \$520,000 was spent for all high schools, but the total varies by school. One option would be to redistribute the allocations based on need.

Some high schools have reported isolated cases of lost instructional time for high school student athletes, when busses arrive much earlier than scheduled dismissal time. High schools can address this issue by adjusting student athlete class schedules and scheduling intensive classes early on game days. Athletic directors can also contribute to pick-up times closer to regular dismissal time by scheduling more local venues rather than cross-country competitions. When this issue is unavoidable, charter buses should be utilized to avoid earlier than necessary pick-up times. Charter busses do not have a school-to-home afternoon commitment, and are able to pick-up student athletes at the latest possible time.



**FINANCIAL IMPLICATIONS**

The financial implications to the general fund are approximately \$1.6 million for the one-time bus purchase and \$0.5 million ongoing for drivers, fuel and maintenance.

**STAFF RECOMMENDATION**

It is recommended the Board of Trustees approve the bell time adjustments to comply with Senate Bill 328 Late Start Bill which includes the purchase of eight buses and hiring eight bus drivers.

**PREPARED BY:** Philippa Townsend, Assistant Superintendent, Fiscal Services  
Carlos Chicas, Executive Director, Maintenance, Operations and Transportation

**APPROVED BY:** Clark Hampton, Deputy Superintendent, Business and Support Services

Bell Schedules and Transportation

ELEMENTARY SCHOOL	GenEd Trans	SpEd Trans/ Program(s)	TIMES		ACE (Family) DAY
			START/DISMISSAL	SUGGESTED CHANGE	
Ambuehl	Yes	STARS TK-5	7:45 - 2:05		Tuesday
Arroyo Vista		TBIC K-5	8:15 - 2:35	7:45-2:05	Wednesday
Don Juan Avila	Yes		7:45 - 2:05		Thursday
Bathgate	Yes		8:00 - 2:20		Wednesday
Benedict		TBIC K-5	7:45 - 2:05		Tuesday
Bergeson			7:45 - 2:05		Thursday
Canyon Vista		DHH PK-5 & SEALS PK	7:45 - 2:05		Thursday
Castille		AUT TK-5	7:45 - 2:05		Wednesday
Chaparral		STARS TK-5	8:00 - 2:20		Wednesday
Concordia	Pendleton		8:00 - 2:20		Tuesday
R.H. Dana	Yes		7:45 - 2:05		Thursday
R.H. Dana ENF		STEPS PK-5 & AUT PK	8:25 - 2:30	7:45-2:05	Thursday
Del Obispo	Yes	STARS TK-5	7:45 - 2:05		Tuesday
Esencia			8:00 - 2:20		Wednesday
Carl Hankey			8:00 - 2:20		Wednesday
Hidden Hills		AUT PK	7:45 - 2:05		Thursday
Kinoshita	Yes	SEALS PK (20/21)	7:45 - 2:05		Tuesday
Ladera Ranch		AUT PK (20/21)	8:00 - 2:20		Wednesday
Laguna Niguel		AUT TK-5 (20/21)	7:45 - 2:05		Thursday
Las Flores		SEALS PK	7:45 - 2:05		Wednesday
Las Palmas			8:00 - 2:20		Tuesday
Lobo	Yes	STARS TK-5 & SEALS PK	7:45 - 2:05		Tuesday
Malcom		STARS TK-5	7:45 - 2:05		Thursday
Marblehead	Yes	STARS TK-5 (20/21)	7:45 - 2:05		Tuesday
Moulton			7:45 - 2:05		Thursday
Oak Grove	Yes		7:45 - 2:05		Thursday
Oso Grande			8:00 - 2:20		Wednesday
Palisades	Yes	AUT TK-5	7:45 - 2:05		Tuesday
Philip Reilly		STARS TK-5	8:00 - 2:20		Wednesday
San Juan			7:45 - 2:05		Tuesday
Tijeras Creek	Yes		7:45 - 2:05		Wednesday
Viejo	Yes		7:45 - 2:05		Wednesday
Vista del Mar	Yes		8:15 - 2:35		Tuesday
Wagon Wheel	Yes		7:45 - 2:05		Wednesday
George White		SEALS PK	7:45 - 2:05		Thursday
Wood Canyon	Yes	STARS TK-5	7:45 - 2:05		Thursday

Bell Schedules and Transportation

MIDDLE SCHOOL	GenEd Trans	SpEd Trans/ Program(s)	TIMES	TIMES	ACE (Family) DAY
			START/DISMISSAL	SUGGESTED CHANGE	
Aliso Viejo	Yes	HOME-BASE (20/21 pilot)	8:45 - 3:25		Thursday
Arroyo Vista			8:00 - 2:40		Wednesday
Bernice Ayer	Yes		8:45 - 3:25		Tuesday
Carl Hankey			8:00 - 2:35		Wednesday
Don Juan Avila	Yes		8:45 - 3:25		Thursday
Esencia			8:00 - 2:42		Wednesday
Ladera Ranch			8:15 - 2:55		Wednesday
Las Flores	Yes	TBIC	8:45 - 3:25		Wednesday
Marco Forster	Yes	STEPS	8:45 - 3:25		Tuesday
Newhart	Yes	STEPS	8:45 - 3:25		Wednesday
Niguel Hills	Yes	STEPS	8:45 - 3:25		Thursday
Shorecliffs	Yes & Pendleton	STEPS	8:45 - 3:25		Tuesday
Vista Del Mar			8:10 - 2:50		Tuesday

HIGH SCHOOL	GenEd Trans	TIMES	NEW TIMES, per law	GenEd TRANSPORTATION	Current vs Family Day
		START/DISMISSAL	START/DISMISSAL	SUGGESTED TIMES	
Aliso Niguel	Yes	8:00 - 2:45	8:30-3:20	7:00 start & 3:20 dismissal	Monday vs Thursday
Capistrano Valley	Yes	7:55 - 2:45	8:30-3:20	7:00 start & 3:20 dismissal	Monday vs Wednesday
Dana Hills		7:56 - 2:44	8:30-3:20		Monday vs Thursday
San Clemente	Pendleton	7:55 - 2:45	8:30-3:20	7:00 start & 3:20 dismissal	Monday vs Tuesday
San Juan Hills	Yes	7:54 - 2:45	8:30-3:20	7:00 start & 3:20 dismissal	Monday vs Tuesday
Tesoro	Yes	7:52 - 2:45	8:30-3:20	7:00 start & 3:20 dismissal	Wednesday (same)

HIGH SCHOOL	GenEd Trans	SpEd Trans/ Program(s)	NEW TIMES, per law	SpEd TRANSPORTATION	Current vs Family Day
			START/DISMISSAL	START/DISMISSAL	
Aliso Niguel	Yes	TBIC	8:30-3:20	8:30-3:20	Monday vs Thursday
Capistrano Valley	Yes	TBIC	8:30-3:20	8:30-3:20	Monday vs Wednesday
Dana Hills		STEPS	8:30-3:20	8:30-3:20	Monday vs Thursday
San Clemente	Pendleton	STEPS & TBIC	8:30-3:20	8:30-3:20	Monday vs Tuesday
San Juan Hills	Yes		8:30-3:20	8:30-3:20	Monday vs Tuesday
Tesoro	Yes	STEPS	8:30-3:20	8:30-3:20	Wednesday (same)

OTHER SCHOOL	GenEd Trans	SpEd Trans/ Program(s)	TIMES	TIMES	"Family" Day
			START/DISMISSAL	SUGGESTED CHANGE	
Bridges		Yes	8:25-3:00	9:00-3:35	None
Adult Transition		Yes	9:00-3:00		Thursday

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services  
Prepared by: Philippa Townsend, Assistant Superintendent, Fiscal Services

Date: September 15, 2021

Board Item: Resolution No. 2122-13, Preliminary 2020-2021 Financial Statements (Unaudited Actuals)

---

**HISTORY**

This is an annual item. This is a required annual report mandated by Assembly Bill (AB) 1200 and Education Code § 42100.

**BACKGROUND INFORMATION**

Pursuant to AB 1200 and Education Code § 42100, the Governing Board of each school district must approve an annual statement of all district receipts and expenditures for the preceding year in the designated format from the Superintendent of Public Instruction. After approval the report is forwarded to the Orange County Department of Education, where it is reviewed for accuracy and compliance and subsequently transmitted to the Superintendent of Public Instruction. The final step in the 2020-2021 fiscal year financial reporting will be in January 2022 when the audit report for the 2020-2021 fiscal year is presented to the Board.

**CURRENT CONSIDERATIONS**

Upon approval, the report will be reviewed by the Orange County Department of Education for accuracy and compliance and then forwarded to the Superintendent of Public Instruction.

**FINANCIAL IMPLICATIONS**

The financial implications are outlined in the report. This report also includes the final revised budget reflecting the Adopted State budget.

**STAFF RECOMMENDATION**

Staff recommends adoption of Resolution No. 2122-13, Preliminary 2020-2021 Financial Statements (Unaudited Actuals).

**PREPARED BY:** Philippa Townsend, Assistant Superintendent, Fiscal Services

**APPROVED BY:** Clark Hampton, Deputy Superintendent, Business and Support Services

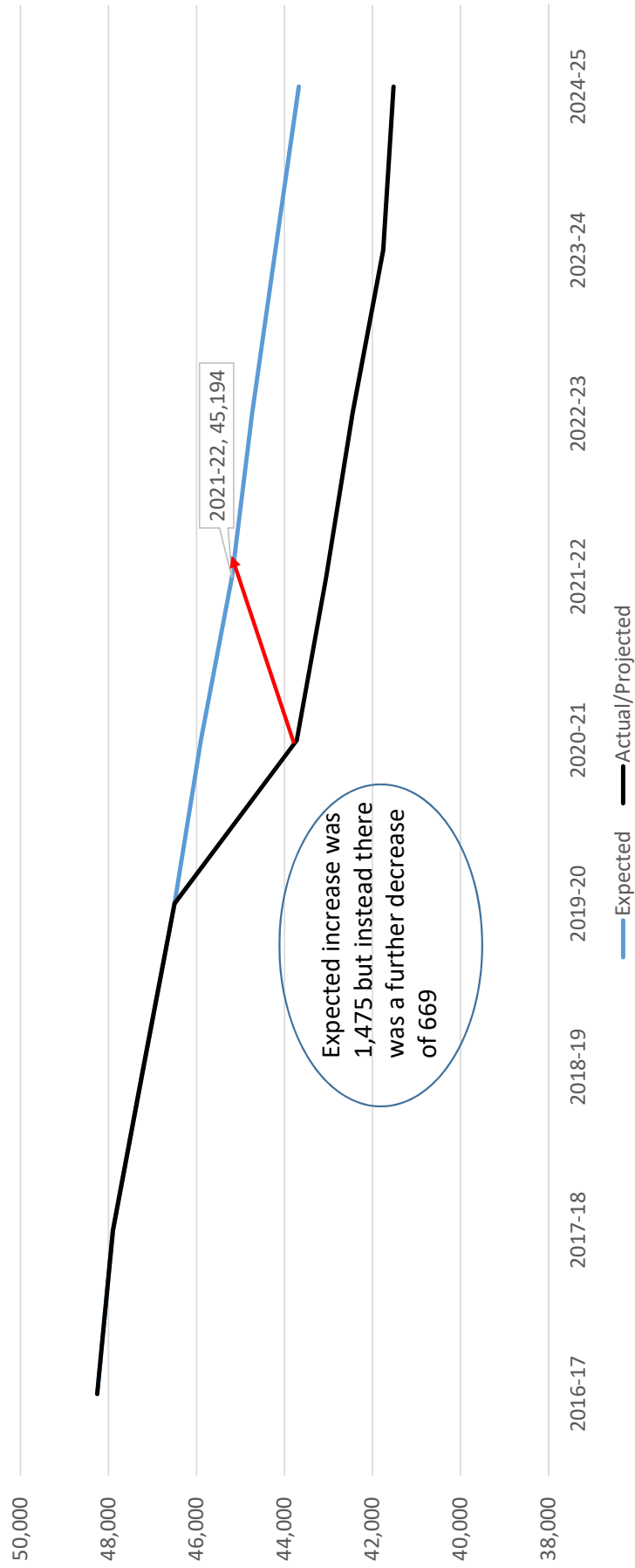


# 2021-2022 Revised Budget and Multi-Year Projection

September 15, 2021

# Actual and Projected Enrollment Decline

TPK1



# Funding Impact

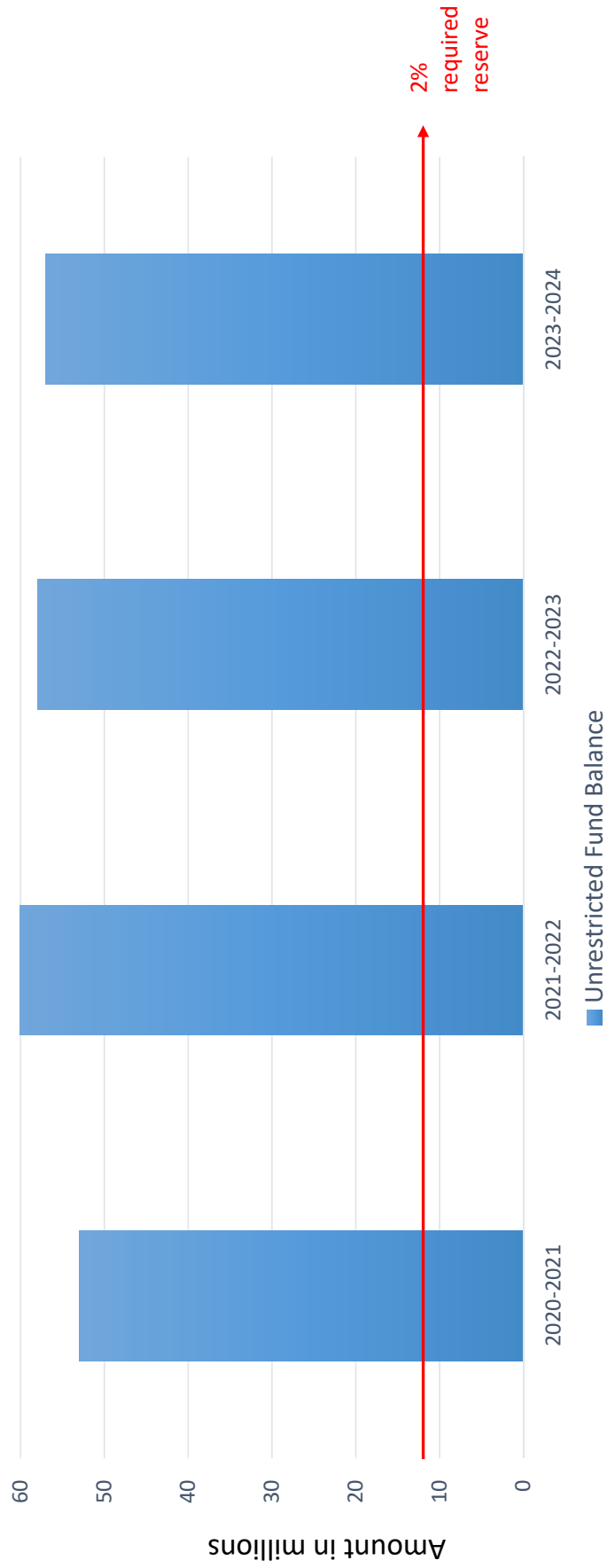
- 2021-22 Funding is based on 2019-20 ADA
  - Funding is based on the greater of current or prior year ADA
  - No ADA was collected in 2020-21
- Next year's funding will be based on this year's ADA unless next year's ADA is higher
  - Funding is based on the greater of current or prior year ADA

# Assumptions for the future

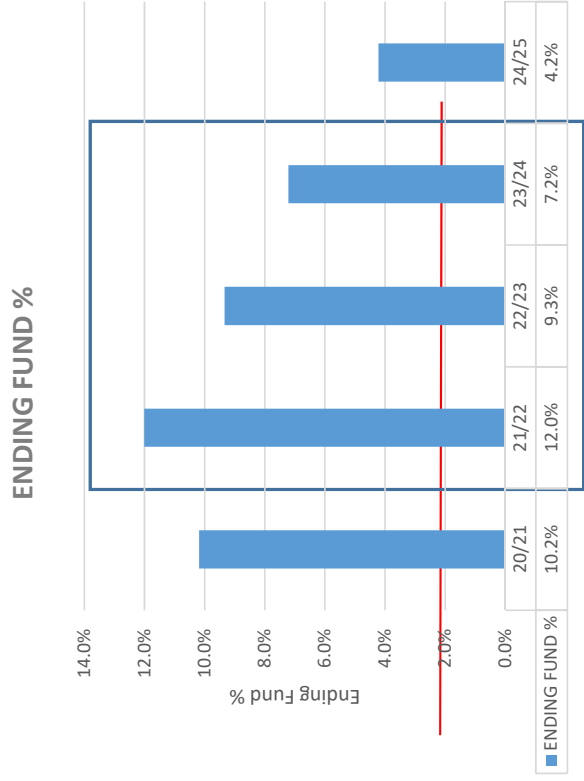
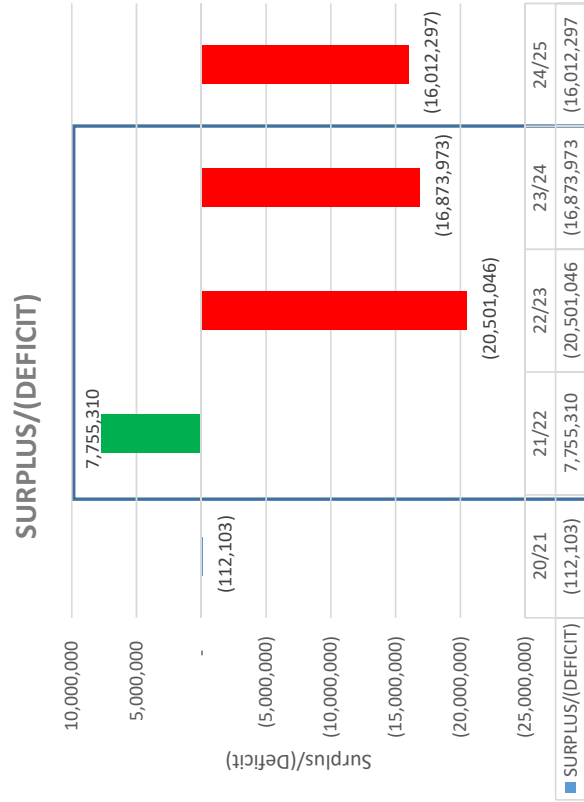
- The multi year projection assumes the following:
  - Next year's ADA will be lower than the current year
  - The decline will be about 1.5% per year going forward based on historic trends
- It's possible that this may turn out to be too conservative but given our current experience there is no real way to know what will happen



# Adopted Budget Fund Balance (June)



# Multi-Year Projection



Outline are years in 2021-2022 Multi-Year Projection

# Next Update

- December 15th
  - First interim will be presented with an updated enrollment count and ADA projection
  - Any revisions to current State budget will be included

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

**RESOLUTION NO. 2122-13**

**THE PRELIMINARY 2020-2021 FINANCIAL STATEMENTS  
(UNAUDITED ACTUALS)**

*WHEREAS*, in accordance with the provisions of AB 1200 and Education Code § 42100, the Governing Board of each school district shall approve an annual statement of all district receipts and expenditures for the preceding year on the designated forms from the Superintendent of Public Instruction.

*WHEREAS*, once such financial statements are approved by the Board, the documents are forwarded to the Orange County Department of Education, where they are reviewed for accuracy and compliance and subsequently transmitted to the Superintendent of Public Instruction.

*BE IT RESOLVED* the Board of Trustees approves, pursuant to California Education Code § 42100, such 2020-2021 annual financial statement (Unaudited Actuals).

AYES: ( )

NOES ( )

ABSENT ( )

ABSTAIN ( )

I, Kirsten M. Vital Brulte, Secretary of the Capistrano Unified School District Board of Trustees, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at the meeting on the 15th day of September 2021, by a roll call vote.

\_\_\_\_\_  
Gila Jones  
Clerk of the Board of Trustees

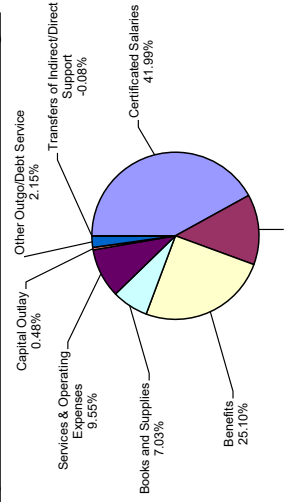
\_\_\_\_\_  
Kirsten M. Vital Brulte  
Superintendent  
Secretary of the Board of Trustees

**Capistrano Unified School District**

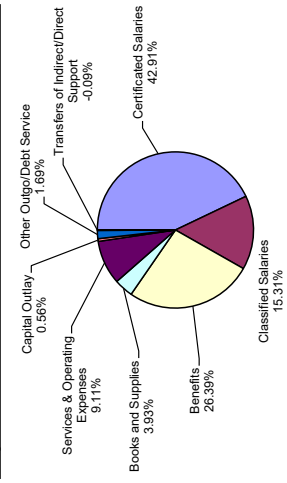
**2020-2021 Unaudited Actuals & 2021-2022 Revised Final Budget  
Combined Unrestricted & Restricted General Fund**

	2020-2021 Unaudited Actuals	2021-22 Revised Final	Change from Unaudited to Revised Final	Comments
<b>Revenue</b>				
LCFF Sources	\$409,912,093	\$433,916,536	\$24,004,443	5.07% COLA plus increase in County Student ADA
Federal Revenue	\$36,659,612	\$77,071,610	\$40,411,998	Federal COVID monies for American Rescue Plan (ARP) and Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA)
State Revenue	\$113,393,159	\$81,759,463	(\$31,633,696)	Expanded Learning Opportunities Grant and In Person Instruction Grant revenue recognized in 2020-21 but spend in 2021-22
Local Revenue	\$6,548,421	\$6,188,960	(\$359,461)	Gift donations are budgeted when received
<b>Total Revenue</b>	<b>\$566,513,285</b>	<b>\$598,936,569</b>	<b>\$32,423,284</b>	
<b>Expenditures</b>				
Certificated Salaries	\$231,212,805	\$248,751,510	\$17,538,705	Costs related to Class Size Reduction and other COVID mitigations
Classified Salaries	\$82,470,038	\$80,637,599	(\$1,832,439)	Reduction due to end of extended day para educators
Benefits	\$142,177,962	\$148,681,876	\$6,503,914	Costs related to Class Size Reduction and other COVID mitigations. STRS and PERS rate increases
Books and Supplies	\$21,160,893	\$41,669,421	\$20,508,528	Federal and State grant expenditures for COVID mitigations
Services & Operating Expenses	\$49,104,088	\$56,598,307	\$7,494,219	Federal and State grant expenditures for COVID mitigations
Capital Outlay	\$3,033,344	\$2,835,860	(\$197,484)	
Other Outgo/Debt Service	\$9,104,098	\$12,738,090	\$3,633,992	End of hold harmless for payment for County students enrolled at OCDE
Transfers of Indirect/Direct Support	(\$509,681)	(\$502,512)	\$7,169	
<b>Total Expenditures</b>	<b>\$537,753,547</b>	<b>\$591,410,151</b>	<b>\$53,656,604</b>	
<b>Other Sources and Uses</b>				
Other Funding Sources	\$0	\$0	\$0	
Interfund Transfers Out	\$0	\$0	\$0	
<b>Total Sources and Uses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Beginning Fund Balance</b>	<b>\$82,173,046</b>	<b>\$110,932,784</b>	<b>\$28,759,738</b>	
<b>Audit Adjustments</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Net Incr (Decr) in Fund Balance</b>	<b>\$28,759,738</b>	<b>\$7,526,418</b>	<b>(\$21,233,320)</b>	
<b>Ending Fund Balance</b>	<b>\$110,932,784</b>	<b>\$118,459,202</b>	<b>\$7,526,418</b>	
<b>Components of Ending Fund Balance</b>				
Revolving Cash, Stores, Prepaid	\$292,444	\$325,000	\$32,556	
Legally Restricted	\$38,689,029	\$38,460,137	(\$228,892)	
Economic Uncertainties	\$10,700,000	\$11,900,000	\$1,200,000	
Other Designations/Assignments	\$4,089,476	\$2,205,331	(\$1,884,145)	
- Site Carryover including Gifts	\$7,949,522	\$3,924,633	(\$4,024,889)	
- One Time Mandate Money	\$775,984	\$0	(\$775,984)	
- Chromebooks/Tech Refresh	\$2,119,542	\$919,542	(\$1,200,000)	
- Ed Division Carryover	\$1,566,208	\$900,000	(\$666,208)	
- LCFF Carryover	\$679,812	\$0	(\$679,812)	
- Staff Development/Teacher Dev.	\$44,070,767	\$59,144,747	\$15,073,980	
Undesignated	\$44,070,767	\$59,144,747	\$15,073,980	
<b>Total Ending Fund Balance</b>	<b>\$110,932,784</b>	<b>\$118,459,202</b>	<b>\$7,526,418</b>	

**Expenditures at 2021-2022 Revised Final Budget**



**Expenditures at 2020-2021 Unaudited Actuals**



Unaudited Actuals  
FINANCIAL REPORTS  
2020-21 Unaudited Actuals  
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	63.22%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
ESMOE	Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2022-23 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your Appropriations Limit. The Department of Finance must be notified of increases within 45 days of budget adoption.  Adjusted Appropriations Limit Appropriations Subject to Limit These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	\$0.00
		\$382,809,175.57
		\$382,809,175.57
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2022-23, subject to CDE approval.	4.55%

1/15/2021

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2020-21 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: \_\_\_\_\_  
Clerk/Secretary of the Governing Board  
(Original signature required)

Date of Meeting: Sep 15, 2021

To the Superintendent of Public Instruction:

2020-21 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: \_\_\_\_\_  
County Superintendent/Designee  
(Original signature required)

Date: \_\_\_\_\_

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

For School District:

Gary Stine  
Name  
Executive Director, Business Services  
Title  
714-966-4253  
Telephone  
gstine@ocde.us  
E-mail Address

Matthew Krause  
Name  
Executive Director, Fiscal Serv  
Title  
949-234-9317  
Telephone  
mkrause@capousd.org  
E-mail Address

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>A. REVENUES</b>									
1) LCFF Sources		8010-8099	409,912,092.84	0.00	409,912,092.84	433,916,536.00	0.00	433,916,536.00	5.9%
2) Federal Revenue		8100-8299	862,796.21	35,796,815.34	36,659,611.55	722,960.00	76,348,651.00	77,071,611.00	110.2%
3) Other State Revenue		8300-8599	9,695,288.89	103,697,870.79	113,393,159.68	9,646,000.00	72,113,463.00	81,759,463.00	-27.9%
4) Other Local Revenue		8600-8799	5,370,294.88	1,178,126.61	6,548,421.49	5,723,518.00	465,442.00	6,188,960.00	-5.5%
5) TOTAL, REVENUES			425,840,472.82	140,672,812.74	566,513,285.56	450,009,014.00	148,927,556.00	598,936,570.00	5.7%
<b>B. EXPENDITURES</b>									
1) Certificated Salaries		1000-1999	185,023,113.03	46,189,692.33	231,212,805.36	182,292,870.00	66,458,640.00	248,751,510.00	7.6%
2) Classified Salaries		2000-2999	44,904,108.57	37,565,928.93	82,470,037.50	45,924,519.00	34,713,080.00	80,637,599.00	-2.2%
3) Employee Benefits		3000-3999	87,228,494.13	54,949,467.64	142,177,961.77	92,363,164.00	56,318,712.00	148,681,876.00	4.6%
4) Books and Supplies		4000-4999	4,776,740.46	16,386,209.63	21,162,950.09	12,893,890.00	28,775,530.00	41,669,420.00	96.9%
5) Services and Other Operating Expenditures		5000-5999	25,074,135.51	24,027,896.36	49,102,031.87	26,747,926.00	29,850,382.00	56,598,308.00	15.3%
6) Capital Outlay		6000-6999	1,231,710.81	1,801,632.24	3,033,343.05	150,000.00	2,685,860.00	2,835,860.00	-6.5%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	3,542,188.80	5,561,909.70	9,104,098.50	7,072,924.00	5,665,166.00	12,738,090.00	39.9%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(6,004,710.24)	5,495,030.91	(509,679.33)	(4,679,196.00)	4,176,684.00	(502,512.00)	-1.4%
9) TOTAL, EXPENDITURES			345,775,781.07	191,977,767.74	537,753,548.81	362,766,097.00	228,644,054.00	591,410,151.00	10.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			80,064,691.75	(51,304,955.00)	28,759,736.75	87,242,917.00	(79,716,498.00)	7,526,419.00	-73.8%
<b>D. OTHER FINANCING SOURCES/USES</b>									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(80,176,796.21)	80,176,796.21	0.00	(79,487,606.00)	79,487,606.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(80,176,796.21)	80,176,796.21	0.00	(79,487,606.00)	79,487,606.00	0.00	0.0%



Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(112,104.46)	28,871,841.21	28,759,736.75	7,755,311.00	(228,892.00)	7,526,419.00	-73.8%
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	72,355,860.24	9,817,187.48	82,173,047.72	72,243,755.78	38,689,028.69	110,932,784.47	35.0%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			72,355,860.24	9,817,187.48	82,173,047.72	72,243,755.78	38,689,028.69	110,932,784.47	35.0%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			72,355,860.24	9,817,187.48	82,173,047.72	72,243,755.78	38,689,028.69	110,932,784.47	35.0%
2) Ending Balance, June 30 (E + F1e)			72,243,755.78	38,689,028.69	110,932,784.47	79,999,066.78	38,460,136.69	118,459,203.47	6.8%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	175,000.00	0.00	175,000.00	175,000.00	0.00	175,000.00	0.0%
Stores		9712	115,248.61	0.00	115,248.61	150,000.00	0.00	150,000.00	30.2%
Prepaid Items		9713	2,195.00	0.00	2,195.00	0.00	0.00	0.00	-100.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	38,689,028.69	38,689,028.69	0.00	38,460,136.69	38,460,136.69	-0.6%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	17,180,544.00	0.00	17,180,544.00	8,629,318.00	0.00	8,629,318.00	-49.8%
Unrestricted Funds	0000	9780	8,391,151.00		8,391,151.00				
Technology Refresh	0000	9780	334,355.00		334,355.00				
LCFF Supplemental	0000	9780	1,566,208.00		1,566,208.00				
Library Abatement	0000	9780	172,911.00		172,911.00				
Teacher Development Carryover	0000	9780	679,812.00		679,812.00				
Site Supply Carryover	0000	9780	1,711,234.00		1,711,234.00				
Ed Division Carryover	0000	9780	2,119,542.00		2,119,542.00				
Gift Carryover	0000	9780	2,205,331.00		2,205,331.00				
Unrestricted Funds	0000	9780				3,924,633.00		3,924,633.00	
LCFF Supplemental	0000	9780				900,000.00		900,000.00	
Teacher Developmental Carryover	0000	9780				679,812.00		679,812.00	
Ed Division Carryover	0000	9780				919,542.00		919,542.00	
Gift Carryover	0000	9780				2,205,331.00		2,205,331.00	
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	10,700,000.00	0.00	10,700,000.00	11,900,000.00	0.00	11,900,000.00	11.2%
Unassigned/Unappropriated Amount		9790	44,070,768.17	0.00	44,070,768.17	59,144,748.78	0.00	59,144,748.78	34.2%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>G. ASSETS</b>									
1) Cash									
a) in County Treasury		9110	43,775,266.86	38,689,028.69	82,464,295.55				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Cash Account		9130	175,000.00	0.00	175,000.00				
d) with Fiscal Agent/Trustee		9135	0.00	0.00	0.00				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	59,402,716.77	0.00	59,402,716.77				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	265,462.16	0.00	265,462.16				
6) Stores		9320	115,248.61	0.00	115,248.61				
7) Prepaid Expenditures		9330	2,195.00	0.00	2,195.00				
8) Other Current Assets		9340	300,000.00	0.00	300,000.00				
9) TOTAL, ASSETS			104,035,889.40	38,689,028.69	142,724,918.09				
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
<b>I. LIABILITIES</b>									
1) Accounts Payable		9500	26,428,001.79	0.00	26,428,001.79				
2) Due to Grantor Governments		9590	0.00	0.00	0.00				
3) Due to Other Funds		9610	194,639.47	0.00	194,639.47				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	5,169,492.36	0.00	5,169,492.36				
6) TOTAL, LIABILITIES			31,792,133.62	0.00	31,792,133.62				
<b>J. DEFERRED INFLOWS OF RESOURCES</b>									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
<b>K. FUND EQUITY</b>									
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			72,243,755.78	38,689,028.69	110,932,784.47				

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>LCFF SOURCES</b>									
Principal Apportionment State Aid - Current Year		8011	76,452,093.87	0.00	76,452,093.87	96,850,240.00	0.00	96,850,240.00	26.7%
Education Protection Account State Aid - Current Year		8012	8,944,760.00	0.00	8,944,760.00	8,990,028.00	0.00	8,990,028.00	0.5%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions Homeowners' Exemptions		8021	1,694,188.46	0.00	1,694,188.46	1,694,189.00	0.00	1,694,189.00	0.0%
Timber Yield Tax		8022	0.95	0.00	0.95	1.00	0.00	1.00	5.3%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes Secured Roll Taxes		8041	348,655,398.52	0.00	348,655,398.52	348,847,509.00	0.00	348,847,509.00	0.1%
Unsecured Roll Taxes		8042	10,411,674.33	0.00	10,411,674.33	9,851,477.00	0.00	9,851,477.00	-5.4%
Prior Years' Taxes		8043	6,252,721.11	0.00	6,252,721.11	6,196,172.00	0.00	6,196,172.00	-0.9%
Supplemental Taxes		8044	5,611,197.30	0.00	5,611,197.30	5,775,348.00	0.00	5,775,348.00	2.9%
Education Revenue Augmentation Fund (ERAF)		8045	2,645,247.00	0.00	2,645,247.00	2,646,653.00	0.00	2,646,653.00	0.1%
Community Redevelopment Funds (SB 617/699/1992)		8047	4,215,181.30	0.00	4,215,181.30	3,513,296.00	0.00	3,513,296.00	-16.7%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Subtotal, LCFF Sources</b>			<b>464,882,462.84</b>	<b>0.00</b>	<b>464,882,462.84</b>	<b>484,364,913.00</b>	<b>0.00</b>	<b>484,364,913.00</b>	<b>4.2%</b>
<b>LCFF Transfers</b>									
Unrestricted LCFF Transfers - Current Year	0000	8091	(3,000,000.00)		(3,000,000.00)	(3,000,000.00)		(3,000,000.00)	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(51,970,370.00)	0.00	(51,970,370.00)	(47,448,377.00)	0.00	(47,448,377.00)	-8.7%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>409,912,092.84</b>	<b>0.00</b>	<b>409,912,092.84</b>	<b>433,916,536.00</b>	<b>0.00</b>	<b>433,916,536.00</b>	<b>5.9%</b>
<b>FEDERAL REVENUE</b>									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	8,447,550.54	8,447,550.54	0.00	8,619,484.00	8,619,484.00	2.0%
Special Education Discretionary Grants		8182	0.00	784,575.00	784,575.00	0.00	784,575.00	784,575.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	770.18	0.00	770.18	0.00	0.00	0.00	-100.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		3,735,797.69	3,735,797.69		7,290,349.00	7,290,349.00	95.1%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290		850,114.45	850,114.45		1,528,512.00	1,528,512.00	79.8%
Title III, Part A, Immigrant Student Program	4201	8290		0.00	0.00		0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Title III, Part A, English Learner Program	4203	8290		505,573.83	505,573.83		819,948.00	819,948.00	62.2%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4037, 4050, 4123, 4124, 4126, 4127, 4128, 5510, 5630	8290		148,862.50	148,862.50		828,150.00	828,150.00	456.3%
Career and Technical Education	3500-3599	8290		267,139.00	267,139.00		304,914.00	304,914.00	14.1%
All Other Federal Revenue	All Other	8290	862,026.03	21,057,202.33	21,919,228.36	722,960.00	56,172,719.00	56,895,679.00	159.6%
<b>TOTAL, FEDERAL REVENUE</b>			<b>862,796.21</b>	<b>35,796,815.34</b>	<b>36,659,611.55</b>	<b>722,960.00</b>	<b>76,348,651.00</b>	<b>77,071,611.00</b>	<b>110.2%</b>
<b>OTHER STATE REVENUE</b>									
Other State Apportionments									
ROC/P Entitlement Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311		30,229,185.00	30,229,185.00		33,865,161.00	33,865,161.00	12.0%
Prior Years	6500	8319		71,884.00	71,884.00		0.00	0.00	-100.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	228,262.00	228,262.00	0.00	228,262.00	228,262.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	1,893,867.00	0.00	1,893,867.00	1,928,500.00	0.00	1,928,500.00	1.8%
Lottery - Unrestricted and Instructional Materials		8560	7,645,434.89	3,294,374.90	10,939,809.79	7,577,500.00	3,021,703.00	10,599,203.00	-3.1%
Tax Relief Subventions Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		672,217.12	672,217.12		700,933.00	700,933.00	4.3%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590		0.00	0.00		0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590		0.00	0.00		0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590		241,912.05	241,912.05		281,217.00	281,217.00	16.2%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	155,987.00	68,960,035.72	69,116,022.72	140,000.00	34,016,187.00	34,156,187.00	-50.6%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>9,695,288.89</b>	<b>103,697,870.79</b>	<b>113,393,159.68</b>	<b>9,646,000.00</b>	<b>72,113,463.00</b>	<b>81,759,463.00</b>	<b>-27.9%</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>OTHER LOCAL REVENUE</b>									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds									
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from									
Delinquent Non-LCFF									
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	7,669.13	0.00	7,669.13	6,120.00	0.00	6,120.00	-20.2%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	1,186,169.70	0.00	1,186,169.70	1,456,150.00	0.00	1,456,150.00	22.8%
Interest		8660	1,007,986.06	0.00	1,007,986.06	2,450,000.00	0.00	2,450,000.00	143.1%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	48,656.73	0.00	48,656.73	2.00	0.00	2.00	-100.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	3,021,071.08	1,178,126.61	4,199,197.69	1,756,682.00	465,442.00	2,222,124.00	-47.1%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	98,742.18	0.00	98,742.18	54,564.00	0.00	54,564.00	-44.7%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>5,370,294.88</b>	<b>1,178,126.61</b>	<b>6,548,421.49</b>	<b>5,723,518.00</b>	<b>465,442.00</b>	<b>6,188,960.00</b>	<b>-5.5%</b>
<b>TOTAL, REVENUES</b>			<b>425,840,472.82</b>	<b>140,672,812.74</b>	<b>566,513,285.56</b>	<b>450,009,014.00</b>	<b>148,927,556.00</b>	<b>598,936,570.00</b>	<b>5.7%</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>CERTIFICATED SALARIES</b>									
Certificated Teachers' Salaries		1100	155,763,310.32	33,007,409.58	188,770,719.90	153,853,994.00	55,913,240.00	209,767,234.00	11.1%
Certificated Pupil Support Salaries		1200	9,576,814.27	4,092,044.69	13,668,858.96	9,214,099.00	6,358,393.00	15,572,492.00	13.9%
Certificated Supervisors' and Administrators' Salaries		1300	18,482,869.28	3,361,591.21	21,844,460.49	18,203,002.00	2,929,367.00	21,132,369.00	-3.3%
Other Certificated Salaries		1900	1,200,119.16	5,728,646.85	6,928,766.01	1,021,775.00	1,257,640.00	2,279,415.00	-67.1%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>185,023,113.03</b>	<b>46,189,692.33</b>	<b>231,212,805.36</b>	<b>182,292,870.00</b>	<b>66,458,640.00</b>	<b>248,751,510.00</b>	<b>7.6%</b>
<b>CLASSIFIED SALARIES</b>									
Classified Instructional Salaries		2100	1,328,347.63	22,433,339.90	23,761,687.53	629,432.00	22,494,665.00	23,124,097.00	-2.7%
Classified Support Salaries		2200	18,800,297.29	9,052,886.54	27,853,183.83	20,923,681.00	8,836,103.00	29,759,784.00	6.8%
Classified Supervisors' and Administrators' Salaries		2300	3,681,722.42	1,197,537.55	4,879,259.97	3,710,020.00	1,161,610.00	4,871,630.00	-0.2%
Clerical, Technical and Office Salaries		2400	16,396,956.33	1,347,854.92	17,744,811.25	15,975,645.00	1,240,599.00	17,216,244.00	-3.0%
Other Classified Salaries		2900	4,696,784.90	3,534,310.02	8,231,094.92	4,685,741.00	980,103.00	5,665,844.00	-31.2%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>44,904,108.57</b>	<b>37,565,928.93</b>	<b>82,470,037.50</b>	<b>45,924,519.00</b>	<b>34,713,080.00</b>	<b>80,637,599.00</b>	<b>-2.2%</b>
<b>EMPLOYEE BENEFITS</b>									
STRS		3101-3102	29,083,556.89	30,290,965.05	59,374,521.94	30,114,555.00	31,672,917.00	61,787,472.00	4.1%
PERS		3201-3202	8,175,313.42	6,215,183.79	14,390,497.21	10,379,444.00	6,696,409.00	17,075,853.00	18.7%
OASDI/Medicare/Alternative		3301-3302	5,784,788.78	3,217,344.85	9,002,133.63	6,261,115.00	2,876,349.00	9,137,464.00	1.5%
Health and Welfare Benefits		3401-3402	35,104,444.14	13,043,885.42	48,148,329.56	35,021,358.00	13,150,744.00	48,172,102.00	0.0%
Unemployment Insurance		3501-3502	112,910.42	40,865.22	153,775.64	1,335,895.00	36,352.00	1,372,247.00	792.4%
Workers' Compensation		3601-3602	3,579,857.79	1,310,465.66	4,890,323.45	3,829,280.00	1,183,813.00	5,013,093.00	2.5%
OPEB, Allocated		3701-3702	2,077,194.21	759,484.28	2,836,678.49	2,113,785.00	653,636.00	2,767,421.00	-2.4%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	3,310,428.48	71,273.37	3,381,701.85	3,307,732.00	48,492.00	3,356,224.00	-0.8%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>87,228,494.13</b>	<b>54,949,467.64</b>	<b>142,177,961.77</b>	<b>92,363,164.00</b>	<b>56,318,712.00</b>	<b>148,681,876.00</b>	<b>4.6%</b>
<b>BOOKS AND SUPPLIES</b>									
Approved Textbooks and Core Curricula Materials		4100	897,176.31	641,834.20	1,539,010.51	4,172,911.00	9,666,801.00	13,839,712.00	799.3%
Books and Other Reference Materials		4200	13,777.87	29,238.07	43,015.94	5,300.00	2,500.00	7,800.00	-81.9%
Materials and Supplies		4300	3,556,890.34	4,783,030.59	8,339,920.93	8,295,817.00	15,275,388.00	23,571,205.00	182.6%
Noncapitalized Equipment		4400	308,895.94	10,932,106.77	11,241,002.71	419,862.00	3,830,841.00	4,250,703.00	-62.2%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>4,776,740.46</b>	<b>16,386,209.63</b>	<b>21,162,950.09</b>	<b>12,893,890.00</b>	<b>28,775,530.00</b>	<b>41,669,420.00</b>	<b>96.9%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>									
Subagreements for Services		5100	115,071.00	10,420,941.77	10,536,012.77	164,000.00	6,151,934.00	6,315,934.00	-40.1%
Travel and Conferences		5200	251,039.31	179,000.77	430,040.08	433,564.00	375,015.00	808,579.00	88.0%
Dues and Memberships		5300	127,221.11	17,498.00	144,719.11	202,115.00	16,650.00	218,765.00	51.2%
Insurance		5400 - 5450	4,430,962.00	0.00	4,430,962.00	4,242,678.00	0.00	4,242,678.00	-4.2%
Operations and Housekeeping Services		5500	10,597,584.60	0.00	10,597,584.60	9,731,607.00	10,000.00	9,741,607.00	-8.1%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	2,422,930.56	3,183,497.55	5,606,428.11	3,267,481.00	3,440,235.00	6,707,716.00	19.6%
Transfers of Direct Costs		5710	(236,771.40)	236,771.40	0.00	(390,221.00)	390,221.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(135,846.82)	0.00	(135,846.82)	(139,200.00)	0.00	(139,200.00)	2.5%
Professional/Consulting Services and Operating Expenditures		5800	7,132,513.33	9,965,549.30	17,098,062.63	8,730,452.00	19,379,359.00	28,109,811.00	64.4%
Communications		5900	369,431.82	24,637.57	394,069.39	505,450.00	86,968.00	592,418.00	50.3%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>25,074,135.51</b>	<b>24,027,896.36</b>	<b>49,102,031.87</b>	<b>26,747,926.00</b>	<b>29,850,382.00</b>	<b>56,598,308.00</b>	<b>15.3%</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>CAPITAL OUTLAY</b>									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	2,520.00	2,520.00	0.00	450,000.00	450,000.00	17757.1%
Buildings and Improvements of Buildings		6200	317,959.95	(11,425.42)	306,534.53	0.00	2,193,264.00	2,193,264.00	615.5%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	913,750.86	1,810,537.66	2,724,288.52	150,000.00	42,596.00	192,596.00	-92.9%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>1,231,710.81</b>	<b>1,801,632.24</b>	<b>3,033,343.05</b>	<b>150,000.00</b>	<b>2,685,860.00</b>	<b>2,835,860.00</b>	<b>-6.5%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>									
Tuition									
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	(35.00)	(35.00)	0.00	22,000.00	22,000.00	-62957.1%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	55,122.99	55,122.99	0.00	95,000.00	95,000.00	72.3%
Payments to County Offices		7142	775,125.78	5,478,842.55	6,253,968.33	4,605,853.00	5,290,000.00	9,895,853.00	58.2%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		239,219.00	239,219.00	New
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments All Other		7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	1,272,000.00	27,979.16	1,299,979.16	972,000.00	18,947.00	990,947.00	-23.8%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	644,998.00	0.00	644,998.00	676,798.00	0.00	676,798.00	4.9%
Other Debt Service - Principal		7439	850,065.02	0.00	850,065.02	818,273.00	0.00	818,273.00	-3.7%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>3,542,188.80</b>	<b>5,561,909.70</b>	<b>9,104,098.50</b>	<b>7,072,924.00</b>	<b>5,665,166.00</b>	<b>12,738,090.00</b>	<b>39.9%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>									
Transfers of Indirect Costs		7310	(5,495,030.91)	5,495,030.91	0.00	(4,176,684.00)	4,176,684.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(509,679.33)	0.00	(509,679.33)	(502,512.00)	0.00	(502,512.00)	-1.4%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>(6,004,710.24)</b>	<b>5,495,030.91</b>	<b>(509,679.33)</b>	<b>(4,679,196.00)</b>	<b>4,176,684.00</b>	<b>(502,512.00)</b>	<b>-1.4%</b>
<b>TOTAL, EXPENDITURES</b>			<b>345,775,781.07</b>	<b>191,977,767.74</b>	<b>537,753,548.81</b>	<b>362,766,097.00</b>	<b>228,644,054.00</b>	<b>591,410,151.00</b>	<b>10.0%</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>INTERFUND TRANSFERS</b>									
<b>INTERFUND TRANSFERS IN</b>									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>									
<b>SOURCES</b>									
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>									
Contributions from Unrestricted Revenues		8980	(80,176,796.21)	80,176,796.21	0.00	(79,487,606.00)	79,487,606.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(80,176,796.21)	80,176,796.21	0.00	(79,487,606.00)	79,487,606.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>									
(a - b + c - d + e)			(80,176,796.21)	80,176,796.21	0.00	(79,487,606.00)	79,487,606.00	0.00	0.0%



Description	Function Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>A. REVENUES</b>									
1) LCFF Sources		8010-8099	409,912,092.84	0.00	409,912,092.84	433,916,536.00	0.00	433,916,536.00	5.9%
2) Federal Revenue		8100-8299	862,796.21	35,796,815.34	36,659,611.55	722,960.00	76,348,651.00	77,071,611.00	110.2%
3) Other State Revenue		8300-8599	9,695,288.89	103,697,870.79	113,393,159.68	9,646,000.00	72,113,463.00	81,759,463.00	-27.9%
4) Other Local Revenue		8600-8799	5,370,294.88	1,178,126.61	6,548,421.49	5,723,518.00	465,442.00	6,188,960.00	-5.5%
5) TOTAL, REVENUES			425,840,472.82	140,672,812.74	566,513,285.56	450,009,014.00	148,927,556.00	598,936,570.00	5.7%
<b>B. EXPENDITURES (Objects 1000-7999)</b>									
1) Instruction	1000-1999		218,865,715.80	129,074,156.97	347,939,872.77	226,801,138.00	171,613,384.00	398,414,522.00	14.5%
2) Instruction - Related Services	2000-2999		41,746,190.76	18,439,775.53	60,185,966.29	43,061,202.00	11,964,382.00	55,025,584.00	-8.6%
3) Pupil Services	3000-3999		32,184,485.91	14,628,337.88	46,812,823.79	35,698,162.00	15,477,422.00	51,175,584.00	9.3%
4) Ancillary Services	4000-4999		3,762,106.86	0.00	3,762,106.86	4,376,866.00	1,642.00	4,378,508.00	16.4%
5) Community Services	5000-5999		12,000.00	0.00	12,000.00	0.00	0.00	0.00	-100.0%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		18,791,715.94	6,569,295.24	25,361,011.18	19,849,204.00	4,284,626.00	24,133,830.00	-4.8%
8) Plant Services	8000-8999		26,871,377.00	17,704,292.42	44,575,669.42	25,906,601.00	19,637,432.00	45,544,033.00	2.2%
9) Other Outgo	9000-9999	Except 7600-7699	3,542,188.80	5,561,909.70	9,104,098.50	7,072,924.00	5,665,166.00	12,738,090.00	39.9%
10) TOTAL, EXPENDITURES			345,775,781.07	191,977,767.74	537,753,548.81	362,766,097.00	228,644,054.00	591,410,151.00	10.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			80,064,691.75	(51,304,955.00)	28,759,736.75	87,242,917.00	(79,716,498.00)	7,526,419.00	-73.8%
<b>D. OTHER FINANCING SOURCES/USES</b>									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(80,176,796.21)	80,176,796.21	0.00	(79,487,606.00)	79,487,606.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(80,176,796.21)	80,176,796.21	0.00	(79,487,606.00)	79,487,606.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(112,104.46)	28,871,841.21	28,759,736.75	7,755,311.00	(228,892.00)	7,526,419.00	-73.8%
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	72,355,860.24	9,817,187.48	82,173,047.72	72,243,755.78	38,689,028.69	110,932,784.47	35.0%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			72,355,860.24	9,817,187.48	82,173,047.72	72,243,755.78	38,689,028.69	110,932,784.47	35.0%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			72,355,860.24	9,817,187.48	82,173,047.72	72,243,755.78	38,689,028.69	110,932,784.47	35.0%
2) Ending Balance, June 30 (E + F1e)			72,243,755.78	38,689,028.69	110,932,784.47	79,999,066.78	38,460,136.69	118,459,203.47	6.8%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	175,000.00	0.00	175,000.00	175,000.00	0.00	175,000.00	0.0%
Stores		9712	115,248.61	0.00	115,248.61	150,000.00	0.00	150,000.00	30.2%
Prepaid Items		9713	2,195.00	0.00	2,195.00	0.00	0.00	0.00	-100.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted			0.00	38,689,028.69	38,689,028.69	0.00	38,460,136.69	38,460,136.69	-0.6%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)		9780	17,180,544.00	0.00	17,180,544.00	8,629,318.00	0.00	8,629,318.00	-49.8%
Unrestricted Funds	0000	9780	8,391,151.00		8,391,151.00				
Technology Refresh	0000	9780	334,355.00		334,355.00				
LCFF Supplemental	0000	9780	1,566,208.00		1,566,208.00				
Library Abatement	0000	9780	172,911.00		172,911.00				
Teacher Development Carryover	0000	9780	679,812.00		679,812.00				
Site Supply Carryover	0000	9780	1,711,234.00		1,711,234.00				
Ed Division Carryover	0000	9780	2,119,542.00		2,119,542.00				
Gift Carryover	0000	9780	2,205,331.00		2,205,331.00				
Unrestricted Funds	0000	9780				3,924,633.00		3,924,633.00	
LCFF Supplemental	0000	9780				900,000.00		900,000.00	
Teacher Developmental Carryover	0000	9780				679,812.00		679,812.00	
Ed Division Carryover	0000	9780				919,542.00		919,542.00	
Gift Carryover	0000	9780				2,205,331.00		2,205,331.00	
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	10,700,000.00	0.00	10,700,000.00	11,900,000.00	0.00	11,900,000.00	11.2%
Unassigned/Unappropriated Amount		9790	44,070,768.17	0.00	44,070,768.17	59,144,748.78	0.00	59,144,748.78	34.2%

<b>Resource</b>	<b>Description</b>	<b>2020-21 Unaudited Actuals</b>	<b>2021-22 Budget</b>
3213	Elementary and Secondary School Emergency Relief III (ESSER III)	0.00	28,210,059.00
3214	Elementary and Secondary School Emergency Relief III (ESSER III)	0.00	7,052,515.00
5640	Medi-Cal Billing Option	627,996.22	278,446.22
6300	Lottery: Instructional Materials	5,537,270.60	1,237,270.60
7311	Classified School Employee Professional Development Block Grant	199,361.26	0.26
7425	Expanded Learning Opportunities (ELO) Grant	27,628,252.06	0.06
7426	Expanded Learning Opportunities (ELO) Grant: Paraprofessional Sta	595,900.00	0.00
9010	Other Restricted Local	4,100,248.55	1,681,845.55
<b>Total, Restricted Balance</b>		<b>38,689,028.69</b>	<b>38,460,136.69</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	7,329,180.00	0.00	-100.0%
5) TOTAL, REVENUES			7,329,180.00	0.00	-100.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	7,352,759.00	0.00	-100.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			7,352,759.00	0.00	-100.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(23,579.00)	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(23,579.00)	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	5,003,857.00	New
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	5,003,857.00	New
d) Other Restatements		9795	5,027,436.00	0.00	-100.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,027,436.00	5,003,857.00	-0.5%
2) Ending Balance, June 30 (E + F1e)			5,003,857.00	5,003,857.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			5,003,857.00	5,003,857.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	5,003,857.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			5,003,857.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenues		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			5,003,857.00		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>REVENUES</b>					
Sale of Equipment and Supplies		8631	0.00	0.00	0.0%
All Other Sales		8639	7,329,180.00	0.00	-100.0%
Interest		8660	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
All Other Local Revenue		8699	0.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			<b>7,329,180.00</b>	<b>0.00</b>	<b>-100.0%</b>
<b>CERTIFICATED SALARIES</b>					
Certificated Teachers' Salaries		1100	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>BOOKS AND SUPPLIES</b>					
Materials and Supplies		4300	7,352,759.00	0.00	-100.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			7,352,759.00	0.00	-100.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
<b>CAPITAL OUTLAY</b>					
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			7,352,759.00	0.00	-100.0%



Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>					
(a- b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	7,329,180.00	0.00	-100.0%
5) TOTAL, REVENUES			7,329,180.00	0.00	-100.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		7,352,759.00	0.00	-100.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			7,352,759.00	0.00	-100.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			(23,579.00)	0.00	-100.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(23,579.00)	0.00	-100.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	5,003,857.00	New
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	5,003,857.00	New
d) Other Restatements		9795	5,027,436.00	0.00	-100.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,027,436.00	5,003,857.00	-0.5%
2) Ending Balance, June 30 (E + F1e)			5,003,857.00	5,003,857.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			5,003,857.00	5,003,857.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<b>Resource</b>	<b>Description</b>	<b>2020-21 Unaudited Actuals</b>	<b>2021-22 Budget</b>
8210	Student Activity Funds	5,003,857.00	5,003,857.00
Total, Restricted Balance		<u>5,003,857.00</u>	<u>5,003,857.00</u>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	0.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	0.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00	0.0%
2) Ending Balance, June 30 (E + F1e)			0.00	0.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	103,728.14		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	38,329.22		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			142,057.36		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	142,057.36		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			142,057.36		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>LCFF SOURCES</b>					
Principal Apportionment					
State Aid - Current Year		8011	0.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.0%
LCFF Transfers					
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>FEDERAL REVENUE</b>					
Maintenance and Operations		8110	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	0.00	0.00	0.0%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3150, 3155, 3180, 3181, 3182, 3185, 4037, 4124, 4126, 4127, 4128, 5510, 5630	8290	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>



Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>OTHER STATE REVENUE</b>					
Other State Apportionments					
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>OTHER LOCAL REVENUE</b>					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
All Other Local Revenue		8699	0.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.0%
Transfers of Apportionments					
Special Education SELPA Transfers					
From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			0.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Certificated Teachers' Salaries		1100	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Tuition					
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>					
			0.00	0.00	0.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	0.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00	0.0%
2) Ending Balance, June 30 (E + F1e)			0.00	0.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%



<b>Resource</b>	<b>Description</b>	<b>2020-21 Unaudited Actuals</b>	<b>2021-22 Budget</b>
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	115,211.25	0.00	-100.0%
3) Other State Revenue		8300-8599	3,163,987.58	3,200,575.00	1.2%
4) Other Local Revenue		8600-8799	1,248,387.35	1,514,904.00	21.3%
5) TOTAL, REVENUES			4,527,586.18	4,715,479.00	4.1%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	1,950,307.17	1,988,146.00	1.9%
2) Classified Salaries		2000-2999	895,005.82	1,022,408.00	14.2%
3) Employee Benefits		3000-3999	1,253,000.89	1,461,183.00	16.6%
4) Books and Supplies		4000-4999	42,361.00	(35,610.00)	-184.1%
5) Services and Other Operating Expenditures		5000-5999	177,327.78	118,767.00	-33.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	216,197.85	227,512.00	5.2%
9) TOTAL, EXPENDITURES			4,534,200.51	4,782,406.00	5.5%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(6,614.33)	(66,927.00)	911.8%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(6,614.33)	(66,927.00)	911.8%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	478,470.81	471,856.48	-1.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			478,470.81	471,856.48	-1.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			478,470.81	471,856.48	-1.4%
2) Ending Balance, June 30 (E + F1e)			471,856.48	404,929.48	-14.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			471,856.48	404,929.48	-14.2%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	164,259.12		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	1,362,598.42		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			1,526,857.54		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	183,919.88		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	217,310.84		
4) Current Loans		9640			
5) Unearned Revenue		9650	653,770.34		
6) TOTAL, LIABILITIES			1,055,001.06		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			471,856.48		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	115,211.25	0.00	-100.0%
<b>TOTAL, FEDERAL REVENUE</b>			115,211.25	0.00	-100.0%
<b>OTHER STATE REVENUE</b>					
Child Nutrition Programs		8520	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
State Preschool	6105	8590	3,115,575.00	3,115,575.00	0.0%
All Other State Revenue	All Other	8590	48,412.58	85,000.00	75.6%
<b>TOTAL, OTHER STATE REVENUE</b>			3,163,987.58	3,200,575.00	1.2%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
Interest		8660	2,661.52	5,000.00	87.9%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	751,491.62	1,174,347.00	56.3%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	494,234.21	335,557.00	-32.1%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			1,248,387.35	1,514,904.00	21.3%
<b>TOTAL, REVENUES</b>			4,527,586.18	4,715,479.00	4.1%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Certificated Teachers' Salaries		1100	1,577,115.41	1,604,927.00	1.8%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	189,127.19	250,089.00	32.2%
Other Certificated Salaries		1900	184,064.57	133,130.00	-27.7%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>1,950,307.17</b>	<b>1,988,146.00</b>	<b>1.9%</b>
<b>CLASSIFIED SALARIES</b>					
Classified Instructional Salaries		2100	470,645.18	625,484.00	32.9%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	120,104.43	119,936.00	-0.1%
Clerical, Technical and Office Salaries		2400	301,362.42	267,088.00	-11.4%
Other Classified Salaries		2900	2,893.79	9,900.00	242.1%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>895,005.82</b>	<b>1,022,408.00</b>	<b>14.2%</b>
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	212,233.43	231,997.00	9.3%
PERS		3201-3202	281,473.05	396,153.00	40.7%
OASDI/Medicare/Alternative		3301-3302	128,409.97	152,939.00	19.1%
Health and Welfare Benefits		3401-3402	555,684.09	593,747.00	6.8%
Unemployment Insurance		3501-3502	1,390.32	1,592.00	14.5%
Workers' Compensation		3601-3602	43,787.16	51,875.00	18.5%
OPEB, Allocated		3701-3702	25,768.15	28,647.00	11.2%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	4,254.72	4,233.00	-0.5%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>1,253,000.89</b>	<b>1,461,183.00</b>	<b>16.6%</b>
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	35,503.93	(54,210.00)	-252.7%
Noncapitalized Equipment		4400	6,857.07	18,600.00	171.3%
Food		4700	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>42,361.00</b>	<b>(35,610.00)</b>	<b>-184.1%</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	2,706.90	8,217.00	203.6%
Dues and Memberships		5300	960.00	21,000.00	2087.5%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	120,963.65	121,700.00	0.6%
Professional/Consulting Services and Operating Expenditures		5800	52,697.23	(32,150.00)	-161.0%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>177,327.78</b>	<b>118,767.00</b>	<b>-33.0%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	216,197.85	227,512.00	5.2%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>216,197.85</b>	<b>227,512.00</b>	<b>5.2%</b>
<b>TOTAL, EXPENDITURES</b>			<b>4,534,200.51</b>	<b>4,782,406.00</b>	<b>5.5%</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund		8911	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%



Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	115,211.25	0.00	-100.0%
3) Other State Revenue		8300-8599	3,163,987.58	3,200,575.00	1.2%
4) Other Local Revenue		8600-8799	1,248,387.35	1,514,904.00	21.3%
5) TOTAL, REVENUES			4,527,586.18	4,715,479.00	4.1%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		2,988,575.13	3,251,398.00	8.8%
2) Instruction - Related Services	2000-2999		1,223,597.53	1,252,996.00	2.4%
3) Pupil Services	3000-3999		45,830.00	50,500.00	10.2%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		216,197.85	227,512.00	5.2%
8) Plant Services	8000-8999		60,000.00	0.00	-100.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			4,534,200.51	4,782,406.00	5.5%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>					
			(6,614.33)	(66,927.00)	911.8%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(6,614.33)	(66,927.00)	911.8%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	478,470.81	471,856.48	-1.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			478,470.81	471,856.48	-1.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			478,470.81	471,856.48	-1.4%
2) Ending Balance, June 30 (E + F1e)			471,856.48	404,929.48	-14.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			471,856.48	404,929.48	-14.2%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<b>Resource</b>	<b>Description</b>	<b>2020-21 Unaudited Actuals</b>	<b>2021-22 Budget</b>
9010	Other Restricted Local	471,856.48	404,929.48
Total, Restricted Balance		<u>471,856.48</u>	<u>404,929.48</u>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	9,045,255.79	6,000,000.00	-33.7%
3) Other State Revenue		8300-8599	742,912.04	475,000.00	-36.1%
4) Other Local Revenue		8600-8799	263,852.98	4,061,078.00	1439.1%
5) TOTAL, REVENUES			10,052,020.81	10,536,078.00	4.8%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	3,853,524.04	4,171,450.00	8.3%
3) Employee Benefits		3000-3999	1,784,135.71	1,958,512.00	9.8%
4) Books and Supplies		4000-4999	2,921,999.59	4,363,791.00	49.3%
5) Services and Other Operating Expenditures		5000-5999	322,708.12	396,500.00	22.9%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	293,481.48	275,000.00	-6.3%
9) TOTAL, EXPENDITURES			9,175,848.94	11,165,253.00	21.7%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			876,171.87	(629,175.00)	-171.8%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			876,171.87	(629,175.00)	-171.8%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,600,234.63	2,476,406.50	54.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,600,234.63	2,476,406.50	54.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,600,234.63	2,476,406.50	54.8%
2) Ending Balance, June 30 (E + F1e)			2,476,406.50	1,847,231.50	-25.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	12,750.00	0.00	-100.0%
Stores		9712	254,912.21	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			2,208,744.29	1,847,231.50	-16.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	1,530,620.69		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	7,797.10		
c) in Revolving Cash Account		9130	12,750.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	1,661,243.41		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	254,912.21		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			3,467,323.41		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	424,691.50		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	50,189.67		
4) Current Loans		9640			
5) Unearned Revenue		9650	516,035.74		
6) TOTAL, LIABILITIES			990,916.91		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			2,476,406.50		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
Child Nutrition Programs		8220	9,045,255.79	6,000,000.00	-33.7%
Donated Food Commodities		8221	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>9,045,255.79</b>	<b>6,000,000.00</b>	<b>-33.7%</b>
<b>OTHER STATE REVENUE</b>					
Child Nutrition Programs		8520	742,912.04	475,000.00	-36.1%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>742,912.04</b>	<b>475,000.00</b>	<b>-36.1%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	158,131.00	4,001,554.00	2430.5%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	9,356.25	54,324.00	480.6%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	96,365.73	5,200.00	-94.6%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>263,852.98</b>	<b>4,061,078.00</b>	<b>1439.1%</b>
<b>TOTAL, REVENUES</b>			<b>10,052,020.81</b>	<b>10,536,078.00</b>	<b>4.8%</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	3,001,197.79	3,296,450.00	9.8%
Classified Supervisors' and Administrators' Salaries		2300	611,005.96	625,000.00	2.3%
Clerical, Technical and Office Salaries		2400	241,216.29	250,000.00	3.6%
Other Classified Salaries		2900	104.00	0.00	-100.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>3,853,524.04</b>	<b>4,171,450.00</b>	<b>8.3%</b>
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	619,132.38	697,862.00	12.7%
OASDI/Medicare/Alternative		3301-3302	247,590.55	261,000.00	5.4%
Health and Welfare Benefits		3401-3402	813,887.10	887,500.00	9.0%
Unemployment Insurance		3501-3502	1,838.32	1,900.00	3.4%
Workers' Compensation		3601-3602	59,244.83	58,000.00	-2.1%
OPEB, Allocated		3701-3702	35,188.48	45,000.00	27.9%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	7,254.05	7,250.00	-0.1%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>1,784,135.71</b>	<b>1,958,512.00</b>	<b>9.8%</b>
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	21,716.89	55,581.00	155.9%
Noncapitalized Equipment		4400	19,691.61	65,000.00	230.1%
Food		4700	2,880,591.09	4,243,210.00	47.3%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>2,921,999.59</b>	<b>4,363,791.00</b>	<b>49.3%</b>



Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	1,185.62	2,500.00	110.9%
Dues and Memberships		5300	0.00	500.00	New
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	171,376.72	205,000.00	19.6%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	7,644.03	12,500.00	63.5%
Professional/Consulting Services and Operating Expenditures		5800	136,659.28	168,500.00	23.3%
Communications		5900	5,842.47	7,500.00	28.4%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>322,708.12</b>	<b>396,500.00</b>	<b>22.9%</b>
<b>CAPITAL OUTLAY</b>					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	293,481.48	275,000.00	-6.3%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>293,481.48</b>	<b>275,000.00</b>	<b>-6.3%</b>
<b>TOTAL, EXPENDITURES</b>			<b>9,175,848.94</b>	<b>11,165,253.00</b>	<b>21.7%</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund		8916	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	9,045,255.79	6,000,000.00	-33.7%
3) Other State Revenue		8300-8599	742,912.04	475,000.00	-36.1%
4) Other Local Revenue		8600-8799	263,852.98	4,061,078.00	1439.1%
5) TOTAL, REVENUES			10,052,020.81	10,536,078.00	4.8%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		8,882,367.46	10,890,253.00	22.6%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		293,481.48	275,000.00	-6.3%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			9,175,848.94	11,165,253.00	21.7%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>					
			876,171.87	(629,175.00)	-171.8%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			876,171.87	(629,175.00)	-171.8%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,600,234.63	2,476,406.50	54.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,600,234.63	2,476,406.50	54.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,600,234.63	2,476,406.50	54.8%
2) Ending Balance, June 30 (E + F1e)			2,476,406.50	1,847,231.50	-25.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	12,750.00	0.00	-100.0%
Stores		9712	254,912.21	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			2,208,744.29	1,847,231.50	-16.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<b>Resource</b>	<b>Description</b>	<b>2020-21 Unaudited Actuals</b>	<b>2021-22 Budget</b>
5310	Child Nutrition: School Programs (e.g., School Lunch, School I	2,208,744.29	1,847,231.50
Total, Restricted Balance		<u>2,208,744.29</u>	<u>1,847,231.50</u>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	3,000,000.00	3,000,000.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	9,527.76	20,000.00	109.9%
5) TOTAL, REVENUES			3,009,527.76	3,020,000.00	0.3%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	122,899.84	375,000.00	205.1%
5) Services and Other Operating Expenditures		5000-5999	583,270.69	720,000.00	23.4%
6) Capital Outlay		6000-6999	1,779,371.85	2,725,000.00	53.1%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			2,485,542.38	3,820,000.00	53.7%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			523,985.38	(800,000.00)	-252.7%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			523,985.38	(800,000.00)	-252.7%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,569,344.03	2,093,329.41	33.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,569,344.03	2,093,329.41	33.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,569,344.03	2,093,329.41	33.4%
2) Ending Balance, June 30 (E + F1e)			2,093,329.41	1,293,329.41	-38.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	2,093,329.41	1,293,329.41	-38.2%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	3,259,044.61		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	234.87		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			3,259,279.48		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	1,162,450.07		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	3,500.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			1,165,950.07		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			2,093,329.41		



Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>LCFF SOURCES</b>					
LCFF Transfers					
LCFF Transfers - Current Year		8091	3,000,000.00	3,000,000.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			3,000,000.00	3,000,000.00	0.0%
<b>OTHER STATE REVENUE</b>					
All Other State Revenue					
		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	9,527.76	20,000.00	109.9%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			9,527.76	20,000.00	109.9%
<b>TOTAL, REVENUES</b>			3,009,527.76	3,020,000.00	0.3%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	32,208.56	250,000.00	676.2%
Noncapitalized Equipment		4400	90,691.28	125,000.00	37.8%
TOTAL, BOOKS AND SUPPLIES			122,899.84	375,000.00	205.1%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	576,720.69	700,000.00	21.4%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	6,550.00	20,000.00	205.3%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>583,270.69</b>	<b>720,000.00</b>	<b>23.4%</b>
<b>CAPITAL OUTLAY</b>					
Land Improvements		6170	85,537.00	100,000.00	16.9%
Buildings and Improvements of Buildings		6200	1,656,874.83	2,025,000.00	22.2%
Equipment		6400	36,960.02	600,000.00	1523.4%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>1,779,371.85</b>	<b>2,725,000.00</b>	<b>53.1%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>2,485,542.38</b>	<b>3,820,000.00</b>	<b>53.7%</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	3,000,000.00	3,000,000.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	9,527.76	20,000.00	109.9%
5) TOTAL, REVENUES			3,009,527.76	3,020,000.00	0.3%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		2,485,542.38	3,820,000.00	53.7%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			2,485,542.38	3,820,000.00	53.7%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>					
			523,985.38	(800,000.00)	-252.7%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			523,985.38	(800,000.00)	-252.7%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,569,344.03	2,093,329.41	33.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,569,344.03	2,093,329.41	33.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,569,344.03	2,093,329.41	33.4%
2) Ending Balance, June 30 (E + F1e)			2,093,329.41	1,293,329.41	-38.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	2,093,329.41	1,293,329.41	-38.2%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<b>Resource</b>	<b>Description</b>	<b>2020-21 Unaudited Actuals</b>	<b>2021-22 Budget</b>
	Total, Restricted Balance	0.00	0.00

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	652.01	800.00	22.7%
5) TOTAL, REVENUES			652.01	800.00	22.7%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			652.01	800.00	22.7%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			652.01	800.00	22.7%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	84,179.72	84,831.73	0.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			84,179.72	84,831.73	0.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			84,179.72	84,831.73	0.8%
2) Ending Balance, June 30 (E + F1e)			84,831.73	85,631.73	0.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	84,831.73	85,631.73	0.9%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	84,791.72		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	40.01		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			84,831.73		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			84,831.73		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Interest		8660	652.01	800.00	22.7%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			652.01	800.00	22.7%
<b>TOTAL, REVENUES</b>			652.01	800.00	22.7%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	652.01	800.00	22.7%
5) TOTAL, REVENUES			652.01	800.00	22.7%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			652.01	800.00	22.7%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			652.01	800.00	22.7%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	84,179.72	84,831.73	0.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			84,179.72	84,831.73	0.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			84,179.72	84,831.73	0.8%
2) Ending Balance, June 30 (E + F1e)			84,831.73	85,631.73	0.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	84,831.73	85,631.73	0.9%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<b>Resource</b>	<b>Description</b>	<b>2020-21 Unaudited Actuals</b>	<b>2021-22 Budget</b>
	Total, Restricted Balance	0.00	0.00

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,309,199.34	1,270,000.00	-3.0%
5) TOTAL, REVENUES			1,309,199.34	1,270,000.00	-3.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	306,054.19	307,476.00	0.5%
3) Employee Benefits		3000-3999	138,311.08	147,741.00	6.8%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	132,489.96	289,857.00	118.8%
6) Capital Outlay		6000-6999	1,831,177.64	1,890,947.00	3.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			2,408,032.87	2,636,021.00	9.5%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(1,098,833.53)	(1,366,021.00)	24.3%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	278,732.65	40,000.00	-85.6%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			278,732.65	40,000.00	-85.6%



Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(820,100.88)	(1,326,021.00)	61.7%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	5,068,398.21	4,248,297.33	-16.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,068,398.21	4,248,297.33	-16.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,068,398.21	4,248,297.33	-16.2%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	4,248,297.33	2,922,276.33	-31.2%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	4,001,424.20		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	544,883.36		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			4,546,307.56		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	297,370.36		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	639.87		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			298,010.23		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			4,248,297.33		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll					
		8615	0.00	0.00	0.0%
Unsecured Roll					
		8616	0.00	0.00	0.0%
Prior Years' Taxes					
		8617	0.00	0.00	0.0%
Supplemental Taxes					
		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes					
		8621	0.00	0.00	0.0%
Other					
		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction					
		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes					
		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies					
		8631	0.00	0.00	0.0%
Interest					
		8660	32,351.37	70,000.00	116.4%
Net Increase (Decrease) in the Fair Value of Investments					
		8662	0.00	0.00	0.0%
Fees and Contracts Mitigation/Developer Fees					
		8681	1,276,834.97	1,200,000.00	-6.0%
Other Local Revenue All Other Local Revenue					
		8699	13.00	0.00	-100.0%
All Other Transfers In from All Others					
		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			1,309,199.34	1,270,000.00	-3.0%
<b>TOTAL, REVENUES</b>			1,309,199.34	1,270,000.00	-3.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	119,213.71	125,174.00	5.0%
Clerical, Technical and Office Salaries		2400	186,840.48	182,302.00	-2.4%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			306,054.19	307,476.00	0.5%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	63,308.80	71,271.00	12.6%
OASDI/Medicare/Alternative		3301-3302	22,658.94	23,894.00	5.5%
Health and Welfare Benefits		3401-3402	44,187.76	44,224.00	0.1%
Unemployment Insurance		3501-3502	151.35	156.00	3.1%
Workers' Compensation		3601-3602	4,747.17	5,091.00	7.2%
OPEB, Allocated		3701-3702	2,962.86	2,811.00	-5.1%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	294.20	294.00	-0.1%
<b>TOTAL, EMPLOYEE BENEFITS</b>			138,311.08	147,741.00	6.8%
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	2,460.00	9,857.00	300.7%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	30,000.00	New
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	130,029.96	250,000.00	92.3%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>132,489.96</b>	<b>289,857.00</b>	<b>118.8%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	1,683,816.71	1,890,947.00	12.3%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	147,360.93	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>1,831,177.64</b>	<b>1,890,947.00</b>	<b>3.3%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>2,408,032.87</b>	<b>2,636,021.00</b>	<b>9.5%</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	278,732.65	40,000.00	-85.6%
(c) TOTAL, SOURCES			278,732.65	40,000.00	-85.6%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			278,732.65	40,000.00	-85.6%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,309,199.34	1,270,000.00	-3.0%
5) TOTAL, REVENUES			1,309,199.34	1,270,000.00	-3.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		2,408,032.87	2,636,021.00	9.5%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			2,408,032.87	2,636,021.00	9.5%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			(1,098,833.53)	(1,366,021.00)	24.3%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	278,732.65	40,000.00	-85.6%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			278,732.65	40,000.00	-85.6%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(820,100.88)	(1,326,021.00)	61.7%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	5,068,398.21	4,248,297.33	-16.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,068,398.21	4,248,297.33	-16.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,068,398.21	4,248,297.33	-16.2%
2) Ending Balance, June 30 (E + F1e)			4,248,297.33	2,922,276.33	-31.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			4,248,297.33	2,922,276.33	-31.2%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%



<b>Resource</b>	<b>Description</b>	<b>2020-21 Unaudited Actuals</b>	<b>2021-22 Budget</b>
9010	Other Restricted Local	4,248,297.33	2,922,276.33
Total, Restricted Balance		<u>4,248,297.33</u>	<u>2,922,276.33</u>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	59,595,508.19	0.00	-100.0%
4) Other Local Revenue		8600-8799	120,429.45	200,000.00	66.1%
5) TOTAL, REVENUES			59,715,937.64	200,000.00	-99.7%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	24,369,025.00	New
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	35,346,912.19	0.00	-100.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			35,346,912.19	24,369,025.00	-31.1%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			24,369,025.45	(24,169,025.00)	-199.2%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			24,369,025.45	(24,169,025.00)	-199.2%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	24,369,025.45	New
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	24,369,025.45	New
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	24,369,025.45	New
2) Ending Balance, June 30 (E + F1e)			24,369,025.45	200,000.45	-99.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			24,369,025.45	200,000.45	-99.2%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	24,369,025.45		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			24,369,025.45		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			24,369,025.45		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
School Facilities Apportionments		8545	59,595,508.19	0.00	-100.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			59,595,508.19	0.00	-100.0%
<b>OTHER LOCAL REVENUE</b>					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	120,429.45	200,000.00	66.1%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			120,429.45	200,000.00	66.1%
<b>TOTAL, REVENUES</b>			59,715,937.64	200,000.00	-99.7%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	0.00	0.0%
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	24,369,025.00	New
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			0.00	24,369,025.00	New
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	35,346,912.19	0.00	-100.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			35,346,912.19	0.00	-100.0%
<b>TOTAL, EXPENDITURES</b>			35,346,912.19	24,369,025.00	-31.1%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
To: State School Building Fund/ County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>



Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	59,595,508.19	0.00	-100.0%
4) Other Local Revenue		8600-8799	120,429.45	200,000.00	66.1%
5) TOTAL, REVENUES			59,715,937.64	200,000.00	-99.7%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	24,369,025.00	New
9) Other Outgo	9000-9999	Except 7600-7699	35,346,912.19	0.00	-100.0%
10) TOTAL, EXPENDITURES			35,346,912.19	24,369,025.00	-31.1%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>					
			24,369,025.45	(24,169,025.00)	-199.2%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			24,369,025.45	(24,169,025.00)	-199.2%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	24,369,025.45	New
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	24,369,025.45	New
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	24,369,025.45	New
2) Ending Balance, June 30 (E + F1e)			24,369,025.45	200,000.45	-99.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			24,369,025.45	200,000.45	-99.2%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<b>Resource</b>	<b>Description</b>	<b>2020-21 Unaudited Actuals</b>	<b>2021-22 Budget</b>
7710	State School Facilities Projects	24,369,025.45	200,000.45
Total, Restricted Balance		<u>24,369,025.45</u>	<u>200,000.45</u>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,776,643.55	4,154,782.00	10.0%
5) TOTAL, REVENUES			3,776,643.55	4,154,782.00	10.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	39,118.72	170,000.00	334.6%
6) Capital Outlay		6000-6999	15,487,193.81	9,565,819.00	-38.2%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	1,340,662.46	1,340,670.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			16,866,974.99	11,076,489.00	-34.3%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(13,090,331.44)	(6,921,707.00)	-47.1%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	(23,360.00)	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(23,360.00)	0.00	-100.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(13,113,691.44)	(6,921,707.00)	-47.2%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	25,478,609.74	13,563,129.30	-46.8%
b) Audit Adjustments		9793	1,198,211.00	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			26,676,820.74	13,563,129.30	-49.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			26,676,820.74	13,563,129.30	-49.2%
2) Ending Balance, June 30 (E + F1e)			13,563,129.30	6,641,422.30	-51.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			11,449,196.58	4,337,489.58	-62.1%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	2,113,932.72	2,303,932.72	9.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	14,857,934.60		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	1,198,211.00		
3) Accounts Receivable		9200	7,315.21		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			16,063,460.81		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	2,500,331.51		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			2,500,331.51		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			13,563,129.30		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	3,473,024.42	3,919,782.00	12.9%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	129,952.56	35,000.00	-73.1%
Interest		8660	173,666.57	200,000.00	15.2%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			3,776,643.55	4,154,782.00	10.0%
<b>TOTAL, REVENUES</b>			3,776,643.55	4,154,782.00	10.0%



Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	39,118.72	170,000.00	334.6%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>39,118.72</b>	<b>170,000.00</b>	<b>334.6%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	15,349,998.48	9,565,819.00	-37.7%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	137,195.33	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>15,487,193.81</b>	<b>9,565,819.00</b>	<b>-38.2%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	1,340,662.46	1,340,670.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>1,340,662.46</b>	<b>1,340,670.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>16,866,974.99</b>	<b>11,076,489.00</b>	<b>-34.3%</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	(23,360.00)	0.00	-100.0%
(c) TOTAL, SOURCES			(23,360.00)	0.00	-100.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(23,360.00)	0.00	-100.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,776,643.55	4,154,782.00	10.0%
5) TOTAL, REVENUES			3,776,643.55	4,154,782.00	10.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		15,526,312.53	9,735,819.00	-37.3%
9) Other Outgo	9000-9999	Except 7600-7699	1,340,662.46	1,340,670.00	0.0%
10) TOTAL, EXPENDITURES			16,866,974.99	11,076,489.00	-34.3%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			(13,090,331.44)	(6,921,707.00)	-47.1%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	(23,360.00)	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(23,360.00)	0.00	-100.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(13,113,691.44)	(6,921,707.00)	-47.2%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	25,478,609.74	13,563,129.30	-46.8%
b) Audit Adjustments		9793	1,198,211.00	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			26,676,820.74	13,563,129.30	-49.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			26,676,820.74	13,563,129.30	-49.2%
2) Ending Balance, June 30 (E + F1e)			13,563,129.30	6,641,422.30	-51.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			11,449,196.58	4,337,489.58	-62.1%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	2,113,932.72	2,303,932.72	9.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<b>Resource</b>	<b>Description</b>	<b>2020-21 Unaudited Actuals</b>	<b>2021-22 Budget</b>
9010	Other Restricted Local	11,449,196.58	4,337,489.58
Total, Restricted Balance		<u>11,449,196.58</u>	<u>4,337,489.58</u>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	22,961.00	0.00	-100.0%
4) Other Local Revenue		8600-8799	5,414,971.00	5,327,926.00	-1.6%
5) TOTAL, REVENUES			5,437,932.00	5,327,926.00	-2.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	5,173,900.00	5,286,275.00	2.2%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			5,173,900.00	5,286,275.00	2.2%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			264,032.00	41,651.00	-84.2%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			264,032.00	41,651.00	-84.2%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	4,948,174.00	5,217,150.00	5.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,948,174.00	5,217,150.00	5.4%
d) Other Restatements		9795	4,944.00	0.00	-100.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,953,118.00	5,217,150.00	5.3%
2) Ending Balance, June 30 (E + F1e)			5,217,150.00	5,258,801.00	0.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			5,217,150.00	5,258,801.00	0.8%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	5,212,979.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	4,173.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			5,217,152.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			5,217,152.00		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions Voted Indebtedness Levies					
Homeowners' Exemptions		8571	22,961.00	0.00	-100.0%
Other Subventions/In-Lieu Taxes		8572	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			22,961.00	0.00	-100.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue County and District Taxes Voted Indebtedness Levies					
Secured Roll		8611	5,105,720.00	5,180,398.00	1.5%
Unsecured Roll		8612	80,615.00	0.00	-100.0%
Prior Years' Taxes		8613	117,152.00	115,916.00	-1.1%
Supplemental Taxes		8614	92,216.00	0.00	-100.0%
Penalties and Interest from Delinquent Non-LCFF Taxes					
		8629	0.00	0.00	0.0%
Interest		8660	19,268.00	31,612.00	64.1%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			5,414,971.00	5,327,926.00	-1.6%
<b>TOTAL, REVENUES</b>			5,437,932.00	5,327,926.00	-2.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Bond Redemptions		7433	2,912,489.00	2,998,152.00	2.9%
Bond Interest and Other Service Charges		7434	2,261,411.00	2,288,123.00	1.2%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>5,173,900.00</b>	<b>5,286,275.00</b>	<b>2.2%</b>
<b>TOTAL, EXPENDITURES</b>			<b>5,173,900.00</b>	<b>5,286,275.00</b>	<b>2.2%</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	22,961.00	0.00	-100.0%
4) Other Local Revenue		8600-8799	5,414,971.00	5,327,926.00	-1.6%
5) TOTAL, REVENUES			5,437,932.00	5,327,926.00	-2.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	5,173,900.00	5,286,275.00	2.2%
10) TOTAL, EXPENDITURES			5,173,900.00	5,286,275.00	2.2%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>					
			264,032.00	41,651.00	-84.2%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			264,032.00	41,651.00	-84.2%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	4,948,174.00	5,217,150.00	5.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,948,174.00	5,217,150.00	5.4%
d) Other Restatements		9795	4,944.00	0.00	-100.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,953,118.00	5,217,150.00	5.3%
2) Ending Balance, June 30 (E + F1e)			5,217,150.00	5,258,801.00	0.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			5,217,150.00	5,258,801.00	0.8%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<b>Resource</b>	<b>Description</b>	<b>2020-21 Unaudited Actuals</b>	<b>2021-22 Budget</b>
9010	Other Restricted Local	5,217,150.00	5,258,801.00
Total, Restricted Balance		<u>5,217,150.00</u>	<u>5,258,801.00</u>



Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	71,232,187.78	73,637,478.00	3.4%
5) TOTAL, REVENUES			71,232,187.78	73,637,478.00	3.4%
<b>B. EXPENSES</b>					
1) Certificated Salaries		1000-1999	72,996.84	72,997.00	0.0%
2) Classified Salaries		2000-2999	299,875.26	308,511.00	2.9%
3) Employee Benefits		3000-3999	175,395.49	188,029.00	7.2%
4) Books and Supplies		4000-4999	3,171.08	20,000.00	530.7%
5) Services and Other Operating Expenses		5000-5999	71,100,876.44	73,179,074.00	2.9%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			71,652,315.11	73,768,611.00	3.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(420,127.33)	(131,133.00)	-68.8%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			(420,127.33)	(131,133.00)	-68.8%
<b>F. NET POSITION</b>					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	10,526,490.59	10,106,363.26	-4.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			10,526,490.59	10,106,363.26	-4.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			10,526,490.59	10,106,363.26	-4.0%
2) Ending Net Position, June 30 (E + F1e)			10,106,363.26	9,975,230.26	-1.3%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	0.00	0.00	0.0%
c) Unrestricted Net Position		9790	10,106,363.26	9,975,230.26	-1.3%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	27,138,989.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	680,000.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	850,460.13		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	201,158.82		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Fixed Assets					
a) Land		9410	0.00		
b) Land Improvements		9420	0.00		
c) Accumulated Depreciation - Land Improvements		9425	0.00		
d) Buildings		9430	0.00		
e) Accumulated Depreciation - Buildings		9435	0.00		
f) Equipment		9440	0.00		
g) Accumulated Depreciation - Equipment		9445	0.00		
h) Work in Progress		9450	0.00		
10) TOTAL, ASSETS			28,870,607.95		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	18,763,903.56		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	341.13		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) Long-Term Liabilities					
a) Net Pension Liability		9663	0.00		
b) Total/Net OPEB Liability		9664	0.00		
c) Compensated Absences		9665	0.00		
d) COPs Payable		9666	0.00		
e) Capital Leases Payable		9667	0.00		
f) Lease Revenue Bonds Payable		9668	0.00		
g) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			18,764,244.69		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. NET POSITION</b>					
Net Position, June 30 (must agree with line F2) (G10 + H2) - (I7 + J2)			10,106,363.26		

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>OTHER STATE REVENUE</b>					
STRS On-Behalf Pension Contributions	7690	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	200,180.08	250,000.00	24.9%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
In-District Premiums/ Contributions		8674	70,615,816.31	73,287,478.00	3.8%
All Other Fees and Contracts		8689	35,451.94	100,000.00	182.1%
Other Local Revenue					
All Other Local Revenue		8699	380,739.45	0.00	-100.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			71,232,187.78	73,637,478.00	3.4%
<b>TOTAL, REVENUES</b>			71,232,187.78	73,637,478.00	3.4%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	72,996.84	72,997.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			72,996.84	72,997.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	113,136.48	121,078.00	7.0%
Clerical, Technical and Office Salaries		2400	186,738.78	187,433.00	0.4%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			299,875.26	308,511.00	2.9%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	11,789.04	11,773.00	-0.1%
PERS		3201-3202	61,699.68	70,957.00	15.0%
OASDI/Medicare/Alternative		3301-3302	23,494.77	24,691.00	5.1%
Health and Welfare Benefits		3401-3402	68,522.61	70,348.00	2.7%
Unemployment Insurance		3501-3502	183.44	190.00	3.6%
Workers' Compensation		3601-3602	5,752.47	6,254.00	8.7%
OPEB, Allocated		3701-3702	3,598.24	3,454.00	-4.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	355.24	362.00	1.9%
<b>TOTAL, EMPLOYEE BENEFITS</b>			175,395.49	188,029.00	7.2%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	3,171.08	20,000.00	530.7%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			3,171.08	20,000.00	530.7%

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENSES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	1,800.00	5,574.00	209.7%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	3,930,235.30	3,687,000.00	-6.2%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	2,000.00	New
Transfers of Direct Costs - Interfund		5750	7,239.14	5,000.00	-30.9%
Professional/Consulting Services and Operating Expenditures		5800	67,159,831.36	69,479,500.00	3.5%
Communications		5900	1,770.64	0.00	-100.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENSES</b>			<b>71,100,876.44</b>	<b>73,179,074.00</b>	<b>2.9%</b>
<b>DEPRECIATION AND AMORTIZATION</b>					
Depreciation Expense		6900	0.00	0.00	0.0%
Amortization Expense-Lease Assets		6910	0.00	0.00	0.0%
<b>TOTAL, DEPRECIATION AND AMORTIZATION</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENSES</b>			<b>71,652,315.11</b>	<b>73,768,611.00</b>	<b>3.0%</b>

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%



Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	71,232,187.78	73,637,478.00	3.4%
5) TOTAL, REVENUES			71,232,187.78	73,637,478.00	3.4%
<b>B. EXPENSES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		71,652,315.11	73,768,611.00	3.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENSES			71,652,315.11	73,768,611.00	3.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			(420,127.33)	(131,133.00)	-68.8%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2020-21 Unaudited Actuals	2021-22 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			(420,127.33)	(131,133.00)	-68.8%
<b>F. NET POSITION</b>					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	10,526,490.59	10,106,363.26	-4.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			10,526,490.59	10,106,363.26	-4.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			10,526,490.59	10,106,363.26	-4.0%
2) Ending Net Position, June 30 (E + F1e)			10,106,363.26	9,975,230.26	-1.3%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	0.00	0.00	0.0%
c) Unrestricted Net Position		9790	10,106,363.26	9,975,230.26	-1.3%

<b>Resource</b>	<b>Description</b>	<b>2020-21 Unaudited Actuals</b>	<b>2021-22 Budget</b>
Total, Restricted Net Position		0.00	0.00

Current Expense Formula/Minimum Classroom Compensation

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	231,212,805.36	301	0.00	303	231,212,805.36	305	6,505,916.44		307	224,706,888.92	309
2000 - Classified Salaries	82,470,037.50	311	14,416.32	313	82,455,621.18	315	6,504,793.41		317	75,950,827.77	319
3000 - Employee Benefits	142,177,961.77	321	2,842,941.80	323	139,335,019.97	325	4,747,133.97		327	134,587,886.00	329
4000 - Books, Supplies Equip Replace. (6500)	21,162,950.09	331	51,861.24	333	21,111,088.85	335	1,888,195.90		337	19,222,892.95	339
5000 - Services... & 7300 - Indirect Costs	48,592,352.54	341	169,843.92	343	48,422,508.62	345	10,594,714.93		347	37,827,793.69	349
TOTAL					522,537,043.98	365			TOTAL	492,296,289.33	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

\* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)	Object	EDP No.
1. Teacher Salaries as Per EC 41011. ....	1100	186,883,876.54 375
2. Salaries of Instructional Aides Per EC 41011. ....	2100	22,760,993.64 380
3. STRS. ....	3101 & 3102	53,433,745.46 382
4. PERS. ....	3201 & 3202	4,215,113.26 383
5. OASDI - Regular, Medicare and Alternative. ....	3301 & 3302	4,349,742.12 384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans). ....	3401 & 3402	33,125,908.09 385
7. Unemployment Insurance. ....	3501 & 3502	104,841.94 390
8. Workers' Compensation Insurance. ....	3601 & 3602	3,325,322.98 392
9. OPEB, Active Employees (EC 41372). ....	3751 & 3752	0.00
10. Other Benefits (EC 22310). ....	3901 & 3902	3,199,699.72 393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10). ....		311,399,243.75 395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2. ....		0.00
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted). ....		177,098.47 396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*. ....		
14. TOTAL SALARIES AND BENEFITS. ....		311,222,145.28 397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372. ....		63.22%
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X') . ....		

PART III: DEFICIENCY AMOUNT	
A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.	
1. Minimum percentage required (60% elementary, 55% unified, 50% high) . . . . .	55.00%
2. Percentage spent by this district (Part II, Line 15) . . . . .	63.22%
3. Percentage below the minimum (Part III, Line 1 minus Line 2) . . . . .	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369). . . . .	492,296,289.33
5. Deficiency Amount (Part III, Line 3 times Line 4) . . . . .	0.00

PART IV: Explanation for adjustments entered in Part I, Column 4b (required)

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
<b>Governmental Activities:</b>							
General Obligation Bonds Payable	29,172,582.00	843,456.00	30,016,038.00		4,944,084.00	25,071,954.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable	27,129,407.00	0.00	27,129,407.00		1,871,706.00	25,257,701.00	
Capital Leases Payable	773,087.00	0.00	773,087.00		99,980.00	673,107.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt	24,224,119.00	826,900.00	25,051,019.00		3,238,549.00	21,812,470.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability	116,328,174.00	(6,044,767.00)	110,283,407.00			110,283,407.00	
Compensated Absences Payable	3,820,432.00	531,702.00	4,352,134.00			4,352,134.00	
Governmental activities long-term liabilities	201,447,801.00	(3,842,709.00)	197,605,092.00	0.00	10,154,319.00	187,450,773.00	0.00
<b>Business-Type Activities:</b>							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**Part I - General Administrative Share of Plant Services Costs**

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

**A. Salaries and Benefits - Other General Administration and Centralized Data Processing**

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 7200-7700, goals 0000 and 9000) 12,783,373.80
- 2. Contracted general administrative positions not paid through payroll
  - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. \_\_\_\_\_
  - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit. \_\_\_\_\_

**B. Salaries and Benefits - All Other Activities**

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 440,220,451.66

**C. Percentage of Plant Services Costs Attributable to General Administration**

- (Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 2.90%

**Part II - Adjustments for Employment Separation Costs**

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

**A. Normal Separation Costs (optional)**

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation. \_\_\_\_\_

**B. Abnormal or Mass Separation Costs (required)**

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

**Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)**

**A. Indirect Costs**

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	13,358,384.75
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	8,325,992.75
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	60,800.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	240,172.32
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	1,280,317.46
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	23,265,667.28
9. Carry-Forward Adjustment (Part IV, Line F)	(415,464.45)
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	22,850,202.83

**B. Base Costs**

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	340,014,297.08
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	60,168,955.37
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	42,408,859.97
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	3,762,106.86
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	12,000.00
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	1,908,100.50
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	604,040.17
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	470,224.16
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	42,868,560.38
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	4,318,002.66
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	6,001,776.37
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	502,536,923.52

**C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment**

(For information only - not for use when claiming/recovering indirect costs)  
(Line A8 divided by Line B19) 4.63%

**D. Preliminary Proposed Indirect Cost Rate**

(For final approved fixed-with-carry-forward rate for use in 2022-23 see [www.cde.ca.gov/fg/ac/ic](http://www.cde.ca.gov/fg/ac/ic))  
(Line A10 divided by Line B19) 4.55%

**Part IV - Carry-forward Adjustment**

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

<b>A. Indirect costs incurred in the current year (Part III, Line A8)</b>	<u>23,265,667.28</u>
<b>B. Carry-forward adjustment from prior year(s)</b>	
1. Carry-forward adjustment from the second prior year	<u>1,646,729.22</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>0.00</u>
<b>C. Carry-forward adjustment for under- or over-recovery in the current year</b>	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (5.04%) times Part III, Line B19); zero if negative	<u>0.00</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (5.04%) times Part III, Line B19) or (the highest rate used to recover costs from any program (5.04%) times Part III, Line B19); zero if positive	<u>(415,464.45)</u>
<b>D. Preliminary carry-forward adjustment (Line C1 or C2)</b>	<u>(415,464.45)</u>
<b>E. Optional allocation of negative carry-forward adjustment over more than one year</b>	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>4.55%</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment (\$-207,732.23) is applied to the current year calculation and the remainder (\$-207,732.22) is deferred to one or more future years:	<u>4.59%</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment (\$-138,488.15) is applied to the current year calculation and the remainder (\$-276,976.30) is deferred to one or more future years:	<u>4.60%</u>
LEA request for Option 1, Option 2, or Option 3	<u>1</u>
<b>F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)</b>	<u>(415,464.45)</u>



Approved indirect cost rate: 5.04%  
Highest rate used in any program: 5.04%

<b>Fund</b>	<b>Resource</b>	<b>Eligible Expenditures (Objects 1000-5999 except Object 5100)</b>	<b>Indirect Costs Charged (Objects 7310 and 7350)</b>	<b>Rate Used</b>
01	3010	3,535,166.45	178,172.38	5.04%
01	3182	25,043.80	1,262.20	5.04%
01	3210	545.93	27.50	5.04%
01	3215	1,688,608.56	79,200.12	4.69%
01	3310	7,667,049.42	386,410.00	5.04%
01	3311	451,491.54	22,755.00	5.04%
01	3315	4,739,172.30	238,854.20	5.04%
01	3327	523,930.82	26,406.00	5.04%
01	3345	2,248.67	113.33	5.04%
01	3385	80,302.97	4,047.00	5.04%
01	3386	263,361.86	13,273.00	5.04%
01	3395	75,862.99	3,823.01	5.04%
01	3410	703,790.46	35,471.04	5.04%
01	3555	239,163.00	12,050.00	5.04%
01	4035	809,324.50	40,789.95	5.04%
01	4127	120,153.44	2,403.06	2.00%
01	4203	495,660.62	9,913.21	2.00%
01	4510	23,839.84	1,188.18	4.98%
01	5640	742,638.42	37,410.00	5.04%
01	6010	184,578.97	9,228.93	5.00%
01	6387	230,305.05	11,607.00	5.04%
01	6388	508,003.48	25,603.00	5.04%
01	6500	72,715,504.81	3,664,800.00	5.04%
01	6510	217,310.33	10,951.67	5.04%
01	6512	1,289,582.78	64,994.00	5.04%
01	6520	319,235.53	16,089.47	5.04%
01	6685	16,100.00	805.00	5.00%
01	7220	157,236.35	7,924.71	5.04%
01	7311	937.15	46.85	5.00%
01	7388	489,876.17	24,570.88	5.02%
01	7420	2,715,241.73	136,000.00	5.01%
01	7422	6,536,745.06	329,451.96	5.04%
01	7510	1,972,004.80	99,388.26	5.04%
12	5058	109,683.22	5,528.03	5.04%
12	6105	2,966,084.00	149,491.00	5.04%
12	6127	46,089.66	2,322.92	5.04%
12	9010	1,196,145.78	58,855.90	4.92%
13	5310	8,882,367.46	293,481.48	3.30%

Unaudited Actuals  
2020-21 Unaudited Actuals  
LOTTERY REPORT  
Revenues, Expenditures and  
Ending Balances - All Funds

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
<b>A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>					
1. Adjusted Beginning Fund Balance	9791-9795	0.00		3,014,211.74	3,014,211.74
2. State Lottery Revenue	8560	7,645,434.89		3,294,374.90	10,939,809.79
3. Other Local Revenue	8600-8799	0.00		0.00	0.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		7,645,434.89	0.00	6,308,586.64	13,954,021.53
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>					
1. Certificated Salaries	1000-1999	5,128,962.53			5,128,962.53
2. Classified Salaries	2000-2999	872,074.28			872,074.28
3. Employee Benefits	3000-3999	1,199,525.41			1,199,525.41
4. Books and Supplies	4000-4999	103,873.12		565,575.91	669,449.03
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	340,999.55			340,999.55
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800				
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800			205,740.13	205,740.13
6. Capital Outlay	6000-6999	0.00			0.00
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211,7212,7221, 7222,7281,7282	0.00			0.00
b. To JPAs and All Others	7213,7223, 7283,7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399				
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11 )		7,645,434.89	0.00	771,316.04	8,416,750.93
<b>C. ENDING BALANCE</b> (Must equal Line A6 minus Line B12)					
	979Z	0.00	0.00	5,537,270.60	5,537,270.60
<b>D. COMMENTS:</b>  Duplicating costs for instructional materials.					

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

\*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

Section I - Expenditures	Funds 01, 09, and 62			2020-21 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	537,753,548.81
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	41,354,979.47
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	12,000.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	1,222,805.39
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	1,495,063.02
4. Other Transfers Out	All	9200	7200-7299	1,284,053.16
5. Interfund Transfers Out	All	9300	7600-7629	0.00
6. All Other Financing Uses	All	9100	7699	0.00
		9200	7651	
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	0.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				4,013,921.57
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	0.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				492,384,647.77

<b>Section II - Expenditures Per ADA</b>		<b>2020-21 Annual ADA/ Exps. Per ADA</b>	
A. Average Daily Attendance (Form A, Annual ADA column, sum of lines A6 and C9)		44,723.48	
B. Expenditures per ADA (Line I.E divided by Line II.A)		11,009.53	
<b>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</b>		<b>Total</b>	<b>Per ADA</b>
A. Base expenditures (Preloaded expenditures from prior year official CDE MOE calculation). (Note: If the prior year MOE was not met, CDE has adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)		500,469,917.06	11,190.33
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)		0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)		500,469,917.06	11,190.33
B. Required effort (Line A.2 times 90%)		450,422,925.35	10,071.30
C. Current year expenditures (Line I.E and Line II.B)		492,384,647.77	11,009.53
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)		0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)		MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2022-23 may be reduced by the lower of the two percentages)		0.00%	0.00%

<b>SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)</b>		
<b>Description of Adjustments</b>	<b>Total Expenditures</b>	<b>Expenditures Per ADA</b>
<b>Total adjustments to base expenditures</b>	<b>0.00</b>	<b>0.00</b>

Goal	Program/Activity	Direct Costs			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
<b>Instructional Goals</b>							
0001	Pre-Kindergarten	2,083,646.70	573,761.55	2,657,408.25	133,215.78	2,790,624.03	
1110	Regular Education, K-12	275,314,659.47	89,376,708.61	364,691,368.08	18,281,964.55	382,973,332.63	
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00	
3200	Continuation Schools	2,083,996.01	565,149.76	2,649,145.77	132,801.58	2,781,947.35	
3300	Independent Study Centers	3,380,894.11	1,053,487.28	4,434,381.39	222,295.37	4,656,676.76	
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	
3550	Community Day Schools	368,992.22	188,072.98	557,065.20	27,925.66	584,990.86	
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	
3800	Career Technical Education	977,471.53	0.00	977,471.53	49,000.61	1,026,472.14	
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	
4760	Bilingual	3,030,504.98	407,634.23	3,438,139.21	172,353.79	3,610,493.00	
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	
5000-5999	Special Education	106,375,489.62	16,944,645.94	123,320,135.56	6,182,033.75	129,502,169.31	
6000	Regional Occupational Ctr/Prg (ROC/P)	0.00	0.00	0.00	0.00	0.00	
<b>Other Goals</b>							
7110	Nonagency - Educational	123,179.64	0.00	123,179.64	6,174.99	129,354.63	
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	
8100	Community Services	12,000.00	0.00	12,000.00	601.56	12,601.56	
8500	Child Care and Development Services	11,745.68	0.00	11,745.68	588.81	12,334.49	
<b>Other Costs</b>							
----	Food Services				382.21	382.21	
----	Enterprise				0.00	0.00	
----	Facilities Acquisition & Construction				416,016.58	416,016.58	
----	Other Outgo				9,104,098.50	9,104,098.50	
<b>Other Funds</b>							
----	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)		0.00	0.00	661,734.06	661,734.06	
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				(509,679.33)	(509,679.33)	
----	<b>Total General Fund and Charter Schools Funds Expenditures</b>	393,762,579.96	109,109,460.35	502,872,040.31	25,361,011.18	537,753,548.78	

Unaudited Actuals  
2020-21  
General Fund and Charter Schools Funds  
Program Cost Report  
Schedule of Direct Charged Costs (DCC)

Goal	Type of Program	Instruction (Functions 1000- 1999)	Instructional Supervision and Administration (Functions 2100- 2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420- 2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110- 3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000- 4999)	Community Services (Functions 5000- 5999)	General Administration (Functions 7000- 7999, except 7210)*	Plant Maintenance and Operations (Functions 8100- 8400)	Facilities Rents and Leases (Function 8700)	Total
<b>Instructional Goals</b>													
0001	Pre-Kindergarten	2,023,285.39	59,785.33	0.00	575.98	0.00	0.00	0.00	0.00		0.00	0.00	2,083,646.70
1110	Regular Education, K-12	262,251,324.71	604,595.20	468,449.36	379,825.43	4,901,129.58	2,947,228.33	3,762,106.86			0.00	0.00	275,314,659.47
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3200	Continuation Schools	1,474,511.72	9.27	766.13	352,096.30	256,612.59	0.00	0.00			0.00	0.00	2,083,996.01
3300	Independent Study Centers	2,781,003.50	0.00	0.00	413,076.69	186,813.92	0.00	0.00			0.00	0.00	3,380,894.11
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3550	Community Day Schools	368,992.22	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	368,992.22
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3800	Career Technical Education	733,527.48	13,486.67	97,537.62	42,881.62	90,038.14	0.00	0.00			0.00	0.00	977,471.53
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4760	Bilingual	830,290.87	682,534.67	4,000.00	967.36	1,497,976.52	14,735.56	0.00			0.00	0.00	3,030,504.98
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
5000-5999	Special Education	77,348,563.24	5,392,421.11	0.00	2,122,899.62	12,856,664.58	8,654,941.07	0.00			0.00	0.00	106,375,489.62
6000	ROC/P	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
<b>Other Goals</b>													
7110	Nonagency - Educational	116,627.96	0.00	0.00	6,551.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	123,179.64
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00				0.00	0.00	0.00
8100	Community Services		0.00	0.00	0.00	0.00	0.00		12,000.00	0.00	0.00	0.00	12,000.00
8500	Child Care and Development Services	11,745.68	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	11,745.68
<b>Total Direct Charged Costs</b>		347,939,872.77	6,752,832.25	570,753.11	3,318,874.68	19,789,235.33	11,616,904.96	3,762,106.86	12,000.00	0.00	0.00	0.00	393,762,579.96

\* Functions 7100-7199 for goals 8100 and 8500

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)			Total
		Full-Time Equivalents	Classroom Units	Pupils Transported	
<b>Instructional Goals</b>					
0001	Pre-Kindergarten	573,761.55	0.00	0.00	573,761.55
1110	Regular Education, K-12	52,865,376.76	36,511,331.85	0.00	89,376,708.61
3100	Alternative Schools	0.00	0.00	0.00	0.00
3200	Continuation Schools	351,007.05	214,142.71	0.00	565,149.76
3300	Independent Study Centers	796,516.03	256,971.25	0.00	1,053,487.28
3400	Opportunity Schools	0.00	0.00	0.00	0.00
3550	Community Day Schools	81,001.63	107,071.35	0.00	188,072.98
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00
4760	Bilingual	175,503.53	232,130.70	0.00	407,634.23
4850	Migrant Education	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	10,106,640.96	6,838,004.98	0.00	16,944,645.94
6000	ROC/P	0.00	0.00	0.00	0.00
<b>Other Goals</b>					
7110	Nonagency - Educational	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00
<b>Other Funds</b>					
--	Adult Education (Fund 11)		0.00		0.00
--	Child Development (Fund 12)	0.00	0.00	0.00	0.00
--	Cafeteria (Funds 13 and 61)		0.00		0.00
<b>Total Allocated Support Costs</b>		64,949,807.51	44,159,652.84	0.00	109,109,460.35



<b>A. Central Administration Costs in General Fund and Charter Schools Funds</b>		
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	2,148,272.82
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000-7999)	60,800.00
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	13,962,424.92
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	9,699,192.77
5	Total Central Administration Costs in General Fund and Charter Schools Funds	25,870,690.51
<b>B. Direct Charged and Allocated Costs in General Fund and Charter Schools Funds</b>		
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	393,762,579.96
2	Total Allocated Costs (from Form PCR, Column 2, Total)	109,109,460.35
3	Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	502,872,040.31
<b>C. Direct Charged Costs in Other Funds</b>		
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	0.00
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	4,318,002.66
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	8,882,367.46
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)	0.00
5	Total Direct Charged Costs in Other Funds	13,200,370.12
<b>D. Total Direct Charged and Allocated Costs (B3 + C5)</b>		516,072,410.43
<b>E. Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)</b>		5.01%

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000-9999)	Total
Food Services (Objects 1000-5999, 6400, and 6500)	382.21				382.21
Enterprise (Objects 1000-5999, 6400, and 6500)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6500)			416,016.58		416,016.58
Other Outgo (Objects 1000-7999)				9,104,098.50	9,104,098.50
<b>Total Other Costs</b>	<b>382.21</b>	<b>0.00</b>	<b>416,016.58</b>	<b>9,104,098.50</b>	<b>9,520,497.29</b>

	----- Teacher Full-Time Equivalents -----			----- Classroom Units -----			Pupils Transported
	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	
<b>A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)</b>	FTE Factor(s)	1,448,367.14	33,779,449.12	15,406,301.29	44,159,652.84	0.00	0.00
<b>B. Enter Allocation Factor(s) by Goal:</b> (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)							
<b>Instructional Goals Description</b>							
0001 Pre-Kindergarten	17.00	17.00	17.00	17.00			
1110 Regular Education, K-12	1,566.35	1,566.35	1,566.35	1,566.35	1,705.00		
3100 Alternative Schools							
3200 Continuation Schools	10.40	10.40	10.40	10.40	10.00		
3300 Independent Study Centers	23.60	23.60	23.60	23.60	12.00		
3400 Opportunity Schools							
3550 Community Day Schools	2.40	2.40	2.40	2.40	5.00		
3700 Specialized Secondary Programs							
3800 Career Technical Education							
4110 Regular Education, Adult							
4610 Adult Independent Study Centers							
4620 Adult Correctional Education							
4630 Adult Career Technical Education							
4760 Bilingual	5.20	5.20	5.20	5.20	10.84		
4850 Migrant Education							
5000-5999 Special Education (allocated to 5001)	299.45	299.45	299.45	299.45	319.32		
6000 ROC/P							
<b>Other Goals Description</b>							
7110 Nonagency - Educational							
7150 Nonagency - Other							
8100 Community Services							
8500 Child Care and Development Services							
<b>Other Funds Description</b>							
-- Adult Education (Fund 11)							
-- Child Development (Fund 12)							
-- Cafeteria (Funds 13 & 61)							
<b>C. Total Allocation Factors</b>	1,924.40	1,924.40	1,924.40	1,924.40	2,062.16	0.00	0.00

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services  
Prepared by: Stacy Yogi, Executive Director, State and Federal Programs

Date: September 15, 2021

Board Item: Resolution No. 2122-15, Determining Steps to Ensure Availability of Textbooks and Instructional Materials, Fiscal Year 2021-2022

---

**HISTORY**

The following Resolution is a mandatory annual Board item.

**BACKGROUND INFORMATION**

Education Code § 60119 specifies a public hearing shall be held in order to determine whether the District has sufficient standards-aligned textbooks and instructional materials, and encourages participation by parents, teachers, members of the community and bargaining unit leaders. Additional instructional materials are purchased if necessary. All principals verify that each student has sufficient textbooks and completes a verification form and submits it to Education and Support Services. Forms are available for review in the Instructional Materials Center in Education and Support Services.

**CURRENT CONSIDERATIONS**

The Board of Trustees shall make a determination, through a resolution, as to whether each pupil, in each school, in the District, has sufficient textbooks and/or instructional materials in each of the following subject areas: English/Language Arts, History Social Science, Mathematics, Science, and science laboratory equipment.

**FINANCIAL IMPLICATIONS**

There is no financial impact.

**STAFF RECOMMENDATION**

Approval of the Resolution No. 2122-15, Determining Steps to Ensure Availability of Textbooks and Instructional Materials, Fiscal Year 2021-2022.

**PREPARED BY:** Stacy Yogi, Executive Director, State and Federal Programs

**APPROVED BY:** Gregory Merwin, Associate Superintendent, Education and Support Services

RESOLUTION OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT SCHOOL DISTRICT GOVERNING  
BOARD DETERMINING STEPS TO ENSURE AVAILABILITY OF TEXTBOOKS  
AND INSTRUCTIONAL MATERIALS FOR 2021-22

WHEREAS, Education Code Section 60119 establishes steps and procedures to ensure the availability of textbooks and instructional materials in order to be eligible to receive funds for that purpose, and;

WHEREAS, the procedures require that school districts take appropriate action to ensure the availability of textbooks and instructional materials on a yearly basis, and;

WHEREAS, pursuant to Education Code Sections 60119, the Board is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and;

WHEREAS, the Board is required to provide 10 days' notice of the public hearing or hearings, and;

WHEREAS, the notice shall contain the time, place, and purpose of the hearing and be posted in three public places within the school district, and;

WHEREAS, the hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of pupils who attend the schools in the district and shall not take place during or immediately following school hours, and;

WHEREAS, the governing Board of a school district, as part of the required hearing, shall also make a written determination as to whether each pupil enrolled in a world language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects, and;

WHEREAS, the governing Board shall also determine the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 to 12, inclusive, and;

WHEREAS, a public hearing was held on September 15, 2021 at seven o'clock, which is on or before the eighth week of school and;

WHEREAS, the Board is required to make a determination, through a resolution, as to whether each pupil in each school in the district has, sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code 33126 in each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the State Board:

- (i) Mathematics,
- (ii) Science,

- (iii) History-social science,
- (iv) English/language arts, including the English language development component of an adopted program,
- (v) Visual and performing arts. (Not listed in 60605 or 33126)

NOW, THEREFORE BE IT RESOLVED, that the governing Board makes the determination that each pupil of the district, has available sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each subject listed above, consistent with the content and cycles of the curriculum framework adopted by the State Board and adopted by this Board in accordance with the procedures as established.

BE IT FURTHER RESOLVED, that for the 2021-22 school year, the Capistrano Unified School District, has provided each pupil with sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each subject listed above, consistent with the content and consistent with the cycles and content of the curriculum framework adopted by the State Board for those subjects.

BE IT FURTHER RESOLVED, that for the 2021-22 school year, the School District has provided sufficient textbooks or instructional materials, or both, that are consistent with the content and cycles of the curriculum frameworks adopted by the state board, to each pupil enrolled in a world language or health course, and that sufficient laboratory science equipment applicable to science laboratory courses offered in grades 9 to 12, inclusive, is available to pupils.

AYES:                   Members:

NOES:                   Members:

ABSENT:               Members:

STATE OF CALIFORNIA    )

COUNTY OF ORANGE       )

I hereby certify that the foregoing Resolution was duly and regularly adopted by the Board of Trustees at a regular meeting of the said board held at San Juan Capistrano, California on the 15<sup>th</sup> day of September, 2021.

ATTEST:

\_\_\_\_\_

Judy Bullockus, President  
Resolution #2122-15

Kirsten M. Vital Brulte, Secretary

**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
**San Juan Capistrano, CA 92675**



August 2021

Dear Elementary Principal:

Under *EC* Section 60119, the Board of Trustees of every local educational agency (LEA) must hold an annual public hearing before the end of the eighth week from the first day pupils attend school for that year to make a determination as to whether each pupil in each school has sufficient textbooks (hard copy or online) or instructional materials, or both, that are aligned to the content standards and are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education in reading/language arts, English language development, mathematics, science, and history-social science.

The school must provide standards-aligned core textbooks (hard copy or online) or instructional materials for each pupil to use in class and to take home. Students are not required to have two books, but one book for class and home use. **Materials may be in a digital format as long as each student has and can access the same materials in the class and to take home, as all other students in the same class or course in the District and has the ability to use and access them at home.**

This resolution will be brought to the Board at its **September 15 Board meeting**. Please indicate below whether or not you have a textbook (hard copy or online) for each student in each of the subject areas. **If you do not have adequate textbooks, please contact Becca Paulsen at 949-234-9258. We must have a textbook (hard copy or online) for each student in the areas below.**

<b>Subject Area</b>	<b>Yes</b>	<b>No</b>
English/Language Arts/ELD		
History/Social Science		
Mathematics		
Science		

School: \_\_\_\_\_

Signature of Principal: \_\_\_\_\_

Date: \_\_\_\_\_

Please email completed form to **Kathy Adams by Thursday, September 10.**

**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
**San Juan Capistrano, CA 92675**



August 2021

Dear Secondary Principal:

Under *EC* Section 60119, the Board of Trustees of every local educational agency (LEA) must hold an annual public hearing before the end of the eighth week from the first day pupils attend school for that year to make a determination as to whether each pupil in each school has sufficient textbooks (hard copy or online) or instructional materials, or both, that are aligned to the content standards and are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education in reading/language arts, English language development, mathematics, science, and history-social science. In high school, this includes adequate textbooks for world language and health.

The school must provide standards-aligned core textbooks (hard copy or online) or instructional materials for each pupil to use in class and to take home. Students are not required to have two books, but one book for class and home use. **Materials may be in a digital format as long as each student has and can access the same materials in the class and to take home, as all other students in the same class or course in the District and has the ability to use and access them at home.**

This resolution will be brought to the Board at its **September 15 Board meeting**. Please indicate below whether or not you have a textbook (hard copy or online) for each student in each of the subject areas. **If you do not have adequate textbooks, please contact Becca Paulsen at 949-234-9258. We must have a textbook (hard copy or online) for each student in the areas below.**

**Please complete and return.**

<b>Subject Area</b>	<b>Yes</b>	<b>No</b>
English/Language Arts		
History/Social Science		
Mathematics		
Science (including lab science equip.)		
English Language Development (ELD)		
World Language (HS Only)		
Health (HS Only)		

School: \_\_\_\_\_

Signature of Principal: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return completed form to Kathy Adams by Thursday, September 10.**



CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Clark Hampton, Deputy Superintendent, Business and Support Services

Date: September 15, 2021

Board Item: Resolution No. 2122-16, Authorizing Agreement to Purchase Electricity via Competitive Request for Proposals

---

**HISTORY**

This is a new item. The California State legislature authorizes a limited amount of electricity purchases via “Direct Access”, meaning that the District can purchase electricity from an energy company that it selects, and the electricity will be delivered by an investor-owned utility such as Southern California Edison (SCE) or San Diego Gas & Electric (SDG&E). Enrollment in Direct Access is via a lottery process. The District first applied for the lottery in 2020 without success and then applied again in 2021. This year the District was selected in the lottery for SCE.

**BACKGROUND INFORMATION**

The School Project for Utility Rate Reduction (SPURR) is a Joint Powers Authority (JPA) that assists with energy purchases. SPURR member agencies consist of California school districts, county offices of education, and community college districts.

**CURRENT CONSIDERATIONS**

The Board is asked to consider a Resolution approving an agreement with SPURR and authorizing SPURR to conduct a Request for Proposals (RFP) for purchasing electricity. If approved, RFP results will then be shared with the Board at the October 20, 2021 meeting.

**FINANCIAL IMPLICATIONS**

The RFP process may result in benefits such as lower and more stable electricity costs, and more control and customization over electricity rate plans and renewable energy content. SPURR charges a fee based on the amount of electricity used by the District and is expected to be in the range of approximately \$3,000 to \$6,000 per year.

**DATA**

SPURR was formed in 1989 and serves over 250 public agencies in California.

**STAFF RECOMMENDATION**

District staff recommends the Board of Trustees adopt the Resolution No. 2122-16, Authorizing Agreement to Purchase Electricity via Competitive Request for Proposals.

**APPROVED BY:** Clark Hampton, Deputy Superintendent, Business and Support Services

CAPISTRANO UNIFIED SCHOOL DISTRICT  
San Juan Capistrano, California

**RESOLUTION NO. 2122-16**

**RESOLUTION OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT  
AUTHORIZING THE ACCEPTANCE OF OFFER TO PARTICIPATE IN  
DIRECT ACCESS AND TO AUTHORIZE SPURR TO CONDUCT  
A REQUEST FOR PROPOSALS (RFP) FOR ELECTRICITY SUPPLY**

*WHEREAS*, Senate Bill (SB) 695 signed in October 2009 authorized the re-opening of electricity customer choice also known as “Direct Access” and wherein the cap was subsequently further expanded by SB 237 in October 2018; and

*WHEREAS*, in June of 2020, the Capistrano Unified School District (District) authorized the School Project for Utility Rate Reduction, a California joint powers agency organized and existing pursuant to Government Code § 6500 *et seq.* (SPURR) to submit an application on behalf of the District to Southern California Edison (SCE) to participate in the Direct Access lottery process; and

*WHEREAS*, on August 20, 2021, the District was notified by SCE that the District’s application to transfer to Direct Access had been accepted.

*NOW, THEREFORE, THE BOARD DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:*

**Section 1.** The Governing Board hereby authorizes the Superintendent, or Superintendent’s designee, to accept the opportunity offered by SCE to transfer the District’s fourteen SCE accounts to Direct Access service; and furthermore authorizes the District to sign the SPURR Letter of Authorization allowing SPURR to conduct a Request for Proposals for electric commodity on behalf of the District per the terms of the letter attached as hereto as Exhibit A.

**Section 2.** The Superintendent, or Superintendent’s designee, is hereby authorized to do or cause to be done any and all acts that the Superintendent, or Superintendent’s designee, deems reasonably necessary or proper to carry out this Resolution, including but not limited to execution and delivery of documents on behalf of the District.

*PASSED AND ADOPTED* by the Board of Trustees of the Capistrano Unified School District on September 15, 2021, by the following vote:

AYES	( )
NOES	( )
ABSTAIN	( )
ABSENT	( )

I, Kirsten M. Vital Brulte, Secretary of the Capistrano Unified School District Board of Trustees, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at the meeting on September 15, 2021, by a roll call vote.

By: \_\_\_\_\_  
Judy Bullockus  
President of the Board of Trustees

By: \_\_\_\_\_  
Kirsten M. Vital Brulte, Superintendent  
Secretary of the Board of Trustees

**EXHIBIT A**  
**SPURR LETTER AGREEMENT**



# CAPISTRANO UNIFIED SCHOOL DISTRICT

33122 VALLE ROAD, SAN JUAN CAPISTRANO CA 92675  
TELEPHONE: (949) 234-9200/FAX: 496-7681 [www.capousd.org](http://www.capousd.org)

## BOARD OF TRUSTEES

JUDY BULLOCKUS  
PRESIDENT

KRISTA CASTELLANOS  
VICE PRESIDENT

GILA JONES  
CLERK

PAMELA BRAUNSTEIN

LISA DAVIS

AMY HANACEK

MARTHA MCNICHOLAS

SUPERINTENDENT

KIRSTEN M. VITAL BRULTE

### Sent by email to [Service@spurr.org](mailto:Service@spurr.org)

School Project for Utility Rate Reduction  
Attn: Michael Rochman, Managing Director  
1850 Gateway Blvd, Ste 235  
Concord, CA 94520

Re: Direct Access Power Supply Representation

Dear Managing Director,

This letter confirms that the School Project for Utility Rate Reduction (SPURR), a California joint powers authority, is the exclusive authorized representative of Capistrano Unified School District (Participant) with respect to procurement of electric energy commodity distributed to Participant's facilities (the Facilities) over the local utility grid, called "Direct Access" power, as set forth below.

1. SPURR is hereby authorized to obtain information regarding Facility historical electricity costs and usages from the local distribution utility (the Utility) and from any third party possessing such information. Participant will promptly complete any additional documentation required by the Utility or a third party to confirm this authorization.
2. As directed by Participant, SPURR will solicit, review, analyze, and recommend electricity supply agreements (Supply Agreements) from electricity service providers (ESPs) for the Facilities that are eligible for Direct Access supply.
3. Participant will consider proposed Supply Agreements procured by SPURR. However, Participant is not obligated to execute any such Supply Agreements.
4. If Participant executes a Supply Agreement procured by SPURR, then SPURR is authorized to carry out on Participant's behalf any tasks necessary or appropriate for implementation of the Supply Agreement. SPURR is hereby authorized to obtain from the ESP or the Utility copies of all invoices, reports, and correspondence related to the Supply Agreement, including any renewal, extension, or replacement Supply Agreement with the same ESP.
5. SPURR will charge administrative fees to ESPs for Direct Access power consumed at the Facilities. Administrative fee levels are set by the SPURR Board of Directors from time to time and currently are set at \$0.0018 (or 1.8 mils) per kWh. SPURR's administrative fees will apply to any Supply Agreement procured by SPURR and executed by Participant, including any "evergreen" extensions or renewals.
6. Participant may terminate SPURR's representation as set forth in this letter by written notice to SPURR at least thirty days prior to the effective date of termination. Termination will not affect SPURR's right to receive administrative fees related to Supply Agreements, if any, executed prior to termination.

Regards,

Authorized Signature: \_\_\_\_\_

Print Name and Title: Clark Hampton, Deputy Superintendent

Phone and Email: (949) 234-9200 cdhampton@capousd.org

SERVING THE COMMUNITIES OF:

ALISO VIEJO • COTO DE CAZA • DANA POINT • LADERA RANCH • LAGUNA NIGUEL • LAS FLORES • MISSION VIEJO  
RANCHO MISSION VIEJO • RANCHO SANTA MARGARITA • SAN CLEMENTE • SAN JUAN CAPISTRANO

CAPISTRANO UNIFIED SCHOOL DISTRICT  
**BOARD REPORT**

To: Board of Trustees

From: Gregory Merwin, Associate Superintendent, Education and Support Services  
Prepared by: Mike Beekman, Executive Director, Safety and Student Services

Date: September 15, 2021

Board Item: First Reading – Board Policy 5125, Student Records

---

**HISTORY**

This is a legal update and aligns Board Policy with legal requirements. Board Policy 5130, *Student Records*, was last revised and approved by the Board in September 2018. The Superintendent or designee shall establish regulations for Board approval governing the identification, description and security of student records, as well as timely access for authorized persons. These regulations shall ensure parental rights to review, inspect, and photocopy student records and shall protect the student and the student’s family from invasion of privacy. This policy was written to ensure the District complies with legal requirements.

**BACKGROUND INFORMATION**

The proposed revisions to Board Policy 5130, *Student Records*, brings this policy in alignment with the current law. The proposed policy is modeled after the California State Board Association (CSBA) model policy. Staff made significant redactions to this policy. Student Record laws change so frequently that it is better to streamline the Board Policy and have the details in an Administrative Regulation.

**CURRENT CONSIDERATIONS**

The CSBA has sample Board policies, which are available for districts to use as a guide for their own policies. In January 2020, Assembly Bill (AB) 711 took effect affirming that former students have the right to update their name and/or gender information on official school records. AB 711 amends Education Code § 49070 and created Education Code § 49062.5 relating to pupil records. The proposed revisions to Board Policy 5130, *Student Records*, updates the policy number to the CSBA number 5125, aligns the policy with current law, and reflects CSBA language. The redacted sections of the policy are more appropriately placed in an Administrative Regulation. Changes include the following:

- Updating the policy to align with the CSBA sample policy number 5125
- Adding Student Records from Social Media section
- Removing all other language from the Board Policy, and creating a Student Records Administrative Regulation.

**FINANCIAL IMPLICATIONS**

There is no financial impact.

**STAFF RECOMMENDATION**

Following discussion, it is recommended the Board of Trustees approve Board Policy 5125, *Student Records*.

**PREPARED BY:** Mike Beekman, Executive Director, Safety and Student Services

**APPROVED BY:** Gregory Merwin, Associate Superintendent, Education and Support Services

**STUDENT RECORDS**

The Board of Trustees recognizes the importance of keeping accurate, comprehensive student records as required by law. The Superintendent or designee shall establish administrative regulations governing the identification, collection, retention and security of student records. These regulations shall ensure the rights of authorized persons to have timely access to student records while maintaining the confidentiality of student records consistent with state and federal law.

The Superintendent or designee shall serve as custodian of records, with responsibility for student records at the District level. At each school, the principal or a certificated designee shall be designated as custodian of records for students enrolled at that school. The custodian of records shall be responsible for implementing Board policy and administrative regulation regarding student records. (5 CCR 431)

All appropriate personnel shall receive training regarding District policies and procedures for gathering and handling sensitive student information.

The District shall not collect or solicit social security numbers or the last four digits of social security numbers of students or their parents/guardians, unless otherwise required to do so by state or federal law. (Education Code 49076.7)

No information or documents regarding the citizenship or immigration status of students or their family members shall be collected, except as required by state or federal law or as required to administer a state or federally supported educational program. The Superintendent or designee shall not disclose student records to a person, agency, or organization for immigration enforcement purposes without parental consent, a court order, or a judicial subpoena. If a District employee received such a request, he/she shall immediately report the request to the Superintendent, the Superintendent shall report the request to the Board in a timely manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)

The Superintendent or designee shall not compile a list, registry, or database based on students' national origin, ethnicity, or religious belief, practice, or affiliation, nor shall he/she disclose student information to federal government authorities for the purpose of compiling such a list, registry, or database for purposes of immigration enforcement. Such information may only be compiled or exchanged with other local, state, or federal agencies if the information is aggregated and is not personally identifiable. (Government Code 8310.3)

**Student Records from Social Media**

The Superintendent or designee may gather and maintain information from the social media of any District student, provided that the District first notifies the student and parents/guardians about the proposed program, offers an opportunity for public comment at a regularly scheduled



**STUDENT RECORDS** (continued)

Board meeting, and gathers only information that directly pertains to school or student safety. (Education Code 49073.6)

**Contract for Digital Storage, Management, and Retrieval of Student Records**

The Superintendent or designee may enter into a contract with a third party for the digital storage, management, and retrieval of student records and/or to authorize a third party provider of digital software to access, store, and use student records, provided that the contract meets the requirements of Education Code § 49073.1 and other applicable state and federal laws.

*Legal Reference:*EDUCATION CODE

200 State policy; purpose

220 Extent of prohibition of discrimination

234.1 Monitoring, review, and assessment of anti-discrimination, anti-harassment, anti-intimidation, and antibullying requirements

234.7 Citizenship or immigration status of pupils or their family members; confidentiality of information; emergency contact information; actions of governing board or body of local educational agency; model policies

48904 Liability of parent

48904.3 Withholding grades, diplomas, or transcripts of pupils causing property damage or injury; transfer of pupils to new school district; notice to rescind decision to withhold

48980 Parental Notification

48985 Notice in parent/guardian primary language

49073.1 Contracts for digital storage, management, and retrieval of pupil records; requirements

49079.7 Fees or charges

49060-49078 Pupil records

CODE OF REGULATIONS, TITLE 5

430-438 Individual pupil records

16020-16028 Destruction of records of school districts

GOVERNMENT CODE

6252-6260 Inspection of public records

FAMILY CODE

3025 Joint custody

FEDERAL FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

20 U.S.C. 1232g

CODE OF FEDERAL REGULATIONS, TITLE 34

99.34 Conditions of disclosure

99.3 Definition of "personally identifiable" 300.612 General responsibilities of public agencies

300.613 Opportunity to examine records

300.624 Destruction of information 300.617 Fees

Students

BP 5125(c)

**STUDENT RECORDS** (continued)

Policy

adopted: August 18, 1997  
revised: September 15, 2000  
revised: August 8, 2005  
revised: July 11, 2006  
revised: March 8, 2017  
revised: September 12, 2018

**CAPISTRANO UNIFIED SCHOOL DISTRICT**  
San Juan Capistrano, California

## **STUDENT RECORDS**

The Board of Trustees recognizes the importance of keeping accurate, comprehensive student records as required by law. Information about a student shall be confidential and used judiciously in ways that contribute to the student's welfare, in accordance with law.

The Superintendent or designee shall establish regulations for Board approval governing the identification, description and security of student records, as well as timely access for authorized persons. These regulations shall ensure parental rights to review, inspect and photocopy student records and shall protect the student and the student's family from invasion of privacy.

The Superintendent or designee may enter into a contract with a third party for the digital storage, management, and retrieval of student records and/or to authorize a third party provider of digital software to access, store, and use student records, provided that the contract meets the requirements of Education Code § 49073.1 and other applicable state and federal laws.

If the District possesses information that could indicate immigration status, citizenship status, or national origin information, the District shall not use the acquired information to discriminate against any students or families or bar children from enrolling in or attending school.

The District shall not allow school resources or data to be used to create a registry based on race, gender, sexual orientation, religion, ethnicity, or national origin.

## **Custodians of Records**

The Superintendent or designee shall serve as custodian of records, with responsibility for student records at the District level. At each school, the principal or a certificated designee shall act as custodian of records for students enrolled. The custodian of records shall establish procedures which maintain the confidentiality of information contained in student records. (Code of Regulations, Title 5, 431)

The Superintendent or designee shall maintain in writing District policies and procedures for gathering and handling sensitive student information, and appropriate personnel shall receive training regarding those policies and procedures.

## **Definitions**

"Parent" means a natural parent, adoptive parent, or legal guardian. If parents are divorced or legally separated, only the parent having legal custody of the student may challenge the content of a record, offer a written response to a record, or consent to release records to others. Either parent may grant consent if both parents

~~notify the District, in writing, that such an agreement has been made. (Education Code § 49061)~~

BP 5130(b)

### ~~STUDENT RECORDS (continued)~~

~~Once a student reaches the age of 18 or attends a postsecondary school at any age, he/she alone shall exercise these rights and grant consent for the release of records. (Education Code § 49061)~~

~~"Student record" means any item of information, other than directory information, directly related to an identifiable student and maintained by the District or required to be maintained by a school employee in the performance of their duties, whether recorded in handwriting, print, tapes, film, microfilm, or by other means. The student record shall include the student's health record. (Education Code § 49061)~~

~~"Student record" shall not include informal notes about a student which a school employee keeps for private use and are not revealed to any other person except a substitute. (Education Code § 49061)~~

~~"Student record" means information relative to a student gathered within or without the school system and maintained within the school system. Any information maintained for the purpose of second party review is considered a student record. (Code of Regulations, Title 5, Section 430)~~

~~"Adult student" means a person who is or was enrolled in school and who is at least 18 years of age. (Title 5, Section 430)~~

~~"Eligible student" means a person 16 years or older or who has completed grade 10. (Title 5, Section 430)~~

~~"School officials and employees" with access to those particular records relevant to the legitimate educational interest of the requestor are District certificated employees, District administrators, and designated District classified employees, including, but not limited to: academic advisors, registrars, school secretaries and clerks, and health technicians and clerks. A "legitimate educational interest" is one held by officials and employees whose duties and responsibilities to the District require that they have access to student records. The custodian of records shall determine whether the person seeking access meets the required criteria. (Education Code § 49076)~~

~~"Mandatory Permanent Student Records," which shall be kept indefinitely, include: (Title 5, Section 432)~~

- ~~1. — Legal name of student.~~
- ~~2. — Date and place of birth.~~
- ~~3. — Method of verification of birth date.~~

4. ~~Sex of student.~~

5. ~~Name and address of parent/guardian of minor student.~~

~~—BP 5130(e)~~

~~STUDENT RECORDS (continued)~~

~~a. Address of minor student if different from the above.~~

~~b. Annual verification of parent/guardian's name and address and student's residence.~~

6. ~~Entering and leaving date of each school year.~~

7. ~~Subjects taken during each year, half year, summer session or quarter, and the marks or grades or number of credits towards graduation given~~

8. ~~Verification of required immunizations or waiver.~~

9. ~~Date of high school graduation or equivalent.~~

~~"Mandatory Interim Student Records," which may be destroyed by statute or regulation, include: (Title 5, Section 432)~~

~~1. A log identifying persons or agencies who request or receive information from the student record. Log shall be accessible only to the legal parent/guardian, eligible student, dependent adult student, adult student or custodian of records.~~

~~2. Health information, including Child Health Development Disabilities Prevention Program verification or waiver.~~

~~3. Information on participation in special education programs including required tests, case studies, authorization, and action necessary to eligibility for admission or discharge.~~

~~4. Language training records.~~

~~5. Progress slips/notices required by Education Code §§49066 and 49067.~~

~~6. Parental restrictions regarding access to directory information or related stipulations.~~

~~7. Parent/guardian or adult student rejoinders to challenged records and to disciplinary action.~~

~~8. Parental authorization or denial of student participation in specific programs.~~

~~9. Results of standardized tests given within the past 3 years.~~

~~"Permitted Records," kept only as currently useful, may include: (Title 5, Section 432)~~

~~1. Objective administrator, counselor/teacher ratings.~~

~~-BP 5130(d)~~

### ~~STUDENT RECORDS (continued)~~

~~2. All disciplinary notices and routine discipline data.~~

~~3. Verified reports of relevant behavior patterns.~~

~~4. Standardized test results older than 3 years.~~

~~5. Supplementary attendance records.~~

~~"Access" means a personal inspection and review of a record, an accurate copy of a record, or receipt of an accurate copy of a record, an oral description or communication of a record, and a request to release a copy of any record. (Education Code §49061)~~

- ~~1. No additions except routine updating shall be made to a student's record after high school graduation or permanent departure without prior consent of the parent/guardian or adult student. (Title 5, Section 437)~~
- ~~2. Mandatory Permanent Student Records shall be kept in perpetuity. (Title 5, Section 437)~~
- ~~3. Unless forwarded to another district, Mandatory Interim Student Records may be destroyed 3 years after determining that their usefulness has ceased or that the student has left the District. (Title 5, Section 437)~~
- ~~4. Permitted Student Records may be destroyed when their usefulness ceases. They may be destroyed 6 months after the student completes or withdraws from the educational program. (Title 5, Section 437)~~
- ~~5. Records shall be destroyed in a way that guarantees they will not be viewed by the public. (Title 5, Section 437)~~

### ~~Access to Student Records~~

~~Parents of currently enrolled or former students have an absolute right to access their child's records.~~

~~The custodian of records shall be responsible for the security of student records maintained by the District and shall assure that access is limited to authorized persons. (Title 5, Section 433)~~

~~Access to student records and information shall not be denied to a parent/guardian because he/she is not the child's custodial parent/guardian. (Family Code 3025)~~

~~Those granted access are prohibited from releasing information to another person or agency without written permission from the parent/guardian or adult student (age 18 or older).~~

BP 5130(e)

### ~~STUDENT RECORDS (continued)~~

~~(Education code §49076)~~

~~Parent rights do not lapse upon the death of a non-eligible student (minor) until the student reaches the age of 18, therefore, the District will only release student records with parent/guardian written permission. Although the rights of an eligible student (adult) lapse with the death of the student, the District will not release records of an eligible student who has a request to not release information on file with the District. Additionally, when a parent informs the District that their own invasion of privacy would be implicated by releasing the records of the adult deceased student, the District will not release records without the written permission of the parent or court order.~~

~~Certificated personnel will be available to interpret records where appropriate. (Title 5, Section 431)~~

### ~~Access by Written Consent~~

~~Persons, agencies or organizations not afforded access rights may be granted access only by submitting a request to view records along with written permission of the adult student or the parent/guardian with legal custody specifying the records to be released and identifying the party to who the records may be released. (Education Code §49075)~~

~~A minor who is 12 years of age or older may be excused from school for purpose of obtaining confidential medical services without the consent of a parent/guardian. When a minor who is 12 years of age or older consents to treatment, the medical services provider can only share the related records with parents/guardians with written permission from the minor.~~

~~Parental consent is not required when information is shared with other persons within educational institutions, agencies or organizations obtaining access, so long as those persons have a legitimate educational interest in the information. (Education Code §49076)~~

## **Log**

For each student's record, the school custodian of records shall keep a log identifying all persons, agencies or organizations requesting or receiving information from the record and the legitimate interest therefor. The log does not have to be signed by: (Education Code §49064)

1. ~~Parents/guardians or adult students.~~
2. ~~Students 16 years of age or older who have completed the 10th grade.~~
3. ~~Parties obtaining District-approved directory information.~~
4. ~~Parties who provide written parental consent. In this case, the consent notice shall be filed with the record.~~

— BP 5130(f)

## **STUDENT RECORDS (continued)**

5. ~~School officials or employees who have legitimate educational interest.~~

The log may be inspected by a parent/guardian, the school custodian of records, and certain state/federal officials. (Education Code §49064)

## **Mandatory Access**

The following persons or agencies shall have access to student records within 5 business days following the date of the request:

1. ~~Natural parents, adoptive parents, or legal guardians of students younger than age 18, during school hours within 5 business days of the request. Upon request, qualified certificated staff will be available to interpret the records. (Education Code §49069)~~
2. ~~Adult students (age 18 or older). (Education Code §49061)~~
3. ~~Those so authorized in compliance with a court order. (Education Code §49077) If lawfully possible, the District shall first give the parent/guardian or adult student 3 days' notice, telling who is requesting what records. (Title 5, Section 435)~~

The following persons or agencies shall have access to those particular records which are relevant to the legitimate educational interests of the requester:



- ~~1. Natural or adoptive parents of a dependent student age 18 or older. (Education Code § 49076)~~
- ~~2. Students 16 or older or who have completed the 10th grade. (Education Code §49076)~~
- ~~3. School officials and employees. (Education Code §49076)~~
- ~~4. School Attendance and Review Board (SARB) members and involved school officials and employees. (Education Code §49076)~~
- ~~5. Officials or employees of other public schools or school systems where educational programs leading to high school graduation are provided. (Education Code §49076)~~
- ~~6. Federal, state and local officials, as needed for program audits or compliance with law. (Education Code §49076)~~
- ~~7. County child welfare services workers responsible for the case plan of a minor who is being placed in foster care. (Welfare and Institutions Code 16010)~~

~~—BP 5130(g)~~

## ~~STUDENT RECORDS (continued)~~

### ~~Permitted Access~~

~~The District may release information from student records to the following: (Education Code § 49076)~~

- ~~1. Appropriate persons in an emergency if health and safety are at stake.~~
- ~~2. Agencies or organizations in connection with student's application for financial aid.~~
- ~~3. Accrediting associations.~~
- ~~4. Organizations conducting studies on behalf of educational institutions or agencies, as limited by Education Code §49076.~~
- ~~5. Officials and employees of private schools or school systems where the student is enrolled or intends to enroll, subject to the parent/guardian rights in Education Code §49068.~~

### ~~Notification of Parents/Guardians~~

~~Upon initial enrollment and at the beginning of each year thereafter, the District shall notify parents/guardians in writing that they may inspect and review student records during regular school hours with the help of certificated staff when requested. Insofar as practicable, these notices shall be written in the student's home language. Parents/guardians shall also be told where they can be informed about: (Education Code § 49063)~~

- ~~1. What types of student records are kept.~~
- ~~2. Where the records are kept.~~
- ~~3. The titles of the officials responsible for maintaining the records.~~
- ~~4. The location of the log identifying those who request information from the records.~~
- ~~5. District criteria for defining "school officials and employees" and for determining "legitimate educational interest."~~
- ~~6. District policies for reviewing and expunging student records.~~
- ~~7. District procedures for challenging the content of student records.~~

---

BP 5130(h)

**~~STUDENT RECORDS~~** (continued)

- ~~8. The cost of \$0.15 per page which will be charged for reproducing copies of records, unless the parent presents proof of financial hardship to District officials processing the request.~~
- ~~9. The categories of information defined as directory information pursuant to Education Code §49073.~~
- ~~10. Any other rights and requirements set forth in Education Code §§49060–49078, and the right of the parents/guardians to file a complaint with the United States Department of Health, Education, and Welfare concerning an alleged failure by the District to comply with the provisions of Section 438 of the Federal Education Provisions Act (20 USCA 1232g).~~
- ~~11. The location of all official student records if not centrally located. (Education Code §49069)~~
- ~~12. The availability of qualified certificated personnel to interpret records when requested. (Education Code §49069)~~

## **Reproduction of Student Records**

~~To provide copies of any student record, the District shall charge a per page fee of \$0.15 plus other costs of mailing, if necessary. (Education Code §49065)~~

~~No charge shall be made for furnishing unofficial transcripts for current students or for furnishing up to 2 transcripts for former students or up to 2 verifications of various records of former students.~~

~~A charge of up to \$5 may be made for each official transcript. Fees may be waived in cases of documented financial hardship.~~

## **Transfer of Student Records**

~~1. When a student transfers to another school district or to a private school, the District shall forward a copy of his/her mandatory permanent records as requested by the other district or private school. The original or a copy of required records shall be retained permanently by the District. (Title 5, Section 438)~~

~~2. Mandatory interim records also shall be sent upon request to other California public school districts. Mandatory interim records may also be sent to out of state or private schools requesting them. (Title 5, Section 438)~~

~~3. Permitted records may be sent to any other public school district or private school. (Title~~

~~— BP 5130(i)~~

## **STUDENT RECORDS (continued)**

~~5, Section 438)~~

~~4. All student records shall be updated before they are transferred. (Title 5, Section 438)~~

~~5. Parent notification:~~

~~a. If the student transfers into the District from any other school district or a private school, this District shall inform the parent/guardian of his/her right to receive a copy of the permanent record received from the former school. The parent/guardian shall also be informed of his/her right to have a hearing in which to challenge the contents of that record. (Title 5, Section 438)~~

~~b. If the student transfers out of state, the custodian of student records shall notify the~~

parents/guardians at their last known address of their right to review, challenge, and receive a copy of the student record, if desired. (HEW Regulation 99.34)

- ~~6. If the student or parent/guardian owes the District charges or fees because of his/her damage or loss of school property, this information shall be sent to the requesting district along with the student's records and a request that the receiving district also withhold those records pending the parent/guardian of student clearing those charges or fees.~~

*Legal Reference:*

EDUCATION CODE

~~200 State policy; purpose~~

~~220 Extent of prohibition of discrimination~~

~~234.1 Monitoring, review, and assessment of anti-discrimination, anti-harassment, anti-intimidation, and antibullying requirements~~

~~234.7 Citizenship or immigration status of pupils or their family members; confidentiality of information; emergency contact information; actions of governing board or body of local educational agency; model policies~~

~~48904 Liability of parent~~

~~48904.3 Withholding grades, diplomas, or transcripts of pupils causing property damage or injury; transfer of pupils to new school district; notice to rescind decision to withhold~~

~~48980 Parental Notification~~

~~48985 Notice in parent/guardian primary language~~

~~49073.1 Contracts for digital storage, management, and retrieval of pupil records;~~

BP 5130(j)

**STUDENT RECORDS (continued)**

~~requirements~~

~~49079.7 Fees or charges~~

~~49060-49078 Pupil records~~

CODE OF REGULATIONS, TITLE 5

~~430-438 Individual pupil records~~

~~16020-16028 Destruction of records of school districts~~

GOVERNMENT CODE

~~6252-6260 Inspection of public records~~

FAMILY CODE

~~3025 Joint custody~~

FEDERAL FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

~~20 U.S.C. 1232g~~

CODE OF FEDERAL REGULATIONS, TITLE 34  
99.34 Conditions of disclosure  
99.3 Definition of "personally identifiable" 300.612 General  
responsibilities of public agencies 300.613 Opportunity to  
examine records  
300.624 Destruction of information 300.617 Fees

~~Policy~~ ~~CAPISTRANO UNIFIED SCHOOL DISTRICT~~  
~~adopted: August 18, 1997~~ ~~San Juan Capistrano, California~~  
~~revised: September 15, 2000~~  
~~revised: August 8, 2005~~  
~~revised: July 11, 2006~~  
~~revised: March 8, 2017~~  
~~revised: September 12, 2018~~